



**EL CAMINO COMMUNITY COLLEGE DISTRICT**  
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July 12, 2018  
Board of Trustees  
El Camino College

Dear Members of the Board:

I am pleased to present to you the agenda for the Monday, July 16, 2018 meeting of the El Camino Community College District Board of Trustees. The board meeting will begin at 3:00pm in the Alondra room. We will open the meeting with the Roll Call and then proceed to the new Student Services Building for a tour. This will provide interested board members the opportunity to participate in a walkthrough of the new building. Members of the Citizens' Bond Oversight Committee are also participating in the walkthrough. Following the tour, we will return to the Alondra Room and continue the meeting at 4:00pm with Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 5:00 pm.

We have two presentation activities scheduled for the meeting. Mr. Brian Fahnestock will provide a brief presentation on alternative bidding procedures under the California Uniform Public Construction Accounting Act (CUPCAA). Following that, Dr. Keith Curry will provide a presentation on Compton College and the transition plan for completion of the El Camino Community College District and the Compton Community College District Partnership Agreement in June 2019.

Following our presentations, there will be a public hearing on Negotiations between the El Camino College Police Officers Association and the El Camino Community College District for the period January 1, 2018 through December 31, 2020.

***The consent agenda includes the following:***

**A. Academic Affairs** presents seven routine recommendations including two amendments to existing AB288 CCAP Agreements between El Camino College and Inglewood Unified School District and Centinela Valley Union High School District. These amendments relate to dual enrollment courses for summer 2018. There is also a recommendation to approve an agreement with Beach City Baseball Academy in El Segundo for facilities use by the El Camino College softball team. Similarly, there is a recommendation to approve an

agreement with Gable House Bowl for bowling classes in the fall 2018 term. There is a recommendation to approve an agreement with West Coast University to provide student interns for the ECC Student Health Center. There is also a recommendation for second reading and adoption of Board Policy 4226 “Multiple and Overlapping Enrollments”. Last, there is a recommendation to approve proposed curriculum changes effective 2019-20.

**B. Student Services** presents four agenda items. There is a recommendation to accept the 2018 El Camino College Student Success Scorecard, which was presented to the Board at its June 18, 2018 meeting. There is also a recommendation to approve an agreement with Educational Credit Management Corporation for student loan default services. Lastly, there is a recommendation to approve two agreements relating to the International Student program.

**C. Administrative Services** presents nine agenda items. These include a recommendation to approve an agreement with the City of Torrance for the use of detention facilities for arrestees of the District. There is a recommendation to approve an agreement with Anne Dumke to serve as Hearing Officer/Examiner for Notice of Parking Violations for the ECC Police Department. There is a recommendation to approve an agreement with Van Lingen Towing, Inc. for towing and storage services. There is also a recommendation for an agreement with Youngblood & Associates to perform POST required polygraph examinations for Campus Police Department applicants; and a recommendation for approval of an agreement with Backgrounds Unlimited for POST required background investigations for Campus Police Department applicants. There is also a recommendation to approve an agreement with Torrance Marriott for meeting services relating to the annual Board of Trustees Planning Workshop. There is a recommendation to ratify Purchase Orders and Blanket Purchase Orders. Last, there is a recommendation for second reading and adoption of two board policies:

- Board Policy 6307 *Debt Issuance and Management*
- Board Policy 3500 *Campus Safety*

**D. Measure E** includes six agenda items. There is a recommendation to approve a change order with Interior Demolition for the Administration Building Demolition Project. This change order provides \$72,059.11 as a credit to the District. There is also a recommendation to approve a change order with AMG for the Gymnasium Project. The change order relates to the relocation of two electrical panels, and the modification of exterior signage (at our request). The change order totals \$30,879. There is also a recommendation to approve an amendment to the agreement with tBP Architecture for modifications to the Administration Building. The amendment adds \$32,800 to the agreement. There is also a recommendation to approve an amendment with DLR Group for \$36,000 due to an extension in the construction timeline. Last, there is a recommendation to approve the Measure E Category

Budget and Balances Report, and a request to ratify the Measure E Purchase Orders and Blanket Purchase Orders.

