

Agenda, Monday, August 19, 2002
4 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**

- II. Approval of Minutes of the Regular Board Meeting of July 15, 2002**
- III. Presentations- (none)**
- IV. Public Hearing (none)**

- V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
See Academic Affairs Agenda, Page 1
 - C. Student and Community Advancement
See Student & Community Advancement Agenda, Pages 1 - 25
 - D. Administrative Services
See Administrative Services Agenda, Pages 1 – 26
See Human Resources Agenda, Pages 1 – 15

- VI. Other Action Items**

- VII. Public Comment on Non-Agenda Items**

- VIII. Oral Reports**
 - A. Board of Trustees Report
 - B. President’s Report
 - C. Academic Senate Report

- IX. Closed Session**
 - A. Existing Litigation, Brown Act Section 54946.9
 - 1. Case BS 047821

Closed Session (Continued)

 - B. Anticipated Litigation, Brown Act Section 54946.9 – Significant Exposure to Litigation
 - 1. 1 Case

 - C. Labor Relations, Brown Act Section 54957.8
 - 1. American Federation of Teachers, Local 1388

 - D. Personnel Matters, Brown Act Section 54957
 - 1. Personnel Matters – 3 Cases

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Nadine Ishitani Hata, Ph.D., Vice President**

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A. Center for the Arts Presentations – 2002/2003	1

A. CENTER FOR THE ARTS PRESENTATIONS – 2002/2003

It is recommended that the Board approve the Center for the Arts presentations as listed below. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
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Additions

- | | | |
|--|--------------------|----------|
| 1. Professor Al Young
Payable to: Al Young
A professor of English at Stanford University for more than three decades, Professor Young will present a lecture on creative writing. | September 28, 2002 | \$2,500 |
| 2. Dennis Prager
Payable to: Dennis Prager
One of America's most respected thinkers, Dennis Prager is an author, lecturer, teacher and theologian with a nationally syndicated radio talk show originating from Los Angeles on KRLA 870 AM radio. | October 6, 2002 | \$5,000 |
| 3. CeCe Winans
Payable to: CW Wellspring Entertainment, Inc.
One of the most celebrated singers in contemporary music, CeCe Winans has the loyalty of her fans, the respect of her peers and arm loads of gold and platinum records, awards, honors and chart-topping hits to prove it. | October 27, 2002 | \$30,000 |
| 4. William Carrigan, Ph.D.
Payable to: William D. Carrigan
Dr. Carrigan, assistant professor at Rowan University in New Jersey and a specialist in the history of the Southwest borderlands, will present a lecture on <i>Muerto Por Unos Desconocidos (Killed by Persons Unknown): Mob Violence Against Mexicans in the United States, 1848 – 1928.</i> | November 2, 2002 | \$3,500 |

Agenda for the El Camino Community College District Board of Trustees

From
Student and Community Advancement
Patricia F. Caldwell, Ph.D., Vice President

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A. Student Field Trips.....	1
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G. Administrative Organizational Restructuring Plan - Student and Community Advancement.....	4-6

A. **STUDENT FIELD TRIPS**

It is recommended that the Board approve the following student field trips coordinated through Extended Opportunity Programs & Services (EOP&S). The purposes of the trips are to provide student enrichment.

July 12, 2002 – Dawn Reid and Cece Fuentes – LA Rock Gym, Hawthorne, California. Estimated students 20. Depart 12noon; return 4pm. Transportation by bus.

July 26, 2002 – Dawn Reid and Cece Fuentes – MTA Tour, Los Angeles, California. Estimated students 20. Depart 8am; return 1pm. Transportation by bus.

August 2, 2002 – Dawn Reid and Cece Fuentes – Magic Mountain, Valencia, California. Estimated students 25. Depart 11am; return 12 midnight.

August 6, 2002 – Kathryn Romero – Glen Ivy, Corona, California. Estimated students 11. Depart 8am; return 5pm. Transportation by van.

B. **CASUAL AND STUDENT HOURLY SALARY SCHEDULE**

It is recommended that the Board approve elimination of the ending date of June 30, 2002 on the 2002 Casual and Student Hourly Salary Schedule as shown on pages 7-11.

C. **EXTENDED OPPORTUNITY PROGRAMS & SERVICES/ CalWORKS STAFF DEVELOPMENT**

It is recommended that the Board approve the Extended Opportunity Programs and Services (EOP&S)/CalWORKS Staff Development to be held on August 23, 2002, Cheesecake Factory, Redondo Beach, California. The purpose of the retreat is to participate in staff development activities for the purpose of unifying staff on the mission and goals of EOP&S/CalWORKS as well as enhancing the professionalism and job satisfaction in providing services to students. A total of 47 EOP&S and 11 CalWORKS staff, Part-time and Peer Counselors, Tutors, Office Aides, Program Assistants, Paraprofessionals and Student Help staff will attend the retreat. Expenses in the amount of \$2,000 to be paid from EOP&S funds. Advisors: Dawn Reid, Kathryn Romero, Dan LaCoe.

D. COMMUNITY EDUCATION PROGRAM FOR FALL 2002

It is recommended that the Board approve the Community Education Program for Fall 2002 as shown on pages 12-26. It is further recommended that payment to the instructor for the class be based on specifications in the contract. The specification is either 1) a 50-50 split revenue collected from student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected; OR 2) a percentage split of revenue or hourly rate deemed appropriate by mutual agreement.

E. DESTRUCTION OF RECORDS

It is recommended that the Board approve the destruction of the following student records for 1997-98. The records have been maintained for the required retention period:

EOP&S/CARE Application, EOP&S/CARE Documentation Log, EOP&S/CARE Financial Documents, Unofficial Transcripts, Student Responsibility Contract, Student Educational Plan, and Progress Reports.

F. GRANTS - ACCEPTANCE

It is recommended that the Board approve acceptance of the following grants:

1. County of Los Angeles, Department of Public Social Services – Careers in Child Care. This program is designed for CalWORKS participants as part of the Welfare to Work Program. Students enrolled in this program become part of a cohort of students interested in pursuing a Child Development Teaching Permit awarded by the California Commission on Teacher Credentialing. This program offers support services for students, academic counseling, personal and professional growth opportunities, internships, and job placement.

Amount of Grant Funding from Granting Agency	\$152,477.56
Amount of College Match	\$ _____-0-
Total Amount of Grant	\$152,477.56
Indirect Rate	\$7,202.22 (6%)
Performance Period: August 1, 2002 through June 30, 2003	

2. Department of Education – Training Interpreters for Individuals Who are Deaf Individuals who are Deaf-Blind. During year 3 of the project, the Regional Center will continue to work on accomplishing its main objectives of: 1) elevating the skills of manual, oral, tactile and cued speech interpreters working in the field; 2) enhancing the ability of educators and others in the field of interpreter education to attract, recruit, instruct, and retain interpreting students; and 3) serving in a leadership capacity and as a primary source of interpreter information to interpreter training programs and other service organizations or groups.

Amount of Grant from Grant Funding Agency	\$155,866.00
Amount of College Match	\$ <u> -0-</u>
Total Amount of Grant	\$155,866.00

Performance Period: October 1, 2002 through September 30, 2005

3. National Science Foundation, Division of Undergraduate Education (DUE) – Science for Future Elementary School Teachers. Science for Future Elementary School Teachers joins El Camino College, Moffett Elementary, and California State University Dominguez Hills and Long Beach in a partnership to 1) link content taught in the El Camino College science courses with pre-teaching experiences in the elementary schools; 2) introduce preservice teachers to using technology in science education; and 3) strengthen and sustain an articulated transfer path for future science teachers.

Amount of Grant from Grant Funding Agency	\$315,696.00
Amount of College Match	\$ <u> -0-</u>
Total Amount of Grant	\$315,696.00

Indirect Rate: \$23,384.88 (8%)

Performance Period: August 1, 2002 through July 31, 2005

**G. ADMINISTRATIVE ORGANIZATIONAL RESTRUCTURING
STUDENT AND COMMUNITY ADVANCEMENT**

It is recommended that the Board approve the administrative organization restructuring of the Student and Community Advancement Area.

On December 10, 2001, the Board approved the elimination of the classifications of Dean of Counseling and Matriculation and Dean of Student Services. The two eliminated positions will be replaced by the following classifications:

Dean of Counseling and Student Services
Dean of Enrollment Services

The position titles of the new dean positions reflect the titles of the new divisions, which are shown below. An organizational chart of the restructured Student and Community Advancement Area is shown on page 25.

Enrollment Services Division
Counseling and Student Services Division

EL CAMINO COMMUNITY COLLEGE DISTRICT
Casual and Student Employee Hourly Rate Schedule
Effective January 2, 2002 — ~~June 30, 2002~~

Note: All casual positions are limited to no more than 170 days in any fiscal year.

College and EOP&S Work Study students will be paid in accordance with the level of assignment at an hourly rate not to exceed the currently listed hourly rate on the Casual and Student Employee Hourly Rate Schedule.

Accounting Aide I	6.75
Accounting Aid II	7.25
Admissions Aide	6.75
Assistantship-Baccalaureate	9.00
Assistantship-Graduate	11.00
Bookstore Aide I	6.75
Bookstore Aide II	7.00
Bookstore Aide III	7.25
Computer Network Assistant I	7.50
Computer Network Assistant II	8.50
Computer Network Assistant III	9.50
Computer Systems Support Assistant I	7.50
Computer Systems Support Assistant II	8.50
Computer Systems Support Assistant III	9.50
Driver	6.75
ITS General Assistant I	7.00
ITS General Assistant II	8.00
ITS General Assistant III	9.00
*Internet Assistant I	7.50
*Internet Assistant II	8.50
*Internet Assistant III	9.50
Intern-Chancellor's Office	12.00
Interpreter-Novice	13.75
Interpreter I (for the deaf)	17.25
Interpreter II (for the deaf)	19.25
Interpreter III (for the deaf)	21.75
Interpreter IV (for the deaf)	24.25
Interpreter V (certified)	25.75
Library/Media Aide I	6.75
Library/Media Aide II	7.25
Library/Media Aide III	7.75

Library/Media Technical Aide	9.00
Model I	12.00
Model II	14.00
Office Aide I	6.75
Office Aide II	7.25
P4E Intern	8.00
*Peer Counselor I	6.75
*Peer Counselor II	7.25
Program Assistant I	8.00
Program Assistant II	9.00
Program Assistant III	10.00
Radiological Technical Supervisor	10.00
Reader	6.75
Real Time Captionist-Trainee	12.75
Real Time Captionist I	16.75
Real Time Captionist II	19.75
Real Time Captionist III	23.50
Registration Cashier/Clerk I	8.50
Registration Cashier/Clerk II	
Registration Cashier/Clerk III	10.50
Respiratory Clinical Supervisor	20.00
*Student Help I	6.75
*Student Help II	7.00
*Student Representative-Board of Trustees	200.00
per month prorated by the number of meetings attended	
Teacher's Assistant I	6.75
Teacher's Assistant II	7.00
Teacher's Assistant III	7.50
Teacher's Assistant IV	11.50
Tutor I	7.50
Tutor II	8.50
Tutor III	9.50
Tutor IV	11.50
Tutor V	13.50
Tutor VI	15.50
Tutor VII	18.50

Athletic Programs

Athletic Event Staff	6.75
Camera Operator-Football	40.00 per game
Chain Crew-Football	6.75
Coaching Assistant	16.25
Facility Attendant	7.00
Scorer-Announcer	6.75
Scout-Football	40.00 per game + mileage
Stadium Announcer-Soccer	10.00
Stadium Manager	10.00
Stadium Time Scorer (Soccer)	8.00
Statistician-Sports	6.75
Tennis Court Keeper	7.00
Timer-Men's Basketball	10.00
Timer-Other Sports	6.75

Recreation Programs

Athletic Aide	7.00
Lifeguard	9.00
Recreation Specialist	10.00
*Student Official	6.75
Summer Camp Coach	12.00
Summer Camp Director	25.00

Center for the Arts

Assistant House Manager	8.50
House Manager	12.50
House Staff I	7.00
House Staff II	7.25
Stage Assistant I	6.75
Stage Assistant II	7.00
Stage Assistant III	8.00
Stage Assistant IV	9.00
Ticket Clerk	9.25

Communication Services

Advertising Manager-Student Newspaper paid account, \$50 selling 12-page advertising), \$100 per edition or more weekly \$800	15% commission on per week for edition (\$1200 week bonus for 16-page (\$1600-up). Minimum requirement of ad sales
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Administration of Justice & Fire Science And Emergency Technology Programs

EMT Clinical Supervisor I	11.00
EMT Clinical Supervisor II	12.00
Support:	
Assistant Firearms Rangemaster	13.00
Community Services Officer I	10.00
Community Services Officer II	11.00
Parking Lot Attendant/Information	6.75
Parking Lot Cashier	7.00
Police Cadet I	8.00
Police Cadet II	8.50
Police Cadet III	9.00
Police Cadet IV	9.50
Police Communications Operator I	10.00
Police Communications Operator II	11.00
LiveScan Technician I	9.50
LiveScan Technician II (after 6 months)	10.50
Police Reserve Officer I	10.00
Police Reserve Officer II	12.00
Police Reserve Officer III	14.00
Special Event Police Officer	35.00

Paraprofessional and Other Professional Services

Paraprofessional	to \$18.50
Laboratory Assistant	
Preparation Curriculum Developer	
Professional I	to 27.50
<u>Research</u>	
Testing Supervision	
Laboratory Assistance	
Administrative Support	
Professional II	to 37.00
Instructor (Community & Contract)	
Program Coordinator	
Public Safety Trainer	
Professional III	to 55.00
(payment at this rate requires specific written justification and approval of the appropriate Vice President prior to commitment)	
Professional IV	over 55.00
(same as above)	

Medical Professions

Psychological Assistant	18.00
Chiropractor	24.50
Clinical Psychologist	41.00
Physician	56.00

*Persons filling these positions **MUST** be students

#Candidates for these positions must furnish valid license and certification of medical malpractice insurance for no less than \$1,000,000.00.

Approved by the Board of Trustees 6/28/82

Amended by the Board of Trustees 11/22/82, 6/27/83, 9/26/83, 9/24/84, 6/24/85, 9/2/86, 9/1/87, 6/27/88, 6/26/89, 9/5/89, 8/10/92, 6/14/93, 8/23/93, 7/11/94, 10/17/94, 12/12/94, 3/20/95, 7/15/96, 9/9/96, 2/18/97, 8/8/97, 10/20/97, 2/17/98, 7/1/99, 6/5/00, 12/18/00, 2/19/02, **8/19/02**

**Community Education
Fall 2002**

#	Title	Instructor	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
19157	Natural "A's"	Adney, Curtis	N-non	1	10/12	Sat	9:00 AM	12:00 PM		SS111
19160	What Were You Born to Do?	Adney, Curtis	N-non	1	10/12	Sat	1:00 PM	5:00 PM		SS111
19075	Intro to Yoga	Anderson, David	N-non	10	9/21	Sat	10:30 AM	12:00 PM	thru 11/23	PE2
19249	Build a Dynamic Website Using FrontPage	Anthony, Beverly	N-non	2	10/26	Sat	1:00 PM	5:00 PM	11/2	Inglewood
19287	Build a Dynamic Website Using FrontPage	Anthony, Beverly	N-non	2	11/9	Sat	9:00 AM	1:00 PM	11/16	BUS9,11
19132	AMA: Communication Skills for Mgrs	Barnes, Hughie	N-non	5	9/26	Thur	6:30 PM	9:30 PM	10/3,10,17,24	SS109
19074	Spanish Made Easy-Beginner 1	Barrera, Maria	N-non	6	9/21	Sat	9:15 AM	11:15 AM	9/28,10/5,12,19,26	SS208
19276	Spanish Made Easy-Beginner 1	Barrera, Maria	N-non	6	11/2	Sat	9:15 AM	11:15 AM	11/9,16,23,12/7,14	SS208
19076	Spanish Made Easy-Beginner 2	Barrera, Maria	N-non	6	9/21	Sat	11:30 AM	1:30 PM	9/28,10/5,12,19,26	SS208
19277	Spanish Made Easy-Beginner 2	Barrera, Maria	N-non	6	11/2	Sat	11:30 AM	1:30 PM	11/9,16,23,12/7,14	SS208
19217	HT Become Special Event Planner	Binder, Farla	N-non	1	10/21	Mon	6:30 PM	9:30 PM		MU207
19122	Freight & Logistics:Dely Expt Goods	CITD	N-non	2	9/25	Wed	6:30 PM	9:30 PM	10/2	BTC-Haw
19284	Legal Do's & Don't's for Exporters	CITD	N-non	2	11/6	Wed	6:30 PM	9:30 PM	11/13	BTC-Haw
19166	Making Expt Sales & Getting Paid	CITD	N-non	2	10/16	Wed	6:30 PM	9:30 PM	10/23	BTC-Haw
19034	A to Z Grantwriting	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19168	A to Z Grantwriting	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19035	Accounting Fundamentals	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19169	Accounting Fundamentals	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19036	Advanced A+ Certification Prep	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online

19170	Advanced A+ Certification Prep	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19037	Advanced Web Pages	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19171	Advanced Web Pages	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19038	Adventures in Writing	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19172	Adventures in Writing	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19039	Basic A+ Certification Prep	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19173	Basic A+ Certification Prep	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19040	Beginning Access	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19174	Beginning Access	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19041	Beginning Excel	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19175	Beginning Excel	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19042	Beginning SQL	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19176	Beginning SQL	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19043	Creating Web Graphics	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19177	Creating Web Graphics	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19044	Creating Web Pages	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19178	Creating Web Pages	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19045	Debt Elimination Techniques That Work	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19179	Debt Elimination Techniques That Work	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19046	Digital Photography OUTPUT!	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19180	Digital Photography OUTPUT!	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19047	Discover Digital Photography	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19181	Discover Digital Photography	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19048	Flash 5 for the Beginner	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19182	Flash 5 for the Beginner	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online

19049	History of Women Writers	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19183	History of Women Writers	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19050	Imaging for the Web Using Fireworks	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19184	Imaging for the Web Using Fireworks	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19051	Intermediate A+ Certification Prep	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19185	Intermediate A+ Certification Prep	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19052	Intermediate Access	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19186	Intermediate Access	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19053	Intermediate Excel	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19187	Intermediate Excel	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19054	Intro to Adobe Acrobat 5	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19188	Intro to Adobe Acrobat 5	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19055	Intro to Oracle	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19189	Intro to Oracle	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19056	Intro to PC Troubleshooting	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19190	Intro to PC Troubleshooting	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19057	Intro to QuickBooks	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19191	Intro to QuickBooks	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19058	Intro to Visual Basic 6.0	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19192	Intro to Visual Basic 6.0	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19059	Proj Mgmt 1: Intro & Overview	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19193	Proj Mgmt 1: Intro & Overview	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19060	Proj Mgmt 2: Plan, Execute, Control	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19194	Proj Mgmt 2: Plan, Execute, Control	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19061	Proj Mgmt 3: Techniques	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19195	Proj Mgmt 3: Techniques	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19062	Proj Mgmt 4: Human Element	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online

