



**El Camino Community College District
Board of Trustees**

Mr. William Beverly
Trustee Area Three

Mrs. Mary E. Combs
Trustee Area Two

Dr. Ray Gen
Trustee Area Four

Dr. Nathaniel Jackson
Trustee Area One

Miss Maureen O'Donnell
Trustee Area Five

Mr. Philip Gomez
Student Member

Dr. Thomas M. Fallo
Superintendent,
El Camino Community College District
President,
El Camino College

El Camino College
16007 Crenshaw Boulevard
Torrance, California 90506-0001
Telephone (310) 532-3670

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the President's Office, 16007 Crenshaw Blvd., Torrance, CA 90506; telephone, (310) 660-3111; fax, (310) 660-6067.

Agenda, Monday, December 19, 2005
Haag Recital Hall
4:30 p.m.

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of November 21, 2005**
- III. Oath of Office**
 - A. Ray Gen**
 - B. Maureen O'Donnell**
- IV. Annual Organizational Meeting**
- V. Recess – 20 minutes**
- VI. Presentation – El Camino Community College Foundation Annual Report**
- VII. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
 - A. Public Comment**
 - B. Academic Affairs**
See Academic Affairs Agenda, Pages 1-9
Student and Community Advancement
See Student & Community Advancement Agenda, Pages 1-18
Administrative Services
See Administrative Services Agenda, Pages 1-8
See Measure "E" Bond Fund Agenda, Pages 1-7
See Human Resources Agenda, Pages 1-36
- VIII. Public Comment on Non-Agenda Items**
- IX. Oral Reports**
 - A. Academic Senate Report**
 - B. Board of Trustees Report**
 - C. President's Report**

EL CAMINO COLLEGE STRATEGIC PLAN 2004-2007

Vision Statement

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement

The mission of El Camino College is to meet the educational needs of its diverse community and ensure student success by offering quality, comprehensive educational opportunities.

Statement of Philosophy

Everything El Camino College is or does must be centered on its community, for without the community, we have no students, no faculty or staff, no reason to exist. It is our community that saw the need and valued the reason for the creation of El Camino College. Therefore, it is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.

Respect – We work in a spirit of cooperation and collaboration.

Integrity – We act ethically and honestly toward our students, colleagues and community.

Diversity – We recognize and appreciate our similarities and differences.

Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, our fellow employees, our community and ourselves, must be our underlying goal.

Cooperation among our many partners is vital for our success—whether they be other schools and colleges, businesses and industries, or individuals.

Access and opportunity must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Goals 2004-2007

1. Support and constantly improve the quality of our educational offerings.
2. Promote student-centered learning to increase student success.
3. Support innovative practices that enhance the educational experience.
4. Foster a climate that promotes integrity and accountability.
5. Support and develop effective and motivated employees.
6. Improve and enhance internal and external communication.
7. Incorporate flexibility into institutional structure and process.

DRAFT

EL CAMINO COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING OF
Monday, November 21, 2005

The Board of Trustees of the El Camino Community College District met at 4:30 p.m. on Monday, November 21, 2005, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Lila S. Hummel, Vice President; Trustee Mary E. Combs, Secretary; Trustee Nathaniel Jackson, Member; and Mr. Philip Gomez, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Jeffrey Marsee, Vice President, Administrative Services; Dr. John Baker, Interim Vice President, Student and Community Advancement; and Dr. Francisco Arce, Interim Vice President, Academic Affairs.

Minutes of the Regular Board Meeting of October 17, 2005

The Minutes of the Regular Board Meeting of October 17, 2005 were approved.

Consent Agenda

It was moved by Trustee Beverly, seconded by Trustee Jackson, that the Board approve items presented on the agenda in the following areas.

Academic Affairs

Proposed Curriculum Changes – Effective 2006-2007 Academic Year

Student and Community Advancement

International Travel

Grants

South Bay Children's Choir

Administrative Services

AB 2910 – Quarterly Fiscal Status Report

Budget Adjustments

Destruction of Records

Amend Auditor Contract for 2006-05

Deposit Into Bond Fund

Transfer of Funds From the Community Advancement Program to the General Fund Unrestricted (Fund 11)

Contracts/Personal Service Agreements Valued at \$50,000 or Higher

Information – Agreement with Keenan & Associates

Board Policy 6549 – Capitalization of Fixed Assets

Board Policy 6548 – Depreciation of Fixed Assets

Board Policy 6550 – Disposal of Fixed Assets

Purchase Orders

Measure E Bond Fund

Project Budgets

Proposal for Labor Compliance Program Contract

Citizens' Bond Oversight Committee

Bid 2005-05/Fire Alarm System Replacement

Bid 2005-06/Main Electrical System Infrastructure Replacement

Public Works Humanities Hazardous Materials Abatement Project Change Orders

Notices of Job Completion

Request for Approval to Make Bid Award Prior to Ratification

Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

Classified Professional Growth

President/Board of Trustees

Absence of Board Member

Motion carried. Student Trustee Gomez recorded an advisory yes vote

Closed Session

Meeting recessed to a closed session at 5:00 p.m. Meeting reconvened at 5:12 p.m. and immediately adjourned.

Mary E. Combs, Secretary of the Board

Thomas M. Fallo, Secretary to the Board

Annual Organizational Meeting

This meeting is called as prescribed in Education Code Section 72125 for the purpose of organizing the Board of Trustees by the (A) election of a president, vice president, and secretary from the members of the Board, and (B) any other District officers desired; to (C) set the time and place of Board Meetings; (D) (E) (F) establish the order of authority of chief administrative officers in the absence of the Superintendent/President; to (G) approve signatures on change orders; to approve purchase orders; to approve warrants; to authorize personnel changes; and to (H) select a Board Member as a representative who shall have a vote in electing members of the County Committee on School District Organization. In addition, it is called as a regular meeting.

A. Election of Officers for Period December 19, 2005 through the Annual Organizational Meeting in December, 2006

It is recommended that the Board elect officers for the period December 19, 2005, through the Annual Organizational Meeting in December, 2006.

B. Secretary to the Board for Period December 19, 2005 through the Annual Organizational Meeting in December, 2006

It is recommended that Thomas M. Fallo be appointed Secretary to the Board for the period December 19, 2005, through the Annual Organizational Meeting in December, 2006.

C. Time, Date and Place of Board Meetings

It is recommended that the Board hold its regular meetings at 4:00 p.m. on the third Monday of each month or as noted below, in the Board Room in the Administration Building at El Camino College. If an El Camino Community College District holiday falls on Monday, the Board meeting will be held on the following Tuesday, with the exception of Monday, January 23, 2006. Dates for 2006 are as follows:

Monday, January 23, 2006
Tuesday, February 21, 2006
Monday, March 20, 2006
Monday, April 17, 2006
Monday, May 15, 2006
Monday, June 19, 2006

Monday, July 17, 2006
Monday, August 21, 2006
Tuesday, September 5, 2006
Monday, October 16, 2006
Monday, November 20, 2006
Monday, December 18, 2006

D. Order of Administrative Authority in Absence of Superintendent/President

It is recommended that a Vice President be appointed to serve as Acting Superintendent/President of the El Camino Community College District in the absence of the Superintendent/President, the following order of authority is to be followed for period December 19, 2005, through the Annual Organizational Meeting in December, 2006:

Jeffrey Marsee, Francisco Arce, John Baker

E. Acting Secretary to the Board of Trustees

In the absence of the Superintendent/President and Secretary to the Board of Trustees during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, it is recommended that the Vice Presidents serve as Acting Secretary to the Board of Trustees of the El Camino Community College District in the following sequence of authority:

Jeffrey Marsee, Francisco Arce, John Baker

F. Documents Authorized for Signature of Superintendent

It is recommended that the Acting Superintendent be permitted to sign documents authorized for signature of the Superintendent in his absence from the College during the period from December 19, 2005, through the Annual Organizational Meeting in December, 2006.

G. Signature Authorization

It is recommended that the Board authorize signatures as follows:

1. Authority to Sign "A" and "B" Warrants

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees; Business Manager; and Janice Ely, Director of Accounting to sign "A" and "B" warrants and other documents as authorized by the Board of Trustees, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required. Josie Cheung, Accounting Officer and

Estella Lee, Accounting Officer authorized for on-line approval of “B” warrants, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006.

2. Authority to Sign Contracts

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Rocky Bonura, Acting Director of Purchasing and Business Services; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to be authorized to sign contracts during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required.

3. Authority to Sign Purchase Orders

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Rocky Bonura, Acting Director of Purchasing and Business Services; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to sign purchase orders for all District funds, the Auxiliary Services fund, and all Associated Student funds during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required.

4. Authority to Sign Purchase Orders for the Bookstore

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services, John Baker, Interim Vice President – Student and Community Advancement; Lynnda Nelson, Director of the Bookstore; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to sign purchase orders for the bookstore fund during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required.

5. Authority to Sign Change Orders

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community

Advancement; Rocky Bonura, Acting Director of Purchasing and Business Services; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, be authorized to sign contract change orders during the period of December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required.

6. Authority to Sign Notices of Employment and Orders for Salary Payments

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Marcia M. Wade, Director of Human Resources; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to sign Notices of Employment and Orders for Salary Payments during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, one signature only being required.

7. Revolving Cash Fund – El Camino Community College District

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

8. Registration Fund

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

9. Cash Management Fund

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

10. Trust Funds

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against Trust Funds of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

11. Associated Students Bank Account

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against any funds of the Associated Students on deposit in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, any two signatures required.

12. Bookstore Fund

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Lynnda Nelson, Director of the Bookstore; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money

from and issue checks against any funds of the Bookstore of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, any two signatures required.

13. Small Business Development Center Bank Account

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

14. El Camino College Business Office Account

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the El Camino College Business Office account in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

15. Auxiliary Services Fund

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against funds in the Auxiliary Services account in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

16. Dental Self-Insurance Fund, Wells Fargo Bank Account

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against the Dental Self-Insurance Trust Account with Wells Fargo Bank for up to \$30,000, during the period December 19, 2005, through the Annual Organizational Meeting December, 2006, two signatures required.

17. National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting, to draw money from and issue checks against any funds deposited in the Student Loan/Nursing Loan Billing Service account in City National Bank, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, any two signatures required.

18. Computer Loan Revolving Cash Fund – El Camino Community College District

Thomas M. Fallo, Superintendent; Francisco Arce, Vice President – Academic Affairs; Jeffrey Marsee, Vice President – Administrative Services; John Baker, Interim Vice President – Student and Community Advancement; Pamela Fees, Business Manager; Janice Ely, Director of Accounting; Josie Cheung, Accounting Officer; and Estella Lee, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, two signatures required.

19. El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates

Continue the Self-Insurance Account for Property and Liability with the Union Bank, 21515 Hawthorne Boulevard, Torrance Branch, and that the following be authorized to sign for the account during the period December 19, 2005, through the Annual Organizational Meeting in December, 2006, facsimile signature up to \$5,000 or any two signatures together required.

El Camino College: Thomas M. Fallo, President; Jeffrey Marsee, Vice President – Administrative Services; Pamela Fees, Business Manager; and Janice Ely, Director of Accounting.

Keenan and Associates: David J. DeWenter, Chief Operating Officer; David Seres, Chief Financial Officer; Connie Koeller, Director, Financial Analysis; Suleman Moloo, Controller; Arlene La Coste, Claims Manager and Mary C. King, Senior Vice President.

H. Los Angeles County Committee on School District Organization

The Board is to appoint a representative to the Los Angeles County Committee on School District Organization.

I. Los Angeles County School Trustees Association

The Board is to appoint a representative to the Los Angeles County School Trustees Association for 2005-2006.

**Agenda for the El Camino Community College District Board of Trustees
from
Academic Affairs
Francisco Arce, Ed.D., Interim Vice President**

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B. Conference Attendance – Mathematics, Engineering, Science Achievement (MESA) Program	1
C. Proposed Curriculum Changes – Effective 2006-2007 Academic Year	1

A. CENTER FOR THE ARTS PRESENTATIONS—2005/2006

It is recommended that the Board approve the revisions for Center for the Arts presentations for 2005/2006 as listed below. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2005/2006

<u>Performance</u>	<u>Date</u>	<u>Amount</u>
1. Los Angeles Opera Company Payable to: Los Angeles Opera Company Los Angeles Opera Company presents <i>The Prospector</i> , a daytime show for bussed in school children as an outreach program.	February 1, 2006	2,750.00

Payee Change

1. Along the Continental Divide Payable to: Robin Williams (Note: Previously Board approved August 15, 2005, payable to Gale Worth.)	March 6, 2006	2,000.00
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Date Change

1. Mark J. Harris Edison Corporation Grant funding (Note: Previously Board approved September 12, 2005 for November 3-4, 2005 dates.)	March 30-31, 2006	
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B. CONFERENCE ATTENDANCE – MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) PROGRAM

It is recommended that the Board approve the MESA students listed below to participate in the National Technical Career Conference (NTCC) that will take place at Disney’s Coronado Spring Resort in Florida, January 4-8, 2005. All expenses will be covered by the MESA Program and students will be accompanied by the MESA Director, Arturo Hernandez. Transportation will be by air.

Sandra Aldana	Yossah Konlani
Armando Cabrera	Miguel Lima
Joel Garcia	Ana Orellana
Jorge Hernandez	Oscar Perez

C. PROPOSED CURRICULUM CHANGES – EFFECTIVE 2006-2007 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum revisions, additions, and
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inactivations, effective the 2006-2007 academic year, listed below:

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

NEW COURSES

1. Human Development 20 – Navigating the Transfer Process
Unit: 1 Lecture: 1 hour Faculty Load: .667%
Credit, degree applicable; Transfer CSU
This course introduces students to the process of transferring to a university. Students will be provided with information necessary to evaluate educational and career goals, compare universities, and review university admissions and major preparation requirements. Emphasis will be placed on the development of educational plans, financial aid opportunities, and available programs and services at universities.
2. Sociology 107 – Race and Ethnicity in United States Society
Units: 3 Lecture: 3 hours Faculty Load: 20%
Recommended Preparation: Sociology 101; eligibility for English 1A
Credit, degree applicable; Transfer CSU
This course introduces students to the sociological study of race and ethnic relationships in American society. Sociological concepts and theories are used to analyze the recent and historical experiences of groups which have been defined in racial and ethnic terms. The focus of the course will be on the origins and consequences of these definitions for the life experiences and opportunities of these groups.

