

Agenda, Monday, April 15, 2002
4 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**

- II. Approval of Minutes of the Regular Board Meeting of March 18, 2002**
- III. Presentation- Ernesto Flores, Caldwell Flores Winters, Inc.**

- IV. Public Hearing (none)**

- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
See Academic Affairs Agenda, Pages 1- 14
 - C. Student and Community Advancement
See Student & Community Advancement Agenda, Pages 1 - 30
 - D. Administrative Services
See Administrative Services Agenda, Pages 1 – 15
See Human Resources Agenda, Pages 1 – 6
 - E. Superintendent/President
See Superintendent/President Agenda, Pages 1 – 6

- VI. Public Comment on Non-Agenda Items**

- VII. Oral Reports**
 - A. Board of Trustees Report
 - B. President’s Report
 - C. Academic Senate Report

- VIII. Closed Session**
 - A. Personnel Matters, Brown Act Section 54957
 - 1. Personnel Matters – Three Cases

Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Nadine Ishitani Hata, Ph.D., Vice President

Page No.

- A. Curriculum Corrections – Effective 2002-2003 Academic Year 1
- B. Proposed Curriculum Changes – Effective 2002-2003 Academic Year 1
- C. Board Policy 4010 (Academic Calendar) – Second Reading and Adoption..... 10, 11
- D. Revised Board Policy 4025 (Philosophy for Associate Degree and General Education) – Second Reading and Adoption..... 10, 12

A. CURRICULUM CORRECTIONS – EFFECTIVE 2002-2003 ACADEMIC YEAR

It is recommended that the Board approve the curriculum corrections listed below. It should be noted that the information submitted for a change to the unit value of Construction Technology 109abcd, approved by the Board on February 19, 2002, was incorrect. Furthermore, the information submitted for the descriptive title of the new course, Fire and Emergency Technology 165, and the faculty loads for the new courses, Fire and Emergency Technology 113A, 113B, 164, and 166abcd, approved by the Board on March 18, 2002, was incorrect.

INDUSTRY AND TECHNOLOGY DIVISION

1. Construction Technology 109abcd - Application and Installation of Euro Style Hardware Units: ~~2~~ **2.5**

2. Fire and Emergency Technology 165 - Recurrent Marine Safety and Ocean Lifeguarding ~~Summer~~ In-Service Training

1. Fire and Emergency Technology 113A - Fire Apparatus Driver/Operator 1A
Lecture: 30 hours Lab: 10 hours (one week course) Faculty Load: ~~70~~ **250%**

2. Fire and Emergency Technology 113B - Fire Apparatus Driver/Operator 1B
Lecture: 30 hours Lab: 10 hours (one week course) Faculty Load: ~~70~~ **250%**

3. Fire and Emergency Technology 164 - Recurrent Lifeguard Certification
Lecture: 9 hours (one week course) Faculty Load: ~~3.333~~ **60.0%**

4. Fire and Emergency Technology 166abcd - Ocean Lifeguard Cadet Program
Lecture: 4 hours Lab: 2.5 hours Faculty Load: ~~38.667~~ **39.167%**

B. PROPOSED CURRICULUM CHANGES – EFFECTIVE 2002-2003 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum additions, revisions and inactivations, effective the 2002-2003 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

DISTANCE EDUCATION COURSE VERSIONS

1. History 16A – The African American in the United States, 1600 to 1877 (Online)

2. History 18A – Women and American History from the Colonial Era to 1870 (Online)

DISTANCE EDUCATION COURSE VERSION UPDATE

1. Sociology 2 – Marriage and Family Living (Online)
2. Sociology 2 – Marriage and Family Living (Telecourse)

CHANGE IN CERTIFICATE OF COMPETENCE

Current Status/Proposed Change

1. Childhood Education - School-Age Child Care

A Certificate of Competence will be granted upon completion of the following courses with a minimum grade average of B: Child Development 3, 4, 9, 10, 12, 15, 20; choose two courses from the following: Child Development 16, 17, 18, 19, ~~English 27~~; choose one course from: ~~Physical Education 207A, 207B~~ English 27, Mathematics 110, Music 7

Total units: 30

At least 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, of the certificate requirements must be completed at El Camino College.

Note: Proof of a valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

CHANGE IN CERTIFICATE OF COMPLETION

Current Status/Proposed Change

1. Childhood Education - School-Age Child Care

A Certificate of Completion will be granted upon completion of the following courses with a minimum grade average of C: Child Development 3, 4, 9, 10, 12, 15, 20; choose two courses from the following: Child Development 16, 17, 18, 19, ~~English 27~~; choose one course from: ~~Physical Education 207A, 207B~~ English 27, Mathematics 110, Music 7

Total units: 30

At least 15 units, including Child Development 20 and two courses from Child Development 16, 17, 18, or 19, of the certificate requirements must be completed at El Camino College.

Note: Proof of a valid Pediatric CPR and First Aid Certification may be required for employment. This requirement may be met by successfully completing Child Development 11.

NEW COURSES

1. Education 10 – CBEST Preparation in Reading

Units: 1 Lecture: 1 hour Faculty Load: 6.667%

Prerequisite: English 1A with a minimum grade of C

Credit, degree applicable

This course is designed to assist students in reviewing and refining the knowledge and skills necessary to pass the reading section of the California Basic Educational Skills Test

(CBEST). Topics will include comprehension, critical analysis, and evaluation, as well as research and reference skills. Students will complete a practice test and develop a comprehensive plan to pass the official CBEST. Pertinent test taking strategies will also be explored.

2. Education 20 – CBEST Preparation in Writing

Units: 1 Lecture: 1 hour Faculty Load: 6.667%

Prerequisite: English 1A with a minimum grade of C

Credit, degree applicable

This course is designed to assist students in reviewing and refining the knowledge and skills necessary to pass the writing section of the California Basic Educational Skills Test (CBEST). Topics include using prewriting strategies, generating focused essays, developing and organizing supporting details, choosing appropriate words, creating structurally sound sentences and paragraphs, and effectively addressing essay prompts which require narration and analysis. Students will practice writing timed essays and will develop an individualized comprehensive plan for passing the official test. Pertinent test taking strategies will also be explored.

3. Education 30 – CBEST Preparation in Math

Units: 1 Lecture: 1 hour Faculty Load: 6.667%

Prerequisite: Mathematics 23 or Mathematics 25 with a minimum grade of C in prerequisite or qualification by testing (El Camino College Mathematics Placement Test) and assessment

Credit, degree applicable

This course is designed to assist students in reviewing and refining the skills and knowledge necessary to pass the math section of the California Basic Educational Skills Test (CBEST). Topics will include estimation, measurement, statistical principles, computation, problem solving, and numerical and graphical relationships. Students will complete a practice CBEST and develop a comprehensive plan to pass the official CBEST. Pertinent test taking strategies will also be explored.

BUSINESS DIVISION

CHANGE IN MAJOR

1. Computer Information Systems

Current Status/Proposed Change

Computer Information Systems 13, 18, 19; one of the following groups: Computer Information Systems 26 and 28 or ~~40 and 44~~ 46 and 47 or 140 and 141; two of the following courses: ~~Business 54~~; Computer Information Systems 16, 17, 22, 27, 29, 30, ~~45~~, 80, 83, 133, 142, 143

Total units: 21-~~23~~ 22

CHANGE IN CERTIFICATES OF COMPETENCE

1. Computer Information Systems - Cisco Networking Administration Option

Current Status/Proposed Change

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 15-16 units.

Computer Information Systems ~~44, 45, 51, 52~~ 140, 141, 142, 143; one course from the following: Computer Information Systems 16, 80, 133

Total units: 15-16

2. Computer Information Systems - Microcomputer Applications Option

Current Status/Proposed Change

A minimum of ~~six~~ 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-~~32~~ 31 units.

Computer Information Systems 13, 16, 18, 19, ~~20~~, 26, 27, 28, 29, ~~40~~; ~~one course from two courses from the following:~~ Business 1A, ~~3, 51B or 52B~~ 55, Computer Information Systems 17, 22, 30, 133

Total units: 30-~~32~~ 31

3. Computer Information Systems - Microcomputer Support and Network Management Option

Current Status/Proposed Change

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required ~~31-32~~ 33-34 units.

Computer Information Systems 13, 19, ~~20~~, 40, ~~44, 45~~ 140; ~~choose one of four courses from the following: Computer Information Systems 46 and 47 or Computer Information Systems 48 and 49; three courses from the following~~ Computer Information Systems 16, 18, 22, 28, 29, 80, 83; one of the following groups: Computer Information Systems 141, 142, and 143 or Computer Information Systems 46, 48, and 49

Total units: ~~31-32~~ 33-34

CHANGE IN CERTIFICATE OF COMPLETION

1. Computer Information Systems - Cisco Networking Administration Option

Current Status/Proposed Change

A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 15-16 units.

Computer Information Systems ~~44, 45, 51, 52~~ 140, 141, 142, 143; one course from the following: Computer Information Systems 16, 80, 133

Total units: 15-16

NEW CERTIFICATES OF COMPETENCE

1. Computer Information Systems - Database Administration

A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 19 units. Computer Information Systems 18, 28, 29, 80, 83; one of the following: Computer Information Systems 16, 19, 46
Total units: 19

2. Computer Information Systems - Windows Networking
A minimum of nine Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 18 units. Computer Information Systems 46, 47, 48, 49; one of the following groups: Computer Information Systems 28 and 83 or Computer Information Systems 140 and 141
Total units: 18

NEW CERTIFICATE OF COMPLETION

1. Computer Information Systems - Database Administration
A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 2.0 (C) is necessary in the required 19 units. Computer Information Systems 18, 28, 29, 80, 83; one of the following: Computer Information Systems 16, 19, 46
Total units: 19

FINE ARTS DIVISION

CHANGE IN MAJORS

1. Dance
Current Status/Proposed Change
Dance 3, 5, 71ab, 32ab, 42ab; 8 units from: Dance 22ab*, 23abcd*, 25abcd, 33abcd, 35abcd, 43abcd; 4 units from: Dance 83abcd, (can be taken a maximum of 3 semesters for major credit), 87abcd**, 89abcd; 3 units from: Dance 10, 14ab, 16ab, 18ab, 51ab, 53ab, 61ab, 62abcd; strongly recommended: Dance 72abcd
Total units: 26
It is essential for the transfer student to see a counselor for appropriate curriculum. *Most four-year colleges/universities do not accept jazz for transfer credit. **Students are advised that Dance 87abcd is required for transfer students.
2. *Current Status/Proposed Change*
~~Film, TV, and Electronic Media~~ /Video
~~Television and Media Communications 5, 10, 11, 12, 14, Journalism 1, Photography 51~~
Film/Video 1, 3, 20, 22; two courses from the following: ~~Television and Media Communications 7, Psychology 5, Speech Communication 7, Television and Media Communications 95abcd (2-4 units)~~ Film/Video 21, 24, 28ab, 32ab, 34ab, 36ab; two courses

from the following: English 38, Film/Video 95abcd (2-4 units), Photography 51, Theatre 8
Total units: 22-24 25

NEW CERTIFICATES OF COMPETENCE

1. Art - Digital Arts

A Certificate of Competence will be issued to students completing the required Core Courses and the courses in one of the options, Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a grade point average of B. A minimum of 12 units required for the Certificate of Competence must be completed at El Camino College.

Required Core Courses: Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 51, 2 units of Art 96abcd or 99abc

Computer Animation Option: Art 144abcd, 145abcd, 147abcd; two courses from: Art 17abcd, 31abcd, 82abcd, 146abcd

Total units: 36

Digital Photography Option: Photography 1, 2, 23A; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total units: 38-39

Graphic Design Option: Art 39ab, 40abcd, 143abcd, 146abcd; one course from: Art 29, 87ab

Total units: 36

Illustration Option: Art 17ab, 52abcd, 53ab, 54abcd; one course from: Art 19ab, 22ab, 87ab

Motion Graphics Option: Art 144abcd, 145abcd, 147abcd; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total units: 36

Web Design Option: Art 39ab, 145abcd, 146abcd; two courses from Art 144abcd, 147abcd, Computer Information Systems 133

Total units: 36

2. Film/Video – Film/Video Production

A minimum of 12 units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 21 units.

Film/Video 1, 20, 22, 24, 28ab; two courses from the following: Film/Video 21, 32ab, 34ab, 36ab

Total units: 21

NEW CERTIFICATES OF COMPLETION

1. Art - Digital Arts

A Certificate of Completion will be issued to students completing the required Core Courses and the courses in one of the options, Computer Animation, Digital Photography, Graphic Design, Illustration, Motion Graphics, or Web Design, with a grade point average of C. A

minimum of 12 units required for the Certificate of Completion must be completed at El Camino College.

Required Core Courses: Art 10ab, 37ab, 41ab, 141abcd, 142abcd, 195ab, Photography 51, 2 units from Art 96abcd or 99abc

Computer Animation Option: Art 144abcd, 145abcd, 147abcd; two courses from: Art 17abcd, 31abcd, 82abcd, 146abcd

Total units: 36

Digital Photography Option: Photography 1, 2, 23A; two courses from: Art 143abcd, 144abcd, 146abcd, 147abcd, Photography 3, 4

Total units: 38-39

Graphic Design Option: Art 39ab, 40abcd, 143abcd, 146abcd; one course from: Art 29, 87ab

Total units: 36

Illustration Option: Art 17ab, 52abcd, 53ab, 54abcd; one course from: Art 19ab, 22ab, 87ab

Total units: 36

Motion Graphics Option: Art 144abcd, 145abcd, 147abcd; two courses from: Art 146abcd, Film/Video 20, 22, 28ab

Total units: 36

Web Design Option: Art 39ab, 145abcd, 146abcd; two courses from Art 144abcd, 147abcd, Computer Information Systems 133

Total units: 36

2. Film/Video – Film/Video Production

A minimum of 12 units must be completed at El Camino College and a grade point average of 3.0 C is necessary in the required 21 units.

Film/Video 1, 20, 22, 24, 28ab; two courses from the following: Film/Video 21, 32ab, 34ab, 36ab

Total units: 21

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGE IN MAJORS

1. Nursing

Current Status/Proposed Change

Nursing 49, 60A, 60B, 61, 62, 63, 64, 65, 66A, 66 B, 67, 68 and 69, Anatomy 30 or 32, Physiology 31, Microbiology 33, Psychology 5, Sociology 5, English 1A, 1B, Physical Education 201 (LVN's with a current license are not required to take PE 201). All general education courses and nursing courses must be completed with a minimum grade of C.

Total units: 68

2. Radiologic Technology

Current Status/Proposed Change

Radiologic Technology A, 91, ~~93~~, 106, 107, 108, 111, 122, 217, 218, 233, 244, 255;
 Anatomy 32, Medical Assistant 4, Physiology 31, Computer Information Systems 13,
 Psychology 5 (71 units); other required courses to meet Associate Degree requirements (10-
 14 units)
 Total units: ~~81-85~~ ~~82-86~~

INDUSTRY AND TECHNOLOGY DIVISION

CHANGE IN MAJORS

1. Administration of Justice
 At least 50% of the major requirements for the Associate in Science degree must be completed at El Camino College.
 Administration of Justice 100, 103, 115, 130, 131, 135, 170; plus a minimum of six units from the following: Administration of Justice 70, 95/96abcd (2-4 units), 107, 109, 111, 125, 126, 133, ~~134~~, 150, 155, 180
 Total units: ~~27-38~~ ~~32~~

2. Air Conditioning and Refrigeration
 Air Conditioning and Refrigeration 5, 6, 21, 22, 23, 25, 26, ~~27~~, 30, ~~34~~, 32; ~~Electronics~~
~~Computer Hardware Technology 11~~
 Total units: ~~33~~ ~~38~~
 Recommended electives: Air Conditioning and Refrigeration 8, 9, ~~33~~, 95abcd; ~~Computer Aided Design/Drafting 5~~; Computer Information Systems ~~5~~, 13; Construction Technology 100; Environmental Technology 100; ~~Machine Tool Technology 16ab~~; ~~Supervision 27~~; Technical Mathematics 1; Welding 12ab, ~~15ab~~.

3. Cosmetology
 Completion of a minimum of ~~38-45~~ ~~37-46.5~~ units (1,600 hours) from:
 Day Program: Cosmetology 1, ~~2abcd*~~, 3
 * minimum of two semesters
 Evening Program: Cosmetology 10, 11, 12, 13, ~~14abcd~~, ~~16abcd~~

CHANGE IN CERTIFICATE OF COMPETENCE

1. Air Conditioning and Refrigeration
 A Certificate of Competence will be granted to the student completing the following courses with a grade average of B. At least 50% of the courses required for the Certificate of Competence must be completed at El Camino College.
 Air Conditioning and Refrigeration 5, 6, 8, 9, 21, 22, 23, 25, 26, ~~27~~, 30, ~~34~~, 32, ~~33~~; Technical Mathematics 1 ~~or qualifying score on the Technical Mathematics Placement Test and assessment.~~
 Total units: ~~41-44~~ ~~47~~

CHANGE IN CERTIFICATES OF COMPLETION

1. Administration of Justice

A Certificate of Completion will be granted to students completing the requirements with a grade average of C. At least 50% of the courses required for the Certificate of Completion must be completed at El Camino College.

Administration of Justice 100, 103, 115, 130, 131, 135, 170; plus a minimum of six units from the following: Administration of Justice 70, 95/96abcd, 107, 109, 111, 125, 126, 133, 134, 150, 155, 180

Total units: 27-~~38~~ 32

2. Air Conditioning and Refrigeration

A Certificate of Completion will be granted to the student completing the following courses with a grade average of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Air Conditioning and Refrigeration 5, 6, 8, 9, 21, 22, 23, 25, 26, 27, 30, 31, 32, 33; Technical Mathematics 1 or qualifying score on the Technical Mathematics Placement Test and assessment.

Total units: 47

3. Cosmetology

A Certificate of Completion will be issued to students completing a minimum of ~~38-45~~ 37-46.5 units (1,600 hours) from the day or evening program with a grade average of C. At least 50% of the requirements for the Certificate of Completion must be completed at El Camino College.

Day Program: Cosmetology 1, 2abcd*, 3

* minimum of two semesters

Evening Program: Cosmetology 10, 11, 12, 13, 14abcd, 16abcd

Students may transfer up to 50% of the Certificate of Completion program they are pursuing from another institution.

NEW CERTIFICATE OF COMPLETION OPTIONS

1. Fashion

A Certificate of Completion will be granted to the student completing the courses in one of the following options: Fashion Stylist, Costume Technician, or Computer Pattern Making Technician with a grade average of C. At least 50% of the courses required for the Certificate of Completion must be completed at El Camino College.