19196	Proj Mgmt 4: Human Element	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19063	Proj Mgmt 5: Putting It Together	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19197	Proj Mgmt 5: Putting It Together	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19064	Project Management @ e-Speed	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19198	Project Management @ e-Speed	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19065	Speed Reading the Merrill Ream Way	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19199	Speed Reading the Merrill Ream Way	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19066	Start Your Own Consulting Practice	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19200	Start Your Own Consulting Practice	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19341	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19342	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19343	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19344	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19345	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19346	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19347	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19348	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19349	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19350	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19351	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19352	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19353	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19354	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19355	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19356	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19357	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19358	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online

19359	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19360	TBD	Ed to Go	N-non	12	TBD	W,F			TBD	online
19067	Travel Writing	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19201	Travel Writing	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19068	Windows File & Disk Management	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19202	Windows File & Disk Management	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19069	Write Like a Pro	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19203	Write Like a Pro	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19070	Writeriffic: Creativity Training for Writers	Ed to Go	N-non	12	9/18	W, F			thru 10/25	online
19204	Writeriffic: Creativity Training for Writers	Ed to Go	N-non	12	10/16	W, F			thru 11/22	online
19138	Bookkeeping 1: Journals & GL	Farmer, Kevin	N-non	1	10/1	Tues	6:30 PM	9:30 PM		SS108
19143	Bookkeeping 1: Journals & GL	Farmer, Kevin	N-non	1	10/3	Thur	6:30 PM	9:30 PM		Inglewood
19149	Bookkeeping 2: Income Stmt Analysis	Farmer, Kevin	N-non	1	10/8	Tues	6:30 PM	9:30 PM		SS108
19153	Bookkeeping 2: Income Stmt Analysis	Farmer, Kevin	N-non	1	10/10	Thur	6:30 PM	9:30 PM		Inglewood
19162	Bookkeeping 3: Balance Sht Analysis	Farmer, Kevin	N-non	1	10/15	Tues	6:30 PM	9:30 PM		SS108
19205	Bookkeeping 3: Balance Sht Analysis	Farmer, Kevin	N-non	1	10/17	Thur	6:30 PM	9:30 PM		Inglewood
19226	Payroll Taxes	Farmer, Kevin	N-non	2	10/22	Tues	6:30 PM	9:30 PM	10/29	SS108
19245	Payroll Taxes	Farmer, Kevin	N-non	2	10/24	Thur	6:30 PM	9:30 PM	10/31	Inglewood
19281	QuickBooks Quick Start	Farmer, Kevin	N-non	2	11/5	Tues	6:30 PM	9:30 PM	11/12	Inglewood
19071	Floristry Training, Course 1	Fink, Roxana	N-non	10	9/21	Sat	9:00 AM	12:00 PM	thru 11/23	ART15
19280	Financial Strat for Successful Retirement	Garvin, Calvin	N-non	3	11/5	Tues	6:00 PM	9:00 PM	11/12, 19	MU202
19286	Financial Strat for Successful Retirement	Garvin, Calvin	N-non	3	11/7	Thur	6:00 PM	9:00 PM	11/14, 21	SS206
19288	Financial Strat for Successful Retirement	Garvin, Calvin	N-non	2	11/9	Sat	9:00 AM	1:30 PM	11/16	SS109
19208	Hypnosis for Speeding up Learning Process	Genco, Frank	N-non	1	10/17	Thur	7:00 PM	9:30 PM		SS206
19137	Hypnotherapy as a Career	Genco, Frank	N-non	10	9/30	Mon	7:00 PM	10:00 PM	thru 12/9; no class 11/11	MU133

19334	Adv. Nego: Multiplying Your Effectiveness	Georgen, Pearl	N-non	1	12/18	Wed	6:30 PM	9:30 PM		MU203
19333	Adv. Nego: Power Strategies	Georgen, Pearl	N-non	1	12/11	Wed	6:30 PM	9:30 PM		MU203
19330	Adv. Nego: Secrets of Effective Persuasion	Georgen, Pearl	N-non	1	12/4	Wed	6:30 PM	9:30 PM		MU203
19272	Nego 1: Art of Getting What you Want	Georgen, Pearl	N-non	1	10/30	Wed	6:30 PM	9:30 PM		MU203
19285	Nego 2: How to Talk, What to Say	Georgen, Pearl	N-non	1	11/6	Wed	6:30 PM	9:30 PM		MU203
19292	Nego3: Mastery of the Art	Georgen, Pearl	N-non	1	11/13	Wed	6:30 PM	9:30 PM		MU203
19319	Nego4: Resolving Critical Issues	Georgen, Pearl	N-non	1	11/20	Wed	6:30 PM	9:30 PM		MU203
19274	Art & Craft of Aromatherapy & Bath Shoppe	Goodwin, Jane	N-non	1	11/2	Sat	9:00 AM	12:00 PM		ART7
19278	Handmade Paper, Casting & Marbling	Goodwin, Jane	N-non	1	11/2	Sat	1:00 PM	4:00 PM		ART7
19289	HT Make 100 Unique Gift Baskets & More	Goodwin, Jane	N-non	1	11/9	Sat	9:00 AM	12:00 PM		ART7
19290	The Soap Bubble-Soap Making Workshop	Goodwin, Jane	N-non	1	11/9	Sat	1:00 PM	4:00 PM		ART7
19158	Top Producer for RE Professional	Grogan, Pat	N-non	3	10/12	Sat	9:00 AM	2:00 PM	10/19, 26	Artb320,22
19250	Instant Piano	Hardman, Patrick	N-non	1	10/26	Sat	1:00 PM	4:00 PM		SS105
19246	Keyboards Kool n Kwik (QuickStart)	Hardman, Patrick	N-non	1	10/26	Sat	9:00 AM	12:00 PM		SS105
19139	HT Be Your Own Private Investigator	Harriger, Jim	N-non	1	10/1	Tues	6:30 PM	9:30 PM		MU202
19150	Delivering Dynamic Cust. Service	Harris, Shirley	N-non	1	10/8	Tues	6:30 PM	9:30 PM		SS203
19154	Delivering Dynamic Cust. Service	Harris, Shirley	N-non	1	10/10	Thur	6:30 PM	9:30 PM		Inglewood
19163	Effective Interpers Relationships at Work	Harris, Shirley	N-non	1	10/15	Tues	6:30 PM	9:30 PM		SS203
19206	Effective Interpers Relationships at Work	Harris, Shirley	N-non	1	10/17	Thur	6:30 PM	9:30 PM		Inglewood
19140	Mastering Cust Serv. On Telephone	Harris, Shirley	N-non	1	10/1	Tues	6:30 PM	9:30 PM		SS203
19144	Mastering Cust Serv. On Telephone	Harris, Shirley	N-non	1	10/3	Thur	6:30 PM	9:30 PM		Inglewood
19227	Organizational Vision & Strategy	Harris, Shirley	N-non	2	10/22	Tues	6:30 PM	9:30 PM	10/29	Inglewood
19282	Your Org Culture-Discover & Define	Harris, Shirley	N-non	2	11/5	Tues	6:30 PM	9:30 PM	11/12	Inglewood
19293	HT Buy Home/Invst Prop at Discount	Jensen, Jeff	N-non	1	11/16	Sat	9:30 AM	3:30 PM		SS210
19328	Write to Get Published Now	Jensen, Jeff	N-non	1	11/23	Sat	9:30 AM	3:30 PM		SS210

19085	Adv. Customer Relationship Mgmt (CRM)	JER Group	N-non		9/23	Mon			thru 11/3	online
19252	Adv. Customer Relationship Mgmt (CRM)	JER Group	N-non		10/28	Mon			thru 12/8	online
19086	Advanced Technical Writing	JER Group	N-non		9/23	Mon			thru 11/3	online
19253	Advanced Technical Writing	JER Group	N-non		10/28	Mon			thru 12/8	online
19087	Certificate in Tech Writing Series	JER Group	N-non		9/23	Mon				online
19254	Certificate in Tech Writing Series	JER Group	N-non		10/28	Mon				online
19255	Do You Want to Be a Technical Writer	JER Group	N-non		10/28	Mon			thru 12/8	online
19088	Document Design & Usability	JER Group	N-non		9/23	Mon			thru 11/3	online
19256	Document Design & Usability	JER Group	N-non		10/28	Mon			thru 12/8	online
19089	Get More from Books:Literary Analysis	JER Group	N-non		9/23	Mon			thru 10/20	online
19257	Get More from Books:Literary Analysis	JER Group	N-non		10/28	Mon			thru 11/24	online
19090	Graphics for Technical Writers	JER Group	N-non		9/23	Mon			thru 11/17	online
19258	Graphics for Technical Writers	JER Group	N-non		10/28	Mon			thru 12/22	online
19091	How to Develop Your Business Plan	JER Group	N-non		9/23	Mon			thru 10/27	online
19259	How to Develop Your Business Plan	JER Group	N-non		10/28	Mon			thru 12/1	online
19092	HT Create Dsktp Video Captures (w/o software)	JER Group	N-non		9/23	Mon			thru 11/3	online
19260	HT Create Dsktp Video Captures (w/o software)	JER Group	N-non		10/28	Mon			thru 12/8	online
19093	HT Create Dsktp Video Captures (w/software)	JER Group	N-non		9/23	Mon			thru 11/3	online
19261	HT Create Dsktp Video Captures (w/software)	JER Group	N-non		10/28	Mon			thru 12/8	online
19094	Intermed Cust. Relationship Mgmt (CRM)	JER Group	N-non		9/23	Mon			thru 11/3	online
19262	Intermed Cust. Relationship Mgmt (CRM)	JER Group	N-non		10/28	Mon			thru 12/8	online
19095	Intermediate Technical Writing	JER Group	N-non		9/23	Mon			thru 11/17	online

19263	Intermediate Technical Writing	JER Group	N-non		10/28	Mon			thru 12/22	online
19096	Intro to Customer Relationship Mgmt (CRM)	JER Group	N-non		9/23	Mon			thru 11/3	Online
19264	Intro to Customer Relationship Mgmt (CRM)	JER Group	N-non		10/28	Mon			thru 12/8	online
19097	Intro to SnagIt (w/o software)	JER Group	N-non		9/23	Mon			thru 11/17	online
19265	Intro to SnagIt (w/o software)	JER Group	N-non		10/28	Mon			thru 12/22	online
19098	Intro to SnagIt (with software)	JER Group	N-non		9/23	Mon			thru 11/17	online
19266	Intro to SnagIt (with software)	JER Group	N-non		10/28	Mon			thru 12/22	online
19099	Introduction to Technical Writing	JER Group	N-non		9/23	Mon			thru 11/3	online
19267	Introduction to Technical Writing	JER Group	N-non		10/28	Mon			thru 12/8	online
19100	Search Engine Training Workshop	JER Group	N-non		9/23	Mon			thru 11/3	online
19268	Search Engine Training Workshop	JER Group	N-non		10/28	Mon			thru 12/8	online
19361	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19362	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19363	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19364	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19365	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19366	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19367	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19368	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19369	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19370	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19371	TBD	JER Group	N-non	Var	TBD	Mon			TBD	online
19101	Technical Writing as a Career	JER Group	N-non		9/23	Mon			thru 11/3	online
19269	Technical Writing as a Career	JER Group	N-non		10/28	Mon			thru 11/3	online
19102	Writing Business & Systems Reqmts	JER Group	N-non		9/23	Mon			thru 11/3	online
19270	Writing Business & Systems Reqmts	JER Group	N-non		10/28	Mon			thru 12/8	online

19103	Writing User Guides	JER Group	N-non		9/23	Mon			thru 11/17	online
19271	Writing User Guides	JER Group	N-non		10/28	Mon			thru 12/22	online
19294	HT Publish Your Book 4 under \$200	Johnson, Belma	N-non	1	11/16	Sat	10:00 AM	3:00 PM		SS108
19141	Developing Your Professional Image	Koze, John	N-non	1	10/2	Wed	6:30 PM	9:30 PM		BSC305
19167	Discovering Your Leadership Style & Techniques	Koze, John	N-non	1	10/16	Wed	6:30 PM	9:30 PM		BSC305
19151	Making Time for Time Management	Koze, John	N-non	1	10/9	Wed	6:30 PM	9:30 PM		BSC305
19236	Strategies for Setting & Achieving Goals	Koze, John	N-non	1	10/23	Wed	6:30 PM	9:30 PM		BSC305
19273	Tools and Techniques for Problem Solving	Koze, John	N-non	1	10/30	Wed	6:30 PM	9:30 PM		BSC305
19156	Real Estate Appraisal	Levitan, Les	N-non	1	10/10	Thur	7:00 PM	10:00 PM		MU209
19279	Int Res for Cybersleuth: Investigative	Levitt, Carole	N-non	1	11/2	Sat	1:00 PM	4:00 PM		BSC320,22
19275	Int Res for Cybersleuth: Strat & Tips	Levitt, Carole	N-non	1	11/2	Sat	9:00 AM	12:00 PM		BSC320,22
19073	Yoga Intermediate	Market, Simone	N-non	10	9/21	Sat	9:00 AM	10:15 AM	thru 11/23	PE2
19123	AMA: Project Management	McGranahan, Candace	N-non	5	9/25	Wed	6:30 PM	9:30 PM	10/2,9,16,23	SS112
19331	Let's Spell It Right	Memory School	N-non	1	12/7	Sat	9:00 AM	12:00 PM		SS109
19332	Memory Power & Study Skills	Memory School	N-non	1	12/7	Sat	1:00 PM	4:00 PM		SS109
19142	Voice Over: Concept to Career	Meza, Aaron	N-non	1	10/2	Wed	6:30 PM	9:30 PM		MU211
19148	Belly Dancing: Mixed Levels	Nakano, Jeanne	N-non	6	10/5	Sat	10:30 AM	11:45 PM	thru 11/6	PE233
19161	Become a Notary Public in 8 hours	Notary Public Seminars	N-non	3	10/14	MWS	6:30 PM	9:30 PM	10/16; Sat (SS106) 9-11am	BSC338
19329	Profit w/FixerUpper	Reddick, Marshall	N-non	1	11/24	Sun	9:00 AM	3:30 PM		Bus2
19146	Make Dazzling Pres. W/PowerPoint	Robinson, Machela	N-non	2	10/5	Sat	9:00 AM	12:00 PM	10/12	BUS9,11
19247	Make Dazzling Pres. W/PowerPoint	Robinson, Machela	N-non	2	10/26	Sat	9:00 AM	12:00 PM	11/2	Inglewood
19337	Academic Testing	SCRM	N-non	1	TBA	TBA			two hours	offcampus
19338	Academic Testing	SCRM	N-non	1	TBA	TBA			two hours	offcampus
19339	Academic Testing	SCRM	N-non	1	TBA	TBA			two hours	offcampus

19340	Academic Testing	SCRM	N-non	1	TBA	TBA			two hours	offcampus
19001	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/26	Mon	3:30 PM	5:30 PM	thru 9/16	offcampus
19005	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/26	Mon	5:30 PM	7:30 PM	thru 9/16	offcampus
19009	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/27	Tues	3:30 PM	5:30 PM	thru 9/17	offcampus
19013	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/27	Tues	5:30 PM	7:30 PM	thru 9/17	offcampus
19017	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/28	Wed	3:30 PM	5:30 PM	thru 9/18	offcampus
19021	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/28	Wed	5:30 PM	7:30 PM	thru 9/18	offcampus
19025	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/29	Thur	3:30 PM	5:30 PM	thru 9/19	offcampus
19029	Algebra 1 (Gr 6-10)	SCRM	N-non	4	8/29	Thur	5:30 PM	7:30 PM	thru 9/19	offcampus
19077	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/23	Mon	3:30 PM	5:30 PM	thru 10/14	offcampus
19081	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/23	Mon	5:30 PM	7:30 PM	thru 10/14	offcampus
19104	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/24	Tues	3:30 PM	5:30 PM	thru 10/15	offcampus
19108	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/24	Tues	5:30 PM	7:30 PM	thru 10/15	offcampus
19114	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/25	Wed	3:30 PM	5:30 PM	thru 10/16	offcampus
19118	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/25	Wed	5:30 PM	7:30 PM	thru 10/16	offcampus
19124	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/26	Thur	3:30 PM	5:30 PM	thru 10/17	offcampus
19128	Algebra 1 (Gr 6-10)	SCRM	N-non	4	9/26	Thur	5:30 PM	7:30 PM	thru 10/17	offcampus
19209	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/21	Mon	3:30 PM	5:30 PM	thru 11/11	offcampus
19213	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/21	Mon	5:30 PM	7:30 PM	thru 11/11	offcampus
19218	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/22	Tues	3:30 PM	5:30 PM	thru 11/12	offcampus
19222	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/22	Tues	5:30 PM	7:30 PM	thru 11/12	offcampus
19228	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/23	Wed	3:30 PM	5:30 PM	thru 11/13	offcampus
19232	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/23	Wed	5:30 PM	7:30 PM	thru 11/13	offcampus
19237	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/24	Thur	3:30 PM	5:30 PM	thru 11/14	offcampus
19241	Algebra 1 (Gr 6-10)	SCRM	N-non	4	10/24	Thur	5:30 PM	7:30 PM	thru 11/14	offcampus
19295	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/18	Mon	3:30 PM	5:30 PM	thru 12/16	offcampus
19299	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/18	Mon	5:30 PM	7:30 PM	thru 12/16	offcampus

