

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.

**Board of Trustees  
El Camino Community College District  
Agenda, Monday, June 9, 2003  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of May 19, 2003**
- III. Oath of Office – Celina Luna, Student Representative to the Board of Trustees**
- I. Public Hearing – (none)**
- II. Presentations**
  - A. State Champions
    - 1. Track and Field
      - a. Harold Young, Discus & Shot Put
      - b. Tim Rozborski, Javelin
    - 2. Badminton
      - a. Minako Akiyama
  - B. Coaches of the Year
    - 1. Dean Lofgren, Track & Field
    - 1. Kevin Hughley, Track & Field
    - 2. Steve Van Kanegan, Women's Tennis
    - 3. John Britton, Badminton
- III. VI. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
  - A. Public Comment
  - B. Academic Affairs  
*See Academic Affairs Agenda, Pages 1-12*
  - C. Student and Community Advancement  
*See Student & Community Advancement Agenda, Pages 1-34*
  - D. Administrative Services  
*See Administrative Services Agenda, Pages 1-11*  
*See Human Resources Agenda, Pages 1-17*
  - E. Superintendent/President  
*See Superintendent/President Agenda, Page 1*
- VII. Public Comment on Non-Agenda Items**

**VIII. Oral Reports**

- A. Board of Trustees Report
- B. President's Report
- C. Academic Senate Report

**IV. Closed Session**

- A. Labor Relations, Brown Act Section 54957.8
  - 1. American Federation of Teachers,  
Local 1388
  - 2. El Camino Classified Employees  
Local 6142
  - 0. El Camino Police Officers  
Association
  
- B. Existing Litigation, Brown Act Section 54946.9
  - 1. Case BS 047821
  
- C. Complaints or Charges Against  
Employees, Brown Act Section 54957
  - 1. Complaints or Charges Against  
Employees – 1 case
  
- D. Personnel Matters, Brown Act Section 54957
  - 1. Personnel Matters – 1 case
  - 2. Public Employee Performance Evaluation – President

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Academic Affairs  
Nadine Ishitani Hata, Ph.D., Vice President**

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**Page No.**

A. Center for the Arts – Destruction of Records ..... 1

B. International Education/Study Abroad Program..... 1

C. Proposed Curriculum Changes – Effective 2003/2004 Academic Year..... 1

**A. CENTER FOR THE ARTS – DESTRUCTION OF RECORDS**

It is recommended that the Board of Trustees authorize destruction of Class III- Disposable Records for the Fiscal Year 1999-2000 and all preceding years. The following records have met the retention period requirements and are not in conflict with the Administrative Code, Title 5, Education Code Sections 59020 through 59029;

Fine Arts Division, Center for the Arts: Ticket Stubs, Operator’s Drawer Reports, Customer’s Files A-Z, Ticket Office Transaction Reports, Performance Files, Deposit Recaps, Show Files and Reports.

**B. INTERNATIONAL EDUCATION/STUDY ABROAD PROGRAM**

It is recommended that the Board approve revision of the following International Education/Study Abroad program:

Salzburg Summer 2003 Institute: Dr. Bradley Reynolds to replace Dr. Arthur Verge as On-Site Program Director. (Note: Previously Board approved on 21 April 2003.)

**C. PROPOSED CURRICULUM CHANGES – EFFECTIVE 2003-2004 ACADEMIC YEAR**

It is recommended that the Board approve the proposed curriculum additions, revisions and inactivations, effective the 2003-2004 academic year, listed below:

**BEHAVIORAL AND SOCIAL SCIENCES DIVISION**

**INACTIVATE COURSES**

1. History 6 – History of American Thought and Values
2. History 6L - History of American Thought and Values: Lecture, Film, and Events Laboratory
3. History 10A – History of the Americas
4. History 10B – History of the Americas

**CHANGE IN GRADING METHOD**

1. Education 10 – CBEST Preparation in Reading  
*Current Status/Proposed Change*  
Letter grade ~~only~~ or credit/no credit option

2. Education 20 – CBEST Preparation in Writing  
*Current Status/Proposed Change*  
Letter grade ~~only~~ or credit/no credit option
3. Education 30 – CBEST Preparation in Math  
*Current Status/Proposed Change*  
Letter grade ~~only~~ or credit/no credit option

### **CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW**

1. History 1A – United States History to 1877  
*Current Status/Proposed Change*  
This course is a chronological survey of American historical development from the first Americans to 1877. ~~Emphasis Focus~~ is placed on the understanding of American social, intellectual, political, economic and diplomatic institutions. ~~Special topical consideration will be given to the rediscovery of America's past—its culture and ethnicity.~~ The expansion of the young nation within the scope of war and diplomacy and the influence of culture and ethnicity in American history will ~~also be analyzed~~ discussed.
2. History 1AL - United States History to 1877: Lecture, Film, and Events Laboratory  
*Current Status/Proposed Change*  
Attendance is required at selected lectures, films, video presentations, workshops, or other activities offered by the ~~South Bay~~ El Camino Center for the Arts, the History Department, the American Studies program, or through Media Services.
3. History 17 – History of the Chicano in the United States  
*Current Status/Proposed Change*  
~~History of~~ This course surveys the Chicano from the sixteenth to the twentieth centuries: historical perspective and clash of cultures in the borderlands of the Southwest. The lectures trace the beginnings of Hispano-Indian experience in the United States from Spanish exploration and settlement, the nature of the cultures in the borderlands, of North America in the sixteenth century through the Mexican and American eras up to the present. Emphasis is placed on the group's contributions to the development of the United States, and factors that have history. Cultural, economic, social, and political factors that have shaped Chicano society in the American experience the formation of Mexican American society in the United States will also be analyzed.

### **CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. History 5A – History of Early Britain  
*Current Status/Proposed Change*  
~~Cultural,~~ This course focuses on the political, economic, and political growth of England and the British Empire social and cultural development of Britain from earliest times to

the early 18<sup>th</sup> 17<sup>th</sup> century. ~~Origins of Anglo-American liberties, Topics include the emergence of common law and representative government are traced and the social and political setting of the ages of Chaucer, Shakespeare, Milton, and Johnson. England's evolution from frontier outpost of European civilization to from which Anglo-American civil liberties were derived. The course will also focus on the foundation of the British Empire as England began to evolve into a major power holding a central position in a the world empire based upon maritime and commercial supremacy. Cultural development through the English Renaissance and Baroque periods will also be explored.~~

2. History 9 – History of the Indians of North America

*Current Status/Proposed Change*

~~The This course surveys the history of the North American Indians of North America from pre-Columbian times their origins to the present. Pre-Columbian cultures are compared and contrasts are drawn among the contacts of the various European groups with aboriginal groups. The roles of native societies in the development of the hemisphere are The development of representative societies of Mexico, the United States and Canada, and their relations with various European powers are examined, with primary focus on the Indians of the United States. Indian responses to the expansion of the United States in the eighteenth and nineteenth centuries, and the state of Indian tribes and nations in the twentieth and early twenty-first centuries will be discussed and American governmental policies concerning the Native American during the 19<sup>th</sup> and 20<sup>th</sup> centuries are examined.~~

**DISTANCE EDUCATION COURSE VERSION UPDATE**

1. Philosophy 8 – Introduction to Logic (Online)

**NEW COURSES**

1. Child Development 33 – Role and Responsibilities of the Special Education Assistant

Units: 3                      Lecture: 3 hours                      Faculty Load: 20.000%

Recommended Preparation: eligibility for English A

Credit, degree applicable; Transfer CSU

This course introduces students to the role and responsibilities of the special education assistant. Students will examine effective communication and problem solving techniques; the disabilities that qualify a child for special education consideration; legal and ethical issues; and methods of adapting the environment and equipment to meet the needs of the children. Students will also examine the role of specialists who work with children with disabilities and observe in classrooms that serve children with special needs.

2. Child Development 45 – Development of the School Age Child

Units: 3                      Lecture: 3 hours                      Faculty Load: 20.000%

Prerequisite: Child Development 3 with a minimum grade of C or equivalent

Credit, degree applicable; Transfer CSU

This course focuses on the theories of middle childhood which spans the ages of five through twelve. Emphasis is placed on the interrelationship between the physical, cognitive, and social/emotional domains of development. Topics include family, school, community, diversity, and special needs as they relate to the healthy development of school age children. This course also examines current developmental trends specific to middle childhood. Students will observe in programs that serve school age children.

3. Child Development 46 – Principles and Practices of School Age Care Programs

Units: 3                      Lecture: 3 hours                      Faculty Load: 20.000%

Prerequisite: Child Development 3 with a minimum grade of C or equivalent  
Credit, degree applicable; Transfer CSU

This course focuses on the principles and methods of planning, implementing, and evaluating school age programs. The standards for developmentally appropriate practices and effective methods of guiding behavior will be examined. Topics will include adult/child relationships, diversity, environmental assessments, family and community involvement, career opportunities, and issues of advocacy as they relate to school age programs. Students will develop and evaluate curriculum in the areas of math, science, creative art, music, language arts, and physical education. In addition, students will observe in programs that serve school age children.

## **BUSINESS DIVISION**

### **DISTANCE EDUCATION COURSE VERSION UPDATE**

1. Business 56abcd – Preparation for Microsoft Office Specialist Certification in Word (Online)
2. Business 57abcd - Preparation for Microsoft Office Specialist Certification in PowerPoint (Online)
3. Real Estate 25A – Real Estate Appraisal Computer Applications (Online)

## **FINE ARTS DIVISION**

### **INACTIVATE COURSES**

1. Art 8 – Artist in the Studio
2. Art 35ab – Furniture Design I

### **CHANGES IN GRADING METHOD, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Music 58abcd – Beginning Chorus

*Current Status/Proposed Change*

Grading Method: Letter grade ~~only~~ or credit/no credit option

This course is ~~designed to provide~~ the students ~~with no or~~ who have limited or no choral experience ~~an~~ the opportunity to learn to sing in an ensemble setting, ~~to improve~~ Emphasis is placed on improving the singing voice, ~~to develop the “inner ear”, and~~ learning to ~~learn to~~ identify and interpret basic notation, intervals, and rhythmic patterns. Students will perform in concerts each semester.

**CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Music 58Labcd – Beginning Chorus Performance Laboratory

*Current Status/Proposed Change*

~~Laboratory~~ Students will attend the laboratory for additional hours as required in Music 58abcd ~~Beginning Chorus, relating to elements of performance including, but not limited to,~~ additional rehearsal time, participation in public performance, and/or ~~observation of performance through concert attendance at selected music~~ musical events at ~~offered by the~~ El Camino College ~~offered by the~~ Center for the Arts.

**CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Music 61Labcd – Brass Ensembles Performance Laboratory

*Current Status/Proposed Change*

Corequisite: ~~Enrollment in~~ Music 61abcd

~~Laboratory~~ Students will attend the laboratory for additional hours as required in Music 61abcd ~~relating to elements of performance including, but not limited to,~~ additional rehearsal time, participation in public performance, and/or ~~observation of performance through concert attendance at selected musical events at~~ offered by the El Camino College ~~offered by the~~ Center for the Arts.

2. Music 63Labcd – String Ensembles Performance Laboratory

*Current Status/Proposed Change*

Corequisite: ~~Enrollment in~~ Music 63abcd

~~Laboratory~~ Students will attend the laboratory for additional hours as required in Music 63abcd ~~relating to elements of performance including, but not limited to,~~ additional rehearsal time, participation in public performance, and/or ~~observation of performance through concert attendance at selected musical events at~~ offered by the El Camino College ~~offered by the~~ Center for the Arts.



**CHANGES IN GRADING METHOD, CONDITIONS OF ENROLLMENT  
(Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG  
DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5  
REQUIREMENTS**

1. Music 61abcd – Brass Ensembles

*Current Status/Proposed Change*

Grading Method: Letter grade ~~only~~ or credit/no credit option

Corequisite: ~~Enrollment in Music 61Labcd~~

Recommended Preparation: ~~ability to perform music of moderate difficulty on standard band/orchestra brass instrument~~ None

Enrollment Limitation: Audition (previous band or orchestra experience or ability to perform music of moderate difficulty on a standard brass instrument)

~~Rehearsal~~ These ensembles rehearse and public performance of brass ensemble perform literature, including duets, written for combinations of brass instruments. The ensembles include trios, quartets, quintets and larger works ensembles, and may be combined with non-brass instruments to complete the instrumentation appropriate to the selected literature. Performances are held on campus and in the community.

2. Music 63abcd – String Ensembles

*Current Status/Proposed Change*

Grading Method: Letter grade ~~only~~ or credit/no credit option

Corequisite: ~~Enrollment in Music 63Labcd~~

Recommended Preparation: ~~ability to perform music of moderate difficulty on standard band/orchestra string instrument~~ None

Enrollment Limitation: Audition (previous orchestra or ensemble experience or ability to perform music of moderate difficulty on a standard string instrument)

~~Rehearsal~~ These ensembles rehearse and public performance of string ensemble perform literature, including duets, written for combinations of string instruments. The ensembles include trios, quartets, quintets and larger works ensembles, and may be combined with non-string instruments to complete the instrumentation appropriate to the selected literature. Performances are held on campus and in the community.

3. Music 79abcd – Varsity Band

*Current Status/Proposed Change*

Grading Method: Letter grade ~~only~~ or credit/no credit option

Recommended Preparation: ~~ability to perform music of moderate difficulty on~~

~~standard band instrument~~ None

Enrollment Limitation: Audition at the first class meeting (ability to perform music of moderate difficulty on a standard band instrument)

The varsity band prepares and performs music appropriate for performance at athletic events and other selected college and community events.

HEALTH SCIENCES AND ATHLETICS DIVISION

**CHANGE IN CREDIT STATUS; COURSE OUTLINE REVISED TO MEET CREDIT, DEGREE APPLICABLE STANDARDS**

1. Nursing 118 – Respite Care for Children and Adolescents

*Current Status/Proposed Change*

Credit, not degree applicable

**CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Physical Education 81abc – Off-Season Training for Men’s Intercollegiate Volleyball Team

*Current Status/Proposed Change*

Enrollment Limitation: tryout (high school varsity experience or equivalent skill) ~~Open to team candidates and athletes for off-season volleyball team~~ This course provides instruction and practice in the advanced techniques of men’s volleyball. Emphasis is placed on advanced skill training. All participants will engage in an off-season program stressing instruction, skills development, strength training and cardiovascular offensive and defensive systems, game strategy, and specific conditioning for volleyball.

Note: This course is offered in the fall semester and summer session only.

2. Physical Education 110ab – Women’s Intercollegiate Volleyball Team

*Current Status/Proposed Change*

Enrollment Limitation: tryout (high school varsity experience or equivalent skill) ~~Varsity practice and~~ This course provides instruction and practice in the advanced techniques of women’s volleyball, leading to intercollegiate competition with ~~Students will compete against member schools of the South Coast Conference and other colleges. An El Camino College award will be earned by student athletes who satisfactorily fulfill the course requirements.~~

Note: This course is offered fall in the spring semester only.

3. Physical Education 111abc – Off-Season Training for Women’s Intercollegiate Volleyball Team

*Current Status/Proposed Change*

Enrollment Limitation: tryout (high school varsity experience or equivalent skill) ~~Open to team candidates and athletes for off-season volleyball training. All participants will engage in an off-season program stressing~~ This course provides instruction, skills development, strength training and cardiovascular conditioning. ~~practice in the advanced techniques of women’s volleyball. Emphasis is placed on advanced skill training.~~

Offensive and defensive systems, game strategy, and specific conditioning for volleyball are incorporated.

Note: This course is offered spring in the fall semester and summer session only.

## HUMANITIES DIVISION

### CHANGE IN NUMBER

#### *Current Status/Proposed Change*

1. Academic Strategies 60ab – Strategies for Success in Distance Education

### CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. English 10 – Introduction to Poetry

#### *Current Status/Proposed Change*

This course provides an intensive study of poetry, examining individual poems and a variety of poetic types and techniques. Written analysis will be stressed as students learn to organize and develop critical essays about poetry.

2. English 31 – Mythology and Folklore

#### *Current Status/Proposed Change*

This course is a survey of Babylonian, Egyptian, Hebrew, Greek, Hispanic, Germanic, aboriginal, Indian, or and other mythologies. Through readings of essays and literature, students explore the similarities and differences of folklore and mythology and will identify cultural patterns through them. Lectures, slides and films, as well as dramatic readings of Greek drama, will help students to understand the complexity of ancient mythology in the literature.

3. English 38 – Screen Writing Workshop

#### *Current Status/Proposed Change*

A This course is a workshop in planning, writing, and analyzing creating original film screenplays. From analyzing film scripts by professional writers, students learn essential techniques on screenplay writing. The course also provides information on how to launch begin a career as a writer of theatrical films, i.e., finding in the film industry, including how to find an agent and tailoring how to tailor a script for the commercial marketplace. Subject to their availability, guest working professionals will provide behind-the-scenes looks at the film industry and critique student material.

### CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW

1. English 24B – Creative Writing: Workshop in Poetry

*Current Status/Proposed Change*

This course is a continuation of English 24A, and is essentially a poetry workshop with emphasis on that emphasizes the development of solid critical standards to be applied to the work of published poets and the student's own work. The student will be is required to give proof of submission of submit poetry for publication. Attention will be is also given to markets for the student's work.

