

Agenda, Monday, November 19, 2001
4 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of October 8, 2001**
- III. Presentation – Stephen M. Kinney, Public Opinion Strategies**
- IV. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment
 - B. Academic Affairs
See Academic Affairs Agenda, Pages 1- 5
 - C. Student and Community Advancement
See Student & Community Advancement Agenda, Pages 1 - 7
 - D. Administrative Services
See Administrative Services Agenda, Pages 1 – 11
See Human Resources Agenda, Pages 1 – 15
- V. Public Comment on Non-Agenda Items**
- VI. Oral Reports**
 - A. Board of Trustees Report
 - B. President’s Report
 - C. Academic Senate Report
- VII. Closed Session**
 - A. Labor Relations, Brown Act 54957.8
 - 1. American Federation of Teachers, Local 1388
 - 2. El Camino Classified Employees, Local 6142
 - B. Personnel Matters, Brown Act Section 54957
 - 1. Personnel Matters – 1 Case

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Nadine Ishitani Hata, Ph.D., Vice President**

Page No.

- A. Center for the Arts Presentations – 2001/2002.....1
- B. Proposed Curriculum Changes – Effective 2002-2003 Academic Year.....1

A. CENTER FOR THE ARTS PRESENTATION – 2001/2002

It is recommended that the Board approve the Center for the Arts presentation as listed below. Costs for each presentation is established as negotiated between the artist and his/her management representative and the District.

Performance

2001-02 Additions

- 1. **Ann Patterson’s Maiden Voyage** November 11, 2001 \$4,000
Payable to: O D Music, Inc.
Veteran Los Angeles saxophone performer and woodwind doubler, Ms. Patterson will present a evening of jazz with her acclaimed 18-piece all-female jazz band.

- 2. **Robin Follman** April 26, 2002 \$4,500
Payable to: Robin Follman
A rising star in the opera world, whose credit include Opera Pacific and L. A. Opera to name a few, Ms. Follman will present a evening of arias from *verismo* operas.
(Note: This performance replaces canceled performance by Isabel Bayrakdarian; Board approved May 21, 2001.)

Resident Artists

- 3. **Cynthia Bahti** November 11, 2001 \$500
Payable to: Cynthia Bahti

- 4. **Maria Brown** March 17, 2002 \$500
Payable to: Maria Brown

B. PROPOSED CURRICULUM CHANGES – EFFECTIVE 2002-2003 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum additions, revisions, inactivations, and/or deletions, effective the 2002-2003 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

CHANGE IN DISCIPLINE

- 1. Child Development 11 – Pediatric First Aid and CPR
Current Status/Proposed Change
Discipline: Child Development/Early Childhood Education/**Nursing**

DISTANCE EDUCATION COURSE VERSIONS

1. Child Development 9 – The Home, The School, The Community (Online)
2. Child Development 23 – Introduction to Family Child Care Administration (Online)
3. Child Development 27 – Business Aspects of Family Child Care (Online)

COURSES SATISFYING GENERAL EDUCATION REQUIREMENT FOR ASSOCIATE DEGREES

1. Psychology 16 – Lifespan Development
Associate in Arts Degree – Section A.2.C. Other Social and Behavioral Sciences
Associate in Science Degree – Section A.2. Social and Behavioral Sciences

FINE ARTS DIVISION

INACTIVATE COURSE

1. Photography 100 – Photography Tutorial Laboratory

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation)

1. Nursing 60A – Beginning Nursing Process and Skills I
Current Status/Proposed Change
Corequisite: Nursing 66A
2. Nursing 60B – Beginning Nursing Process and Skills II
Current Status/Proposed Change
Prerequisite: Nursing 60A and 66A with a minimum grade of C in prerequisite

CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation); COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Physical Education 8 – Physical Agility for Fire Fighters
Current Status/Proposed Change
Recommended Preparation: Physical Education 1ab

NEW COURSES

1. Nursing 66A – Introduction to Nursing Pharmacology

Units: 1 Lecture: 1 hour Faculty Load: 6.67%

Corequisite: Nursing 60A

Enrollment Limitation: admission to the Nursing Program

Credit, degree applicable; Transfer CSU

This course is an introduction to clinical drug therapy. Major content areas include fundamental concepts of pharmacology; groups of therapeutic drugs; prototypes of drug groups; commonly prescribed individual drugs; interrelationships between body systems and drugs; and the role of the nursing process in prescribed drug therapy regimens. Legal and ethical implications will be included within this course.

2. Nursing 66B – Advanced Nursing Pharmacology

Units: 1 Lecture: 1 hour Faculty Load: 6.67%

Prerequisite: Nursing 60B, Nursing 61, and Nursing 66A with a minimum grade of C in prerequisite

Credit, degree applicable; Transfer CSU

This course is an in-depth study of clinical drug therapy with emphasis on the knowledge and intervention needed to maximize therapeutic effects and prevent or minimize adverse effects of drugs. Major content areas include advanced pharmacological principles; major drug classifications; selected individual drugs; drug effects on body tissues; human responses to drug therapy; and application of the Nursing process. Correlation of anatomy, physiology, and microbiology with various pathologies will be presented with emphasis on health teaching and legal/ethical issues.

HUMANITIES DIVISION

DISTANCE EDUCATION COURSE VERSION

1. English 1A – Reading and Composition (Online)

COURSES SATISFYING GENERAL EDUCATION REQUIREMENT FOR ASSOCIATE DEGREES

1. English 33 – Autobiographical Literature: Writing the Memoir
Associate in Arts Degree – Section A.3. Humanities
Associate in Science Degree – Section A.3. Humanities
2. English 41A – Survey of Film: 1895 – 1950
Associate in Arts Degree – Section A.3. Humanities
Associate in Science Degree – Section A.3. Humanities
3. English 41B – Survey of Film: 1950 to the Present
Associate in Arts Degree – Section A.3. Humanities
Associate in Science Degree – Section A.3. Humanities
4. Spanish 52A – Spanish for Native Speakers
Associate in Arts Degree – Section A.3. Humanities
Associate in Science Degree – Section A.3. Humanities

- Spanish 52B – Spanish for Native Speakers
Associate in Arts Degree – Section A.3. Humanities
Associate in Science Degree – Section A.3. Humanities

CHANGES IN DESCRIPTIVE TITLE, CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

- French 100 – **Supervised Tutoring**: Foreign Language Tutorial Laboratory
This course provides supervised laboratory time in which students ~~may~~ obtain help with the study and practice of French grammar and idiom. **The** use of computer-assisted instruction **is** emphasized.

Current Status/Proposed Change

- Spanish 100 – **Supervised Tutoring**: Foreign Language Tutorial Laboratory
This course provides supervised laboratory time in which students ~~may~~ obtain help with the study and practice of Spanish grammar and idiom. **The** use of computer-assisted instruction **is** emphasized.

CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

Current Status/Proposed Change

- Journalism 100 – **Supervised Tutoring**: Journalism ~~Tutorial~~ Laboratory
Corequisite: enrollment in one journalism ~~writing~~ class (Journalism 1, 3ab, 9abed, 11abed)
This course provides supervised laboratory time during which students ~~may~~ obtain advice while ~~writing~~ the **completing** journalism class assignments. Students ~~will~~ **can** learn how to write **and edit** for ~~campus~~ publications, ~~get training on various media, computer desk-top publishing, and design newspaper and magazine pages~~ **using desktop publishing, and take and process journalistic photographs.**

INDUSTRY AND TECHNOLOGY DIVISION

CHANGE IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation); COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

- Administration of Justice 63 – Motorcycle Refresher Training
Current Status/Proposed Change
Enrollment Limitation: ~~Basic certificate issued by the~~ **Possession of a California Commission on Peace Officer Standards and Training (P.O.S.T.) Basic or Level 1 certificate or Level 2 Reserve certificate** ; ~~previous attendance at 80 hours P.O.S.T. certified course; hold harmless agreements on file with City of Inglewood.~~

NATURAL SCIENCES DIVISION

COURSE SATISFYING GENERAL EDUCATION REQUIREMENT FOR ASSOCIATE DEGREES

1. Geology 6 – Earth Science in Education
 - Associate in Arts Degree – Section A.1. Natural Sciences
 - Associate in Science Degree – Section A.1. Natural Sciences

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
Patricia F. Caldwell, Ph.D., Vice President

	<u>Page No.</u>
A. Student Field Trips.....	1
B. Student Conferences.....	1-2
C. Grants – Acceptance.....	3-5
D. Grant – Information.....	6
E. International Travel.....	6
F. Student and Community Advancement Retreat.....	7

A. STUDENT FIELD TRIPS

It is recommended that the Board approve the following student field trips coordinated through the CalWORKS program. The purposes of the trips are to provide career opportunities for students.

November 13, 2001 – Avis Wilson, The Promenade, Long Beach, California. Estimated students 16. Depart 11:15am; return 4:30pm. Transportation by bus or van.

November 14, 2001 – Avis Wilson, The Promenade, Long Beach, California. Estimated students 4. Depart 1pm; return 4:30pm. Transportation by van.

B. STUDENT CONFERENCES

It is recommended that the Board ratify attendance of the following students at the conferences shown below:

- 1) Journalism Association of Community Colleges Southern California Conference, October 19 and 20, 2001, at Cal State Fullerton, Fullerton California: Expenses for conference fees in the amount of \$1,135 will be paid from the Union Conference account. Faculty Advisors: Jolene Combs and Lori Medigovich.

