

EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Monday, March 20, 2017

The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, March 20, 2017, in the East Dining Room of the El Camino College Bookstore.

The following Trustees were present: Trustee Kenneth A. Brown, President; Trustee Mary E. Combs, Secretary; Trustee William Beverly, Member; Trustee Cliff Numark, Member; and Student Member Nicole Mardesich. Trustee John Vargas was absent.

Also present were: Dr. Dena P. Maloney, Superintendent/President; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; Dr. Jean Shankweiler, Vice President/Academic Affairs; Dr. Keith Curry, Provost-CEO/Compton Education Center; and Ms. Barbara Perez, Interim Vice President/Human Resources and Vice President/Compton Education Center.

Public Comment – Closed Session Agenda Matters

No comments.

Closed Session

Regular Meeting adjourned to Closed Session at 4:06 p.m. to discuss the District's position regarding the following matters:

- A. Existing Litigation, Brown Act Section 54956.9(a)
- B. Labor Relations, Brown Act Section 54957.6, Ms. Barbara Perez and Mr. Spencer Covert, District Labor Negotiators
- C. Personnel Matters, Brown Act Section 54957

Reconvene in Open Session; Announce Closed Session Actions

The Regular Meeting reconvened to Open Session at 5:02 p.m. No action was taken during the Closed Session.

Minutes of the Regular Board Meeting of February 21, 2017

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Minutes of the Regular Board Meeting of February 21, 2017 be approved as presented.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Presentations

Process Improvement Project

Dr. Jeanie Nishime gave an informational presentation on the Process Improvement Project.

Integration of SSSP/SEP/BSI Planning Process

Mr. Scott Kushigemachi and Mr. Cesar Jimenez gave an informational presentation on the Integration of SSSP/SEP/BSI Planning Process.

Public Comment: Requests to Address the Board of Trustees – Agenda and Non-Agenda Matters

Mr. Dana Arazi, Ms. Deborah Skoglie, and Ms. Maria Coronado spoke about the Interpreter Training Program. Ms. Kim Runkle spoke regarding the MOU on reemployment preference for part-time faculty members.

Consent Calendar

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board accept and approve the items presented on the Consent Calendar.

Academic Affairs

Habona Services Inc.

Brandman University-Concurrent Enrollment Opportunity for El Camino Nursing Students

Memorial Hospital of Gardena

Proposed Curriculum Changes Effective 2017-2018

MESA Leadership Retreat

California Department of Veterans Affairs Agreement

Rancho Santiago Community College District Strong Workforce Program Agreement

Student and Community Advancement

Port of Los Angeles High School (hereinafter referred to as POLAHS)

Instructional Services Contract - CPRFun.com/Mary Cunningham

Northrop Grumman Memorandum of Understanding

Steven L Kasmar

National Science Foundation - Washington Baltimore Hampton Roads-Louis Stokes

Alliance for Minority Participation (WBHR-LSAMP) Project

Community Education Summer 2017 Schedule of Classes

IAE Edu Net, EduHouse, Inc.

CJR Education

UStudy Global LLC

Center for Advanced Studies (CAS)

New Century Education and Services Company, Inc.
Santa Clarita Community College District

BP 5505 (Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs) –
DELETION
Osterling Consulting, Inc.
Creation World Safety

Administrative Services

Purchase Orders and Blanket Purchase Orders

Measure “E” Bond Fund

Measure E Purchase Orders (PO) and Blanket Purchase Orders (BPO)
Measure E Category Budget and Balances
Contract Amendment - Leighton Consulting, Inc. - Gymnasium Project
Contract Amendment - Kimley Horn - Civil Engineering for Master Plan

Human Resources

Temporary Non-Classified (TNC) Service Employees Personnel
Classified Personnel Actions
Academic Personnel Actions
Administrative, Confidential & Special Services Professional Personnel Actions
Revised Job Description for Curriculum Advisor