2. English 40B- American Literature

*Current Status/Proposed Change*

This course surveys American literature from the post-Civil War period to the present. Coverage, which recognizes the contributions of women and of ethnic and other minorities to the national literature, includes including the Literature of an Expanding Nation (1865-1912), the Literature of Modernism (1912-1945), the Literature of Post World War II America (1945-1975), and the Literature of Contemporary America (1975-present). Recognition of the contribution of women and minority writers to the national literature is included.

## INDUSTRY AND TECHNOLOGY DIVISION

### CHANGES IN LECTURE/LAB HOURS, FACULTY LOAD, UNITS, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Administration of Justice 49 – Laws of Arrest and Firearms – Penal Code 832

*Current Status/Proposed Change*

Units: ~~2.5~~ 3 Lecture: ~~6~~ 2.5 hours Lab: ~~4~~ 1.5 hours to be arranged (~~7~~ 18 weeks course)  
Faculty Load: ~~23.333~~ 24.167%

This class is designed to meet the minimum requirements for training as required by Penal Code Section 832 and certified by the California Commission on Peace Officer Standards and Training (P.O.S.T.). The course is certified by P.O.S.T. in the areas of laws of arrest, and ethical use of force, arrest methods and control, and firearms training. The course has ~~42~~ 45 hours of lecture dealing with covering the California laws of arrest and firearms, ~~10~~ 9 hours of training in arrest methods and control, and 18 hours of training in the use of firearms for a total of ~~70~~ 72 hours. The course will cover the basic fundamentals of the laws of arrest, arrest methods and controls, and the basic principles of firearms training which will enhance an individual's ability to meet the State's minimum requirements for employment in a law enforcement or allied agency.

### CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Administration of Justice 103 – Concepts of Criminal Law I

*Current Status/Proposed Change*

This course covers the study of historical development, philosophy of law and constitutional provisions; definitions, classification of crime and their applications to the its application to the system of administration of justice; system. Topics covered include legal research, review of case law, methodology and concepts of law as a social force; exploring classifications of crime, crimes against persons, and property, and crimes against the state as a social, religious and historical ideology.

2. Administration of Justice 107 – Crime and Control - An Introduction to Corrections

*Current Status/Proposed Change*

This is a basic course dealing with covering crime, criminal behavior, and social attempts at dealing with controlling that behavior. Emphasis in this course is placed on traditional types of punishment, as well as rehabilitation, probation, parole, and diversion. This course covers the basic career skills and knowledge required for employment.

3. Administration of Justice 125 – Traffic Control and Accident Investigation

*Current Status/Proposed Change*

This course explores the theory of highway traffic administration activities, vehicle code enforcement, and the dynamics and techniques relating to of accident investigation. Topics include accident reconstruction, skid/speed analysis, evidence collection, report writing, and testifying in court.

4. Administration of Justice 126 – Juvenile Delinquency and Legal Procedures

*Current Status/Proposed Change*

This course is an introduction in conditioning factors and the social treatment aspect, personality factors, family companionship, population, culture conflict, a study of juvenile delinquency and the juvenile justice system. Topics covered include theories of juvenile crime causation, economic status, physical environment, community impact, gangs, juvenile law, and police contacts the handling of juvenile offenders as well as social, cultural and environmental factors. Current social services programs designed for dealing with delinquents with emphasis on practical application, probation, and youth authority procedures are also discussed.

5. Administration of Justice 130 – Principles of the Justice System

*Current Status/Proposed Change*

This course is an in-depth study of the role and responsibilities of each segment within the administration of justice system: law enforcement, judicial, and corrections. A past, present, and future exposure to sub-system procedures from initial entry to final disposition and the relationship each segment maintains with its members and the community will be explored.

1. Administration of Justice 131 – Legal Aspects of Evidence

*Current Status/Proposed Change*

This course covers the study of the origin, development, philosophy legal aspects of evidence and the constitutional and procedural considerations affecting arrest, search, and

seizure; kinds and degrees Topics covered include types of evidence and rules governing their admissibility; judicial decisions interpreting individual rights, and case studies viewed from a conceptual level.

7. Administration of Justice 133 – Fingerprint Classification and Investigation

*Current Status/Proposed Change*

This is a course designed to study covers the basic principles of fingerprints including lifting, classification, and identification. The history of fingerprints, Henry and Battley systems, and the legal aspects of fingerprints are studied in relation to current practices and procedures.

**COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Administration of Justice 115 – Community and Human Relations

**CHANGES IN CONDITIONS OF ENROLLMENT (Pre/Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Administration of Justice 135 – Report Writing

*Current Status/Proposed Change*

Recommended Preparation: eligibility for English 2RA

This course instructs presents students in with techniques in report writing and record keeping which aid the police officer to analyze what he or she sees, and to make in making a permanent and coherent record of facts to be used in criminal prosecutions and administration administrative procedures.

**CHANGES IN LECTURE/LAB HOURS, FACULTY LOAD, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS**

1. Administration of Justice 140 – Basic Security Officer Training

*Current Status/Proposed Change*

Lecture: 40 2 hours (one 18 weeks course) Faculty Load: 14.800 13.333%

This course is a survey of contemporary industrial security, industrial practices, including the legal implications, standards of conduct, communications, emergency procedures, health and safety, internal and external protection, and documentation record keeping.

**MATHEMATICAL SCIENCES DIVISION**

**CHANGE IN CATALOG DESCRIPTION; COURSE REVIEW**

1. Computer Science 3 – Computer Programming in Java

*Current Status/Proposed Change*

This course includes a detailed coverage of the Java programming language including Java data types, operators and expressions, control structures, iterations, functions, arrays, classes, ~~files, applets~~ and inheritance, files, graphical user interface (GUI) applications, with event handling, and applets for world wide web applications.

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Student and Community Advancement**  
**Patricia F. Caldwell, Ph.D., Vice President**

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**Page No.**

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**A. COMMUNITY EDUCATION – COLLEGE FOR YOUTH CLASSES –  
SUMMER 2003**

It is recommended that the Board approve the following instructors as substitutes for Community Education College for Youth classes. Instructors will be hired on an as-needed basis and will be paid at the rate of \$29 per hour.

Karen Ampuero, Laura Emery, Wendy Wenkel, Jamie Winklepleck

**B. TEMPORARY CASUALS EMPLOYMENT**

It is recommended that the Board authorizes employment of the following temporary Casual employees, subject to funding, as shown on pages 1-34.

1. Brandi Pim Hargett--Paraprofessional, \$17.50 per hour, Tuesday through Thursday, 9:00 a.m. to 6:00 p.m., Behavioral and Social Sciences, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide program support to the Teacher Education Program, funded by Title V funds.
2. Melanie Lewis--Program Assistant II, \$9.00 per hour, Monday and Wednesday, 11:00 a.m. to 4:00 p.m., Behavioral and Social Sciences, Academic Affairs Area, effective July 1, 2003 through June 30, 2004, to provide clerical support for the Study Abroad Program, funded by Study Abroad funds.
3. Tim Aguirre--Program Assistant II, \$9.00 per hour, Monday through Thursday, 7:30 a.m. to 4:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, convenience store cashier, funded by District funds.
4. Michelle Anderson--Bookstore Aide I, \$6.75 per hour, Monday and Wednesday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore and convenience store areas clean, funded by District funds.

5. Stephanie Berke--Bookstore Aide I, \$6.75 per hour, Tuesday and Thursday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore and convenience store areas clean, funded by District funds.
6. Leslie Bernstein--Bookstore Aide I, \$6.75 per hour, Tuesday and Thursday, 11:00 a.m. to 1:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore and convenience store areas clean, funded by District funds.
7. Jennifer Blackburn--Program Assistant II, \$9.00 per hour, Monday through Friday, 7:30 a.m. to 4:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide assistance in the Bookstore and convenience stores, funded by District funds.
8. Louise Camire--Program Assistant II, \$9.00 per hour, Monday through Thursday (varies), noon to 8:30 p.m., Bookstore, Administrative Services Area, effective September 2003 and February 2004, to do check approval in the Bookstore, funded by District funds.
9. Jason Fournier – Teacher Assistant IV, \$11.50 per hour, selected Fridays for Planetarium Shows, 11:00am through 3:00pm., Natural Sciences Division, Academic Affairs Area, effective July 1, 2003 through June 4, 2004, funded by the Science FEST Project (NSF-DUE #02-01981).
10. Mary Fox--Program Assistant I, \$8.00 per hour, Monday through Thursday, 7:30 a.m. to 4:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, Bookstore sales floor and cashier and convenience store cashier, funded by District funds.
11. Tina Griswold--Bookstore Aide I, \$6.75 per hour, Tuesday and Thursday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore shelves clean and organized, funded by District funds.
12. Ruben Guillen--Program Assistant II, \$9.00 per hour, Monday through Friday (varies) 8:00 a.m. to 8:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, support staff and cashier in the convenience stores, funded by District funds.

13. Maribel Hernandez—Program Assistant II, \$10.00 per hour, Tuesdays, Thursdays, and Fridays, 20 hours per week, Enrollment Services, First Year Experience, Student and Community Advancement Area, effective July 1, 2003 through June 30, 2004, to assist counseling staff with case management and program development. Funded by Title V – Hispanic Serving Institution Grant.
14. Allison Ho—Paraprofessional, \$15.00 hour, Monday, Tuesday and Thursday, 11:00am to 7:00pm., Natural Sciences Division, Academic Affairs Area, effective July 1, 2003 through June 30, 2004, to serve as leader during the Science FEST Academy and provide support for the Washington Mutual Future Teachers Conference & Workshops. Funded by Sciences FEST Project (NSF-DUE #02-01981) and Washington Mutual Future Teachers Conference & Workshops (ECC Foundation).
15. Robert Hoeck--Bookstore Aide I, \$6.75 per hour, Tuesday and Thursday, 11:00 a.m. to 1:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore and convenience store areas clean, funded by District funds.
16. Linda Inouye--Bookstore Aide III, \$7.25 per hour, Monday through Friday, 7:30 a.m. to 4:00 p.m., Bookstore, Administrative Services Area, effective September 2003 and February 2004, sales floor assistance, funded by District funds.
17. Brenda Naito--Bookstore Aide I, \$6.75 per hour, Monday and Wednesday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore shelves clean and organized, funded by District funds.
18. Michael Okada--Program Assistant II, \$9.00 per hour, Monday through Thursday, 9:30 a.m. to 3:30 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide Bookstore office and stockroom assistance, funded by District funds.
19. Lupe Olivas--Program Assistant I, \$8.00 per hour, Monday through Thursday (varies), noon to 8:30 p.m., Bookstore, Administrative Services Area, effective September 2003 and February 2004, to do check approval in the Bookstore, funded by District funds.

20. Michael Osborn--Program Assistant II, \$9.00 per hour, Monday through Friday, 8:00 a.m. to 4:30 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide Bookstore shipping and receiving and stockroom assistance, funded by District funds.
21. Jesus Pedroza--Bookstore Aide III, \$7.25 per hour, Monday through Thursday, 7:30 a.m. to 12:30 p.m., Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, to provide Bookstore sales floor and stock room assistance, funded by District funds.
22. Derek Reed--Program Assistant I, \$8.00 per hour, Monday through Thursday, 7:30 a.m. to 12:30 p.m., Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, Bookstore and convenience store cashier, funded by District funds.
23. Nathaniel Roberts--Bookstore Aide III, \$7.25 per hour, Monday and Wednesday, 8:00 a.m. to noon, Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, stock room assistance, funded by District funds.
24. David Sandoval--Bookstore Aide III, \$7.25 per hour, Monday through Friday (varies), 7:30 a.m. to 12:30 p.m., Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, sales floor assistance, funded by District funds.
25. Stephanie Shaw--Bookstore Aide I, \$6.75 per hour, Monday and Wednesday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to assist in keeping Bookstore and convenience store areas clean, funded by District funds.
26. Edith Shimane--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 7:00 a.m. to 8:00 p.m. (varies), Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, to assist in the convenience stores, funded by District funds.
27. Kazuko Tatsumi--Program Assistant I, \$8.00 per hour, Monday through Friday, 7:30 a.m. to 4:00 p.m., Bookstore, Administrative Services Area, effective September 2003 and February 2004, to work as a Bookstore cashier, funded by District funds.
28. Kyle Nolan Wall--Bookstore Aide III, \$7.25 per hour, Tuesday and Thursday, noon to 2:00 p.m., Bookstore, Administrative Services Area, effective July 1, 2003, through June 30, 2004, to keep Bookstore sales floor clean, funded by District funds.
29. Adrian Yoshihama--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 8:00 a.m. to 4:30 p.m. (varies), Bookstore, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide Bookstore receiving, stockroom, and sales floor assistance, funded by District funds.

30. Liana Filishtiner--Tutor I, \$7.50 per hour, Monday, Wednesday, and Friday, 8:30 a.m. to 1:30 p.m., Business, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist students in a computer lab, funded by District funds.
31. Katrina Matthews--Program Assistant III, \$10.00 per hour, Monday through Friday, 9:00 a.m. to 4:00 p.m. (varies), Business, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance in the division office, funded by District funds.
32. Elizabeth Bakaimani--LiveScan Technician II, \$10.50 per hour, Tuesday and Thursday, 9:00 a.m. to 3:00 p.m., Campus Police, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide LiveScan fingerprinting services, funded by parking funds
33. Elizabeth Bakaimani--Office Aide II, \$7.25 per hour, Monday and Wednesday, 8:00 a.m. to noon, Campus Police, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide support to Parking Services services, funded by parking funds.
34. Andreas Chamorro--Community Services Officer I, \$10.00 per hour, Tuesday through Saturday (varies), 7:00 a.m. to 3:00 p.m. (varies), Campus Police, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to oversee the police cadet program and maintain and service the parking permit machines, funded by parking funds
35. Francisco Ramos--Police Cadet IV, \$9.50 per hour, Tuesday through Friday, 8:00 a.m. to 5:00 p.m. (varies), Campus Police, Administrative Services Area, effective July 1, 2003 through June 30, 2004, to provide assistance to campus police, funded by parking funds.
36. James Reynolds--Communications Operator I, \$10.00 per hour, hours and days per week vary, Campus Police, Administrative Services Area, effective July 1, 2003 through June 30, 2004, on-call police dispatcher, funded by parking funds.

37. Shamar Batiste--Paraprofessional, \$13.75 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical support in the L.A. One Stop Capital Shop offsite and Inglewood satellite locations, funded by Small Business Administration and California Trade and Commerce Agency funds.
38. Alisa Bogane--Paraprofessional, \$14.25 per hour, Monday through Friday (varies), 7:00 a.m. to 4:30 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide customer service and administrative assistance to the Community Education program, funded by Community Education income.
39. Renny Bowden--Professional II, \$34.00 per hour, Tuesday and Wednesday (varies), 8:00 a.m. to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to teach basic fire fighting for the Standards for Training Certification and Watch Keeping (STWC) program, funded by Standards for Training Certification and Watch Keeping funds.
40. Gerald Boykin--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 2:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, provides one-on-one small business client consulting and workshop presentation, funded by Chancellor's Office funds.
41. Madeleine Bruning--Professional III, \$55.00 per hour, Monday through Sunday (varies), 8:a.m. to 9:00 p.m.(varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to conduct post-licensure Nursing courses, funded by a contract with the LA County Health Services Administration.
42. Carla Chavarria--Paraprofessional, \$14.50 per hour, three to four days per week, eight hours per day, Community Advancement, Student and Community Advancement Area, to correct effective date from March 3 through June 30, to April 21 through June 30, 2003, to provide administrative support to the El Camino Language Academy, funded by El Camino Language Academy income.
43. Carla Chavarria--Paraprofessional, \$14.50 per hour, Tuesday through Friday, 8:30 a.m. to 5:30 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical and administrative support to the El Camino Language Academy, funded by Language Academy income.

44. Vincent Davis--Lifeguard, \$9.00 per hour, Saturday as needed, 2:00 to 6:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide lifeguard-on-duty requirements for the Standards for Training Certification and Watch Keeping (STWC) program, funded by STWC income.
45. Gerardo de Los Rios-- Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist in the delivery of the Center for International Trade Development's Export Enabler Program, funded by State and Federal grant funds and user fees.
46. Timothy Dennis--Professional II, \$32.00 per hour, Wednesday as needed, 8:00 a.m. to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to team teach the Basic Fire Fighting course for the Standards for Training Certification and Watch Keeping (STWC) program, funded by STWC income.
47. Jennifer Frank--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to serve as a consultant and conductor of various programs for the Center for International Trade Development, funded by EdNet and WIA grants and workshop fees.
48. Kenneth Fuerstinger--Lifeguard, \$9.00 per hour, Saturday as needed, 2:00 to 6:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide lifeguard-on-duty requirements for the Standards for Training Certification and Watch Keeping (STWC) program, funded by STWC income.
49. Muoi Gallinger—Information Technology Services General Assistant II, \$8.00 per hour, Monday through Thursday and Saturday (varies), 9:00 a.m. to 7:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical and computer lab assistance for the Inglewood Center, funded by District funds.
50. Lilly Gill--Professional II, \$31.50 per hour, Monday and Wednesday (varies), 9:30 a.m. to 3:30 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to develop curriculum for the El Camino Language Academy, funded by Language Academy income.