19303	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/19	Tues	3:30 PM	5:30 PM	thru 12/17	offcampus
19307	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/19	Tues	5:30 PM	7:30 PM	thru 12/17	offcampus
19311	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/20	Wed	3:30 PM	5:30 PM	thru 12/18	offcampus
19315	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/20	Wed	5:30 PM	7:30 PM	thru 12/18	offcampus
19320	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/21	Thur	3:30 PM	5:30 PM	thru 12/19	offcampus
19324	Algebra 1 (Gr 6-10)	SCRM	N-non	4	11/21	Thur	5:30 PM	7:30 PM	thru 12/19	offcampus
19002	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/26	Mon	3:30 PM	5:30 PM	thru 9/16	offcampus
19006	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/26	Mon	5:30 PM	7:30 PM	thru 9/16	offcampus
19010	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/27	Tues	3:30 PM	5:30 PM	thru 9/17	offcampus
19014	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/27	Tues	5:30 PM	7:30 PM	thru 9/17	offcampus
19018	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/28	Wed	3:30 PM	5:30 PM	thru 9/18	offcampus
19022	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/28	Wed	5:30 PM	7:30 PM	thru 9/18	offcampus
19026	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/29	Thur	3:30 PM	5:30 PM	thru 9/19	offcampus
19030	Developmental Reading (Gr 2-6)	SCRM	N-non	4	8/29	Thur	5:30 PM	7:30 PM	thru 9/19	offcampus
19078	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/23	Mon	3:30 PM	5:30 PM	thru 10/14	offcampus
19082	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/23	Mon	5:30 PM	7:30 PM	thru 10/14	offcampus
19105	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/24	Tues	3:30 PM	5:30 PM	thru 10/15	offcampus
19109	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/24	Tues	5:30 PM	7:30 PM	thru 10/15	offcampus
19115	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/25	Wed	3:30 PM	5:30 PM	thru 10/16	offcampus
19119	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/25	Wed	5:30 PM	7:30 PM	thru 10/16	offcampus
19125	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/26	Thur	3:30 PM	5:30 PM	thru 10/17	offcampus
19129	Developmental Reading (Gr 2-6)	SCRM	N-non	4	9/26	Thur	5:30 PM	7:30 PM	thru 10/17	offcampus
19210	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/21	Mon	3:30 PM	5:30 PM	thru 11/11	offcampus
19214	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/21	Mon	5:30 PM	7:30 PM	thru 11/11	offcampus
19219	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/22	Tues	3:30 PM	5:30 PM	thru 11/12	offcampus
19223	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/22	Tues	5:30 PM	7:30 PM	thru 11/12	offcampus
19229	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/23	Wed	3:30 PM	5:30 PM	thru 11/13	offcampus

19233	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/23	Wed	5:30 PM	7:30 PM	thru 11/13	offcampus
19238	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/24	Thur	3:30 PM	5:30 PM	thru 11/14	offcampus
19242	Developmental Reading (Gr 2-6)	SCRM	N-non	4	10/24	Thur	5:30 PM	7:30 PM	thru 11/14	offcampus
19296	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/18	Mon	3:30 PM	5:30 PM	thru 12/16	offcampus
9300	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/18	Mon	5:30 PM	7:30 PM	thru 12/16	offcampus
19304	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/19	Tues	3:30 PM	5:30 PM	thru 12/17	offcampus
19308	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/19	Tues	5:30 PM	7:30 PM	thru 12/17	offcampus
19312	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/20	Wed	3:30 PM	5:30 PM	thru 12/18	offcampus
19316	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/20	Wed	5:30 PM	7:30 PM	thru 12/18	offcampus
19321	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/21	Thur	3:30 PM	5:30 PM	thru 12/19	offcampus
19325	Developmental Reading (Gr 2-6)	SCRM	N-non	4	11/21	Thur	5:30 PM	7:30 PM	thru 12/19	offcampus
19003	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/26	Mon	3:30 PM	5:30 PM	thru 9/16	offcampus
19007	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/26	Mon	5:30 PM	7:30 PM	thru 9/16	offcampus
19011	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/27	Tues	3:30 PM	5:30 PM	thru 9/17	offcampus
19015	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/27	Tues	5:30 PM	7:30 PM	thru 9/17	offcampus
19019	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/28	Wed	3:30 PM	5:30 PM	thru 9/18	offcampus
19023	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/28	Wed	5:30 PM	7:30 PM	thru 9/18	offcampus
19027	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/29	Thur	3:30 PM	5:30 PM	thru 9/19	offcampus
19031	Reading & Math (Gr 4-8)	SCRM	N-non	4	8/29	Thur	5:30 PM	7:30 PM	thru 9/19	offcampus
19079	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/23	Mon	3:30 PM	5:30 PM	thru 10/14	offcampus
19083	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/23	Mon	5:30 PM	7:30 PM	thru 10/14	offcampus
19106	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/24	Tues	3:30 PM	5:30 PM	thru 10/15	offcampus
19110	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/24	Tues	5:30 PM	7:30 PM	thru 10/15	offcampus
19116	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/25	Wed	3:30 PM	5:30 PM	thru 10/16	offcampus
19120	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/25	Wed	5:30 PM	7:30 PM	thru 10/16	offcampus
19126	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/26	Thur	3:30 PM	5:30 PM	thru 10/17	offcampus
19130	Reading & Math (Gr 4-8)	SCRM	N-non	4	9/26	Thur	5:30 PM	7:30 PM	thru 10/17	offcampus

19211	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/21	Mon	3:30 PM	5:30 PM	thru 11/11	offcampus
19215	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/21	Mon	5:30 PM	7:30 PM	thru 11/11	offcampus
19220	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/22	Tues	3:30 PM	5:30 PM	thru 11/12	offcampus
19224	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/22	Tues	5:30 PM	7:30 PM	thru 11/12	offcampus
19230	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/23	Wed	3:30 PM	5:30 PM	thru 11/13	offcampus
19234	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/23	Wed	5:30 PM	7:30 PM	thru 11/13	offcampus
19239	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/24	Thur	3:30 PM	5:30 PM	thru 11/14	offcampus
19243	Reading & Math (Gr 4-8)	SCRM	N-non	4	10/24	Thur	5:30 PM	7:30 PM	thru 11/14	offcampus
19297	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/18	Mon	3:30 PM	5:30 PM	thru 12/16	offcampus
19301	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/18	Mon	5:30 PM	7:30 PM	thru 12/16	offcampus
19305	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/19	Tues	3:30 PM	5:30 PM	thru 12/17	offcampus
19309	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/19	Tues	5:30 PM	7:30 PM	thru 12/17	offcampus
19313	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/20	Wed	3:30 PM	5:30 PM	thru 12/18	offcampus
19317	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/20	Wed	5:30 PM	7:30 PM	thru 12/18	offcampus
19322	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/21	Thur	3:30 PM	5:30 PM	thru 12/19	offcampus
19326	Reading & Math (Gr 4-8)	SCRM	N-non	4	11/21	Thur	5:30 PM	7:30 PM	thru 12/19	offcampus
19004	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/26	Mon	3:30 PM	5:30 PM	thru 9/16	offcampus
19008	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/26	Mon	5:30 PM	7:30 PM	thru 9/16	offcampus
19012	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/27	Tues	3:30 PM	5:30 PM	thru 9/17	offcampus
19016	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/27	Tues	5:30 PM	7:30 PM	thru 9/17	offcampus
19020	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/28	Wed	3:30 PM	5:30 PM	thru 9/18	offcampus
19024	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/28	Wed	5:30 PM	7:30 PM	thru 9/18	offcampus
19028	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/29	Thur	3:30 PM	5:30 PM	thru 9/19	offcampus
19032	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	8/29	Thur	5:30 PM	7:30 PM	thru 9/19	offcampus
19080	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/23	Mon	3:30 PM	5:30 PM	thru 10/14	offcampus
19084	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/23	Mon	5:30 PM	7:30 PM	thru 10/14	offcampus
19107	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/24	Tues	3:30 PM	5:30 PM	thru 10/15	offcampus

19111	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/24	Tues	5:30 PM	7:30 PM	thru 10/15	offcampus
19117	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/25	Wed	3:30 PM	5:30 PM	thru 10/16	offcampus
19121	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/25	Wed	5:30 PM	7:30 PM	thru 10/16	offcampus
19127	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/26	Thur	3:30 PM	5:30 PM	thru 10/17	offcampus
19131	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	9/26	Thur	5:30 PM	7:30 PM	thru 10/17	offcampus
19212	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/21	Mon	3:30 PM	5:30 PM	thru 11/11	offcampus
19216	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/21	Mon	5:30 PM	7:30 PM	thru 11/11	offcampus
19221	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/22	Tues	3:30 PM	5:30 PM	thru 11/12	offcampus
19225	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/22	Tues	5:30 PM	7:30 PM	thru 11/12	offcampus
19231	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/23	Wed	3:30 PM	5:30 PM	thru 11/13	offcampus
19235	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/23	Wed	5:30 PM	7:30 PM	thru 11/13	offcampus
19240	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/24	Thur	3:30 PM	5:30 PM	thru 11/14	offcampus
19244	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	10/24	Thur	5:30 PM	7:30 PM	thru 11/14	offcampus
19298	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/18	Mon	3:30 PM	5:30 PM	thru 12/16	offcampus
19302	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/18	Mon	5:30 PM	7:30 PM	thru 12/16	offcampus
19306	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/19	Tues	3:30 PM	5:30 PM	thru 12/17	offcampus
19310	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/19	Tues	5:30 PM	7:30 PM	thru 12/17	offcampus
19314	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/20	Wed	3:30 PM	5:30 PM	thru 12/18	offcampus
19318	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/20	Wed	5:30 PM	7:30 PM	thru 12/18	offcampus
19323	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/21	Thur	3:30 PM	5:30 PM	thru 12/19	offcampus
19327	Reading & Math Skills (Gr 1-3)	SCRM	N-non	4	11/21	Thur	5:30 PM	7:30 PM	thru 12/19	offcampus
19113	Conversational Spanish-Beg 1	Shimko, Celina	N-non	6	9/24	TTh	7:00 PM	9:00 PM	9/26,10/1,3,8,10	PE204
19165	Conversational Spanish-Beg 2	Shimko, Celina	N-non	6	10/15	TTh	7:00 PM	9:00 PM	10/17,22,24,29,31	PE204
19283	Conversational Spanish-Intermed 1	Shimko, Celina	N-non	6	11/5	TTh	7:00 PM	9:00pm	11/7,12,14,19,21	PE204
19159	C-Best Preparation-Full Course	Steiman, Henry	N-non	3	10/12	Sat	9:00 AM	4:00 PM	10/19, 10/26	SS112
19248	C-Best Preparation-Math Only	Steiman, Henry	N-non	1	10/26	Sat	9:00 AM	4:00 PM		SS112
19152	How to Develop Your Business Plan	Turnipseed, CS	N-non	3	10/9	Wed	6:30 PM	8:30 PM	10/16, 23	BTC-Haw

19155	Bead Weaving	Woodcock, Debbie	N-non	2	10/10	Thur	6:30 PM	9:30 PM	10/17	SS105
19147	SAT Prep		N-non	4	10/5	Sat	10:00 AM	1:00 PM	10/12, 19, 26	SS207
19134	Fund Raising: Developing Program	Levine, Janet & Morton, Bo	Y	1	9/28	Sat	9:00 AM	12:00 PM		Bus5
19135	Fund Raising: Selecting Strategies	Levine, Janet & Morton, Bo	Y	1	9/28	Sat	1:00 PM	4:00 PM		Bus5
19164	Biomed 1: Anat & Physio	Moore, Jo	Y	8	10/15	TTh	6:30 PM	9:30 PM	10/17, 22,24,29,31,11/5,7	SS204
19291	Biomed 2: Patho, Dis, Pharm	Moore, Jo	Y	8	11/12	TTh	6:30 PM	9:30 PM	11/14,19,21,26,12/3,5,10	SS204
19335	Med.Code/Compl-CPT	Moore, Jo	Y	8	1/7	TTh	6:30 PM	9:30 PM	1/9,14,16,21,23,28,30	SS204
19251	Med.Code/Compl-ICD-9-CM	Moore, Jo	Y	4	10/27	Sun	10:00 AM	4:00 PM	11/3, 17, 24	SS105
19136	Medical Billing & Reimburse	Moore, Jo	Y	4	9/29	Sun	10:00 AM	4:00 PM	10/6, 13,20	SS105
19112	Medical Terminology	Moore, Jo	Y	6	9/24	TTh	6:30 PM	9:30 PM	9/26,10/1,3,8,10	SS204
19145	Essentials of Successful Grant writing	Morton, Bo & Levine, Janet	Y	2	10/5	Sat	9:00 AM	4:00 PM	10/12	Bus5, 9/11
19207	AMA: Fund. Of Human Resources	Rose, Shelley	Y	5	10/17	Thur	6:30 PM	9:30 PM	10/24,31,11/7,14	BTC-Haw

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Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Victor Hanson, Vice President

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**Item E was pulled from agenda and no substitutions were made.

A. NOTICE OF PUBLIC HEARING – 2002-2003 BUDGET

It is requested that the Board of Trustees approve a public hearing to be held at the El Camino Community College District Board Room, Administration Building, on September 9, 2002, at 4 p.m.

The proposed budget will be on file and available for public inspection at the El Camino Community College District Administration Building, in the Office of the Vice President of Administrative Services, from August 26, 2002, through September 9, 2002, during regular business hours.

Additionally, on September 9, 2002, at the Board Meeting for the El Camino Community College District, the Board of Trustees will act to adopt a budget for 2002-2003 for the General Funds, Unrestricted and Restricted, Student Financial Aid Fund, Workers' Compensation Fund, Capital Outlay Projects Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Bookstore Fund and Cafeteria Fund.

B. CONTRACTS VALUED AT \$50,000 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 6340 approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services or his designee be authorized to execute the necessary documents.

1. O'Melveny & Myers LLP - Provide the District with legal representation regarding labor negotiations, and related matters for the period from July 1, 2002 – June 30, 2003, at a cost not to exceed \$50,000.
2. Vicenti, Lloyd & Stutzman LLP - Audit of all financial statements of the District for fiscal year 2001-2002, at a cost not to exceed \$65,000.

C. AMENDMENTS

It is recommended that the Board approve the following amendments to previously approved contracts to extend the term of each.

1. City of Hawthorne - Continue to provide school-to-career development and implementation services under the School-To-Work Opportunities Act for the period from October 1, 2000 – September 30, 2002 (ongoing), at a cost in-kind match of \$195,744.
2. City of Torrance - The District is to provide students with occupational skills training through grant-funded job training programs for the City's Workforce Investment Network (WIN) via the District's Community Advancement programs for the period from September 1, 2000 – June 30, 2004, at a cost not to exceed \$150,000.

D. LOS ANGELES, COUNTY OF

It is requested that the Board approve the entering into agreement with agencies listed below to provide training for designated participants enrolled in the District's Fire Fighter In-Services and Fire Protection Services Programs for the fiscal year 2002/2003

<u>Agencies</u>	<u>Cost</u>
L. A. County EMS Agency	\$600,000
UCLA Center for Pre-hospital Care	\$ 75,000
Beverly Hills Fire Department	\$ 70,000
City of El Segundo Fire Department	\$ 50,000
Culver City Fire Department	\$ 50,000
Industrial Emergency Council	\$100,000
L. A. County Fire Department	\$375,000
Manhattan Beach Fire Department	\$ 50,000
Redondo Beach Fire Department	\$ 55,000
Torrance Fire Department	\$100,000

E. DENIAL OF CLAIM

It is recommended that the Board of Trustees deny and reject a claim filed by Charlene Zartman against the District (File #4401-2) for reimbursement of legal expenses.

F. REVISED BOARD POLICY – FIRST READ

It is recommended that the Board accept the following revised Board policy for first read:

Revised Policy (presented for first read)	Replaces # (to be deleted)
7400 Travel	4332

This policy is shown below.

**Item E was pulled from agenda and no substitutions were made.

Board Policy 7400

Travel

The Superintendent/President is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Superintendent/President shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. These shall include procedures regarding the authorization of expenses, advancement of funds, and reimbursement, in accordance with relevant bargaining unit agreement.

All travel outside the United States must be approved in advance by the Board.

El Camino College Policy
Adopted:

Replaces Board Policy # 4332

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G. DECLARATION OF SURPLUS PROPERTY

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

EL CAMINO COLLEGE SURPLUS LIST
Date: 6-17-02 **Inventoried by: Ora Bryant**

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Con d
27953	1	Printer	Epson	L160A	1DS0078040	4
27194	1	Projector	ELKE	SSL-O	50731	4
27195	1	Projector	ELKE	SSL-O	50861	4
29922	1	Monitor	Macintosh	MAC	CJ5332EE39X	5
None	1	Key Board	IBM	IBM	930417133	5
None	1	Monitor	IBM	IBM	7145925500	5
None	1	Power Unit	IBM	IBM	N02301605120	5
16043	1	Gram-balance	Ohaus	None	None	3
16042	1	“	“	“	“	3
16053	1	“	“	“	“	3
16040	1	“	“	“	“	3
16050	1	Cento-balance	Ohaus	None	None	3
16049	1	“	“	“	“	3
16052	1	“	“	“	“	3
16051	1	“	“	“	“	3
17687	1	“	“	“	“	3
16058	1	“	“	“	“	3
18984	1	“	“	“	“	3
16057	1	“	“	“	“	3
18121	1	Monitor	Apple 2	Apple	023741	5
19696	1	Printer	Epson	Epson	425641	5
18071	1	Keyboard	Apple 2	Apple	1695724	5
15768	1	Calculating Machine	Sharp	CS-2062	05005363	5
27194	1	Projector	Elke	SSL-O	50731	3
27195	1	Projector	Elke	SSL-O	50861	3
None	4	Kiosk	None	None	None	4
None	36	Glass Tubes	None	None	None	5
None	24	Tripods	None	None	None	5
None	4	Cylinders	None	None	None	5
None	36	Glass Tops	None	None	None	5
None	22	Slide Trays	None	None	None	5
None	18	Computer Table	None	None	None	5
None	40	Computer Table	None	None	None	5
4559	1	VTVM	RCA	WV98C	None	3-5
000424	1	Card file	None	None	None	5
6429	1	Card file	None	None	None	5
8426	1	Card file	None	None	None	5
None	1	Web whacker	None	None	None	3-5
26559	1	Printers	Hewlett-Packard	None	None	3-5
25715	1	Printers	Hewlett-Packard	None	None	3-5
26557	1	Printers	Hewlett-Packard	None	None	4
26295	1	Printers	Hewlett-Packard	None	None	4
None	1	Television	None	None	None	4
None	1	Close circuit TV	None	None	None	4

* Condition 1 = EXCELLENT (in working order) 2 = GOOD (needs repairs)
 3 = FAIR (needs minor repairs) 4 = POOR (no longer serviceable)
 5= Obsolete (old and out dated)