Virna Davis	Amanda Kaneshiro
Lizerne Guiting	Tristan Magpayo
Kim Parsons	Jennifer Evans
Jamie Huff	Richard J. Jee
Faride Ahmad	Stella Sutphin
Vanessa Pina	James Kinion
Sabrina Ortiz	Patricia Rodriguez
Ryan Burden	Courtney Bacalso
Kevin Lockwood	Eric Coleman
Jeff Larson	Derrick Deane
Cynthia Furey	Jenny Bryant
Crystal Lafata	Allison Lawrence
Christy Scaife	Bianca Mercado
Brandee Gaba	

- 2) College Media Advisers/Associated Collegiate Press National Media Convention, October 25-28, 2001, New Orleans, Louisiana. Students will pay their own expenses, except Jordonna Latham, whose airfare in the amount of \$192.50 will be paid from Auxiliary Services Union Conference account. Adviser - Jolene Combs.

Jordonna Latham, Allison Lawrence, Josh Whalen, Eric Coleman

- 3) Fall Southern Regional Conference for Alpha Gamma Sigma, October 27, 2001, Moorpark College, Moorpark, California. Expenses in the amount of \$175 were paid from the Alpha Gamma Sigma club account. Students paid any additional expenses. Adviser - Jeannine Barba.

Nada Ghaneian
Carolina Silva
Veenchel Ednilao
Mike Pichay

Chris Nelson
Tasha Roome
Jameelah Broughton

- 4) Music Association of California Community Colleges Conference, November 14-17, 2001, San Francisco, California. Conference expenses to be paid by each student and from Auxiliary Services funds not to exceed \$8,578.50. Advisers: Dr. Joanna Nacheff, Director, Kenner Bailey, Accompanist, Marcia Armstrong, Business Manager:

Carlos Ahmad	Amy Nixon
Hong Ahn	Gerald Ong
Shawn Barile	Travis Parker
Chris Brown	Greg Reilly
Emily Callahan	Trameka Richardson
Erin Farrell	William Rivera
Sara Harzbrun	Rodney Rose
Clare Jacobs	Michael Sabin
Jennifer Jeffrey	Lizbeth Sanchez
Glenn Johnson	Denise Silas
Jeff Jung	Dawn Suleski
DeForest Kirkwood	Shannon Telesco
Jason Magana	Sarah Williamson
Vladimir Mindoljevic	James Zamora

C. GRANTS - ACCEPTANCE

It is recommended that the Board approve acceptance of the following grants:

- 1) Chancellor's Office – Job Development Incentive Funding. In the first year of the grant, Job Development Incentive Funding will be used to expand El Camino College's not-for-credit culinary arts program to provide food service and food preparation training to recipients of aid and the working poor. Basic skills will be integrated into the instruction to provide participants with a foundation of skills that are necessary for continued career mobility. First year objectives include: 1) Provide culinary arts training curriculum to 75 participants; 2) 75% successful graduates of Culinary Arts Program working in living wage positions; 3) Recruit identified companies to participate in food industry cluster collaboration; 4) Partner with local economic development entities, workforce development agencies, community based organizations and the private sector.

Amount of Grant Funding from Granting Agency:	\$150,000
Amount of College Match (In-Kind)	<u>\$150,932</u>
Total Amount of Grant:	\$300,932
Indirect Rate: \$5,769.24 (4%)	
Performance Period: September 12, 2001 through August 31, 2002	

- 2) Chancellor's Office – Internet Assistant Program. This proposal addresses the pressing need for technical support for faculty using the Internet in teaching. The emphasis is on supporting on-line classes, but the proposal also extends support to many other programs having only on-campus classes. During the third (final) year of the project, a corps of student Internet Assistants will continue to be recruited and trained. The main project objectives are to enhance student retention and success in online classes and to encourage faculty to use the Internet in on-campus classes.

Amount of Grant Funding from Granting Agency: \$19,156
Amount of College Match (In-Kind) \$57,468
Total Amount of Grant: \$76,624
Indirect Rate: \$735.60 (4%)
Performance Period: June 30, 2001 through July 31, 2002

- 3) Chancellor's Office – Center for Applied Competitive Technologies (CACT). The El Camino CACT will increase outreach capabilities, the size of the ETP Contract and increase the number of in-plant training programs. CACT will also expand the plant and equipment maintenance technician training programs to provide training for the many industries that depend on skilled maintenance technicians. In addition, it will also continue to expand and deliver a newly developed on-line version of statewide and nationally for the collaborative Beverage Equipment Service Technician program "BEST" of America.

Amount of Grant Funding from Granting Agency: \$178,875
Amount of College Match (In-Kind): \$179,000
Total Amount of Grant: \$357,875
Indirect Rate \$6,879.80 (4%)
Performance Period: July 1, 2001 through June 30, 2003

- 4) Chancellor's Office – Small Business Development Center (SBDC). Funding for the SBDC proposal will be used to achieve the following objectives: 1) Identify regional industry clusters and develop workshops and one-on-one counseling, targeted toward developing business in emerging industries; 2) Present Grant Writing classes for potential clients; 3) Prepare workshops and conferences in languages other than English to serve the minority populations; 4) Continue to work with other College and University contacts within the service area to attract, retain and expand business; 5) Participate in the development of a Strategic Plan for submission to the Executive Committee, the Chancellor's Office, California Community Colleges, and the California Technology, Trade and Commerce Agency.

Amount of Grant Funding from Granting Agency: \$140,550
Amount of College Match (In-Kind) \$140,968
Total Amount of Grant: \$281,518
Indirect Rate: \$5,405.76 (4%)
Performance Period: July 1, 2001 through June 30, 2003

- 5) Chancellor's Office – Financial Aid Outreach & Marketing. The goal of this project is to make financial aid information and assistance available to all potentially eligible high schools students

and adults in the El Camino College service area. The project will development pilot-test and evaluate the effectiveness of several new outreach strategies, such as user friendly materials for students and parents, outreach financial aid advisors in selected high school and community centers, and regular outreach and training events. The project has been funded for three years as follows: \$88,659 for year 1; \$50,393 for year 2; and \$26,522 for year 3.

Amount of Grant Funding from Granting Agency:	\$88,659
Amount of College Match (In-Kind):	<u>\$37,112</u>
Total Amount of Grant:	\$125,771
Indirect Rate: \$3,546.36 (4%)	
Performance Period: July 11, 2001 through June 30, 2002	

- 6) United States Department of Education, Community Technology Centers Program – Community Technology Centers Program. The Inglewood Community Education and Technology Center network proposed by the El Camino Community College District and its partners, Inglewood Unified School District, Inglewood School to Career Alliance and Inglewood Public Library is dedicated to expanding free public access to computers and technology for low-income, almost 100% minority-populated communities in the city of Inglewood. The project aims at bringing education and technology services directly into local communities and thus reducing the obstacles that limit Inglewood citizens on the route to stable employment and higher income levels.

Amount of Grant Funding from Granting Agency:	\$199,771
Amount of College Match (In-Kind)	<u>\$299,564</u>
Total Amount of Grant:	\$499,335
Indirect Rate: \$14,797.84 (8%)	
Performance Period: October 1, 2001 through September 30, 2002	

D. GRANTS – INFORMATION

It is recommended that the Board receive information concerning the following grants:

- 1) National Science Foundation, ESIE – Science for Future Elementary School (FEST) Teachers: Connecting College Coursework to Pre-Professional Experiences. Science FEST joins El Camino College (ECC), Moffett Elementary School and California State University Dominguez Hills and Long Beach in a partnership to (1) link content taught in the ECC science courses with pre-teaching experiences in the elementary schools; 2) introduce pre-service teachers to using technology in science education; and 3) strengthen and sustain an articulated transfer path for future science teachers.

Amount of Grant Funding from Granting Agency:	\$315,696
Amount of College Match (In-Kind)	<u>\$258,242</u>
Total Amount of Grant:	\$573,938
Indirect Rate: \$23,384.88 (4%)	
Performance period: February 1, 2001 through January 31, 2005	

- 2) United States Department of Education – Educational Opportunity Center. El Camino College is seeking funding from the Educational Opportunity Center program to supplement funding already allocated to the Inglewood Center. At least 1,000 low-income Inglewood adults will be recruited and selected who are interested in attaining postsecondary education to participate in the program. All program participants will be assessed in terms of their skills, needs and career interests and then provided with an array of support services that best meet their needs and goals.

Amount of Grant Funding from Granting Agency: \$199,975

Amount of College Match (In-Kind) \$500,000

Total Amount of Grant: \$699,975

Indirect Rate: \$14,812.96 (8%)

Performance Period: September 2, 2002 through August 31, 2007

E. INTERNATIONAL TRAVEL

It is recommended that the Board approve international travel for Bozena Morton, to attend the Mathematical Association of Two-Year Colleges Conference, November 14-16, 2001, Toronto, Canada. Expenses in the amount of \$1,085 are to be paid from District funds.

F. STUDENT AND COMMUNITY ADVANCEMENT RETREAT

It is recommended that the Board approve the Student and Community Advancement Retreat, held at the Salvation Army/Crestmont College Campus, Rancho Palos Verdes, California, October 25-26, 2001. Expenses in the amount of \$2,380 were paid from Student and Community Advancement In-service training funds.