51. Lilly Gill--Professional III, \$42.00 per hour, Monday and Wednesday (varies), 9:30 a.m. to 3:30 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to instruct English as a Second Language courses for the El Camino Language Academy, funded by Language Academy income.
52. Susette Horspool--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist in the coordination and delivery of the Center For International Trade Development's Export Enabler Program, funded by State and Federal grant funds and user fees.
53. W. Ted Johnson--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, conduct international trade finance workshops for the Center for International Trade Development, funded by EdNet grant funds and user fees.
54. Susan Macias--Professional II, \$31.50 per hour, Tuesday and Thursday (varies), 12:45 to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to develop curriculum for the El Camino Language Academy, funded by Language Academy income.
55. Susan Macias--Professional III, \$42.00 per hour, Tuesday and Thursday (varies), 12:45 to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to instruct English as a Second Language courses for the El Camino Language Academy, funded by Language Academy income.
56. Benjamin Martin--Professional II, \$30.00 per hour, Monday through Friday (varies), 8:00 a.m. to 6:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide one-on-one small business client consulting and workshop presentation, funded by Chancellor's Office funds.
57. John Moran--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 6:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide one-on-one small business consulting and workshop presentation, funded by Small Business Administration and California Trade and Commerce Agency funds.



58. Kathleen Morton--Paraprofessional, \$13.00, Monday through Friday (varies), 8:00 a.m. to 4:30 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical support to the Community Education Program, funded by Community Education income.
59. Chris Murphy--Professional II, \$31.50 per hour, Friday, 8:00 a.m. to 1:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to develop curriculum for the El Camino Language Academy, funded by Language Academy income.
60. Chris Murphy --Professional III, \$42.00 per hour, Friday, 8:00 a.m. to 1:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to instruct English as a Second Language courses for the El Camino Language Academy, funded by Language Academy income.
61. Curren Price--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 6:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, provides one-on-one small business consulting and workshop presentation, funded by Small Business Administration, California Trade and Commerce Agency funds.
62. Margarita Richards--Paraprofessional, \$18.50 per hour, Monday through Thursday and Saturday (varies), 9:00 a.m. to 7:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical and administrative support at the Inglewood Center, funded by District funds.
63. Beth Siapkas--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to conduct international transportation, freight forwarding, and documentation courses for the Center for International Trade Development, funded by EdNet grant funds and workshop fees.
64. Sharon Vairo--Professional III, \$55.00 per hour, Monday through Sunday (varies), 8:00 a.m. to 9:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to conduct post-licensure Nursing courses, funded by a contract with LA County Health Services Administration.

65. Jose Vega--Professional II, \$30.00 per hour, Monday through Friday (varies), 8:00 a.m. to 6:00 p.m.(varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide one-on-one small business client consulting and workshop presentation, funded by Small Business Administration and California Trade and Commerce Agency funds.
66. Thong Vo--Paraprofessional, \$15.00 per hour, Monday through Thursday, 8:00 a.m. - 7:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist students in the Career Placement Services computer lab and maintain lab hardware, funded by District funds.
67. William Warren--Professional II, \$34.00 per hour, Tuesday and Wednesday (varies), 8:00 a.m. to 5:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to teach basic fire fighting for the Standards for Training Certification and Watch Keeping (STCW) program, funded by STCW income.
68. Federico Weaver--Professional II, \$37.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to conduct workshops and provide consultation on the textile/apparel sector and/or trade with Mexico, funded by State and Federal grants and user fees.
69. Brenda White--Professional II, \$37.00 per hour, Wednesday through Saturday (varies), 8:00 a.m. to 3:00 p.m., Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to coordinate the Foster Care programs, funded by Chancellor's Office and Community College Foundation funds.
70. Nabila Zaidi--Paraprofessional, \$13.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Community Advancement, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide clerical support for the Small Business Development Center, funded by Small Business Administration and California Trade and Commerce Agency funds.
71. Jorge Aguilar--Office Aide I, \$6.75 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 8-30, 2003, to provide clerical support for the Early Start Summer Program, funded by Auxiliary Services funds.

72. Marta Alvarez--Office Aide II, \$7.25 per hour, Monday through Thursday, 8:00 a.m. to 7:00 p.m. (varies), Counseling and Student Services, Student and Community Advancement, to provide assistance in the counseling appointment center, funded by District funds.
73. David Brown--Paraprofessional, \$14.00 per hour, Monday through Thursday, 10:00 a.m. to 6:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide program support to the counseling component of the EOPS program, funded by EOPS funds.
74. Lauren Coolidge--Paraprofessional, \$16.60 per hour, Monday through Thursday (varies), 8:00 a.m. to 5:00 p.m. (varies), CalWORKS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to support daily operations in the CalWORKS program, funded by CalWORKS funds.
75. Dora Gomez--Paraprofessional, \$18.00 per hour, Monday through Thursday (varies), 8:00 a.m. to 5:00 p.m., CalWORKS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to coordinate contractual relationships for the CalWORKS program and assist students in finding employment, funded by CalWORKS funds.
76. Jaron Hamilton--Tutor III, \$9.50 per hour, Monday and Wednesday, 11:00 a.m. to 4:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist EOPS students with coursework, funded by EOPS funds.
77. Janette Kuvhenguhwa--Tutor IV, \$11.50 per hour, Monday through Thursday, 10:30 a.m. to 2:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 8 through August 14, 2003, to tutor Early Start Summer Program and Teen Parent Academy program students, funded by Auxiliary Services funds.
78. Queenie Le--Paraprofessional, \$14.00 per hour, Monday through Thursday, noon to 5:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to provide program support to the financial component of the EOPS program, funded by EOPS funds.

79. Vu Le--Program Assistant II, \$9.00 per hour, Monday through Thursday, 8:00 a.m. to 7:00 p.m. (varies), Counseling and Student Services, Student and Community Advancement, to provide assistance in the counseling appointment center, funded by District funds.
80. Nhung Nguyen--Program Assistant II, \$9.00 per hour, Monday through Thursday, 8:00 a.m. to 7:00 p.m. (varies), Counseling and Student Services, Student and Community Advancement, effective July 1, 2003, through June 30, 2004, to provide assistance in the counseling appointment center, funded by District funds.
81. Nancy Rangel-Fong--Paraprofessional, \$14.00 per hour, Monday and Wednesday and Thursday, 9:00 a.m. to 5:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement, effective July 1, 2003, through June 30, 2004, to provide assistance in high school outreach, funded by EOP&S funds.
82. Kylah Ross--Office Aide I, \$6.75 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 8-30, 2003, to provide clerical support for the Early Start Summer Program, funded by Auxiliary Services funds.
83. Hector Ruiz--Tutor III, \$9.50 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist EOPS students with coursework, funded by EOPS funds.
84. Alin Sanchez--Paraprofessional, \$18.20 per hour, Monday through Thursday (varies), 8:00 a.m. to 5:00 p.m. (varies), CalWORKS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to advise CalWORKS students, funded by CalWORKS funds.
85. Mayra Sanchez--Program Assistant III, \$10.00 per hour, Monday through Thursday, 8:00 a.m. to 7:00 p.m. (varies), Counseling and Student Services, Student and Community Advancement, to provide assistance in the counseling appointment center, funded by District funds.
86. Sharon Sylvers--Tutor III, \$9.50 per hour, Tuesday and Thursday, 8:30 a.m. to 1:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist EOPS students with coursework, funded by EOPS funds.

87. Chrystalyn Thai--Tutor III, \$9.50 per hour, Monday and Thursday, 11:00 a.m. to 4:00 p.m., EOPS/Counseling and Student Services, Student and Community Advancement Area, effective July 1, 2003, through June 30, 2004, to assist EOPS students with coursework, funded by EOPS funds.
88. Ursula Albath-Ouzts--Paraprofessional, \$12.50 per hour, Monday through Friday (varies), 7:45 a.m. to 4:30 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to provide clerical support to the International Student Program, funded by District funds.
89. Freda Baker--Program Assistant I, \$8.00 per hour, Monday through Friday (varies), 7:45 a.m. to 7:45 p.m. (varies), Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to provide clerical support to the Admissions Office staff, funded by District funds.
90. Edwina Biggs--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 9:00 a.m. to 6:00 p.m. (varies), Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff in the Admissions office, funded by District funds.
91. Rose Brown--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 9:00 a.m. to 6:00 p.m. (varies), Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff in the Admissions Office, funded by District funds.
92. Martha Burdick--Teacher's Assistant IV, \$11.50 per hour, Monday through Friday , 8:00 a.m. to 4:30 p.m., Enrollment Services, Student and Community Advancement, effective August 25, 2003, through June 30, 2004, to assist teachers in the Child Development Center, funded by Department of Education, Child Development Division funds.
93. Damyuhn Campbell--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 10:00 a.m. to 7:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff with the admission application process, funded by District funds.
94. Angela Farthing--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 10:00 a.m. to 7:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff with the admission application process, funded by District funds.

95. Laura Gibson--Program Assistant II, \$9.00 per hour, Monday through Friday (varies), 10:00 a.m. to 7:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff during the admission application process, funded by District funds.
96. Shahigul Haidari--Teacher's Assistant III, \$7.50 per hour, Monday through Friday , 8:00 a.m. to 4:30 p.m., Enrollment Services, Student and Community Advancement, effective August 25, 2003, through June 30, 2004, to assist teachers in the Child Development Center, funded by Department of Education, Child Development Division funds.
97. Mary Lou Miranda--Program Assistant I, \$8.00 per hour, Monday through Friday (varies), 10:00 a.m. to 7:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to assist students and staff with the admission application process, funded by District funds.
98. Shirley Sharp--Professional II, \$37.00 per hour, Monday and Wednesday, 8:00 a.m. to 5:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003, through June 30, 2004, to administer the Middle College High School program, funded by Student Success funds.
99. Louann Shaw--Program Assistant I, \$8.00 per hour, Monday through Friday (varies), 7:45 a.m. - 7:30 p.m. (varies), Enrollment Services, Student and Community Advancement, effective July 1, 2003, through June 30, 2004, to assist in the grade check process, funded by District funds.
100. George Thompson--Physician, \$56.00 per hour, Wednesday 8:30 a.m. to noon, Thursday 3:00 p.m. to 7:00 p.m., Enrollment Services, Student and Community Advancement, effective July 1, 2003, through June 30, 2004, to serve as the medical director for the Health Center, funded by Health Center Budget.
101. Lujuana Washington--Paraprofessional, \$12.50 per hour, Monday through Friday (varies), 11:00 a.m. to 7:45 p.m. (varies), Enrollment Services, Student and Community Advancement, effective July 1, 2003 through June 30, 2004, to process online admission applications, funded by District funds.

102. Amber Alarcon--Teacher's Assistant III, \$7.50 per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to assist with the South Bay Children's Choir, funded by private donations and fundraising activities.
103. Bertha Alvarez--Assistant House Manager, \$8.50 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist the House Manager in organizing and coordinating the Front of House personnel for all events, funded by division funds.
104. Marcia Armstrong--Paraprofessional, \$10.00 per hour, Monday through Friday (varies), 7:00 a.m. to 4:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist with choral program activities, funded by private donations and fundraising activities.
105. Bud Bisbee--Professional II, \$37.00 per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to serve as assistant director for the South Bay Children's Choir, funded by private donations and fundraising activities.
106. Pamela Blanc--Professional III, \$55.00 per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to provide professional instruction on the Alexander Technique for the South Bay Children's Choir, funded by private donations and fundraising activities.
107. Mary Anne Chappellear--Office Aide II, \$7.25 per hour, Monday through Friday (varies), 7:45 a.m. to 4:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance in the division office, funded by District funds.
108. Kristina Christian--Office Aide II, \$7.25 per hour, Monday through Thursday (varies), 9:30 a.m. to 9:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective September 2, 2003, through June 13, 2004, to assist in the jewelry/metalsmith lab, funded by District funds.
109. Megan Eddy--Professional II, \$37.00 per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to serve as assistant director for the South Bay Children's Choir, funded by private donations and fundraising activities.

110. Yolanda Hudson--Office Aide II, \$7.25 per hour, Monday through Thursday (varies), 9:30 a.m. to 9:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective September 2, 2003, through June 13, 2004, to assist in the printmaking lab, funded by District funds.
111. Taryn Koch--Professional II, \$37.00 per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to serve as assistant director of the South Bay Children's Choir, funded by private donations and fundraising activities.
112. Ellen Steinmetz--Professional II per hour, Tuesday and Saturday and Sunday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to serve as assistant director of the South Bay Children's Choir, funded by private donations and fundraising activities.
113. Christopher Lee--Teacher's Assistant IV, \$11.50 per hour, Wednesday and Saturday (varies), 5:00 to 10:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to assistant with the South Bay Youth Orchestra, funded by private donations and fundraising activities.
114. Karen Nishie--Teacher's Assistant III, \$7.50 per hour, Monday through Saturday (varies), 8:00 a.m. to 9:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective September 2, 2003, through June 13, 2004, to provide teaching assistance to the forensics classes, funded by District funds.
115. Jeffrey Perez--Teacher's Assistant IV, \$11.50 per hour, Monday and Tuesday and Thursday (varies), 3:00 p.m. to 9:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective September 2, 2003, through June 13, 2004, to provide teaching assistance to the percussion ensembles, funded by District funds.
116. Aaron Rose--Teacher's Assistant II, \$7.00 per hour, Wednesday and Saturday (varies), 5:00 to 10:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to provide teaching assistance to the South Bay Youth Orchestra, funded by private donations and fundraising activities.
117. Marc Shahbazian--Teacher's Assistant II, \$7.00 per hour, Monday through Friday (varies), 10:00 a.m. to 9:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to provide assistance in the sculpture and foundry lab, funded by District funds.



118. Wendy Stockstill--Teacher's Assistant IV, \$11.50 per hour, Monday through Friday (varies), 9:00 a.m. to 7:00 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 4, 2003, through June 30, 2004, to provide teaching assistance to the South Bay Youth Orchestra, funded by private donations and fundraising activities.

119. The following individuals to work as House Manager, \$12.50 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to organize and coordinate the Front of House personnel for all events, funded by division funds.

Shameka Cunningham,	Su Hiraga
Therese Klauck	Joy Griffith
Louise Kirst	Linda Mikell

120. The following individuals to work as House Staff I, \$7.00 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide ushering and ticket-taking services for all events, funded by division funds.

William Buchanan	Naysa Layman	Julia Silvas
Brenda Burke	Victoria Lewis	
David Jackson	Christie Scott	

121. The following individuals to work as House Staff II, \$7.25 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, provide ushering and ticket taking services for all events, funded by division funds.

Verna Bolton	Bill Henderson	Ruth Rounsefell
Gwendolyn Dunn	Joan Henderson	Joyce Stern
Julia Durante	Michael Lopchuk	Gail Vasquez
Wilma Haynes	Chere Price	

122. The following individuals to work as Office Aide II, \$7.25 per hour, Monday through Friday (varies), 10:00 a.m. to 8:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 18, 2003, through June 30, 2004, to work as an art gallery attendant, funded by District funds.

Verna Bolton	Pirrko DeBar	Ruth Dennis
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123. The following individuals to work as Paraprofessional, \$17.00 per hour, Monday through Thursday (varies), 9:00 a.m. to 9:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to work as a model for the life drawing and painting classes, funded by District funds.

Xavier Alderette	Michelle DuPont	Helena Rowe
Patty Arquette	Sherry Eckart	Melissa Safady
Jose Artiga	Anne Galbraith	Kreston Savellano
Amy-Katherine Ayala	Rebecca Humphrey	Marc Shahbazian
Pamella Blackwell	Steven Jacobsen	Ernandes Silva
Deborah Bowers	Krissy Krissanayuth	Eric Underwood
Andrew Caudillo	Scott Miller	Karen Wright
Ruth Dennis	Paul Nahra	
Trace Devai	Cornelia Nitzshner	

124. The following individuals to work as Stage Assistant III, \$8.00 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003 through June 30, 2004, to work as stage crew for Fine Arts and Center for the Arts events, funded by District and Auxiliary Services funds.

Rachel Bitterfield	Agnes Garcia
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125. The following individuals to work as Stage Assistant IV, \$9.00 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003 through June 30, 2004, to work as stage crew for Fine Arts and Center for the Arts events, funded by District and Auxiliary Services funds.

Shin Hee Chong	Joyce Littrell	Christa Parker-Caban
Mary Duvall	Alonzo McDonald	Amoreena Vera
Sandra Gutierrez	Sharron McNeil	Krista Zaloudek
Mary Lou Holmes	Wilma Mickler-Sears	

126. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Friday (varies), 10:00 a.m. to 5:30 p.m. (varies), Fine Arts, Academic Affairs Area, effective August 18, 2003, through June 30, 2004, to assist in art gallery installations, funded by District funds.