Computer Pattern Making Technician Option: Fashion 11ab, 14, 15ab, 26A, 29ab

Total units: 12

Costume Technician Option: Fashion 10ab, 11ab, 17ab, 24abc, 31, 35, 41, Theatre 94, 94L

Total units: 21

Fashion Stylist Option: Fashion 10ab, 23, 31, 35, 41, 42 95abcd (2 units)

Total units: 18

MATHEMATICAL SCIENCES DIVISION

CHANGE IN MAJOR

1. Mathematics General

Mathematics 190, 191; ~~an additional 12 units~~ **three courses** from any of the following courses: Mathematics 140, 150, 210, 220, 270, ~~35A, 35B, 36A, 36B, 180~~; up to two Computer Science courses; Chemistry 1A, Physics 1A; one Computer Science course
Total units: ~~20~~ **21-22**

CHANGE IN CERTIFICATE OF COMPLETION

1. Computer Science

A Certificate of Completion will be awarded to the student who completes the following with a minimum grade of C: Computer Science 1, 2; three courses from Computer Science 3, ~~4, 5*~~, 10*, 15P, ~~23, 25*~~, 30, ~~35, 36~~, 40, ~~45, 55, 60~~, Mathematics 210. (*only one course from Computer Science 10 or 25 may be counted toward the certificate) At least ~~16~~ **17** units for this certificate must be completed at El Camino College.
Total units: ~~20~~ **21**

C. BOARD POLICY 4010 (ACADEMIC CALENDAR) -- SECOND READING AND ADOPTION

It is recommended that the Board receive for Second Reading and Adoption Board Policy 4010 (Academic Calendar), as shown on page 11.

D. REVISED BOARD POLICY 4025 (PHILOSOPHY FOR ASSOCIATE DEGREE AND GENERAL EDUCATION) -- SECOND READING AND ADOPTION

It is recommended that the Board receive for Second Reading and Adoption Board Policy 4025 (Philosophy for Associate Degree and General Education), as shown on page 12.

Board Policy 4010

Academic Calendar

The Superintendent/President shall, in consultation with the appropriate groups, develop and submit to the Board for approval an academic calendar.

Reference:

Education Code Section 70902(b)(12)

El Camino College

Policy

Adopted:

April 15, 2002

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Board Policy 4025

Philosophy for Associate Degree & General Education

El Camino College recognizes the importance of the individual to the local, state, national, and international communities. The College, through the awarding of an associate degree, strives to create an environment which stimulates greater individual creativity and achievement, personal and social responsibility, as well as ethical and technological awareness. The degree requirements lead students through patterns of learning experiences designed to develop certain capabilities and insights through general education and sufficient depth in a specific field of knowledge.

El Camino College recognizes the need to provide a multi-dimensional, multicultural, and integrative general education curriculum as the core of the associate degree. With this objective in mind, El Camino College pledges to develop and maintain a general education curriculum that promotes critical thinking and analytical skills, clear and precise expression, cultural and artistic sensitivity, personal growth, health and self-understanding. General education curriculum will enhance appreciation and understanding of the scientific method and the relationships between science and other human activities. It will also develop an understanding of methods of inquiry regarding human behavior, foster an appreciation of how societies and social groups operate, and develop awareness of the ways people throughout the ages have responded to themselves and the world around them in artistic and cultural creations.

Approved by the College Curriculum Committee: March 27, 2001

Approved by the Academic Senate: May 15, 2001

Reference:

Title 5, Section 55805

El Camino College

Policy

Replaces Board Policy 6121

April 15, 2002

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Board Policy 4025 replaces old Board Policy 6121

Old Board Policy 6121 (The El Camino College Philosophy of Education and Objectives) is not available electronically. This page intentionally left blank.

Board Policy 4025 replaces old Board Policy 6121

Old Board Policy 6121 (The El Camino College Philosophy of Education and Objectives) is not available electronically. This page intentionally left blank.

**Agenda for the El Camino Community college District Board of Trustees
From
Student and Community Advancement
Patricia F. Caldwell, Ph.D., Vice President**

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A. STUDENT FIELD TRIPS

It is recommended that the Board approve the following student field trips coordinated through the Transfer Center, El Camino College Language Academy, and Project Success. The purposes of the trips are to provide students with university experience as well as cultural enrichment. Additional supervisory staff that may be needed: Cheryl Beverly, Van Nguyen, Lori Losorelli, Marjorie Hall, Emeral Price, and Griselda Castro.

April 19, 2002 – Giselle Richards, Mulligan’s Miniature Golf, Torrance, California. Estimated students 30. Depart 1:30pm; return 7pm. Transportation by bus.

April 25, 2002 – Sue Oda-Omori and Rene’ Lozano – Charles Drew University, Los Angeles, California. Estimated students 15. Depart 8:30am; return 2:30pm. Transportation by van.

May 18, 2002 – E. Elaine Moore – Allensworth Settlement, Allensworth, California. Estimated students 30. Depart 8am; return 5pm. Transportation by bus.

B. SPRING CONVENTION FOR ALPHA GAMMA SIGMA

It is recommended that the Board approve the following students to attend the Spring Convention for Alpha Gamma Sigma to be held April 19-21, 2002, at the Doubletree Hotel, San Jose, California. Expenses in the amount of \$3,342 for lodging, registration and airfare, to be paid from Alpha Gamma Sigma and ICC Club funds. Students will pay the remainder of their expenses from personal funds. Ms. Jeannine Barba, Advisor.

Mandana Basetvat, Veenchel Ednilao, Nada Ghaneian, Mona Hassani
Eliana Horeczko, Christopher Nelson, Rajan Mohan, Yuri Osbey, Michael Pichay
William Michael Sayers, Carolina Silva, Victoria Wong

C. NATIONAL FORENSICS TOURNAMENT

It is recommended that the Board approve attendance of the following students at the national Forensics Tournament, Forth Worth, Texas, April 7-14, 2002. Expenses are to be paid as follows: \$3,854 from Forensics Auxiliary Services funds, and \$1,550 from Special Request Fine Arts Account.

Joshua Lawson, Khalid Elshorafa, Carl Uebelhart, Ester Kim, Charles Leone
Tamsen Frances, Brian Neesby, Jel Samar, Courtney Bacalso, Renetta Thorne

D. STUDENT CONFERENCE

It is recommended that the Board approve the following students to attend the Women Hold Up Half The Sky Spring 2002 Conference sponsored by the American Association for Women in Community Colleges, April 26, 2002, Irvine Marriott Hotel, Irvine, California. Expenses for registration in the amount of \$1,020 to be paid from EOP&S Student Conference funds. Advisors Kathryn Romero and Linda Massarotti:

Lizeth Corono, Marla Coronado, Virginia Devoux, Dineeda Hollie, Wanda Holt, An Nguyen, Kathleen Norick, Olinda Rivas, Rosie Sanchez, Barbara Talalemotu, Renetta Thorn, Doris Wilkerson

E. EOP&S RECOGNITION BANQUET

It is recommended that the Board approve the EOP&S Recognition Banquet for approximately 250 students scheduled May 10, 2002, Crown Plaza Hotel, Redondo Beach, California. The purpose of the banquet is to recognize students who are graduating, transferring, achieved a GPA of 3.0 or above, and scholarship recipients. Expenses in the amount of \$15,635 to be paid from EOP&S funds. Advisors: Dawn Reid, Dan LaCoe, Rosalva Amezcua, and Kathryn Romero

F. COLLEGE TOUR

It is recommended that the Board approve the following El Camino College students to participate in the Black College Educational Student Tour. The tour will include visits to Clark-Atlanta, Morris Brown, Moorehouse, Spelman, Tuskegee, Florida A&M, Southern Xavier, and Dillard Universities, June 23-28, 2002. No expense to the District. Expenses for the tour will be paid by scholarships awarded from Project Success to the students and personal funds. Advisors for the trip are Mr. Gregory Delahoussaye, and Vice President Yasmin Delahoussaye, Los Angeles Valley College:

Justin Stewart, Janai Wilson, Latasha Rogers, Tykish Hendricks
Jennifer Hardy, and Lauren Johnson

G. SOUTH BAY CHILDREN’S CHOIR FESTIVAL

It is recommended that the Board approve attendance of the South Bay Children’s Choir (Music 58abcd and Music 58Labcd) to participate in the International Children’s Choir Festival at Canterbury and London, July 29 through August 6, 2002. No expense to the District. It is further recommended that British/ European Specialty Tours, Zionsville, Indiana, be approved as the agency for the South Bay Children’s Choir in Canterbury and London, July 29 through August 6, 2002. Advisors: Diane Simons, Director of the South Bay Children’s Choir, Bud Bisbee, Assistant Director, Sherry Reed, Accompanist. Other chaperones: Cindy Bullock, Kay Erdman, Laura Fineman, Linda Papermaster, Eva Hyjek, Denise Mitchell, Nomel Takagi, Max Takagi, Gerald Udo, Lilly Insalata, Tricia Kim.

Amy Back, Emily Brueck, Kelsey Bullock, Marina Cary, Amanda Erdman, Dara Fineman, Ilana Gat, Sara Hansen, Michelle Hyjek, Lilly Insalata, Steven Johnson, Emily Josephs, Erin Kim, Caroline Lee, Laura Levin, Christina Luca, Catherine Magee, Caitlin Miles, Kristina Minesci, Shea Mitchell, Neva Morikawa, Suzanne Paine, Katie Peters, Wasani Probasco, Rosie Rice, John Schauerman, Liv Scott, Katherlin Shieh, Stephanie Smith, Beau Takagi, Taylor Takagi, Chris Tienan, Kerry Udo, Annie Walsh-Cole, Stephanie Wilkin, Kimberly Williams

H. INTERNATIONAL TRAVEL

It is recommended that the Board approve the following international travels:

Ms. Janet Young, to travel to Dnipropetrovsk National University (DNU) in Ukraine, May 29 through June 17, 2002. Ms. Young will participate in the faculty exchange program funded by the Department of State NIS Community College Partnership grant. Ms. Young will assist DNU faculty in developing curricula for their Childhood Education courses and conduct professional development activities for the DNU faculty in the Department of Educational Psychology and English. All expenses for the trip will be covered from grant funds and are not expected to exceed \$5,500.

Ms. Judith Norton, to travel to Dnipropetrovsk National University (DNA) in Ukraine, May 29 through June 17, 2002. Ms. Norton will conduct training in online course design for DNU faculty in the Department of Educational Psychology and English, make a presentation at the regional distance education conference, and provide technical assistance to DNU faculty teams currently working on developing online courses. All expenses for the trip will be paid from the NIS Community College Partnership grant funds and are not expected to exceed \$5,500.

I. GRANTS - INFORMATION

It is recommended that the Board receive information concerning the following grants.

1. Chancellor's Office – Center for Applied Competitive Technologies (CACT) (Amendment/Performance Period Extended). The El Camino College CACT will increase outreach capabilities, the size of the ETP Contract and increase the number of in-plant training programs. CACT will also expand the plan and equipment maintenance technician training programs to provide training for the many industries that depend on skilled maintenance technicians. In addition, it will also continue to expand and deliver a newly developed on-line version of statewide and nationally for the collaborative Beverage Equipment Service Technician program “BEST of America.”

Amount of Grant Funding from Granting Agency:	\$178,875
Amount of College Match (In-kind)	<u>\$179,000</u>
Total Amount of Grant	\$357,875
Indirect Rate:	(\$6,879.80) (4%)
Performance Period:	July 1, 2001 through September 30, 2002

2. Chancellor's Office – Center for International Trade Development (Amendment/Performance Period Extended). The El Camino College Center for International Trade Development will address the following objectives in this funding year: 1) Provide in-depth, specialized services that support the strengths described in the purpose statement; 2) Serve targeted clients; 3) Track international trade sales/revenues generated by CITD clients; 4) Set up a tracking system; 5) Assist in developing statewide products for distribution and regional industry/organizational advisory committee(s); 7) Centers should provide outreach to the colleges/districts; 8) Centers should provide outreach to the areas of economic.

Amount of Grant Funding from Granting Agency	\$294,875
Amount of College Match (In-kind)	<u>\$171,995</u>
Total Amount of Grant	\$466,870
indirect Rate	(\$11,341.32) (4%)
Performance Period:	July 1, 2001 through September 30, 2002

3. Chancellor's Office – Community Service Learning. The goal of this project is to research campus and community service-learning needs and interests, and identify ways in which service-learning may be implemented. The Advisory Committee, facilitated by a Project Director, will review existing models for incorporating and institutionalizing service-learning, draft a service-learning vision statement for the campus, establish partnerships with community organizations, plan campus development activities, and ultimately recommend a model for coordinated service-learning efforts to campus administration.

Amount of Grant Funding from Granting Agency	\$21,956
Amount of College Match	\$ <u>-0-</u>
Total Amount of Grant	\$21,956
Indirect Rate (\$844.48) (4%)	
Performance Period: July 10, 2002 through June 30, 2003	

4. Chancellor's Office – Small Business Development Center (Amendment/Performance Period Extended). Funding for the Small Business Development Center proposal will be used to achieve the following objectives: 1) Identify regional industry clusters and develop workshops and one-on-one counseling, targeted toward developing business in emerging industries; 2) Present Grant Writing classes for potential clients; 3) Prepare workshops and conferences in languages other than English to serve the minority population; 4) Continue to work with other college and university contacts within the service area to attract, retain and expand business; 5) Participate in the development of a Strategic Plan for submission to the Executive Committee, the Chancellor's Office, California Community Colleges, and the California Technology, Trade and Commerce Agency.

Amount of Grant Funding from Granting Agency	\$140,550
Amount of College Match (In-kind)	\$ <u>140,968</u>
Total Amount of Grant	\$281,518
Indirect Rate (5,405.76) (4%)	
Performance Period: July 1, 2001 through September 30, 2002	

5. Chancellor's Office – Workplace Learning Resource Centers (Amendment/ Performance Period Extended). With renewed program funding, El Camino College's Workplace Learning Resource Center will continue to act as a regional resource in workplace training through research, in-service training, and the development and implementation of innovative training methodologies. The Center will utilize an established advisory committee to review and assist the Center with its research efforts to maintain current statistical information on business training needs, alternative funding sources for workplace training programs, and innovative methodologies and practices of workplace instruction. The Center will also promote partnerships with local businesses, government agencies, and other colleges to develop joint projects to deliver workplace skills training to targeted industries and population groups.

Amount of Grant Funding from Granting Agency	\$178,875
Amount of College Match (In-kind)	<u>\$178,875</u>
Total Amount of Grant	\$357,750
Indirect Rate (\$6,789.80 (4%))	
Performance Period: July 1, 2001 through September 30, 2002	

- J. BOARD POLICY 5110 – COUNSELING – First Reading**
It is recommended that the Board receive for First Reading Board Policy 5110 – Counseling as shown on page 8.
- K. REVISED BOARD POLICY 5120 – TRANSFER CENTER – First Reading**
It is recommended that the Board receive for First Reading Board Policy 5120 – Transfer Center as shown on pages 9-10.
- L. BOARD POLICY 5130 - FINANCIAL AID – First Reading**
It is recommended that the Board receive for First Reading Board Policy 5130 – Financial Aid as shown on page 11.
- M. BOARD POLICY 5200 – STUDENT HEALTH SERVICES – First Reading**
It is recommended that the Board receive for First Reading Board Policy 5200 – Student Health Services as shown on page 12.
- N. BOARD POLICY 5210 – COMMUNICABLE DISEASE – First Reading**
It is recommended that the Board receive for First Reading Board Policy 5210 – Communicable Disease as shown on page 13.

**O. BOARD POLICY 5410 – ASSOCIATED STUDENTS ELECTION –
First Reading**

It is recommended that the Board receive for First Reading Board Policy 5410 – Associated Students Election as shown on page 14.

P. BOARD POLICY 5550 – Speech: Time, Place, and Manner – First Reading

It is recommended that the Board receive for First Reading Board Policy 5550 – Speech: Time, Place, and Manner as shown on page 15.

**Q. PARTNERSHIP FOR EXCELLENCE 2001-2002 SURVEY OF LOCAL
INVESTMENTS OF PARTNERSHIP FUNDS**

It is recommended that the Board approve the Partnership for Excellence Survey of Local Investments of Partnership Funds for El Camino Colleges for fiscal year 2001-2002 as shown on pages 16-30.

R. CALIFORNIA COMMUNITY COLLEGES DAY

It is recommended that the Board approve attendance of Ryan McBlaine, of the Associated Student Government and a member of the College Council, Brian Neesby, Ellie Christov, Joshua Dunn, Joshua Lawson, and Glen Chappel, members of the Associated Student Government (ASO), to accompany other members of the College Council and Cabinet to visit with legislators regarding pending budget cuts and other issues, April 30, 2002, Sacramento, California. Expenses for Ryan McBlaine will be paid from the President's Conference account. Expenses for the five additional ASO students will be paid from the Associated Student Government fund.

**S. CALIFORNIA STUDENT ASSOCIATION OF COMMUNITY COLLEGES
LEGISLATIVE AND LEADERSHIP CONFERENCE**

It is recommended that the Board approve attendance of the following students at the California Student Association of Community Colleges Legislative and Leadership Conference, April 19-21, 2002, at the LAX Westin Hotel, Los Angeles, California. Expenses for registration in the amount of \$1,620 will be paid from the Associated Student Conference account. Since this is a local conference, there are no lodging expenses. Parking expenses will be paid from the Associated Students Conference account. Advisor: Harold Tyler.

Joshua Lawson, Andres Valles, Alex Valles, Adriana Puga, Joshua Dunn
Pamella Bonasso, Ryan McBlaine, Glen Chappel, An Nguyen
Mario Granados, Eden Saldana, Poonwit Wongthai, Diana Zahir

*Please note President Fallo read these additional students in.

Board Policy 5110

COUNSELING

Counseling services are an essential part of the educational mission of the District. The Superintendent/President shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Reference:

Education Code Section 72620
Title 5, Section 51018

El Camino College
Adopted:

April 15, 2002

Student and Community Advancement – Page 8

Board Policy 5120

TRANSFER CENTER

The El Camino Community College District shall recognize transfer as one of its primary missions. The Transfer Center shall be committed to the development of activities and services that identify and increase the number of students who choose to transfer and are prepared to transfer, and shall monitor the effectiveness of those services.