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Victor Hanson, Vice President**

	<u>Page No.</u>
A. Contracts Valued at \$50,000 or Higher	1
B. Bid 2001-4/Printing of Class Schedules.....	1
C. Bid 2001-8/Elevator Maintenance.....	2
D. Bid 2001-11/Electronic Ordering System	2
E. Notices of Completion.....	3
F. Declaration of Surplus Property	3
G. Purchase Orders	8

A. CONTRACTS VALUED AT \$50,000 OR HIGHER

It is recommended that the Board of Trustees, in accordance with Board Policy 6530, approve the District entering into the following agreement with the following contractors and that the Vice President-Administrative Services or his designee be authorized to execute the necessary documents.

California, State of Employment Training Panel (ETP)

The Center for Applied Competitive Technologies (CACT) to provide training courses to include training of up to 500 company employees in production techniques, statistical process control, continuous improvement, management skills, and office automation

<u>Date</u>	<u>Amount</u>
11/27/2000 - 11/26/2002	Income: \$321,220
Orig. Board Date: 01/16/01	Cost: \$157,000
FY: 00-01, 01-02, 02-03	Proj Net \$164,220

Inglewood La Brea Associates (Landlord) Re: Inglewood Civic Plaza By: Reingle General Partner

Lease of building space located at 101 N. La Brea, Inglewood, CA, for the new El Camino College Inglewood Center, which includes 6 classrooms and office space. 5,496 sq. ft. at \$1.25/sq. ft. Funded by P4E - Project #5155

<u>Date</u>	<u>Amount</u>
1/01/2002-12/31/2005 with two 1-yr renewal options subject to prevailing rates	Cost: \$82,500/yr. @ \$6,875/mo. Total: \$247,500

B. BID 2001-4/PRINTING OF CLASS SCHEDULES

It is recommended that the above-titled bid be awarded to the vendor listed below, in accordance with all specifications, terms, conditions and addenda issued of Bid 2001-4/Printing of Class Schedules. The period of service will be for one (1) year and may be extended for four (4) additional one year periods if mutually agreed upon between the seller and the District.

<u>P.O.#</u>	<u>Vendor</u>	<u>Amount</u>
TBD	Westminster Press, Inc. [1]	\$110,925.00 w/o tax for spring, summer and fall (tax based on the number of schedules delivered to campus versus number mailed out to community)

Other Bidders: Trend Offset Printing, \$122,895.90 [5]; Rodgers & McDonalds, \$130,210.77 [2]; Liberty Press, \$136,716.00 [5]; Casey Printing, \$138,483.00 [3].

Other Bidders offering alternate schedule size: Southwest Offset Printing, \$97,923.80 [5]; Westminster Press, \$109,139.00 [1]; Liberty Press, \$136,716.00 [5].

"No Bid" Responses: 8

Non-Respondents: Creel Printing; Crest Graphics; Graphics Corps; Weber Printing; World Trade Printing Center.

C. BID 2001-8/ELEVATOR MAINTENANCE

It is recommended that the following contractor be awarded the agreement for labor and materials to provide elevator maintenance, for one (1) year with four (4) one-year renewal options, on the campus elevators, in accordance with the specifications, terms, and conditions of the above named bid. Funding will be provided for the first year. A new purchase order will be provided to the successful bidder for each subsequent optional year of the contract.

<u>P.O.#</u>	<u>Vendor</u>	<u>Bid Amount</u>
41701	Kone Inc. [5]	\$19,250.00/Year 1, including materials, labor and applicable taxes. Total price for five (5) years: \$161,726.00.

Other Bidders: Amtech Elevator Services Inc., \$22,680.00[4]. Total price for five years is \$178,200.00.

"No Bid Responses": One

Non-Respondents: Millar Elevator, Elevator Dynamics, Thyssen-Krup Elevator Service

D. BID 2001-11/ELECTRONIC ORDERING SYSTEM

It is recommended that Boise Cascade be awarded the above-titled bid for customer direct ordering of office and classroom supplies. The ordering software system is already installed throughout the campus from our previous contract with Boise Cascade Office Products.

The authority for this purchase is made possible through the piggybacking provision of the State of California*, Department of General Services, Procurement Division, contract number 1-01-75-55. The length of contract shall be three years beginning on July 1, 2001 and extend through June 30, 2004 with a subsequent negotiable renewal option of 2 years.

*The State has the unilateral option of extending the contract for 2 additional one-year periods.

Affirmative Action Status Codes: [1] Minority owned/Disadvantaged business; [2] Woman-owned business; [3] Small Business enterprise; [4] Other; [5] None of the above; [8] Disabled Veteran enterprise

E. NOTICES OF JOB COMPLETION

It is recommended that the Board approve payment for work performed on the projects listed below. The required work has been completed in accordance with the conditions and specifications of the subject Bids and have been accepted by District Representative Bob Gann. Payment is to be paid as indicated below.

<u>Project Name/Vendor</u>	<u>Cost</u>
1. <u>Miscellaneous Construction</u> <u>Business 6 & 8 Remodeling</u> Bid No. 9899-20 Miscellaneous Construction	\$103,415 PO #B40183
2. <u>Miscellaneous Construction</u> <u>Renovation of MCS 100F</u> Bid No. 9899-20 Miscellaneous Construction	\$ 74,584 PO #B36289
Grand Total:	<hr/> \$177,999

Both Payable to: C. A. Granger Construction
750 N. Batavia, Unite F
Orange, CA 92868

3. Auditorium Stage Lift Replacement \$83,680
Bid No. 2001-2 PO #B40224

Payable to: Millar Elevator Service Company
190 McCormick
Costa Mesa, CA 92626

F. DECLARATION OF SURPLUS PROPERTY

It is recommended that the Board of Trustees approve the appropriate disposition of the following property. Education Code Sections 81450 through 81460 and Board Policy 6550 provide the method and manner of disposal of personal property no longer required or suitable for District use.

EL CAMINO COLLEGE SURPLUS LIST

Date: September, 2001

Inventoried by: Ora Bryant

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Condition*
N/A	1	Paper Shredder	Fellows	320cc	N/A	4
28379	1	CPU	Optiflex	GMT 5100	N/A	3
N/A	2	Monitor NCR	N/A	N/A	N/A	3
N/A	1	Fax machine	Sharp	UX 1100	N/A	3
N/A	1	Key Board	N/A	52940953	N/A	4
N/A	1	Monitor	N/A	M5400061332	N/A	4
N/A	1	Computer	N/A	00243	N/A	4
N/A	4	4 Speakers	N/A	50707SH	N/A	4
N/A	1	Computer	N/A	008045	N/A	4
Ecc	3	CD ROM Tower	N/A	002444	N/A	4
0922	1	Overhead Proj	N/A	N/A	N/A	4
2840	1	VCR	N/A	N/A	N/A	3
N/A	2	Typewriter	N/A	N/A	N/A	3
2796	1	Television	N/A	N/A	N/A	4
2405	1	Television	N/A	N/A	N/A	4
N/A	1	Printer	N/A	870CXI	N/A	4
N/A	1	CPU	N/A	N/A	N/A	4
N/A	1	CPU	N/A	N/A	N/A	4
N/A	1	Typewriter	N/A	N/A	N/A	4
N/A	1	Upright Lift	Upright	62610	3260	4
N/A	1	Paper Shredder	Fellows	320CC	N/A	4
28379	1	CPU	Optiflex	GMRT5100	N/A	4
N/A	1	Fax Machine	Sharp	UX1100	N/A	4
26784	1	Laptop Computer	Packard Bell	PB286LPV	V0610894	4
26782	1	Laptop Computer	Packard Bell	AB286LPV	V0610893	4
27993	1	PC	Mitsuba	486	N/A	4
N/A	1	Printer	Hewlett Packard	560C	N/A	4
N/A	1	Monitor	Value Point	6312-001	23-77642PS	4
4900	1	Pointer	Ednalite	N/A	AV 1463	4
15109	1	Calulator/Printer	Texas Instrument	PC-100L	2814522	4
16024	1	Defibrillator	Bhylio-Control	640	640	4
N/A	1	Scanner	Scanjet 3L	Scanjet 3L	US0003074 9	4
N/A	1	Printer	N/A	15X81080	N/A	4

* **Condition 2 = FAIR (needs minor repairs)**

3 =POOR (no longer serviceable) 4 = OBSOLETE (old and out-dated)