President’s Office

Board Policy 1100 (The El Camino Community College District) - Second Reading & Adoption
Board Policy 2010 (Board Membership) - Second Reading & Adoption
Board Policy 2710 (Conflict of Interest) - Second Reading & Adoption
Board Policy 2745 (Board Self-Evaluation) - Second Reading & Adoption
Deletion of Obsolete Board Policies
Board Policy 3730 (Software Copyright & Licensure)
Board Policy 3811 (Claims Settlement Authorization)
Board Policy 3910 (Use of District Mail)
Board Policy 3911 (Telephones)
Board Policy 3920 (Pools)
Public Relations & Marketing - KWALL LLC Contract

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Action Items - Student and Community Advancement

El Camino College Comprehensive Master Plan 2017-2022 – Second Reading and Adoption

It was moved by Trustee Combs, seconded by Trustee Numark, that the Board receive for a second reading and adoption the El Camino College Comprehensive Master Plan 2017-2022.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Cerritos College Foundation Amendment

It was moved by Student Member Mardesich, seconded by Trustee Numark, that the Board approve the Amendment with Cerritos College Foundation.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Quest Consulting & Training Corp.

It was moved by Trustee Combs, seconded by Trustee Numark, that the Board approve the contract with Quest Consulting & Training Corp.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Action Items – Administrative Services

Bid Award No. 2016-7 - Campus Paving Improvement Project - Terra Pave

It was moved by Trustee Combs, seconded by Trustee Numark, that Bid No. 2016-7 be awarded to Terra Pave in accordance with the specifications, terms and conditions of the Campus Paving Improvement Project.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Action Items - Measure "E" Bond Fund

Contract - S & K Engineers - Campus Wide Infrastructure Record Drawing Updates

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board approve entering into a contract with S & K Engineers.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Contract Amendment - HMC Architects - Competition New Pool, Lockers & Classroom Project

It was moved by Trustee Combs, seconded by Student Member Mardesich, that the Board approve the fee adjustment with HMC Architects based on increased project scope.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, Combs, and Numark voted yes. Motion carried.

Trustee Combs departed at 6:15 p.m.

Action Items – Human Resources

Approval by the Board of Trustees: Faculty Salary Schedule

It was moved by Trustee Numark, seconded by Student Member Mardesich, that the Board approve the proposed Faculty Salary Schedule.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, and Numark voted yes. Motion carried.

Approval and Ratification by Board of Trustees: El Camino College Federation of Teachers, Local 1388, AFT, AFL-CIO, Contract Ratification effective through December 31, 2019

It was moved by Trustee Beverly, seconded by Trustee Numark, that the Board review, approve, and ratify the Agreement between the El Camino College Federation of Teachers, Local 1388, AFT, AFL-CIO, and the El Camino Community College District, effective January 1, 2017 through December 31, 2019.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, and Numark voted yes. Motion carried.

Memorandum of Understanding Between the El Camino Community College District and the El Camino College Federation of Teachers

It was moved by Trustee Numark, seconded by Student Member Mardesich, that the Board ratify the Memorandum of Understanding (MOU) Between the El Camino Community College District and the El Camino College Federation of Teachers.

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, and Numark voted yes. Motion carried.

Approval by Board of Trustees: Administrative, Supervisor, Confidential, Special Services Professional, and Vice President (Unrepresented Employees) Salary Schedules

It was moved by Student Member Mardesich, seconded by Trustee Beverly, that the Board approve the proposed salary schedules for Administrative, Supervisor, Confidential, Special Services Professional, and Vice President Employees (Unrepresented Employees).

Student Member Mardesich recorded a yes advisory vote. Trustees Beverly, Brown, and Numark voted yes. Motion carried.

Future Action Items / General

Academic Affairs

Academic Program Reviews

Strong Workforce

Adjournment

The meeting adjourned at 7:05 p.m.

Mary Combs, Secretary of the Board

Dena P. Maloney, Secretary to the Board