Pirrko DeBar	Michael Griffin	Marc Shahbazian
Ruth Dennis	Randy Kiefer	Kevin Tuxford

127. The following individuals to work as Ticket Clerk, \$9.25 per hour, Monday through Sunday (varies), 6:00 a.m. to midnight (varies), Fine Arts, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to perform a variety of tasks related to ticket sales and general office procedures, funded by division funds.

Rigoberto Castro  
Jacqueline Estillore

Heidi Fuller  
Neisha Kinard

Wendy Lembke  
Bruce Tran

128. Rachael Abbatiello--Real Time Captionist III, \$25.75 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

129. Lucila Angel--Paraprofessional, \$11.00 per hour, Monday through Friday, 8:00 a.m. to noon, Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance in the Nursing office, funded by District funds.

130. Thomas Bopp--Lifeguard, \$9.00 per hour, Tuesday and Thursday and Friday, 10:00 a.m. to 2:00 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to serve as lifeguard for the swimming classes, funded by District funds.

131. Jim Chambers-- Coaching Assistant, \$16.25 per hour, Tuesday through Saturday, 2:00 to 6:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective August 15 through November 29, 2003, to serve as assistant football coach, funded by District funds.

132. Michael Collins--Paraprofessional, \$17.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

133. Teresa Foster--Computer Systems Support Assistant, \$7.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

134. Lorena Gomez--ITS General Assistant II, \$8.00 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.
135. Erin Hetticher--Tutor I, \$7.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.
136. Scott Hild--Summer Camp Coach, \$12.00 per hour, Monday through Friday, 8:30 a.m. - 4:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1-25 and August 4-15, 2003, to provide individual instruction at the 2003 Summer Youth Baseball Camp, funded by program participant fees.
137. Ron Jenkins-- Coaching Assistant, \$16.25 per hour, Monday through Saturday, 2:00 to 8:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective August 15 through November 29, 2003, to serve as assistant football coach, funded by District funds.
138. Keith Kamps--Paraprofessional, \$12.00 per hour, Monday through Thursday (varies), 8:00 a.m. - 1:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to develop exercise training programs and maintain attendance records in the Fitness Center, funded by District funds.
139. Keith Kamps--Paraprofessional, \$17.75 per hour, Tuesday through Thursday (varies), 8:00 a.m. to noon (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to perform comprehensive fitness assessments and assist with exercise prescriptions in the Fitness Center, funded by District funds.
140. Dean Kirby--Computer Systems Support Assistant III, \$9.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.
141. Lynn Magliano--Paraprofessional, \$17.75 per hour, Monday through Thursday, 8:00 a.m. to 12:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to perform comprehensive fitness assessments and assist with exercise prescriptions in the Fitness Center, funded by District funds.

142. William Mealer--Physician, \$56.00 per hour, Monday 8:00 a.m. to 1:00 p.m., and Monday through Friday (varies), 8:00 a.m. to 5:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to administer physical exams to sport athletes and meet with injured athletes, funded by District funds.
143. Jerry Moore--Professional I, \$27.50 per hour, Saturday, 8:00 a.m. to 5:00 p.m., Health Sciences and Athletics, Academic Affairs Area, effective March 20 through June 30, 2003, to assist in checking out students for Advanced Cardiac Life Support certification, funded by District funds.
144. Becky Nadell--Summer Camp Coach, \$12.00 per hour, Monday through Friday, 8:30 a.m. to 4:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective June 23-27, 2003, to provide individual instruction at the 2003 Summer Youth Softball Camp, funded by program participant fees.
145. Rick Pieper--Lifeguard, \$9.00 per hour, Friday, 5:30 to 9:45 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to serve as a lifeguard for the swimming classes, funded by District funds.
146. Carlos Ristorcelli--Paraprofessional, \$12.00 per hour, Monday and Tuesday and Thursday and Friday, 9:00 a.m. to 4:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to check athletes' eligibility and to arrange transportation, schedules, and pictures for the sports teams, funded by District funds.
147. Eva Rodriguez--Summer Camp Coach, \$12.00 per hour, Monday through Friday, 8:30 a.m. to 4:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective June 23 - 27, 2003, to provide individual instruction for the Summer Youth Softball Camp, funded from participant fees.
148. Luis Ruiz--Paraprofessional, \$12.00 per hour, Monday through Friday (varies), 7:00 a.m. to noon, Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist students with exercise training programs and maintain attendance records in the Fitness Center, funded by District funds.
149. Leo Ruffin--Lifeguard, \$9.00 per hour, Monday and Wednesday, 8:00 a.m. to 12:45 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to serve as a lifeguard for the swimming classes, funded by District funds.

150. Humberto Sanchez--Coaching Assistant, \$16.25 per hour, Monday through Friday (varies), 8:00 to 9:30 a.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to serve as assistant coach to train distance runners, funded by District funds.
151. Humberto Sanchez--Paraprofessional, \$15.00 per hour, Wednesday and Thursday (varies), 8:00 a.m. to 4:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to develop exercise training programs and maintain attendance records in the Fitness Center, funded by District funds.
152. Humberto Sanchez--Paraprofessional, \$17.75 per hour, Monday through Thursday (varies), 8:00 a.m. to 12:30 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to perform comprehensive fitness assessments and assist with exercise prescriptions in the Fitness Center, funded by District funds.
153. Shane Schumaker--Summer Camp Coach, \$12.00 per hour, Monday through Friday, 8:30 a.m. - 4:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1-25 and August 4-15, 2003, to provide individual instruction at the 2003 Summer Youth Baseball Camp, funded by program participant fees.
154. Mary Jo Soffel--Coaching Assistant, \$16.25 per hour, Monday through Friday, 2:00 - 3:00 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to serve as assistant coach for the soccer team, funded by District funds.
155. Laura Stein--Computer Systems Support Assistant III, \$9.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.
156. George Thompson--Physician, \$56.00 per hour, Monday through Friday (varies), 8:00 a.m. - 5:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist in the administration of physical exams to sport athletes, funded by District funds.

157. The following individuals to work as Coaching Assistant, to correct salary from \$14.00 per hour, Board approved April 21, 2003, to \$16.25 per hour, four days per week, 3.5 hours per day, Health Sciences and Athletics, Academic Affairs, effective June 9 through 30, 2003, to teach swimming at the 2003 Summer Youth Swim Program, funded by program participant fees.

Shelly Benner	Yuriko Pena	Jennifer Tucker
Kristina Dahlin	Rebecca Peterson	Maggie Vera
Melissa Delzeit	Richard Pieper	Jana Wianecki
Ken Furuta	Barbara Roberts	Casey Willeman
Jaclyn Kwan	Karin Robinson	Lara Williams
Karen Miller	Saori Sekiguchi	Angela Zeller
Abigail Nugent	Ashley Stanbury	

158. The following individuals to work as Coaching Assistant, \$16.25 per hour, Monday through Thursday, 2:00 - 5:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective July 1-31, 2003, to teach swimming at the 2003 Summer Youth Swim Camp, funded by participant fees.

Shelly Benner	Yuriko Pena	Jennifer Tucker
Kristina Dahlin	Rebecca Peterson	Maggie Vera
Melissa Delzeit	Richard Pieper	Jana Wianecki
Ken Furuta	Barbara Roberts	Casey Willamen
Jaclyn Kwan	Karin Robinson	Lara Williams
Karen Miller	Saori Sekiguchi	Angela Zeller
Abigail Nugent	Ashley Stanbury	

159. The following individuals to work as Coaching Assistant, \$16.25 per hour, Saturday, 6:00 to 8:30 p.m., Health Sciences and Athletics, Academic Affairs Area, effective August 15 through November 29, 2003, to serve as assistant football coach, funded by District funds.

Steve Garcia	Daren Johnson	Ishmaile Ordanez	Nelson Tuatagaloa
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160. The following individuals to work as Coaching Assistant, \$16.25 per hour, Monday through Saturday, 3:00 to 8:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective August 15 through November 29, 2003, to serve as assistant football coach, funded by District funds.

Dan Heck	Mike Sakurai	Damien Watters
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161. The following individuals to work as Interpreter-Novice, \$13.75 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation to students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Lindsay Cartland

Steven Cikos

Tamisha Walker

162. The following individuals to work as Interpreter I, \$17.25 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation to students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Andrea Donnell

Kathleen Miller

163. The following individuals to work as Interpreter II, \$19.25 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation to students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Maria Alvarez

Lisa Hemenway

Kathleen Miller

Krystal Armstrong

Eduardo Huante

Paola Morales

Veronica Arvizu

James Lunsford

Erica Rudnick

164. The following individuals to work as Interpreter III, \$21.75 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation to students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Pamela Ashe

Ann Nix

Mandy Reed

Lisa Cantu

Siri Parrent

Nichele Taghzout

Ken Marumoto

Shawna Peacock

Janine Nelson

Ronneisha Phylow



165. The following individuals to work as Interpreter IV, \$24.25 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation to students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Astrid Hagen

Alejandro Perez

Ethel Smith

166. The following individuals to work as Respiratory Care Clinical Supervisor, \$20.00 per hour, Monday through Friday (varies), 7:00 a.m. to 7:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide patient care experience, instruction and patient assignments to students in a hospital clinical setting, funded by District funds.

Denisa Anderson

Yakoh Gorgi

Artee Martin

Ed Beeman

Michele Korkes

Alex Montel

Rickey Davis

Manual Lozano

Nathaniel Roque

Salomay Dyer

Robert Leon Manual

Aiping Zhou

167. The following individuals to work as Teacher's Assistant I, \$6.75 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Cynthia Aguiniga

Victoria Doughty

April Quinn

Lisa Barter

Emily Ellis

Kevin Ray

Shirley Bernestine

Veronica Hernandez

Christina Torres

Sarah Bontia

Corey Hirokawa

Diana Zahir

Yvonne Borges

Justine Nakyzze

Farhad Zhouwandai

Carlo Chupina

Yumiko Oka

168. The following individuals to work as Teacher's Assistant II, \$7.00 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Rachel Mack

Pablo Pillado

169. The following individuals to work as Teacher's Assistant III, \$7.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Roxana Cortez                      Tina Gallman                      Mary Kretzmar                      Scott McIlroy

170. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Monday through Sunday (varies), 7:00 a.m. to 10:00 p.m. (varies), Health Sciences and Athletics, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide accommodation for students with disabilities, funded by Disabled Student Programs and Services funds and District funds.

Saleem Akhtar                      Michelle Joye                      Dennis Vaughn  
Wanda Gastelum                      Beth Nelson  
Katherine Howe                      Joan Treat

171. Philip Cable--Library Media Aide III, \$7.75 per hour, Monday through Thursday, 9:00 a.m. to 6:00 p.m. (varies), Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, to serve as a computer technician in the Writing Center and computer classrooms, funded by District funds.

172. Sean Patrick--Paraprofessional, \$13.00 per hour, Monday through Thursday, 7:30 a.m. to 8:30 p.m. (varies), Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, under the direction of a classroom instructor, to assist students with writing assignments, funded by District funds.

173. Beth Shibata--Paraprofessional, \$15.00 per hour, Monday through Thursday, 10:00 a.m. to noon, Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, to assist students in the Writing Center and computer lab with all phases of writing assignments, funded by District funds.

174. Katie Traeger--Paraprofessional, \$15.00 per hour, Monday through Thursday, 4:00 to 6:00 p.m., Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, to assist students in the Writing Center and computer lab with all phases of writing assignments, funded by District funds.

175. Kathy Vertullo--Paraprofessional, \$13.00 per hour, Monday through Thursday, 10:30 am. to 4:00 p.m., Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, under the direction of a classroom instructor, to assist students with writing assignments, funded by District funds.

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176. Helen Wada--Paraprofessional, \$12.00 per hour, Monday through Friday (varies), 9:30 a.m. to 2:30 p.m. (varies), Humanities, Academic Affairs Area, effective July 1 through June 30, 2004, to assist students in the Writing Center and computer lab with all phases of writing assignments, funded by District funds.
177. Susan Wade--Paraprofessional, \$15.00 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, to assist students in the Writing Center and computer lab with all phases of writing assignments, funded by District funds.
178. Mark Walch--Paraprofessional, \$15.00 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, to assist students in the Writing Center and computer lab with all phases of writing assignments, funded by District funds.
179. Mark Walch--Paraprofessional, \$13.00 per hour, Tuesday and Thursday, 6:00 to 8:30 p.m., Humanities, Academic Affairs Area, effective June 25 through August 5, 2003, under the direction of a classroom instructor, to assist students with writing assignments, funded by District funds.
180. Leah Weed--Paraprofessional, \$13.00 per hour, Monday through Thursday, 10:30 a.m. to 1:00 p.m. (varies), Humanities, Academic Affairs Area, effective June 25 through August 8, 2003, under the direction of a classroom instructor, to assist students with writing assignments, funded by District funds.
181. Vicki Alvarado--Paraprofessional, \$14.00 per hour, Monday through Friday (varies), 6:00 a.m. to 3:00 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance to the Reserve Academy coordinator and instructors, funded by District funds.
182. Timothy Dennis--Teacher's Assistant IV, \$11.50 per hour, Monday through Saturday (varies), 8:00 a.m. to 5:00 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to repair Fire Academy equipment and assist instructors in class preparation, funded by District funds.
183. Joyce Joaquin--Teacher's Assistant III, \$7.50 per hour, Monday through Thursday (varies), 9:00 a.m. to 1:00 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist fashion design faculty, funded by District funds.
184. Gloria McPeake--Paraprofessional, \$13.75 per hour, Tuesday through Thursday, 9:00 a.m. to 2:00 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance to the Fire Academy Coordinator, funded by District funds.

185. Irma Rayas--Paraprofessional, \$12.00 per hour, Saturday, 7:30 a.m. - 4:30 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistance and matron services to the female students for the Reserve Academy, funded by District funds.
186. Emine Sarikaya--Teacher's Assistant IV, \$11.50 per hour, Wednesday and Thursday, 9:30 a.m. to 10:00 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist Emergency Medical Technician faculty and in the lab, funded by District funds.
187. Robert Tyler--Paraprofessional, \$13.00 per hour, Monday through Thursday, 9:30 a.m. to 9:00 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist Cosmetology students and faculty, funded by District funds.
188. Terry Wilson--Paraprofessional, \$13.00 per hour, Monday through Friday (varies), 9:30 a.m. to 9:00 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist Cosmetology students and faculty, funded by District funds.
189. Michael Witzerman--Teacher's Assistant IV, \$11.50 per hour, Wednesday and Thursday, 9:30 a.m. to 10:00 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist Emergency Medical Technician faculty and in the lab, funded by District funds.
190. Debra Zavala--Paraprofessional, \$14.00 per hour, Monday through Friday (varies), 8:00 a.m. to 5:00 p.m., Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide clerical assistant to the Fire Technology coordinators, funded by District funds.
191. The following individuals to work as Professional II, \$32.00 per hour, Sunday through Saturday (varies), 8:00 a.m. to 10:00 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide training, expertise, leadership, and professional services to the Fire Academy Program, funded by District funds.

Eric Baker	Scott Hafdell	Harold Scoggins
Jennifer Baron	Thomas Marchant	William Sheridan
Michael Brownlie	Christopher Mays	Breck Slover
Clark Carney	Gary Nelson	Ralph Sproul
Joe Coory	Daniel Nichols	John Stangl
Antonio Del Castillo	Andrew Olvera	James Tulette
Robert Franck	John Pender	David Winkler

192. The following individuals to work as Professional II, \$32.00 per hour, Monday through Friday (varies), 7:30 a.m. to 5:30 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide training at the South Bay Skills Center: Firearms Training System, Defensive Driving, and Skid Car, funded by District funds.

Steven Cruickshank	Todd Heywood	Mark Matsuda
Stephen D'Anjou	Brian Juckett	David Nemeth
Frank DiBenedetto	Robin Kakumu	Robert Rios
Dave Ferguson	Bryan Klatt	Tom Stark
Garth Gaines	Edward Lalonde	Ken Swain
Joe Gaines	John Lay	Marc Wilkins
David Gregor	Mark Littlestone	

193. The following individuals to work as Professional II, \$32.00 per hour, Saturday and Monday (varies), 7:30 a.m. to 4:30 p.m. (varies), Industry and Technology, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide training, expertise, leadership, and professional services to the Police Academy Program, funded by District funds.

Michael Clifton	Paul Joseph Koppes	Willie Robinson	Anthony Ward
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194. The following individuals to work as Teacher's Assistant IV, \$11.50 per hour, Wednesday and Thursday, 9:30 a.m. - 10:00 p.m. (varies), Industry and Technology, Academic Affairs Area, to assist with teaching and testing in the Emergency Medical Technician lab classes, funded by District funds.

James Amentler	Steve Fernandez	Rhonda Rhodes
	Micah Borret	Robert Hasty

195. Michelle Baez--Library Media Technical Aide, \$9.00 per hour, Monday through Thursday, 8:00 a.m. to 4:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist in the Circulation Department of the Library, funded by District funds.

196. Jennifer Borland--Teacher's Assistant IV, \$11.50 per hour, Monday through Thursday, 9:00 a.m. to 5:00 p.m., Learning Resources Unit, Academic Affairs Area, effective June 9-30, 2003, to provide assistance in the Learning Resources Center and computer labs, funded by District funds.