Reference:

Title 5, Section 51027

El Camino College
Adopted:
Replaces Board Policy 6202

TRANSFER CENTER

6202

The El Camino Community College District shall recognize transfer as one of its primary missions. The Transfer Center shall be committed to the development of activities and services that identify and increase the number of students who choose to transfer and are prepared to transfer, and shall monitor the effectiveness of those services. Priority shall be placed on the preparation and transfer of students from economically disadvantaged families and students from traditionally underrepresented backgrounds.

El Camino College
Policy
Adopted: October 30, 2000

April 15, 2002

Student and Community Advancement – Page 10

Board Policy 5130

FINANCIAL AID

Financial Aid programs, including scholarships, grants, loans, and work-study, will be available to students.

All financial aid programs will adhere to the guidelines, procedures and standards of the funding agency and will incorporate federal, state and other applicable regulatory requirements.

The Superintendent/President shall assure that satisfactory academic progress standards for all participants in Title IV of the Higher Education Act are established, publicized and applied.

Reference:

- 20 U.S.C. Sections 1070, et esq.
- 34 CFR Section 668
- Education Code Section 76300

El Camino College
Adopted:

April 15, 2002

Student and Community Advancement – Page 11

Board Policy 5200

STUDENT HEALTH SERVICES

Student health services shall be provided in order to contribute to the education aims of students by promoting physical and emotional well being through health oriented programs and services.

Reference:

Education Code Section 76401

El Camino College
Adopted:

April 15, 2002

Student and Community Advancement – Page 12

Board Policy 5210

COMMUNICABLE DISEASE

The Superintendent/President shall assure that procedures necessary to assure cooperation with local public health officials in measures necessary for the prevention and control of communicable diseases in students are established.

Reference:

Education Code Section 76403

El Camino College
Adopted:

Board Policy 5410**ASSOCIATED STUDENTS ELECTION**

The Associated Students Organization shall conduct annual elections to elect officers. The Superintendent/President shall assure that the elections are conducted in accordance with procedures established by the Associated Students Organization and Student Development Office.

Any student elected as an officer in the Associated Students Organization shall meet all of the following requirements:

1. The student shall be enrolled in a minimum of 6 semester units at the time of election and while holding office.
2. The student shall meet and maintain the minimum standards of scholarship established by Board Policy 4220 and related administrative procedures.
3. Any other requirements established by the Associated Students Constitution.

Reference:

Education Code Section 76061
Associated Students Constitution as Amended

El Camino College
Adopted:

The El Camino Community College campus is not for public forums, except for those areas designated as Free Speech Areas, which are limited public forums. The Superintendent/President shall enact administrative procedures, as are necessary to reasonably regulate the time, place and manner of the exercise of free expression in the limited public forums. The administrative procedures shall not prohibit the right of students and non-students to exercise free expression, including but not limited to the use of bulletin boards designated for such use.

The distribution of printed materials or petitions in those parts of the College designated as Free Speech Areas, and the wearing of buttons, badges, or other insignia shall not be prohibited.

Students and non-students shall be free to exercise their rights of free expression, subject to the requirements of this policy.

Equal access and equal opportunity shall be provided to all racial, religious, political, and social groups.

Speech that is defamatory or obscene according to current legal standards, or which so incites others as to create a clear and present danger of the commission or unlawful acts on District property shall be prohibited. The violation of District policies and procedures or the substantial disruption of the orderly operation of the District is also prohibited.

Nothing in this policy shall prohibit the regulation of hate speech so long as the regulation conforms to the requirements of the First Amendment to the United States Constitution, and of Section 2, Article 1 of the California Constitution. Students may be disciplined for harassment, threats, intimidation, or hate speech unless such speech is constitutionally protected.

Reference:

United States Constitution, Amendment 1
California Constitution, Article 1, Section 2
Education Code Section 76120

El Camino College
Adopted:

PARTNERSHIP FOR EXCELLENCE
2001-2002 Survey of Local Investments of Partnership Funds

Recently, the California Community College Chancellor’s Office required all colleges to submit a “compliance survey” showing *planned* expenditures for all Partnership for Excellence (PFE) projects for the 2001-2002 academic year. It was also required that all local Boards of Trustees certify review of the survey that was submitted. To make it easier for all to understand the survey, the report that follows also includes descriptions of each project.

FY 2001-2002 Allocation	FY 2001-2002 Budget Amount	FY 2001-2002 Unbudgeted Allocation
\$5,274,926	\$5,258,812	\$16,114

P4E Goal: Transfer

Comprehensive Transfer Center: This project is designed to increase by student usage of the Transfer Center this year over last year, to increase the number of transfer students to UC and CSU, and to increase the number of transfer services and activities by 15 in 2001-2002. Included in the Comprehensive Transfer Center is the Honors Transfer Program, which is designed to increase the number of El Camino College students who successfully transfer by 10% for Spring 2002 and Fall 2002-2003. Special events, workshops and targeted mailings will help achieve these objectives. PFE funds are being used to purchase additional counseling time to assist in transfer and retention.

Counselors, Other	62,500
Clerical Secretarial	28,000
Technical Related	104,796
Employee Benefits	43,559
Supplies	1,085
Conferences	500
Transportation	2,000
New Equipment – Non-instructional	<u>415</u>
	242,855

Science Bridge Program: This project, in partnership with UCLA, is designed to aid students in their transfer to a university as a science or math major. The program is targeted to historically underrepresented students, but all are invited to participate. PFE funds a faculty coordinator and four student research stipends during UCLA's summer research program.

Instructor, Non-instructional Assignment	1,000
Supplies	2,000
Contract Services	300
PSA Contract Services	6,200
Transportation	<u>500</u>
	10,000

School Health Clerk / Special Education Assistant Certificate Program: PFE funds are being used to develop new curricula for these two new certificate programs to be offered by the nursing department. There are currently 42 students enrolled in the new courses for the School Health Clerk Program. In May 2002, there may be 3-4 students receiving School Health Clerk completion certificates. The Special Education Assistant curriculum is still in the development stage. These programs will increase the numbers of students receiving certificates.

Instructor Non-instructional Assignment	21,205
Student Workers	795
Non-instructional Temp/ Part-Time	4,400
Supplies	2,400
PSA Contract Services	10,000
Conferences Other	2,000
Postage	900
New Equipment – Instructional	<u>3,300</u>
	45,000

P4E Goal: Degrees and Certificates

Degree/Transfer Audit Clerks: The hiring of two audit clerks in the Admissions and Records office will increase the number of students receiving degrees and certificates. The auditing of former students' educational records will enable the clerks to determine which students were eligible for degrees and certificates and have them awarded automatically. Students' eligibility for transfer will also be determined and students will be informed of their readiness.

Clerical Secretarial	22,000
Technical Related	29,500
Employee Benefits	16,000
Supplies	1,000
Contract Services	500
Reproduction Instructional	200
New Equipment – Non-instructional	<u>800</u>
	70,000

Records Systems Clerk: With an increased emphasis on transfer, there will be an increased need for the expeditious processing of transfer requests. The hiring of a records clerk assigned specifically to handling these requests will improve the processing time to five business days. Increased student satisfaction will be an additional benefit.

Clerical Secretarial	26,000
Employee Benefits	8,000
Supplies	500
Reproduction Instructional	100
New Equipment – Non-instructional	<u>400</u>
	35,000

CISCO Academy: The Computer Information Systems faculty and college technical support personnel have completed a Certified CISCO Local Academy. The academy will provide students with skills and tools needed to install, configure and maintain the current state-of-the-art Internet-based networking technologies according to the guidelines set forth by Cisco Systems, the largest supplier of Internet-based infrastructure technologies. A faculty member has been trained and certified by CISCO, and a new curriculum has been developed. The academy will increase the number of students receiving certificates. All sections of the first and second semester of the CISCO Academy were at capacity of 44 students. Because there were over 100 students wanting to enroll in the class the first time it was offered, another section was added to accommodate the demand. At the end of Spring 2002, all four semesters of CISCO will have been offered.

Supplies	10,000
Conferences Other	10,000
License Fee / Site Licenses	3,000
New Equipment – Instructional	<u>220,000</u>
	243,000

Entertainment Technology Lighting Lab: The Fine Arts Department has created a lighting lab / black box theater and developed a new curriculum to train students in Entertainment Lighting, an emerging area of technology. The College Curriculum Committee and the Board of Trustees have approved a certificate program and curriculum, and the application for program approval is scheduled for submission to the Chancellor's Office by May 2002.

New Equipment – Instructional	8,500
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P4E Goal: Workforce Development

Culinary Arts Certification / Cafeteria Project: Designed for CalWORKS and Workforce Investment Board (WIB) referred students, this not-for-credit food service instructional program prepares students for jobs in the restaurant and catering industries. This year 36 students have been trained and placed in jobs upon certification. This program also supports the for-credit culinary arts instructional program, which has seen 113 students enrolled in the various classes offered in 2001-2002. PFE funding has been allocated to upgrade the equipment in the cafeteria kitchen so that the instructional program can be offered.

Project Director	5,000
Non-Instructional Temp/ Part-Time	39,400
Employee Benefits	4,440
Supplies	12,210
Contract Services	14,800
Conferences Other	1,850
New Equipment – Non-instructional	<u>33,300</u>
	111,000

Marketing Presence for Community Advancement: This project aims to increase the number of individuals, employees, and businesses served by the entire community advancement division. At this time, 2,794 businesses have benefited from contract training from the Business Training Center (BTC) initiatives; 2,646 employees have benefited from contract training through the BTC initiatives; and 1,485 individuals have received fee-based training. Increased marketing, brochures, newsletters and so forth are helping to accomplish this objective.

Special Projects Temp Class Admin.	35,000
Non-Instructional Temp/Part-Time	4,000
Employee Benefits	3,900
Multi-Media Advertising	<u>57,100</u>
	100,000

P4E Goal: Basic Skills Improvement

Transition Center for Students (Inglewood Center): The purpose for establishing the Inglewood Center is for El Camino College to offer educational programs and services that will allow citizens (1) the opportunity to assess their career interests and academic skill levels, (2) to engage in career counseling and planning, (3) to improve their pre-collegiate skills so that they might successfully transition into regular college programs leading to degrees or certificates, and (4) to have access to and training in the use of technology that will assist them in being successful students, parents, and citizens. The Center will open May 3, 2002.

Directors	38,129
Counselors – Other	26,932
Clerical Secretarial	13,691
Employee Benefits	14,094
Supplies	17,500
Software	25,000
Conferences Other	2,500
Lights and Power	6,000
Telephone	3,000
Copiers	4,100
Building Rental	41,250
Remodeling Off Campus Lease	15,000
License Fee / Site Licenses	5,000
Site Improvements	58,734
New Equipment – Instructional	58,170
New Computer Equip. – Instructional	50,000
New Equipment – Non-Instructional	70,900
New Computer Equip. – Non-Instructional	<u>50,000</u>
	500,000

Reading/Computer Assisted Instruction Lab Support: The creation of a 100-station computer assisted instruction lab, designed to enable a 15% increase in student retention and improvement in reading, is being funded with PFE dollars. Matching computer/teaching stations in four reading classrooms, the LMTC, and the computer lab coordinator's office are also being installed. Lab assistants to provide coverage from 8:00 am to 10:00 pm daily are also being funded.

Release Time-Non-instructional	18,750
Non-instructional Temp/Part-time	47,300
Employee Benefits	8,450
Supplies	<u>7,500</u>
	82,000

P4E Goal: Successful Course Completion

Planetarium Director: By hiring a planetarium director, the astronomy program aims to increase the number of students successfully completing astronomy courses. A job description was written and board approved; however, the search for this position has been postponed due to the suspension of hiring.

Director	58,972
Employee Benefits	<u>16,275</u>
	75,247

MCS 111 Computer Lab Upgrade: All computers and software in this lab will be upgraded to a level that is comparable to state-of-the-art technology used in the private sector. New network technology certification programs such as Microsoft's MCSE, Novell's CNE and CompTIA's A+ programs will be added to the curriculum. The new technology and updated course content will meet student demand for better 21st century computer skills and motivate them to successfully complete their programs.

Supplies	400
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EOP&S Student Service Technician: PFE funds have been used to provide assistance in recruitment efforts targeted to four high schools in Inglewood and Centinela Valley. Classroom presentations, particularly to ESL classes, and assistance to students in meeting admissions and eligibility requirements will help to increase the number of under-represented and first generation college students from this area.

Technical Related	24,858
Employee Benefits	<u>5,725</u>
	30,583

Learning Resource Center (LRC) Tutoring Project: This project aims to increase students' retention and successful completion (A, B, or C grade) of their coursework by offering tutoring assistance. 93% of students receiving tutoring assistance indicated on a recent survey that they believe the assistance they received enabled them to successfully complete their coursework.

Student Workers/ Tutors	48,500
Non-Instructional Temp/Part-Time	14,568
Employee Benefits	<u>6,932</u>
	70,000

LRC/Library Media Technology Center (LMTC) Staffing Project: The aim of this project is to increase students' successful course completion through the assistance provided by the LMTC. The LMTC houses 170 computer workstations and a full range of resources including color and laser printing, scanning, adaptive access tools, and full Internet access. "Check-in" statistics show more than 42,000 user visits annually. PFE funds provide 9000 annual hours of staff support to assist students and maintain equipment.

Special Project Temp Class Administrator	32,270
Student Workers/ Tutors	1,980
Non-Instructional Temp/ Part-Time	28,909
Employee Benefits	<u>6,841</u>
	70,000

Computer Assisted Instruction Lab/Writing Center—Staff Support: In its third year, this project has established computer assisted instruction in English courses with an emphasis on writing. Twenty sections of English courses are currently taught in the lab. Student retention in English courses, and successful course completion are among the aims of this project.

Release Time – Non-Instructional	34,583
Instructional Salaries – Special Program	3,900
Student Workers – Tutors	56,554
Non-Instructional Temp/Part-Time	17,316
Employee Benefits	14,647
Supplies	<u>3,000</u>
	130,000

Experimental Student Learning Communities: This project is attempting to pull together all existing learning communities (e.g., Puente, Project Success, MESA, Teacher Prep, First Year Experience) for dialogue and sharing of best practices. New learning communities may be developed to meet special needs. The project will also attempt to reduce duplication of efforts through integration and coordination. Coordination of campus tutorial programs will be addressed by this project.

Release Time – Non-instructional	63,128
Counselors – Other	36,837
Instructor Non-instructional Assignment	31,193
Student Workers	1,000
Student Workers – Tutors	9,000
Non-Instructional Temp/Part-Time	17,933
Employee Benefits	19,909
Supplies	14,000
PSA Contract Services	17,000
Conferences Other	43,000
Other Services and Expenses	4,000
Site Improvements	91,000
New Equipment – Non-instructional	<u>15,000</u>
	363,000

Combination of Two or More P4E Goals:

Maximizing Math Potential: This project is a combination of three Math Department PFE projects (Twelve Step-Basic Math Skills, Transfer Math Tutoring Program, and Mathematics Program). The purpose of the project is to provide Math tutoring to students at all levels using Student Certificated Tutors and Math Faculty to increase course completion, basic skills, and transfer-ready students. To accomplish this, the PFE funds will help to expand the Math Tutoring Lab, provide classroom tutors for instructors and training for the tutors, improve instructor resources, provide staff development, establish an Early Alert Intervention Program, establish a “Threpeater’s Program, provide supplemental instruction and academic excellence workshops, and develop Math Department Eight Coaches (mentors) to ensure consistency in course content and quality for eight courses.

Coordinators / Supervisors	93,390
Special Project Temp Class Admin.	65,000
Technical Related	58,245
Instructional Aide – Technical Related	11,681
Non-Instructional Temp/Part-Time	40,730
Employee Benefits	33,454
Supplies	9,000
Computer Software Account	6,000
License Fee / Site Licenses	22,500
Site Improvements	30,000
New Equipment – Instructional	<u>10,000</u>
	380,000

Fifteen Full-Time Faculty: Recognizing that full-time faculty contribute to all of the PFE goals, PFE funds were set aside to hire fifteen additional full-time faculty in the 2001-2002 academic year.

Instructional Salaries	789,302
Employee Benefits	157,860
New Equipment – Instructional	<u>15,786</u>
	962,948

Super VGA Projectors for Bus 3, Bus 5, and Bus 7: Ceiling mount projection systems and wall mount speakers are being installed in these business classrooms to enable the faculty to use their laptop computers to present publisher-supplied and instructor-created multimedia presentations. These updated, alternative instructional delivery systems make classes more interesting and model the use of the types of equipment students will be expected to use in the workplace.

New Equipment – Instructional	1,650
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Art B320 and 322 Computer Lab Upgrade: The Division Dean in cooperation with the Computer Information Systems faculty and college technical support personnel will upgrade all computers and software to a level that is comparable to state-of-the-art technology used in the private sector.

New Equipment – Instructional	550
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Computer Lab Technician Supporting Fine Arts: The aim of this project is to continue the funding for the computer lab technician who supports one new lab and two enhanced labs for the Fine Arts Division. The computer lab technician has researched servers, printers, software, networking, and other equipment necessary for the PFE Computer Art Printer Upgrade and provides information for the faculty to make informed decisions on the best options for an effective digital arts program.

Technical Related	40,000
Employee Benefits	<u>11,415</u>
	51,415

English as a Second Language Assessment Coordinator: PFE funds have been used to continue supporting the ESL Assessment Coordinator position. This person has coordinated the ESL assessment process including the development and validation of a listening / speaking / pronunciation test. She has developed outreach materials for adult schools, created a resource binder for all ESL faculty, and compiled a Part-Time Faculty Handbook and Orientation Guide for new faculty members to familiarize them with the ESL Program and curriculum. Improved student placement will increase student retention and course completion.

Program Coordinator	36,600
Employee Benefits	<u>7,400</u>
	44,000

Alondra Park Island Project: A service learning project designed to improve students' understanding of subject matter, students in biology and horticulture classes practice their classroom skills by developing and maintaining a native plant garden at Alondra Park. The hands-on learning activity also promotes retention and contributes to students' successful course completion.

Instructional Salaries – Special Program	2,520
Supplies	1,410
New Equipment – Instructional	<u>1,070</u>
	5,000

Program for Accelerated College Education (PACE): Primarily a transfer-oriented program, and designed to meet the needs of mature, working adults, PACE will assist the college in meeting its goals in successful course completion, numbers of degrees, and numbers of transfers. The director will also coordinate the weekend college program. A position description for the director has been Board approved; however, the search to fill this position has been postponed due to the suspension of hiring.