CHANGE IN MAJORS

1. Anthropology
Current Status/Proposed Change
Anthropology 1, 2, 3; and ~~12 units~~ four courses from the following: Anthropology 6, 7, 8, 9, 10, 11, 20A, 20B, History 9
Total Units: 21
2. Sociology
Current Status/Proposed Change
Anthropology 2, Sociology 101, 104; Sociology 109 or Psychology 9A or Mathematics 150; two courses from: Anthropology 9, Philosophy 2, 3, 5, 8, Psychology 5, 10, 12, 16, Sociology 102, 107, 115
Total Units: 19

NEW DISTANCE EDUCATION COURSE VERSIONS

1. Child Development 4 – Survey of Children with Special Needs (Online)

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2. Child Development 31 – Supervising and Mentoring Adults (Online)
3. Child Development 45 – Development of the School Age Child (Online)
4. Education 10 – CBEST Preparation in Reading (Online)
5. Education 20 – CBEST Preparation in Writing (Online)
6. History 3 – History of Early Civilization (Online)
7. History 4 – History of Modern Civilization (Online)
8. History 19 – A History of Mexico (Online)

BUSINESS DIVISION

INACTIVATE COURSES

1. Business 13 – Personal Selling
2. Real Estate 25A – Real Estate Appraisal Computer Applications
3. Real Estate 25B – Real Estate Escrow Computer Applications
4. Real Estate 25C – Real Estate Practice Computer Applications
5. Real Estate 25D – Real Estate Investment Analysis Computer Applications
6. Real Estate 25E – Real Estate Finance Computer Applications
7. Real Estate 25F – Real Estate Property Management Computer Applications
8. Real Estate 30 – Real Estate Residential Computer Applications

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. Business 12 - Advertising

Current Status/Proposed Change

In This course focuses on students will study the objectives, methods, and techniques in field of advertising including consumer research, readership surveys, product design, copy writing, and promotion from a marketing perspective. Topics to be covered include the practice and management of advertising by agencies, clients, and the media. selection, layout, practice in interior and window display, motivation research, behavioral sciences application concepts, cooperative advertising and coordination and integration of marketing and advertising practice. Also emphasized are the concepts of ethics, social

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responsibility, and consumer benefits. Effective techniques in the preparation of different types of advertisements will also be analyzed and applied.

NEW COURSE

1. Real Estate 25 – Computer Applications in Real Estate

Units: 3 Lecture: 2 hours Lab: 3 hours Faculty Load: 28.333%

Prerequisite: Real Estate 11 or concurrent enrollment or equivalent (The California Department of Real Estate (DRE) license or the California Office of Real Estate Appraisal (OREA) license is equivalent.)

Recommended Preparation: Business 54 or Computer Information Systems 13

Credit, degree applicable

In this course the students will explore and evaluate basic computer functions and technologies, along with the latest computer software relating to real estate appraisal, property management, finance, escrow, sales, trust funds, record keeping, e-Business, and other areas of real estate.

CHANGE IN MAJOR

1. Real Estate

Current Status/Proposed Change

Real Estate 11, 14A, 40 and one of the following options:

Real Estate Option: Real Estate 12A, 13; ~~select~~ complete one of the following: Business 1A, Real Estate 16; ~~select~~ complete two of the following: Law 5, Real Estate 12B, 14B, 17, 18, 19, 20, 21, 26, 31, 41

Total Units: 24-25

Real Estate Appraisal Option: Real Estate 16, ~~25A 25~~, 41, ~~42~~; ~~select~~ complete two of the following: Real Estate 14B, 19, 21, 31; ~~select~~ complete two of the following: Business 15, 28, Computer Information Systems 13, Law 6

Total Units: ~~29~~ 33

Mortgage Brokerage Option: Business 1A, Real Estate 13, 16, ~~25E 25~~, ~~30~~, 31; ~~select~~ complete two of the following: Real Estate 12A, 14B, 17, 19, 26; ~~select~~ complete one of the following: Business 5A, 15, 28

Total Units: ~~24-26~~ 34-35

CHANGE IN CERTIFICATE OF COMPETENCE

1. Real Estate

Current Status/Proposed Change

Real Estate Option: A Certificate of Competence will be granted to the student who completes the following courses with a minimum grade average of B. A minimum of 10 units must be completed at El Camino College. Real Estate 11, 12A, 13, 14A, 25, 40; Business 1A or Real Estate 16; ~~a minimum of~~ complete two courses from the following:

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Law 5, Real Estate 12B, 14B, 17, 18, 19, 20, 21, 26, 27, 28, 31, 41; ~~Select a minimum of 3 units from the following: Real Estate 25A, 25B, 25C, 25D, 25E, 25F, 30~~

Total Units: 27-28

Real Estate Appraisal Option: A Certificate of Competence will be awarded only to those possessing an Associate or higher degree, or who will complete degree concurrently with the certificate requirements. Students may earn this certificate by completing the following courses with a grade average of B. A minimum of 10 units must be completed at El Camino College. Real Estate 11, 14A, 16, 25, 25A, 30, 40, 41, 42; ~~select complete~~ two of the following (~~minimum 6 units~~): Real Estate 14B, 19, 21; ~~select complete~~ two of the following (~~minimum 6 units~~): Architecture 150A, Business 15, 28, Computer Information Systems 13, Law 6

Total Units: ~~29-30~~

Mortgage Loan Brokerage Option: A Certificate of Competence will be awarded to the student who completes the following courses with a grade average of B. A minimum of 10 units must be completed at El Camino College. Real Estate 11, 13, 14A, 25, 25E or 30 31; Business 1A or Real Estate 16; ~~a minimum of complete~~ two courses from the following: Business 17 or Real Estate 14B, Real Estate 12A, 40, 19, 26; ~~select complete~~ one ~~of course from~~ the following: Business 5A, ~~6, 15, 26, 28~~

Total Units: ~~25-28 27-29~~

Real Estate Assistant Option: A Certificate of Competence will be awarded to the student who completes the following courses with a minimum grade average of B. A minimum of 10 units must be completed at El Camino College. Real Estate 11, ~~2 units from Real Estate 95/96abcd~~; ~~select complete 6 units~~ two courses from the following: Real Estate 12A, 13, 14A, 26, 40; ~~select 3 units~~ complete one course from the following: Business 11, 12, 27, 28, 43; ~~select 1-3 units~~ complete one course from the following: Computer Information Systems 13, Physical Education 260, Real Estate 25 25A, 25B, 25C, 25E, 25F, 30

Total Units: ~~13-15-17~~

NEW DISTANCE EDUCATION COURSE VERSIONS

1. Business 1A – Financial Accounting (Online)
2. Business 1B – Managerial Accounting (Online)
3. Law 4 – Legal Environment of Business (Online)
4. Law 5 – Contracts, Sales and Commercial Paper (Online)

HEALTH SCIENCES AND ATHLETICS DIVISION

CHANGE IN MAJOR

1. Nursing

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Current Status/Proposed Change

In order to be eligible for the nursing program, students must first satisfy the following requirements:

- Attend a general orientation session for the prospective nursing student.
- Graduate from high school or earn acceptable scores on the G.E.D.
- Complete Mathematics 40 or 41B or higher level Mathematics course or pass the Mathematics Competency Test.
- Complete the Degrees of Reading Power Test.
- Complete the following Nursing Program prerequisite courses with a minimum 2.5 GPA: Anatomy 30 or 32, English 1A, Microbiology 33, and Physiology 31. (Note: if a student earns only a grade of C in each of these prerequisite courses, then the 2.5 GPA requirement will not be met.)
- Earn a cumulative 2.5 GPA in all college work.

In addition to meeting the above requirements, students must have official transcripts on file in the Records Office showing evidence of high school completion as well as all college and university credits earned. A student must also provide verification of criminal background clearance.

Generic Option

Current Status/Proposed Change

Nursing ~~49, 60A, 60B, 61, 62, 63, 64, 65, 66A, 66B, 67, 68, and 69~~ 145, 150, 151, 152, 153, 154, 155, 156, 250, 251, 253, 254, 255 ~~Anatomy 30 or 32, Physiology 31, Microbiology 33, Psychology 5, Sociology 5, English 1A, 1B, Physical Education 201 (LVNs with a current license are not required to take Physical Education 201).~~ All general education courses and Nursing courses must be completed with a minimum grade of C.

Total Units: ~~68~~ 43.5

(Credit may be granted to transfer students for coursework completed at an accredited nursing program.)

LVN Option

The Associate Degree Nursing program is designed to recognize previous educational preparation and an Advanced Placement Degree Option is available for Licensed Vocational Nurses. This enables LVNs to enter the Associate Degree Nursing Program at an advanced level and earn an Associate in Science Degree in a shorter period of time. The Advanced Placement Option requires that a student take the following courses: all required general education courses for a A.S. Degree in Nursing and Nursing ~~60A (elective bridge course), 62, 63, 64, 65, 66B, 67, 68, and 69~~ 149, 150, 151, 152, 153, 154, 155, 156, 250, 251, 253, 254,

255. All nursing courses may be challenged. Contact the Nursing Office for challenge procedures.

Diploma Graduate Option

This option, required by the Board of Registered Nursing, is designed ~~to meet the needs of~~ for licensed diploma RNs, who wish to gain ~~The option allows a licensed diploma RN to earn credit for previous educational preparation and to broaden their knowledge.~~ Specific general education or science courses, selected on a case-by-case basis, must be completed to fulfill the requirements for the Associate in Science degree with a major in Nursing. Transcript evaluation ~~may~~ will allow up to a maximum of 34 units of credit ~~for previous nursing education.~~

HUMANITIES DIVISION

INACTIVATE COURSES

1. English 45 – Modern American Plays
2. English 49 – The Reading of Poetry
3. Japanese 24 – Introduction to Japanese Language and Culture for Business Settings
4. Japanese 27abc – Reading Journalistic Japanese

COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. English 11 – Introduction to Drama
2. English 100 – Supervised Tutoring: Writing Center Laboratory

CHANGE IN CATALOG DESCRIPTION; COURSE OUTLINE REVISED TO MEET TITLE 5 REQUIREMENTS

1. English 44 – The Literature of American Ethnic Groups
Current Status/Proposed Change
This course provides a chronological and thematic survey of American ethnic literature. Representative works by members of the following groups Students will be read examine and discussed: discuss representative works by members of the following groups: American Indians, Black African Americans, Asian Pacific Americans, Chicano/Latino Americans, European and Near Eastern Americans, Jewish Americans, Hispanic Americans, Asian and Native Americans. Emphasis will be contemporary literature.
2. Journalism 99abc – Independent Study
Current Status/Proposed Change
December 19, 2005

This course provides special advanced studies in journalism not covered in the regular departmental offerings. Regular conferences with the instructor are coordinated with assigned laboratory work and research Journalism projects. (60 hours per unit)

INDUSTRY AND TECHNOLOGY DIVISION

CHANGE IN MAJOR

1. Architecture

Current Status/Proposed Change

At least 50% of the major requirements for the Associate in Science Degree must be completed at El Camino College.

Architecture 100, ~~101ab*~~, 104, 120abcd*, 150A, 150B, 170, 171, 199ab*; plus four courses from the following: Architecture 121abcd*, 125abcd*, 158, 172, 180 (*one semester of)

Total Units: ~~34-35~~ 35-36

CHANGE IN CERTIFICATE COMPETENCE

1. Architecture

Current Status/Proposed Change

A Certificate of Competence will be granted upon completion of the certificate requirements with a grade average of B or better and the general requirements with a grade average of C. At least 50% of the requirements for the Certificate of Competence must be completed at El Camino College.

Complete the following: Architecture 100, ~~101ab*~~, 104, 120abcd*, 150A, 150B, 170, 171, 199ab*; plus four courses from the following: Architecture 121abcd*, 125abcd*, 158, 172, 180 (*one semester of).

General Requirements: English A or qualifying score for English 1A on English Placement Test

Total Units: ~~34-38~~ 35-39

NATURAL SCIENCES DIVISION

INACTIVATE COURSE

1. Chemistry 25 – Chemistry for Prospective Elementary School Teachers

CHANGES IN DESCRIPTIVE TITLE, DISCIPLINE, TRANSFER STATUS, CATALOG DESCRIPTION, GENERAL EDUCATION REQUIREMENTS; COURSE REVIEW

Current Status/Proposed Change

December 19, 2005

Academic Affairs 8

1. Physical Science 25 – Exploring Physical Sciences for Prospective Elementary School Teachers

Discipline: Chemistry, Physical Sciences, Physics, Astronomy

Transfer CSU, UC

The course provides a step-by-step introduction to the physical sciences through the study of simple physical systems. ~~including properties of matter, temperature, heat, light and color,~~ Topics include energy, forces, elasticity, magnetism, electricity, gravitational interactions, changes of state, physical properties, and visual astronomy chemical changes. Drawing from their own observations, students will develop concepts and construct models that can predict outcomes of experiments. Physical Science 25 is designed for students preparing to teach at the elementary and middle school levels.

CSU General Education Requirement – Area B.1.

IGETC General Education Requirement – Area 5.A.

Agenda for the El Camino Community College District Board of Trustees
From
Student and Community Advancement
John Baker, Ed.D., Interim Vice President

	<u>Page No.</u>
A. Community Education Course – Fall 2005.....	.1
B. Community Education Program for Spring 2006.....	1, 3-18
C. Grants – Information.....	1-2

A. COMMUNITY EDUCATION COURSES – FALL 2005

1. It is recommended that the Board approve the following person as an on-call instructor for the Community Education Yoga for Health & Relaxation Intermediate class. Instructor to be paid as follows: 50% of the revenue collected for student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected:

Ronald Berman

2. It is recommended that the Board approve the change in instructor for the following Community Education course for Fall 2005:

<u>Name of Course</u>	<u>Instructor</u>	
Medical Terminology	Josephine Moore	Laura Landry

(Instructor to be paid as follows: \$50 per hour.)

3. It is recommended that the Board approve the change in instructor for the following Community Education course:

<u>Name of Course</u>	<u>Instructor</u>	<u>Date</u>
Yoga for Health & Relaxation, Intermediate	Simone Market	Ronald Berman 12/3/05-2/11/06

B. COMMUNITY EDUCATION PROGRAM FOR SPRING 2006

It is recommended that the Board approve the Community Education Program for Spring 2006 as shown on pages 3-18. It is further recommended that payment to the instructors for the classes be based on specifications in the contract. The specification is either A) a 50-50 split of revenue collected from student enrollments after a 30% overhead fee is deducted from the gross amount of enrollment fees collected; B) a percentage of revenue; or C) hourly rate deemed appropriate by mutual agreement.

C. GRANTS - INFORMATION

It is recommended that the Board receive for information the following Grants:

1. Department of Education – Global High School. El Camino College proposes a Global High School project to increase alarmingly low graduation rates in Los Angeles area high schools, better prepared students for trade-related college courses and careers, and increase the proportion of high school graduates that populate our international business classes.