197. Jennifer Borland--Teacher's Assistant IV, \$11.50 per hour, Monday through Thursday, 9:00 a.m. to 5:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003 through June 30, 2004, to provide assistance in the Learning Resources Center and computer labs, funded by District funds.
198. Jill Bryant--Tutor II, \$8.50 per hour, Friday, noon to 6:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
199. Tien Cao--Library Media Aide III, \$7.75 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 9-30, 2003, to provide assistance in the Learning Resource Center, Funded by District funds.
200. Tien Cao--Library Media Aide III, \$7.75 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1 through December 31, 2003, to provide assistance in the Learning Resource Center, Funded by District funds.
201. Dorothy Caswell--Library Media Aide III, \$7.75 per hour, Tuesday through Friday, 7:30 a.m. to 12:30 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide assistance in the Basic Skills Study area, funded by District funds.
202. Mary Ann Chappellear--Tutor III, \$9.50 per hour, Monday through Wednesday, 8:00 a.m. to noon, Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
203. Esmond Cheung--Library Media Aide, \$9.00 per hour, Tuesday through Thursday and Saturday, 4:00 to 9:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, lead staff member for the Circulation Desk, funded by District funds.
204. Ae Cho--Tutor II, \$8.50 per hour, Tuesday through Thursday, 1:00 to 3:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.

205. Jose DeLa Cruz--Tutor II, \$8.50 per hour, Tuesday through Friday, 9 a.m. to noon, Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring Services in the Learning Resources Center, funded by District and VATEA funds.
206. Ester del Rosario--Library Media Aide III, \$7.75 per hour, Monday through Thursday, 7:30 a.m. - 12:30 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide assistance in the computer centers, funded by District funds.
207. Norman Foster--Library Media Technical Aide, \$9.00 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist with video services, funded by District funds.
208. Donna Helstrom--Paraprofessional, \$18.50 per hour, Monday through Thursday, 7:30 a.m. to 4:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to oversee employees and coordinate services in the Basic Skills Study Center, funded by District funds.
209. Veronica Hernandez--Tutor I, \$7.50 per hour, Tuesday through Thursday, 3:00 to 6:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
210. Saburo Hora--Tutor III, \$9.50 per hour, Friday, noon - 6:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
211. Dung Huynh--Library Media Aide III, \$7.75 per hour, Saturday, 9:30 a.m. to 2:30 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide assistance in the Learning Resources Center, funded by District funds.
212. Leonila Javier--Library Media Aide III, \$7.75 per hour, Tuesday through Thursday, noon to 5:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide assistance in the Learning Resources Center, funded by District funds.

213. Melissa Juarez--Tutor IV, \$11.50 per hour, Wednesday and Thursday, 3:00 - 6:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
214. John Kagdis--Tutor IV, \$11.50 per hour, Monday, Tuesday, Thursday, Friday, 9:00 a.m. to 2:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
215. Andre-David Kahwach--Tutor V, \$13.50 per hour, Monday, Wednesday, Thursday, and Saturday, 4:00 to 9:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
216. Karyn Kerkhoff--Tutor II, \$8.50 per hour, Monday and Wednesday, 1:00 to 4:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
217. Natalia Lev--Tutor V, \$13.50 per hour, Monday through Thursday, 2:00 to 7:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
218. Chantelle Moffatt--Tutor I, \$7.50 per hour, Monday and Wednesday, hours arranged between 8:00 a.m. and 7:00 p.m. based on available budget, Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
219. Ida Nazon--Tutor VI, \$15.50 per hour, Monday through Thursday, 9:00 a.m. to 2:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
220. Charrissa Penn--Library Media Technical Aide, \$9.00 per hour, Monday through Wednesday and Friday, 9 a.m. to 5:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist in the coordination of tutoring programs, funded by District funds.



221. Gerald Schlosser--Tutor V, \$13.50 per hour, Monday through Thursday, 9:00 a.m. to 5:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
222. John Shawstad--Tutor III, \$9.50 per hour, Tuesday through Friday, 12:30 - 5:30 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
223. Tommy Sweet--Library Media Technical Aide, \$9.00 per hour, Tuesday through Thursday and Saturday, 9:30 a.m. to 8:00 p.m. (varies), Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist in the coordination of Learning Resources Center services, funded by District funds.
224. Tommy Sweet--Tutor V, \$13.50 per hour, Thursday, noon to 4:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District funds.
225. Mariko Takayama--Tutor III, \$9.50 per hour, Tuesday and Wednesday, 9 a.m. to noon, Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
226. Dennis Thompson--Tutor III, Tuesday through Thursday, 3:00 to 6:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide tutoring services in the Learning Resources Center, funded by District and VATEA funds.
227. Erika Yates--Teacher's Assistant IV, \$11.50 per hour, Monday through Thursday, 8:00 to 4:00 p.m., Learning Resources Unit, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to assist in the coordination of Learning Resources Center services, funded by District funds.
228. The following individuals to work as Tutor VII, \$18.50 per hour, Monday through Saturday 9:00 a.m. to 8:00 p.m. (varies), Math, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to provide advanced math course tutoring in the Math Study Center, funded by District funds.

Mark Burgin

Manolita Formanes

Sun-Ah Kim

Jose Martinez

John Peterson

Mohammad Rahnvard

James Taylor

Erxiang Wang

Ronald Wax

Claude Wezeman

Christie Yang

229. James Lund--Professional II, \$37.00 per hour, Monday through Sunday, 8:00 a.m. to 4:30 p.m. (varies), Natural Sciences, Academic Affairs Area, effective July 1, 2003, through June 30, 2004, to perform routine maintenance on planetarium and observatory equipment and makes necessary repairs as needed, funded by District funds.
230. Nancy Bradbury--Paraprofessional, \$18.50 per hour, Monday through Friday (varies), 8:00 a.m. to 6:00 p.m. (varies), VP-Academic Affairs, effective July 1, 2003, through June 30, 2004, to provide administrative support to the director and staff of the California Virtual Campus, funded by California Virtual Campus grant funds.
231. John Campbell--Paraprofessional, \$15.00 per hour, Monday through Thursday (varies), 11 a.m. to 5:30 p.m. (varies), VP-Academic Affairs, effective July 1 2003, through June 30, 2004, to assist in designing, programming, testing, maintaining, and supporting Web servers and services provided by the California Virtual Campus, funded by California Virtual Campus grant funds.
232. Jose Cue--Professional II, \$35.00 per hour, Friday, 10:00 a.m. to 2:00 p.m., VP-Academic Affairs, effective July 1, 2003, through June 30, 2004, to provide online assistance for the California Virtual Campus, funded by the California Virtual Campus grant funds.

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Administrative Services  
Victor Hanson, Vice President**

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**\* Item F pulled from consent agenda. See minutes for details.**

**A. ESTABLISH NEW FUND FOR BOND INCOME AND EXPENDITURES**

It is recommended that the Board approve the creation of Fund 42, General Obligation Bond Fund. This fund is needed in order to monitor the revenue and expense of the bond issue moneys.

**B. TENTATIVE BUDGET 2003-04**

It is recommended that the Tentative Budget, including the General Fund-Unrestricted, General Fund-Restricted, Student Financial Aid, Child Development, Capital Outlay, General Obligation Bond, Workers' Compensation, Property and Liability Self-Insurance, Dental Self-Insurance, Bookstore, and Cafeteria Funds for the 2003-04 fiscal year, be adopted at this meeting. California Code Regulations Section 58305(a) requires that, on or before the first day of July, each community college district shall file a tentative budget with the County Superintendent of Schools.

**C. CONTRACTS/PERSONAL SERVICE AGREEMENTS VALUED AT \$50,000 OR HIGHER**

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services, or his designee, be authorized to execute the necessary documents.

**1. PERSONAL SERVICES AGREEMENTS**

- A. **Akhilesh Gulati** – Develop and deliver various training for the Center for Applied Competitive Technologies (CACT) under the State of California Employment Training Panel (ETP) contracts. Training to include Lean Manufacturing, Six-Sigma, Green-Belt and other. Training courses are for the fiscal year 2003/2004. Cost \$75,000.
- B. **Deborah Imonti** – Marketing and coordination efforts to complete the new ETP contracts and the sale and coordination of the existing ETP slots for the CACT for the fiscal year 2003/2004. Cost \$65,000.
- C. **Dean Peterson** – To provide marketing, development and coordination efforts of the Specialty Beverage Certification Program's on-line course for the CACT for the fiscal year 2003/2004. Cost \$60,000.

**2. CONTRACT(S)**

**\*\*S & B Foods** – Contractor will continue providing labor and materials to operate the two Campus Delis for the period July 1, 2003 through June 30, 2004, with four one-year options to renew at the discretion of the District. The Contractor will pay the District a commission of 10% of gross sales for year one with an increasing commission over the term of the contract for any renewal periods offered. Estimated total revenue is \$75,000.

**\*\*\* S&B Foods pulled from consent agenda. See minutes for details.**

**D. CONTRACT AMENDMENT**

**California Employment Training Panel, (State)** Contract #ET03-0158, will provide the CACT with additional training slots to include training for up to 400 company employees in production techniques, statistical process control, continuous improvement, management skills, and office automation with the California State Employment Training Panel. Income \$505,843. Projected cost \$286,044. Projected net \$219,799. Income account 12-48890-00-000000-6478; Contract account #12-55130-00-709900-6478.

**E. RESOLUTIONS – WORKERS’ COMPENSATION JPA**

It is recommended that the Board approve the District’s joining the new entity called Protected Insurance Program for Schools (PIPS) JPA, a new statewide joint-powers authority (JPA) being formed to replace a fully-funded safety group and to permit California schools to join economic forces to establish self-funded workers’ compensation coverage.

PIPS JPA will cover the District’s workers’ compensation claims service, financial administration, policy formulation, legal representation, safety engineering and other services aimed at lowering claims exposure.

Janet Clarke and Rocky Bonura will be the member and alternate, respectively.

**\*F. PARKING FINES**

It is recommended that the Board, in accordance with California Vehicle Code Section 40203.5, ratify the following bail schedule for parking fines and forfeitures, to be effective July 1, 2003:

- Any violation occurring pursuant to California Vehicle Code Section 21113(a) - \$30 (*currently \$25*)
- Handicap violation California Vehicle Code Section 22507.9 - \$330 (*No change*)
- Possession of, use of or displaying of a fraudulent El Camino College parking permit - \$250 (*No change*)
- Parking on inner campus without an appropriate permit - \$50 (*currently \$25*)

**G. PURCHASE ORDERS**

It is recommended that all purchase orders be ratified as shown.

**\* Item F pulled from consent agenda. See minutes for details.**

Run Date  
5/27/03

El Camino Community College District  
BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date : 06-09-2003

*The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.*

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0053516	Thompson Trophy Mfg. Inc.	Staff Development	Supplies	\$35.18
P0053517	Fancy Floors	Architect Fees & Eng	Contract Services	\$430.32
P0053518	Superco Specialty Products	Electric Shop	Supplies	\$165.47
P0053519	A-1 Office Plus	Public Information	Supplies	\$1,393.72
P0053520	Sonshine Print Shop	Public Information	Printing	\$3,438.02
P0053521	Ramon E. Del Castillo	Student Affairs	Due to/ Invest.	\$75.00
P0053522	Sage Publications, Inc.	Community Advancement	Publications/ Periodicals	\$86.00
P0053523	Chronicle of Higher Education	Community Advancement	Publications/ Periodicals	\$82.50
P0053524	Ncwe National Office	Community Advancement	Dues And Memberships	\$90.00
P0053525	Southpaw Promotions	Ed & Community Devel	Multi Media Advertising	\$2,554.71
P0053526	Westchester/Lax Marina Del Rey	SBDC T&C 1/1/02 to 1	Dues And Memberships	\$225.00
P0053527	Dell Computer Corp.	Foster Care Education	New Equipment – Instruc.	\$2,038.41
P0053528	Debbie Minnichelli	Fine Arts	Supplies	\$375.00
P0053529	Sandy Nitchman	Fine Arts	Supplies	\$375.00
P0053530	Michael Shermer	Honors Program	Contract Services	\$500.00
P0053531	Westminster Press, Inc	Public Information	Printing	\$21,091.43
P0053532	American Express Travel	Public Information	Conferences Mgmt	\$107.00
P0053533	Pacifico Dance Company	Student Affairs	Due to/ Invest.	\$150.00
P0053534	American Express Travel	Student Affairs	ASB Exp.	\$684.00
P0053535	Adrian Vega	Title V-Activity 1	Supplies	\$375.00
P0053536	United Oil Company	Hazmat Transportation	Gasoline	\$5,539.41
P0053537	Bennett Landscape	Repl Primary Elect	Contract Services	\$2,500.00
P0053538	Fail Safe Testing	P4E Inglewood Fire	Repairs - Instructional	\$1,168.00
P0053539	Business Communications Inc.	Welding	Other Books	\$29.95
P0053540	Van Lingen Body Shop	I&T Auto Collision	Supplies	\$140.50
P0053541	Kiwanis Club of Hermosa Beach	Student Affairs	Due to/ Invest.	\$600.00
P0053542	Fred Hesse Jr. Community Park	Title V-Activity 1	Supplies	\$189.00
P0053543	Lightpanel Technologies, Llc	Electric Shop	Repairs Noninstructional	\$826.79
P0053544	Ecc Food Service-Catering	VTEA Title II Tech	Supplies	\$731.37
P0053545	Pacific Coachways	VTEA Title II Tech	Transportation	\$538.70
P0053546	South Bay Ford	Parking-Student Perm	Replacement Equipment	\$16.78
P0053547	ECC Food Service-Catering	Financial Aid	Supplies	\$1,556.09
P0053548	Taylor-Dunn Manufacturing Co.	Parking-Student Perm	Repairs Noninstructional	\$141.72

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P0053549	Refrigeration Supplies Dist	Automotive Technology	Repairs Parts And Supplies	\$115.64
P0053550	Johnstone Supply	Automotive Technology	Repairs Parts And Supplies	\$111.65
P0053551	Haas Factory Outlet	Machine Tool Technol	Repairs - Instructional	\$265.00
P0053552	Custom Trophy	EOPS	Supplies	\$647.34
P0053553	Frank Uribe	EOPS	Contract Services	\$100.00
P0053554	Thompson Trophy	Student Affairs	ASB Exp.	\$958.72
P0053555	Paradise Awards	Health Sciences	Supplies	\$248.76
P0053556	El Camino College Warehouse	Copy Center	Supplies	\$387.50
P0053557	Caragodin's Co.	Life Sciences	Other Services And Expense	\$280.00
P0053558	Gallaudet University	RITC 10/1/02 - 9/30	Conferences Mgmt	\$110.00
P0053559	Vantage Point Productions, Inc	RITC 10/1/02 - 9/30	Supplies	\$765.71
P0053560	El Camino College Warehouse	V.P. Academic Affairs	Supplies	\$86.00
P0053562	Barbara Jaffe	Human Resources	Employee Recognition	\$1,000.00
P0053563	Leimomi Elliott	Human Resources	Employee Recognition	\$1,000.00
P0053564	ECC Food Service-Catering	RITC 10/1/02 - 9/30	Conferences Mgmt	\$319.00
P0053565	El Camino College Warehouse	Fiscal Services	Supplies	\$537.50
P0053566	ECC College District	Fine Arts	Supplies	\$1,400.00
P0053567	Joyce Littrell	Fine Arts	Supplies	\$41.57
P0053568	Matson Printing	Warehouse	Inventory	\$1,836.46
P0053569	Boise Cascade	Warehouse	Inventory	\$4,221.75
P0053570	Nancy Garza	Best	Supplies	\$418.30
P0053572	Flowers by Sara	Financial Aid	Supplies	\$218.00
P0053573	Torrance Bakery	Financial Aid	Supplies	\$219.00
P0053574	Thomas M. Fallo	Presidents Office	Supplies	\$25.00
P0053575	Brian Nagy	Presidents Office	Other Services And Expense	\$500.00
P0053576	Peter Durojaiye	Presidents Office	Other Services And Expense	\$500.00
P0053577	Matthew Lucero	Presidents Office	Other Services And Expense	\$500.00
P0053578	William Sambolich	Presidents Office	Other Services And Expense	\$500.00
P0053579	Thann Mack	Presidents Office	Other Services And Expense	\$500.00
P0053580	Joanna Lampkins	Presidents Office	Other Services And Expense	\$500.00
P0053581	Liana Filishtiner	Presidents Office	Other Services And Expense	\$500.00
P0053582	Naoko Kitabayashi	Presidents Office	Other Services And Expense	\$500.00
P0053583	Gym Equipment Maintenance	V.P. Academic Affairs	Repairs - Instructional	\$1,684.14
P0053584	Boise Cascade Office Products	Student Affairs	ASB Exp.	\$90.48
P0053585	El Camino College Warehouse	Student Affairs	Supplies	\$86.00
P0053586	Pacific Coachways	Recruitment/School	Transportation	\$246.00
P0053587	Pitney Bowes Inc.	Title V CSUDH	Postage	\$78.06
P0053588	South Coast Air Quality Management	Rideshare	Filing Fee	\$1,262.40
P0053589	Paradise Awards	Health Sciences	Supplies	\$88.22
P0053590	Manhattan Beach Chamber	Presidents Office	Dues And Memberships	\$75.00
P0053591	FCOB Int'l Programs Office	Business & Int'l Ed.	Conferences Mgmt	\$790.00
P0053592	Johnstone Supply	Automotive Technolog	Repairs Parts And Supplies	\$41.59