**E. Human Resources** section of the consent agenda includes a recommendation to approve routine agreements with James I. Marteney, Jr. for training services and with Joe Darin Coaching for additional StrengthsFinder training services. There is also a recommendation to approve an agreement with the Center for Organizational Responsibility and Advancement for faculty professional development presentations during the Fall Professional Development Day. There is also a recommendation to approve changes in job description for the Production Supervisor position. Last, the Human Resources consent agenda includes a recommendation to approve personnel actions as follows:

- Classified Personnel Actions
- Temporary Non-Classified Personnel Actions
- Academic Personnel Actions
- Administrator, Supervisor and Confidential Personnel actions

**F. President/Board** section has numerous routine items relating to customized training and business assistance offered through the Community Advancement Division. There is also a recommendation to approve a six-month agreement with Fifty and Five for digital advertising and social media marketing services provided to El Camino College and the college's Center for the Performing Arts. There is also a recommendation to approve an agreement with Civic Couch for photography services in 2018-19. In addition, there is a recommendation to approve 2018-19 travel of the Superintendent/President. Last, three board policies are presented for second reading and adoption:

- Board Policy 2430 *Delegation of Authority to Superintendent/President*
- Board Policy 2715 *Code of Ethics/Standards of Practice*
- Board Policy 2740 *Board Education*

***The Action Agenda includes the following:***

**A. Academic Affairs** has a recommendation to ratify a new 5-year agreement with Los Angeles County for the Paramedic Training Program for \$3,500,000.

**B. Student Services – No Items**

**C. Administrative Services** has five recommendations. The first is a recommendation to approve the Five Year Construction Plan for 2020-2024. There is also a recommendation to approve the Final Project Proposal for the Music Building. There is also a recommendation to

approve Resolution #07-16-2018A authorizing the issuance of El Camino Community College District (Los Angeles County, California) election of 2012 General Obligation Bonds, Series 2018B. Upon Board approval, this will be the second series of bonds issued from the 2012 GO Bonds. There is a recommendation to approve a change order to Tilden Coil for \$225,514, to be paid out of Fund 41 Capital Outlay. At our request, Tilden Coil performed work to remove the top 12 inches of sand from the volleyball court and replace it with sand that better meets the needs of our instructional and athletic programs. Last, there is a recommendation to approve the proposed energy services contract (ESCO) with Compass Energy Solutions, LP. This item appeared on the June 18, 2018 board agenda.

**D. Measure E** has three items on the action agenda. The first is a change order for TOBO Construction for the Student Services Building Project for \$322,934 to demolish the existing parking area, ramp and gutter and construct secure, covered, lighted shelter to accommodate ten service carts and battery chargers in five lockable bays. This change order also includes the construction of a walled two-bin trash enclosure. Second, there is a recommendation to approve a notice of completion with AMG & Associates for the Lot F & E Parking Structure Upgrade Project. Last, there is a recommendation to approve a notice of completion with Interior Demolition Earthwise JV for the Administration Building Project.

**E. Human Resources - NONE**

**F. Compton College - NONE**

**G. Superintendent-President/Board** has two items on the action agenda. There is a recommendation to ratify an agreement with Custom Corporate Communications to deliver ETP-funded training on behalf of El Camino College. This training began in February 2018, thus necessitating a ratification of this agreement. Since this training was conducted during the terms of the current contract with the ETP, the ETP allows the use of its funds for this training. Secondly, there is a recommendation to ratify an agreement with Xerox Corporation for the lease, installation and maintenance of multi-function document imaging equipment in the El Camino College Copy Center. This agreement reflects pricing under the Cooperative Purchasing Network (TCPN) agreement.

**H. Future Action Items/General Information** has six items. The first is the FTES Goals to Actual Report, which provides an updated report of the five-year history of FTES goals and actuals for El Camino College. The report indicates the College is projected to achieve its 2017-18 growth enrollment goal of 20,573 FTES and will apply 1,346 FTES from the summer 2018 session in order to do so. The second item is a notice and scheduling of a Public Hearing regarding negotiations between the El Camino Community College District and the El Camino Police Officer Association (POA). Also included in this section of the agenda are AB288 CCAP Agreements for the 2018-19 academic year with Centinela Valley Union High School District, Inglewood Unified School District, El Segundo Unified School

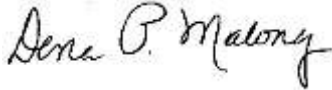
District, and Torrance Unified School District. These agreements are presented for information only. A second reading and approval is not required.

**I. Policies and Procedures** – There is one Board policy presented for first reading and one Administrative Procedure presented for information:

Board Policy 2365 – Recording  
Administrative Procedure 2365 - Recording

I am looking forward to seeing you on July 16, 2018 at 3:00 pm for the Board meeting, which will begin with a tour of the Student Services Building Project. As always, if you have any questions regarding the agenda, please feel free to call me prior to the Board meeting.

Sincerely,

A handwritten signature in black ink that reads "Dena P. Maloney". The signature is written in a cursive style with a large initial "D" and "M".

Dena P. Maloney, Ed.D.  
Superintendent/President