The project has seven interrelated objectives that build on International Trade Education Programs (ITEP)'s high school international trade academy model: 1) Add more international business (IB) content to high school curriculum, 2) Enable more K-12 students to access 1B credit courses from El Camino College, 3) Reinforce high school curriculum with 1B-related extracurricular activities, 4) Better equip high school faculty to teach 1B courses, 5) Provide more trade related internship opportunities for high school students, 6) Train high school students to compile information useful to the business community, and 7) Enable more high school graduates to obtain trade-related jobs:

Amount of Grant Funding from Granting Agency	\$84, 821
Amount of College Match (In-Kind)	<u>\$119,688</u>
Total Amount of Grant	\$204,509
Indirect Rate	\$5,883.94 (8%)
Performance Period: July 1, 2006 through June 30, 2008	

2. Department of Education – Understanding China and Integrating the Chinese Perspective into Higher Education: A Crucial Effort Towards Globalizing the Curriculum. The proposed Group Project Abroad (GPA) Understanding China will involve a multidisciplinary team of community college faculty and high school teachers representing the following disciplines: history, philosophy, anthropology, sociology, political science, and literature. The seminar is designed to provide the fifteen participants with the tools to improve their students' understanding of contemporary China, as well as its past and forces shaping its future. The goal for this four-week seminar is to enable participants to build a strong knowledge base of various aspects of Chinese culture including its history, art, religious and philosophical traditions as well as the social and economic forces that are impacting the lives of ordinary Chinese citizens, and the world beyond China. The seminar will result in 3-5 new college and high school level courses focusing on China as well as the incorporation of China into many existing courses in the disciplines represented by the GPA participants.

Amount of Grant Funding from Granting Agency:	\$69,440
Amount of College Match (In-kind)	<u>\$27,932</u>
Total Amount of Grant	\$97,372
Performance Period: April 1, 2006 through March 31, 2007	

Community Education Spring 2006 Schedule

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Life Drawing Marathons	LifePainting.com	Opt A	N	1	1/29	Sun	10:00 AM	5:00 PM		Artb205/209
Capoeira	Claverie, Courtney	Opt A	N	12	2/4	Sat	12:30 PM	2:30 PM	thru 5/6; nc 2/18, 4/8	PE52
Belly Dancing	Nakano, Jeanne	40%	N	5	2/4	Sat	10:15 AM	11:15 AM	thru 3/4	PE233
Bollywood Dance	Nakano, Jeanne	40%	N	5	2/4	Sat	11:30 AM	12:30 PM	thru 3/4	PE233
Become a Cert Tax Prep	WHA Companies	50%	N	6	2/4	Sat	8:00 AM	12:00 PM	thru 3/18; n/c 2/18	Bus3
Learn how \$6000 Can Be Turned into Millions	Reddick, Marshal	Opt A	N	1	2/5	Sun	9:00 AM	4:30 PM	Opt tour 4:30-5:30	Busi2
Tai Chi	Shozuya, Nadine	50%	N	6	2/5	Sun	8:55 AM	9:55 AM	thru 3/12	Off campus
Pine Needle Basketry	Spier, Nadine	\$200/day	N	1	2/5	Sun	10:00 AM	3:00 PM		Socs105
Capoeira	Claverie, Courtney	Opt A	N	12	2/7	Tues	6:30 PM	8:30 PM	thru 5/2; nc 4/11	SoSideCafe Main
Med Info Night	Mardirosian, Shoushik	\$50/hr	N	1	2/7	Tues	6:30 PM	8:30 PM		Musi211
Become a Notary Public	Notary Public Seminars	Opt A	N	2	2/7	T/TH	5:45 PM	9:30 PM	thru 2/9	Socs106
Rock Climbing for Fun & Fitness (Gr 6-11)	Roman, Danielle	50%	N	6	2/8	Wed	3:30 PM	4:30 PM	thru 3/15	BchCityRocks
Rock Climbing for Fun & Fitness (Gr 9 - Adult)	Roman, Danielle	50%	N	6	2/8	Wed	6:30 PM	7:30 PM	thru 3/15	BchCityRocks
Make Your Own Candles	Abdul, Quayum	Opt A	N	1	2/11	Sat	9:00 AM	12:00 PM		Artb215
Get \$1,000s for Your Child's College Education	College Funding Resources	Opt A	N	1	2/11	Sat	9:30 AM	12:00 PM		Socs108
HT Study Smarter Not Harder	Douglas, Lee	Opt A	N	2	2/11	Sat	11:00 AM	12:30 PM		Socs109
Music Made Easy	Education to Go	Varies	N	12	2/15	W,F				online
Digital Photography OUTPUT	Education to Go	Varies	N	12	2/15	W,F				online
Purchasing Fundamentals	Education to Go	Varies	N	12	2/15	W,F				online
Project Mgmt Fundamentals	Education to Go	Varies	N	12	2/15	W,F				online
Project Mgmt Applications	Education to Go	Varies	N	12	2/15	W,F				online
Accounting Fundamentals 1	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Accounting Fundamentals 2	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Admin Asst Fund	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Admin Asst Appl	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Get Paid to Travel	Education to Go	Varies	N	12	2/15	W,F				online
HT Start & Operate Home Based Bus	Education to Go	Varies	N	12	2/15	W,F				online
Med Terminology	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Human Anatomy & physiology	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	Online
Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Intro to Excel	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	Online
Intro to QuickBooks	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Basic A+ Certification Prep	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Making Movies w/Windows XP	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Photoshop Elements	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to Photoshop	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Discover Digital Photo	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Creating Web Pages 1	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Creating Web Pages 2	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Designing Effective Websites	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to Dreamweaver	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to Flash	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to Windows XP	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to PC Troubleshooting	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Intro to Networking	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
LT Buy & Sell on eBay	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Speed Spanish 1	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Real Estate Investing	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Debt Elimination Techniques	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Everyday Math for Everyday Use	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Goodbye to Shy	Education to Go	Varies	N	12	2/15	W,F				online
Grammar Refresher	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Effective Business Writing	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Beginning Writer's Workshop	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	online
Writeriffic	Education to Go	Varies	N	12	2/15	W,F			thru 3/24	Online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
A to Z Grantwriting	Education to Go	Varies	N	12	2/15	W,F				online
Paid to Travel	Anderson, Cherie	Opt A	N	1	2/18	Sat	9:30 AM	12:30 PM		Socs111
Become An Int'l & Dom Tour Dir	Anderson, Cherie	Opt A	N	1	2/18	Sat	1:30 PM	4:30 PM		Socs111
You Can Write Hit Songs	Frederick, Robin	Opt A	N	1	2/18	Sat	1:00 PM	4:00 PM		Socs105
Secrets to Strating a Voice Over Bus	Meza, Aaron	Opt A	N	1	2/18	Sat	10:00 AM	1:00 PM		Socs108
Get Wired-Make Your Own Jewelry	Barrera, Art	28/hr	N	2	2/21	Tues	7:00 PM	10:00 PM	thru 2/28	Artb215
Conv. Spanish-Beg 1	de los Rios, Jerry	Opt A	N	6	2/21	T,Th	7:00 PM	9:00 PM	thru 3/9	Musi209
Pilates, Abs & Core	Frank, Dale	50%	N	6	2/21	Tues	7:00 PM	7:45 PM	thru 3/28	FitnessTech
Circuit Weight Training	Frank, Dale	50%	N	6	2/21	Tues	7:45 PM	8:30 PM	thru 3/28	FitnessTech
Financial Strat 4Success Retire	Garvin, Calvin	Opt A	N	3	2/21	Tues	6:30 PM	9:30 PM	thru 3/7	Socs111
Negotiation 1	Georgen, Pearl	Opt A	N	1	2/21	Tues	6:30 PM	9:30 PM		SS104
Medical Terminology	Mardirosian, Shoushik	\$50/hr	N	6	2/21	T,Th	6:30 PM	9:30 PM	thru 3/9	Musi211
Weight Lifting for Seniors	Frank, Dale	50%	N	6	2/22	Wed	10:30 AM	11:15 AM	thru 3/29	FitnessTech
Think Thin! Be Thin! Stay Thin!	Carter, Jethro	Opt A	N	1	2/23	Thurs	7:00 PM	9:30 PM		Socs104
Financial Strat 4Success Retire	Garvin, Calvin	Opt A	N	3	2/23	Thur	6:30 PM	9:30 PM	thru 3/9	Socs111
Learn to Draw	Ray, Brenda	Opt A	N	6	2/23	Thurs	6:30 PM	9:00 PM	thru 3/30	Artb215
Fun w/ Soap Making	Abdul, Quayum	Opt A	N	1	2/25	Sat	9:00 AM	12:00 PM		Artb215
Yoga-Beginning	Berman, Ron	Opt A	N	8	2/25	Sat	10:30 AM	12:00 PM	thru 4/15	PE2
Spanish for Kids--Beg 1 (Gr 3-5)	Fernandez, Sonia	Opt A	N	6	2/25	Sat	9:00 AM	10:30 PM	thru 4/1	Socs203
Spanish for Kids--Beg 1 (Gr 6-9)	Fernandez, Sonia	Opt A	N	6	2/25	Sat	10:45 AM	12:15 PM	thru 4/1	Socs203
Sat Prep	Hines, Fred	\$32/hr	N	4	2/25	Sat	1:00 PM	4:00 PM	thru 3/18	Socs204
Pre-Algebra Gr 6-8	Hines, Fred	\$32/hr	N	6	2/25	Sat	9:00 AM	10:30 AM	thru 4/1	Socs204
Algebra 1 Gr 7-9	Hines, Fred	\$32/hr	N	6	2/25	Sat	10:45 AM	12:15 PM	thru 4/1	Socs204
Intermediate Yoga	Market, Simone	Opt A	N	8	2/25	Sat	9:00 AM	10:15 AM	thru 4/15	PE2
Learning Adv Classes-Var ages	The Learning Adventure	85%	N	8	2/25	Sat	11:30 AM	5:30 PM	thru 4/22/06	Socs205
Learning Adv Classes-Var ages	The Learning Adventure	85%	N	8	2/25	Sat	11:30 AM	5:30 PM	thru 4/22/06	Socs206
Learning Adv Classes-Var ages	The Learning Adventure	85%	N	8	2/25	Sat	11:30 AM	5:30 PM	thru 4/22/06	Socs207
Learning Adv Classes-Var ages	The Learning Adventure	85%	N	8	2/25	Sat	11:30 AM	5:30 PM	thru 4/22/06	Socs209
Learning Adv Classes-Var ages	The Learning Adventure	85%	N	8	2/25	Sat	11:30 AM	5:30 PM	thru 4/22/06	Socs210
Life Drawing Marathons	LifePainting.com	Opt A	N	1	2/26	Sun	10:00 AM	5:00 PM		Artb205/209
Med Coding & Compl 1	Mardirosian, Shoushik	\$50/hr	N	4	2/26	Sun	9:00 AM	4:00 PM	thru 3/19	Bus5

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Basic Reading & Math	Kids College	70%	N	4	2/27	Mon	3:45 PM	5:15 PM	thru 3/20	Off campus
Reading & Math	Kids College	70%	N	4	2/27	Mon	3:45 PM	5:15 PM	thru 3/20	Off campus
Basic Reading & Math	Kids College	70%	N	4	2/27	Mon	5:30 PM	7:00 PM	thru 3/20	Off campus
Reading & Math	Kids College	70%	N	4	2/27	Mon	5:30 PM	7:00 PM	thru 3/20	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	2/27	Mon	3:45 PM	5:15 PM	thru 3/20	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	2/27	Mon	5:30 PM	7:00 PM	thru 3/20	Off campus
Intro to Cake Dec--Course 1	Elerewe, Thelma	Opt A	N	2	2/28	Tues	6:00 PM	10:00 PM	thru 3/7	Stdm Rm
Journals & Gen Led Posting--Course 1 of 3	Farmer, Kevin	Opt A	N	1	2/28	Tues	6:30 PM	9:30 PM		Socs110
Negotiation 2	Georgen, Pearl	Opt A	N	1	2/28	Tues	6:30 PM	9:30 PM		SS104
Basic Reading & Math	Kids College	70%	N	4	2/28	Tues	3:45 PM	5:15 PM	thru 3/21	Off campus
Reading & Math	Kids College	70%	N	4	2/28	Tues	3:45 PM	5:15 PM	thru 3/21	Off campus
Basic Reading & Math	Kids College	70%	N	4	2/28	Tues	5:30 PM	7:00 PM	thru 3/21	Off campus
Reading & Math	Kids College	70%	N	4	2/28	Tues	5:30 PM	7:00 PM	thru 3/21	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	2/28	Tues	3:45 PM	5:15 PM	thru 3/21	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	2/28	Tues	5:30 PM	7:00 PM	thru 3/21	Off campus
Reading & Math	Kids College	70%	N	4	3/1	Wed	3:45 PM	5:15 PM	thru 3/22	Off campus
Basic Reading & Math	Kids College	70%	N	4	3/1	Wed	5:30 PM	7:00 PM	thru 3/22	Off campus
Reading & Math	Kids College	70%	N	4	3/1	Wed	5:30 PM	7:00 PM	thru 3/22	Off campus
Basic Reading & Math	Kids College	70%	N	4	3/1	Wed	3:45 PM	5:15 PM	thru 3/22	Off campus
Real Estate Appraisal	Levitan, Les	Opt A	N	1	3/1	Wed	7:00 PM	9:30 PM		Socs210
Fun in the National Parks	BDG Online	\$25/student	N	30	3/2	Thur			Online	
Event Planning 1	Curry, Jeffreda	40%	N	1	3/2	Thurs	6:30 PM	9:30 PM		Socs208
Beginning Guitar	Minei, Jon	Opt A	N	6	3/2	Thurs	7:00 PM	8:30 PM		AlondraRm
Become a Cert Tax Prep	WHA Companies	50%	N	6	3/2	Thurs	6:00 PM	9:00 PM	thru 4/6	Mcs216
Listening Skills for Better Grades	Douglas, Lee	Opt A	N	1	3/4	Sat	11:00 AM	12:30 PM		Socs109
Intro to Cake Dec--Course 1	Elerewe, Thelma	Opt A	N	2	3/4	Sat	10:00 AM	2:00 PM	thru 3/11	Artb15
Discovering Aromatherapy	Halvorson, Deborah	Opt A	N	1	3/4	Sat	9:00 AM	1:00 PM		Musi133
Gerontoloty: the Study of Aging	Hongo, Aileen	Opt A	N	1	3/4	Sat	10:00 AM	12:00 PM		Socs111
Intro to MS Excel 2003	Hughes, Charles	40%	E	1	3/4	Sat	9:00 AM	1:00 PM		Comm204
Kung Fu Kubs	Shozuya, Nadine	50%	N	8	3/4	Sat	8:30 AM	9:00 AM		Off campus
Acrylic Painting	Ray, Brenda	Opt A	N	8	3/6	Mon	6:30 PM	9:00 PM	thru 5/1 n/c 4/10	Artb205