Director	75,000
Counselors – Other	114,182
Employee Benefits	<u>10,818</u>
	200,000

Student Web Interns: This project is designed to both support El Camino’s technology plan as well as increase the skills and employability of the students who participate in this program. A corps of students is being trained to create, maintain and support web and multimedia technology throughout the campus, but especially for non-online classes and for programs that focus on student success. Students in the program are also receiving CCE (work experience) credit focusing on both computer graphics and computer information systems.

Student Workers	21,000
Non-Instructional Temp/Part-Time	3,000
Overtime	4,000
Employee Benefits	1,000
Computer Software Account	1,000
Supplies	2,000
Conferences Other	1,000
New Equipment – Instructional	<u>2,000</u>
	35,000

Coordinator, High School Recruitment Counselors: PFE funds have been used to pay for the release time of an experienced counselor to coordinate the high school recruitment counselor program.

Release Time – Non-Instructional	93,060
Employee Benefits	<u>15,240</u>
	108,300

Fine Arts Computer Lab Upgrade/ Multimedia Certificate Program: The art department, in cooperation with Technical Arts, the LMTC, and Information Technology Services, plans to completely upgrade the projection and computer equipment, furniture, software and peripherals in Art 5 and TA 251. The upgrade will not only provide updated equipment and content for existing courses, but will support the development of a new multimedia certificate program.

Computer Software Account	34,399
Site Improvements	23,380
New Equipment – Instructional	<u>3,021</u>
	60,800

Fine Arts--LCD Projectors for Art, Music and Speech Classrooms: New projection systems have been purchased and installation will be completed in June 2002 in ten fine arts classrooms to the benefit of programs in art history, music and speech. Better, more modern presentation of visual material will stimulate student interest and enhance students' willingness to complete their courses.

New Equipment – Instructional	31,500
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High School Recruitment Counselors: This program has placed El Camino College counselors in local high schools. The purpose of the program is to encourage students to attend college, provide career and college information (particularly information about El Camino College) and ease the transition from high school to college.

Counselors - Other	219,160
Student Workers	9,960
Employee Benefits	10,138
Supplies	2,600
Transportation	<u>600</u>
	242,458

Office of Institutional Research: PFE funds pay part of the salaries of the Director of Institutional Research and one research analyst. This is appropriate because of the number of reports produced by the research office that are related to PFE. The researchers are also involved in assessing all PFE proposals for their potential accountability to the intent of Partnership for Excellence goals.

Management	75,302
Research Analyst	54,404
Employee Benefits	26,000
Other Books	500
Publications, Periodicals, and Magazines	250
Supplies	5,500
Contract Services	1,500
Transportation, Mileage, and Parking	150
Conferences Management	4,000
Conferences Other	3,000
Dues and Memberships	500
New Equipment – Non-Instructional	<u>1,600</u>
	172,706

Ongoing Support for Puente: The successful Puente Project increases the success of students and prepares them for transfer. PFE funds are being used for tutorial services and will result in 86-88% of students successfully completing English, Academic Strategies, Human Development, and History courses.

Student Workers	6,200
Supplies	500
PSA Contract Services	3,000
Transportation	5,000
Field Trip Expense	<u>300</u>
	15,000

Technology Plan Support: PFE funds are being earmarked to replace computers used by students that are at least three years old. Funds will also be used to upgrade software in academic computer labs.

New Equipment – Instructional	74,177
Replacement Equipment – Instructional	351,646
New Equipment – Non-Instruction	<u>74,177</u>
	500,000

Inglewood Fire Academy (Training Site): The primary justification for purchase of the site was to protect the district’s interest in maintaining the Fire and Emergency Technology instructional program. The students enrolled in the program contribute significantly to the degrees, certificates and course completions and serve the public safety community by providing in-service training and referring qualified candidates for employment. The acquisition of the training center allows the instructional program to maintain stability and provides growth opportunities for additional enrollment, new courses and increasing the number of course completions and program completions. New program certificates are in the curriculum approval process, which should produce at least 200 additional certificate completions each year.

Instructional Salaries	37,200
Release Time – Non-Instructional	20,100
Instructional Aide – Technical Related	15,000
Non-Instructional Temp/Part-Time	19,000
Employees Benefits	17,700
Supplies	9,500
Repairs Parts and Supplies	3,000
Utilities and Housekeeping Services	7,600
Waste Disposal	3,000
Repairs – Instructional	18,300
Other Services and Expenses	5,700
New Equipment – Instructional	41,200
New Equipment – Non-Instructional	<u>1,700</u>
	199,000

Project Success: The purpose of this program is to help students successfully complete their math classes the first time they take the class through the use of weekly tutoring sessions. With this assistance, it is expected that 40% of the students who participate in Project Success will be eligible for or surpass the college level math.

Student Workers	7,500
Student Workers – Tutors	10,400
PSA Contract Services	500
Conferences Other	1,000
Transportation	<u>3,500</u>
	22,900

Laptops for New Faculty: Partnership for Excellence funds were used to purchase laptop computers for new faculty members to assist them in preparing class lectures, tests, assignments, and presentations for their students.

Equipment – Instructional	39,000
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**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services**

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*Please note item D was withdrawn, and no substitutions were made.

A. 2002 TAX AND REVENUE ANTICIPATION NOTES (TRANS)

It is requested that the Board authorize the issuance of Tax and Revenue Anticipation Notes on July 1, 2002, for the 2002-03 fiscal year. Issues will not exceed \$10 million, and the District will participate in the 2002 Community College League of California TRANS Program.

B. CONTRACTS VALUED AT \$50,000 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 6530, approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services or his designee be authorized to execute the necessary documents.

1. Bond Counsel Services – Stradling Yocca Carlson & Rauth will provide legal services related to the bond issue on a contingency basis, at an hourly rate structure acceptable to the District.
2. Public Information Campaign Services – The Lew Edwards Group will provide public information bond campaign services to assess feasibility and to build community awareness of the District’s facility needs. Cost: \$35,000 (plus expenses) for services provided prior to 07/22/02, with subsequent services and fees negotiable.
3. Bond Underwriting Services – RBC Daine Rauscher and Salomon Smith Barney will each provide bond investment banking (underwriting) services to include purchasing bonds, structuring the bonds, rating the bonds and selling the bonds. Fees and commission rates for both companies will be negotiated on a contingency basis, subject to bond passage.
4. MAAS Companies, LLC – Provide facilities and educational bond planning services in conjunction with District staff and other District consultants.

Date
3/15/2002 – 12/31/2003

Cost:
NTE \$49,500
41-55130-00-71000-9916

C. BID 2001-09/MISCELLANEOUS CONSTRUCTION PROJECTS

It is recommended that the following two general contractors be awarded agreements for miscellaneous types of remodeling and facility upgrades for the District in accordance with the specifications, terms, and conditions, of the above named bid. The projects will range in value from \$15,000.00 to \$300,000.00 per project. The contractors will rotate construction assignments throughout the school year over a three (3) year contract period. At the discretion of the District, this bid may be extended with the same contractor(s) for two (2) additional one-year periods, not to exceed a total of five (5) years.

<u>P.O. #</u>	<u>Vendor</u>	<u>Bid Amount</u>
TBD	West Star Construction Inc. [2],[3]	Mark-up on direct Costs, 9% (nine-percent)
TBD	C.A. Granger Construction Inc. [3]	Mark-up on direct Costs, 15% (fifteen-percent)

Other Bidders: Garcia-Bentley Construction Inc. [no response to Affirmative Action Code Request]; Ryco Construction Inc. [2],[3].

“No Bid” Responses: None

Non-Respondents: Sturgeon General; Echeverry Construction; Bilan Construction

Affirmative Action Status Codes: [1] Minority owned/Disadvantaged business; [2] Woman-owned business; [3] Small Business enterprise; [4] Other; [5] None of the above; [8] Disabled Veteran enterprise

D. CREDIT BY EXAMINATION

It is recommended that the Board amend Management Procedure 2008, Credit by Examination, adopted May 22, 2001, as follows:

- III. Procedures
 - 3. Resident students will pay the same amount per unit as the current enrollment fee. Non-resident students will pay this same amount and the current appropriate non-resident fee. These fees are non-refundable and payable at the Records Office. Students involved in the high school/SCROC articulated programs would be exempted from paying this fee.*

*Please note item D was withdrawn, and no substitutions were made.

E. WINTER SESSION PARKING FEE

It is recommended that the Board of Trustees establish a parking fee for the newly created Winter Session effective January 2003. As per Education Code 76360, it is recommended that parking fee be established at the rate of \$20 for the Winter Session.

F. FIVE-YEAR CONSTRUCTION PLAN

It is recommended the Board approve the 2004-2008 Five-Year Construction Plan.

Background: On May 1st of each year, the College District is required to submit a 5-Year Capital Construction Plan and any related Final Project Proposals (FPPs) to the California Community College Chancellor’s Office.

This year’s 5-Year plan is for projects that may be eligible for state funding during the 2004-2008 time period.

State funding for the new projects listed in the plan is dependent upon passage of the November 2002 state-wide bond issue. With the submittal of this Plan and the accompanying Final Project Proposal, the District is recommending to the Chancellor’s Office that, if funds become available, this project meets the state mandated criteria for new projects and is eligible for state funding.

It is important to emphasize that the submittal of the 5-Year Plan to the state is but one step in the long-term Facilities Master Planning process currently occurring at the College. State funding, alone, will not achieve the goals outlined in the Facilities Master Plan. However, state funding is an integral part of the proposed funding strategy being developed for the implementation of the Master Plan. The time line from the state is such that this 5-Year plan must be submitted prior to the completion of the District’s financial strategy for the Facilities Master Plan. Receipt of state funding is greatly enhanced if local districts are able to provide matching funds.

The funding strategy for the Facilities Master Plan will be discussed in greater detail as a separate Board item.

<u>YEAR</u>	<u>PROJECT</u>	<u>AMOUNT</u>
2002-03	Science Complex Renovation – Construction	\$13,532,000
2003-04	Architectural Barrier Removal - Preliminary plans and working drawings	\$98,000
2004-05	Learning Resource Center Addition – Plans and Working Drawings	\$467,000
	Architectural Barrier Removal – Construction	\$1,401,000
2005-06	Learning Resource Center Addition – Construction	\$5,766,000
	Humanities Complex Replacement - Preliminary plans and working drawings	\$1,063,000
	Child Development Center - Preliminary plans and working drawings	\$169,000
	Remodel For Efficiency - Preliminary plans and working drawings	\$687,000
2006-07	Learning Resource Center Addition – Equipment	\$868,000
	Humanities Complex Replacement - Construction	\$10,000,000
	Child Development Center - Construction	\$2,100,000
	Remodel For Efficiency - Construction	\$1,800,000
2007-08	Humanities Complex Replacement - Equipment	\$2,200,000
	Child Development Center - Equipment	\$206,000

G. PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

Run Date
4/1/02

El Camino Community College District BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date : 4-15-2002

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	Cost
P0042970	Paton & Associates	00-01 P4E INGLEWOOD	Computer Software Account	\$2,511.40
P0043060	Virco Manufacturing Corp.	00-01 P4E FINE ARTS	New Equipment – Instruc.	\$6,118.19
P0043084	New Century Education Corp.	Community Education	License Fee/Site Licenses	\$10,005.00
P0043101	California Map & Travel	Earth Sciences	Supplies	\$93.53
P0043128	New Era Solutions	VATEA I & T	New Equipment – Instruc.	\$5,183.02
P0043148	Wired Accessories	Health, Safety	Supplies	\$27.06
P0043151	Knorr Systems Inc.	Pool	Supplies	\$74.22
P0043157	Presenting Solutions	Fin Aid Outreach and	New Computer Equipment-No	\$2,335.37
P0043167	Assist Design	Counseling Office	Supplies	\$320.42
P0043179	Quark Distr. Inc.	Public Information	New Equipment – Noninstruc.	\$542.95
P0043182	Apple Computer, Inc.	Public Information	New Equipment – Noninstruc.	\$3,865.61
P0043188	Sargent Welch Scientific	Physics	Supplies	\$353.72
P0043190	Corporate Business Interiors	00-01 P4E EXPANDED	New Equipment – Noninstruc.	\$1,317.40
P0043192	Community College League of Calif	Division Office Huma	Supplies	\$18.92
P0043204	Eportables.Com	VATEA Business Educa	Supplies	\$1,612.93
P0043217	CCS Presentation Systems, Inc.	Purchasing and Busin	Self Insurance Legal Fees	\$16,020.91
P0043225	Laminating Service Inc.	Earth Sciences	Supplies	\$492.11
P0043228	AMI Electrical & Telecom, Inc.	00-01 P4E CISCO ACAD	Site Improvements	\$3,000.00
P0043232	School World Software	Public Information	New Equipment – Noninstruc.	\$319.34
P0043248	Dell Marketing L. P.	V.P. Academic Affair	New Computer Equipment-No	\$8,437.01
P0043251	Charles Turner	Fine Arts	Supplies	\$50.00
P0043252	Bill Georges	Fine Arts	Supplies	\$50.00
P0043253	One America	Staff Diversity	Supplies	\$280.00
P0043254	Matt Alquiza	Fine Arts	Supplies	\$50.00
P0043255	Dawn Huntoon	Fine Arts	Supplies	\$50.00
P0043256	Kim Deshazo	Fine Arts	Supplies	\$50.00
P0043257	Wray Printing	P4E INGLEWOOD FIRE	Supplies	\$38.97
P0043258	Nafsa Aie Region Xii Southern	El Camino Language	Conferences Mgmt	\$180.00
P0043259	El Camino College Warehouse	Administrative Of Ju	Supplies	\$26.20
P0043260	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0043261	Ana Jara, Intl Ed. Center	International Student	Conferences Mgmt	\$60.00
P0043263	Delphin Computer Supply	Technical Services	Repairs Parts And Supplies	\$569.31
P0043264	Hewlett Packard Parts Direct	Information Tech.	Maintenance Contracts	\$1,924.00
P0043265	CQIN	Staff Development	Conferences Mgmt	\$350.00
P0043266	Wray Printing	Recruitment/School	Supplies	\$155.88
P0043267	Hitt Marking Devices	Admissions/Records	Supplies	\$31.40
P0043268	Delphin Computer Supply	VP-SCA	Supplies	\$383.60
P0043269	Wray Printing	Admissions/Records	Supplies	\$38.97

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P0043270	Sbdc-Torrance	SBDC CITD	Postage	26.89
P0043271	Ecc Food Service-Catering	Recruitment/School	Conferences Mgmt	\$214.75
P0043272	EI Camino College Warehouse	Copy Center	Supplies	\$262.00
P0043273	Xpedx	Copy Center	Supplies	\$887.66
P0043274	Delphin Computer Supply	Torrance Program Inc	New Computer Equipment-No	\$4,557.33
P0043275	Department of Social Services	CDC	Other Services And Expense	\$300.00
P0043276	Terry Newman	Contract Education	Visa/Mastercard Fees	\$260.00
P0043277	Homeboy Silkscreen	00-01 Modeling Appro	Supplies	\$1,324.00
P0043278	Radisson Hotel At la Airport	CACT Partnership	Supplies	\$139.70
P0043279	Solutionwhere, Inc.	CACT Partnership	Reproduction - Noninstruc	\$1,200.00
P0043280	The Graphic Corps	00-01 P4E MARKETING	Multi Media Advertising	\$4,762.87
P0043281	The Graphic Corps	00-01 P4E MARKETING	Multi Media Advertising	\$1,933.41
P0043282	The Graphic Corps	00-01 P4E MARKETING	Multi Media Advertising	\$739.00
P0043283	American Express Travel	Staff Development	Conferences Mgmt	\$108.50
P0043284	Sandra de Mos	CDC	Conferences Mgmt	\$33.00
P0043285	New Century Education Corp.	CalWORKs	License Fee/Site Licenses	\$12,230.38
P0043286	Yotam Ravid	Pool	Supplies	\$45.40
P0043287	Collins & Aikman	Facilities/Planning	Repairs Noninstructional	\$3,365.19
P0043288	Karcher Environmental	Hazmat Disposal	Other Services And Expense	\$1,400.00
P0043289	Robinsons Fertilizer	Health Sciences	Liabilities/Fundraising	\$365.89
P0043290	Dell Marketing L. P.	TITLE V - ECC Indivi	New Computer Equipment-No	\$2,121.70
P0043291	Rose & Tuck, Llc	Information Tech.	Contract Services	\$16,000.00
P0043292	Sky and Telescope	Astronomy	Supplies	\$93.96
P0043293	Montgomery Hardware Company	Lock Systems Repairs	Supplies	\$4,716.04
P0043295	Tim Newkirk	Fine Arts	Supplies	\$600.00
P0043296	EI Camino College Warehouse	Financial Aid	Supplies	\$424.70
P0043298	Major League Music	Student Affairs	Other Rentals	\$700.00
P0043299	American Express Travel Related S	TITLE V - ECC Indivi	Conferences Mgmt	\$281.00
P0043300	Westcoast Sound, Inc.	Student Affairs	Other Rentals	\$1,850.00
P0043301	Keenan & Associates	Purchasing and Busin	Excess Property	\$474.00
P0043302	Ecc Food Service-Catering	Student Affairs	Conferences Mgmt	\$215.36
P0043303	American Industrial Supply, Inc.	Carpenter Shop	Supplies	\$897.39
P0043304	Fortune Magazine	Presidents Office	Publications/ Periodicals	\$59.95
P0043305	California Community College Leag	Presidents Office	Conferences Mgmt	\$175.00
P0043306	Ecc Food Service-Catering	Humanities	Supplies	\$424.17
P0043307	Acey Decy Equipment	Ctr for Arts Adm Pub	Supplies	\$435.63
P0043308	Lomita Plaster Company	Grounds	Supplies	\$159.13
P0043309	Ward's Biology	Earth Sciences	Supplies	\$59.75
P0043310	South Bay Theme Parties	Student Affairs	Expenses/Ancillary Service	\$700.00
P0043311	Lab Safety Supply Company	Earth Sciences	Supplies	\$109.12
P0043312	Smart Computing Customer Renewals	Campus Police Depart	Publications/ Periodicals	\$29.00
P0043313	EI Camino College Warehouse	Copy Center	Supplies	\$1,145.00
P0043314	Borden Decal Co., Inc.	Parking-Student Perm	Supplies	\$1,345.59
P0043315	Johnson Company	Health, Safety	Supplies	\$626.56
P0043316	Borden Decal Co., Inc.	Parking-Student Perm	Supplies	\$4,972.60
P0043317	UC Regents Anderson School, Exec.	SBDC T&C 01/01/99 -	Conferences Mgmt	\$4,950.00
P0043318	Kc/Actf Xxxv	Fine Arts	Supplies	\$250.00
P0043319	Ecc Food Service-Catering	VTEA Title II Tech	Supplies	\$226.88
P0043320	EI Camino College Warehouse	Contract Education	Supplies	\$10.75
P0043321	A One Florist	Student Affairs	Supplies	\$169.56
P0043322	Ron Way	I&T Div Ofc	Pager Service Airtime	\$115.29
P0043323	Astronomical Soc. of the Pacific	Astronomy	Publications Periodicals	\$48.00
P0043324	Vwr Science Corporation	Astronomy	Supplies	\$33.98
P0043325	Sandra de Mos	CDC	Conferences Mgmt	\$400.00
P0043326	Sandra de Mos	CDC	Conferences Mgmt	\$25.00
P0043327	Promo Unlimited	Restricted Staff Dev	Supplies	\$1,095.76
P0043328	La Office of Education	Restricted Staff Dev	Conferences Other	\$237.00
P0043329	Staples	Mathematics	Supplies	\$178.61
P0043330	Empire Cleaning Supply	Operations	Supplies	\$706.66
P0043331	Southern Cal Air Conditioning	Facilities/Planning	Repairs Noninstructional	\$517.23
P0043333	Leo A. Meyer Associates, Inc.	CalWORKs	Supplies	\$32.48

