

Repeatable courses may be repeated per the education code and the district policy.

**I. Repeatable Courses**

El Camino College designates only the following types of courses to be repeatable per Title 5, Section 55041:

- A. Courses for which repetition is necessary to meet the major requirements of California State University (CSU) or University of California (UC) for completion of a bachelor's degree.
- B. Intercollegiate athletics courses.
- C. Intercollegiate academic or vocational competition courses. Such courses may be repeated no more than four times for semester courses.

**II. Catalog Identification and Designation of Repeatable Courses**

Repeatable courses are those listed in the College Catalog that have lowercase letters following the course number. The lowercase letters indicate the number of times a course may be repeated. Courses may not be repeated more than four times including when a student receives a substandard grade or a "W" (Title 5 Section 58161).

**III. Non-Repeatable Courses**

Non-Repeatable courses are those listed in the College Catalog that do not have lowercase letters in the course number.

**IV. Under special circumstances, students may repeat courses in which a C or better grade was earned. The grade received by the student each term will be included in calculations of the student's grade point average.**

- A. Students are allowed to repeat a course without petition when repetition is necessary to enable that student to meet a legally mandated training requirement as a condition of volunteer or continued paid employment. Students can repeat such courses any number of times.
- B. Students may petition to repeat a course as a result of a significant change in industry or licensure standards such that repetition of the course is necessary for the student's employment or licensure. Students can repeat such courses any number of times.
- C. Students may enroll in activity courses in physical education, visual arts, or

performing arts. Such courses may not be repeated more than four times. This limit applies even if the student receives a substandard grade or “W” during one or more enrollment or if a student petitions for repetition due to extenuating circumstances. Activity courses are designated in the College Catalog through the addition of lowercase letters in the course number.

- D. Students with disabilities can repeat a special class for students with disabilities any number of times when an individualized determination by certified staff verifies that such repetition is required as a disability-related accommodation for the student for one of the reasons specified in Title 5 Section 56029.
- E. A student may repeat a cooperative work experience program any number of times as long as they do not exceed the limit on the number of units of cooperative work experience set forth in Title 5 Section 55253(a).
- V. The District shall develop and implement a mechanism to allow it to properly monitor course repetition. For procedures on course repetition, see AP 4225 Course Repetition Procedure.

**References:**

Title 5 Sections 55040, 55041, 55253, 56029, and 58161

El Camino College  
Adopted: 11/18/19