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Income Statement Analysis-Course 2 of 3	Farmer, Kevin	Opt A	N	1	3/7	Tues	6:30 PM	9:30 PM		Socs110
Negotiation 3	Georgen, Pearl	Opt A	N	1	3/7	Tues	6:30 PM	9:30 PM		SS104
Event Planning 2	Curry, Jeffreda	40%	N	1	3/9	Thurs	6:30 PM	9:30 PM		Socs208
Essentials of Herbalism	Halvorson, Deborah	Opt A	N	1	3/11	Sat	9:00 AM	1:00 PM		Musi133
Buyo,Art/Culture Japanese Dance	Hongo, Aileen	Opt A	N	4	3/11	Sat	9:00 AM	10:00 AM	thru 4/1	PE233
Inter MS Excel 2003`	Hughes, Charles	40%	E	1	3/11	Sat	9:00 AM	1:00 PM		Comm204
Writing Your 1st Book (or 7th)	Christensen, Bobbie	Opt A	N	1	3/12	Sun	12:00 PM	2:00 PM		Socs105
Publishing Your Book	Christensen, Bobbie	Opt A	N	1	3/12	Sun	2:30 PM	4:30 PM		Socs105
Marketing Book on Shoestring	Christensen, Bobbie	Opt A	N	1	3/12	Sun	5:00 PM	7:00 PM		Socs105
Building Your Financial Portfolio	Christensen, Bobbie	Opt A	N	1	3/13	Mon	6:30 PM	9:30 PM		Socs204
SpvSer 1: Intro to Supervision	Harris, Shirley	Opt A	N	1	3/13	Mon	6:30 PM	9:30 PM		Socs205
Make Your Own Wire Wrapped Pendant	Barrera, Art	28/hr	N	2	3/14	Tues	7:00 PM	10:00 PM	thru 3/21	Artb215
Conv. Spanish-Beg2	de los Rios, Jerry	Opt A	N	6	3/14	T,Th	7:00 PM	9:00 PM	thru 3/30	Musi209
Balance Sheet Analysis-Course 3 of 3	Farmer, Kevin	Opt A	N	1	3/14	Tues	6:30 PM	9:30 PM		Socs110
Negotiation 4	Georgen, Pearl	Opt A	N	1	3/14	Tues	6:30 PM	9:30 PM		SS104
Biomed Sci 2-Patho, Disease, Pharm	Mardirosian, Shoushik	\$50/hr	N	8	3/14	T,Th	6:30 PM	9:30 PM	thru 4/6	Musi211
Stop Smoking Self Hypnosis Clinic	Carter, Jethro	Opt A	N	1	3/15	Wed	7:00 PM	9:30 PM		Socs210
Music Made Easy	Education to Go	Varies	N	12	3/15	W,F				online
Digital Photography OUTPUT	Education to Go	Varies	N	12	3/15	W,F				online
Purchasing Fundamentals	Education to Go	Varies	N	12	3/15	W,F				online
Project Mgmt Fundamentals	Education to Go	Varies	N	12	3/15	W,F				online
Project Mgmt Applications	Education to Go	Varies	N	12	3/15	W,F				online
Accounting Fundamentals 1	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Accounting Fundamentals 2	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Admin Asst Fund	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Admin Asst Appl	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Get Paid to Travel	Education to Go	Varies	N	12	3/15	W,F				online
HT Start & Operate Home Based Bus	Education to Go	Varies	N	12	3/15	W,F				online
Med Terminology	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Human Anatomy & physiology	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Excel	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to QuickBooks	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Basic A+ Certification Prep	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Making Movies w/Windows XP	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Photoshop Elements	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Photoshop	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Discover Digital Photo	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Creating Web Pages 1	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Creating Web Pages 2	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Designing Effective Websites	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Dreamweaver	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Flash	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Windows XP	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to PC Troubleshooting	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Intro to Networking	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
LT Buy & Sell on eBay	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Speed Spanish 1	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Real Estate Investing	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Debt Elimination Techniques	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Everyday Math for Everyday Use	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Goodbye to Shy	Education to Go	Varies	N	12	3/15	W,F				online
Grammar Refresher	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Effective Business Writing	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Beginning Writer's Workshop	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
Writeriffic	Education to Go	Varies	N	12	3/15	W,F			thru 4/21	online
A to Z Grantwriting	Education to Go	Varies	N	12	3/15	W,F				online
Event Planning 3	Curry, Jeffreda	40%	N	1	3/16	Thurs	6:30 PM	9:30 PM		Socs208
Creative Writing the Easy Way	Gregory, James	Opt A	N	4	3/16	Thur	6:30 PM	9:30 PM	thru 4/6	Musi133
Intro to Cake Dec--Course 2	Elerewe, Thelma	Opt A	N	2	3/18	Sat	10:00 AM	2:00 PM	thru 3/25	Artb15
Belly Dancing	Nakano, Jeanne	40%	N	5	3/18	Sat	10:15 AM	11:15 AM	thru 4/22, nc 4/8	PE233

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Bollywood Dance	Nakano, Jeanne	40%	N	5	3/18	Sat	11:30 AM	12:30 PM	thru 4/22, nc 4/8	PE233
Become a Certified Loan Signing Agent	Notary Public Seminars	Opt A	N	1	3/18	Sat	9:00 AM	4:00 PM		Socs106
HTB a Pt-time Sub Teacher	Prosper, Charles	Opt A	N	1	3/18	Sat	9:00 AM	12:00 PM		Socs108
Business Overview: Getting Started Course 1 of 5	Farmer, Kevin	Opt A	N	1	3/20	Mon	6:30 PM	9:30 PM		Socs105
SpvSer 1: Effective Communication	Harris, Shirley	Opt A	N	1	3/20	Mon	6:30 PM	9:30 PM		Socs205
Key to Entrep Success: Breakthrough	Ehlers, Eric	Opt A	N	1	3/21	Tues	6:30 PM	9:30 PM		Socs109
Payroll Taxes	Farmer, Kevin	Opt A	N	1	3/21	Tues	6:30 PM	9:30 PM		Socs110
Negotiation 5	Georgen, Pearl	Opt A	N	1	3/21	Tues	6:30 PM	9:30 PM		SS104
Tour Info Night	Collette Vacations	0%	N	1	3/23	Thur	6:30 PM	8:30 PM		Socs104
Event Planning 4	Curry, Jeffreda	40%	N	1	3/23	Thurs	6:30 PM	9:30 PM		Socs208
Tips & Techniques for Test Taking	Douglas, Lee	Opt A	N	2	3/25	Sat	11:00 AM	12:30 PM		Socs111
Travel the World for less than \$50	Heller, Paul	Opt A	N	1	3/25	Sat	9:00 AM	12:00 PM		Socs108
Fabric Baskets	Spier, Nadine	\$200/day	N	1	3/25	Sat	10:00 AM	3:00 PM		Bus3
Life Drawing Marathons	LifePainting.com	Opt A	N	1	3/26	Sun	10:00 AM	5:00 PM		Artb205/209
Med Coding & Compl 2	Mardirosian, Shoushik	\$50/hr	N	4	3/26	Sun	9:00 AM	4:00 PM	thru 4/23, nc 4/9	Bus5
Tai Chi	Shozuya, Nadine	50%	N	6	3/26	Sun	8:55 AM	9:55 AM	thru 4/30	Off campus
Marketing, Sales & Promo- Course 2 of 5	Farmer, Kevin	Opt A	N	1	3/27	Mon	6:30 PM	9:30 PM		Socs105
SpvSer 1: Performance Mgmt	Harris, Shirley	Opt A	N	1	3/27	Mon	6:30 PM	9:30 PM		Socs205
Guide to Great Calif Tours	Heller, Paul	Opt A	N	1	3/27	Mon	6:30 PM	9:30 PM		Socs204
Basic Reading & Math	Kids College	70%	N	4	3/27	Mon	3:45 PM	5:15 PM	thru 4/17	Off campus
Reading & Math	Kids College	70%	N	4	3/27	Mon	3:45 PM	5:15 PM	thru 4/17	Off campus
Basic Reading & Math	Kids College	70%	N	4	3/27	Mon	5:30 PM	7:00 PM	thru 4/17	Off campus
Reading & Math	Kids College	70%	N	4	3/27	Mon	5:30 PM	7:00 PM	thru 4/17	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	3/27	Mon	3:45 PM	5:15 PM	thru 4/17	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	3/27	Mon	5:30 PM	7:00 PM	thru 4/17	Off campus
Down & Dirty Anger Mgmt	Payne, Clandis	Opt A	N	1	3/27	Mon	6:30 PM	9:30 PM		Socs207
Negotiation 6	Georgen, Pearl	Opt A	N	1	3/28	Tues	6:30 PM	9:30 PM		SS104
Basic Reading & Math	Kids College	70%	N	4	3/28	Tues	3:45 PM	5:15 PM	thru 4/18	Off campus
Reading & Math	Kids College	70%	N	4	3/28	Tues	3:45 PM	5:15 PM	thru 4/18	Off campus

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Basic Reading & Math	Kids College	70%	N	4	3/28	Tues	5:30 PM	7:00 PM	thru 4/18	Off campus
Reading & Math	Kids College	70%	N	4	3/28	Tues	5:30 PM	7:00 PM	thru 4/18	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	3/28	Tues	3:45 PM	5:15 PM	thru 4/18	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	3/28	Tues	5:30 PM	7:00 PM	thru 4/18	Off campus
Basic Reading & Math	Kids College	70%	N	4	3/29	Wed	3:45 PM	5:15 PM	thru 4/19	Off campus
Reading & Math	Kids College	70%	N	4	3/29	Wed	3:45 PM	5:15 PM	thru 4/19	Off campus
Basic Reading & Math	Kids College	70%	N	4	3/29	Wed	5:30 PM	7:00 PM	thru 4/19	Off campus
Reading & Math	Kids College	70%	N	4	3/29	Wed	5:30 PM	7:00 PM	thru 4/19	Off campus
Event Planning 5	Curry, Jeffreda	40%	N	1	3/30	Thurs	6:30 PM	9:30 PM		Socs208
Sat Prep	Hines, Fred	\$32/hr	N	4	4/1	Sat	1:00 PM	4:00 PM	thru 4/29, n/c4/8	Socs204
Get Going W/ QuickBooks	Udo, Kingsley	Opt A	N	1	4/1	Sat	9:00 AM	3:00 PM		Comm204
Plan for Success: Your Bus Plan-Course 3 of 5	Farmer, Kevin	Opt A	N	1	4/3	Mon	6:30 PM	9:30 PM		Socs105
Leadership Dev for Women	Harris, Shirley	Opt A	N	1	4/3	Mon	6:30 PM	9:30 PM		Socs205
Conv. Spanish-Int 1	de los Rios, Jerry	Opt A	N	6	4/4	T,Th	7:00 PM	9:00 PM	thru 4/27; n/c 4/11,13	Musi209
Pilates, Abs & Core	Frank, Dale	50%	N	6	4/4	Tues	7:00 PM	7:45 PM	thru 5/9	FitnessTech
Circuit Weight Training	Frank, Dale	50%	N	6	4/4	Tues	7:45 PM	8:30 PM	thru 5/9	FitnessTech
Negotiation 7	Georgen, Pearl	Opt A	N	1	4/4	Tues	6:30 PM	9:30 PM		SS104
Become a Notary Public	Notary Public Seminars	Opt A	N	2	4/4	T/TH	5:45 PM	9:30 PM	thru 4/6	Socs111
Weight Lifting for Seniors	Frank, Dale	50%	N	6	4/5	Wed	10:30 AM	11:15 AM	thru 5/10	FitnessTech
Lighthouses of the Pacific Coast	BDG Online	\$25/student	N	30	4/6	Thur			Online	
Event Planning 6	Curry, Jeffreda	40%	N	1	4/6	Thurs	6:30 PM	9:30 PM		Socs208
More About Drawing	Ray, Brenda	Opt A	N	6	4/6	Thurs	6:30 PM	9:00 PM	thru 5/18 n/c 4/13	Artb215
Intro to cake Dec--Course 3	Elerewe, Thelma	Opt A	N	2	4/15	Sat	10:00 AM	2:00 PM	thru 4/22	Artb15
Keep Going W/ QuickBooks	Udo, Kingsley	Opt A	N	1	4/15	Sat	9:00 AM	3:00 PM		Comm204
Operations & Management-Course 4 of 5	Farmer, Kevin	Opt A	N	1	4/17	Mon	6:30 PM	9:30 PM		Socs105
Health Care Data Content	Mardirosian, Shoushik	\$50/hr	N	4	4/18	T,Th	6:30 PM	9:30 PM	thru 4/27	Musi211
Music Made Easy	Education to Go	Varies	N	12	4/19	W,F				online
Digital Photography OUTPUT	Education to Go	Varies	N	12	4/19	W,F				online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Purchasing Fundamentals	Education to Go	Varies	N	12	4/19	W,F				online
Project Mgmt Fundamentals	Education to Go	Varies	N	12	4/19	W,F				online
Project Mgmt Applications	Education to Go	Varies	N	12	4/19	W,F				online
Accounting Fundamentals 1	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Accounting Fundamentals 2	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Admin Asst Fund	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Admin Asst Appl	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Get Paid to Travel	Education to Go	Varies	N	12	4/19	W,F				online
HT Start & Operate Home Based Bus	Education to Go	Varies	N	12	4/19	W,F				online
Med Terminology	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Human Anatomy & physiology	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Excel	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to QuickBooks	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Basic A+ Certification Prep	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Making Movies w/Windows XP	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Photoshop Elements	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Photoshop	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Discover Digital Photo	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Creating Web Pages 1	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Creating Web Pages 2	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Designing Effective Websites	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Dreamweaver	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Flash	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Windows XP	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to PC Troubleshooting	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Intro to Networking	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
LT Buy & Sell on eBay	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Speed Spanish 1	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Real Estate Investing	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Debt Elimination Techniques	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Everyday Math for Everyday Use	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Goodbye to Shy	Education to Go	Varies	N	12	4/19	W,F				online
Grammar Refresher	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Effective Business Writing	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Beginning Writer's Workshop	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
Writerific	Education to Go	Varies	N	12	4/19	W,F			thru 5/26	online
A to Z Grantwriting	Education to Go	Varies	N	12	4/19	W,F				online
Yoga-Beginning	Berman, Ron	Opt A	N	8	4/22	Sat	10:30 AM	12:00 PM	thru 6/17; nc 5/27	PE2
Intermediate Yoga	Market, Simone	Opt A	N	8	4/22	Sat	9:00 AM	10:15 AM	thru 6/17; nc 5/27	PE2
Life Drawing Marathons	LifePainting.com	Opt A	N	1	4/23	Sun	10:00 AM	5:00 PM		Artb205/209
Finances & Record Keeping-Course 5 of 5	Farmer, Kevin	Opt A	N	1	4/24	Mon	6:30 PM	9:30 PM		Socs105
Become a Prof Mediator	Georgen, Pearl	Opt A	N	4	4/29	Sat	9:00 AM	4:00 PM		SS109
Med Info Technology	Mardirosian, Shoushik	\$50/hr	N	4	4/30	Sun	9:00 AM	4:00 PM	5/7, 5/21,6/4	Bus5
HT Become a Mystery Shopper	Moran, Elaine	Opt A	N	1	4/30	Sun	10:30 AM	4:00 PM		Socs105
Basic Reading & Math	Kids College	70%	N	4	5/1	Mon	3:45 PM	5:15 PM	thru 5/22	Off campus
Reading & Math	Kids College	70%	N	4	5/1	Mon	3:45 PM	5:15 PM	thru 5/22	Off campus
Basic Reading & Math	Kids College	70%	N	4	5/1	Mon	5:30 PM	7:00 PM	thru 5/22	Off campus
Reading & Math	Kids College	70%	N	4	5/1	Mon	5:30 PM	7:00 PM	thru 5/22	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	5/1	Mon	3:45 PM	5:15 PM	thru 5/22	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	5/1	Mon	5:30 PM	7:00 PM	thru 5/22	Off campus
Get Wired-Make Your Own Jewelry	Barrera, Art	28/hr	N	2	5/2	Tues	7:00 PM	10:00 PM	thru 5/9	Artb215
Conv. Spanish-Int 2	de los Rios, Jerry	Opt A	N	6	5/2	T,Th	7:00 PM	9:00 PM	thru 5/18	Musi209
Basic Reading & Math	Kids College	70%	N	4	5/2	Tues	3:45 PM	5:15 PM	thru 5/23	Off campus