P0043334	Claremont Management	Artes de El Camino	Contract Services	\$840.00
P0043335	American Council on Education	V.P. Academic Affairs	Publications Periodicals	\$24.95
P0043337	Gridworks	VATEA Business Educa	Supplies	\$562.90
P0043338	Boise Cascade Office Products	VATEA Business Educa	Supplies	\$816.51
P0043339	AMI Electrical & Telecom, Inc.	VATEA Business Educa	Supplies	\$1,000.00
P0043341	Micro Warehouse	VATEA Business Educa	Supplies	\$3,626.38
P0043342	AMI Electrical & Telecom, Inc.	VATEA Business Educa	Supplies	\$500.00
P0043343	AMI Electrical & Telecom, Inc.	VATEA Business Educa	Contract Services	\$2,400.00
P0043344	American Express Travel	CA Virtual Comm Coll	Transportation/ Mileage	\$108.50
P0043345	National Women's History Proj.	Faculty & Staff Dive	Supplies	\$39.95
P0043347	Leo Middleton	Staff Diversity	Supplies	\$2.44
P0043348	Bruce Tell	Fine Arts	Supplies	\$200.00
P0043349	Cal-Ed Optical	Life Sciences	Transportation	\$415.00
P0043350	American Express Travel	Foundation	Conferences Mgmt	\$108.50
P0043351	Five Star Graphics, Inc.	Foundation	Printing	\$1,645.40
P0043353	Provantage	Health Sciences and	Supplies	\$588.35
P0043354	Sargent Welch Scientific	Life Sciences	Supplies	\$169.57
P0043355	Chris Wojcieszyn	Fine Arts	Supplies	\$200.00
P0043356	Mark Wheaton	Fine Arts	Supplies	\$100.00
P0043357	Greg Horton	Fine Arts	Supplies	\$1,000.00
P0043358	Joyce Littrell	Fine Arts	Supplies	\$500.00
P0043359	Charles Turner	Fine Arts	Supplies	\$300.00
P0043360	Dawn Huntoon	Fine Arts	Supplies	\$500.00
P0043362	Sandra Courtney	CalWORKs	Contract Services	\$150.00
P0043363	Ecc Food Service-Catering	TECHNOLOGY & DIVERS	Contract Services	\$297.56
P0043364	El Camino College Warehouse	CalWORKs	Supplies	\$252.00
P0043365	Ecc Food Service-Catering	V.P. Academic Affairs	Other Services And Expense	\$950.77
P0043366	Xpedx Paper & Graphics	Copy Center	Supplies	\$1,103.80
P0043368	El Camino College Warehouse	Copy Center	Supplies	\$1,474.40
P0043369	American Express Travel	Admissions/Records	Conferences Mgmt	\$156.50
P0043371	Carolina Biological	Life Sciences	Supplies	\$125.57
P0043372	Premium Promotionals	Faculty & Staff Dive	Supplies	\$212.17
P0043374	Business Resource Group,inc	SBDC T&C 01/01/99-	Conferences Mgmt	\$1,250.00
P0043375	National Collegiate Honors Council	Honors Program	Dues And Memberships	\$250.00
P0043376	Xpedx	Fine Arts	Supplies	\$84.54
P0043377	Nicole Trigg	TECHNOLOGY & DIVERS	Contract Services	\$50.00
P0043378	Dell Marketing L. P.	Fin Aid Outreach	New Computer Equipment-No	\$4,100.51
P0043379	American Express Travel	RITC 10/1/01 - 9/30	Conferences Mgmt	\$333.50
P0043380	P & A Food Systems, Inc.	Purchasing and Busin	Liability - Self Insurance	\$2,244.72
P0043381	Matco Tech, Inc.	Division Office Heal	Maintenance Contracts	\$615.44
P0043382	Competitive Aquatic Supply Inc	Division Office Heal	Maintenance Contracts	\$122.76
P0043383	A-1 Office Plus Att: Rosa	Information Tech.	Supplies	\$150.25
P0043384	El Camino College Warehouse	TITLE V - ECC Indivi	Supplies	\$75.76
P0043385	American Express Travel	NIS Partnership Grant	Travel And Conference Exp	\$3,371.44
P0043386	Dell Marketing L. P.	Administrative Serv	New Equipment - Noninstruc	\$1,499.26
P0043387	Deborah Minnichelli	Fine Arts	Supplies	\$60.00
P0043388	Sandra J. Nitchman	Fine Arts	Supplies	\$75.00
P0043390	Willie Brownlee	Art Department	Supplies	\$566.15
P0043391	American Psychological Association	Psychology	Supplies	\$59.48
P0043392	Marshall Music	Music	Supplies	\$786.80
P0043393	GM Business Interiors	Health, Safety	New Equipment - Noninstruc	\$582.94
P0043394	Arturo's Printing	Student Affairs	Expenses/Ancillary Service	\$518.52
P0043395	CCS Presentation Systems Inc.	MCS/Music Classrooms	New Equipment - Noninstruc	\$10,773.34
P0043396	Torrance Postmaster	Fine Arts	Supplies	\$1,375.74
P0043397	Dell Marketing L. P.	Facilities/Planning	Replacement Computer Equip	\$4,239.07
P0043398	Kathleen Gleason	Foundation	Transportation/ Mileage	\$40.22
P0043399	ECC Wplrc/Culinary Arts	Foundation	Hospitality	\$103.82
P0043400	McMaster - Carr Supply Company	Technical Services	Repairs Parts And Supplies	\$1,539.71
P0043401	Foundation for Ccc-Ms	Technical Services	Repairs Parts And Supplies	\$287.80
P0043402	Grainger Industrial Supply	Technical Services	Repairs Parts And Supplies	\$1,723.60
P0043403	Marshall Music	Music	Supplies	\$178.62

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P0043404	Milo Martin	Ctr for Arts Instr/A	Contract Services	\$150.00
P0043405	Wray Printing	Division Office Fine	Supplies	\$38.97
P0043406	European American Music	Music	Supplies	\$867.58
P0043407	William Georges	Fine Arts	Supplies	\$591.92
P0043408	Mid City Mailing Services	Fine Arts	Supplies	\$605.00
P0043409	Mark Hullibarger	Music	Repairs Parts And Supplies	\$110.00
P0043410	Quark Distr. Inc.	00-01 P4E FINE ARTS	Computer Software Account	\$4,050.93
P0043411	Andrew Mayer	Fine Arts	Supplies	\$75.00
P0043412	Event Software Corporation	Civic Ctr Comm Serv	Maintenance Contracts	\$256.44
P0043413	John Holzinger 310/318-5798	Hazmat Transportation	Gasoline	\$33.25
P0043414	Graceli C.Madrid	Hazmat Transportation	Gasoline	\$95.69
P0043415	A-1 Office Plus	Special Resource Cen	Supplies	\$179.61
P0043416	Fabulous Fit Dress Forms	TANF	New Equipment - Noninstruc	\$1,399.35
P0043417	Aaa Sewing Machines & Vacuums	TANF	New Equipment - Noninstruc	\$13,385.30
P0043418	Thompson Learning	CalWORKs	Supplies	\$1,217.76
P0043419	Genesis Computer Systems, Inc	TANF	New Equipment - Noninstruc	\$1,128.00
P0043420	CCS Presentation Systems Inc.	TANF	New Equipment - Noninstruc	\$3,290.80
P0043421	Indoff-Material Handling & Storage	TANF	New Equipment - Noninstruc	\$3,022.48
P0043422	Genesis Computer Systems, Inc	CalWORKs	Supplies	\$22,346.08
P0043423	Diana Spatz	CalWORKs	Contract Services	\$300.00
P0043424	Hitt Marking Devices	CA Virtual Comm Coll	Supplies	\$24.84
P0043425	Wray Printing	Special Resource Cen	Supplies	\$38.97
P0043426	American Express Travel	RITC 10/1/01 - 9/30	Conferences Mgmt	\$377.50
P0043427	Usc/Isi Co-Location Services	CA Virtual Comm Coll	Telephone	\$10,800.00
P0043428	Business & Legal Reports	Health, Safety	Publications Periodicals	\$325.45
P0043430	Grainger	Parking-Student Perm	New Equipment - Noninstruc	\$468.42
P0043431	Aadec/Sr	Staff Diversity	Dues And Memberships	\$200.00
P0043432	El Camino College Warehouse	Philosophy	Supplies	\$27.36
P0043433	Mark Hullibarger	Ctr for Arts Product	Repairs Parts And Supplies	\$605.00
P0043434	Ed>net Spring Conference	Torrance Program Inc	Conferences Mgmt	\$295.00
P0043435	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0043436	Enterprise	Transfer Center	Transportation	\$79.99
P0043438	CCUG Southern California Chapter	Parking-Student Perm	In-Service Training	\$25.00
P0043439	Ken Mays	P4E INGLEWOOD FIRE	Supplies	\$232.88
P0043440	Marsh Weld-Craft	P4E INGLEWOOD FIRE	Supplies	\$715.67
P0043441	Westrux	P4E INGLEWOOD FIRE	Repairs - Instructional	\$1,358.36
P0043442	Santa Ana College Campus Law	Parking-Student Perm	In-Service Training	\$71.00
P0043443	Boat U.S. Marine Center #30	WPLRC Technical Inst	New Equipment - Instruc.	\$5,793.57
P0043444	AAWCC Coast Community College	Parking-Student Perm	In-Service Training	\$170.00
P0043445	Xerox Corporation	Testing Center	Maintenance Contracts	\$444.00
P0043446	Ecc Food Service-Catering	P4E H.S. RECRUIT.CO	Supplies	\$224.00
P0043447	Dell Marketing L. P.	Contract Training	Replacement Computer Equip	\$7,438.72
P0043448	Rotary Club of Redondo Beach	Public Information	Multi Media Advertising	\$100.00
P0043449	American Express Travel	Public Information	Conferences Mgmt	\$108.00
P0043450	American Express Travel	Public Information	Conferences Mgmt	\$108.50
P0043451	Southland News Distribution Co	Public Information	Multi Media Advertising	\$3,960.00
P0043452	Delphin Computer Supply	Nursing	Liabilities/Fundraising	\$610.53
P0043453	Inter Act Computer Systems	Nursing	Liabilities/Fundraising	\$500.00
P0043454	Daniel Freeman Memorial	Nursing	Liabilities/Fundraising	\$290.00
P0043455	National League for Nursing Accre	V.P. Academic Affairs	Other Services And Expense	\$1,000.00
P0043456	Department of General Services	Institutional Service	Legal	\$224.50
P0043457	Dell Marketing L. P.	00-01 P4E CISCO ACAD	New Computer Equipmnt-Ins	\$72,233.96
P0043458	Delphin Computer Supply	Contract Training	Replacement Computer Equip	\$119.08
P0043459	Wray Printing	Division Office Math	Supplies	\$38.97
P0043461	Ewing Irrigation Products	Grounds	Supplies	\$707.90
P0043462	Pak West	Operations	Supplies	\$4,204.59
P0043465	Empire Cleaning Supply	Operations	Supplies	\$268.89
P0043466	Judith Harris	CA Virtual Comm Coll	Supplies	\$61.75
P0043468	American Express Travel	CA Virtual Comm Coll	Transportation/ Mileage	\$185.00
P0043469	American Industrial Supply, Inc.	Operations	Supplies	\$610.53
P0043470	Environmental Recovery Services	Hazmat	Waste Disposal	\$1,130.00

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P0043471	Dr. Steven Fasteau	Planning/ Research	Conferences Mgmt	\$255.00
P0043472	Salon Express	Cosmetology	Supplies	\$975.46
P0043473	Minolta Business Systems, Inc.	Automotive Technology	Maintenance Contracts	\$266.00
P0043474	Genesis Computer Systems, Inc	Automotive Collision	Supplies	\$917.98
P0043475	Mcmaster-Carr Supply Company	Automotive Collision	Supplies	\$107.67
P0043476	Dent Fix Corporation	Automotive Collision	Supplies	\$478.13
P0043477	Wassco	Electronics	Supplies	\$236.31
P0043478	Hosfelt	Electronics	Supplies	\$335.14
P0043479	Jameco	Electronics	Supplies	\$454.27
P0043480	Dell Marketing L. P.	Ctr for Arts Ticket	New Equipment - Noninstruc	\$1,814.22
P0043481	Delphin Computer Supply	Ctr for Arts Promo	New Equipment – Instruc.	\$2,040.51
P0043482	Fisher Scientific	Life Sciences	Supplies	\$6,416.56
P0043483	Postmaster	Public Information	Postage	\$125.00
P0043484	Dell Marketing L. P.	PFE MAXIMIZING MATH	New Equipment – Instruc.	\$17,757.33
P0043485	Western State Design	Physical Education	Laundry	\$175.00
P0043487	El Camino College Warehouse	Copy Center	Supplies	\$434.20
P0043488	Hearlihy & Company	CADD	Supplies	\$218.33
P0043489	Delphin Computer Supply	Earth Sciences	Supplies	\$90.93
P0043490	Ward's Biology	Earth Sciences	Supplies	\$93.38
P0043491	Gunther Athletic Service	Health Sciences and	Supplies	\$769.50
P0043492	El Camino College Warehouse	Physical Education	Supplies	\$274.10
P0043493	California Pro Sports	Resp Therapy	Supplies	\$1,883.07
P0043494	El Camino College Warehouse	Recruitment/School	Supplies	\$34.40
P0043495	Amazon.Com	00-01 P4E WEBMASTER	Supplies	\$100.44
P0043496	El Camino College Warehouse	Learning Center	Supplies	\$86.00
P0043497	El Camino College Warehouse	Learning Center	Supplies	\$86.00
P0043498	Harris Infosource	Division Office Inst	Library Books	\$185.50
P0043499	Boise Cascade Office Products	Division Office Busi	Supplies	\$281.45
P0043500	Delphin Computer Supply	V.P. Academic Affair	New Equipment - Noninstruc	\$350.60
P0043501	Delphin Computer Supply	Technical Services	Repairs Parts And Supplies	\$418.93
P0043502	El Camino Union	Student Affairs	Expenses/Ancillary Service	\$117.00
P0043503	California Pro Sports	Health Sciences	Liabilities/Fundraising	\$1,823.46
P0043504	Shelter Point Hotel	Health Sciences	Liabilities/Fundraising	\$298.36
P0043505	Red Dot Uniforms	Health Sciences	Liabilities/Fundraising	\$172.39
P0043507	Inglewood/Airport Chamber	00-01 P4E INGLEWOOD	Supplies	\$25.00
P0043509	Kevin Huben	P4E INGLEWOOD FIRE	Supplies	\$954.15
P0043511	American Express Travel	00-01 P4E EXPANDED	Conferences Other	\$281.00
P0043512	Fail Safe Testing	P4E INGLEWOOD FIRE	Repairs - Instructional	\$2,330.25
P0043513	AMI Electrical & Telecom, Inc.	00-01 P4E INGLEWOOD	Site Improvements	\$2,670.00
P0043514	Mark Hullibarger	Music	Repairs Parts And Supplies	\$85.50
P0043515	Gcs Service, Inc.	Facilities/Planning	Repairs Noninstructional	\$248.70
P0043516	Ideal Glass	Glass Replacement Ca	Repairs Noninstructional	\$693.91
P0043517	Superior Window Coverings	Stadium Fence Replac	Site Improvements	\$297.69
P0043518	Campus Concerts	Fine Arts	Supplies	\$6,000.00
P0043519	Amazon.Com	Division Office Fine	Supplies	\$30.46
P0043520	Micro Warehouse	00-01 P4E FINE ARTS	New Equipment – Instruc.	\$4,437.17
P0043521	Audio Graphic Systems	00-01 P4E FINE ARTS	New Equipment – Instruc.	\$8,894.47
P0043523	Sargent Welch Scientific	Chemistry	Supplies	\$2,299.75
P0043527	American Express Travel	00-01 P4E EXPANDED	Conferences Other	\$281.00
P0043528	Staples	00-01 P4E INGLEWOOD	Telephone	\$119.02
P0043529	Staples	00-01 P4E INGLEWOOD	Telephone	\$324.72
P0043530	El Camino College Warehouse	Physical Education	Supplies	\$54.80
P0043532	Law Fire Protection Accounts	Facilities/Planning/	Other Services And Expense	\$158.78
P0043533	Highsmith Company Inc.	TANF	New Equipment - Noninstruc	\$2,475.79
P0043534	Channing L. Bete Co.	Job Placement	Supplies	\$26.46
P0043535	Chalmers-Painter	00-01 P4E MARKETING	Postage	\$704.00
P0043536	Ecc Food Service-Catering	Middle College High	Supplies	\$101.00
P0043537	Pc Connection	VATEA I&T	New Equipment – Instruc.	\$648.73
P0043538	New Era Solutions	VATEA I&T	New Equipment – Instruc.	\$3,950.05
P0043539	El Camino College Warehouse	EOPS	Supplies	\$131.95
P0043540	Ecc Food Service-Catering	VTEA Title II Tech P	Supplies	\$1,092.38