EL CAMINO COLLEGE SURPLUS LIST
Date: 6-17-02 **Inventoried by: Ora Bryant**

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
None	1	Office Shredder	None	None	None	4
001390	1	Mac Quadra	Apple	630	None	4
29432	1	Monitor	Apple	None	None	4
None	1	Printer	None	None	None	4
26466	1	Computer	Digital Design	386	None	4
22540	1	Desk with hutch	None	None	None	4
26464	1	Computer	Digital Design	386	None	4
27623	1	Computer	Digital Design	386	1005EL2	4
14352	1	Typewriter	IBM	Selective	None	4
7057	1	Typewriter	IBM	Selective	None	4
6918	1	Transmitter	MCI	None	None	4
8036	1	AMP	Simpson	None	None	4
None	1	Hi-volt P.S.	None	None	None	4
None	1	Copier	Lanier	ADF315AG	GAW4082750	4
27716	1	Printer	Epson	FX-870	61P1023919	4
18977	1	Balance	Ohaus	311g	7634	4
18979	1	Balance	Ohaus	311g	7636	4
18995	1	Balance	Ohaus	311g	7175	4
18992	1	Balance	Ohaus	311g	2735	4
18978	1	Balance	Ohaus	311g	7654	4
18989	1	Balance	Ohaus	311g	7638	4
18990	1	Balance	Ohaus	311g	7164	4
18981	1	Cent-O-Gram	Ohaus	311g	7487	5
5782	1	VTVM	RCA	WV98C	None	5
18975	1	Cent-O-Gram	Ohaus	311g	7619	5
18976	1	Cent-O-Gram	Ohaus	311g	7514	5
18980	1	Cent-O-Gram	Ohaus	311g	7525	5
18893	1	Cent-O-Gram	Ohaus	311g	7164	5
None	1	Film-Processor	Kodak	M6N	None	3
None	1Bx	Glass Plate	None	None	None	5
None	1Bx	Plastic Sheet	None	None	None	5
None	1Bx	Brackets	None	None	None	5
None	1Bx	Plastic cases	None	None	None	5
None	1Bx	Metal cases	None	None	None	5
None	1	Refrigerator	None	None	None	5
6253	1	Refrigerator	G-M	None	None	5
None	1	Refrigerator	G-M	None	None	5
7666	1	Comparator	Good kin	None	None	4
6634	1	Projector	Beseler	None	None	1-5
None	1	Ironing Table	None	None	None	1-5
29467	1	Printer	Epson	None	None	4
15698	1	Projector	3M	None	None	1-5
25908	1	Scanner	None	None	None	1-5
None	1	Hemmer	Columbia	None	None	1-5

* Condition

1 = EXCELLENT (in working order)
3 = FAIR (needs minor repairs)
5 = Obsolete (old and out dated)

2 = GOOD (needs repairs)
4 = POOR (no longer serviceable)

EL CAMINO COLLEGE SURPLUS LIST

Date: 6-17-02

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
13080	1	Projector	American	H5 1000	None	1-5
15766	1	Stand roll-about	Bret ford	None	None	1-5
23668	1	Laser view	Sigma-Design	None	None	5
23780	1	PC	Macintosh	None	None	5
23045	1	PC	Macintosh	None	None	5
25770	1	Scanner	Apple	None	None	1-5
None	1	Scanner	None	None	None	5
11770	1	Typewriter	Olympia	None	None	5
None		Typewriter	IBM	None	None	5
15796	1	Projector	3M	429	None	2-5
None	12	Hem meter	Hellige	None	None	4
None	3	Aloe	None	None	None	4
None	2	Houser	None	None	None	4
3528	1	Audio	HP	200	None	3
4233	1	Audio Osc.	HP	200	None	3
4108	1	Audio	HP	200	None	3
4578	1	VTVM	HP	WV98C	None	3
None	2	Campertor	None	None	None	4
None	30	Simple key	Harvard	None	None	4
None	1	Bauman meter	Baum	None	None	4
6449	1	Cenco	Central	None	None	3
6448	1	Cenco	Central	None	None	3
None	23	Muscle-warmer	None	None	None	4
None	18	Muscle-aeration	None	69662	None	4
None	18	Control	Sargent-welch	None	None	1-5
16807	1	Calculator	Sharp	Compet	None	4
1988	1	Audiometer	Belton	None	None	4
11214	1	Recorder	Sony	None	None	4
27192	1	Video-floppy	Hitachi	VX-52A	90500536	3
27193	1	Video-printer	Hitachi	VX-150A	01001409	3
25723	1	Printer	Epson	FX850	C1049814	4
9697	1	Vacuum	Craftsman	7581782	None	4
27354	1	Carriage	Brother	Cf300	F693A27565	4
22207	1	Computer	None	None	None	4
27334	1	Computer	Infinity	3862T	386002008	3
13428	1	Card File	None	None	None	5
03925	1	Pointer	Leitz-Wetzlar	None	None	1-5
None	1	Water-bath	Precision	66600	C-9	4
4959	1	Counter	Atomic	RM-36	None	4
4957	1	Counter-Probe	Atomic	PH-168	2607	4
4244	1	Source-Kit	Nuclear	SK-1	None	4
4349	1	Rate-Meter	Atomic	412, 312A	None	4
4349	1	Recorder	Atomic	250, F-7	None	4
4351	1	Multiscaler II	Atomic	132	None	4
None	1	Rate-Meter	R.C.L. INC	20316	None	4
4346	1	Scale Timer	Atomic	135	None	4

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August 19, 2002

Administrative Services – 9

EL CAMINO COLLEGE SURPLUS LIST

Date: 6-17-02 Inventoried by: Ora Bryant

ECC #	Qty	Description	Manufacturer	Model	Serial #	Cond.
None	1	Vacuum Gauge	Consolidated	DPA-38	None	4
4961	1	Generator	Sonogen	LG-75	6016	4
26738	1	Antifuge	Adams	None	None	4
26739	1	Antrifuge	Adams	None	None	4
17091	1	PH meter	Fisher	None	None	4
14868	1	PH meter	Fisher	None	None	4
18388	1	PH meter	Fisher	None	None	4
5102	1	PH_Adapter	Sergeant	572172	55300	4
5100	1	PH Recorder	Beckman	None	None	4
4500	1	Atomic Accessory	Atomic	FC 180	55300	4
4962	1	Amplifier	Baird atomic	249	None	4
4353	1	Baseline Advance	Baird Atomic	540	None	4
4352	1	Integrator	Baird Atomic	450	None	4
None	1	Calculator	Hewlett	46	None	1-5
6139	1	Spectrometer	Barnes	MV 2403	None	4
4341	1	Counter	None	None	None	4
00570	1	Welder	Miller	330/BP	70-552773	4
5565	1	Pointer	None	None	None	5
6086	1	Projector	None	None	None	5
26759	1	Monitor	Sony	PVM-2530	2025466	4
None	1	Life-Cycle Bike	Life Fitness	None	None	4
None	1	Treadmill	Challenger	None	None	4
None	1	Bicep Machine	Tuff Stuff	None	None	3
None	1	Welder	Miller	None	U498007	4
None	1	Slurry Motor	None	None	None	4
None	1	Slurry Tub	None	None	None	4
None	1	Steel Table	Printers	None	None	5
9301	1	Type Cabinet	Printers	None	None	5
9303	1	Type Cabinet	Printers	None	5054&5451	5
9304	1	Type Cabinet	Printers	None	5052&5053	5
None	1	Monitor	CTX	1562CLR	2e1-61014361	4
None	1	Monitor	Princeton	E050	0872091027	4
None	1	Monitor	GEM	SHC14V2	4BB01966	4
None	1	Monitor	Samsung	CVM4967	H50B902525	4
2539	1	Television	RCA	None	None	4
10737	1	TV Cart	None	None	None	3
27953	1	Printer	Epson	L160A	1DS007	4
7487	1	Colorimeter	Klett Mfg.	800-3	30741	4
5990	1	Lab. Scale	Douglas	200	678	3
5991	1	Lab. Scale	Douglas	200	672	3
5992	1	Lab. Scale	Douglas	200	675	3
6304	1	Lab. Scale	Douglas	200	873	3
6305	1	Lab. Scale	Douglas	200	886	3

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EL CAMINO COLLEGE SURPLUS LIST

Date: 6-17-02

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
None	12	Coplin Jars	Fisher	None	None	5
152	1	PH meter	Beckman	2	95315	5
1520	1	PH meter	Beckman	2	95344	5
5496	1	PH meter	Beckman	96	262488	5
6881	1	PH meter	Corning	10	D40431	5
6880	1	PH meter	Corning	10	D40494	5
6876	1	PH Meter	Corning	10	None	5
6875	1	PH meter	Corning	10	D40472	5
6874	1	PH meter	Corning	10	D40437	5
6877	1	PH meter	Corning	10	None	5
None	1	PH meter	Beckman	H2	74317	5
6873	1	PH meter	Corning	10	15102	5
4003	1	PH meter	Beckman	96	215323	5
10116	1	Blood Analyzer	Adams	2000	2481	5
507	1	Metal Sponge	Kurly Kate	None	None	5
16057	1	Balance	Ohaus	None	None	3
16047	1	Balance	Ohaus	None	None	3
16046	1	Balances	Ohaus	None	None	3
16048	1	Balances	Ohaus	None	None	3
17088	1	Balances	Ohaus	None	None	3
16038	1	Balances	Ohaus	None	None	3
27194	1	Projector	Elke	SSL-0	50731	4
27195	1	Projector	Elke	SSL-0	50861	3
3524	1	Audio-Osc.	HP	200	None	3-5
4524	1	Audio-Osc.	HP	200	None	3-5
4235	1	Audio-Osc.	HP	200	None	3-5
3274	1	Audio-Osc.	HP	200	None	3-5
3281	1	Audio-Osc.	HP	200	None	3-5
4233	1	Audio-Osc.	HP	200	None	3-5
	1	Power Supply	HP	6218	None	5
4801	1	Power Supply	Tek	721	None	5
4108	1	VTVM	RCA	WV98C	None	5
4103	1	VTVM	RCA	WV98C	None	5
5782	1	Audio Analyzer	RCA	IM-22	None	5
5775	1	Distortion meter	Health kit	IM-12	None	5
5776	1	Distortion meter	Health kit	IM-12	None	5
None	14	VOM	Simpson	260	None	5
None	14	VOM	Simpson	260	None	5
15495	1	DMM	Tek	505	None	5
15288	1	Signal Gen	Tek	502	None	5
15482	1	Signal Gen	Tek	52	None	5
15934	1	Function Gen	Tek	503	None	5
22213	1	Chairs	Anderson	1046-OU-307	CA-20984	4
5539	1	Centrifuge	Precision	None	None	4
12309	1	Video Scan	Spectrex	None	None	4

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EL CAMINO COLLEGE SURPLUS LIST

Date: 6-17-02

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
98702	1	Cabinet	Global	None	98702	4
9299	3pc	Chromatograph	Hewlett	700R	1118A03024	4
1855	1	Pipette Washer	None	None	None	4
8971	1	Balance	Sartorius	2251	38685	4
784	1	Illuminator	Bausch-Lamb	None	313375	5
785	1	Illuminator	Bausch-Lamb	None	318373	5
789	1	Illuminator	Bausch-Lamb	None	313375	5
None	30	Chair Asst.	None	None	None	3
21108	1	Scan Tron	None	None	None	3
None	1	Printer Cart	None	None	None	3
03698	1	Laser Printer	Hewlett	RA90866	C2001A	4
None	1	IBM Keyboard	IBM	P52g8700	6097784	4
None	1	NMB Keyboard	NMB	RT2257tw	12770002	4
29019	1	IBM Hard drive	IBM	N50	232854X	4
None	1	IBM Monitor	IBM	6318001	2373800	4
None	1	NMB Keyboard	NMB	RT2257tw	12770002	4
29019	1	IBM Hard drive	IBM	N50	232854X	4
None	1	IBM Monitor	IBM	6318001	2373800	4
3484	1	Centricone	Precision	4-12	None	4
None	1	Copier	Lanier	6514	27962	4
None	1	PC	Dell	None	None	4
None	1	Typewriter	Swintec	8014-s	None	4
26634	1	Projector	Visual System	120V	635832	3
26638	1	Projector	Visual System	120V	635831	3
18370	1	Supertonic	Bausch	20	0509133	5
17102	1	Supertonic	Bausch	20	0408176	5
18371	1	Sectoring	Bausch	20	0408461	5
4379	1	Spectornic	Bausch	20	None	5
8676	1	Spectornic	Bausch	20	7915LD	5
None	1	Monitor	Tandon	TLD527	None	4
None	1	Monitor	CTX	CV6-5432	CE-0188788	4
None	4	Kiosk Machine	None	None	None	4
None	1	Amplifier	Fender	Bassman 50	29223	4
None	1	Amplifier	Ampeg	G-410	27890	4
AV4283	1	Remote Control	Nec	RD-355E	796459	4
28439	1	Fax Machine	Brother	None	L6787583	4
None	1	Monitor	View Sonic	VCDTS21368	D092309953	4
29280	1	CPU	Micron	Ah430TX200	1110227-007	4
None	1	Scanner	Scanport	SQ4800	700502625	4
None	1	Laser Jet	Hewlett	C3941A	JPCD087333	4
22819	1	Typewriter	IBM	None	None	4
1527	1	Transformer	IBM	None	None	4
1315	1	Transformer	IBM	None	None	4
1899	1	Transformer	IBM	None	None	4
1317	1	Transformer	IBM	None	None	4

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EL CAMINO COLLEGE SURPLUS LIST
Date: 6-17-02 **Inventoried by: Ora Bryant**

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Cond.
1366	1	Transformer	IBM	None	None	4
1319	1	Transformer	IBM	None	None	4
1318	1	Transformer	IBM	None	None	4
1528	1	Transformer	IMB	None	None	4
None	1	Projector	None	None	None	4
None	1	Speaker	None	None	None	4
29782	1	PC	New Tech	None	07319212209516	5
29792	1	PC	New Tech	None	0731921220952	5
29785	1	PC	New Tech	None	0731921220955	5
29781	1	PC	New Tech	None	0731921220957	5
29786	1	PC	New Tech	None	07319212209514	5
29791	1	PC	New Tech	None	0731921220954	5
29796	1	PC	New Tech	None	0731921220952	5
29783	1	PC	New Tech	None	0731921220951	5
29795	1	PC	New Tech	None	0731921220953	5
29798	1	PC	New Tech	None	07313212209511	5
29787	1	PC	New Tech	None	0731921220955	5
25728	1	Printer	Epson	FX850	ODN0005328	5
26285	1	Printer	Epson	FX850	00C0068737	5
27627	1	Printer	Digital DSG	None	1005-ELJ	5
22966	1	Computer	None	None	None	4
19841	1	Laser Power Supply	Jordon	PS2A	1653	5
19895	1	Laser “ “	Jordon	PS2A	1676	5
20254	1	Laser “ “	Jordon	PS2A	1817	5
20253	1	Laser “ “	Jordon	PS2A	1816	5
19791	1	Power Meter	Newport	815	541	4
19786	1	Power Meter	Newport	815	542	4
19842	1	Laser Power Supply	Jordon	PS2A	1656	5
19848	1	Laser	Jordon	7/84	4536	5
19850	1	Laser	Jordon	7/84	4537	5
19844	1	Laser	Jordon	7/84	4542	5
19892	1	Laser	Jordon	8/84	4548	5
19893	1	Laser	Jordon	8/84	4549	5
19845	1	Laser	Jordon	7/84	4540	5
19891	1	“	“	8/84	4550	5
20252	1	“	“	3/84	4604	5
19846	1	“	“	7/84	4541	5
20251	1	“	“	3/85	4603	5
19894	1	Power Supply	“	PS2A	1678	5
19839	1	“	“	PS2A	1651	5
19838	1	“	“	“	1652	5
19840	1	“	“	“	1654	5

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Run Date
7/29/02

El Camino Community College District BOARD OF TRUSTEES PURCHASE ORDER LISTING

Meeting Date : 8-19-2002

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number Cost	Vendor Name	Site Name	Description	P.O.
P0050001	South Coast Conference	Health Sciences	Supplies	\$3,725.00
P0050002	Julie Stewart El Camino College	Academic Senate	Supplies	\$49.40
P0050004	Jolene Combs	Humanities	Supplies	\$184.42
P0050006	ADT Security Services	Art Department	Maintenance Contracts	\$441.00
P0050007	West Group Payment Center	V.P. Academic Affairs	Publications Periodicals	\$47.00
P0050008	Act Systems	Facilities/Planning	Repairs Noninstructional	\$2,825.00
P0050009	LRP Publications	Admissions/Records	Other Books	\$32.25
P0050010	Built Rite	Health, Safety	New Equipment – Noninstruc.	\$5,064.50
P0050011	Sos	Health, Safety	Supplies	\$171.13
P0050012	Micro Warehouse	Health, Safety	Supplies	\$573.92
P0050013	Wired Accessories	Health, Safety	Supplies	\$20.49
P0050014	Learning Resources Network	Contract Education	Dues And Memberships	\$440.00
P0050016	Built Rite	Facilities/Planning	New Equipment – Noninstruc.	\$2,649.70
P0050017	Superior Interiors Joseph R. Ship	Parking-Student Perm	Supplies	\$489.00
P0050018	Custom Design	Parking-Student Perm	Repairs Noninstructional	\$670.00
P0050019	Los Angeles Times	Public Information	Publications/ Periodicals	\$252.20
P0050020	Archie Ivy, Inc.	Concrete Walkway	Contract Services	\$12,786.00
P0050021	Western Highway Products, Inc.	Parking-Student Perm	Site Improvements	\$888.52
P0050022	IACLEA	Parking-Student Perm	Dues And Memberships	\$225.00
P0050023	Grosh Scenic Studios	Fine Arts	Supplies	\$757.75
P0050024	Monterey Graphics	Health, Safety	Supplies	\$38.97
P0050025	Monterey Graphics	Health, Safety	Supplies	\$38.97
P0050026	Johnson Company	Health, Safety	Supplies	\$273.70
P0050027	Kristal Walker	Fine Arts	Supplies	\$400.00
P0050028	Ward's Natural Science Establish	Life Sciences	Supplies	\$125.43
P0050029	Western Arts Alliance	Division Office Fine	Dues And Memberships	\$350.00
P0050030	Hispanic Outlook in Higher Edu	V.P. Academic Affairs	Publications Periodicals	\$29.95
P0050031	Murrays	Health Sciences	Supplies	\$108.35
P0050032	Mission Football Conference T. Ma	Health Sciences	Supplies	\$1,150.00
P0050034	Pacific Parking Systems, Inc.	Parking-Student Perm	Supplies	\$1,309.00
P0050037	Steris Corp. American Sterilizati	Life Sciences	Repairs - Instructional	\$1,541.04
P0050039	El Camino College Warehouse	Division Office NSci	Supplies	\$124.05
P0050040	Shredder Specialties	Parking-Student Perm	Maintenance Contracts	\$159.50
P0050041	A-1 Office Plus	DSPS	Supplies	\$121.24
P0050043	Cummins-Allison Corp.	Parking-Student Perm	Maintenance Contracts	\$305.00
P0050044	End 2 End	Parking-Student Perm	Maintenance Contracts	\$2,300.00
P0050046	Monterey Graphics	Counseling Office	Supplies	\$38.97
P0050047	Lrp Publications	Counseling Office	Publications/ Periodicals	\$243.14
P0050048	Franklin Covey	Counseling Office	Supplies	\$61.45
P0050049	Xerox Corporation	Matriculation	Supplies	\$1,398.89
P0050050	Monterey Graphics	Counseling Office	Supplies	\$38.97
P0050053	West Group	Health, Safety	Publications Periodicals	\$358.00