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Reading & Math	Kids College	70%	N	4	5/2	Tues	3:45 PM	5:15 PM	thru 5/23	Off campus
Basic Reading & Math	Kids College	70%	N	4	5/2	Tues	5:30 PM	7:00 PM	thru 5/23	Off campus
Reading & Math	Kids College	70%	N	4	5/2	Tues	5:30 PM	7:00 PM	thru 5/23	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	5/2	Tues	3:45 PM	5:15 PM	thru 5/23	Off campus
Algebra 1 Gr 6-10	Kids College	70%	N	4	5/2	Tues	5:30 PM	7:00 PM	thru 5/23	Off campus
Health Care Delivery Systems	Mardirosian, Shoushik	\$50/hr	N	4	5/2	T,Th	6:30 PM	9:30 PM	thru 5/11	Musi211
Basic Reading & Math	Kids College	70%	N	4	5/3	Wed	3:45 PM	5:15 PM	thru 5/24	Off campus
Reading & Math	Kids College	70%	N	4	5/3	Wed	3:45 PM	5:15 PM	thru 5/24	Off campus
Basic Reading & Math	Kids College	70%	N	4	5/3	Wed	5:30 PM	7:00 PM	thru 5/24	Off campus
Reading & Math	Kids College	70%	N	4	5/3	Wed	5:30 PM	7:00 PM	thru 5/24	Off campus
Belly Dancing	Nakano, Jeanne	40%	N	5	5/6	Sat	10:15 AM	11:15 AM	thru 6/3	PE233
Bollywood Dance	Nakano, Jeanne	40%	N	5	5/6	Sat	11:30 AM	12:30 PM	thru 6/3	PE233
HT Become Successful Woman Investor	Reddick, Marshal	Opt A	N	1	5/7	Sun	9:00 AM	4:30 PM	Opt tour 4:30-5:30	Busi2
Secrets of Your Handwriting Revealed!	Carter, Jethro	Opt A	N	1	5/9	Tues	6:30 PM	9:30 PM		Socs104
Intro to MS Access 2005	Hughes, Charles	40%	N	2	5/13	Sat	9:00 AM	12:30 PM	thru 5/20	Comm204
Become a Cert Child Visitation Monitor	Notary Public Seminars	Opt A	N	2	5/13	Sat/Sun	9:00 AM	4:00 PM	thru 5/14	Socs111
Chandelier/Hoop Earrings	Barrera, Art	28/hr	N	2	5/16	Tues	7:00 PM	10:00 PM	thru 5/23	Artb215
Pilates, Abs & Core	Frank, Dale	50%	N	6	5/16	Tues	7:00 PM	7:45 PM	thru 6/20	FitnessTech
Circuit Weight Training	Frank, Dale	50%	N	6	5/16	Tues	7:45 PM	8:30 PM	thru 6/20	FitnessTech
Become a Notary Public	Notary Public Seminars	Opt A	N	2	5/16	T/TH	5:45 PM	9:30 PM	thru 5/18	Socs111
Music Made Easy	Education to Go	Varies	N	12	5/17	W,F				online
Digital Photography OUTPUT	Education to Go	Varies	N	12	5/17	W,F				online
Purchasing Fundamentals	Education to Go	Varies	N	12	5/17	W,F				online
Project Mgmt Fundamentals	Education to Go	Varies	N	12	5/17	W,F				online
Accounting Fundamentals 1	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Accounting Fundamentals 2	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Admin Asst Fund	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Admin Asst Appl	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Get Paid to Travel	Education to Go	Varies	N	12	5/17	W,F				online
HT Start & Operate Home Based Bus	Education to Go	Varies	N	12	5/17	W,F				online
Med Terminology	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Human Anatomy & physiology	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Excel	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to QuickBooks	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Basic A+ Certification Prep	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Making Movies w/Windows XP	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Photoshop Elements	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Photoshop	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Discover Digital Photo	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Creating Web Pages 1	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Creating Web Pages 2	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Designing Effective Websites	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Dreamweaver	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Flash	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Windows XP	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to PC Troubleshooting	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Intro to Networking	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
LT Buy & Sell on eBay	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Speed Spanish 1	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Real Estate Investing	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Debt Elimination Techniques	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Everyday Math for Everyday Use	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Goodbye to Shy	Education to Go	Varies	N	12	5/17	W,F				online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
Grammar Refresher	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Effective Business Writing	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Beginning Writer's Workshop	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
Writerific	Education to Go	Varies	N	12	5/17	W,F			thru 6/23	online
A to Z Grantwriting	Education to Go	Varies	N	12	5/17	W,F				online
Weight Lifting for Seniors	Frank, Dale	50%	N	6	5/17	Wed	10:30 AM	11:15 AM	thru 6/21	FitnessTech
Life Drawing Marathons	LifePainting.com	Opt A	N	1	5/21	Sun	10:00 AM	5:00 PM		Artb205/209
Real Estate Appraisal	Levitan, Les	Opt A	N	1	5/24	Wed	7:00 PM	10:00 PM		Socs210
Become a Certified Loan Signing Agent	Notary Public Seminars	Opt A	N	1	6/3	Sat	9:00 AM	4:00 PM		Socs106
AMA-Fair, Square & Legal-Safe Hiring, Managing & Firing (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA-Managing & Achieving Organizational Goals (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--Performance Management (Online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--Successful Interviewing (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--The Complete Training Course for Managers	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--Communication Skills For Managers (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--A Manager's Guide to Human Behavior (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--How to Plan and Manage Your Company Budget (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--Compensation: How to Develop Effective Reward Programs (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--How to Manage Conflict in the Organization (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online
AMA--Fundamentals of Human Resources Management (online)	e.Approach, Inc	\$59/Student	N	90'	2/16	Thurs				online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
AMA--First-Line Supervision (online)	e.Approach, Inc	\$59/St u	N	90'	2/16	Thurs				online
AMA--How to Develop the Strategic Plan (online)	e.Approach, Inc	\$59/St u	N	90'	2/16	Thurs				online
AMA--What Managers Do (online)	e.Approach, Inc	\$59/St u	N	90'	2/16	Thurs				online
AMA-Fair, Square & Legal-Safe Hiring, Managing & Firing (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA-Managing & Achieving Organizational Goals (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--Performance Management (Online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--Successful Interviewing (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--The Complete Training Course for Managers	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--Communication Skills For Managers (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--A Manager's Guide to Human Behavior (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--How to Plan and Manage Your Company Budget (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--Compensation: How to Develop Effective Reward Programs (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--How to Manage Conflict in the Organization (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--Fundamentals of Human Resources Management (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--First-Line Supervision (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--How to Develop the Strategic Plan (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA--What Managers Do (online)	e.Approach, Inc	\$59/St u	N	90'	3/16	Thurs				online
AMA-Fair, Square & Legal-Safe Hiring, Managing & Firing (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA-Managing & Achieving Organizational Goals (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
AMA--Performance Management (Online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--Successful Interviewing (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--The Complete Training Course for Managers	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--Communication Skills For Managers (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--A Manager's Guide to Human Behavior (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--How to Plan and Manage Your Company Budget (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--Compensation: How to Develop Effective Reward Programs (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--How to Manage Conflict in the Organization (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--Fundamentals of Human Resources Management (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--First-Line Supervision (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--How to Develop the Strategic Plan (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--What Managers Do (online)	e.Approach, Inc	\$59/St u	N	90'	4/20	Thurs				online
AMA--Fair, Square & Legal-Safe Hiring, Managing & Firing (online)	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online
AMA--Managing & Achieving Organizational Goals (online)	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online
AMA--Performance Management (Online)	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online
AMA--Successful Interviewing (online)	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online
AMA--The Complete Training Course for Managers	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online
AMA--Communication Skills For Managers (online)	e.Approach, Inc	\$59/St u	N	90'	5/18	Thurs				online

Title	Instructor	Rate of Pay	E/N	#mtgs	First	Day	Start	End	Add'l Dates	Room
AMA--A Manager's Guide to Human Behavior (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--How to Plan and Manage Your Company Budget (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--Compensation: How to Develop Effective Reward Programs (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--How to Manage Conflict in the Organization (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--Fundamentals of Human Resources Management (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--First-Line Supervision (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--How to Develop the Strategic Plan (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
AMA--What Managers Do (online)	e.Approach, Inc	\$59/Student	N	90'	5/18	Thurs				online
Project Mgmt Applications	Education to Go	Varies	N	12	5/17	W,F				

**Agenda for the El Camino Community College District Board of Trustees
from
Administrative Services
Jeff Marsee, Vice President**

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A. BID 2005-07/ 5-YEAR COPIER LEASE

It is recommended that the Board of Trustees approve the lease of three (3) high-speed copiers from Xerox Corporation, to replace the two (2) copiers in the Copy Center that will expire June 30, 2006.

The lease of a DocuTech 6115 Production Publisher copier will replace the currently leased DocuTech NP135 from Xerox. Xerox shall accept as a trade-in the DocuTech NP135. The length of the contract shall be sixty (60) months beginning in January 2006 and extending through December 31, 2010. Monthly lease payment is \$8,399.06.

Annual cost: \$100,788.72 (tax not included)

The lease of a Nuvera copying system would replace the currently leased DC490SL from Xerox. Xerox shall accept as a trade-in the DC490SL. The length of the contract shall be sixty (60) months beginning in January 2006 and extending through December 31, 2010. Monthly lease payment is \$3,170.26.

Annual cost: \$38,043.12 (tax not included)

The lease of a 5252 Production Color System would be new to the shop and will facilitate the in-house production of color work such as brochures, college recruitment materials, program materials, sports programs and more. The length of the contract shall be sixty (60) months beginning in January 2006 and extending through December 31, 2010. Monthly lease payment is \$3,240.38. Annual cost: \$38,884.56 (tax not included) Total annual costs: \$177,716.40 (tax not included)

B. CALIFORNIA STATE UNIVERSITY EDUCATIONAL EARLY INTERVENTION PROGRAM CAL-SOAP (CALIFORNIA STUDENT OPPORTUNITY AND ACCESS PROGRAM) MEMBERSHIP

It is recommended that the Board of Trustees approve membership in Los Angeles Education Consortium - Cal SOAP for the purpose of increasing the number of low-income and traditionally underrepresented students enrolling and continuing in postsecondary educational institutions. For the 2005-2006 budget year, contributed matching resources for in-kind support is \$50,000. The District in-kind support consists of counseling, administrative, and clerical assistance, office and presentation spaces, telephone, copy service and mail.

C. CONTRACT/PERSONAL SERVICE AGREEMENTS BELOW \$50,000

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services, or his designee, be authorized to execute the necessary documents.

Best Roofing - It is requested the Board authorize a provision payment to Best Roofing in the amount of \$48,571.51 for additional work performed in conjunction with Bid 2004-04 Pool Building Re-Roof, awarded at the November 15, 2004 meeting of the Board of Trustees.

Public Contract Code 20654 allows the Board, by unanimous vote and approval by the County Superintendent of Schools, to contract for emergency repairs when necessary to permit the continuance of classes without advertising or inviting bids.

The additional work was necessary to replace broken roof rafters which were discovered during the repair and strengthening of the roof structure supporting mechanical equipment platforms. This condition was unobservable until the existing roof was removed.

This work was performed on an emergency basis in order to complete the re-roofing project in time for scheduled classes to be held in the building for the Fall 2005 semester.

Asmara U.S.A, Inc. - Ashok Sadhwani will develop and set up an International Trade Management System (ITMS) for B & B Specialties. Dates of Service: 11/01/05-03/31/06 Amount/Terms: \$9,500

Farnsworth, Marjorie - Under agreement with the California Manufacturing Trade Center (CMTC), (1) Identify and refer up to 20 viable prospects for free assessment services, (2) recruit clients for the Center for Trade Development's fee-based Export Enabler Program (EEP), and (3) provide monthly reports on number and names of companies contacted. Dates of Service: 11/1/05-06/30/06 Amount/Terms: \$40,000

SC Advisory Services - Provide application services for the California Community College/Investor Owned Utilities Partnership Program and associated rebate programs for the District Dates of Service: 12/30/05 – 06/30/06 Amount/Terms: \$49,000

Yates, William M. Jr. - Consultant for the District's Beverage Equipment Service Technician (BEST) Program and Employment Training Panel (ETP) Program. Dates of Service: 11/01/05 – 06/30/06 Amount/Terms: \$5,000

D. CONTRACTS (REVENUE)

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, approve the District entering into the following agreements with the following contractors and that the Vice President - Administrative Services, or his designee, be authorized to execute the necessary documents.