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P0053593	Jack Selph	Presidents Office	Other Services And Expense	\$180.00
P0053594	Pennyhost	SBDC CITD	Multi Media Advertising	\$145.00
P0053596	Sue Oda-Omori	Counseling Office	Supplies	\$121.70
P0053597	Paradise Awards	Health Sciences and	Fundraising	\$229.22
P0053598	Avalon Communications Company	Public Information	Postage	\$6,860.00
P0053599	A & E Trophies & Engraving	Counseling Office	Supplies	\$460.06
P0053600	El Camino College Warehouse	Title V-Activity 1	Supplies	\$84.00
P0053601	Sue Oda Omori	Counseling Office	Supplies	\$251.64
P0053602	Monterey Graphics	Commencement Expense	Indirect Supplies	\$4,810.26
P0053603	El Camino College Warehouse	Copy Center	Supplies	\$1,388.90
P0053604	Lern	Contract Education	Training	\$125.00
P0053605	European American Music	Ctr for Arts Instr/A	Other Rentals	\$633.58
P0053607	Pyro-Comm Systems, Inc.	Parking-Student Perm	Other Services And Expense	\$375.00
P0053608	CC Food Service-Catering	Student Affairs	ASB Exp.	\$1,082.50
P0053609	American Express Travel	Public Information	Conferences Mgmt	\$117.00
P0053610	American Express Travel	Information Technology	Transportation/ Mileage	\$207.00
P0053611	ECC Food Service-Catering	Financial Aid	Supplies	\$50.00
P0053612	Thompson Trophy	Commencement Expense	Supplies	\$325.83
P0053613	Milo Martin	Ctr for Arts Instr/A	Contract Services	\$150.00
P0053614	Richard Ferguson	Ctr for Arts Instr/A	Contract Services	\$150.00
P0053615	Just R.S.V.P. Events	Financial Aid	Supplies	\$147.50
P0053616	El Camino College Warehouse	Division Office NSci	Supplies	\$84.00
P0053617	La County Sheriff's Dept.	Campus Police Depart	In-Service Training	\$29.00
P0053618	Lee's Alignment Service	Campus Police Depart	Repairs Noninstructional	\$177.16
P0053619	abc design	Ca Virtual Uni. 2nd	Supplies	\$22.00
P0053620	Joseph Georges	Ca Virtual Uni. 2nd	Conferences Other	\$432.71
P0053621	ECC Food Service-Catering	Business	Supplies	\$195.13
P0053623	Pacific Coast Office Products	Health Services	New Equipment – Noninstruc.	\$586.32
P0053625	Dulan's Catering	Title V-Activity 1	Supplies	\$655.00
P0053628	Accrediting Commission for	Presidents Office	Dues And Memberships	\$679.95
P0053629	Chronicle of Higher Education	Presidents Office	Publications/ Periodicals	\$82.50
P0053630	International Tech. Ed. Assoc.	ATE-Articulation Par	Supplies	\$127.00
P0053631	Joseph Georges	Ca Virtual Uni. 2nd	Postage	\$51.58
P0053632	ECC Food Service-Catering	Ed & Community Devel	Supplies	\$311.22
P0053633	ECC Food Service-Catering	Ed & Community Devel	Supplies	\$473.05
P0053634	El Camino College Warehouse	Staff Diversity	Supplies	\$25.80
P0053635	Kahea Kamahela	Financial Aid	Supplies	\$25.00
P0053636	Foundation for Critical	VTEA Respiratory	Supplies	\$125.00
P0053637	Woodworker West	Construction Technol	Supplies	\$60.00
P0053640	Postal Privilege	Title V CSUDH	Postage	\$470.00
P0053641	Varitronics	TTIP Tech Human Resc	Supplies	\$358.18
P0053642	ECC Food Service-Catering	Health Sciences	Fundraising	\$1,551.44



P0053643	ECC Food Service-Catering	Health Sciences	Fundraising	\$1,122.34
P0053644	Roberta Greenwood	V.P. Academic Affairs	Contract Services	\$75.00
P0053645	Star Office MachHines	V.P. Academic Affairs	Repairs - Instructional	\$100.00
P0053646	De Autry Jones II	Fine Arts	Supplies	\$200.00
P0053647	Dataarc, Llc	Resp Therapy	Dues And Memberships	\$300.00
P0053648	Gym Equipment Maintenance	V.P. Academic Affairs	Repairs - Instructional	\$1,232.00
P0053649	Balloon Expressions by Debbie	EOPS CARE	Supplies	\$248.98
P0053650	ECC Food Service-Catering	EOPS CARE	Supplies	\$1,524.97
P0053651	El Camino College ASB	Presidents Office	Other Services And Expense	\$500.00
P0053652	Tom Fallo	Presidents Office	Supplies	\$20.00
P0053653	Custom Trophy	Student Affairs	Due to/ Invest.	\$421.42
P0053654	Guiliano's Delicatessen	Special Resource Cen	Fundraising	\$165.00
P0053655	ECC Food Service-Catering	Health Sciences	Fundraising	\$481.77
P0053656	El Camino College Warehouse	Copy Center	Supplies	\$1,446.10
P0053657	El Camino College Warehouse	Presidents Office	Supplies	\$63.00

***Total :***

**132**

**\$104,321.67**

B0043111	William Scotsman	Replace South Gym Bl	Site Improvements	\$595,340.23
B0051746	Infinite Concepts	CACT Partnership	Multi Media Advertising	\$12,996.00
B0053151	Enterprise Rent-A-Ca	MESA Program 2002	Transportation	\$259.96
B0053506	Diversified Publicat	(STCW) Standards	Multi Media Advertising	\$240.00
B0057073	Safety-Kleen Corpora	Automotive Shop	Maintenance Contracts	\$2,500.00
B0057074	Advanced Electronics	Electric Shop	Repairs Noninstructional	\$1,000.00
B0057075	ECCD Pty Csh	Recruitment/School	Supplies	\$5,000.00
B0057076	Aaa Motors	Carpenter Shop	Supplies	\$1,500.00
B0057077	Verizon Wireless	Recruitment/School	Supplies	\$2,500.00
B0057078	Commercial Wholesale	Electric Shop	Supplies	\$10,000.00
B0057079	Industrial Wholesale	Electric Shop	Supplies	\$10,000.00
B0057080	Western Illuminated	Electric Shop	Supplies	\$4,735.55
B0057081	Graybar Electric	Electric Shop	Supplies	\$4,000.00
B0057082	Abate Tech. Internat	Hazmat	Other Services And Expense	\$900.00
B0057083	Stericycle, Inc.	Hazmat	Waste Disposal	\$4,000.00
B0057084	Pitney Bowes, Inc.	Mailroom	Other Rentals	\$11,000.00
B0057166	Akhilesh Gulati	Cact CA Employee	PSA Contract Services	\$60,000.00
B0057167	E.C.C.C.D. Bookstore	Admissions/Records	Supplies	\$350.00
B0057168	E.C.C.C.D. Bookstore	Recruitment/School	Supplies	\$2,000.00
B0057170	E.C.C.C.D. Bookstore	Fiscal Services	Supplies	\$100.00
B0057171	E.C.C.C.D. Bookstore	Division Office Fine	Other Books	\$600.00
B0057172	E.C.C.C.D. Bookstore	Division Office Fine	Supplies	\$100.00
B0057173	Kelly Paper Company	Contract Education	Supplies	\$500.00
B0057270	The Creighton Group,	Contract Training	Contract Services	\$25,000.00
B0057274	ECC Food Service-Cat	Restricted Staff Dev	Contract Services	\$4,000.00

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B0057275	Animal Trapping & Re	Operations	Pest Control	\$1,500.00
B0057276	Nextel Communication	Operations	Pest Control	\$4,000.00
B0057277	Acurid (Orkin Exterm	Operations	Pest Control	\$11,000.00
B0057278	Bee Removers	Operations	Pest Control	\$750.00
B0057279	Service Pro Pest Man	Operations	Pest Control	\$1,625.00
B0057280	Braun Towel & Linen	Operations	Laundry	\$1,500.00
B0057281	Bay Cities Car Wash	Operations	Car Wash Service	\$500.00
B0057282	Robert J. Grajeda	Contract Training	PSA Contract Services	\$20,000.00
B0057283	Enterprise Fleet Ser	Parking-Student Perm	Other Rentals	\$4,325.00
B0057284	E.C.C.C.D. Bookstore	International Student	Supplies	\$1,000.00
B0057386	Airgas	Automotive Collision	Other Instr Supplies	\$2,300.00
B0057387	Airgas	Automotive Collision	Repairs Parts And Supplies	\$300.00
B0057388	Shamrock Supply Co.	Automotive Collision	Repairs Parts And Supplies	\$500.00
B0057389	ECCD Petty Cash	Automotive Collision	Repairs Parts And Supplies	\$200.00
B0057390	South Bay Paint	Automotive Collision	Repairs Parts And Supplies	\$350.00
B0057391	South Bay Paint	Automotive Collision	Maintenance Contracts	\$5,980.00
B0057392	Allied Refrigeration	Air Conditioning	Supplies	\$1,350.00
B0057393	Johnstone Supply	Air Conditioning	Supplies	\$1,350.00
B0057394	ECCD Petty Cash	Air Conditioning	Supplies	\$500.00
B0057395	Refrigeration Suppli	Air Conditioning	Supplies	\$1,350.00
B0057396	Airgas	Air Conditioning	Other Instr Supplies	\$800.00
B0057397	Johnstone Supply	Air Conditioning	Repairs Parts And Supplies	\$500.00
B0057398	Angelica Rental Serv	Cosmetology	Laundry	\$5,000.00
B0057399	Unisource	Cosmetology	Supplies	\$500.00
B0057400	Sebastian Internation	Cosmetology	Supplies	\$1,500.00
B0057501	E.C.C. Public Inform	EOPS	Reproduction – Noninstruc.	\$6,000.00
B0057502	Marlene Bumgarner	Ca Virtual Uni. 2nd	PSA Contract Services	\$3,500.00
B0057503	Judicate West	Human Resources	Contract Services	\$5,000.00
B0057504	Boise Cascade	Foundation	Supplies	\$1,800.00
B0057505	Safe Navigation	(STCW) Standards	Other Books	\$34,560.00
B0057506	South Bay Inflatable	(STCW) Standards	Supplies	\$15,750.00
B0057507	Department of Justice	Human Resources	Other Services And Expense	\$10,000.00
B0057508	John Wiley & Sons In	WPLRC Technical Inst	Other Books	\$4,000.00
B0057509	E.C.C. Public Inform	WPLRC Local Contract	Reproduction – Noninstruc.	\$400.00
B0057510	Daniel Freeman Hospi	Nursing	Supplies	\$1.00
B0057511	St. Joseph Hospital	Nursing	Supplies	\$1.00
B0057512	Regal Cinemedia Corp	Public Information	Multi Media Advertising	\$5,000.00
B0057513	The Stationery Place	Public Information	Printing	\$44,000.00
B0057603	Daily Breeze, the	Purchasing and Busin	Multi Media Advertising	\$1,200.00
B0057604	Keenan & Associates	Purchasing and Busin	Contract Services	\$90,000.00
B0057605	ECCD Petty Cash	Family Concert/SBYO	Supplies	\$300.00
B0057606	Bank of America	Information Technolo	Supplies	\$2,200.00

B0057607	Bank of America	Information Technolo	Supplies	\$2,660.00
B0057608	Bank of America	Information Technolo	Transportation/ Mileage	\$8,800.00
B0057609	ECC Food Service-Cat	Presidents Office	Other Services And Expense	\$10,000.00
B0057610	ECC Food Service-Cat	Presidents Office	Other Services And Expense	\$200.00
B0057611	City of Inglewood	School to Career Gra	Contract Services	\$4,209.00
B0057613	E.C.C. Public Inform	Special Resource Cen	Fundraising	\$3,000.00
B0057614	First Call Staffing	CalWORKs	Contract Services	\$39,000.00
B0057615	ECCCD Center for the	Ctr for Arts Instr/A	Contract Services	\$118,000.00
B0057714	ECC Food Service-Cat	Ca Virtual Uni. 2nd	Supplies	\$691.14
B0057715	William Horton	Ca Virtual Uni. 2nd	Conferences Other	\$2,986.06
B0057716	E.C.C.C.D. Bookstore	Careers in Child Car	Supplies	\$1,000.00
B0057717	Mary A. Harmon	Public Information	Contract Services	\$16,000.00
B0057718	HYFN	Public Information	Multi Media Advertising	\$7,500.00
B0057719	Louis & Company	Construction Tech	Supplies	\$1,000.00
B0057720	American Foothill	Humanities	Supplies	\$34,000.00
B0057802	Millicent Craig	Foster Care Education	PSA Contract Services	\$296.00
B0057803	Rayne Water Systems	Chemistry	Other Rentals	\$1,034.00
B0057805	Audrey Parker	DSPS	PSA Contract Services	\$6,000.00
B0057806	Oceanus Marine Consu	(STCW) Standards for	Contract Services	\$48,000.00
B0057807	ECC Wplrc/Culinary	Information Technolo	Conferences Mgmt	\$320.00
B0057808	ECCD Petty Cash	Life Sciences	Repairs Parts And Supplies	\$300.00
B0057898	Deanna Quesada	model approaches to	PSA Contract Services	\$7,969.00
B0057900	Ray Raymond, Ph.D	SBDC CITD	PSA Contract Services	\$4,000.00
B0057901	E.C.C. Public Inform	SBDC CITD	Reproduction – Noninstruc.	\$2,000.00
B0057902	Federal Correctional	WPLRC Skills Enhance	Contract Services	\$1.00
B0057903	Federal Correctional	UCLA Custom Training	Contract Services	\$1.00
B0057904	State of California	Institutional Service	Legal	\$1,500.00
B0057905	Grainger	Electric Shop	Supplies	\$11,000.00
B0057906	Gable House Bowl	Physical Education	Contract Services	\$1.00
B0057907	Ford Graphics	Science Complex Cons	Architects And Engineers	\$12,000.00
B0057908	Bobbie Mays	model approaches	PSA Contract Services	\$4,144.00
B0057909	City of Torrance Rev	Hazmat	Lights And Power	\$738.18
B0057910	Kids Preparatory Acade	CalWORKs	Contract Services	\$1.00
B0057911	The Richstone Family	CalWORKs	Contract Services	\$1.00
B0057993	E.C.C. Public Inform	00-01 P4E Expanded	Supplies	\$500.00
B0057994	E.C.C. Public Inform	Bookstore	Supplies	\$500.00
B0057995	Nzingha Family Serv.	Foster Care Education	Contract Services	\$650.00
B0057996	Nzingha Family Serv.	ILP 2002-03 10/01/02	Contract Services	\$5,587.00
B0057997	Estwick & Associates	ILP 2002-03 10/01/02	Contract Services	\$5,375.00
B0057998	E.C.C.C.D. Continuin	RITC 10/1/02 - 9/30/	Contract Services	\$5,000.00
B0057999	C.W. Driver	Science Complex Cons	Architects And Engineers	\$1,346,000.00
B0058000	San Pedro City Balle	Artes de El Camino	Contract Services	\$20,000.00

B0058001	Scotch Paint Corpora	Paint Shop	Supplies	\$4,500.00
B0058002	Empire Floor Machine	Operations	Repairs Noninstructional	\$1,356.44
B0058003	Life Signs, Inc.	DSPS	Contract Services	\$1,000.00
B0058004	Rose & Tuck, Llc	Administrative Serv.	Contract Services	\$38,400.00
B0058084	CMTC - California Ma	Contract Training	Contract Services	\$1.00
B0058085	CMTC - California Ma	Contract Training	Contract Services	\$1.00
B0058086	CMTC - California Ma	Contract Training	Contract Services	\$1.00
B0058087	Genesis Computer Sys	VATEA I&T	New Equipment – Instruc.	\$6,000.00
B0058088	Southland Lumber	VATEA I&T	Supplies	\$4,050.00
B0058089	Toft Wolff Farrow	Architect Fees & Eng	Contract Services	\$330,000.00
B0058090	TBP Architecture	Architect Fees & Eng	Contract Services	\$160,000.00
B0058091	C.W. Driver	Architect Fees & Eng	Contract Services	\$660,000.00
B0058094	Rose Asera, Ph.D.	Ca Virtual Uni. 2nd	PSA Contract Services	\$4,800.00
B0058095	Sachidanand Sinha	Mini Grant #8/#9	PSA Contract Services	\$15,000.00
B0058096	Peerless Auto Parts	Automotive Technology	Supplies	\$900.00
B0058097	Pasadena Fire Depart	Paramedic Academy	Contract Services	\$1.00
B0058173	Hill Daves Productio	Artes de El Camino	Contract Services	\$17,500.00
B0058174	Law Offices of Larry	Institutional Service	Legal	\$10,000.00
B0058175	West Central Produce	Family Consumer Stud	Supplies	\$450.00
B0058176	ECCD Petty Cash	ILP 2002-03 10/01/02	Supplies	\$600.00
B0058177	School World Software	WPLRC Technical Inst	Supplies	\$2,000.00
B0058178	Bank of America	Parking-Student Perm	In-Service Training	\$2,500.00
B0058179	ECCD Petty Cash	Parking-Student Perm	Supplies	\$500.00
B0058180	Carmen's Uniforms	Parking-Student Perm	Supplies	\$1,500.00
B0058181	Bay Cities Car Wash	Parking-Student Perm	Other Services And Expense	\$400.00
B0058182	Qualco Fire Protect	Science Complex Cons	Architects And Engineers	\$32,200.00
B0058183	Padua Glass Enterpri	Science Complex Cons	Architects And Engineers	\$534,700.00
B0058184	Pacific Carpets, Inc	Science Complex Cons	Architects And Engineers	\$98,287.00
B0058185	MNZ Janitorial Serv	Science Complex Cons	Architects And Engineers	\$37,800.00
B0058186	John Jory Corporatio	Science Complex Cons	Architects And Engineers	\$1,069,220.00
B0058259	O'Melveny & Myers	Institutional Service	Legal	\$30,000.00
B0058273	American Medical Sal	CITD Program Income	Contract Services	\$1.00
B0058274	Ford Graphics	Science Complex Cons	Contract Services	\$37,000.00
B0058275	Tri Span Inc.	Asbestos Removal Che	Contract Services	\$14,500.00
B0058276	All Phase Environment	Asbestos Removal Che	Contract Services	\$20,000.00
B0058277	West-Star Construc.	Roof Repl Art, B/SS,	Contract Services	\$152,100.23
B0058278	Wendell Glenn	Foster Care Education	PSA Contract Services	\$148.00
B0058279	Al Quesada	Foster Care Education	PSA Contract Services	\$370.00
B0058281	Southern Calif. Youth	00-01 P4E Inglewood	PSA Contract Services	\$1.00
B0058282	Long Beach Fire Depa	Paramedic Academy	Contract Services	\$1.00
B0058290	Patricia Theisen	EOPS CARE	PSA Contract Services	\$1,500.00
B0058293	The Aura Group	VATEA Supplementary	Supplies	\$32,140.62

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Human Resources - Administrative Services**

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## **A. EMPLOYMENT AND PERSONNEL**

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special project temporary administrators and temporary classified service employees as shown in items 1-35, 1-21, 1-7 and 1-48.