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Condition*
N/A	3	Seitz Filter	N/A	N/A	N/A	3
N/A	1	Jenkins Filters	N/A	N/A	N/A	4
N/A	2	Filter Gauges	N/A	N/A	N/A	4
N/A	1	Pointer	Ednalite	N/A	AV#1463	4
N/A	1	Light Panel	N/A	N/A	N/A	4
8079	1	Slide Projector	Kodak	N/A	1375459	4
11547	1	Slide Projector	Kodak	AF-3	3146178	4
23933	1	Overhead Proj.	3M	N/A	913770	3
23625	1	Projection Pointer	Pointer Co.	593D	N/A	3
23669	1	Projection Pointer	Pointer Co.	593D	N/A	3
N/A	1	2pcs Light Pointer	N/A	N/A	N/A	4
N/A	1	26 Monitors	Various	N/A	Various	4
N/A	2	Printers	Hewlett		N/A	3
29186	1	Quadra	Mac	Quadra 650	N/A	4
15757	1	Cassette system	Bell & Howell	2870	00002435	3
N/A	1	Pointer	Ednalite Co.	120	N/A	3
N/A	1	Projector	Technicolor	N/A	0196896	3
N/A	1	Copier	Konica	1290RE	490225780	4
27993	1	Hard drive	Mitsuba	486	N/A	4
N/A	1	Printer	Hewlett	560C	N/A	4
N/A	1	Monitor	Value Point	6312-001	23-77642	4
003512	1	Desk Jet	Hewlett	C1676-A	USC4A07838	4
002946	1	Laser Jet	Hewlett	HP33471A	3003JG307G	4
AV2662	1	Amplifier	Nad.	N/A	N/A	4
8146	1	8 Track recorder	N/A	N/A	N/A	4
N/A	1	IBM Typewriter	IBM	IBM	N/A	4
26784	1	Laptop Computer	Packard Bell	PB286LPV	VOG10894	4
26782	1	Laptop Computer	Packard Bell	PB286LP4	V0610893	4
29723	1	Laptop Computer	Epson	TS30AS	7JP110154	4
29740	1	5300cs Laptop	Apple	PB300cs	M2785	4
29753	1	Laptop	Toshiba	PA1196UV	09556048	4
15109	1	Printer	Texas	PC-100L	2814522	4
16024	1	Defibrillator	Bhylio-Control	640	2110	4
N/A	1	Scanner	Hewlett	Scanjet3L	US00030749	4
N/A	1	Printer	Panasonic	15X-8108i	N/A	4
23404	1	Transparency maker	3M	N/A	N/A	4
26322	1	CPU	Digital Design	N/A	N/A	4
N/A	1	IBM	Lexmark IBM	N/A	N/A	4
N/A	1	Ice grinder	N/A	N/A	N/A	4

* **Condition 2 = FAIR (needs minor repairs) 3 = Poor (no longer serviceable)**

4 = OBSOLETE (old and out-dated)

ECC #	Qty	Description	Manufacturer	Model	Serial #	Condition*
9570	1	Projector	Projection Optics	21000V	J2754R	3
AV2754	1	Projector	Kalart Victor	70-15	M559915	4
22Z06	1	Printer	Brother	Twinwriter	N/A	4
N/A	1	Monitor	Apple	N/A	CY537IC75X5	4
N/A	1	Monitor	EVERVIEW	CM-21431	9003603	4
N/A	1	Film Reel	N/A	N/A	N/A	4
N/A	3	CP/Monitors	Digital Design	N/A	N/A	4
N/A	2	Printers	Epson	FX286e	N/A	4
N/A	1	Grinder	Highland Park	B-Arbor	B-7260	4
N/A	1	Grinder	Framtom	B-4334Arbor	N/A	4
28266	1	CP/Monitor	New Technology	Pentium II	10300323	4
5139	1	Projector	N/A	N/A	N/A	4
26763	1	CPU/Monitor	N/A	N/A	N/A	4
N/A	1	CPU/Monitor	N/A	N/A	N/A	4
8432	1	Stimulator	Harvard	N/A		4
2398	1	Stimulator	Harvard	N/A		4
9523	1	Stimulator	Harvard	N/A		4
7944	1	Stimulator	Harvard	N/A		4
9524	1	Stimulator	Harvard	N/A		4
9525	1	Stimulator	Harvard	N/A		4
7941	1	Stimulator	Harvard	N/A		4
7943	1	Stimulator	Harvard	N/A		4
9527	1	Stimulator	Harvard	N/A		4
7942	1	Stimulator	Harvard	N/A		4
7940	1	Stimulator	Harvard	N/A		4
9528	1	Stimulator	Harvard	N/A		4
9520	1	Stimulator	Harvard	N/A		4
11543	1	75' Dump Truck	International	1600	10662EHA15212	4
N/A	1	73' Pick-up Truck	Chevrolet	C10	TCQ143Z16944	4
N/A	1	83' Pick-up Truck	Chevrolet	K10	N/A	4
22567	1	88' 4 Dr. Sedan	Dodge	Aries	1B3BD46D3JF130885	4
E 019212	1	94' 4 Dr. Sedan	Ford	Tempo	1FAPP36X1RK179785	4
N/A	1	94' 4 Dr. Sedan	Crown Victoria	Ford	2FLP71W3RX195214	4
N/A	1	92' 4 Dr. Sedan	Crown Victoria	Ford	2FACP72W9NX23788056	4

ECC #	Qty.	Description	Manufacturer	Model	Serial #	Condition *
9933	1	Slide Projector	Sawyer	57Dr	18779	4
N/A	1	Monitors	Office-Pro	514AHL	079432274B	4
N/A	1	Monitors	Samsung	CJ4681	90900990	4
N/A	1	Monitors	SAMSUNG	CJ4681	90900977	3
26474	1	CPU	Digital Design	2DX2-66	89EL753	3
N/A	5	CD Rom Drives	Sanyo	CDR-H93	N/A	3
D2-A6-B5	3	N/A	N/A	N/A	N/A	4
N/A	1	Speakers	N/A	N/A	N/A	4
N/A	1	Speakers	N/A	N/A	N/A	4
002196	1	Typewriter	Silver-Reed	EX55	85038862	4
00040	1	Mower	Mott	B-9	3951	4
17576	1	Scope	Peerless	510/526	26769	4
10485	1	Volt-Meter	Swap-on	C	CL6102	4
26860	1	People-mover	Taylor-Dunn	T9-41	T-5508	4
N/A	1	Walkie-talkie	Midland	N/A	N/A	4
N/A	2	Balances	Welch	N/A	N/A	4
N/A	1	Balances	Cent-O.Gram	N/A	N/A	4
9526	1	Stimulators	Harvard Apparatus	N/A	N/A	4
7939	1	Stimulators	Harvard Apparatus	N/A	N/A	4

* **Condition 2 = FAIR (needs minor repairs) 3 = POOR (no longer serviceable)
4 = OBSOLETE (old and out-dated)**

G. PURCHASE ORDERS

It is recommended that all purchase orders be ratified as shown.

Run Date
11/5/01

**El Camino Community College District
BOARD OF TRUSTEES PURCHASE ORDER LISTING**

Meeting Date : 11-19-2001

The following purchase orders have been issued in accordance with the District's purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0040705	Micro Warehouse	TTIP Tech Human Res.	Supplies	\$8,154.67
P0041085	California Pro Sports	Resp Therapy	Supplies	\$2,509.44
P0041110	California Pro Sports	Health Sciences and	Supplies	\$2,061.24
P0041114	Grainger	Parking-Student Perm	Supplies	\$40.20
P0041118	Vwr Scientific	MESA Program	Supplies	\$32.29
P0041120	Ultramax Ammunition	Parking-Student Perm	Supplies	\$367.20
P0041155	Chief Neon Sign Company	00-01 P4E CULINARY	Site Improvements	\$8,447.92
P0041156	Grainger	Health, Safety	Supplies	\$155.16
P0041157	Micro Warehouse	Facilities/Planning	Replacement Equipment	\$64.75
P0041172	A-1 Office Plus	Staff Diversity	Supplies	\$152.00
P0041176	MCSI	Division Office Fine	Computer Software Account	\$335.61
P0041178	Southland Lumber	Fine Arts	Supplies	\$688.05
P0041181	IDS Technologies	DSPS	New Equipment – Instruc.	\$511.38
P0041197	Boise Cascade	Warehouse	Supplies	\$1,728.00
P0041203	Educational Resources, Inc.	Nursing	Liabilities/Fundraising	\$1,428.00
P0041204	League for Innovation	CA Virtual Comm Coll	Conferences Other	\$350.00
P0041205	Environmental Recovery Services	Hazmat Disposal	Other Services And Expense	\$7,505.00
P0041206	Scotch Paint Corporation	Grounds	Supplies	\$71.15
P0041207	Porter Boiler Service	Electrical / Mechan	Repairs Noninstructional	\$3,671.00
P0041208	Redleaf Press	Child Development	Supplies	\$252.42
P0041209	Porter Boiler Service	Facilities/Planning	Repairs Noninstructional	\$10,742.76
P0041210	Parker Boiler Mfg.	HVAC Shop	New Equipment – Noninstruc.	\$11,448.00
P0041211	University of Wisconsin	CA Virtual Comm Coll	Conferences Other	\$465.00
P0041212	Delphin Computer Supply	Fiscal Services	New Equipment – Noninstruc.	\$2,251.80
P0041213	Delphin Computer Supply	International Educat	Supplies	\$289.44
P0041214	Enterprise	P4E 99-00 COMPRE.TRA	Transportation	\$79.99
P0041215	Sue Oda-Omori	Counseling Office	Supplies	\$26.19
P0041216	L.A.C.O.E.- Division of Business	Institutional Service	County Contracts	\$1,600.00
P0041217	Los Angeles Times	Torrance Program Inc.	Multi Media Advertising	\$418.00
P0041218	Stored Value Marketing	EOPS CARE	Student Bus Passes	\$1,250.00
P0041219	Leslie's Pool Supply	Wellness Center	Supplies	\$81.76
P0041220	Computer Sports Medicine, Inc.	Radiologic Tech Dona	Supplies	\$208.00
P0041221	South Los Angeles County Ceds	SBDC Federal	Multi Media Advertising	\$500.00
P0041222	Elizabeth Barkley	CA Virtual Comm Coll	Conferences Other	\$2,500.00