<u>Contractor/Service Amount/Terms</u>	<u>Dates of Service</u>	
Esummits District to receive \$300 per month commission for marketing and sales services provided for Galot Associates	10/01/05-06/30/06	\$3,600
Galot Associates Center for International Trade (CITD) will, on a case by case basis, provide specified services designed to assist contractor achieve trade related objectives in the U.S. markets.	09/08/05 – 09/08/06	\$24,000
Teledyne Microelectronics Business Training Center (BTC) to provide employees computer skills training Microsoft Office Classes 1 & 2 under ETP contract.	10/3/05-06/30/06	\$ 7,800
Teledyne Microelectronics BTC to provide employees with Leadership Skills Training, Classes 1 & 2.	10/4/05-06/30/06	\$30,824
Teledyne Microelectronics BTC to provide employees with Lean Manufacturing training, Class 21 under ETP contract	10/6/05-06/30/06	\$ 948
Teledyne Reynolds BTC to provide employees with Lean Manufacturing training	10/3/05-06/30/06	\$ 2,400
Teledyne Reynolds BTC to provide employees with Lean Manufacturing training for Class 9 & 10.	10/6/05-6/30/06	\$12,640

E. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0080942	Speaking Solutions, Inc.	VATEA Business Ed	Computer Software Acct	\$3,406.71
P0081120	Graybar Electric	Information Tech.	Non-Instruct Supplies	\$179.50
P0081121	California Pro Sports	Resp Therapy	Non-Instruct Supplies	\$1,996.61
P0081122	Katisha P. Adams	Fine Arts	Non-Instruct Supplies	\$600.00
P0081123	Quami Adams	Fine Arts	Non-Instruct Supplies	\$300.00
P0081124	Collette Williams	Fine Arts	Non-Instruct Supplies	\$300.00
P0081125	Brittany L. Armalin	Fine Arts	Non-Instruct Supplies	\$300.00
P0081126	David Blake	Fine Arts	Non-Instruct Supplies	\$600.00
P0081127	TCS Total Compensation Sys.	Purchasing and Busin	Contract Services	\$6,000.00
P0081128	Alysa M. Vanderzanden	Fine Arts	Non-Instruct Supplies	\$200.00
P0081129	Nancy A. Adler	Ctr for Arts Product	Repairs Parts And Supplies	\$114.31
P0081130	Andrew W. Wolski	Ctr for Arts Product	Repairs Parts And Supplies	\$52.95
P0081131	Unicon, Inc.	Information Tech.	Maintenance Contracts	\$2,400.00
P0081132	Xpedx Paper & Graphics	Warehouse	Inventories, Stores, Prep	\$4,988.16
P0081133	Matson Printing	Warehouse	Inventories, Stores, Prep	\$2,813.96
P0081134	Hitt Marking Devices	Administrative Serv.	Non-Instruct Supplies	\$30.86
P0081135	Best Buy HSBC Business Solut	ECLA 04-05	New Equipment – Noninstruc.	\$307.28
P0081136	Copy R Office Solutions	Careers in Child Car	Instructional Supplies	\$8.89
P0081137	Nancy A. Adler	Ctr for Arts Promo	Multi Media Advertising	\$425.00
P0081138	Printer Works, the	Technical Services	Repairs Parts And Supplies	\$57.96
P0081139	San Diego Printing Parts	Copy Center	Repairs Parts And Supplies	\$123.66
P0081140	AASCU	Public Information	Conferences Mgmt	\$500.00
P0081141	Konica Minolta Business Sys.	Ctr for Arts Ticket	Non-Instruct Supplies	\$189.54
P0081142	Grainger	Technical Services	Repairs Parts And Supplies	\$426.66
P0081143	Time Clock Sales and Service	Admissions/Records	Repairs Noninstructional	\$190.96
P0081144	Little Company of Mary Health	Parking-Student Perm	Other Services And Expense	\$70.00
P0081145	Pauls Photo, Inc.	Physical Education	Instructional Supplies	\$400.53
P0081146	Mayer Laboratories, Inc.	Physical Education	Laundry	\$148.56
P0081147	South Bay Ford	Parking-Student Perm	New Equipment – Noninstruc.	\$23.38
P0081148	Thermo-King Ingersoll-Rand	Air Conditioning	Instructional Supplies	\$554.65
P0081149	Mass Press	Ed & Community Devel	Non-Instruct Supplies	\$59.48
P0081150	Dreammaker Publishing	EOPS	Other Books	\$594.30
P0081151	Entenmann Rovin Co.	Parking-Student Perm	Non-Instruct Supplies	\$118.00
P0081152	Fastsigns	Public Information	Non-Instruct Supplies	\$888.19

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P0081153	Delphin Computer Supply	Parking-Student Perm	New Computer Equipment-No	\$2,153.09
P0081154	Andrew W. Wolski	Productions Donation	Non-Instruct Supplies	\$154.08
P0081155	Mark Hullibarger	Ctr for Arts Product	Repairs Parts And Supplies	\$85.00
P0081156	Law Fire Protection Company	Operations	Repairs Noninstructional	\$461.37
P0081157	American Express Travel	Administration	Travel And Conference Exp	\$146.40
P0081158	American Express Travel	Administration	Travel And Conference Exp	\$292.80
P0081159	Thomson-West/Barclays	Counseling Office	Publications/ Periodicals	\$231.00
P0081160	Santa Monica City College	Counseling Office	Dues And Memberships	\$40.00
P0081161	Stuart F. Cooper	Information Tech.	Non-Instruct Supplies	\$670.43
P0081163	Competitive Aquatic Supply Inc	Physical Education	Repairs Parts And Supplies	\$204.45
P0081164	Bernice L. Boseman	Fine Arts	Non-Instruct Supplies	\$354.39
P0081165	Barnes & Noble	Job Development Ince	Other Books	\$4,059.38
P0081166	A-1 Office Plus	DSPS	Instructional Supplies	\$92.51
P0081167	Mcmaster Carr	Ctr for Arts Product	Non-Instruct Supplies	\$137.11
P0081168	Pearson NCS	Information Tech.	Non-Instruct Supplies	\$2,359.31
P0081169	Hispanic Association of Coll.	President's Office	Dues And Memberships	\$5,778.00
P0081170	NAEYC National Assoc for Ed.	Careers in Child Car	Conferences Faculty	\$410.00
P0081171	Kramer Sporting Goods	Health Sciences	Fundraising	\$1,139.55
P0081172	Avaiill, Inc.	Information Tech.	Maintenance Contracts	\$374.25
P0081173	Porta Phone Co.	Physical Education	Repairs Parts And Supplies	\$67.50
P0081174	Pacific Coachways	Fine Arts	Non-Instruct Supplies	\$298.00
P0081175	Pacific Coachways	Fine Arts	Non-Instruct Supplies	\$645.17
P0081176	Allyson Bates	Fine Arts	Non-Instruct Supplies	\$80.00
P0081177	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$70.00
P0081178	Sandra J. Nitchman	Fine Arts	Non-Instruct Supplies	\$70.00
P0081179	Anthony J. Hughes	Fine Arts	Non-Instruct Supplies	\$75.00
P0081180	Mass Press	Physical Education	Instructional Supplies	\$59.48
P0081181	Verisign	Information Tech.	Maintenance Contracts	\$795.00
P0081182	Phyllis S. Fowler	Fine Arts	Non-Instruct Supplies	\$200.00
P0081183	PSCFA	Speech Communication	Dues And Memberships	\$805.00
P0081184	Xerox Sales	Art Department	Instructional Supplies	\$83.25
P0081185	Leslie W. Woodson	Fine Arts	Non-Instruct Supplies	\$200.00
P0081186	Epson America, Inc.	Art Department	Instructional Supplies	\$2,118.74
P0081187	American Educational Opportun.	International Student	Conferences Mgmt	\$15,150.00
P0081189	Battery Specialties	Health, Safety	Non-Instruct Supplies	\$106.34

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P0081191	Pegasus Press Inc.	ECLA 04-05	Printing	\$1,517.40
P0081192	Hitt Marking Devices	Fiscal Services	Non-Instruct Supplies	\$25.51
P0081194	American Express Travel	Careers in Child Care	Conferences Faculty	\$635.36
P0081196	El Camino College	Div Office Fine Arts	Non-Instruct Supplies	\$80.00
P0081198	Magic's Auto Body & Paint	Parking-Student Perm	Repairs Non Instr	\$2,607.00
P0081199	Jones & Mayer	Institutional Service	Legal	\$770.00
P0081200	CASFAA	Administration	Travel And Conference Exp	\$25.00
P0081201	Marriott Metro Center	Careers in Child Car	Conferences Faculty	\$1,128.96
P0081202	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$149.36
P0081204	KJLH-FM Radio	Ctr for Arts Promo	Multi Media Advertising	\$3,000.00
P0081205	Fancy Floors, Inc.	Classroom & Office	Non-Instruct Supplies	\$110.42
P0081207	Billy Tees Inc.	Health Sciences	Fundraising	\$3,670.11
P0081208	Apple Higher Education	Ctr for Arts Promo	Non-Instruct Supplies	\$74.69
P0081209	Bruce Spain	Ctr for Arts Promo	Center For The Arts Misc.	\$514.84
P0081210	Bruce Spain	Div Office Fine Arts	Conferences Mgmt	\$183.77
P0081213	Katie Graham	Fine Arts	Non-Instruct Supplies	\$300.00
P0081214	American Express Travel	SBA Contract Jan-Dec	Transportation/ Mileage	\$146.40
P0081215	Paradise Awards	Health Sciences	Fundraising	\$319.34
P0081216	Watts Specialties Inc.	Welding	Repairs Parts And Supplies	\$316.35
P0081217	Nina K. Oshio	Human Resources	Non-Instruct Supplies	\$366.45
P0081218	Discount School Supply	CDC	Instructional Supplies	\$590.78
P0081219	Hitt Marking Devices	Administrative Serv.	Non-Instruct Supplies	\$25.51
P0081221	Susan G. Pickens	President's Office	Other Services And Expense	\$18.90
P0081222	Image Shop	Job Development Ince	Non-Instruct Supplies	\$43.87
P0081224	Matson Printing	Warehouse	Inventories, Stores, Prep	\$3,327.61
P0081225	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$1,238.38
P0081228	Mass Press	CACT COCCC	Non-Instruct Supplies	\$59.48
P0081229	International Education Service	ECLA 04-05	Multi Media Advertising	\$1,200.00
P0081230	Torrance Electronics	Community Advance	Instructional Supplies	\$227.33
P0081232	NCS Pearson, Inc.	Information Tech.	Maintenance Contracts	\$528.00
P0081233	NCS Pearson, Inc.	Information Tech.	Maintenance Contracts	\$1,250.00
P0081234	Cclc/Coa Publications	TTIP Library Automat	Other Services And Expense	\$7,172.00
P0081235	Brinks Home Security, Inc.	Div Office Instr.	Other Services And Expense	\$59.36
P0081236	Westhost, Inc.	ECLA 04-05	Multi Media Advertising	\$28.85
P0081238	CPP Consulting Psychologists	Career Center	Other Services And Expense	\$195.00

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P0081239	Sars Sofware Products, Inc.	SARS Implementation	Non-Instruct Supplies	\$2,258.25
P0081240	Congressional Quarterly, Inc.	Instructional Service	Library Books	\$193.50
P0081241	Metropolitan Cooperative Lib.	Instructional Service	Library Books	\$200.11
P0081242	Mass Press	Div Office Fine Arts	Miscellaneous	\$1,070.64
P0081243	Prescriber's Letter	Health Services	Other Books	\$156.00
P0081244	Talent Canada	Admissions/Records	Non-Instruct Supplies	\$528.00
P0081245	Mass Press	DSPS	Instructional Supplies	\$59.48
P0081246	A. B. Dick Company	Copy Center	Non-Instruct Supplies	\$410.38
P0081247	Xpedx Paper & Graphics	Copy Center	Non-Instruct Supplies	\$194.20
P0081248	Mark Hullibarger	Ctr for Arts Product	Repairs Parts And Supplies	\$260.00
P0081250	Boise Cascade	Warehouse	Inventories, Stores, Prep	\$1,238.38
P0081251	S & B Food Services Catering	CalWORKs	Non-Instruct Supplies	\$55.00
P0081252	Redondo Beach Chamber	Public Information	Dues And Memberships	\$231.00
P0081253	National Promotions & Advertis.	Public Information	Multi Media Advertising	\$1,565.00
P0081254	Tallichits Restaurant	Humanities	Non-Instruct Supplies	\$350.00
P0081260	Samy's Camera	Public Information	New Computer Equipment-No	\$794.00
P0081261	Toys R Us	Student Affairs	ASB Exp.	\$1,000.00
P0081262	Sonshine Print Shop	Copy Center	Non-Instruct Supplies	\$3,193.38
P0081263	Sidedoor Studio, The	ECLA 04-05	Multi Media Advertising	\$264.50
P0081265	Chemsearch	Plumbing Shop	Non-Instruct Supplies	\$160.32
P0081266	Discount School Supply	Child Development	Instructional Supplies	\$488.18
P0081267	Infotel	SBDC COCCC	Multi Media Advertising	\$202.00
P0081270	Bob Lee's Automotive Center	Parking-Student Perm	Repairs Non Instr	\$45.89
P0081271	Dipte D. Patel	VTEA Special Resourc	Instructional Supplies	\$30.29
P0081272	Geralin Clark	VTEA Special Resourc	Instructional Supplies	\$12.93
P0081273	The Tharpe Company, Inc.	Human Resources	Other Services And Expense	\$1,112.14
P0081274	Information Today, Inc.	Instructional Service	Library Books	\$305.95
P0081275	Taylor & Francis Group, Llc	Instructional Service	Library Books	\$794.38
P0081278	Facets Video Order Department	Family Consumer Stu	Instructional Supplies	\$54.70
P0081280	Amy L. Wolff	Fine Arts	Non-Instruct Supplies	\$65.00
P0081281	Sandra J. Nitchman	Fine Arts	Non-Instruct Supplies	\$75.00
P0081283	Redondo Beach Chamber	Ed & Community Devel	Non-Instruct Supplies	\$290.00
P0081284	Designs by Ardena	Fine Arts	Non-Instruct Supplies	\$200.00
P0081285	Deborah B. Minnichelli	Fine Arts	Non-Instruct Supplies	\$75.00
P0081286	David Boger	Fine Arts	Non-Instruct Supplies	\$75.00

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P0081288	Laidlaw Education Services	Student Affairs	ASB Exp.	\$536.20
P0081289	S & B Food Services Catering	EOPS	Non-Instruct Supplies	\$332.78
	Total :	141		\$120,120.31
B0080968	Super Sport Body & P	Purchasing and Busin	Benefits And Claims Paid	\$835.31
B0087867	Southland Industries	Facilities/Planning	Maintenance Contracts	\$28,000.00
B0087878	Jessica Williams	Foster Care Ed 03-04	PSA Contract Services	\$30,747.00
B0087883	New York Food	CACT COCCC	Conferences Mgmt	\$1,000.00
B0087884	New York Food	Specialty Beverage	Conferences Mgmt	\$1,000.00
B0087885	Moore's Dancewear	Fine Arts	Non-Instruct Supplies	\$300.00
B0087887	E.C.C. Public Inform	Student Affairs	ASB Exp.	\$100.00
B0087888	Metro-Call Inc.	Nursing	Other Rentals	\$601.44
B0087889	Press Telegram	Ctr for Arts Promo	Multi Media Advertising	\$4,000.00
B0087891	John Forbes	KEPS	PSA Contract Services	\$111.00
B0087892	A Scooter 4 U, Inc.	DSPS	Repairs Noninstructional	\$300.00
B0087893	Pacific Coachways	Health Sciences and	Fundraising	\$2,000.00
B0087894	E.C.C. Child Dev.	CCAccessMeansParent	Contract Services	\$28,633.00
B0087895	E.C.C. Public Inform	Student Affairs	A/P Manual.Gen.	\$25.00
B0087896	ECCD Petty Cash	CITD - ETP	Non-Instruct Supplies	\$2,500.00
B0087897	Pauls Photo, Inc.	Photography	Instructional Supplies	\$500.00
B0087898	ECCD Petty Cash	Women in Ind. & Tech	Non-Instruct Supplies	\$300.00
B0087899	Spitz Space Systems,	Astronomy	Maintenance Contracts	\$1,870.00
B0087900	Ash Enterprises Inte	Astronomy	Maintenance Contracts	\$5,075.00
B0087901	Xerox Corporation	Facilities/Planning	Copiers	\$168.00
B0087902	Sandy's Boston Pizza	Community Advance.	Non-Instruct Supplies	\$1,000.00
B0087903	Steris Corp. America	Life Sciences	Maintenance Contracts	\$2,916.00
B0087905	San Dieguito Printer	Public Information	Printing	\$17,423.00
B0087908	E.C.C. Public Inform	First Year Exp / Lea	Reproduction Instruction	\$1,000.00
B0087909	E.C.C. Public Inform	First Year Exp / Lea	Reproduction Instruction	\$1,000.00
B0087910	ECCD Petty Cash	First Year Exp / Lea	Non-Instruct Supplies	\$1,500.00
	Total :	26		\$132,904.75
	Total POs and BPOs :	167	TOTAL :	\$253,025.06

**Agenda for the El Camino Community College District Board of Trustees
for
Measure “E” Bond Fund
Administrative Services**

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A. PROJECT BUDGETS

The Facilities Needs Report prepared May 2002, established preliminary budgets for the renovation or replacement of the buildings reported in the categories identified below. The Needs Report was the basis for determining the amount of bond funding required to complete the facilities upgrade/modernization program. The preliminary budgets were revised February 17, 2004, when project scopes and timelines were further defined. Budgets were also revised as of May 16, 2005. Also included in the needs report was a listing compiled by division of equipment and technology that needed to be replaced or upgraded.