### **Certificated Personnel:**

1. Rescind Retirement – Ms. Christine Moran-Wisdom, full-time instructor of Fashion Design, which was to become effective August 1, 2003.
2. Resignation – Mr. Richard Chacon, full-time instructor of Anthropology, effective June 6, 2003.
3. Retirement – Ms. Linda Gasset, full-time Counselor, effective July 1, 2003, and that a plaque be prepared and presented to her in recognition of her service to the District since 1972.
4. Pre-retirement – Ms. Ann Strauch, full-time instructor of English as a Second Language (ESL), to work a reduced load of 33 1/3 % in the Fall and 66 2/3 % in the Spring for five years, effective Fall 2003, in accordance with the Agreement, Article XVIII, Section 2(c).
5. Pre-retirement – Ms. Linda Leon, full-time instructor of Nursing, to work a reduced load of 68% in the Fall and 68% in the Spring for five years, effective Fall 2003, in accordance with the Agreement, Article XVIII, Section 2(c).
6. Change in Assignment – Ms. Charmaine Mutuc, full-time Child Development Center Teacher, to go from 10 months to 12 months, Class IV, Step C, effective July 1, 2003, in accordance with the Child Development Center Bargaining Agreement.
7. Change in Assignment – Ms. Toni Newman, full-time Child Development Center Teacher to go from 10 months to 12 months, Class II, Step E, effective July 1, 2003, in accordance with the Child Development Center Bargaining Agreement.
8. Change in Assignment - Ms. Victoria Corley, full-time Child Development Center Lead Teacher, to go from 10 months to 12 months, Class IV, Step A, effective July 1, 2003, in accordance with the Child Development Center Bargaining Agreement.
9. Change in Salary – Mr. Harrison Storms, full-time instructor in Life Drawing, from Class III, Step 10 to Class IV, Step 11, effective August 28, 2003.
10. Amend Personal Leave of Absence (100%) – Ms. Julie Barden, full-time instructor of English, from 75% to 100%, effective May 10 to June 8, 2003.
11. Personal Leave of Absence (100%) – Ms. Toni Christopherson, full-time instructor of Nursing, effective July 1, 2003 through June 30, 2004.

12. Special Assignment – Mr. George Rodriguez, full-time instructor of Welding, to conduct Not-for-Credit classes in welding, to be paid \$49.05 an hour, not to exceed \$35,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 14(c).

13. Special Assignment – The following instructors to be compensated reassigned time for performing Federation activities during the 2003 Spring semester, to be paid \$49.05 an hour, for a total of 200 hours, in accordance with the Agreement, Article III, Section 11 (c).

Angela Simon	72 hours (paid as overload)
David Westberg	72 hours (paid as overload)
Lance Widman	<u>56 hours</u>
	200 hours

14. Special Assignment – Ms. Leslie Back, full-time instructor of Music, to coordinate Fine Arts Division/CFA student attendance education program and to develop the 2003-2004 Joy of Music Programs, effective June 16 through July 14, 2003, to be paid \$53.946 an hour, not to exceed \$5,178.816 or 12 days, in accordance with the Agreement, Article X, Section 13(b).

15. Special Assignment – Mr. Kevin Huben, full-time instructor of Fire and Emergency Technology, to coordinate the Paramedic Training Program, to be paid \$49.05 an hour, not to exceed \$2,943, effective June 17 through August 14, 2003, in accordance with the Agreement, Article X, Section 13 (a).

16. Special Assignment – Ms. Dorothy Ray, part-time instructor of Speech, to teach Community Education Classes, to be paid 35% of final student enrollment, not to exceed \$2,400, effective May 20 through August 30, 2003, in accordance with the Agreement, Article X, Section 9(m).

17. Special Assignment – Mr. Ronald A. Evangelista, part-time instructor of Surgical Technology to conduct Not-for-Credit classes, to be paid \$49.05 an hour, not to exceed \$15,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(m).

18. Special Assignment – Mr. Roberto Pandolfi, part-time instructor of CAD (Computer Aided Design/Drafting), to conduct for Quality Assurance and MTT Math For-Credit courses at FCI Terminal Island and FCC Victorville, to be paid \$71.278 an hour for lecture and \$55.889 an hour for lab, not to exceed \$40,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(a & b).

19. Special Assignment – Mr. Pete Moraga, part-time instructor of Auto CAD (Computer Aided Design/Drafting), to conduct For Credit Auto CAD courses at FCI Terminal Island and FCC Victorville, to be paid \$66.44 an hour for lecture and \$52.11 an hour for lab, not to exceed \$25,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(a&b).



20. Special Assignment – Ms. Tamara Jackson, part-time instructor of Child Development, to conduct For-Credit Child Development course, to be paid \$71.28 an hour, not to exceed \$4,000, effective June 10 through June 30, 2003, in accordance with the Agreement, Article X, Section 9(a).
21. Special Assignment - Mr. Roberto Pandolfi, part-time instructor of Math, to conduct Not- for-Credit courses on an as needed basis, to be paid \$53.33 an hour, not to exceed \$43,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(m).
22. Special Assignment - Ms. Marie Mendiondo, part-time instructor of Nursing, to conduct Not-For-Credit courses in Nursing on an as needed basis, to be paid \$55.00 an hour, not to exceed 150 hours or \$8,250, effective July 1 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(m).
23. Special Assignment - Ms. Sherry Jenkins, part-time instructor of Nursing, to conduct Not-For-Credit courses in Nursing on an as needed basis, to be paid \$55.00 an hour, not to exceed 150 hours or \$8,250, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(m).
24. Special Assignment – The following instructors to conduct English as a Second Language (ESL) assessment interviews for the Assessment Center, Enrollment Services Division, to be paid \$36.79 an hour, not to exceed 8 hours per week, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 14(c)

Full-time

Alicia Class  
Nitza Llado

Debbie Mochidome  
Evelyn Uyemura

Part-time

Crystal Allen  
Maria Bauer  
Oillie Boboc  
Gena Burgess  
Zahid Hossain  
Aura Imbarus  
Rebecca Loya  
Kareema Nasouf  
Susan Nozaki  
Sharon Osburg

Robert Puglisi  
Ellen Reddingius  
Ummey Salma  
Gary Scruggs  
Grace Shibata  
Jan Shimaura  
Gary Smith  
Xiaowen Wu  
Yong Yoon

25. Special Assignment – The following part-time instructors of English as a Second Language (ESL), to prepare teaching and learning components for the intensive English

program (El Camino Language Academy (ECLA), to be paid \$49.05 an hour for lecture and \$36.79 an hour, not to exceed \$13,000, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(m).

Maria Bauer  
Elizabeth Columa  
Helen Factor  
Ummey Hossain

Bonnie Pereyra  
Robert Puglisi  
Zahid Hossain

26. Special Assignment – The following foreign language instructors to administer Credit-by-Examination, effective July 1, 2003 through June 30, 2004 to be paid \$49.05 an hour, in accordance with the Agreement, Article X, Section 7(c) for full-time faculty and 9(m) for part-time faculty.

Full-time

Evelyne Berman  
Carmen Calica  
Alicia Class  
Anne Cummings  
Donna Factor

Tom Fonte  
Takiko Morimoto  
Francis B. Rang  
Xioadong (David) Shan  
Mercedes Thompson

Part-time

Jack Arensmeyer  
Adrian Feuchtwanger  
Yaeko Hirano

John Eric Paschek  
David Schlick  
Kanzo Takemori

27. Stipend Assignment – Mr. Edward Kelly, part-time instructor of Sign Language, to coordinate and teach six (6) workshops through the Deaf Community Involvement Project (DCI), to be paid \$200 per workshop, not to exceed \$1,200, effective June 16 through July 21, 2003, in accordance with the Agreement, Article X, Section 9(m).
28. Stipend Assignment – Ms. Victoria Corley, full-time Lead Child Development Center Teacher, to be paid \$200/month to be Lead Teacher, effective July 1, 2003 through June 30, 2004, in accordance with the Child Development Center Bargaining Agreement.
1. Re-employment – Ms. Jody M. Jones, Child Development Center State Preschool Teacher, Class II, Step A, effective July 1, 2003 through June 30, 2004, in accordance with the Child Development Center Bargaining Agreement.
  0. Employment – Ms Rebecca Nunez-Mason, part-time/temporary on-call Counselor to be hired as needed, not to exceed 24 hours per week, effective July 1, 2003 through June 30, 2004, in accordance with the Agreement, Article X, Section 9(e), to be paid through District, EOP&S or grant funds.



Health Sciences & Athletics

Linda Delzeit, Class II, Step 9

Arshad Fazalbhoy, Class II, Step 4

Humanities

Mary Borell, Class V, Step 13

Gina Ladinsky, Class II, Step 4

Mary Borell, Class V, Step 13

Carolina Perez, Class II, Step 8

Robert Robertson, Class V, Step 9

Helen Sabin, Class III, Step 4

Jan Shimaura, Class II, Step 4

Eric Takamine, Class II, Step 4

Industry & Technology

Robert Diaz, Class II, Step 4

Sharon Higgins, Class II, Step 4

Tom Jester, Class I, Step 4

Mary Lyons, Class I, Step 4

Dan Valladares, Class I, Step 4

Mathematics

Ted Gibson, Class II, Step 6

Jamel Kammoun, Class V, Step 13

Alexa Root, Class II, Step 4

Satish Singhal, Class V, Step 9

Natural Sciences

Lynn Fielding, Class II, Step 9

Richard Slocum, Class V, Step 7

**Classified Personnel:**

1. Retirement – Ms. Carole Marks, Administrative Assistant II, Range 31, Step E, Behavioral and Social Sciences Division, Academic Affairs Area, effective August 1, 2003, and that a plaque be prepared and presented to her in recognition of her service to the district since 1979.
  
1. Amend Resignation – Ms. Adriana Ruiz, Dispatch Clerk, Range 23, Step D, Campus Police Division, Administrative Services Area, effective May 23<sup>rd</sup>, instead of May 16, 2003.
  
3. Termination – Ms. Brenda Terry, Lead Interpreter Specialist, Range 38, Step A, Special Resource Center/Health, Sciences & Athletics Division, Academic Affairs Area, effective May 22, 2003.

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4. Lay Off - Ms. Maria Carnovale, Project Specialist, Range 32, Step D, Small Business Development Center/Community Advancement Division, Student and Community Advancement Area, effective June 30, 2003, and placed on the 39 month re-employment list.
5. Layoff – Ms. Aretha Collins, Project Specialist, Range 32, Step E, Workplace Learning Resource Center/Community Advancement Division, Student and Community Advancement Area, effective June 30, 2003, and placed on the 39 month re-employment list.
6. Layoff - Mr. Brian Krause, 48.8% Program Coordinator, Range 36, Step B, Special Resource Center/Health Sciences and Athletics Division, Academic Affairs Area, effective June 30, 2003, and placed on the 39 month re-employment list.
7. Layoff - Mr. Kenneth Davis, Program Coordinator, Range 36, Step E, Workplace Learning Resource Center/Community Advancement Division, Student and Community Advancement Area, effective June 30, 2003, and placed on the 39 month re-employment list.
8. Layoff – Ms. Lisa Perez, Student Services Advisor, Range 35, Step B, Workforce and Community Education/Community Advancement Division, Student and Community Advancement Area, effective June 30, 2003, and placed on the re-employment list for a period of 63 months.
9. Extend Military Leave of Absence 100% - Mr. Craig Blum, Groundskeeper/Gardener II, Range 28, Step B, Facilities Planning and Service Division, Administrative Services Area, effective May 16, 2003 through May 15, 2006.
10. Personal Leave of Absence 40% - Ms. Anita Martinez, Secretary, Range 25, Step E, Staff Development/Human Resources Division, Administrative Service Area, effective June 1 through August 30, 2003.
11. Change of Assignment - Ms. Lorraine Peralta, from 50% to 100% Purchasing Assistant, Range 25, Step E, Facilities Planning and Services Division, Administrative Services Area, effective July 1 through October 31, 2003.
12. Change of Assignment – Mr. Juan Soto, Night Custodian, Range 18, Step B, Facilities, Planning and Services Division, Administrative Services Area, to day shift, effective June 10 through August 31, 2003.
13. Extend Change of Assignment – Ms. Myrna Mendoza, Secretary, Range 25, Step E, from 100% to 80%, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2003 through June 30, 2004.

**\* Item 11 withdrawn and no substitutions were made.**

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14. Change in Classification – Ms. Maria O’Brien, from User Support Analyst, Range 45, Step E, to User Support Technician, Range 37, Step E, Information Technology Services Division, Administrative Services Area, effective June 2, 2003.
15. Work Out of Classification – The following individuals to work out of classification as Painter, Range 35, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective June 10 through August 31, 2003:
 

Mark Kensinger	Anthony Solano
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16. Work Out of Classification – Mr. Carl Turano, Night Custodian Range 18, Step E, to Utility Worker, Range 23, Step D, Facilities, Planning and Services Division, Administrative Services Area, effective June 10 through August 31, 2003.
17. Extend Work Out of Classification – Mr. Julio Arias, Bookstore Sales Assistant, Range 19, Step C, to Bookstore Lead Sales Associate, Range 23, Step B, Bookstore Division, Administrative Services Area, effective July 1 through December 31, 2003.
18. Extend Work Out of Classification – Ms. Urania Yuan, from 100% Secretary, Range 25, Step C, to 60% Human Resources Technician I, Range 4, Step C, (Confidential Salary Schedule) Human Resources Division, Administrative Services Area, three days, 24 hours per week, effective July 1, 2003 through September 30, 2003.
19. Extend Employment – Ms. Katherine Conley, 75% Cosmetology Attendant (10 month), Range 19, Step E, Industry & Technology Division, Academic Affairs Area, four days, 17 hours per week, effective June 6 through August 14, 2003.
20. Re-employment - Ms. Lisa Perez, Student Services Technician, Range 28, Step B, Counseling and Student Services Division, Student and Community Advancement Area, effective July 1, 2003.
21. Employment – Mr. Tahir Aziz, User Support Technician, Range 37, Step A, Information Technology Services, Administrative Services Area, effective July 1, 2003.

**Special Project Temporary Administrators:**

The following special project temporary administrators are hired for the 2003 –2004 fiscal year effective July 1, 2003 through June 30, 2004, unless otherwise stated:

1. Re-employment – Ms. Pauline Annarino, Special Project Temporary Administrator, R.I.T.C., Special Resource Center/ Health Sciences & Athletics Division, Academic Affairs Area, to be paid \$251 a day, Range 4, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$62,920.