August 19, 2002

Administrative Services – 15

P0050054	Matson Printing	Warehouse	Supplies	\$1,648.11
P0050055	Boise Cascade	Warehouse	Supplies	\$1,277.35
P0050056	Bozena Morton	NIS Partnership Grant	Travel And Conference Exp	\$68.40
P0050057	Janet Young	Title V CSUDH-Ecc HS	Supplies	\$86.52
P0050058	Janet Young	Title V CSUDH-Ecc HS	Postage	\$476.00
P0050060	Daily Breeze, the	VP-SCA	Supplies	\$150.00
P0050061	Micro Warehouse	V.P. Academic Affairs	New Equipment - Noninstru	\$260.55
P0050062	Sos	Health, Safety	Supplies	\$237.56
P0050063	A-1 Office Plus	Health, Safety	New Equipment - Noninstru	\$133.15
P0050064	Pro Look Sports	Health Sciences	Supplies	\$2,463.15
P0050065	Culver-Newlin Inc.	V.P. Academic Affairs	New Equipment – Noninstruc.	\$211.09
P0050066	Rose Brand	Ctr for Arts Product	Repairs Parts And Supplies	\$385.00
P0050067	Rose Brand	Ctr for Arts Product	Supplies	\$205.68
P0050068	Western State Conference	Health Sciences	Supplies	\$200.00
P0050069	Gort Industries	Parking-Student Perm	Site Improvements	\$1,344.25
P0050070	Built Rite	Facilities/Planning	Replacement Equipment	\$1,588.85
P0050074	Bkm	Cact CA Employee Tra	Supplies	\$272.79
P0050075	Agncy/User Site License Contract	Career Center	Other Services And Expense	\$2,376.09
P0050076	Specialty Coffee Association	Contract Training	Other Books	\$552.00
P0050077	Enforcement Technology, Inc.	Parking-Student Perm	Maintenance Contracts	\$1,825.00
P0050078	Dupont Flooring Systems	Parking-Student Perm	Maintenance Contracts	\$756.00
P0050079	Full Compass	Ctr for Arts Product	Supplies	\$1,016.48
P0050080	Riverboat Delta King Hotel	Presidents Office	Conferences Mgmt	\$123.62
P0050081	Rose Brand	Fine Arts	Supplies	\$136.65
P0050082	Advanced Office Services	CDC	Maintenance Contracts	\$1,150.00
P0050083	Crucial Technology	Technical Services	Repairs Parts And Supplies	\$539.30
P0050084	Computerland of Silicon Valley	Technical Services	Repairs Parts And Supplies	\$496.04
P0050085	PC Mall	Technical Services	Repairs Parts And Supplies	\$1,100.44
P0050086	Anza Rents	Artes de El Camino	New Equipment – Noninstruc.	\$4,971.44
P0050087	Roger's Systems Specialist	Technical Services	Repairs Parts And Supplies	\$269.29
P0050088	South Bay Economic Development Pa	Community Advancement	Dues And Memberships	\$2,500.00
P0050089	Nancy Adler	Fine Arts	Supplies	\$150.00
P0050090	League for Innovation in the Comm	Presidents Office	Dues And Memberships	\$500.00
P0050091	The Chronicle of Higher Education	Community Advancement	Other Books	\$82.50
P0050092	Tickets.Com	Ctr for Arts Ticket	Contract Services	\$2,148.23
P0050093	Virco Manufacturing Corp.	Replace South Gym Bl	Site Improvements	\$23,319.65
P0050094	Culver-Newlin Inc.	Replace South Gym Bl	Site Improvements	\$20,295.58
P0050095	Accrediting Commission for Commun	Presidents Office	Dues And Memberships	\$6,830.47
P0050096	Case	Presidents Office	Dues And Memberships	\$1,765.00
P0050097	American Express Travel	Financial Aid	Conferences Mgmt	\$383.80
P0050098	Micro Warehouse	Health, Safety	Supplies	\$186.52
P0050099	Johnson Company	Health, Safety	Supplies	\$96.60
P0050100	Food Solutions	SBDC Program Income	Other Services And Expense	\$333.10
P0050101	Hewlett-Packard Company	Telecommunications	Maintenance Contracts	\$49,368.00
P0050102	CAJPA Calif Assoc/Joint Powers	Purchasing and Bus.	Conferences Mgmt	\$250.00
P0050103	A-1 Office Plus	Health, Safety	New Equipment – Noninstruc.	\$276.04
P0050104	Corporate Business Interiors	Facilities/Planning	New Equipment – Noninstruc.	\$493.78
P0050105	Royalcomputer.Com	Facilities/Planning	Supplies	\$51.96
P0050106	Compumaster	TTIP Tech Human Resc	Conferences Other	\$399.00
P0050107	Boise Cascade	Warehouse	Supplies	\$1,056.52
P0050108	Marina Security Gate And Electron	Parking-Student Perm	Other Services And Expense	\$85.00
P0050109	Law Fire Protection Company	Operations	Supplies	\$1,090.00

P0050110	California Community Colleges	Information Tech.	Contract Services	\$2,600.00
P0050111	A-1 Office Plus	Information Tech.	Supplies	\$385.37
P0050113	South Bay Ford	Campus Police Depart	Repairs Noninstructional	\$416.26
P0050115	Sunshine U-Lok Corp.	Administrative Serv.	New Equipment – Noninstruc.	\$4,199.30
P0050116	Odv, Inc.	Parking-Student Perm	Supplies	\$64.50
P0050117	Cqin Summer Institute	Staff Development	Conferences Mgmt	\$2,370.00
P0050119	Rio Hondo College	Parking-Student Perm	In-Service Training	\$25.50
P0050120	Taverner & Browne	Copy Center	Supplies	\$384.63
P0050121	Xerox Corporation	Copy Center	Supplies	\$78.48
P0050122	Ecc Food Service-Catering	SBDC Program Income	Other Services And Expense	\$1,447.16
P0050123	Psychological Corporation	DSPS	Supplies	\$733.82
P0050124	Southern Cal Air Conditioning	Facilities/Planning	Repairs Noninstructional	\$1,067.15
P0050125	A-1 Office Plus	DSPS	Supplies	\$346.40
P0050126	American Express Travel	Restricted Staff Dev	Conferences Faculty	\$169.50
P0050127	Ecc Food Service-Catering	00-01 P4E School	Supplies	\$100.50
P0050128	Lucinda Aborn	DSPS	Supplies	\$151.80
P0050129	Westrux	P4E Inglewood Fire	Repairs - Instructional	\$620.13
P0050130	Pneucon	Repl Heat Piping-Nor	Site Improvements	\$2,099.00
P0050131	Abtech Support	Information Tech.	Maintenance Contracts	\$4,884.00
P0050132	Giselle Richards	El Camino Language	Other	\$59.85
P0050133	Cheerleader & Dance Team	Health Sciences	Fundraising	\$7,856.44
P0050134	Full Compass	Health Sciences	Fundraising	\$900.50
P0050135	York Barbell Rich Gray	Health Sciences	Fundraising	\$1,901.63
P0050136	Prostar Video	Health Sciences	Fundraising	\$1,418.76
P0050137	Gunther Athletic Service	Health Sciences	Supplies	\$939.09
P0050138	Gunther Athletic Service	Health Sciences	Supplies	\$693.88
P0050139	California Pro Sports	Health Sciences	Supplies	\$3,378.00
P0050140	Rogers Athletic Co.	Health Sciences	Supplies	\$1,309.44
P0050141	Heritage 21st Century Movers	Replace South Gym Bl	Contract Services	\$600.00
P0050142	Ecc Food Service-Catering	District High School	Supplies	\$200.00
P0050143	El Camino College Warehouse	Fiscal Services	Supplies	\$147.00
P0050144	Gall's	Parking-Student Perm	Supplies	\$120.62
P0050145	El Camino College Warehouse	Division Office Bus.	Supplies	\$71.42
P0050147	Ets / Institutional Toefl	El Camino Language	Other Books	\$503.00
P0050148	American Express Travel	Public Information	Transportation/ Mileage	\$115.50
P0050149	Wire One Technologies, Inc.	RHORC	New Equipment – Instruc.	\$54,402.63
P0050150	West Coast Aquatics	Life Sciences	Repairs - Instructional	\$255.96
P0050151	John Atienza	Fine Arts	Supplies	\$200.00
P0050152	Lakeshore Learning Materials	CDC	Supplies	\$777.25
P0050153	Gunther Athletic Service	Health Sciences	Supplies	\$5,057.48
P0050155	Micro Bio-Medics Inc.	Radiologic Tech Dona	Supplies	\$1,280.12
P0050156	Emerson Music	Music	Supplies	\$489.27
P0050157	Brodart Co	Music Library	Supplies	\$137.94
P0050158	The Chronicle of Higher Education	Ca Virtual Uni. 2nd	Publications/ Periodicals	\$82.50
P0050159	National Geographic Society	Geography	Publications Periodicals	\$36.81
P0050160	World Press Review	Geography	Publications Periodicals	\$50.85
P0050161	Discover	Earth Sciences	Publications Periodicals	\$15.97
P0050162	West Coast Sound Service Inc.	Fine Arts	Supplies	\$7,020.00
P0050163	Clement Communications	Health, Safety	Publications Periodicals	\$243.88
P0050164	Cal-Osha Reporter	Health, Safety	Publications Periodicals	\$337.00
P0050165	California State University Office	Merlot Project 6/1/0	Dues And Memberships	\$25,000.00
P0050166	Paradise Awards	Health Sciences	Liabilities/Fundraising	\$121.77

P0050167	Gunther Athletic Service	Health Sciences	Liabilities/Fundraising	\$1,132.30
P0050168	Minolta Business Systems	Title V CSUDH-ECC HS	New Equipment – Instruc.	\$285.00
P0050169	Gunther Athletic Service	Health Sciences and	Supplies	\$2,521.70
P0050170	Arbor Travel Associates, Inc.	Information Tech.	Conferences Mgmt	\$22.17
P0050171	El Camino College Warehouse	Purchasing and Bus.	Supplies	\$157.20
P0050172	Jcpc-Computing Paramedics	Telecommunications	Telephone	\$65.00
P0050173	Sherry Linnell	Fine Arts	Supplies	\$2,000.00
P0050174	Anza Rents	Artes de El Camino	New Equipment – Noninstruc.	\$1,513.27
P0050175	El Camino College Warehouse	Admissions/Records	Supplies	\$222.98
P0050176	June Curtis	Facilities/Planning	Supplies	\$37.88
P0050177	C. A. Granger Construction	MCS/Music Classrooms	Contract Services	\$2,482.00
P0050178	Hitt Marking Devices	Admissions/Records	Supplies	\$17.20
P0050179	Boise Cascade	Admissions/Records	New Equipment – Noninstruc.	\$322.59
P0050180	Shredder Specialist	Admissions/Records	Supplies	\$51.14
P0050181	Monterey Graphics	Division Ofc Student	Supplies	\$38.97
P0050182	Schools Excess Liability Fun	Purchasing and Bus.	Excess Insurance Liability	\$10,773.67
P0050183	Dawn Huntoon	Fine Arts	Supplies	\$400.00
P0050184	Rose Brand	Ctr for Arts Product	Supplies	\$13,107.53
P0050185	Dorothy Laspina	Fine Arts	Supplies	\$2,000.00
P0050186	Bob May	Fine Arts	Supplies	\$200.00
P0050187	Higheredjobs.Com	Human Resources	Multi Media Advertising	\$1,795.00
P0050188	Marina Security Gate Tronics	Parking-Student Perm	Other Services And Expense	\$85.00
P0050189	Culver-Newlin Inc.	V.P. Academic Affairs	New Equipment – Noninstruc.	\$468.67
P0050190	American Express Travel	Staff Development	Conferences Mgmt	\$651.56
P0050191	Visions in Color	Ctr for Arts Adm Pub	Supplies	\$132.93
P0050192	Southern Cal Air Conditioning Dis	Roof Repl Art, B/SS	Repairs Noninstructional	\$7,213.89
P0050193	Premier, a Franklin Covey Co.	EOPS	Student Survival Kits	\$11,430.85
P0050194	Boise Cascade	SBDC Program Income	New Equipment – Noninstruc.	\$513.11
P0050195	Mt. San Antonio College Auxiliary	Presidents Office	Conferences Mgmt	\$100.00
P0050196	Verisign, Inc.	Ca Virtual Uni. 2nd	Software	\$498.00
P0050197	Jan Dickson	Artes de El Camino	Supplies	\$259.63
P0050198	Collegiate Directories, Inc.	Health Sciences	Supplies	\$515.15
P0050199	AMI Electrical & Telecom, Inc.	V.P. Academic Affairs	New Computer Equipment-No	\$400.00
P0050201	Datavault	Information Tech.	Other Services And Expense	\$2,460.00
P0050202	Sherry Linnell	Fine Arts	Supplies	\$1,915.00
P0050203	West-Star Construction	Electrical / Mechani	Site Improvements	\$1,853.00
P0050204	Monterey Graphics	VATEA Administration	Supplies	\$38.97
P0050205	Judith Norton	NIS Partnership Grant	Postage	\$231.17
P0050206	El Camino College Warehouse	UCLA Custom Training	Supplies	\$161.25
P0050207	Ucla Bridges Program	00-01 P4E Science Br	Contract Services	\$5,400.00
P0050208	Enforcement Technology	Parking-Student Perm	Supplies	\$167.67
P0050209	Carson Chamber of Commerce	Presidents Office	Dues And Memberships	\$125.00
P0050210	Cqin C/O Dr. Charlotte Lee	Presidents Office	Dues And Memberships	\$1,750.00
P0050211	Lakeshore Learning Materials	Student Development	Supplies	\$1,476.54
P0050212	Environments, Inc.	Student Development	Supplies	\$532.75
P0050213	Kaplan Companies	Student Development	Supplies	\$492.82
P0050214	Radisson Hotel - L. A. Airport	CACT Partnership	Conferences Mgmt	\$3,215.50
P0050215	El Camino College Warehouse	Copy Center	Supplies	\$2,120.70
P0050216	Ronald Farran, Md	Human Resources	Other Services And Expense	\$85.00
P0050217	Asm International	Other Books Terminal	Other Books	\$1,375.50
P0050218	El Camino College Warehouse	Physical Education	Supplies	\$282.00

P0050219	Boise Cascade	Human Resources	Supplies	\$868.50
P0050220	Western Maritime, Inc.	(STCW) Standards	Other Books	\$14.00
P0050221	Alan Bernard	(STCW) Standards	Supplies	\$254.39
P0050222	C. A. Granger Construction	Administrative Serv.	New Equipment – Noninstruc.	\$3,170.00
P0050223	Myron Gooch Ecc	Rideshare	Rideshare Incentive	\$50.00
P0050224	Entemann-Rovin Co.	Parking-Student Perm	Supplies	\$296.07
P0050225	Hitt Marking Devices	Division Ofc Student	Supplies	\$147.07
P0050226	Joseph Georges	Ca Virtual Uni. 2nd	Supplies	\$59.00
P0050227	Professional Pool Operators of Am	Pool	Supplies	\$60.00
P0050228	ECC Wplrc/Culinary Arts	Information Tech.	Conferences Mgmt	\$31.25
P0050229	Greentree Systems	Human Resources	Other Services And Expense	\$284.57
P0050230	American Industrial Supply, Inc.	Electric Shop	Supplies	\$617.96
P0050231	Knorr Systems Inc.	Pool	Supplies	\$657.09
P0050232	Karen Nutt	Foster Care Education	Contract Services	\$150.00
P0050233	American Industrial Supply, Inc.	Plumbing Shop	Supplies	\$869.09
P0050234	American Industrial Supply, Inc.	Paint Shop	Supplies	\$805.23
P0050235	Ideal Glass	Glass Replacement Ca	Repairs Noninstructional	\$225.08
P0050236	Marina Security Gate And Electron	Parking-Student Perm	Other Services And Expense	\$700.00
P0050237	American Express Travel	Staff Development	Conferences Mgmt	\$216.20
P0050238	Epos Corporation	Information Tech.	Supplies	\$1,500.00
P0050240	Xpedx Paper & Graphics	Copy Center	Supplies	\$465.41
P0050241	B & L Crane	Facilities/Planning	Supplies	\$120.00
P0050242	California Cleaning System	Facilities/Planning	Repairs Noninstructional	\$60.00
P0050243	G & Z Sport	Health Sciences	Liabilities/Fundraising	\$970.02
P0050244	Ron Jenkins	Health Sciences	Liabilities/Fundraising	\$300.00
P0050246	El Camino College Warehouse	Copy Center	Supplies	\$1,360.05
P0050247	A. B. Dick Company	Copy Center	Supplies	\$134.83
P0050250	El Camino College Warehouse	Physical Education	Supplies	\$15.96
P0050251	J.W. Pepper & Son, Inc.	Radiologic Tech Dona	Supplies	\$173.61
P0050255	Sherry Linnell	Fine Arts	Supplies	\$7.33
P0050256	Ramada Inn	RITC 10/1/01 - 9/30	Conferences Mgmt	\$159.06
P0050257	Jerry Root	Fine Arts	Supplies	\$79.53
P0050258	Stuart Cooper	Information Tech.	Supplies	\$758.94
P0050259	Karcher Environmental	Hazmat Tech Arts	Contract Services	\$2,069.00
P0050260	Lisa Walker	Fine Arts	Supplies	\$111.89
P0050261	Catherine Tabor	RITC 10/1/01 - 9/30	Contract Services	\$150.00
P0050262	California Placement Assoc.	VATEA Job Placement	Conferences Faculty	\$130.00
P0050263	Monterey Graphics	WPLRC - South Bay	Supplies	\$77.94
P0050264	Lincoln Benefit Life Company	Presidents Office	Other Services And Expense	\$5,000.00
P0050265	Commission on Athletics	Presidents Office	Dues And Memberships	\$8,790.00
P0050266	Chronicle of Higher Education	Presidents Office	Publications/ Periodicals	\$82.50
P0050267	Civic Travel	Presidents Office	Conferences Mgmt	\$126.50
P0050268	Continental Business Machines	Information Tech.	Repairs Noninstructional	\$154.51
P0050269	Certified Office Equipment	Information Tech.	Repairs Noninstructional	\$157.16
P0050270	South Bay Ford	Campus Police Depart	Repairs Noninstructional	\$292.57
P0050271	SRU Images, Inc.	Information Tech.	Supplies	\$866.00
P0050272	Biddle Consultant Group	Human Resources	Dues And Memberships	\$849.00
P0050274	Eagle Rock Information Systems	Information Tech.	Maintenance Contracts	\$1,999.00
P0050276	Rochelle Schoppert	Fine Arts	Supplies	\$90.00
P0050277	South Bay Movers, Inc.	SBDC Program Income	Other Services And Expense	\$350.00
P0050278	El Camino College Warehouse	Copy Center	Supplies	\$840.00
P0050279	Economic Development Corp. Of Los	Community Advancement	Other Books	\$100.00