The following table reports expenditures through November 30, 2005.

**GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECTS
(Thru 11/30/05) Datatel 12/1/05**

	REVISED BUDGET	TOTAL EXPENDITURES	BALANCE
<u>Additional Classrooms and Modernization (ACM)</u>			
Acquisitions (0201)	5,000,000	705,867	4,294,133
Architectural Barrier Removal Phase 2 (0202)	1,529,000	17,900	1,511,100
Athletic Education and Fitness Complex (0203)	15,718,000	267,307	15,450,693
Bookstore/Cafeteria Conversion to Admin. (0204)	6,084,896	70,713	6,014,183
Business Building Replacement (0205)	10,926,189	135,001	10,791,188
Central Plant (0206)	10,858,000	182,894	10,675,106
Child Development Center Phase 2 (0207)	2,525,000	29,446	2,495,554
Crenshaw Blvd. Frontage Enhancement (0208)	1,100,000	12,927	1,087,073
Fire Academy Structure (0209)	791,375	9,349	782,026
Fire Program Facility (0210)	123,000	1,601	121,399
Humanities Complex Replacement (0212)	23,120,064	1,409,764	21,710,300
Learning Resource Center Addition (0213)	7,100,000	118,655	6,981,345
Manhattan Bch Blvd. Parking Structure & Entrance (0214)	216,232	716	215,516
Remodeling Phase Two (0216)	157,625	34,540	123,085

	REVISED BUDGET	TOTAL EXPENDITURES	BALANCE
Remodeling Phase Three (0217)	8,715,875	101,212	8,614,663
Science Complex Renovation (0219)	6,721,738	6,448,942	272,796
Signage and Wayfinding (0224)	2,600,000	52,745	2,547,255
Student Services and Activities Replacement (0220)	31,928,118	390,819	31,537,299
Temporary Space and Relocation Costs (0221)	2,000,000	637,139	1,362,861
Master Planning (0223)		285,039	(285,039)
Reserve for Contingencies (0299)	37,748,071	-	37,748,071
Total Additional Classrooms and Modernization	174,963,183	11,161,708	163,801,475
<u>Campus Site Improvements: Accessibility, Safety / Security (CSI)</u>			
Asphalt Resurfacing - All Lots (0301)	400,000	14,796	385,204
Emergency Generators and Distribution (0302)	2,265,000	16,660	2,248,340
Emergency Power to Security Lighting (0303)	175,000	1,287	173,713
Entrance - Redondo Beach Blvd. to Lot H (0304)	400,000	4,322	395,678
Fencing Replacement and Additions (0305)	375,000	2,758	372,242
Landscaping & Irrigation System Replacements (0306)	2,540,000	41,269	2,498,731
Lighting - Upgrade / Replace All Lots (0308)	2,440,000	17,947	2,422,053
Lot F Parking Structure Improvements (0309)	1,632,000	17,155	1,614,845
Lot H Parking Structure (0310)	8,348,666	705,075	7,643,591
Paving Replacement - All Walks and Driveways (0311)	2,187,000	16,086	2,170,914
Pedestrian Walks at Manhattan Bch Blvd & Lot E (0312)	81,600	600	81,000
Security Video (0313)	180,000	7,751	172,249
Voice / Data / Signal Site Duct Bank (0314)	1,945,181	83,760	1,861,421

	REVISED BUDGET	TOTAL EXPENDITURES	BALANCE
Reserve for Contingencies (0399)	1,757,784	-	1,757,784
Total Campus Site Improvements: Accessibility, Safety / Security	24,727,231	929,467	23,797,764
<u>Energy Efficiency Improvements (EEI)</u>			
Energy Efficiency Improvements Phase Two (0402)	2,818,000	43,000	2,775,000
Reserve for Contingencies (0499)	215,653	-	215,653
Total Energy Efficiency Improvements	3,033,653	43,000	2,990,653
<u>Health and Safety Improvements (HSI)</u>			
Administration (0501)	4,367,732	70,375	4,297,357
Art & Behavioral Sciences (0502)	12,247,136	199,377	12,047,759
Auxiliary Warehouse (0504)	105,042	1,259	103,783
Communications (0507)	8,223,354	216,445	8,006,909
Construction Technology (0508)	943,970	16,167	927,803
Domestic Water System (0509)	2,488,800	67,511	2,421,289
Facilities and Receiving (0510)	1,985,416	134,589	1,850,827
Fire Alarm (0511)	780,800	8,707	772,093
Firelines (0512)	1,837,503	80,977	1,756,526
Hazardous Materials Abatement (0513)	200,000	65,893	134,107
Library (0515)	7,876,509	416,247	7,460,262
Marsee Auditorium (0516)	6,670,843	109,828	6,561,015
Math & Computer Sciences (0517)	10,761,643	176,745	10,584,898
Music (0518)	8,896,846	223,372	8,673,474
Natural Gas System (0519)	488,000	5,480	482,250

	REVISED BUDGET	TOTAL EXPENDITURES	BALANCE
North Gymnasium (0520)	3,248,993	255,827	2,993,166
Physical Education and Men's Shower (0521)	4,216,871	65,736	4,151,135
Planetarium (0522)	559,465	12,671	546,794
Pool and Health Center (0523)	8,273,592	136,497	8,137,095
Primary Electrical Distribution System (0524)	13,460,000	457,890	13,002,110
Reimbursements (0525)	1,456,353	1,456,353	-
Security Systems (0526)	1,313,664	29,659	1,284,005
Sewer System (0527)	1,964,200	21,752	1,942,448
Social Sciences (0528)	7,415,520	148,852	7,266,668
Storm Drain System (0530)	1,083,909	12,049	1,071,860
Technical Arts (0531)	5,600,000	105,624	5,494,376
Shops (0533)	10,600,000	208,607	10,391,393
Reserve for Contingencies (0599)	8,337,328	-	8,337,328
Total Health and Safety Improvements	135,403,489	4,704,490	130,698,999
<u>Information Technology and Equipment (ITE)</u>			
Behavioral and Social Sciences (0601)	579,077	22,984	556,093
Business (0602)	1,123,650	438,401	685,249
Facilities Planning and Services (0603)	1,818,724	283,304	1,535,420
Fine Arts (0604)	2,805,096	328,212	2,476,884
Health Sciences and Athletics (0605)	1,203,993	177,688	1,026,305
Humanities (0606)	607,033	150,534	456,499

	REVISED BUDGET	TOTAL EXPENDITURES	BALANCE
Industry and Technology (0607)	1,771,641	422,712	1,348,929
Information Technology (0608)	14,557,510	1,784,540	12,772,970
Learning Resources (0609)	4,665,775	137,253	4,528,522
Math (0610)	688,661	134,997	553,664
Natural Sciences (0611)	3,002,285	585,119	2,417,166
Nursing (0612)	252,651	116,478	136,173
Student and Community Advancement (0613)	567,500	169,879	397,621
Interfund Transfer (0614)	141,150	141,150	-
Phase II, III, IV Purchases (0697)	12,686,900	-	12,686,900
Installation Contingency (0698)	4,464,194	-	4,464,194
Reserve for Contingencies (0699)	3,746,018	-	3,746,018
Total Information Technology and Equipment	54,681,858	4,893,250	49,788,608
<u>Physical Education Facilities Improvements (PEFI)</u>			
Baseball Field (0701)	1,091,800	-	1,091,800
North Field (0702)	481,600	-	481,600
Sand Volleyball (0703)	12,300	-	12,300
Reserve for Contingencies (0799)	121,349	-	121,349
Total Physical Education Facilities	1,707,049	-	1,707,049
Refunding Income	6,866,776	0	6,866,766
	<u>\$ 401,383,219</u>	<u>\$ 21,731,914</u>	<u>\$ 379,651,305</u>

B. CITIZENS' BOND OVERSIGHT COMMITTEE

The next meeting of the Citizens' Bond Oversight Committee is scheduled for January 25 at 9
a.m.

December 19, 2005

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C. CONTRACT - TMAD TAYLOR GAINES

It is recommended that the Board of Trustees approve entering into a contract with TMAD Taylor Gaines for various and ongoing engineering services from December 22, 2005 through December 31, 2007. The related information is provided:

Item 1 – Civil Engineering Services for the installation of additional modular buildings: \$45,180. Account number 42 - 221

Item 2 – Civil Engineering Services for Student Services and Activities Center Replacement Project: \$49,010. Account number 42 - 220

Item 3 – Perform various engineering services as needed, including utility line routing and elevations, surveying and site civil engineering - \$50,000

Item 4 – Reimbursable expenses: \$5,000. Account number 42-223

Total costs of contract: \$149,190.00

D. CONTRACT – FLEWELLING AND MOODY

It is recommended that the Board of Trustees approve entering into a contract with Flewelling and Moody to provide architectural and engineering design services for the renovation of the Bookstore/Cafeteria. The negotiated price for these services was determined by local agency guidelines, which include building type, construction budget, and new construction vs. renovation. Dates of Service: January 1, 2006 through December 31, 2008. Cost: Not to exceed \$587,000, including reimbursables, invoiced monthly. Account Number: Fund 42 Location 0204.

E. BID 2005-08/ELEVATOR MODERNIZATION

It is recommended that Bid 2005-08 be awarded to the following vendor for Elevator Modernization project for the Art and Behavioral Sciences Building in accordance with the specifications, terms, and conditions of the above named bid.

<u>P.O.</u>	<u>Vendor</u>	<u>Bid Amount</u>
TBD	University Elevator [1]	\$85,000 including materials, delivery, and any applicable taxes.

Other Bidders: None

“No Bid” Responses: None

Non-Responses: None

F. PURCHASE ORDERS

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and that payment be authorized upon delivery and acceptance of the items or services ordered.

P.O. Number	Vendor Name	Site Name	Description	P.O. Cost
P0089040	Division of the State Architect	Firelines	Architecture & Engineering	\$2,070.02
P0089041	Division of the State Architect	Firelines	Architecture & Engineering	2,700.00
	Total :	2		\$4,770.02
B0089035	Doja, Inc.	Humanities Complex	Site Improvements	285,000.00
B0089036	Louis Todd Corporati	Humanities Complex	Site Improvements	\$358,000.00
B0089037	HPS Mechanical, Inc.	Humanities Complex	Site Improvements	\$544,910.00
B0089038	Keenan & Associates	Humanities Complex	Profess Services-Bon	\$89,100.00
		Total : 4		\$1,277,010.00
		Total POs and BPOs : 6	TOTAL :	\$1,281,780.02

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Agenda for the El Camino Community College District Board of Trustees
from
Human Resources - Administrative Services

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A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for certificated, classified, special project temporary administrators and temporary classified service employees as shown in items 1-27 and 1-7.

Certificated Personnel:

1. Retirement – Mr. Ron Dohi, full-time instructor of Automotive Collision Repair/Painting, Industry & Technology, last day worked June 9, 2005, first day of retirement December 16, 2005, and that a plaque be presented to him in recognition for his service to the District since 1997.
2. Retirement – Mr. Walter Kahan, full-time instructor of Electronics and Computer Hardware Technology, Industry & Technology, last day worked June 30, 2006, and first day of retirement July 1, 2006, and that a plaque be presented to him in recognition for his service to the District since 1981.
3. Retirement – Ms. Marlene Hoover, full-time instructor of Law, Business, last day worked June 30, 2006, first day of retirement, July 1, 2006, and that a plaque be presented to her in recognition for her service to the District since 1989.
4. Amend Retirement – Ms. Georgina Coughlan, full-time instructor of English as a Second Language, Humanities, last day worked, effective January 13, 2006 (instead of January 14, 2006), and first day of retirement, January 14, 2006 (instead of January 15, 2006), and that a plaque be presented to her in recognition of her service to the District since September 1980.
5. Reinstate Pre-Retirement – Mr. Robert Pielke, full-time instructor of Philosophy, Behavioral & Social Science, to rescind partial retirement and to reinstate pre-retirement to work a reduced load of 50% Fall and 50% in Spring, for five years, beginning Fall 2005 through Spring 2010, in accordance with the Agreement, Article XVIII, Section 2(c).
6. Employment – Dr. Francisco Arce, full-time Vice President of Academic Affairs, to be paid Step 3 of the Vice President’s Salary Schedule, effective January 1, 2006. **
7. Amend Employment – Ms. Nadia Lopez, full-time/temporary instructor of Nursing, Health Science & Athletics, Class II, Step 2, effective February 13 through June 30, 2006, (to be paid by Growth Grant).
8. Amend Employment – Ms. Lucinda Bramlett, full-time/temporary instructor of Nursing, Health Science & Athletics, Class II, Step 5, effective February 13 through June 30, 2006 (no longer to be paid by Growth Grant).