P0041223	Chris Banta	Music	Repairs Parts And Supplies	\$102.60
P0041224	C&s Sales	CA Virtual Comm Coll	Supplies	\$623.70
P0041225	Scaa Specialty Coffee Assn of Ame	Contract Training	Dues And Memberships	\$225.00
P0041226	Fortune Magazine	Contract Training	Publications Periodicals	\$93.08
P0041227	El Camino College Warehouse	WROCC Year 5	Supplies	\$78.60
P0041228	ECC Food Service-Catering	CalWORKs	Supplies	\$162.00
P0041229	Ermerson Enterprises	South Bay Children's	Supplies	\$195.84
P0041230	School Specialty Inc.	Fiscal Services	Supplies	\$941.76
P0041231	C&s Sales	CA Virtual Comm Coll	Supplies	\$3,341.25
P0041232	C&s Sales	CA Virtual Comm Coll	Supplies	\$477.90
P0041233	Demco, Inc.	Division Office Inst	Supplies	\$35.38
P0041235	Rockliffe Systems, Inc.	TITLE V - ECC Indivi	New Computer Equipment	\$1,883.00
P0041236	Enterprise Rent-A-Car	Life Sciences	Transportation	\$172.80
P0041238	Don Wilson Company	SBDC Federal	Supplies	\$34.35
P0041239	Infinite Concepts	SBDC Federal	Multi Media Advertising	\$375.00
P0041240	Dave Megill	CA Virtual Comm Coll	Transportation/ Mileage	\$468.07
P0041241	Wray Printing	Welding	Supplies	\$38.88
P0041242	PC Magazine	Electronics	Publications Periodicals	\$39.97
P0041243	El Camino College Warehouse	Job Placement	Supplies	\$168.00
P0041244	El Camino College Warehouse	Copy Center	Supplies	\$53.20
P0041245	El Camino College Warehouse	Copy Center	Supplies	\$866.00
P0041246	Crd	Planning/ Research	Conferences Mgmt.	\$495.00
P0041247	Gow-Mac Instruments	Chemistry	Supplies	\$248.40
P0041248	Rotary Club of Del Amo	Foundation	Dues And Memberships	\$20.00
P0041249	California Designs & Awards, Inc.	Foundation	Supplies	\$153.85
P0041250	Transport Specialties	P4E Inglewood Fire	Other Services And Expense	\$325.00
P0041251	Craft Supplies U.S.A.	Construction Technol	Repairs Parts And Supplies	\$333.66
P0041252	NCCCF	Foundation	Conferences Mgmt.	\$240.00
P0041253	NCCCF	Foundation	Conferences Mgmt.	\$240.00
P0041254	El Camino College District	Foundation	Supplies	\$35.97
P0041255	Community College Week	Foundation	Publications Periodicals	\$40.00
P0041256	NCCCF	Foundation	Conferences Mgmt.	\$290.00
P0041257	Sigma-Aldrich	Chemistry	Supplies	\$20.63
P0041258	El Camino College Warehouse	Restricted Staff Dev.	Supplies	\$116.40
P0041259	IDS Technologies	ILP Contract	Supplies	\$1,022.76
P0041260	Enterprise Rent-A-Car	Life Sciences	Transportation	\$345.60
P0041261	Lab Safety Supply Company	Art Department	Supplies	\$329.02
P0041262	Chief Neon Sign Company	P4E Inglewood Fire	Other Services And Expense	\$477.00
P0041263	Sterling Ventures	Division Office Fine	New Equipment – Instruc.	\$1,960.20
P0041264	Borders Books & Music	Music	Supplies	\$963.25
P0041265	Russco	Ed & Community Devel.	New Equipment – Noninstruc.	\$9,514.00
P0041266	Radisson Harbor View	WROCC Year 5	Conferences Mgmt.	\$626.20
P0041267	Wray Printing	Financial Aid	Supplies	\$77.76
P0041268	Protool	Automotive Collision	Supplies	\$404.44
P0041269	Dr. Judy Colwell	WROCC Year 5	Contract Services	\$600.00
P0041270	Total Recall	WROCC Year 5	Contract Services	\$600.00
P0041271	A-1 Office Plus	DSPS	Supplies	\$20.38
P0041272	A.F.B. Press	DSPS	Publications Periodicals	\$29.95
P0041273	Town & Country Resort	WROCC Year 5	Conferences Mgmt.	\$131.50

P0041274	Wyndham Hotel	WROCC Year 5	Conferences Mgmt.	\$484.05
P0041275	Jw Pepper of Los Angeles	Music	Supplies	\$48.60
P0041277	Xerox Corporation	Copy Center	Supplies	\$449.28
P0041278	Image IV Systems	Copy Center	Supplies	\$289.44
P0041279	South Coast Air Quality Management	Facilities/Planning	Other Services And Expense	\$8.63
P0041281	El Camino College Warehouse	Copy Center	Supplies	\$1,688.00
P0041283	Roof Sportswear	Resp Therapy	Supplies	\$633.32
P0041284	Njp Sports, Inc.	Parking-Student Perm	New Equipment – Noninstruc.	\$500.00
P0041286	Laura Ripplinger	WROCC Year 5	Contract Services	\$80.00
P0041287	Troy Kotsur	WROCC Year 5	Contract Services	\$500.00
P0041288	Apple Core T-Shirts	Radiologic Tech	Supplies	\$576.45
P0041289	Pacific Print Screen	Resp. Therapy	Supplies	\$466.71
P0041290	Ray Southstone	Friends of the Library	Supplies	\$32.04
P0041292	Empire Cleaning Supply	Operations	Supplies	\$2,083.49
P0041293	Boise Cascade	Warehouse	Supplies	\$16,796.16
P0041294	E.C.C. Campus Police	EOPS	Fingerprint processing	\$188.00
P0041295	Ecc Food Service-Catering	Health Sciences	Liabilities/Fundraising	\$874.80
P0041296	Kim Deshazo	Fine Arts	Supplies	\$100.00
P0041297	Keith Blanchard	Fine Arts	Supplies	\$100.00
P0041298	Miriam Alario-Wolski	Fine Arts	Supplies	\$500.00
P0041299	Dawn C. Huntoon	Fine Arts	Supplies	\$100.00
P0041300	Charles Turner	Fine Arts	Supplies	\$100.00
P0041302	Eleanora Nosenko	NIS Partnership Grant	Travel And Conference Exp.	\$690.00
P0041304	Sonshine Print Shop	Admissions/Records	Supplies	\$241.92
P0041305	Igor Raspopov	NIS Partnership Grant	Travel And Conference Exp.	\$690.00
P0041306	Precision Color Graphics	CA Virtual Comm Coll	Supplies	\$2,532.60
P0041307	Mark Hullibarger	Ctr for Arts Product	Repairs Parts And Supplies	\$220.00
P0041309	Ver Sales	Ctr for Arts Product	Supplies	\$1,739.12
P0041310	Jennifer George	Foundation	Personal And Contract	\$125.00
P0041311	American Express Travel	CA Virtual Comm Coll	Transportation/ Mileage	\$975.50
P0041312	Nafsa Membership	International Student	Supplies	\$530.00
P0041313	Oryx Press	Admissions/Records	Other Books	\$70.20
P0041320	Maureen Chrystal	CACT Partnership	Contract Services	\$215.00
P0041321	Donna Fristche	Fine Arts	Supplies	\$800.00
P0041322	Aviation Week	Contract Training	Publications Periodicals	\$92.00
P0041323	Jones-Campbell Co.	Library Foundation	New Equipment – Noninstruc.	\$1,729.24
P0041326	Sacnas	MESA Program	Transportation/ Mileage	\$485.00
P0041327	El Camino College Warehouse	Division Office Math	Supplies	\$340.60
P0041331	Jennifer George	Foundation	Personal And Contract Ser	\$150.00
P0041332	Alpha Gamma Sigma PSI Chapter	Student Affairs	Due to Other Funds/Invest	\$175.00
P0041333	El Camino College Warehouse	Computer Sciences	Supplies	\$131.00
P0041334	American Express Travel	Counseling Office	Conferences Mgmt	\$194.50
P0041335	Orkin Exterminating Company	Operations	Pest Control	\$1,950.00
P0041337	Pacific Coachways	PFE 01-02 Project	Transportation	\$240.86
P0041339	L.A.C.O.E.	Human Resources	Professional Growth Csea	\$316.00
P0041340	L.A.C.O.E.	Human Resources	Professional Growth Csea	\$790.00
P0041341	L.A.C.O.E.	Human Resources	Professional Growth Csea	\$1,161.00
P0041342	L.A.C.O.E.	Human Resources	Professional Growth Csea	\$129.00
P0041345	Southern 30	Recruitment	Conferences Mgmt.	\$400.00

P0041346	American Express Travel	Counseling Office	Conferences Faculty	\$152.00
P0041347	UC Regents UC Santa Cruz	MESA Program	Conferences Mgmt.	\$717.75
P0041349	National Restaurant Assoc.	WPLRC PIC Aerospace	Other Books	\$254.50
P0041350	Network Resources Inc.	Human Resources	Conferences Mgmt.	\$129.00
P0041351	AACHRO/AAO	Recruitment	Supplies	\$150.00
P0041356	Congressional Quarterly Inc.	Division Office Inst.	Library Books	\$217.94
P0041357	Metropolitan Corp. Lib. System	Division Office Inst.	Library Books	\$181.00
P0041359	Dynamic Graphics, Inc.	Graphics Administrat	Supplies	\$920.42
P0041360	Public Broadcasting Service	Instructional Televi	Other Services And Expense	\$375.00
P0041364	Richard Burkett	Student Affairs	Due to Other Funds/Invest	\$500.00
P0041365	Oclc Western Service Center	Division Office Inst	Other Services And Expense	\$7,000.00