P0050280	El Camino College Warehouse	Mathematics	Supplies	\$273.00
P0050281	Franklin Covey	Recruitment	Supplies	\$104.36
P0050282	Minolta Business Systems, Inc.	Family Consumer Stud	Maintenance Contracts	\$260.00
P0050283	Ken Mays	P4E Inglewood Fire	Supplies	\$313.83
P0050284	Teachers Video Co.	Family Consumer Stud	Supplies	\$108.04
P0050285	Simulaids	Fire Academy/Emergen	Supplies	\$60.13
P0050286	Springco Athletics	Health, Safety	New Equipment – Noninstruc.	\$1,246.94
P0050287	Life Assist Inc.	Fire Academy/Emergen	Supplies	\$856.48
P0050288	Cdx Global	Smog Test Station	Supplies	\$919.00
P0050289	Tempest Technology Corp.	P4E Inglewood Fire	Repairs - Instructional	\$565.55
P0050290	A-1 Office Plus	Health, Safety	New Equipment – Noninstruc.	\$284.91
P0050291	Pivot Point International	Fire Academy/Emergen	Supplies	\$39.95
P0050292	Home Shop Machinist	Machine Tool Tech.	Publications Periodicals	\$45.00
P0050293	Bette Homes & Gardens Wood	Construction Tech.	Publications Periodicals	\$28.00
P0050294	Audio Amateur Corp.	Electronics	Publications Periodicals	\$29.95
P0050295	Penton Media, Inc.	Machine Tool Tech.	Publications Periodicals	\$125.00
P0050296	California Apparel News	Family Consumer Stud	Publications Periodicals	\$148.00
P0050297	Brenton Safety	P4E Inglewood Fire	Repairs - Instructional	\$1,391.95
P0050298	Victor's Market	Family Consumer Stud	Supplies	\$120.02
P0050299	Sysco Systems	Family Consumer Stud	Supplies	\$102.97
P0050300	Visual Aids Electronics	DSPS	Repairs Noninstructional	\$610.12
P0050301	ATG Designing Mobility	DSPS	Repairs Noninstructional	\$290.65
P0050302	Xerox Corporation	Community Advancement	Supplies	\$302.00
P0050303	Ry-Co Industrial Supplies, Inc	Electric Shop	Supplies	\$1,540.00
P0050304	National Computer Systems	Financial Aid	Contract Services	\$1,000.00
P0050305	SAWCX II C/O Keenan & Associates	Purchasing and Bus.	Benefits And Claims Paid	\$12,141.00
P0050306	Lucinda Aborn	DSPS	Supplies	\$75.02
P0050307	Anza Rents	Artes de El Camino	New Equipment – Noninstruc.	\$1,950.67
P0050308	Torrance Postmaster	Fine Arts	Supplies	\$2,619.37
P0050309	Lrp Publications	Counseling Office	Publications/ Periodicals	\$104.50
P0050310	Executive Leadership	Counseling Office	Publications/ Periodicals	\$96.00
P0050311	Schec C/O Jim Kadlac	Counseling Office	Dues And Memberships	\$50.00
P0050312	Ecc Food Service-Catering	Counseling Office	Supplies	\$349.25
P0050313	Golden West Industries	Art Department	Computer Software Account	\$512.39
P0050314	Southern Calif. Senior Life	Fine Arts	Supplies	\$252.00
P0050315	Xpedx	Fine Arts	Supplies	\$573.44
P0050316	Monterey Graphics	Counseling Office	Supplies	\$38.97
P0050317	Rio Grande	Art Department	Computer Software Account	\$699.08
P0050319	David a Cataldo	Music	Repairs Parts And Supplies	\$342.00
P0050320	Micro Warehouse	Division Office Fine	Supplies	\$49.80
P0050321	Archival Products	Music Library	Supplies	\$349.12
P0050322	Franklin Covey	Counseling Office	Supplies	\$338.76
P0050323	Mid City Mailing Services	Fine Arts	Supplies	\$620.00
P0050324	Stagebill Performing Arts	Fine Arts	Supplies	\$2,138.00
P0050325	School World Software	00-01 P4E Inglewood	Computer Software Account	\$497.18
P0050326	El Camino College Warehouse	Wellness Center	Supplies	\$75.25
P0050327	Boise Cascade	Life Sciences	Supplies	\$386.63

P0050328	Orthopedic Institute	Health, Safety	Hospital & Medical Payment	\$50.00
P0050329	El Camino College Warehouse	Office Administration	Supplies	\$168.00
P0050330	Sunset Printing Co., Inc.	Fine Arts	Supplies	\$278.00
P0050332	COPS West	Parking-Student Perm	Conferences Mgmt	\$40.00
P0050333	Hyatt Regency Islandia	SBDC Program Income	Conferences Mgmt	\$543.68
P0050334	South L.A. Economic Alliance	SBDC Program Income	Conferences Mgmt	\$245.00
P0050335	Gall's Inc	Parking-Student Perm	Supplies	\$136.01
P0050336	Borden Decal Co., Inc.	Parking-Student Perm	Supplies	\$20.58
P0050337	El Camino College Warehouse	Fiscal Services	Supplies	\$231.00
P0050338	Shredder Specialties	Admissions/Records	Maintenance Contracts	\$149.50
P0050339	In Publications, Inc.	Fine Arts	Supplies	\$272.00
P0050340	Eradigm	RITC 10/1/01 - 9/30	Contract Services	\$245.00
P0050341	Adrian Vega	TITLE V - ECC Indivi	Supplies	\$600.00
P0050343	Community College League of Calif	Presidents Office	Dues And Memberships	\$23,821.00
P0050344	Hanley & Belfus, Inc Medical Publ	Physical Education	Other Books	\$95.50
P0050345	Joint Review Committee on Educati	Rad Tech	Dues And Memberships	\$300.00
P0050346	El Camino College Warehouse	Matriculation Service	Supplies	\$36.82
P0050347	El Camino College Warehouse	Counseling Office	Supplies	\$129.20
P0050348	XAP Inc.	VP-SCA	New Equipment – Noninstruc.	\$9,158.00
P0050349	International Workboat Show, New	(STCW) Standards for	Multi Media Advertising	\$2,000.00
P0050351	Liberty Appliances	CDC	Repairs Noninstructional	\$200.00
P0050354	NAFSA: Association of Intnl. Educ	International Student	Supplies	\$825.00
P0050355	American Express Travel	Information Tech.	Transportation/ Mileage	\$208.50
P0050356	L.A. County Fire Department	Hazmat Disposal	Other Services And Expense	\$3,253.13

Total :

320

\$519,601.28

B0050112	South Bay Regional P	Parking-Student Perm	Maintenance Contracts	\$3,600.00
B0050318	PCL West Imaging	Art Department	Computer Software Account	\$320.00
B0057308	Verizon Wireless	Administrative Serv.	Telephone	\$4,000.00
B0057310	Corleen Rochlitz	Parking-Student Perm	PSA Contract Services	\$2,000.00
B0057311	ECCD Petty Cash	CITD Program Income	Miscellaneous	\$1,200.00
B0057312	Photo Zone	Campus Police Depart	Other Services And Expense	\$800.00
B0057313	Westway Cleaners	Campus Police Depart	Dry Cleaning	\$4,000.00
B0057314	Gardena Hardware	Automotive Technology	Repairs Parts And Supplies	\$1,000.00
B0057315	ECCD Petty Cash	Automotive Technology	Supplies	\$400.00
B0057316	Peerless Auto Parts	Automotive Technology	Supplies	\$1,000.00
B0057317	Westwood Building Ma	Construction Tech.	Supplies	\$600.00
B0057318	Todd Pipe & Supply	Construction Tech.	Supplies	\$1,200.00
B0057319	Southland Lumber	Construction Tech.	Supplies	\$4,900.00
B0057320	Seers Lumber Company	Construction Tech.	Supplies	\$6,500.00
B0057321	ECCD Petty Cash	Construction Tech.	Supplies	\$250.00
B0057322	Crenshaw Wholesale	Construction Tech.	Supplies	\$1,200.00
B0057323	Tektronix Incorporat	Electronics	Repairs - Instructional	\$1,000.00
B0057324	Torrance Electronics	Electronics	Repairs Parts And Supplies	\$200.00
B0057325	Tektronix Incorporat	Electronics	Repairs Parts And Supplies	\$200.00
B0057326	Electronics School	Electronics	Repairs Parts And Supplies	\$300.00
B0057327	ECCD Petty Cash	Electronics	Repairs Parts And Supplies	\$200.00
B0057328	New Era Solutions	Electronics	Supplies	\$1,000.00
B0057329	Torrance Electronics	Electronics	Supplies	\$600.00
B0057330	ECCD Petty Cash	Electronics	Supplies	\$600.00
B0057331	Electronics School	Electronics	Supplies	\$600.00

B0057332	Domestic Linen Supply	Air Conditioning	Laundry	\$4,230.00
B0057333	ECCD Petty Cash	Machine Tool Tech.	Repairs Parts And Supplies	\$250.00
B0057334	McMaster - Carr Supp	Machine Tool Tech.	Repairs Parts And Supplies	\$1,500.00
B0057335	Applied Industrial	Machine Tool Tech.	Repairs Parts And Supplies	\$250.00
B0057336	ECCD Petty Cash	Machine Tool Tech.	Supplies	\$450.00
B0057337	Msc Industrial Supply	Machine Tool Tech.	Supplies	\$1,400.00
B0057338	M & K Metal Co.	Machine Tool Tech.	Supplies	\$500.00
B0057339	McMaster - Carr Supp	Machine Tool Tech.	Supplies	\$1,850.00
B0057340	J & L Industrial Sup	Machine Tool Tech.	Supplies	\$2,000.00
B0057341	Industrial Pipe & St	Machine Tool Tech.	Supplies	\$850.00
B0057342	Fry's Electronics	Machine Tool Tech.	Supplies	\$400.00
B0057343	ECCD Petty Cash	P.O.S.T.	Supplies	\$350.00
B0057344	Lightning Powder Co.	Administrative Of Just	Supplies	\$300.00
B0057345	Safety-Kleen Corpora	Automotive Technology	Maintenance Contracts	\$9,200.00
B0057346	ECCD Petty Cash	Welding	Repairs Parts And Supplies	\$600.00
B0057347	Newark Electronics	Welding	Repairs Parts And Supplies	\$300.00
B0057348	Johnstone Supply	Welding	Repairs Parts And Supplies	\$500.00
B0057349	Capital Whoelsale	Welding	Repairs Parts And Supplies	\$500.00
B0057350	McMaster - Carr Supp	Welding	Repairs Parts And Supplies	\$300.00
B0057351	American Torch Tip	Welding	Repairs Parts And Supplies	\$400.00
B0057352	Airgas	Welding	Repairs Parts And Supplies	\$600.00
B0057353	Airgas	Welding	Other Instr Supplies	\$8,000.00
B0057354	ECCD Petty Cash	Welding	Supplies	\$500.00
B0057355	Newark Electronics	Welding	Supplies	\$700.00
B0057356	Msc Industrial Supply	Welding	Supplies	\$700.00
B0057357	M & K Metal Co.	Welding	Supplies	\$1,200.00
B0057358	Metalco Steel Co.	Welding	Supplies	\$1,500.00
B0057359	McMaster - Carr Supp	Welding	Supplies	\$1,500.00
B0057360	Gardena Hardware	Welding	Supplies	\$600.00
B0057361	American Torch Tip	Welding	Supplies	\$500.00
B0057362	Airgas	Welding	Supplies	\$5,000.00
B0057363	Action Sales & Metal	Welding	Supplies	\$2,000.00
B0057365	ECCD Petty Cash	Family Consumer Stud	Supplies	\$400.00
B0057366	ECCD Petty Cash	Architectural Techno	Supplies	\$400.00
B0057367	Dieterich-Post Compa	Architectural Techno	Supplies	\$1,000.00
B0057368	Lifesigns, Inc.	DSPS	Contract Services	\$1,000.00
B0057369	Accommodating Ideas	DSPS	Contract Services	\$1,000.00
B0057370	ECCD Petty Cash	DSPS	Supplies	\$500.00
B0057371	Links Sign Language	DSPS	Contract Services	\$1,000.00
B0057372	Allen's Press Clippi	Public Information	Supplies	\$1,000.00
B0057373	Beach Reporter	Public Information	Multi Media Advertising	\$6,000.00
B0057374	Cinema Screen Media	Public Information	Multi Media Advertising	\$4,000.00
B0057375	AMI Electrical & Tel	Telecommunications	Contract Services	\$1,000.00
B0057376	Avalon Communication	Public Information	Postage	\$6,000.00
B0057377	ECCD Petty Cash	Anthropology	Supplies	\$2,000.00
B0057378	ECCD Petty Cash	Division Office BSSC	Supplies	\$300.00
B0057379	E.C.C.C.D. Bookstore	Psychology	Other Books	\$300.00
B0057380	E.C.C.C.D. Bookstore	Division Office BSSC	Supplies	\$100.00
B0057381	Akzo Coating, Inc.	Automotive Collision	Supplies	\$3,000.00
B0057382	Finish Lacquer	Automotive Collision	Supplies	\$500.00
B0057383	Fountain Valley Pain	Automotive Collision	Supplies	\$2,000.00

B0057384	ECCD Petty Cash	Automotive Collision	Supplies	\$200.00
B0057385	South Bay Paint & To	Automotive Collision	Supplies	\$4,950.00
B0057401	Verizon Wireless	Health Sciences	Fundraising	\$360.00
B0057402	A-1 Coast Sanitation	Health Sciences	Fundraising	\$1,000.00
B0057403	E.C.C. Public Inform	Health Sciences	Fundraising	\$500.00
B0057404	E.C.C. Public Inform	Health Sciences	Fundraising	\$600.00
B0057405	E.C.C. Public Inform	Health Sciences	Fundraising	\$500.00
B0057406	Center for Cultural	SBDC T&C 1/1/02 to 1	Multi Media Advertising	\$19,608.55
B0057407	ECCD Petty Cash	Earth Sciences	Supplies	\$900.00
B0057408	ECCD Petty Cash	Geography	Supplies	\$150.00
B0057409	Vivian Sinou	Ca Virtual Uni. 2nd	PSA Contract Services	\$2,000.00
B0057412	ALW & Associates	SBDC T&C 1/1/02 to 1	Contract Services	\$45,000.00
B0057413	Ecc Food Service-Cat	Title V CSUDH-ECC HS	Supplies	\$1,500.00
B0057414	E.C.C.C.D. Bookstore	Title V CSUDH-Ecc HS	Supplies	\$4,000.00
B0057415	E.C.C. Public Inform	Title V CSUDH-Ecc HS	Reproduction – Noninstruc.	\$2,000.00
B0057416	Pacific Coachways	Recruitment/School	Transportation	\$7,000.00
B0057417	E.C.C.C.D. Bookstore	Ctr for Arts Adm Pub	Supplies	\$100.00
B0057418	ECCD Petty Cash	Parking-Student Perm	Supplies	\$3,000.00
B0057419	ECCD Pty Csh	SBDC CITD	Supplies	\$2,000.00
B0057420	ECCD Petty Cash	SBDC CITD	Conferences Mgmt	\$5,000.00
B0057422	E.C.C. Public Inform	Alumni Assoc	Reproduction – Noninstruc.	\$2,000.00
B0057423	Ecc Food Service-Cat	Artes de El Camino	Contract Services	\$3,000.00
B0057424	Ecc Food Service-Cat	Foundation	Hospitality	\$420.00
B0057425	El Camino College Wa	Foundation	Supplies	\$1,000.00
B0057426	Five Star Graphics	Alumni Assoc	Printing	\$5,000.00
B0057427	Pacific Bell	Foundation	Telephone	\$160.00
B0057428	El Segundo Janitoria	Foundation	Contract Services	\$13,000.00
B0057429	Westland Heating & A	Foundation	Other Program Services	\$2,000.00
B0057430	Action Contractors	Foundation	Other Program Services	\$2,910.00
B0057431	ADT Sercurity Servic	Foundation	Other Program Services	\$414.00
B0057432	E.C.C. Public Inform	Foundation	Reproduction – Noninstruc.	\$200.00
B0057434	E.C.C.C.D. Bookstore	International Educat	Supplies	\$480.00
B0057435	ECCD Pty Csh	International Educat	Supplies	\$100.00
B0057436	Salon Express	Cosmetology	Supplies	\$600.00
B0057437	ECCD Petty Cash	Cosmetology	Supplies	\$500.00
B0057438	Marianna Products We	Cosmetology	Supplies	\$1,000.00
B0057439	Maly's	Cosmetology	Supplies	\$1,300.00
B0057440	Jopelo Beauty Produc	Cosmetology	Supplies	\$500.00
B0057441	Jazz-Z Nail Systems	Cosmetology	Supplies	\$1,000.00
B0057442	Gabel's Cosmetics	Cosmetology	Supplies	\$1,000.00
B0057443	Euro - California	Cosmetology	Supplies	\$900.00
B0057444	Essential Salon Serv	Cosmetology	Supplies	\$1,000.00
B0057445	Dermal Institue	Cosmetology	Supplies	\$800.00
B0057446	Ca Botana	Cosmetology	Supplies	\$1,000.00
B0057447	Burmax	Cosmetology	Supplies	\$1,000.00
B0057448	ECCD Petty Cash	Fire Academy/Emergen	Supplies	\$650.00
B0057449	Airgas	Fire Academy/Emergen	Supplies	\$250.00
B0057450	ECCD Petty Cash	CADD	Supplies	\$200.00
B0057451	ECCD Petty Cash	I&T Div Ofc	Supplies	\$200.00
B0057452	Xpedx Paper & Graphi	I&T Div Ofc	Supplies	\$200.00
B0057453	ECC BOOKSTORE	I&T Div Ofc	Other Books	\$3,000.00