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P0043547	D. Blair Gibson	Division Office BSSC	PSA Contract Services	\$500.00
P0043548	Toft Wolff Farrow, Inc.	Repl Fire Alarm Syst	Contract Services	\$23,931.00
P0043549	Pearson Education	El Camino Language	Supplies	\$22.00
P0043550	El Camino College Warehouse	Astronomy	Supplies	\$43.00
P0043552	Scantron	Economics	Supplies	\$45.47
P0043554	The Chronicle of Higher Ed.	Planning/ Research	Publications Periodicals	\$75.00
P0043555	United Negro College Fund Special	VP-SCA	Conferences Classified	\$30.00
P0043556	El Camino College Warehouse	Division Office NSci	Supplies	\$215.00
P0043557	IPMA	Human Resources	Dues And Memberships	\$599.00
P0043561	Minolta Business Systems	Torrance Program Inc	Maintenance Contracts	\$1,452.00
P0043562	Southland Lumber	Fine Arts	Supplies	\$439.50
P0043564	CCS Presentation Systems, Inc.	Fin Aid Outreach and	New Computer Equipment-No	\$3,290.80
P0043565	Audio Graphic Systems	Fin Aid Outreach and	New Computer Equipment-No	\$956.94
P0043566	Crucial Technology	Fin Aid Outreach and	New Computer Equipment-No	\$676.13
P0043567	Micro Warehouse	Fin Aid Outreach and	New Computer Equipment-No	\$330.11
P0043568	Medway Associates	Foundation	Printing	\$467.64
P0043569	Eagle Electronics	00-01 P4E CISCO ACAD	New Equipment – Instruc.	\$359.50
P0043575	Dell Marketing L. P.	00-01 P4E ONE CARD	New Equipment - Noninstruc	\$21,055.49
P0043576	CCS Presentation Systems, Inc.	00-01 P4E VGS PROJEC	New Equipment – Instruc.	\$1,461.38
P0043577	El Camino College Warehouse	Office Administration	Supplies	\$84.00
P0043578	El Camino College Warehouse	CIS	Supplies	\$42.00
P0043579	El Camino College Warehouse	Division Office Busi	Supplies	\$63.00
P0043580	El Camino College Warehouse	Information Tech.	Supplies	\$655.00
P0043581	Who Moved My Cheese? Llc	Restricted Staff Dev	Supplies	\$558.30
P0043582	American Express Travel	Information Tech.	Transportation/ Mileage	\$116.50
P0043583	American Express Travel	TANF	Conferences Other	\$88.50
P0043584	American Express Travel	TANF	Conferences Other	\$88.50
P0043585	Ken Takahashi	Fine Arts	Supplies	\$200.00
P0043586	Daily Breeze, the	Presidents Office	Publications/ Periodicals	\$72.80
P0043588	Delphin Computer Supply	Civic Ctr Comm Serv	New Equipment - Noninstruc	\$404.79
P0043590	Tomark Sports, Inc.	Grounds	Replacement Equipment	\$334.16
P0043591	El Camino College Warehouse	Facilities/Planning/	Supplies	\$170.93
P0043592	North High Softball	Public Information	Multi Media Advertising	\$300.00
P0043593	Aaa Motors	Facilities/Planning/	Repairs Noninstructional	\$619.54
P0043595	Montgomery Hardware Company	Lock Shop	Supplies	\$828.32
P0043596	Learning Services Inc.	TANF	New Equipment - Noninstruc	\$615.89
P0043597	Resource Directory	CalWORKs	Supplies	\$86.53
P0043600	Cheryl Anne Roach	Fine Arts	Supplies	\$200.00
P0043601	Marshall Music	Music	Supplies	\$77.94
P0043602	Grove Dictionary Inc	Music Library	Library Books	\$833.53
P0043603	American Express Travel	Information Tech.	Transportation/ Mileage	\$116.50
P0043604	South Bay Ford	Campus Police Depart	Repairs Noninstructional	\$400.10
P0043606	CCS Presentation Systems Inc.	Title V CSUDH-ECC HS	New Equipment – Instruc.	\$2,197.48
P0043607	Wray Printing	Torrance Program Inc	Reproduction - Noninstruc	\$416.77
P0043608	Micro Warehouse	Telecommunications	Supplies	\$1,937.68
P0043609	Micro Warehouse	Telecommunications	Supplies	\$216.50
P0043610	Gaylord Brothers, Inc.	Division Office Inst	Supplies	\$227.25
P0043611	Delphin Computer Supply	Division Office Inst	Supplies	\$124.49
P0043612	Micro Warehouse	00-01 P4E WEBMASTER	Supplies	\$625.08
P0043614	Facets Video Order Department	Film Rental	Other Rentals	\$37.80
P0043615	Samy's Camera	VATEA Medial / TV	New Equipment – Instruc.	\$6,299.41
P0043616	Videotape Products	VATEA Medial / TV	New Equipment – Instruc.	\$5,553.14
P0043617	Location Sound Corp.	VATEA Medial / TV	New Equipment – Instruc.	\$770.74
P0043618	Staples	Telecommunications	Supplies	\$240.32
P0043619	David Lieberman Artist's Rep.	Arts in Residence	Contract Services	\$7,500.00
P0043620	Nasbite	Torrance Program Inc	Conferences Mgmt	\$95.00
P0043621	American Express Travel	SBDC Federal 1/1/01	Transportation/ Mileage	\$110.00
P0043622	Chancellor Hotel	SBDC T&C 01/01/99	Transportation/ Mileage	\$564.30
P0043623	Phoenix Park Hotel	RITC 10/1/01 - 9/30	Conferences Mgmt	\$1,273.28
P0043624	Keenan & Associates	Purchasing and Busin	Excess Property	\$25,614.00
P0043625	Arch Wireless	Telecommunications	Other Services And Expense	\$295.32

P0043626	Kapco Library Products	Division Office Inst	Supplies	\$116.33
P0043627	El Camino College Warehouse	Division Office Inst	Supplies	\$68.80
P0043628	El Camino College Warehouse	Careers in Child Car	Supplies	\$220.00
P0043629	El Camino College Warehouse	Division Ofc Student	Supplies	\$45.95
P0043630	El Camino College Warehouse	CA Virtual Comm Coll	Supplies	\$17.70
P0043631	Accrediting Commission for Commun	Presidents Office	Dues And Memberships	\$7,725.00
P0043632	El Camino College Warehouse	Division Office Huma	Supplies	\$150.50
P0043633	Yotam Ravid	Pool	Supplies	\$32.45
P0043634	American Express Travel	SBDC T&C 01/01/99	Transportation/ Mileage	\$187.00
P0043636	Associated Students Account	Presidents Office	Other Services And Expense	\$500.00
P0043637	Jones & Mayer	Institutional Service	Legal	\$122.50
P0043638	Cal State Long Beach Theatre Dept	Fine Arts	Supplies	\$80.00
P0043640	Dawn C. Huntoon	Fine Arts	Supplies	\$181.15
P0043641	Ingrid Ortiz	Fine Arts	Supplies	\$250.00
P0043642	Walemi Ortiz	Fine Arts	Supplies	\$250.00
P0043643	Viacom Outdoor	00-01 P4E MARKETING	Multi Media Advertising	\$40,000.00
P0043644	Red Dot Uniforms	Health Sciences	Liabilities/Fundraising	\$320.26
P0043645	McKesson Medical	Health Sciences	Liabilities/Fundraising	\$1,677.88
P0043646	Buddy's All Stars, Inc.	Health Sciences	Liabilities/Fundraising	\$1,969.16
P0043647	El Camino College Warehouse	Copy Center	Supplies	\$1,202.00
P0043648	R & R Socks Plus	Health Sciences and	Supplies	\$775.28
P0043649	San Fernando Valley Business	SBDC T&C 01/01/99	Other Books	\$44.95
P0043650	Venus Textiles	Health Sciences and	Supplies	\$386.81
P0043651	Buddy's All Stars, Inc.	Resp Therapy	Supplies	\$2,600.68
P0043652	Clocktower Inn	Health Sciences	Supplies	\$912.00
P0043653	El Camino College Warehouse	Ctr for Arts Ticket	Supplies	\$43.00
P0043656	UC Regents Attn: Laina Long	00-01 P4E Science	Contract Services	\$3,750.00
P0043657	El Camino College Warehouse	Honors Program	Supplies	\$260.50
P0043658	El Camino College Warehouse	Sociology	Supplies	\$88.50
P0043659	CCS Presentation Systems, Inc.	00-01 P4E PROJECTOR	New Equipment – Instruc.	\$378.88
P0043660	CCS Presentation Systems, Inc.	00-01 P4E ART B320	New Equipment – Instruc.	\$1,894.38
P0043661	Ecc Food Service-Catering	Women's History Mont	Contract Services	\$647.34
P0043662	At Your Office Computer Support	Torrance Program Inc	Other Services And Expense	\$750.00
P0043663	Best Buys	Career Center	Supplies	\$173.20
P0043664	Eagle Dataware	TTIP Total Cost	New Computer Equipment-No	\$653.98
P0043665	American Express Travel	Inglewood One Stop	Conferences Mgmt	\$245.43
P0043666	Lisa Raufman	VTEA Title II Tech	Supplies	\$323.55
P0043667	Marina Security Gate	13430 Hawthorne Reno	Site Improvements	\$492.00
P0043668	Knorr Systems Inc.	Pool	Supplies	\$119.08
P0043669	Ecc District Fund	Student Affairs	Expenses/Ancillary Service	\$150.00
P0043670	Enterprise Rent-A-Car	Counseling Office	Supplies	\$86.83
P0043671	Dell Marketing L. P.	Facilities/Planning/	New Computer Equipment-No	\$2,648.88
P0043672	Apple Computer, Inc.	00-01 P4E FINE ARTS	New Computer Equipmnt-Ins	\$22,316.83
P0043674	Pacific Coast Bus Service, Inc	P4E 99-00 COMPRE.TRA	Transportation	\$1,213.00
P0043675	A-1 Office Plus	00-01 P4E Puente Sup	Supplies	\$93.53
P0043676	Medical Processor Services	Rad Tech	Supplies	\$911.45
P0043677	Francesca Bishop	Speech Communication	Conferences Other	\$1,000.00
P0043678	Donald Brinegar	Fine Arts	Supplies	\$200.00
P0043679	Gregory Horton	Fine Arts	Supplies	\$1,000.00
P0043680	Nancy Adler	Ctr for Arts Adm Pub	Supplies	\$413.39
P0043681	Cerritos College Dance Dept.	Fine Arts	Supplies	\$300.00
P0043682	Bernice Boseman	Fine Arts	Supplies	\$600.00
P0043683	Giselle Richards	El Camino Language	Conferences Mgmt	\$180.00
P0043684	ECC BOOKSTORE	00-01 P4E Science	Supplies	\$300.00
P0043685	ECC BOOKSTORE	TECHNOLOGY & DIVERS	Supplies	\$625.00
P0043686	Ecc Food Service-Catering	V.P. Academic Affairs	Other Services And Expense	\$500.00
P0043687	Dell Marketing L. P.	Administrative Serv.	New Equipment - Noninstruc	\$3,966.28
P0043689	Rhinosoft.Com	Division Office Inst	Supplies	\$49.95
P0043690	Highsmith Company Inc.	Division Office Inst	Supplies	\$739.19
P0043691	Vantage Lighting	Film Rental	Supplies	\$1,114.98
P0043692	Battery Specialties	Film Rental	Supplies	\$153.54

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P0043693	Enterprise Rent-A-Car PO Box 6200	Purchasing and Busin	Liability - Self Insurance	\$488.80
P0043694	E.C.C.C.D. Bookstore	Purchasing and Busin	Liability - Self Insurance	\$854.20
P0043697	Dell Marketing L. P.	TTIP Total Cost of O	New Computer Equipment-No	\$12,366.48
P0043698	Patsy Cox	Student Affairs	Due to Other Funds/Invest	\$125.00
P0043699	Patrick Shia Crabb	Student Affairs	Due to Other Funds/Invest	\$500.00
P0043700	Ecc Food Service-Catering	RITC 10/1/01 - 9/30/	Reserve For Contingencies	\$348.57
P0043701	Delphin Computer Supply	Financial Aid	Supplies	\$432.34
P0043702	Offside	Health Sciences and	Supplies	\$718.51
P0043703	Offside	Resp Therapy	Supplies	\$1,350.96
P0043704	American Express Travel Related S	Financial Aid	Conferences Mgmt	\$116.50
P0043705	Medical Equipment Affiliates	Resp Therapy	Supplies	\$417.85
P0043706	Tri-Anim Health	Resp Therapy	Supplies	\$981.18
P0043707	Daily Saw Service	Copy Center	Repairs - Instructional	\$17.50
P0043708	Teachers Discount Music	Wellness Center	Supplies	\$34.00
P0043709	Staples	Wellness Center	Supplies	\$270.62
P0043710	Fisher Scientific	Wellness Center	Supplies	\$122.85
P0043711	Beta Technology, Inc.	Wellness Center	Supplies	\$288.49
P0043712	Health Check Systems, Inc.	Wellness Center	Supplies	\$77.93
P0043713	Cardiology Shop	Wellness Center	Supplies	\$35.69
P0043717	El Camino College Warehouse	P4E9900 DIRECTOR INS	Supplies	\$103.20
P0043718	American Express Travel	Financial Aid	Conferences Mgmt	\$430.50
P0043719	Worksoft, Inc.	Planning/ Research	Contract Services	\$4,125.00
P0043721	Davids and Royston Bulb Co.	00-01 P4E ART B320	New Equipment – Instruc.	\$1,000.00
P0043722	Hoffman Electronics	00-01 P4E FINE ARTS	New Equipment – Instruc.	\$1,380.19
P0043723	Boise Cascade	00-01 P4E FINE ARTS	New Equipment – Instruc.	\$3,560.34
P0043724	Western State Desing, Inc.	Physical Education	Laundry	\$980.80
P0043725	Moore Medical Corp	Rad Tech	Dues And Memberships	\$875.06
P0043726	El Camino College Warehouse	P4E9900 DIRECTOR INS	Supplies	\$17.70
P0043728	Staples Inc	00-01 P4E INGLEWOOD	Supplies	\$641.57
P0043730	Eagle Dataware	TTIP Total Cost	New Computer Equipment-No	\$675.57
P0043731	Micro Warehouse	Telecommunications	New Equipment - Noninstruc	\$2,853.48
P0043732	Marshall Music	Music	Supplies	\$428.67
P0043733	Pepper of Los Angeles	Music	Supplies	\$126.17
P0043736	National Dance Alliance	Health Sciences	Liabilities/Fundraising	\$633.31
P0043737	Residence Inn by Marriott	Health Sciences	Supplies	\$818.40
P0043739	Micro Warehouse	Health, Safety	New Equipment - Noninstruc	\$672.18
P0043740	Ccehsa	Health, Safety	Dues And Memberships	\$25.00
P0043746	Fancy Floors	MCS/Music Classrooms	Site Improvements	\$4,446.25
P0043748	Crucial Technology	Technical Services	Repairs Parts And Supplies	\$699.13
P0043750	Long Beach Chamber of Commerce	Torrance Program Inc	Conferences Mgmt	\$50.00
P0043751	Thompson Trophy	Presidents Office	Other Services And Expense	\$35.18
P0043752	Matt Brigham	Civic Ctr Comm Serv	Miscellaneous	\$30.00
P0043753	Bob Brigham	Civic Ctr Comm Serv	Miscellaneous	\$30.00
P0043754	Dick Ogelsby	Civic Ctr Comm Serv	Miscellaneous	\$60.00
P0043755	HI Corporation	Resp Therapy	Supplies	\$422.18
P0043756	E.C.C. Public Information	CalWORKs	Printing	\$60.00
P0043757	Pacific Coachways	CalWORKs	Supplies	\$316.00
P0043758	Balloons Expressions by Debbie	CalWORKs	Supplies	\$250.00
P0043759	El Camino College Warehouse	Admissions/Records	Supplies	\$322.50
P0043761	Pacrao	Admissions/Records	Dues And Memberships	\$270.00
P0043762	Heidi Martin	International Student	Conferences Mgmt	\$147.70
P0043763	Susan Nickle	International Student	Conferences Mgmt	\$147.70
P0043764	El Camino College Warehouse	P4E ENGL.READING CAI	Supplies	\$258.00
P0043765	MCSI	P4E ENGL.READING CAI	Supplies	\$3,488.00
P0043766	Doubletree Hotel	Humanities	Supplies	\$4,445.41
P0043769	American Express Travel	SBDC CITD	Transportation/ Mileage	\$256.50
P0043770	Ecc Food Service-Catering	International Student	Supplies	\$60.00
P0043772	American Express Travel	Information Tech.	Transportation/ Mileage	\$205.50
P0043773	Wray Printing	Community Advancement	Supplies	\$38.97
P0043774	Wray Printing	VTEA Title II Tech	Supplies	\$38.97
P0043775	American Express Travel	Information Tech.	Transportation/ Mileage	\$116.50