Total : 143 \$154,733.89

B0041276	Rio Grande	Art Department	Supplies	\$1,958.79
B0047807	ECCD Petty Cash	Transfer Center	Supplies	\$125.00
B0047808	E.C.C.C.D. Foundation	Institutional Service	Building Rental	\$13,159.64
B0047809	Moore's Dancewear	Fine Arts	Supplies	\$400.00
B0047810	E.C.C. Public Inform	Title V CSUDH-ECC HS	Reproduction – Noninstruc.	\$500.00
B0047811	St. Francis Medical	Nursing	Supplies	\$1.00
B0047812	CSU Los Angeles	Nursing	Supplies	\$1.00
B0047813	Kater-Crafts Bookbin	Division Office Inst.	Bookbinding	\$3,372.00
B0047814	Surviving in Recover	Health Services	Contract Services	\$2,000.00
B0047815	EBSCO SUBSCRIPTION	Division Office Inst.	Publications Periodicals	\$31,232.01
B0047816	Wayne Sutter	Contract Training	PSA Contract Services	\$17,000.00
B0047817	Kasimoff-Bluthner	Ctr for Arts Product	Center For The Arts Tech.	\$2,000.00
B0047818	ECCD Pty Csh	TITLE V - ECC Indivi	Supplies	\$500.00
B0047819	Ecc Bookstore 2	DSPS	Supplies	\$200.00
B0047820	Rapid Text, Inc.	WROCC Year 5	Supplies	\$2,000.00
B0047821	National Captioning	DSPS	Contract Services	\$2,000.00
B0047822	Pip Printing	Copy Center	Printing	\$2,000.00
B0047823	Westwood System	VATEA I & T	Supplies	\$3,300.00
B0047824	Ralph C. Crawford Co	Ctr for Arts Promo	Supplies	\$300.00
B0047825	Lanier Worldwide	CalWORKs	Contract Services	\$480.00
B0047826	Parkin Design	Ctr for Arts Promo	Multi Media Advertising	\$10,000.00
B0047827	Commercial Wholesale	Electric Shop	Supplies	\$10,000.00
B0047828	Jay's Catering	Contract Training	Contract Serv Temp Agency	\$8,000.00
B0047829	State of the Art Aud	Contract Training	Contract Serv Temp Agency	\$3,000.00
B0047830	Nsi Video	WROCC Year 5	Supplies	\$500.00
B0047831	EBSCO SUBSCRIPTION S	Library Project	Publications Periodicals	\$2,249.87
B0047832	ECCD Petty Cash	Ctr for Arts Adm Pub	Supplies	\$450.00
B0047834	Quality Video Prog.	Restricted Staff Dev	Supplies	\$1,000.00
B0047835	South Bay Workforce	CalWORKs	Calworks Work Study	\$1.00
B0047836	State of California	Cact CA Employee	Contract Services	\$1.00
B0047837	ECCD Pty Csh	MESA Program	Supplies	\$1,000.00
B0047838	E.C.C.C.D. Bookstore	Other Books Terminal	Other Books	\$10,000.00
B0047839	Judy Shane	00-01 P4E Coffee Equi	PSA Contract Services	\$10,000.00

Total : 33 \$138,731.31

Total POs and BPOs : 176 TOTAL : \$293,465.20

Agenda for the El Camino Community College District Board of Trustees

**from
Human Resources - Administrative Services**

	<u>Page No.</u>
A. Employment and Personnel Changes.....	1-6
B. Classified Professional Growth.....	7
C. Revised Classified Position & Classification Specification.....	7, 9-10
D. New Administrator Position & Classification Specification	7, 11-13
E. Amended Administrator Salary Schedule.....	8, 14-15
E. Volunteers.....	8

A. EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified and temporary classified personnel as shown in items 1-31 & 1-27.

1. Retirement – Mr. Andrew Fagan, full-time instructor of Sculpture, effective December 21, 2001, and that a plaque be prepared and presented in recognition of his service to the District since 1965.
2. Resignation – Ms. Carolyn Hardy, Acting Dean, Student Services/Director of EOP&S, effective November 21, 2001.
3. Employment – Ms. Elizabeth Sturgeon, full-time/temporary instructor of English, Class III, Step 4, Academic Salary Schedule, effective October 13 through December 21, 2001.
4. Employment – Mr. Eric Takamine, full-time/temporary instructor of English, Class II, Step 4, Academic Salary Schedule, effective October 24 through December 21, 2001.
5. Employment - Mr. Robert Reichle, full-time/temporary instructor of English, Class III, Step 9, Academic Salary Schedule, effective October 13 through December 21, 2001.
6. Employment – Mr. Michael Hopper, full-time/temporary Acting High School Outreach Coordinator, Class III, Step 4, Fiscal Salary Schedule, effective October 22 through December 31, 2001.
7. Amended Sabbatical Leave of Absence – Ms. Lucinda Aborn, Director of Special Resource Center, effective November 14, 2001 to January 14, 2002.
8. Change in Salary – Ms. Jennifer White, full-time instructor of Nursing, Class II, Step 6 to Class III, Step 6, effective December 8, 2001.
9. Change in Assignment – Ms Deborah Weir, full-time instructor of English as a Second Language (ESL) to reduce load from 100% to 66.6%, effective Spring 2002, in accordance with the Agreement, Article X, Section 2(c).
10. Special Assignment – Dr. Louis Sinopoli, full-time instructor of Respiratory Care, to supervise Independent Study project for Fall 2001 semester, to be paid \$45.92 an hour at the rate of five (5) hours for each student for each unit of Independent Study credit granted, in accordance with the Agreement, Article X, Section 19(b).
11. Special Assignment – Ms. Tomoyuki Isoyama, part-time instructor of Art, to work on internet assistant program, to be paid \$34.44 an hour, not to exceed 10 hours a week, effective October 24 through December 21, 2001, in accordance with the Agreement, Article X, Section 9(1).

12. Special Assignment – Mr. Richard Chacon, full-time instructor of Anthropology, to receive a \$75 stipend for a presentation for the Anthropology Department, effective October 23, 2001, in accordance with the Agreement, Article X, Section 14(a).
13. Special Assignment – Dr. Mary Ann Leiby, full-time instructor of English to research, write, edit and revise the Computer Assisted Instruction handbook, to be paid \$45.92 per hour, not to exceed 35 hours, effective July 1 through December 31, 2001, in accordance with the Agreement, Article X, Section 14(a).
14. Special Assignment – The following full-time instructors in Natural Sciences to supervise Independent Study projects for the Fall 2000 semester, to be paid \$43.73 per hour, at the rate of five (5) hours for each student for each unit of Independent Study credit granted in accordance with the Agreement Article X, Section 19(b).

Joseph Holiday
 Wade Killingsworth
 Michael Stupy
 Amy Waldman

15. Special Assignment – The following instructors in Humanities to supervise Independent Study projects for the Fall 2001 semester, to be paid \$45.92 per hour at the rate of five (5) hours per student, in accordance with the Agreement, Article X, Section 19(b):

Full-Time:

Maria Brown	3 units	15 hours
Carmen Calica	3 units	15 hours
Takiko Morimoto	1 unit	5 hours

Part time:

Adrian Feuchtwanger	2 units	10 hours
---------------------	---------	----------

16. Special Assignment – Mr. Robert Puglisi, part-time instructor of English as a Second Language (ESL), to prepare teaching and learning components for El Camino College Language Academy classes (not for credit), to be paid \$45.92 an hour for instruction and \$34.44 an hour for preparation, not to exceed \$13,000, effective September 15, 2001 through June 30, 2002, in accordance with the Agreement, Article X, Section 9(1).
17. Special Assignment – Ms. Otilie Boboc, part-time instructor of English as a Second Language (ESL), to prepare teaching and learning components for El Camino College Language Academy classes (not for credit), to be paid \$45.92 an hour for instruction and \$34.44 an hour for preparation, not to exceed \$13,000, effective October 8, 2001 through June 30, 2002, in accordance with the Agreement, Article X, Section 9(1).

18. Special Assignment – The following faculty to participate in learning communities staff development, training workshops and course collaboration for First Year Experience (FYE) learning communities linked courses, to be paid \$22.96 an hour, not to exceed \$1,200, effective January 14, 2002 through May 24, 2002, in accordance with the Agreement, Article X, Section 14(a).

Kenneth Gaines
Barbara Jaffe

Cynthia Mosqueda
Erendria Ramirez

Cynthia Silverman
Jason Suarez

19. Stipend Assignment – Dr. Judy Kasabian and Ms. Susan Tummers, full-time instructors of Mathematics to prepare for and conduct instructional workshops or seminars and supervise the work of others, to be paid \$4,000, effective August 18 through December 21, 2001, in accordance with the Agreement, Article X, Section 14(a).

20. Stipend Assignment – The following full-time instructors of Mathematics to prepare for and conduct instructional workshops or seminars, to be paid \$1,000, effective August 18 through December 21, 2001, in accordance with the Agreement, Article X, Section 14(a):

Lara Kjeseth,
Jeffrey Cohen
Trudy Meyer

21. Stipend Assignment – Ms. Ruby Millsap, part-time instructor of Dance to direct presentation of Dance Class showing, to be paid \$391, effective December 10 through December 14, 2001, in accordance with the Agreement, Article X, Section 10(d).

22. Stipend Assignment – Mr. Daniel Berney, full-time instructor of Dance to choreograph the fall dance concert, effective October 20 through November 3, 2001, to be paid \$300, in accordance with the Agreement, Article X, Section 14(a).