B0057454	A T & T	I&T Div Ofc	Pager Service Airtime	\$750.00
B0057455	Southland Lumber	Fire Tech Donations	Supplies	\$6,000.00
B0057456	ECCD Petty Cash	WPLRC Technical Inst	Supplies	\$2,700.00
B0057457	ECC Cashier - Tuition	WPLRC Technical Inst	Contract Services	\$24,225.00
B0057458	Penberthy Lumber Co.	Construction Tech.	Supplies	\$4,500.00
B0057459	Keenan & Associates	Purchasing and Bus.	Excess Property	\$426,631.00
B0057460	Michelle L. Pilati	Ca Virtual Uni. 2nd	PSA Contract Services	\$5,000.00
B0057461	Craft Supplies U.S.A	Construction Tech.	Supplies	\$1,800.00
B0057462	Development Photo	Construction Tech.	Supplies	\$100.00
B0057463	Forest Plywood	Construction Tech.	Supplies	\$1,000.00
B0057464	Jerry Glaser	Construction Tech.	Supplies	\$500.00
B0057465	Golden State Paint	Construction Tech.	Supplies	\$500.00
B0057466	HCS-CUTLER, Inc.	Construction Tech.	Supplies	\$500.00
B0057467	Klingspor	Construction Tech.	Supplies	\$500.00
B0057468	Louis & Company	Construction Tech.	Supplies	\$1,500.00
B0057469	Nexcom Computer Supe	Construction Tech.	Supplies	\$500.00
B0057470	Sommerfeld's Tools	Construction Tech.	Supplies	\$700.00
B0057471	Craft Supplies U.S.A	Construction Tech.	Repairs Parts And Supplies	\$1,000.00
B0057472	Anderson Saw Company	Construction Tech.	Repairs - Instructional	\$500.00
B0057473	Gerald Swiney	Construction Tech.	Repairs - Instructional	\$2,000.00
B0057476	ECCD Petty Cash	ILP 7/1/01-9/30/01	Other Services And Expense	\$200.00
B0057478	Westminster Press	Public Information	Printing	\$65,000.00
B0057479	Wave Newspapers	Public Information	Multi Media Advertising	\$3,000.00
B0057480	Walsers	Public Information	Supplies	\$2,000.00
B0057481	San Dieguito Printer	Public Information	Printing	\$15,000.00
B0057482	Samy's Camera	Public Information	Supplies	\$5,000.00
B0057483	Riviera Photographic	Public Information	Supplies	\$6,500.00
B0057484	Nextel Communication	Public Information	Telephone	\$1,000.00
B0057485	National Cinema Netw	Public Information	Multi Media Advertising	\$8,000.00
B0057486	MCSI	Public Information	Supplies	\$700.00
B0057487	Los Angeles Sentinel	Public Information	Multi Media Advertising	\$5,000.00
B0057488	Lisa's Gallery	Public Information	Supplies	\$550.00
B0057489	Inglewood Today Maga	Public Information	Multi Media Advertising	\$1,000.00
B0057490	Easy Reader, the	Public Information	Multi Media Advertising	\$6,000.00
B0057491	Daily Breeze, the	Public Information	Multi Media Advertising	\$30,000.00
B0057492	Development Photo La	Public Information	Supplies	\$5,500.00
B0057493	Mid City Mailing Ser	Public Information	Other Services And Expense	\$6,000.00
B0057494	Phoenix Marketing Se	Public Information	Printing	\$5,500.00
B0057495	Monterey Graphics	Public Information	Printing	\$3,000.00
B0057496	The Aura Group	Public Information	Contract Services	\$45,000.00
B0057499	Ecc Food Service-Cat	EOP&S Maint of Effor	Supplies	\$1,500.00
B0057500	ECCD Pty Csh	EOPS	Supplies	\$1,250.00
B0057514	Sphinx Graphics	Public Information	Other Services And Expense	\$2,000.00
B0057516	Postmaster	Public Information	Postage	\$25,000.00
B0057517	ECC BOOKSTORE	El Camino Language	Other Books	\$25,000.00
B0057518	Ets / Institutional	El Camino Language	Other Books	\$3,000.00
B0057519	Hth Worldwide Insura	El Camino Language	Other	\$20,000.00
B0057520	Ecc Food Service-Cat	El Camino Language	Supplies	\$3,100.00
B0057521	ECCD Petty Cash	El Camino Language	Supplies	\$1,500.00
B0057522	ECCD Petty Cash	Ctr for Arts Promo	Center For The Arts Misc.	\$4,000.00
B0057527	Keenan & Associates	Purchasing and Bus.	Excess Property	\$30,219.00

B0057528	California Schools	Dental Self Ins	Benefits And Claims Paid	\$920,466.00
B0057534	E.C.C. Public Inform	RITC 10/1/01 - 9/30	Reproduction – Noninstruc.	\$500.00
B0057535	ECCD Petty Cash	Ctr for Arts Promo	Multi Media Advertising	\$1,500.00
B0057538	Airgas	WPLRC Local Contract	Supplies	\$3,500.00
B0057539	E.C.C. Public Inform	TITLE V - ECC Indivi	Reproduction – Noninstruc.	\$1,500.00
B0057540	E.C.C. Public Inform	TITLE V - ECC Indivi	Reproduction Instructional	\$500.00
B0057541	Ecc Food Service-Cat	TITLE V - ECC Indivi	Supplies	\$1,500.00
B0057542	ECCD Petty Cash	TITLE V - ECC Indivi	Supplies	\$500.00
B0057543	ECCD Petty Cash	Physical Education	Supplies	\$1,000.00
B0057547	Bob Lee's Automotive	Campus Police Depart	Repairs Noninstructional	\$4,000.00
B0057551	E.C.C.C.D. Center	Ctr for Arts Instr/A	Supplies	\$238,571.00
B0057552	E.C.C.C.D. Center	Ctr for Arts Adm Pub	Contract Services	\$335,000.00
B0057553	Mid City Mailing Ser	Ctr for Arts Promo	Postage	\$8,500.00
B0057554	Los Angeles Weekly	Ctr for Arts Promo	Multi Media Advertising	\$3,000.00
B0057555	Daily Breeze, the	Ctr for Arts Promo	Multi Media Advertising	\$30,000.00
B0057556	Los Angeles Times	Ctr for Arts Promo	Multi Media Advertising	\$115,000.00
B0057557	Unique Cleaners	Ctr for Arts Promo	Center For The Arts Misce	\$200.00
B0057558	ECCD Petty Cash	Financial Aid	Supplies	\$600.00
B0057559	Hi-Tech Emergency	P4E INGLEWOOD FIRE	Repairs - Instructional	\$800.00
B0057560	ECCD Petty Cash	P4E INGLEWOOD FIRE	Supplies	\$1,200.00
B0057561	City of Inglewood	P4E INGLEWOOD FIRE	Supplies	\$500.00
B0057562	Unisource	P4E INGLEWOOD FIRE	Utilities And Housekeeping	\$1,700.00
B0057563	Clints Mobil Mechani	P4E INGLEWOOD FIRE	Repairs - Instructional	\$400.00
B0057576	Xpedx Paper & Graphi	Ctr for Arts Promoti	Supplies	\$1,000.00
B0057577	Enterprise Fleet Ser	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$800.00
B0057578	Mt. Wilson Fm Broadc	Ctr for Arts Promo	Multi Media Advertising	\$30,000.00
B0057579	Palos Verdes Peninsula	Ctr for Arts Promo	Multi Media Advertising	\$3,000.00
B0057580	Parkin Design	Ctr for Arts Promo	Multi Media Advertising	\$12,000.00
B0057581	Torrance Hilton	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$2,500.00
B0057582	Torrance Postmaster	Ctr for Arts Promo	Postage	\$15,000.00
B0057583	Klon 88.1 Fm	Ctr for Arts Promo	Multi Media Advertising	\$10,000.00
B0057584	Ecccd Center for the	Discovery Series	Contract Services	\$33,300.00
B0057585	ECCD Petty Cash	Discovery Series	Supplies	\$750.00
B0057586	Thomson Learning	WPLRC Local Contract	Other Books	\$4,250.00
B0057587	ECCD Petty Cash	Artes de El Camino	Supplies	\$2,000.00
B0057588	ECCD Petty Cash	Ctr for Arts Ticket	Supplies	\$200.00
B0057589	Sentinel Newspaper,	Ctr for Arts Promo	Multi Media Advertising	\$1,400.00
B0057590	Chauffeurs Unlimited	Ctr for Arts Adm Pub	Center For The Arts Misc.	\$1,000.00
B0057591	ECCD Petty Cash	Ctr for Arts Front	Supplies	\$450.00
B0057593	Airgas	Student Affairs	General Office Supplies	\$810.00
B0057594	Ge Capital Modular	Retrofit/Replace/Con	Building Rental	\$3,500.00
B0057595	Nextel Communication	SBDC Program Income	Telephone	\$3,900.00
B0057596	Ecc Food Service-Cat	I&T Division	Supplies	\$1,000.00
B0057597	ECCD Petty Cash	V.P. Academic Affairs	Supplies	\$400.00
B0057598	ECCD Petty Cash	Community Advancement	Supplies	\$500.00
B0057599	AAA Sewing Machines	Family Consumer Stud	Repairs - Instructional	\$1,000.00
B0057600	Quick Caption	DSPS	Contract Services	\$1,000.00
B0057601	Fail Safe Testing	P4E INGLEWOOD FIRE	Repairs - Instructional	\$1,500.00
B0057602	ECCD Petty Cash	Counseling Office	Supplies	\$1,000.00
B0057616	ECCD Petty Cash	Recruitment	Supplies	\$1,000.00
B0057618	So-Cal Airgas	Physics	Other Instr Supplies	\$400.00

B0057619	ECCD Petty Cash	Physics	Supplies	\$600.00
B0057620	Daily Breeze, the	Human Resources	Multi Media Advertising	\$10,000.00
B0057621	Bank of America	Presidents Office	Other Services And Expense	\$1,000.00
B0057622	W.W. Grainger, Inc.	Information Tech.	Supplies	\$500.00
	<i>Total :</i>	233		\$2,891,874.55
	<i>Total POs and BPOs :</i>	553	<i>TOTAL :</i>	\$3,411,475.83

Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services

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A. EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified and temporary classified personnel as shown in items 1-44 and 1-16.

1. Retirement – Ms. Janet Stinson, full-time instructor of Nutrition and Foods, effective July 19, 2002 and that a plaque be prepared and presented to her in recognition of her service to the District since 1968.
2. Change in Salary – Dr. Julie Barden, full-time instructor of English, from Class IV, Step 6, to Step V, Step 6, Academic Salary Schedule, effective August 29, 2002.
3. Change in Salary – Ms. Lutchminia Bilici, full-time instructor of Computer Information Systems (CIS), Class II, Step 12, to Class III, Step 12, effective August 29, 2002.
4. Change in Salary – Ms. Dawn Guzman, full-time instructor of Radiologic Technology Class III, Step 10, to Class IV, Step 10, effective August 29, 2002.
5. Amend Employment – Mr. Russell B. McMillin, full-time instructor of Sculpture, from Class III, Step 4, to Class IV, Step 4, Academic Salary Schedule, effective August 29, 2002.
6. Employment – Ms. Cynthia Mosqueda, full-time bilingual counselor, Class II, Step 5, Fiscal Salary Schedule, effective October 1, 2002.
7. Employment – Ms. Ruth Banda-Ralph, full-time faculty coordinator in Planning, Research and Development, Class IV, Step 10, Fiscal Salary Schedule, effective October 1, 2002.
8. Employment – Mr. Michael J. Brennan, full-time temporary instructor of Biology, Class II, Step 4, Academic Salary, Schedule, effective August 29 through December 21, 2002.
9. Employment – Ms. Brenda J. Jackson, full-time temporary Counselor of EOP&S/CalWORKS, Class II, Step 9, Academic Salary Schedule, effective August 1, 2002 through June 30, 2003.
10. Employment – Ms. Maria Teresa Martinez, full-time/temporary instructor of Nursing, Class II, Step 4, effective August 29, 2002 through June 6, 2003.
11. Change of Assignment – Ms. Cheryl A. Kroll, full-time instructor of English, Class III, Step 12, Academic Schedule to Teacher Education Program (TEP) Counselor, Fiscal Salary Schedule, Class III, Step 12, effective September 1, 2002 through June 30, 2003.
12. Amend Special Assignment – Mr. Craig Newmann, part-time instructor of Fire and Emergency Technology to coordinate firefighter in-service training program with local agencies and the Industrial Emergency Council (IEC) effective July 1 through December

21, 2002, to be paid \$42.02 an hour, not to exceed \$30,000 instead of \$34.44 an hour, not to exceed \$10,000, in accordance with the Agreement, Article X, Section 9(l).

13. Amend Special Assignment – Mr. Pete Moraga, part-time instructor of Computer Aided Design/Drafting under Ed Code Section 87470, to conduct for-credit classes at the Federal Correctional Institution in Victorville and Terminal Island, to be paid \$52.093 for lecture and \$46.884 for lab, not to exceed \$6,000, effective June 1, 2002 (instead of July 1, 2002) through June 1, 2003, in accordance with the Agreement, Article X, Section 9(l).
14. Special Assignment – Ms. Cheryl A. Kroll, full-time instructor of English to counsel students in the Teacher Education Program (TEP), effective July 29 through August 30, 2002, to be paid \$42.02 an hour, in accordance with the Agreement, Article X, Section 14(a).
15. Special Assignment – Ms. Jennifer Montgomery, full-time instructor of Child Education to serve as Director of Careers in Child Care Program, which is part of the CalWORKS reform program funded by a grant from the Department of Public Social Services, effective September 1, 2002 through June 30, 2003, to be paid \$47.47 an hour, not to exceed \$21,000, in accordance with the Agreement, Article X, Section 14(a).
16. Special Assignment – Ms. Susanna Meiers, part-time/temporary instructor, (1) Art Gallery laboratory and curator to be paid \$42.02 an hour, not to exceed 24 hours a week for 16 weeks, effective September 3 through December 22, 2002 and (2) Art Gallery curator and curriculum preparations to be paid \$42.02 an hour, not to exceed 24 hours a week, effective August 12-30, 2002, in accordance with the Agreement, Article X, Section 9(e).
17. Special Assignment – The following part-time instructors to provide instruction in the Administration of Justice Reserve Academy, to be paid \$35.60 an hour each, not to exceed \$3,725 each, effective September 3 through December 21, 2002, in accordance with the Agreement, Article X, Section 9(d).

Sergio Borbon
David Do

18. Special Assignment – Mr. Michael Miller, part-time/temporary instructor, (1) Art Gallery student lab and installations, to be paid \$42.02 an hour for 12 hours a week for 17 weeks, effective September 3 through December 22, 2002 in accordance with Article X, Section 9(e) (2) Art laboratory instruction, to be paid \$47.47 an hour for 4 hours a week for 16 weeks effective September 3 through December 22, 2002 in accordance with Article X, Section 9(l) and (3) Art Gallery installations and curriculum preparations, to be paid \$42.02 an hour, not to exceed 24 hours a week, effective August 12-30, 2002, in accordance with the Agreement, Article X, Section 9(e).
19. Special Assignment – Ms. Kareema Nasouf, part-time instructor of English as a Second Language (ESL), (1) to prepare teaching and learning components for El Camino

College Language Academy Classes (not for credit) at \$35.60 an hour and (2) to provide teaching and learning components for El Camino College Language Academy Classes (not for credit), at \$47.47 an hour, not to exceed \$13,000, effective July 1, 2002 through June 30, 2003, in accordance with the Agreement, Article X, Section 9(1).

20. Special Assignment – Ms. Madeleine Carteron, full-time Counselor with the Title V Grant, to work with California State University Dominguez Hills (CSUDH) Teacher Education Program on development of the curriculum matrix transfer agreement components and supplemental authorizations, to be paid \$47.47 an hour, not to exceed \$3,300, effective August 20 through December 22, 2002, in accordance with the Agreement, Article X, Section 14(a).
21. Special Assignment – Ms. Bonnie Kayser, part-time instructor of Nursing to staff nursing skills lab as educational specialist, teaching procedures, skills and workshops, to be paid \$35.60 an hour, not to exceed \$720 a week or 20 hours a week, effective September 3 through December 20, 2002, in accordance with the Agreement, Article X, Section 9(1).
22. Special Assignment – Ms. Marisa Chang, part-time instructor of Nursing to coordinate nursing retention program, staff nursing skills lab teaching procedures and conduct workshops, to be paid \$35.60 an hour, not to exceed \$750 a week or 21 hours a week, effective September 3 through December 20, 2002, in accordance with the Agreement, Article X, Section 9(1).
23. Special Assignment – Ms. Norene Gift, part-time instructor of Nursing to staff nursing skills lab as nursing education specialist, teaching procedures, skills and conduct workshops, to be paid \$35.60 and hour, not to exceed \$820 a week or 23 hours a week, effective August 26 through December 20, 2002, in accordance with the Agreement, Article X, Section 9(1).
24. Special Assignment – Ms. Jeanne Bellemin, full-time instructor of Biology to complete the organization and cataloging of the life science specimen collections, to be paid \$47.47 an hour, not to exceed \$2,373.50, effective June 1 through July 19, 2002, in accordance with the Agreement, Article X, Section 14(a).
25. Special Assignment – Mr. Noel Craven, part-time instructor of Business to work as Program Coordinator of International Education, to oversee and coordinate the development and daily operation of Study Abroad Program, to be paid \$47.47 an hour, not to exceed \$6,836, effective September 3 through December 22, 2002, in accordance with the Agreement, Article 10, Section 9 (1).
26. Special Assignment – Mr. Stephen G. Nothern, full-time instructor of Fire and Emergency Technology, to teach fire prevention and fire fighting for the Workplace Learning Resource Center standards for training certification and watch keeping for Seafarers training program, to be paid \$47.47 an hour, not to exceed \$6,000, effective July 1, 2002 through November 30, 2003, in accordance with the Agreement, Article X, Section 14(a).

27. Special Assignment – Mr. Roberto Pandolfi, part-time instructor of Technology to conduct not-for-credit courses at Workplace Learning Resource Center, to be paid \$47.47 an hour, not to exceed \$35,000, effective July 1, 2002 through June 30, 2003, in accordance with the Agreement, Article X, Section 9(1).
28. Special Assignment – Mr. George Karnazes, part-time instructor of Fire Technology, to instruct not-for-credit courses at Workplace Learning Resource Center, to be paid \$35.60 an hour, not to exceed \$15,000, effective July 1, 2002 through June 30, 2003, in accordance with the Agreement
29. Special Assignment – The following instructors of Special Resource Center, to work on academic assessment project concerning learning disabilities from Special Resources Center funds, to be paid \$47.47 an hour, not to exceed \$4,747 or 100 hours, effective September 16, 2002 through June 30, 2003, in accordance with the Agreement, Article X, Section 14(c).