P0043777	Corbis Images	CA Virtual Comm Coll	Supplies	\$3,595.00
P0043778	Minolta Business Systems	Torrance Program Inc	Supplies	\$324.75
P0043779	Aawcc Conference Coast Community	VP-SCA	Conferences Classified	\$65.00
P0043781	Creation Engine	CA Virtual Comm Coll	Software	\$430.84
P0043782	Judith Norton	CA Virtual Comm Coll	Supplies	\$65.84
P0043783	Xpedx Paper & Graphics	Copy Center	Direct Supp	\$4,604.28
P0043784	Xpedx	Copy Center	Direct Supp	\$3,994.45
P0043785	Spicers Paper Inc.	Copy Center	Supplies	\$779.58
P0043786	Prime Source Corp.	Copy Center	Supplies	\$195.74
P0043787	Newco Printing Supply Co.	Copy Center	Supplies	\$47.38
P0043788	Horizontal Printing Ink	Copy Center	Supplies	\$25.44
P0043789	Inks International	Copy Center	Supplies	\$72.53
P0043790	Leach Printers Supply Co., Inc.	Copy Center	Supplies	\$176.50
P0043791	Kelly Paper Company	Copy Center	Supplies	\$149.69
P0043792	A. B. Dick Co.	Copy Center	Supplies	\$959.36
P0043797	Xerox Corporation	Copy Center	Supplies	\$5,573.27
P0043798	Taverner & Browne	Copy Center	Supplies	\$384.63
P0043802	Seton Dept. Ag-2	VP-SCA	Supplies	\$56.72
P0043804	Precision Color Graphics	CA Virtual Comm Coll	Supplies	\$817.45
P0043805	American Express Travel	EOPS	Conferences Mgmt	\$256.50
P0043807	Dell Marketing L. P.	TTIP Total Cost	New Computer Equipment-No	\$5,864.99
P0043808	Tony Sotos	CA Virtual Comm Coll	Supplies	\$89.74
P0043809	Protech Pedroleum Services	Facilities/Planning	Repairs Noninstructional	\$630.86
P0043811	Wray Printing	Torrance Program Inc	Reproduction - Noninstruc	\$70.36
P0043812	Board of Governors California Com	CA Virtual Comm Coll	Conferences Other	\$615.00
P0043813	American Express Travel	EOPS	Conferences Mgmt	\$1,026.00
P0043814	Medical Institute of Lcm	Health, Safety	HOSPITAL & MEDICAL PAYMEN	\$165.00
P0043816	Thompson Trophy	Division Office Inst	Supplies	\$49.80
P0043817	Tomark Sports, Inc.	Health, Safety	New Equipment - Noninstruc	\$390.55
P0043821	Judith Norton	CA Virtual Comm Coll	Supplies	\$736.10
P0043824	El Camino College Warehouse	CIS	Supplies	\$215.00
P0043826	Assist Design	Counseling Office	Supplies	\$254.00
P0043827	Econo Sign	P4E 99-00 COMPRE.TRA	Supplies	\$158.23
P0043828	LRP Publications	Counseling Office	Publications/ Periodicals	\$21.45
P0043829	Essential Salon Services	Cosmetology	Supplies	\$585.63
P0043830	Pacific Coachways	P4E 99-00 COMPRE.TRA	Transportation	\$416.08
P0043831	Pacific Coachways	P4E 99-00 COMPRE.TRA	Transportation	\$442.22
P0043832	Rugg's Recommendations	Transfer Center	Other Books	\$29.84
P0043833	Allied Refrigeration	Air Conditioning	Supplies	\$1,536.33
P0043835	Wray Printing	I&T Div Ofc	Supplies	\$38.97
P0043837	Porter Cable - Delta	Construction Tech.	Repairs Parts And Supplies	\$50.34
P0043838	Leo A. Meyer Associates, Inc.	Transfer Center	Other Books	\$34.58
P0043840	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0043841	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0043842	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0043843	Enterprise	Transfer Center	Transportation	\$79.99
P0043845	Wray Printing	Counseling Office	Supplies	\$38.97
P0043847	El Camino College Warehouse	P4E 99-00 COMPRE.TRA	Supplies	\$107.50
P0043848	Carole Bush	Counseling Office	Supplies	\$22.57
P0043849	Sue Oda-Omori Ecc Counseling Dept	Counseling Office	Supplies	\$31.34
P0043851	Ken Mays	P4E INGLEWOOD FIRE	Supplies	\$402.33
P0043852	Delphin Computer Supply	TANF	New Equipment - Noninstru	\$7,477.91
P0043853	Wray Printing	Recruitment/School	Supplies	\$311.76
P0043855	Discount School Supply	CalWORKs	Supplies	\$147.30
P0043856	Concept Media	00-01 P4E School	Supplies	\$2,273.26
P0043857	School Health	00-01 P4E School	Supplies	\$864.92
P0043858	American Express Travel	SPECIFIC SEMINARS	Conferences Other	\$108.50
P0043859	Learner Managed Designs	00-01 P4E School	Supplies	\$1,816.00
P0043861	Wildhirt Fowlkes Graphics	SBDC Federal 1/1/01	Reproduction - Noninstruc	\$1,240.00
P0043862	Delmar Publishers	VTEA Learning Resource	Supplies	\$152.36
P0043863	Lippincott	VTEA Learning Resource	Supplies	\$1,320.30

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P0043865	Thompson Learning	VTEA Learning Resource	Supplies	\$422.18
P0043866	Bergwall Productions, Inc.	VTEA Learning Resource	Supplies	\$950.00
P0043867	SRA McGraw-Hill	VTEA Learning Resource	Supplies	\$879.78
P0043868	Ed>net Conference Registrar	CITD/Calif-Mexico	Conferences Mgmt	\$490.00
P0043871	Bozena Morton	NIS Partnership Grant	Travel And Conference Exp	\$75.00
P0043873	El Camino College Warehouse	Division Office Huma	Supplies	\$258.00
P0043875	Archival Products	Music Library	Supplies	\$418.38
P0043876	Coda Music Technology	Music	Supplies	\$351.13
P0043877	Coda Music Technology	Music Library	Supplies	\$189.07
P0043878	Ecolab Center	Radiologic Tech Dona	Supplies	\$1,822.68
P0043879	Boise Cascade Office Products	00-01 P4E EXPANDED	Site Improvements	\$1,104.16
P0043882	Home Depot	Ctr for Arts Ticket	New Equipment - Noninstruc	\$479.75
P0043888	Quark Distr. Inc.	00-01 P4E WEBMASTER	Computer Software Account	\$403.50
P0043889	Cambridge Stratford Study Institu	Learning Center	Supplies	\$1,703.69
P0043890	Watson Label Products	Division Office Inst	Supplies	\$1,091.54
P0043894	El Camino College Warehouse	Audio/Visual	Supplies	\$25.80
P0043896	Full Compass Systems	Ctr for Arts Ticket	New Equipment - Noninstruc	\$2,430.22
P0043897	The Tape Company	Audio/Visual	Supplies	\$823.25
P0043899	Lab Safety Supply Company	Ctr for Arts Ticket	New Equipment - Noninstruc	\$437.33
P0043901	Lakeshore Learning Materials	CDC Instr Materials	Supplies	\$545.47
P0043904	School Specialty	Ctr for Arts Ticket	New Equipment - Noninstruc	\$2,094.52
P0043905	Govconnection	Ctr for Arts Ticket	New Equipment - Noninstruc	\$3,173.89
P0043908	ECC Cashier - Tuition Payment	CalWORKs	Supplies	\$300.00
P0043909	Wray Printing	CalWORKs	Supplies	\$116.91
P0043917	Magna Publications, Inc.	V.P. Academic Affairs	Publications Periodicals	\$59.00
P0043918	The Gale Group	Music Library	Library Books	\$216.50
P0043919	Oxford University Press	Music Library	Library Books	\$27.06
P0043921	Sage Publications	Music Library	Library Books	\$49.99
P0043923	H. W. Wilson	Music Library	Library Books	\$97.43
P0043924	Jamey Aebersold Jazz Aids	Music Library	Library Books	\$33.34
P0043926	Pepper of Los Angeles	Music	Supplies	\$81.14
P0043927	Marshall Music	Music	Supplies	\$160.75
P0043928	Hal Leonard	Music	Supplies	\$117.69
P0043929	Pender's Music Company	Music	Supplies	\$213.68
P0043930	Boise Cascade	Warehouse	Supplies	\$14,895.20
P0043932	Trumpet Md	Music Library	Library Books	\$141.81
P0043934	Fisher Safety	Life Sciences	Supplies	\$107.65
P0043935	Kristal Cawagas	Fine Arts	Supplies	\$250.00
P0043936	Fred Allen & Association	Fine Arts	Supplies	\$560.00
P0043939	El Camino College Warehouse	CalWORKs	Supplies	\$84.50
P0043940	Denise Miscosci/Party Pleasers	CalWORKs	Supplies	\$500.00
P0043941	Liz Stewart	Facilities/Planning	Supplies	\$122.81
P0043943	A-1 Office Plus	V.P. Academic Affairs	Supplies	\$25.94
P0043945	Meest	NIS Partnership Grant	Postage	\$60.40
P0043946	Registry of Interpreters	DSPS	Dues And Memberships	\$250.00
P0043950	Moore Medical Corp	Nursing	Liabilities/Fundraising	\$391.47
P0043955	Armstrong Medical Industries	Nursing	Liabilities/Fundraising	\$804.30
P0043961	The Home Depot	00-01 P4E CISCO ACAD	Supplies	\$267.30
P0043967	Brodart Co	Division Office Inst	Supplies	\$170.22
P0043970	Greenwood Publishing	Transfer Center	Other Books	\$89.19
P0043971	Channing L. Bete Co.	Faculty & Staff Dive	Supplies	\$1,921.44
P0043977	Audio Graphic Systems	Health, Safety	New Equipment - Noninstruc	\$3,599.31
P0043991	Coctyc-Ed Dobryzynski	Chemistry	Dues And Memberships	\$25.00
P0043993	El Camino College Warehouse	WPLRC - SOUTH BAY	Supplies	\$171.89
P0043994	El Camino College Warehouse	Special Resource Cen	Supplies	\$113.40
P0043996	Community College League of Calif	Public Information	Multi Media Advertising	\$2,000.00
P0043997	Cosco Fire Protection Inc.	Fire Sprinkler Modif	Repairs Noninstructional	\$948.00
P0043998	Cosco Fire Protection Inc.	Fire Sprinkler Modif	Repairs Noninstructional	\$3,685.00
P0044002	Brodart Co. Library Supplies	Music Library	Supplies	\$203.77
P0044016	Chronicle of Higher Education	V.P. Academic Affairs	Publications Periodicals	\$75.00
P0044017	Howard Johnson Shattuck Plaza 208	P4E 99-00 COMPRE.TRA	Conferences Mgmt	\$1,061.76

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P0044018	El Camino College Warehouse	I&T Div Ofc	Supplies	\$430.00
P0044019	Ecc Food Service-Catering	EOPS CARE	Supplies	\$1,822.50
P0044020	Pacific Coachways	PFE 01-02 Project Su	Transportation	\$242.06
P0044021	Pacific Coachways	PFE 01-02 Project Su	Transportation	\$822.50
P0044022	El Camino College Warehouse	P4E 99-00 COMPRE.TRA	Supplies	\$107.50
P0044024	El Camino College Warehouse	Matriculation	Supplies	\$107.50
P0044025	El Camino College Warehouse	Division Office Inst	Supplies	\$129.00
P0044026	El Camino College Warehouse	Copy Center	Direct Supp	\$442.50
P0044027	Enterprise Rent-A-Car	Counseling Office	Supplies	\$86.83
P0044028	Enterprise Rent-A-Car	Counseling Office	Supplies	\$86.83
P0044029	American Express Travel	Admissions/Records	Conferences Mgmt	\$113.00
P0044030	Van Nguyen	Counseling Office	Supplies	\$70.52
P0044031	National Institute for Metal	CADD	Data Processing Rentals	\$500.00
P0044032	Enterprise Rent-A-Car	Counseling Office	Supplies	\$86.83
P0044033	Board of Governors California Com	Information Tech.	Conferences Mgmt	\$55.00
P0044036	Builtrite	MCS/Music Classrooms	Replacement Equipment N	\$308.51
P0044040	El Camino College Warehouse	Parking-Student Perm	Supplies	\$215.00
P0044043	Marina Security Gate And Iron	Parking-Student Perm	Repairs Noninstructional	\$678.00
P0044051	Sue Oda-Omori, Tc Coordinator	P4E 99-00 COMPRE.TRA	Conferences - Student	\$1,020.00
P0044052	Patty Dagata	Special Resource Cen	Liabilities/Fundraising	\$92.90

Total :

607

\$849,537.60

B0041642	The Hon Company	Ed & Community Devel	New Equipment - Noninstruc	\$32,462.08
B0042845	Discount School Supp	CDC	Supplies	\$988.63
B0043079	Greentree Systems	Human Resources	New Equipment - Noninstruc	\$19,205.00
B0043594	C. A. Granger Constr	Restroom Renovations	Site Improvements	\$75,000.00
B0043738	Keenan & Associates	Liability S.I. Risk	Liability - Self Insurance	\$45,000.00
B0048045	Michelle F. Winschel	00-01 P4E MARKETING	PSA Contract Services	\$4,500.00
B0048098	Ian Walton	CA Virtual Comm Coll	PSA Contract Services	\$1,500.00
B0048107	Sachidanand Sinha	SBDC T&C 01/01/99	PSA Contract Services	\$20,000.00
B0048112	Carmen's Uniforms	Parking-Student Perm	Supplies	\$1,800.00
B0048113	Burbank Fire Departm	Paramedic Academy	Contract Services	\$1.00
B0048114	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$900.00
B0048115	Deborah N. Peterson	RITC 10/1/01 - 9/30	PSA Contract Services	\$800.00
B0048116	April M. Juarez	CA Virtual Comm Coll	PSA Contract Services	\$750.00
B0048118	Federal Bureau	WPLRC Technical Inst	Contract Services	\$1.00
B0048120	Bureau of Prisons	WPLRC Technical Inst	Contract Services	\$1.00
B0048121	Bank of America	Parking-Student Perm	In-Service Training	\$2,000.00
B0048122	Centinela Hospital	Nursing	Supplies	\$1.00
B0048123	The Community College	CalWORKs	Contract Services	\$1.00
B0048125	A.B.C. Silk Screen	Student Affairs	Expenses/Ancillary Service	\$868.17
B0048126	E.C.C. Public Inform	CalWORKs	Printing	\$300.00
B0048127	ECCD Petty Cash	TECHNOLOGY & DIVERS	Supplies	\$500.00
B0048128	E.C.C. Public Inform	CalWORKs	Printing	\$300.00
B0048129	Allisun K. Marshall	RITC 10/1/01 - 9/30	PSA Contract Services	\$300.00
B0048133	Micro Warehouse	Technical Services	Repairs Parts And Supplies	\$3,000.00
B0048134	Glendale Fire Depart	Paramedic Academy	Contract Services	\$1.00
B0048135	Rapid Text, Inc.	DSPS	Supplies	\$9,645.00
B0048137	National Promotions	Public Information	Printing	\$50,000.00
B0048138	National Captioning	DSPS	Supplies	\$10,000.00
B0048139	California Schools	Dental Self Ins	Benefits And Claims Paid	\$217,215.00
B0048140	Scott Hildreth	CA Virtual Comm Coll	PSA Contract Services	\$549.21
B0048141	Taylor-Dunn Manufact	Automotive Shop	Supplies	\$3,000.00
B0048142	Johnstone Supply	Air Conditioning And	Supplies	\$1,000.00
B0048143	TR Trading Company	Fire Tech Donations	Supplies	\$500.00
B0048144	New Era Solutions	Automotive Technology	Supplies	\$1,060.00
B0048145	Midwest Library Serv	CalWORKs	Supplies	\$4,400.00
B0048147	Studio Depot	VATEA Medial / TV	New Equipment - Instruc.	\$2,100.00
B0048148	John Doss	Division Office Inst	Contract Services	\$900.00
B0048150	Nextel Communication	Parking-Student Perm	Other Services And Expense	\$1,200.00
B0048151	Verizon Wireless	Parking-Student Perm	Other Services And Expense	\$1,500.00

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B0048152	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$300.00
B0048153	ECCD Petty Cash	Discovery Series	Supplies	\$300.00
B0048155	Nextel Communication	Operations	Pest Control	\$1,500.00
B0048156	Tbp/Architecture	Architect Fees & Eng	Contract Services	\$90,000.00
B0048157	New Era Solutions	TANF	New Equipment - Noninstruc	\$1,800.00
B0048158	E.C.C. Public Inform	CalWORKs	Supplies	\$325.00
B0048159	Graybar Electric	Electric Shop	Supplies	\$4,000.00
B0048160	ECCD Pty Csh	CalWORKs	Supplies	\$1,000.00
B0048161	Nexcom Computer Supe	Construction Tech.	Supplies	\$2,770.00
B0048163	ECCD Petty Cash	00-01 Early Steps	Other Services And Expense	\$1,612.83
B0048164	ECCD Petty Cash	Television/Media Com	Supplies	\$270.00
B0048166	ECCD Petty Cash	00-01 P4E Science	Supplies	\$2,000.00
B0048168	Montgomery Hardware	Lock Shop	Supplies	\$1,800.00
B0048170	Paradise Awards	Health Sciences	Supplies	\$200.00
B0048171	M & N Trophies	Resp Therapy	Supplies	\$200.00
B0048172	ECCD Petty Cash	00-01 P4E INGLEWOOD	Supplies	\$300.00
B0048173	Los Angeles-Pierce	RITC 10/1/01 - 9/30	Contract Services	\$200.00
B0048174	Kap'iolani Community	RITC 10/1/01 - 9/30	Contract Services	\$5,000.00
B0048175	Community Legal Serv	CalWORKs	Contract Services	\$1.00
B0048177	Boise Cascade	CalWORKs	Supplies	\$1,300.00
B0048178	ECCD Petty Cash	CalWORKs	Supplies	\$600.00
B0048179	Fastsigns	CalWORKs	Supplies	\$1,500.00
B0048180	Daily Breeze, the	CalWORKs	Multi Media Advertising	\$1,600.00
B0048181	E.C.C. Public Inform	CalWORKs	Printing	\$500.00
B0048182	E.C.C.C.D. Revolving	CalWORKs	Supplies	\$500.00
B0048183	Marianna Products We	Cosmetology	Supplies	\$300.00
B0048184	Clints Mobil Mechani	P4E INGLEWOOD FIRE	Repairs - Instructional	\$400.00
B0048185	Five Star Graphics	CalWORKs	Printing	\$3,000.00
B0048186	BTB Events, Inc.	CalWORKs	Supplies	\$1,800.00
B0048187	Airgas	WPLRC Local Contract	Supplies	\$6,795.00
B0048188	Seers Lumber Company	Carpenter Shop	Supplies	\$2,000.00
B0048189	Scotch Paint Corpora	Paint Shop	Supplies	\$4,950.00
B0048190	Smardan Supply Compa	Plumbing Shop	Supplies	\$2,600.00
B0048191	Home Depot/Gecf	Carpenter Shop	Supplies	\$3,900.00
B0048192	Mcmaster-Carr Supply	Carpenter Shop	Supplies	\$4,000.00
B0048193	Ecc Food Service-Cat	Presidents Office	Other Services And Expense	\$10,000.00
B0048194	Rotary Club of Del	Presidents Office	Dues And Memberships	\$2,000.00
B0048195	Brenton Safety	P4E INGLEWOOD FIRE	Repairs - Instructional	\$1,850.00
B0048196	Hi-Tech Emergency	P4E INGLEWOOD FIRE	Repairs - Instructional	\$650.00
B0048197	South Bay Inflatable	(STCW) Standards for	Supplies	\$3,000.00
B0048198	Boat U.S.	(STCW) Standards for	Supplies	\$810.00
B0048199	Commercial Wholesale	Electric Shop	Supplies	\$1,300.00
B0048200	Mcmaster-Carr Supply	Grounds	Supplies	\$400.00
B0048201	Cal Western Paint	Grounds	Supplies	\$700.00
B0048202	Ecc Food Service-Cat	I&T Division	Supplies	\$1,000.00
B0048203	Stericycle, Inc.	Hazmat	Other Services And Expense	\$2,000.00
B0048204	National Computer	Admissions/Records	Supplies	\$4,000.00

Total : 86

\$690,282.92

Total POs and BPOs : 693 TOTAL :
\$1,539,820.52

Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services

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B. Resolution – Equivalence to Minimum Qualifications.....	5
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A. EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified and temporary classified personnel as shown in items 1-22 & 1-11.