2. Re-employment – Ms. Michelle Arthur, Special Project Temporary Administrator, Inglewood Center, Student and Community Advancement Area, to be paid \$267 a day, Range 4, Step 5, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$66,820.
3. Re-employment – Ms. Destyn LaPorte, Special Project Temporary Administrator, ECLA Manager, Workforce and Community Education/Community Advancement Division, Student and Community Advancement Area, to be paid \$258 a day, Range 5, Step 1, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$67,080.
4. Re-employment – Mr. Charles Lowe, Special Project Temporary Administrator, International Trade Assistant Manager, CITD/Community Advancement Division, Student and Community Advancement Area, to be paid \$279 a day, Range 6, Step 1, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$72,540.
5. Re-employment – Ms. Judith Norton, Special Project Temporary Administrator, California Virtual Campus, Academic Affairs Area, to be paid \$275 a day, Range 5, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$18,150, effective July 1 through September 30, 2003.
6. Re-employment – Mr. Tony Sotos, Special Project Temporary Administrator, California Virtual Campus, Academic Affairs Area, to be paid \$266 a day, Range 5, Step 2, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$17,556 effective July 1 through September 30, 2003.
7. Employment – Mr. Marshall Gartenlaub, Special Project Temporary Administrator, CACT Partnership Manager, Community Advancement Division, Student and Community Advancement Area, to be paid \$197 a day, Range 1, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$10,000.

**Temporary Classified Service Employees:**

The following temporary non-certificated employees are hired for the 2003–2004 fiscal year effective July 1, 2003 through June 30, 2004, unless otherwise stated:

1. Ms. Rita Baisley – Clerical Assistant, Range 20, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, on an as-needed basis to input mandated statistical data.
2. Ms. Martha Bilbao – Dispatch Clerk, Range 23, Step A, Campus Police Division, Administrative Services Area, on-call as needed, to perform dispatching duties.

3. Ms. Mary Anne Chappellear – Fine Arts Program Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, on call as needed, to provide clerical support related to required student attendance at programs or events involving art, dance, music, Joy of Music, Theatre, English and history classes.
4. Ms. Julia Cibes - Clerical Assistant, Range 20, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work Monday through Friday, twenty to twenty-five hours per week, to assist in clerical duties, office coverage and workload requirements.
5. Ms. Rosaura Constantino - Accounting Assistant I, Range 22, Step A, Bookstore Division, Administrative Services Area, on an as needed basis and for rush, five days a week for two to three weeks in September and February, to work at the Check OK station and assist students.
6. Ms. Maria Cortez – Data Entry Operator, Range 18, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, on an as needed basis to input mandated statistical data.
7. Mr. Robert Crutchfield – Sound Technician, Range 36, Step E, Fine Arts/Center for the Arts Division, Academic Affairs Area, on call as needed, to operate, maintain, adjust and repair sound and projection equipment for events in the Center for the Arts venues.
8. Ms. Frances De Benedictis - Accounting Assistant I, Range 22, Step A, Bookstore Division, Administrative Services Area, on an as needed basis and for rush, five days a week for two to three weeks in September and February, handling cash, daily depositions and reports.
9. Ms. Martha Delagado - Clerk, Range 17, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work 20 hours a week, providing clerical coverage for the division office.
10. Ms. Julia Dishon – Fine Arts Program Clerk, Range 17, Step E, Fine Arts Division, Academic Affairs Area, on call as needed, to provide clerical support related to required student attendance at programs or events involving art, dance, music, Joy of Music, Theatre, English and history classes.
11. Ms. Judith Elliott – Accounting Assistant II, Range 25, Step A, Fiscal Services Division, Administrative Services Area, on call as needed to balance cash drawers and prepares bank deposits.
12. Mr. Alphonso Everly – Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs Area, to work two days, 9 hours per week, to maintain, repair and check out tools, equipment and supplies in an assigned area, and operate specialized hand and power tools.



13. Ms. Kiki Fukuwa – Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, on an as needed basis for rush, five days a week for two to three weeks in September and February, and for inventory, to work at the Check OK station and assist students.
14. Mr. William Guerra – Clerk, Range 17, Step A, Enrollment Services Division, Student and Community Advancement Area, to work three days, 24 hours per week, providing front office support.
15. Mr. Jason Haddix – 50% Help Desk Consultant, Range 30, Step A, Information Technology Services, Administrative Services Area, to work 3 days, 24 hours per week, to assist users via phone and electronic mail with hardware and software operation issues.
16. Ms. Tiffanie Hong – Clerical Assistant, Range 20, Step A, Counseling and Student Services Division, Student and Community Advancement Area, to work five days, 20 hours per week, to provide clerical assistance to the Career Center.
17. Ms. Alice Kennedy – Accounting Assistant II, Range 25, Step A, Fine Arts Division, Academic Affairs Area, on call as needed, to prepare, maintain and review a variety of records, reports and documents related to show budgets and general production costs.
18. Mr. Kenneth Lefort – Sound Technician, Range 36, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an as needed basis throughout the year, to operate, maintain, adjust, and repair sound and projection equipment for events in the Center for the Arts venues.
19. Ms. Lucia Magnifico – Data Entry Clerk, Range 18, Step A, Enrollment Services Division, Student and Community Advancement Area, to work five days, 40 hours per week, entering matriculation data.
20. Ms. Hannah Mickelson – Library Media Tech I, Range 24, Step E, and Clerk, Range 17, Step A, Fine Arts Division, Academic Affairs Area, on an on-call as needed basis, assisting in the music library and performing routine, general clerical duties.
21. Ms. Harumi Nakao – Lead Accounting Technician, Range 32, Step D, Bookstore Division, Administrative Services Area, two days per week and up to five days for two to three weeks in September and February during rush, not to exceed 960 hours, assisting with daily deposits.
22. Mr. Yury Najarro, Student Services Advisor, Range 35, Step A, Enrollment Services Division, Student and Community Advancement Area, on-call as needed to plan, develop and conduct matriculation workshops.

23. Ms. Kathy Nguyen - Accounting Assistant III, Range 28, Step A, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, to work three days, 21 hours per week, to reconcile and act as liaison between Fiscal Services and the Financial Aid offices.
24. Ms. Nina Oshio – Secretary, Range 25, Step A, Human Resource Division, Administrative Services Area, to work four days, 32 hours per week, to perform secretarial duties and provide customer service.
25. Ms. Naoko Otani - Clerical Assistant, Range 20, Step A, Admissions & Records/Enrollment Services Division, Student and Community Advancement Area, four or five days, 24–40 hours per week, to perform a variety of routine clerical, general office and typing duties.
26. Ms. Brenda Peterson – Student Services Technician, Range 28, Step A, Admissions and Records/Enrollment Services Division, Student and Community Advancement Area, to perform specialized duties in an assigned area such as evaluations, admissions, registration, and records.
27. Ms. Vanna Pham - Clerical Assistant, Range 20, Step A, Financial Aid/Enrollment Services Division, Student and Community Advancement Area, five days, 40 hours a week to perform a variety of routine clerical, general office and typing duties.
28. Ms. Mildred Pullman – Clerical Assistant, Range 20, Step E, Mathematical Sciences Division, Academic Affairs Area, four days, 12 hours a week, to perform a variety of routine clerical, general office and typing duties, and provide customer service during evening hours.
29. Ms. Jane Richmond - 45% Senior Clerical Assistant, Range 24, Step A, Staff Development/Human Resources Division, Administrative Services Area, two days, 16 hours per week, effective July 1 through August 29, 2003, to provide assistance for the summer computer training program and to prepare for Professional Development and Flex Day activities.
30. Ms. Leticia Thorsen - Accounting Assistant II, Range 25, Step A, Bookstore Division, Administrative Services Area, on an as needed basis and for rush, five days a week for two to three weeks in September and February, and inventory, handling cash, daily depositions and reports.
31. Mr. Michael Sandoval – Bookstore Sales Assistant, Range 19, Step A, Bookstore Division, Administrative Services Area, five days, 40 hours a week, assists students at register, stocks floor and textbook office.
32. Mr. Takeshi Tokiko – 50% Information Systems Technical Specialist, Range 37, Step A, Information Technology Services, Administrative Services Area, to work three days, 24 hours per week, assisting users with system problems, provide personal computer software

support, train and provide technical assistance to users, and integrate personal computer and mainframe operating system software.

33. Ms. Sara Vasquez – Student Services Specialist, Range 33, Step A, Counseling and Student Services Division, Student and Community Advancement Area, four days, 32 hours per week, to perform a variety of specialized duties in an assigned area, and recommend action regarding the status of students, effective July 1 through July 31, 2003.
34. Ms. Sara Vasquez – Student Services Advisor, Range 35, Step A, Counseling and Student Services Division, Student and Community Advancement Area, five days, 40 hours per week, to perform a variety of responsible duties involving direct and purposeful contact with students, provide specialized advisement and other services to individual students, effective August 1, 2003 through March 31, 2004.
35. Ms. Sachi Watari - Clerical Assistant, Range 20, Step E, Enrollment Services Division, Student and Community Advancement Area, to work two days, 16 hours per week, to provide front office support.
36. Ms. Patricia Yanaga – Administrative Assistant I, Range 27, Step A, Workforce and Community Education/Community Advancement, Student and Community Advancement Area to work five days, 40 hours per week, to provide assistance to the Director of Workforce and Community Advancement.
37. The following individuals to work as Accompanist/Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, to provide accompaniment for voice classes, choral groups, applied music classes, opera productions, and or special events:

Joyce Cooper	Eun Hyoung Nam	Eunee Yee
Donald Frederickson	Sherry Reed	
Karen Hoopes	Charles Turner	

38. The following individuals as Clerk, Range 17, Step A, Assessment Testing Center/Enrollment Services Division, Student and Community Advancement Area, to work twenty to forty hours per week, to assist in clerical work and in CPT lab.

Shin Hee Chong	Juan Guerra	Carmen Valley
Lorena Garcia	Kunwoo Kim	Lander Valdovinos
Gissell Gonzalez	Nisha Patel	Thong V. Vo Jr.

39. The following individuals to work as 50% Clerk, Range 17, Step A, Copy Center/Public Information Division, President’s Office Area, two day, 8 hours per week, to operate bindery equipment and perform routine, general clerical work:

Janice Davis	Pamela Scottini
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40. The following individuals as Dietetic Technician, Range 17, Step A, Child Development Center/Enrollment Services Division, Student and Community Advancement Area, to work on an as needed basis when dietetic technician is absent:

Maria Maciel

Janice Pea

Rosa Villatoro

41. The following individuals to work as PBX Operator–Receptionist, Range 19, Step A, Switchboard/Human Resources Division, Administrative Services Area, on-call as needed to answer phones:

Chenita McCoy

Nola Pinter

Kathy West

42. The following individuals to work as Night Custodian, Range 18, Step A, Facilities, Planning and Service Division, Administrative Services Area, five days, 40 hours per week, to perform custodian duties, effective June 10 through August 31, 2003:

Luis Bonilla

Teresa Nunez

43. The following individuals to work as Promotions Assistant, Range 28, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on call as needed basis, to assist in preparations of promotional materials:

Patrick Fisher

Derek Poepoe

44. The following individuals to work as Theatre Assistants, Range 20, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an on-call, as needed basis, assisting stage managers and technicians with lighting, sound carpentry, painting, rigging, and costuming for events in the Center for the Arts venues:

Matthew Alquiza  
Michael Boswell

Jennifer Gervais  
Dawn Huntoon

Claudette Rizkallah

45. The following individuals to work as Theatre Technician, Range 31, Step A, Fine Arts Division, Academic Affairs Area, on an on-call, as needed basis, to perform skilled and technical duties related to preparation and production of events and performances in the Center for the Arts venues:

Louise Bale  
Keith Berkes  
Kevin Bleuer  
Rhonda Brooks  
Margo Caddell  
Ffaelin

Julie Ferrin  
Douglas Forsyth  
David Gragg  
Sydney Hammond  
Scott Hartley  
Kenneth Lefort

Stephanie Losleben  
Christy Perry  
Dewain Robinson  
Jerry Stratton II  
Karen Swigart  
Michelle Yindric

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46. The following individuals to work as Theatre Technician, Range 31, and Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on call as needed, to perform skilled and technical duties related to preparation and production of performances and oversee the pre-production and backstage operations of events in the Center for the Arts venues:

Keith Blanchard  
Thomas Carter

Ian Mitchell  
Monique L'Heureaux

Steve Norris

47. The following individuals to work as Stage Manager, Range 38, Step A, Fine Arts/Center for the Arts Division, Academic Affairs Area, on an as needed basis throughout the year, to oversee theatre technicians and theatre assistants, oversee pre-production and backstage operations of events, and coordinate productions and equipment needs:

Mariam Alario-Wolski  
Bryan Bates

Gerald Hansen  
Kenneth Lefort

Andrew Wolski

48. The following individuals to work as Toolroom/Instructional Equipment Attendant, Range 24, Step A, Industry & Technology Division, Academic Affairs Area, working five days, 30– 40 hours a week, to maintain, repair and check out tools, equipment and supplies in an assigned area, operating specialized hand and power tools.

Matthew Hutcherson

Philip Mariano

Michael Van Overbeck

## **B. CLASSIFIED PROFESSIONAL GROWTH**

It is recommended that the Board ratify/approve the attendance of the following classified employee's conference and/or seminar paid from the Classified Professional Growth Fund as listed below:

Univ. of Redlands School of Business: Financial Management (Course #BUAD 461)  
Torrance Campus - Wilma G. Hairston. June 18-July 23, 2003. \$400.00 maximum.

National Seminars Group: Business Grammar for Busy Professionals, Torrance, CA - Anna Lane.  
July 1, 2003. \$139.00 plus mileage.

## **C. PUBLIC HEARING: NEGOTIATIONS - EL CAMINO COMMUNITY COLLEGE DISTRICT AND THE EL CAMINO CLASSIFIED EMPLOYEES, LOCAL 6142, CFT, AFT, AFL-CIO**

It is recommended by the District that the Board of Trustees that a Public Hearing and Adoption of the following subjects for negotiations be conducted at its meeting on June 9, 2003.

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It is recommended by the El Camino Classified Employees (ECCE) Local 6142 that a Public Hearing and Adoption of the following subjects for negotiations be conducted at its meeting on June 9, 2003.

Both the District and ECCE propose the following subjects for discussion and negotiation.

- Article 1 - Recognition
- Article 2 - Definitions
- Article 3 - Rights of the District
- Article 4 - Rights of ECCE
- Article 5 - Hours of Service
- Article 6 - Compensation
- Article 7 - Employment Status
- Article 8 - Transfer and Job Vacancies
- Article 9 - Classifications
- Article 10 - Performance Evaluations
- Article 11 - Paid Leaves
- Article 12 - Unpaid Leaves
- Article 13 - Vacations
- Article 14 - Holidays
- Article 15 - Insurance Benefits
- Article 16 - Voluntary Terminations
- Article 17 - Retirement
- Article 18 - Layoff
- Article 19 - Employee Rights
- Article 20 - General Provisions
- Article 21 - Staff Development
- Article 22 - Safety
- Article 23 - Disciplinary Action
- Article 24 - Mediation
- Article 25 - Grievance Procedure
- Article 26 - Arbitration
- Article 27 - Work Stoppage - Lock Out
- Article 28 - Agreement Conditions and Duration

Additional topics may be identified for discussion during the negotiations.

#### D. DECLARATION OF INDEFINITE SALARIES FOR RETROACTIVE PAY

As a result of financial uncertainties, legislation and other factors, the governing board hereby declares that all POA employees are declared indefinite for 2003-2004.

#### VOLUNTEERS

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being provided for the following persons:

Luis Bermudez

Munkhzul Jamsra

Lisa Ivra

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**Agenda for the El Camino Community College District Board of Trustees**

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From  
The Office of the President and Board of Trustees  
Thomas M. Fallo, Superintendent/President

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**\*\*A. Travel..... Page 1**

**\* Item A withdrawn and no substitutions were made.**

It is recommended that the Board approve the following travel:

1. California Community Colleges Chief Executive Officers Meetings President Thomas M. Fallo, Fiscal Year 2003-2004 – State of California with no loss of salary, with transportation and necessary expenses paid.
2. California State Legislative Session President Thomas M. Fallo, Fiscal Year 2003-2004 – Sacramento, California, with no loss of salary, with transportation and necessary expenses paid.
3. California State Chancellor’s Budget Change Process Meetings President Thomas M. Fallo, Fiscal Year 2003-2004 – Sacramento, California, with no loss of salary, with transportation and necessary expenses paid.
4. Statewide Association of Community Colleges, Joint Powers Authority President Thomas M. Fallo, Fiscal Year 2003-2004, to attend meetings throughout the State of California, with no loss of salary, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
5. Schools Association for Excess Risk  
President Thomas M. Fallo, Fiscal Year 2003-2004, to attend meetings throughout the State of California, with no loss of salary, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.
6. Association of Community Colleges Trustees Meetings President Thomas M. Fallo, Fiscal Year 2003-2004, with no loss of salary, with transportation and necessary expenses paid.
7. Community College League of California Meetings President Thomas M. Fallo, Fiscal Year 2003-2004 – State of California, with no loss of salary, with transportation and necessary expenses paid.
8. California Community Colleges – Board of Governor Meetings President Thomas M. Fallo, Fiscal Year 2003-2004 – State of California, with no loss of salary, with transportation and necessary expenses paid.

**\* Item A withdrawn and no substitutions were made.**