Full-time

Sandra Bartiromo
 William Hoanzl
 Sharen Kokaska
 Bryan Ouchi

Part-time

Maria C. Armstrong

30. Special Assignment – Ms. Francesca Bishop, full-time instructor of Speech Communications, to be paid an additional \$125 for a total of \$500, for the lecture presented July 7, 2002 in accordance with the Agreement, Article X, Section 14(a).
31. Special Assignment – Mr. Richard Hastings, part-time instructor of Music, to be paid \$750 for lecture presentation November 24, 2002, in accordance with the Agreement, Article X, Section 14(a).
32. Stipend Assignment – Mr. Edward Martinez, full-time Librarian to assist as California Virtual Campus (CVC) Assistant Coordinator with the CVC 2002 conference program and registration, to be paid \$1,000 by August 2002 and \$1,000 by October 2002, effective August 1, 2002 through October 31, 2002, in accordance with the Agreement, Article X, Section 14(a).
33. Stipend Assignment – Mr. Howard Story, full-time faculty coordinator, to assist with the California Virtual Campus (CVC) 2002 conference, to be paid \$1,000 in October, effective October 1, through October 31, 2002, in accordance with the Agreement, Article X, Section 14(a).
34. Stipend Assignment – Dr. Louis M. Sinopoli, full-time instructor of Respiratory Care and faculty coordinator to be paid \$2,000 for coordinating the 2003 summer program and \$5,000 each semester for the 2002-2003 academic year, in accordance with the Agreement, Article X, Section 14(a).

35. Stipend Assignment – Mr. Donald J. Visintainer, full-time instructor of Radiologic Technology and faculty coordinator to be paid \$2,000 for coordinating the 2003 summer program and \$5,000 each semester for the 2002-2003 academic year, in accordance with the Agreement, Article X, Section 14(a).
36. Stipend Assignment – Mr. John Featherstone, full-time football coach to be paid a stipend of 10% of his coach’s salary at the end of the season in which the coaching assignment is completed, in accordance with the Agreement, Article X, Section 11(c).
37. Stipend Assignment – The following full-time coaches to be hired effective August 15 through December 22, 2002, to be paid a weekly stipend in accordance with the Agreement, Article X, Section 11(a).

COACH	TEAM	STIPEND
C. Stanbury	Men & Women’s Water polo	805
D. Lofgren	Men & Women’s Cross Country	805
J. Britton	Men & Women’s Soccer	805
G. Engle	Football	435
J. Featherstone	Football	435
T. Nelson	Football	435
L. Pattison	Women’s Volleyball	435

38. Stipend Assignment – The following part-time temporary coaches to be hired effective August 15 through December 23, 2002, to be paid a weekly stipend in accordance with the Agreement, Article X, Section 11 (e).

COACH	TEAM	STIPEND
E. Barrigan	Assistant Men’s Soccer	203
M. Fenison	Assistant Men’s Basketball	405
S. Bryant	Pep Squad	203
R. Blount	Assistant Women’s Volleyball	405
M. Houck	Assistant Women’s Basketball	405
F. Petersen	Assistant Football	405
H. Roberts	Women’s Assistant Soccer	203
S. Shaw	Women’s Head Basketball	405
S. Sheil	Assistant Men’s Cross Country	203
L. Sherman	Band Director	405
G. Stephens	Assistant Football	140

39. Employment – Mr. Roberto Pandolfi, part-time instructor of Technology under Ed Code Section 87470, to conduct for-credit courses at the Federal Correctional Institution – Victorville, to be paid \$66.944 an hour, not to exceed \$12,000, effective July 1, 2002 through June 30, 2003, in accordance with the Agreement, Article X, Section 9(1).

40. Employment – Mr. Stephen Caballero, part-time instructor of Culinary Arts, Class I, Step 6, Industry & Technology, effective July 1, 2002 through June 30, 2003.
41. Employment – The following part-time/temporary on-call counselors are to be hired as needed, not to exceed 24 hours per week, effective July 1, 2002 through June 30, 2003, in accordance with the Agreement, Article X, Section 9(m), to be paid through District, Matriculation, EOP&S or grant funds:

Eugene Adams	Joe Dzida	Dipte Patel
Susan Algaze	Don Ferguson	Maria Pena
Rosalva Amezcua	Tamasha Frazier	Valencia Rayford
Kimya Anthony	Blanca Galicia	Else Reinertsen
Jeannine Barba	Stan Germain	Lisa Roper
Michael Braun	Margarita Gonzalez	Sabra Sabio
Kerry Brooks	John Green	Charlyne Schmeer
Tisa Casas	Yvette Hernandez	Aurora Segura
Veronica Castillo	Michael Hopper	Kyle Skinner
Vera Cheng	Brenda Jackson	Sharon Stowe
John Chennault	Lorenda Johnson	Raymond Talavera
Maria Chovan	JoAnn Jolly-Banks	Rutina Taylor
Geralin Clark	Tri Huu Le	Alicia Villalpando
Mary Denise Clark	Rezvan Moghadam	Xiao-Ying Wang
Omar Cook	Mashairi Muir	Ria-Helene Watkins-
Thomas Dawkins	Alma Narez-Acosta	Lindauer
Sylvia Diaz	Rebeca Nunez-Mason	Stephanie Ybarra
Karen Dickerson	Willie Oliver	Tracey Ziegler
	Sainaz Parsakar	

42. Employment – The following part-time/temporary instructors to be hired as needed for the 2002 Fall Semester.

Fine Arts

Lawrence Fraser	Robert Hersh	Brett Osborn
Kathleen Haddad	Leroy Kim	

Health Sciences & Athletics

Edwardo Barragan	Michael Fenison
	Mechelle Lenon

Humanities

Susan Allen	Paula Fonseca-	Gina Ladinsky
Gena Burgess	Bai	Andrea Lozano
Marguerite Cravatt	Paul Freeborn	Edward McQueeney
	Rae Grant	Paola Pastorino
Rebecca Curtis	Xiaoming Han	Susan Pramschufer
Adile De Leon	Michiko Hirata	Christina Shultz

Industry & Technology

Michael Lao

Melanie McFarland

John Maleta

Eddie Perez

Emmanuel Villaroman

Shirley Warren

Wayne Wilson

Mathematics

Jamal Ashrafzadeh

Natural Sciences

Martin MacDonald

43. Employment – The following part-time/substitute instructors to be hired as needed for the 2002 Fall Semester.

Industry & Technology

Robert English

Nelson Fink

Dudley Gray

Kerry Winters

44. Employment – The following part-time/substitute instructors to be hired as needed for the 2002 Summer Semester.

Industry and Technology

Lynn Strobel

Classified Personnel:

1. Resignation – Mr. William Hendricks Jr., Police Officer, Range 1, Step E, Campus Police Department, Administrative Services Area, effective August 18, 2002, plus accrued vacation.
2. Resignation – Ms. Janine Nelson - Lead Interpreter Specialist, Range 38, Step B, Special Resource Center/Instructional Services Division, Academic Affairs Area, effective August 22, 2002, plus accrued vacation.
3. Resignation – Ms. Audrey Parker – 48.8% Program Coordinator, Range 36, Step E, Special Resource Center/Instructional Services Division, Academic Affairs Area, effective July 31, 2002, plus accrued vacation.
4. Termination – Mr. Ronald Martinkus, Plumber, Range 37, Step E, Facilities Planning and Services Division, Administrative Services Area, effective August 20, 2002.
5. Personal Leave of Absence 50% - Ms. Jeannine Barba, Student Services Specialist, Range 33, Step E, Student Development/Student Services Division, Student and Community Advancement Area, effective August 26, 2002 through, June 26, 2002. 2003

6. Personal Leave of Absence 5% - Ms. Katherine Conley, 75% Lab Attendant, Range 19, Step E, Industry and Technology Division, Academic Affairs Area, effective September 3 through December 22, 2002.

****President Fallo read in correction, should read 2003.**

7. Stipend – Ms. Annette Owens – Trainer/Instructional Technology Specialist, Range 41, Step C, Human Resources, Administrative Services Area, to be paid a lump sum of \$18,311, for duties worked while in Web Developer position, in support of grant projects and oversight of the assignments of student workers from January 1, 2000, through November 30, 2001.
8. Stipend – Ms. Roxanne McCoy – Human Resources Technician III, Range 8, Step E, (Confidential Salary Schedule) Administrative Services Area, to be paid an additional \$300 a month, for additional work assumed, effective July 17 through December 31, 2002.
9. Amend Work Out of Classification – Ms. Beverly Knapp, from 100% to 60% Clerical Assistant, Range 20, Step C, Behavioral & Social Sciences Division and 40% Senior Clerical Assistant, Range 24, Step B, Curriculum Office, Academic Affairs Area, effective July 22 through August 30, 2002.
10. Work Out of Classification - Ms. Laura Losorelli, Clerk, Range 17, Step E, to Student Services Technician, Range 28, Step A, Counseling Services Division, Student and Community Advancement Area, effective July 1 through December 31, 2002.
11. Work Out of Classification – Ms. Davida Freeman-Clary, Project Specialist, Range 32, Step E, to Student Services Operations Officer, Range 39, Step C, Community Advancement/Workplace Learning Resource Center, Student and Community Advancement Area, effective August 1 through September 30, 2002.
12. Work Out of Classification – Ms. Leticia Velez, Staff Interpreter, Range 34, Step B, to Lead Interpreter Specialist, Range 38, Step A, Special Resource Center/Instructional Services Division, Academic Affairs Area, effective August 23, 2002 through February 28, 2003, or until position is filled.

Temporary Classified Personnel

13. Resignation - Ms. Giselle Richards Special Project Administrator, ECLA Manager, Range 5, Workforce and Community Education/Community Advancement Division, Student and Community Advancement Area, effective August 8, 2002.
14. Employment - Ms. Alba Martinez, Special Project Temporary Administrator, Careers in Child Care Program, Behavioral & Social Sciences Division, Academic Affairs Area, effective September 1, 2002, through June 30, 2003, to be paid at \$235 a day Range IV,

Step 2 of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$61,000.

15. The following short-term employees for service on an as-needed basis for the following dates:

Fredrick Dennis	8/1 – 10/30/02
Mary Anne Fedorchuk	7/1 - 9/30/02
Lawrence Greene II	8/1 - 10/30/02
Lewis Latka	8/20 – 9/30/02
Alba Martinez	8/1 – 8/31/02
Roman Sandoval III	8/1 - 10/30/02
Patricia Yanaga	7/1 – 12/31/02

16. The following short-term employees for service on an as-needed basis for the 2002- 2003 fiscal year:

Joyce Cooper
Ronda Ogburn

B. CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify/approve the attendance of the following classified employee's conference and/or seminar paid from the Classified Professional Growth Fund as listed below:

CSUDH/Fall Semester: SBS 318: Cultural Pluralism, Carson, CA - Marjorie Hall.
Aug. 24-Dec.13, 2002. \$400.00 maximum.

C. RESOLUTION – EQUIVALENCE TO MINIMUM QUALIFICATIONS

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructor to teach in the designated discipline(s) during employment at El Camino College:

<u>Name</u>	<u>Discipline</u>
Edwardo Barragan	Coaching

D. **REVISED CLASSIFIED POSITION AND CLASSIFICATION SPECIFICATIONS:**
August 19, 2002 Human Resources – Administrative Services 9

It is recommended that the Board approve the revised classification specifications for the following position:

User Support Technician as shown on pages 12-13.

E. **AMEND ADMINISTRATOR'S SALARY SCHEDULE**

It is recommended that the Board approve the amended Administrator Salary Schedule to reflect the addition of the positions of Director EOP&S/CalWORKS and Assistant Director EOP&S/CalWORKS as shown on pages 14-15.

F. **RESOLUTION ELECTING TO BE SUBJECT TO SECTION 22873 OF THE PUBLIC EMPLOYEE'S MEDICAL AND HOSPITAL CARE ACT**

BACKGROUND:

Legislation passed (Statutes of 1999, Chapter 588, AB 26, Midgen) which allows domestic partners to register with the Secretary of State and to be eligible to participate in the CalPERS-administered Public Employee's Medical and Hospital Care Act ("PEMHCA") health plan. Public Agencies may elect to make this benefit available to their employees and retirees.

RECOMMENDATION:

It is recommended that the Board of Trustees approve as a Resolution of the Board of the El Camino Community College District to implement Domestic Partnership Medical Insurance Coverage for implementation to be effective January 1, 2003, for the domestic partners of employees and annuitants who opt for this coverage and who meet the program eligibility requirements as stipulated by law.

WHEREAS, California Government Code Section 22850 and/or 22850.3 provides the benefits of the Cal-PERS administered Public Employees Medical and Hospital Care Act to employees of local agencies contracting with the Public Employees Retirement System; and

WHEREAS, El Camino Community College District, hereinafter referred to as "Contracting Agency", is a local agency contracting with the Public Employees' Retirement System under the Act; and

WHEREAS, California Government Code Section 22873, allows a Contracting Agency to provide benefits to domestic partners for employees represented by the collective bargaining agreements for faculty, classified employees, police officers/trainees, for employees designated as confidential, supervisory and management, and for annuitants contracting under the Act upon proper application; and

WHEREAS, the Contracting Agency desires to obtain for its employees and annuitants the benefit of California Government Code Section 22873 and to accept the liabilities and obligations of a contracting agency under the Section.

NOW THEREFORE BE IT RESOLVED, that the Contracting Agency adopt the following Resolution to elect to be subject to the provisions of California Government Code Section 22873 effective January 1, 2003. This authorization shall remain in effect until modified or cancelled by resolution of the Board of Trustees.

G. INTENTION TO NEGOTIATE BETWEEN EL CAMINO COMMUNITY COLLEGE DISTRICT AND EL CAMINO COLLEGE FEDERATION OF TEACHERS, LOCAL

1388, AFT, AFL-CIO TO NEGOTIATE A SEPARATE COLLECTIVE BARGAINING AGREEMENT FOR THE CHILD DEVELOPMENT TEACHERS.

Once the new Agreement is developed, reviewed, ratified and approved by all appropriate parties, it will supercede Board Policy 4350, Child Development Teacher Guidelines.

H. VOLUNTEERS

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being provided for the following persons:

Mary Beary
Sanam Bijari
Mary Theresa Ferrin
Linda M. Ohara

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: USER SUPPORT TECHNICIAN

BASIC FUNCTION:

Under the direction of the business systems analyst and general supervision of an assigned department manager or supervisor, the user support technician enters and verifies data, installs, configures, and maintains workstation operating systems; installs and configures client and office support software; tailors workstation communications software and provides “on the job” training support to users.

REPRESENTATIVE DUTIES:

Assist other information technology support staff in systems usage, writing and debugging UNIX shell programs.

Assist users with questions and problems relating to information technology.

Install and maintain integrated systems software and applications and configure workstation operating systems.

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Review, check and verify input documents to assure accuracy, completeness and compliance with established policies, procedures and standards of assigned office or department.

Code and enter data on a computer or terminal according to existing formats and guidelines; assist as requested in developing new fields, screens and formats.

Communicate with users regarding input documents, work schedules, output and report generation.

Load and download data and assure proper interface with personal computer applications; create back-up files as needed.

Train users on new and existing software.

Maintain software and hardware inventory for supported users.

Process a variety of computer production runs producing reports and queries.

Proof and balance report and summaries.

Perform related duties as assigned

USER SUPPORT TECHNICIAN

Page 2

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Microsoft and Unix operating systems, basic network principles, and e-mail client requirements

Requirement for integrating office suites (e.g. Word, Excel)

Reporting capacity for integrated systems software

Hardware installation procedures

Aspects of software installation and configuration

ABILITY TO:

Apply the principles and concepts listed above under knowledge and abilities.

Train technology users.

Diagnose and resolve technology problems.

Communicate effectively, both orally and in writing.

Install, configure, and tailor personal computer based software.

Utilize office suite software for satisfying divisional and user documentation requirements.

Establish and maintain open lines of communications with the user community.

Track and resolve in a timely manner problems and requests for services.

Develop and publish training manuals and technical bulletins.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school or G.E.D and two years of experience installing and supporting personal computer software. An associate degree in a related field is desirable.

WORKING CONDITIONS:

Standard office setting

Extensive computer work - will look at a computer monitor for extended periods of time.

Must be able to carry up to 25 lbs.

Will move from one work area to another as needed.

May sit and stand for long periods of time.

Classified Salary Range 37

Board Approved: October 18, 1999

Board Revised: August 19, 2002

ADMINISTRATOR'S SALARY SCHEDULE Jan 1, 2002 Board Amended August 19, 2002

RANGE/TITLE	Step 1	Step 2	Step 3	Step 4	Step 5
Range 1	46,541	47,982	49,466	51,003	52,559
Range 2	47,982	49,466	51,003	52,559	54,140
Range 3	49,466	51,003	52,559	54,140	55,749
Planetarium Director					
Range 4	51,003	52,559	54,140	55,749	57,442
Range 5	52,559	54,140	55,749	57,442	59,163
Assistant Director of Development, Annual & Alumni Giving					
Range 6	59,373	61,206	63,040	64,928	66,887
Range 7	64,620	66,440	68,818	71,211	73,604
Assistant Director, Bookstore					
Project Director, Regional Interpreter Training Grant					
Assistant Director, Small Business Development Center					
Director, Education & Community Development					
Range 8	67,812	69,854	72,064	74,583	77,101
Director, Center for Applied Competitive Technologies (CACT)					
Assistant Director for Construction & Maintenance					
Assistant Director for Grounds and Operations					
Director, Accounting					
Director, Child Development Center					
Director, EOP&S					
Director of Outreach & School Relations					
Assistant Director EOP&S/CalWorks					
Range 9	69,923	72,093	74,304	76,529	78,836
Range 10	72,093	74,304	76,529	78,836	81,201
Director, Institutional Research					
Range 11	74,304	76,529	78,836	81,201	83,637
Director, Small Business Services					
Director, Technical Education					
Director Workforce Education					
Director, Workplace Learning Resource Center					
Assistant Director Admissions & Records					

Cal Works & Career Placement
 Services Director
Director, EOP&S/CalWORKS

Director, International Business
 Development
 Director, Bookstore

PACE & Week-end College Director

Director, Public Information

Director, Risk Management

Director, Student Development

Director of Inglewood Center

Range 12	78,319	80,739	83,175	85,651	87,778
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Range 13	80,739	83,175	85,651	87,778	90,884
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Assistant Director, Human
 Resources

Assistant Director, Information
 Technology Services

Director, Financial Aid &
 Scholarship

Director, Nursing

**Director, Purchasing and
 Business Services**

Director, Special Resource Center

Director, Staff and Student Diversity

Division Director

Executive Director, El Camino
 Center for the Arts

Director of Grants Development &
 Management

Range 14	85,246	87,906	90,537	93,250	96,062
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Range 15	87,906	90,537	93,250	96,062	98,931
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Chief of Police and Director of
 Public Services Instructional
 Programs

Director, Admissions & Records

Range 16	92,761	95,559	98,400	101,366	104,403
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Business Manager

Dean

Director, Facilities, Planning &
 Services

Director, Human Resources

Director, Information Technology
 Services

Executive Director, Foundation

Project Director (California Virtual
 College Grant)

Range 17	95,559	98,400	101,366	104,403	107,536
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Range 18	98,400	101,366	104,403	107,536	110,755
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Board Approved: January 22, 2002

Board Amended: August 19, 2002