23. Stipend Assignment – Mr. William Georges, full-time instructor of Theatre to work as Light Designer for student One-Acts, effective August 16 through October 20, 2001, to be paid \$800 in accordance with the Agreement, Article X, Section 14(a).

24. Stipend Assignment – Mr. William Georges, full-time instructor of Theatre to work as Light Designer for The Marriage of Bette and Boo, effective October 8 through December 10, 2001, to be paid \$1,500 in accordance with the Agreement, Article X, Section 14(a).

25. Employment – Ms. Julie B. Long, part-time instructor in Music to work as Applied Music Supervisor to be paid \$22.96 an hour, not to exceed 16 hours, effective October 1 through December 21, 2001.

26. Employment – Mr. Pete Moraga, part-time instructor of Computer Aided/Design/Drafting (CADD) to teach credit classes at Federal Corrections Institution - Terminal Island, to be paid \$45.44 for lecture and \$41.944 for lab, not to exceed \$9,090, effective October 16, 2001 through June 6, 2002.
27. Employment – Mr. Joshua Binder, part-time instructor of Fire and Emergency Technology to provide instruction in the Fire Academy from August 18 through December 21, 2001, to be paid by UCLA Center for Prehospital Care.
28. Employment – Ms. Patti Binder, part-time instructor of Fire and Emergency Technology to provide instruction in the Fire Academy from August 18 through December 21, 2001, to be paid by UCLA Center for Prehospital Care.
29. Employment – Mr. Chad Sourbeer, part-time instructor of Fire and Emergency Technology to provide instruction in the Fire Academy from November 20 through December 21, 2001, to be paid by the Los Angeles County Fire Department.
30. Employment – Mr. James Arthur Crawford, part-time instructor for Fire and Emergency Technology to provide instruction for the Fire Academy September 11 through December 21, 2001 to be paid by the Los Angeles County Fire Department.
31. Employment – Mr. Robert Pitt Gilmore, part-time instructor for Fire and Emergency Technology to provide instruction for the Fire Academy August 20 through December 21, 2001 to be paid by the Los Angeles County Fire Department.

Classified Personnel

1. Resignation - Ms. Judy Hebb, Police Officer, Range 1, Step E, Campus Police Division, Administrative Services Area, effective October 29, 2001, plus accrued vacation.
2. Military Leave of Absence 100% - Mr. Craig Blum, Groundskeeper/Gardener II, Range 28, Step A, Facilities, Planning and Service Division, Administrative Services Area, effective November 30, 2001 through November 30, 2002.
3. Personal Leave of Absence 100% - Ms. Jacqueline Booth, Library Media Tech III, Range 25, Step E, Instructional Services Division, Academic Affairs Area, effective March 20 through May 3, 2002.
4. Change of Assignment - Mr. Joseph Carter, from 100% Delivery Driver, to 50%, Delivery Driver/50% Mail Clerk, Range 20, Step E, Facilities, Planning and Service Division, Administrative Services Area, effective December 3, 2001.

5. Change of Assignment - Ms. Ellen Lorenz, Production Specialist II, Range 35, Step E, from Instructional Services Division, Academic Affairs Area, to Public Information Division, President's Office Area, effective November 1, 2001.
6. Extend Change of Assignment/Stipend - Ms. Nancy Adler, Theatre Production Manager, Range 24, Step E, to be paid an additional \$400 a month for additional responsibilities of the vacant Executive Director, Center for the Arts position, effective November 1 through December 31, 2001.
7. Extend Change of Assignment/Stipend - Ms. Barbara Riser, Theater Manager, Range 18, Step E, to be paid an additional \$400 a month for additional responsibilities of the vacant Executive Director, Center for the Arts position, effective November 1 through December 31, 2001.
8. Change of Classification - Mr. Rudy Avelar, from Police Officer Trainee to Police Officer, Range 1, Step A, Campus Police Division, Administrative Services Area, effective April 1, 2001, as a result of successful completion of the Police Academy.
9. Promotion - Mr. Carey Ross, Utility Worker, Range 23, Step B, to Painter, Range 37, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective December 3, 2001.
10. Item withdrawn.
11. Amend Employment - Ms. Mari Hadley, Financial Aid Supervisor, Range 27, Step C, Financial Aid/Student Services Division, Student and Community Advancement Area, effective October 3, 2001.
12. Employment - Mr. Jesus Barriga, Police Officer Trainee, Range 1, Step A, Campus Police Division, Administrative Services Area, effective December 3, 2001.
13. Employment - Ms. Maryann Cohan, Administrative Assistant I, Range 27, Step A, International Trade Development Center, Student and Community Advancement Area, effective December 3, 2001.
14. Employment - Ms. Jill Dohy, 58% Operations Officer - Region IX Interpreter Training Consortium, Range 39, Step A, Special Resource Center/Instructional Services Division, Academic Affairs Area, effective December 3, 2001.
15. Employment- Mr. Robert Elliott Jr., Carpenter, Range 35, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective December 3, 2001.

16. Employment - Ms. Grace C. Felarca, 80% Senior Clerical Assistant, Range 23, Step A, 20% Accounting Assistant II, Range 25, Step A, Campus Police Division, Administrative Services Area, effective December 3, 2001.
17. Employment - Ms. Dianne L. Martinez, Student Services Advisor, Range 35, Step A, EOP&S/Student Services Division, Student and Community Advancement Area, effective December 3, 2001.
18. Employment- Ms. Patricia Munoz, Night Custodian, Range 18, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective December 3, 2001.
19. Employment - Ms. Janine Nelson, Lead Interpreter Specialist, Range 38, Step A, Special Resource Center/Instructional Services Division, Academic Affairs Area, effective December 3, 2001
20. Employment - Mr. Bruce Spain, Executive Director- Center for the Arts, Range 13, Step 1, Center for the Arts/Fine Arts Division, Academic Affairs Area, effective December 10, 2001.
21. Employment- Mr. Juan Soto, Night Custodian, Range 18, Step A, Facilities, Planning and Services Division, Administrative Services Area, effective December 3, 2001.
22. Employment - Ms. Urania Yuan, Secretary, Range 25, Step A, Human Resources Division, Administrative Services Area, effective December 3, 2001.

Temporary Classified Personnel

23. Range Adjustment - Ms. Michelle Arthur, Special Project Temporary Administrator, Community Advancement Division, Student and Community Advancement Area, from Range 3 to Range 4, effective November 1, 2001.
24. Stipend - Ms. Kristin Facer, Special Project Temporary Administrator IV, Mesa Program, Mathematical Sciences Division, Academic Affairs Area, to be paid a one-time stipend of \$500 to attend training, October 16 through December 15, 2001.
25. Amend Employment - Ms. Alba Martinez, Special Project Temporary Administrator, Behavioral & Sciences Services Division, Academic Affairs Area, effective June 1, 2001, through January 31, 2002, to be paid at Range 4 of the Special Project Temporary Administrator Daily Rate Schedule.

26. The following short-term employees for service on an as-needed basis for the 2001 - 2002 fiscal year:

Jesus Barriga
Vinko Caric
Patrick Fisher
Dianne Martinez

Janine Nelson
Martha Perez
Dewain Robinson
Joe Yarbrough

27. The following short-term employees for service on an as-needed basis from October 1, through December 31, 2001:

Luis Bonilla
Jose Valdez

B. CLASSIFIED PROFESSIONAL GROWTH

It is recommended that the Board ratify and approve the attendance of the following classified employees' conference and/or seminar paid from the Classified Professional Growth Fund as listed in the items below:

Implementing and Administering Microsoft Windows 2000, Directory Services (Course 2154), New Horizons Computer Training Center, Culver City, CA - David Murphy. Dec. 3-7, 2001. \$400 maximum.

2001 California Community College Student Financial Aid Administrators (CCCSFAA) Fall Conference, San Francisco Marriott Hotel, San Francisco, CA. - J. Luis Mancía. Dec. 14-16, 2001. Dec. 14-16, 2001. \$400 maximum.

2001 California Community College Student Financial Aid Administrators (CCCSFAA) Fall Conference, San Francisco Marriott Hotel, San Francisco, CA. - Molly Villalobos. Dec. 14-16, 2001. \$400 maximum.

2001 California Community College Student Financial Aid Administrators (CCCSFAA) Fall Conference, San Francisco Marriott Hotel, San Francisco, CA - Jean Zane. Dec. 14-16, 2001. \$400 maximum.

2001 California Community College Student Financial Aid Administrators (CCCSFAA) Fall Conference, San Francisco Marriott Hotel, San Francisco, CA - Maria Elena Dominguez. Dec. 13-16, 2001. \$400 maximum.

2001 California Community College Student Financial Aid Administrators (CCCSFAA) Fall Conference, San Francisco Marriott Hotel, San Francisco, CA - Kim Legier. Dec. 16-18, 2001. \$400 maximum.

C. REVISED CLASSIFIED POSITION AND CLASSIFICATION SPECIFICATION

It is recommended that the Board approve the revised classification specification for the following position:

Trainer/Instructional Technology Specialist as shown on pages 9-10.

D. NEW ADMINISTRATOR POSITION AND CLASSIFICATION SPECIFICATION

It is recommended that the Board approve the classification specifications for the following newly created positions:

Director, Inglewood Center as shown on pages 11-13.

E. AMEND ADMINISTRATOR SALARY SCHEDULE

It is recommended that the Board approve the amended Administrator Salary Schedule to reflect the addition of the position Director of Inglewood Center as shown on pages 14-15.