1. Resignation – Ms. Jenny Trickey, full-time Lead Teacher, Child Development Center, effective April 11, 2002.
2. Employment – Ms. Margie Chidley, full-time instructor of Fire and Emergency Technology, effective April 16, to be paid by the County of Los Angeles.
3. Employment – Ms. Rebecca Green, full-time/temporary instructor of Sociology, to work 80%, Class II, Step 4, Academic Salary Schedule, effective April 1 through May 24, 2002.
4. Employment – Ms. Victoria L. Martinez, full-time/temporary Career Counselor, Class III, Step 9, Fiscal Salary Schedule, under Education Code 87470, Vocational Training Education Act, (VTEA), effective June 1, 2002 through June 30, 2003.
5. Employment – Ms. Dorothy Logan, full-time/temporary Lead Teacher, Child Development Center, Class II, Step E, Child Development Center Salary Schedule, effective April 11 through June 30, 2002.
6. Employment – Ms. Margaret Kidwell-Udin, full-time/temporary instructor in Nursing and Child Development, Class II, Step 5 of the Academic Salary Schedule, effective Spring 2002 semester.
7. Amend Special Assignment – Ms. Margaret Kidwell-Udin, part-time instructor of Nursing to be paid \$47.47 an hour up to 15 hours a week (instead of 10 hours a week), effective March 1 through June 30, 2002, in accordance with the Agreement, Article X, Section 9(1).
8. Change of Assignment – Ms. Dawn Reid, Acting Division Director, Range 13, Step 2, to Acting Director of Extended Opportunity Programs and Services (EOP&S)/CalWORKS, Range 11, Step 5, effective April 1 through June 30, 2002.
9. Special Assignment – Mr. Jack Arensmeyer and Mr. Eric Nash, part-time instructors of German to administer Credit-by- Examination, effective Spring 2002 semester, to be paid \$47.47 an hour, in accordance with the Agreement, Article X, Section 9 (1).
10. Special Assignment – The following full-time instructors to supervise Independent Study projects for the Fall 2001 semester, to be paid \$45.92 per hour, at the rate of five (5) hours for each student for each unit of Independent Study credit granted in accordance with the Agreement, Article X, Section 19:

Speech

Francesca Bishop

Diana Crossman

Carmen Hunt

Rosemary Swade

Art

Willie Brownlee
Joyce Dallal
Neil Moss

Film & TV

Kevin O'Brien

Music

Wallace Bower
William Doyle
Joanna Nachef

11. Special Assignment – The following part-time instructors to supervise Independent Study projects for the Fall 2001 semester, to be paid \$45.92 per hour, at the rate of five (5) hours for each student for each unit of Independent Study credit granted in accordance with the Agreement, Article X, Section 19:

Instructor

Deborah Patterson
Susan Ste. Marie

Discipline

Art
Photography

12. Special Assignment – The following full-time instructors to supervise Independent Study projects for the Spring 2002 semester, to be paid \$47.47 per hour, at the rate of five (5) hours for each student for each unit of Independent Study credit granted in accordance with the Agreement, Article X, Section 19:

Speech

Diana Crossman
Mark Crossman
Carmen Hunt

Rosemary Swade
Francesca Bishop

Art

Willie Brownlee
Joyce Dallal
Irene Mori
Neil Moss
Harrison Storms
Robin Valle
Medora Wildenberg

Film & TV

Kevin O'Brien

Music

Leslie Back
William Doyle

13. Special Assignment – The following part-time instructors to supervise Independent Study projects for the Spring 2002 semester, to be paid \$47.47 per hour, at the rate of five (5)

hours for each student for each unit of Independent Study credit granted in accordance with the Agreement, Article X, Section 19:

Susan Einstein	Photography
Karin Jensen	Dance
Deborah Patterson	Art
Wayne Perkins	Music
Susan Ste. Marie	Photography

14. Special Assignment – Mr. Perry L. McDonnell, full-time/temporary instructor of Mathematics, to monitor Academic Excellence Workshops (AEW's) for math and science courses, effective January 20 through March 10, 2002, to be paid \$18.50 an hour, not to exceed \$2,000, in accordance with Article X, Section 14(a).
15. Special Assignment – Ms. Janet Young, full-time instructor of Child Development to coordinate Teacher Education Program (TEP) activities, to be paid \$47.47 an hour, not to exceed \$20,000, effective May 27 through August 31, 2002, in accordance with the Agreement, Article X, Section 14(a).
16. Stipend Assignment – Ms. Rhonda Dillon, part-time instructor of Music, to perform as soloist for Choral Performance, effective March 16, 2002, to be paid \$200, in accordance with the Agreement, Article X, Section 9(l).
17. Stipend Assignment – Ms. Cyndi Bahti, part-time instructor of Speech, to introduce James Malinchak Speech on March 10, 2002, to be paid \$25.00, in accordance with the Agreement, Article X, Section 9(l).
18. Stipend Assignment – Ms. Vicki Muto, part-time instructor of Music, to perform as soloist for Choral Performance, effective March 26, 2002, to be paid \$200.00, in accordance with the Agreement, Article X, Section 9(l).
19. Employment – Ms. Victoria L. Martinez and Ms. Juliana Ekedal, part-time/on-call counselors to provide counseling services on an as-needed basis, to be paid \$35.60 an hour, not to exceed 23 hours per week, effective March 19 through June 30, 2002, in accordance with the Agreement, Article X, Section 9(e).
20. Employment – Mr. Jon F. O'Brien, part-time instructor of Fire and Emergency Technology, effective April 16 through June 30, 2002, to be paid by the Los Angeles County Fire Department.
21. Employment – Ms. Laura Gray Kaufman, Child Development Center Substitute Teacher, Class IV, Step A, effective April 15 through June 30, 2002.
22. Employment – The following part-time/temporary instructors for service on an as needed basis for the 2002 Spring Semester.

Behavioral & Social Sciences
Mr. Cornelius Van Stygeren

Humanities
Michele Martinisi

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Health Sciences & Athletics
Ms. Tracy Joy Leet

Classified Personnel

1. Resignation – Dr. Heather E. Brown, Director of Institutional Research, Range 10, Step 4, Planning, Research and Development Division, Student and Community Advancement Area, effective March 29, 2002, plus accrued vacation.

2. Resignation – Ms. Gabriella Lopez, Administrative Assistant I, Range 27, Step B, Workforce Education/Community Advancement Division, Student and Community Advancement Area, effective April 1, 2002, plus accrued vacation.
3. Change of Classification – Ms. Michelle Arthur, from Special Project Temporary Administrator 4 to Temporary Acting Director of Inglewood Center, Range 11, Step 1, Student and Community Advancement Area, effective May 1, 2002 through April 30, 2003 unless the position of Director of Inglewood Center is filled earlier.
4. Change of Classification - Mr. Jesus Barriga, from Police Officer Trainee to Police Officer, Range 1, Step A, Campus Police Division, Administrative Services Area, effective April 1, 2002, as a result of successful completion of the Police Academy.
5. Work Out of Classification - Ms. Lavonne Jackson, from 100% to 60% Senior Clerical Assistant, Range 24, Step E, Business Division/ 40% Secretary, Range 25, Step E, Curriculum Office, Academic Affairs Area, effective April 1, through June 30, 2002.
6. Work Out of Classification - Ms. Judy Flores, from 100% to 50% Bookstore Sales Assistant, Range 19, Step B/50 % Bookstore General Merchandise Buyer Assistant, Range 27, Step A, Bookstore Division, Administrative Services Area, effective March 1 through June 30, 2002.
7. Work Out of Classification - Ms. Adriana Lopez, Clerk, Range 17, Step E, to Student Services Technician, Range 28, Step A, Admissions, and Records Division, Student and Community Advancement Area, effective March 25 through June 30, 2002.
8. Work Out of Classification - Mr. Satish Warriar, Network Supervisor, Range 35, Step D, to Assistant Director, Information Technology Services, Range 13, Step 1, (Administrator Salary Schedule) Information Technology Services Division, Administrative Services Area, effective April 1 through June 30, 2002.
9. Work Out of Classification - Mr. Andrew Wolski, Theatre Technician, Range 31, Step e to Stage Manager, Range 38, Step A, Fine Arts Division, Academic Affairs Area, on an as-needed bases effective April 16 through June 30, 2002.
10. Reemployment – Mr. Andrew Wolski, Theatre Technician, Range 31, Step E, Center for the Arts/Fine Arts Division, Academic Affairs Area, effective April 16, 2002._.

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11. Employment - Ms. Lisa Perez, Student Services Advisor, Range 35, Step A, Workforce Education/Community Advancement Division, Student and Community Advancement Area, effective May 1, 2002.

Temporary Classified Personnel

12. Employment - Mr. Robert F. Palmer, Special Project Temporary Administrator, Workplace Learning Resource Center/Community Advancement Division, Student and Community Advancement Area, effective May 1 through May 31, 2002, to be paid at Range 4 of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$5,198.

The following short-term employees for service on an as-needed basis for the 2001- 2002 fiscal year:

Robin Gegner

Stephanie Losleben

Nina Oshio

B. RESOLUTION - EQUIVALENCE TO MINIMUM QUALIFICATIONS

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructor(s) to teach in the designated discipline(s) during employment at El Camino College:

Michele Martinisi

Italian

C. VOLUNTEERS

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being provided for the following persons:

Mary Beary
Hsiaoling Chiu
Mary Theresa Ferrin
Sulena Modesto
Zouham Yasmine
Taous Yerda

April 15, 2002

Human Resources-Administrative Services - 6

Agenda for the El Camino Community College District Board of Trustees

From

The Office of the President and Board of Trustees

Thomas M. Fallo, Superintendent/President

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A. California Community College Trustees Board of Directors Election

It is recommended that the Board vote for the following persons to serve on the California Community College Trustee Board of Directors:

Kay Albiani, Los Rios Community College District
Carolyn Batiste, Mira Costa Community College District
Judi Beck, Shasta-Tehama-Trinity Joint Community College District
Anita Grier, San Francisco Community College District
Carole Currey, Santa Monica Community College District
Marie Kiersch, San Luis Obispo County Community College District
Donald L. Singer, San Bernardino Community College District

B. Budget Change Process

SYSTEM INVOLVEMENT IN 2003/2004 BUDGET

No.	Title	Issue	Yes	No	See Comment	Program Priority
1.	Access	Should the system continue to seek 4% for enrollment growth in 2003-2004?	X		X	X
2.	Cost of Living	Should the system continue to seek funds for "Compensation, Goods and Services" (including Part-Time Faculty Compensation), or should some other approach be pursued?	X		X	X
3.	Equalization	Should the system continue to seek equalization/ensuring student success statewide funding in 2003-2004?		X	X	
		Should equalization be more on the basis of per FTES funding, than on the basis of program-based funding regulations?				
		Are there other components that should be considered to make this proposal more compelling to the Administration and the Legislature?				
4.	Partnership for Excellence	Should the system continue to seek \$100 million per year, compounded, for PFE?	X		X	X
5.	Human Resources	Should the system continue to seek funds to strengthen human resources in 2003-2004; and if so, through what mechanism(s)?	X		X	X
6.	Student Outreach & Access	Should the system continue to seek funding for student outreach and access?	X		X	X
		Continue to oppose any reduction in base funding for these programs?				
7.	Telecommunications & Technology	Should the system continue to request funding for technology consistent with the adopted Technology II Plan?	X		X	X
8.	Economic Development	Should the system continue to seek funding for expanding its economic development and workforce preparation efforts, including the "Ladders of Opportunity" initiative?		X	X	
9.	Other	List additional program areas Overbuilt Districts	X		X	X
10.	Other	Energy funding	X		X	X

Please accept this narrative as an explanation for El Camino College's response form.

Please accept this correspondence in response to your March 1, 2002, request for district involvement in developing the California Community College System's 2003-2004 Budget. This submittal has been discussed and reviewed by some of the campus consultation groups, unfortunately, due to our Board meeting schedule, it has not been adopted by the El Camino Community College District Board of Trustees.

El Camino College's response form is attached, but please accept this narrative as an explanation for the suggested choices on the form.

1. Access. Issue: Should the system continue to seek 4% for growth in 2003-2004?

El Camino College believes that the system should continue to seek at least a 4% enrollment growth increase for 2003-2004 because, by all reports, Tidal Wave II will demand increased opportunities for future generations. Access is a critical component of community college culture. The strength and benefit of California's community college educational efforts rely on open access.

Even with this in mind, growth should not come at the expense of quality offerings. Community College appropriations need to fund Legislative intent, prior years' deficits, and continued need for quality upgrades.

2. Cost of Living Adjustment. Issue: Should the system continue to seek the current statutory COLA in 2003-2004? What other options/issues should be considered?

The system must seek funds for COLA adjustments. The statutory inflation adjustment has been simply inadequate in the last decade. For four years, when no COLA was provided, the system lost more than money. Backfilling those funds would help repair some of the damage. Comparison with other California educational systems—K12, University of California, and California State University systems—indicates inequitable treatment of the community college system. Compensation, goods and services supported through the inflationary COLA usually provides just enough for collective bargaining disappointments. Our mission is education, yet we are spending too much time sitting with collective bargaining agents discussing salaries and benefit improvements. Statewide salary and benefit schedules might allow local districts to focus more on the reason we exist—student learning.

The 2001-2002 budget change proposal initiates the kind of program that is necessary to repair funding inadequacies. That is, we have begun to provide money for wages, salaries, and benefits and also inflationary increases for other goods and services. The 2000-2001 augmentation to K-12 should also be provided to community colleges. So, too, should University of California and California

State University's increases for other than compensation be provided to community colleges. The community college system must demand equal treatment with the other California educational systems.

1. Equalization. Issue: Should the system continue to seek equalization in 2003-2004; and, if so, what should be the distribution formula?

El Camino College has developed concerns about equalization. It is an inherently divisive concept and, unfortunately, has become a political shell game. The Funding Formula Task Force has not developed a complete response to this issue. Discarding program-based funding because it is difficult to explain or understand is like telling our students they shouldn't study physics because it is hard to understand. The system must come together to develop a funding formula that recognizes not only the politically expedient equalization of funding but also an acknowledgement of differential costs recognized in program-based funding. Equalization mechanisms focus on revenue enhancement and do not guarantee enhanced performance. The California Community College system has not presented an acceptable solution for non-credit equalization.

2. Partnership for Excellence. Issue: Should the system continue to seek \$100 million per year, compounded, for the Partnership for Excellence?

Partnership for Excellence funding should continue to be a primary focus of the California Community College effort as it has provided the greatest opportunity to augment budgets with few restrictions. The system goals for Partnership for Excellence may require too much for too little. We are trying to leverage performance goals with inadequate financial augmentation.

3. Human Resources. Issue: Should the system continue to seek funds to strengthen human resources in 2003-2004; and if so, through what mechanism(s)?

The part-time faculty compensation resolution is a human resources issue not a COLA issue. As recent studies from the Legislative Analyst and the Auditor General indicate, the Legislature and Governor should legislate the intent to provide equal compensation and benefits for part-time and full-time instructors.

Human resource demands should also recognize the need for competent, qualified support staff members. Increased technology and other requirements for increased classified support are also placing pressure on college budgets.

As policymakers support office hours for part-time faculty, increased capital allocations are immediately necessary to provide appropriate accommodations.

Corporate America, college and university systems and the military all support staff development to a greater extent than California community colleges. Our colleges,

as learning organizations, should be provided significant increases in staff development funding to parallel the investments these other organizations allocate to nurturing and developing their people.

6. Student Outreach and Access. Issue: For 2003-2004, should the system continue to seek funding for student outreach and access, and should it continue to combine separate requests into a single proposal?

Yes, the system should continue to combine requests for the various categorical programs recognized in this category. Although many of these are considered high cost, they represent best practices and enormously successful results. Inflationary increases are necessary for all of the programs, but increased augmentations are essential.

7. Telecommunications and Technology. Issue: For 2003-2004, should the system continue to seek funding for telecommunications and technology; and, if so, by what method(s)?

The California Community College system must secure additional funds for technology. Increased technological support for colleges has been provided in a haphazard manner. The Technology II plan infuses the most important “total cost of ownership” concept: this plan should be totally funded. Equipment and machinery now represent a relatively minor cost in support of technology. Human resource demands and software support continue to drain college budgets.

Telecommunication, technology, and facilities funding must recognize life cycle considerations. Buildings also need to be modernized with support above the deferred maintenance allocations to accommodate necessary technology.

8. Economic Development. Issue: For 2003-2004, should the system continue to seek funding for expanding its economic development and workforce preparation efforts?

The California Community College System has appropriately recognized Economic Development as a primary mission. Local communities rely on the immediate connection with community colleges to provide fast, friendly, flexible support for workforce preparation.

Communities are usually able to recognize benefits of a strong economic development effort. A substantial portion of the system’s resources should be devoted to businesses, employees and taxpayers through economic development at the local level. Competitive grant allocations often reward the most eloquent and not the most needy or those who would benefit most. Alternative allocation mechanisms should be developed.

9. Other. Issue: For 2003-2004, should these augmentation requests be continued?

Non-credit augmentation requests should be recognized after a re-building of the base of support for credit offerings. Community Service Learning and Teacher and Reading Development Programs have been the focus of the Governor and should be supported. Financial Aid programs are necessary to retain students. Consideration should be given to more programs that are easy to administer.

Serious consideration should be given to providing colleges that have been designated in capital construction funding consideration as overbuilt because initial classrooms are larger than today's state standards. For example, penalizing a District as being overbuilt for a classroom that can hold 40 students yet as a normal class size of 35 students is simply unfair and impractical. Additionally, energy crisis solutions may be short term and many districts may face higher-than-expected rate hikes which will severely impact operating budgets. The California Community College System should recognize peculiarities in supply and demand through these tenuous times.

El Camino College consultation groups appreciate the opportunity to submit these recommendations. We look forward to working with you in advancing the community college mission by advocating appropriate funding.