F. VOLUNTEERS

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Worker's Compensation coverage is being provided for the following persons:

Stephan Brook
Victor Cafarchia
Yulder Daza
Marcia Dunlap
Agnes Garcia
Jose Salas
Judith A. Stevens
Jeff Wilson

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: TRAINER/INSTRUCTIONAL TECHNOLOGY SPECIALIST

BASIC FUNCTION:

Under the direction of an assigned supervisor or director, develop and provide training on various software application programs for faculty and staff. Assist faculty and staff in the design and implementation of on-line instruction, educational multi-media, computer-assisted programs, and general instructional design. Oversee the faculty and staff training facility and the Innovation Center.

REPRESENTATIVE DUTIES:

Planning, implementing and conducting training workshops for faculty and staff in the use of current and emerging information and multi-media technology for personal computer use.

Develop and design various software application training workshops.

Conduct annual computer training needs assessment.

Assist faculty in designing and developing on-line instruction.

Assist faculty and staff in developing instructional materials for workshops, curriculum projects and multi-media and/or computerized classroom/job applications.

Develop and maintain tracking systems for instructional design and courseware development projects, as needed.

Evaluate equipment and multi-media software systems and assist in configuring new software.

Collaborate with faculty and staff to insure maintenance of academic hardware, software, and multi-media standards.

Assist with the selection, training and oversight of student workers and short term temporary employees.

Maintain knowledge of current trends and developments in the computer training field.

Manage budget for assigned areas, keep accurate records of lab use, post and maintain scheduled hours, coordinate repair and updates with vendors and Information Technology

Services Division.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Computers and a broad range of instructional software applications including multi-media technology, distance learning, telecommunications, courseware, authorware and MS Office Suite (Word, Excel, Powerpoint, Access and FrontPage).

Modern office practices, procedures, and equipment.

Principles of providing training and work direction.

ABILITY TO:

Communicate effectively orally and in writing.

Work effectively and harmoniously with faculty and staff.

Analyze situations and adopt an effective course of action.

Organize day-to-day operations and maintain records and equipment inventory.

Train faculty and staff in the use and delivery of instructional technology and software applications.

Read, interpret, apply and explain rules, regulations, policies and procedures.

Meet schedules and deadlines.

Maintain confidentiality of division records as required.

Work independently.

EDUCATION AND EXPERIENCE:

Bachelor's degree in related field and one and one half to two years of technology training experience.

WORKING CONDITIONS:

Extensive computer work within a lab/training/learning environment.

Interaction with faculty and staff members.

May include long periods of standing and/or sitting.

Move from one work area to another, as needed.

Classified Salary Range 41

Board Approved: September 10, 2001

Revised and Board Approved: November 19, 2001

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR OF THE INGLEWOOD CENTER*

*This position is contingent upon continued Partnership For Excellence or grant funding.

BASIC FUNCTION:

Under the direction of the Vice President, Student and Community Advancement, plan, organize, control and direct the day-to-day operations and activities of the Inglewood Center; provide leadership to the development of programs and services to meet the needs of the residents served by the Center; evaluate the effectiveness of the Center, and recommend methods for continuous improvement.

REPRESENTATIVE DUTIES:

The duties of the Director of the Inglewood Center may include, but are not limited to the following:

Maintain an advisory committee of community members, college and school district personnel. Conduct regular meetings of the committee.

Provide leadership in developing long-term business, industry and community partnerships and positive relations to assure that the college is seen as an integral part of the communities served.

Consult with leaders in the private and public sectors and in educational agencies to determine needs for appropriate programs and services.

Provide leadership to the development of programs and services designed to transition individuals into college academic and vocational programs.

Coordinate with Academic Affairs, Community Education and the Business Training Center to schedule classes and workshops in the Center.

Coordinate with Student Services and Academic Affairs to offer appropriate support services to individuals participating in programs in the Center.

Consult and coordinate with the Office of Institutional Research and the Information Technology Systems Division to develop a tracking and evaluation system to evaluate the success of students participating in center programs.

Ensure that Partnership for Excellence goals are a primary focus of the Center's efforts.

Ensure that funds are targeted at the outreach to and retention and transition of participating students.

Engage in outreach efforts to the communities served by the center. Participate in civic and service activities in those communities.

Coordinate marketing, promotion and recruitment efforts with the appropriate college personnel.

Supervise and assure the successful completion of the activities required of all grant funding awarded to the center.

Provide leadership in the use of technology to facilitate the programs at the center.

Supervise and evaluate assigned staff and provide for appropriate staff development.

Be an involved participant on the Student and Community Advancement management and leadership teams.

Participate in campus-wide committees and meetings, as appropriate.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Higher education in community colleges, including the mission of the California Community Colleges.

Community outreach methods, marketing strategies and principles.

Policies and regulations pertaining to assigned functions.

Technological advancements and their application to the center's operations.

Development, implementation and monitoring of budget; resource development.

Effective collaboration, communication, and consensus-building techniques.

Principles and practices of management, supervision and training.

Interpersonal skills using tact, patience and courtesy.

District organization, operations, policies and procedures.

Planning processes, including an understanding of key performance indicators, goals and measurable objectives, and how to write them.

Oral and written communication skills.

ABILITY TO:

Present a positive image of the college.

Communicate with a wide range and level of students, public and college employees.

Plan and work effectively and cooperatively with peers, faculty, staff, students and community members from multi-cultural, diverse backgrounds.

Analyze situations accurately and adopt an effective course of action.

Meet schedules and time lines; plan and organize work effectively.

Organize multiple projects and carry out required project details throughout the years.

Evaluate division programs and functions and make recommendations for continuous quality improvement.

Develop grant or special project applications.

Organize and chair meetings, lead workshops, facilitate group discussions and involve staff in idea generation, goal setting, and decision-making.

Communicate well in writing and orally, develop written reports, and deliver oral presentations.

EDUCATION AND EXPERIENCE:

Must have a Bachelor's degree or equivalent and at least three years experience in management, supervision, or coordination of educational or workforce development programs.

Must have sensitivity to and understanding of diverse academic, socioeconomic, cultural, and ethnic backgrounds of college students, and of individuals with disabilities.

LICENSE AND OTHER REQUIREMENTS:

Must have a valid California driver's license.

WORKING CONDITIONS:

Will be required to drive between the Inglewood Center, off-site community locations and the campus.

Must be able to move from one work area to another.

Must have hand, wrist, and finger dexterity to operate various office machines.

Must be able to lift up to 25 pounds.

May require travel for conferences and meetings.

Administrator Salary Schedule Range 11

Board Approved: November 19, 2001

**EL CAMINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATOR SALARY SCHEDULE**

2000-2001

Effective January 1, 2001

Board Amended November 19, 2001

RANGE/TITLE	Step 1	Step 2	Step 3	Step 4	Step 5
Range 18	95,182	98,051	100,989	104,020	107,133
Range 17	92,434	95,182	98,051	100,989	104,020
Range 16	89,728	92,434	95,182	98,051	100,989
Business Manager Dean Director, Facilities, Planning & Services Director, Human Resources Director, Information Technology Services Executive Director, Foundation Project Director (California Virtual College Grant)					
Range 15	85,031	87,576	90,201	92,921	95,696
Chief of Police and Director of Public Services Instructional Programs Director, Admissions & Records					
Range 14	82,458	85,031	87,576	90,201	92,921
Range 13	78,099	80,455	82,850	84,908	87,912
Assistant Director, Human Resources Assistant Director, Information Technology Services Director, Financial Aid & Scholarship Director, Nursing Director, Purchasing and Business Services Director, Special Resource Center Director, Staff and Student Diversity Division Director Executive Director, El Camino Center for the Arts Director of Grants Development & Management					
Range 12	75,758	78,099	80,455	82,850	84,908

Range 11	71,874	74,026	76,258	78,546	80,902
Director, Small Business Services					
Director, Technical Education					
Director Workforce Education					
Director, Workplace Learning Resource Center					
Assistant Director Admissions & Records					
Cal Works & Career Placement Services Director					
Director, International Business Development					
Director, Bookstore					
PACE & Week-end College Director					
Director, Public Information					
Director, Risk Management					
Director, Student Development					
<i>Director of Inglewood Center</i>					
Range 10	69,735	71,874	74,026	76,258	78,546
Director, Institutional Research					
Range 9	67,636	69,735	71,874	74,026	76,258
Range 8	65,594	67,570	69,707	72,144	74,580
Director, Center for Applied Competitive Technologies (CACT)					
Assistant Director for Construction & Maintenance					
Assistant Director for Grounds and Operations					
Director, Accounting					
Director, Child Development Center					
Director, EOP&S					
Range 7	62,507	64,267	66,568	68,882	71,197
Assistant Director, Bookstore					
Project Director, Regional Interpreter Training Grant					
Assistant Director, Small Business Development Center					
Director, Education & Community Development					
Range 6	57,431	59,204	60,978	62,805	64,700
Range 5	50,840	52,369	53,926	55,563	57,228
Assistant Director of Development, Annual & Alumni Giving					

Range 4	49,335	50,840	52,369	53,926	55,563
Range 3 Planetarium Director	47,848	49,335	50,840	52,369	53,926
Range 2	46,413	47,848	49,335	50,840	52,369
Range 1 Board Approved: November 20, 2000 Board Amended: November 19, 2001	45,019	46,413	47,848	49,335	50,840