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**** Please note item 6 corrected during Board meeting.**

9. Leave of Absence (medical) – Mr. Carson Gladson, full-time instructor of Art, Fine Arts, 33.33% medical leave of absence, effective February 8 through June 9, 2006.
10. Special Assignment – Ms. Barbara Budrovich, full-time instructor of English, Humanities, to supervise the Writing Center and Computer Assisted Instruction lab for winter intersession, to be paid \$38.77 an hour, not to exceed \$3,900 or 100 hours, effective January 4 through February 7, 2006, in accordance with the Agreement, Article X, Section 14(c).
11. Special Assignment – Ms. Lynn Fielding, part-time instructor of Geology, Natural Sciences, to work as lab assistant for the Welding department, to be paid \$25.85 an hour, not to exceed \$5,000 or 193 hours, effective February 11 through June 9, 2006, in accordance with the Agreement, Article X, Section 9(m).
12. Special Assignment – Dr. Barbara Jaffe, full-time instructor of English, Humanities, to work as faculty coordinator to work on special projects as assigned, to be paid \$51.69 an hour, not to exceed \$4,200 or 80 hours, effective January 3 through February 10, 2006, in accordance with the Agreement, Article X, Section 13(a).
13. Special Assignment – Ms. Susanna Meiers, part-time/temporary instructor, Fine Arts: (1) Art Gallery laboratory and curator, to be paid \$45.75 per hour, not to exceed 24 hours per week for 16 weeks, effective February 13 through June 9, 2006; and (2) Art Gallery curator and curriculum preparations, to be paid \$45.75 per hour, not to exceed 24 hours per week, effective January 30 through February 10, 2006 and June 12 through June 16, 2006, in accordance with the Agreement, Article X, Section 9(m).
14. Special Assignment – Mr. Michael Lewis Miller, part-time/temporary instructor, Fine Arts: (1) Art Gallery student laboratory and installations, to be paid \$45.75 per hour, not to exceed 8 hours per week, for 16 weeks, effective February 13 through June 9, 2006; and (2) Art Gallery installations and curriculum preparations, to be paid \$45.75 per hour, not to exceed 24 hours per week, effective January 30 through February 10, 2006 and June 12 through June 16, 2006, in accordance with the Agreement, Article X, Section 9(m).
15. Special Assignment – Mr. Craig Neumann, part-time instructor of Fire and Emergency Technology, Industry & Technology, to coordinate firefighter in-service training programs with local agencies, to be paid \$51.69 an hour for 108 hours, not to exceed \$5,583, effective January 2 through June 30, 2006, in accordance with the Agreement, Article X, Section 9(m).
16. Special Assignment – Mr. Tommy Jester, part-time instructor of Administration of Justice, Industry & Technology, Industry & Technology, to coordinate the Peace Officers' Standards & Training (POST) program, to be paid \$38.77 an hour for 96 hours, not to exceed \$3,722, effective January 2 through June 30, 2006, in accordance with the Agreement, Article X, Section 9(m).

17. Special Assignment – The following part-time instructors of Administration of Justice, Industry & Technology, to provide instruction in the Administration of Justice Reserve Academy, to be paid \$38.77 an hour, effective February 11 through June 30, 2006, in accordance with the Agreement, Article X, Section 9(m).

<u>Employee</u>	<u>Not to Exceed Hours</u>	<u>Not to exceed Dollars</u>
Jeff Donahue	38	\$1,473
Sergio Borbon	84	\$3,256
David Do	84	\$3,256

18. Special Assignment – The following instructors to be compensated reassigned time for performing Federation activities during the 2005 Fall semester, to be paid \$51.69 an hour, for a total of 200 hours, in accordance with the Agreement, Article III, Section 11(c).

Angela Simon	72 hours
David Westberg	20 hours
Sean Donnell	50 hours
Donald Brown	50 hours
Chris Jeffries	<u>8 hours</u>
TOTAL	200 hours

19. Stipend Assignment – Ms. Caryn Desai, part-time instructor of Theatre, Fine Arts, to direct Spring 2006 play production, to be paid \$442 per week for 8 weeks, not to exceed \$3,536, effective April 2 through June 1, 2006, in accordance with the Agreement, Article X, Section 10(d).
20. Stipend Assignment – Ms. Ruby Millsap, part-time instructor of Dance, Fine Arts, to direct presentation of Dance class showings and coordinate dance production, to be paid \$442 per week for 8 weeks, not to exceed \$3,536, effective February 12 through June 10, 2006, in accordance with the Agreement, Article X, Section 10(d).
21. Stipend Assignment – Mr. Rodolfo Otero, full-time instructor of Anthropology, Behavioral and Social Science, to be guest speaker at Anthropology Forum, to be paid \$75.00, effective October 28, 2005, in accordance with the Agreement, Article X, Section 13(b).
22. Employment – The following part-time/temporary instructors for the 2006 Spring semester to provide instruction in the Fire Academy, to be paid \$38.77 an hour, effective February 11 through June 30, 2006, in accordance with the Agreement, Article X, Section 9(m).

<u>Employee</u>	<u>Not to Exceed Hours</u>	<u>Not to Exceed Dollars</u>
Michael Brownlie	32	\$1,241
Mark Lepore	16	\$ 621
Lee Macpherson	64	\$2,481
Ralph Sproul	16	\$ 621

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Human Resources – Administrative Services - 3

Bradley Sweatt	32	\$1,241
William Warren	32	\$1,241
David Winkler	48	\$1,861

23. Employment – Ms. Maria Maciel, part-time/temporary substitute Child Development Center Teacher, Behavioral & Social Science, Class II, Step A, effective January 3 through June 30, 2006.

24. Employment - The following part-time/temporary librarians to be hired in Learning Resources as needed for the Winter 2005 Intersession.

Jane Terry	Douglas Thompson
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25. Employment– The following part-time/temporary instructors to be hired as needed for the 2006 Winter Intersession.

Health Sciences & Athletics

Geralin Clark, Class III, Step 4	Dipte Patel, Class II, Step 4
Edward Kelly, Class I, Step 8	

Humanities

Helen Sabin, Class III, Step 7

Industry & Technology

Katherine Conley, Class II, Step 9	Shirley Williams, Class II, Step 4
Eugene Rock, Class II, Step 10	

Mathematics

Alexa Root, Class II, Step 5

26. Employment– The following part-time/temporary substitute instructors to be hired as needed for the 2006 Spring Semester

Business

Francis Chao	Elaine McDaniel
Stanton Faris	Randy Quiroz
Hart Fleischhauer	O'Harrall Sago
Philip Ser-Sun Lau	Chesterlean Story
Andre Lee	Laura Wallace

Fine Arts

Jennifer S. Garcia
Susanna Meiers

Health Sciences & Athletics

Dolores Hurlburt	Kyra Tatman
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Humanities

Ottillie Boboc
Rita M. Fork

Industry & Technology

Roger Des Rosiers
Peter Jorgensen

Vincent Leone
Michael VanOverbeck

Mathematics

Satish Singhal

27. Employment– The following part-time/temporary instructors to be hired as needed for the 2006 Spring Semester

Behavioral & Social Science

Catherine Adesina
Jeannine Barba
Sandra Brandts
Marie Butler
Derek Cadman
Tisa Casas
Maria Chovan
Michael Critelli
Kristie DiGregorio
Darla Fjeld
Pannie Gagajena
Joseph Georges
Thomas Glenn
Austin Gordon
Mark Gordon
John Green
Patrick Griffin
Lawrence Guillow
Shahrokh Haghghi
Paul Harley
Tamara Jackson
Ryan Keep
Meric Keskinel
Thomas Keville
Margaret Kidwell Udin
Peter Kolesnik
Toshiko Konishi
Roberto Lacarra
Patricia Literte

Marc Mestyanek
Robroy Meyers
Ricky Murray
Gerardo Nebbia
Rebeca Nunez-Mason
Kaoru Oguri
Allen Perlstein
Jill Pfeiffer
Hoa Pham
Gaile Price
Kirsten Resnick
Bradley Reynolds
Jeffrey Rigby
Alexa Root
Samuel Russo
Helen Sabin
Francis Schulte
Sharyn Seaton
Lorrie Shiota
William Sokoloff
Nancy Soto
Kell Stone
Paul Swendson
Elena Taborda-Reigadas
Dale Tatum
Mari Womack
Kofi Yankey
Martin Young

Business

Chris Adams
Steven Alexander
Shirley Aoto
William Bartz
Rose Bernyk
Jack Bliss
Glenda Brass
Francis Capotosto
Douglas Carnahan
Jeffrey Cowan
Noel Craven
Robert Cutler
Loretta Daniels
Vincent DeLuca
Reni Dougherty
Allan Fork
Derf Fredericks
John Fuchs
Marilyn Harris
James Healy
Jo Ann Jones

James Linesch
Edward Mannes
Leon Manuel
Katherine Maschler
Jon Mercant
Jerry Muraoka
Denise Nevin
Robert Nickle
Vi Tuong Pham
John Rodi
Robert Rooks
Marcia Russell
William Saichek
Rory Schlueter
Sophia Sherif
John Slawson
Lawrence Smith
Jessica Stoudenmire
Douglas Westhoff
Brenda Williams

Fine Arts

Peter Abilogu
Deborah Aitken
Carolyn W. Almos
Craig Antrim
Elizabeth Atherton
Cynthia Bahti
Ava Baldwin
Larisa Bates
Dana Bisignano
Joseph Bonanno
Harold Borden
Kim Borgaro
Linda Busch
Kristin Chew
Barry Cogert
Robert Coomber
Camille Cornelius
Jose Costas
Jeffrey Crum
Robert Dalton
Rodman de la Cruz

J. Carola de la Rocha
John Dearman
John DeMita
Caryn Desai
Rhonda Dillon
James Dowdalls
Mary Drobny
Barbara Dyer
Susan Einstein
Susan Elizalde-Holler
Suzanne Jacobs Fagan
Kurt Festinger
Lawrence Fraser
Virginia Frazier
Heidi Gornto
Jonathon Grasse
Mary Hackett-Konicek
Hiroshi E. Hamanishi
Gloriane Harris
Richard Hastings
Diane Hayden

Susan Helfter
Hiroko Hojo
Grant Hungerford
Gary Y. Iida
Maria Jaque
Karin Jensen
Kim Jensen
Isadora Johnson
Soyun Ham Kang
Emma Kheradyar
Thomas Kidd
Leroy Kim
Jack King
Lawrence Klepper
Rona Klinghofer
Mark Lewis
Carol Lisek
Kristi Lobitz
Norman Looney
James Mack
Patricia Maki
Annie Malone
Margot Martin
Robert Maynard
Michael Miller
Ruby Millsap
Joseph Mitchell
Vicki Muto
Daryle Nagano
Mark Nelson
Binh Ngo
Dee Marie Nieto
Michael Oates
Nancy OBrien

Terrell O'Donnell
Marian Bodnar O'Keefe
Thomas Owens
Ann Patterson
Wayne Perkins
Deon Price
Michael Quinn
Dorothy Ray
Tina Riggs (Chambers)
Karen Roberts
Lois Roberts
Manon Robertshaw
Gary Robertson
James Russell
Victoria Sanchez
Lloyd Sherman
Diane Simons
Konstantin Sirounian
Rena Small-Wilson
Howlett Smith
Christine Stahl
Susan Ste Marie
Joseph Stone
Bruce Tellier
Sandra Trepasso
Rickey Tyler
Randall Von Bloomberg
Helene Wagner
Noah Webb
Suzanne Wong
Jeanette Wrate
Eunee Yee
Shanon Zusman

Health Sciences & Athletics

Donald Andrews
Billie Jo Anthony
Sivi Banks-Carson
Edwardo Barragan
Chrsitiana Baskaran
Brenda Beall
Randi Berg
Myisha J. Blackman
Richard Blount
Robin Briggs

Neyda Brodnansky
Susan Calderon
Marisa Chang
Pamela Chappell
Geralin Clark
Diamantina Cobham
Stephanie Collazo
Jaymie L. Collette
Nina Collins
Lisa Correa

Roland Custodio
Mina Dastgheib
Linda Delzeit
Susan Diamond-Bucher
Denise Diego
Kathleen Ann Du Ross
Salomay Dyer
Monique Eriksen
Margaret Ernaga
Michael Fenison
Talarie Foley
Larry H. Franklin
Rachel Friedman
Diana B. Galias
Norene Gift
Barbara Gomez
Yakoub Gorgi
Donna Green
Hiroko Hojo
William Hood
Michael Houck
Kevin Hughley
Naveed Hussain
Paul Ichino
Karen Ivory
Sherry Jenkins
Steven Jones
Bonnie Kayser
Edward Kelly
Margaret Kidwell-Udin
Sharen Kokaska
Stacy Komai
Sheila Lenham
Mechelle Lenon
Monica Lizarraga
Margaret Marquardt
Maria Teresa Martinez
Patricia Ann McConnaughy

Humanities

Joan Anderson
Jack Arensmeyer
Jeannine Barba
Rosalie Barlock
Maria Bauer
Barbara Beaupre

Katherine Meese
Sara Mindell
Stan Mintz
Douglas Mizukami
Farangis Mohajer
Josephine Moore
Helen Nakano
Gerald Nammack
Janine Nelson
Mary Ogi
Ellen Olaivar
Nobeyba Ortega
Jayne Petrich
Huibrie C. Pieters
Christine Plummer
Kathleen Richman
Danielle R. Roman
Kathleen Rosales
Krysti Rosario
Stephanie Schleicher
Kiran Sharma
Stephen Shaw
Sean Sheil
Julia Sprague
Susan Stohrer
Mark Thomas
Matthew Trites
Estella Turner
Steven Van Kanegan
Lisa Weyh
Essence Wilson
Joyce Wise
Jan Wong
Karen Wyatt
Mits Yamashita
Leah Zari
Lynn Zeman
Aiping Zhou

Vicki Blaho
Mary Borell
Frances Brown
Ronald Brutti
Nancilynn Burruss
Cynthia Caloia

Zeina Chakhchir
Matthew Cheung
Kathleen Collins
David Cron
Yolanda Cuesta
Kristie Daniel-DiGregorio
Agnes Davies
Nancy De Noi
Denise Dumars
Garner Eastham
Helen Factor
Paula Fonseca-Bai
Paul Freeborn
Antonio Gonzalez
Ellen Griffin
Deepa Gulati
Julia Hackner
Bob Halpern
Hiltrud Heller
Jennifer Hill
Elizabeth Hindman
Patricia Hoovler
Judy Houser
Aura Imbarus
Roberto Jimenez
Dalia Juarez
Bruce Kermane
Sheryl Kunisaki
Gina Ladinsky
Francesca Leardini
Debra Lorango
Michael Mangan
Clinton Margrave
Andrew Marshall
Kate McLaughlin
Robert Murchison
Kareema Nasouf
Heidi Neu-Stephens
Susan Nozaki
Sharon Osburg

Industry & Technology

Sana Abbasi
Mark Arnold
George Allen Barber
Danny Barley

Naoko Otani
Bonita Pereyra
Carolina Perez
Claudia Prada
Susan Pramschufer
Joshua Pryor
Loretta Ramirez
Robert Reichle
Natalie Ricard
Alicia Rodriguez
Kim Runkle
Helen Sabin
Tristan D. Saldana
Peter Salim
Ruth Sanchez
Joyce Marie Schenk
David Schlick
Dale Shannon
Amir Sharifi
Grace Shibata
Jan Shimaura
Allison Smith
Gary Smith
Christopher Stevens
Eric Takamine
Kanzo Takemori
Norma E Tamer
Cindy Tino-Sandoval
Alexander Toth
Kathy Vertullo
Rhonda Walker
John Wietting
Stephanie Williams-Sommerauer
Wendy Wright
Xiaowen Wu
Yong Yoon
Hailiang Zhao
Alfred Zucker
Genevieve Zuidervaat

John Bechtel
Robert Blackshear
Roger Bombassei
Sergio Borbon

Michael Brownlie
Vera Bruce
Anthony Chisum
Kevin Coffelt
Nicholas Colin
Katherine Conley
Bruce Cook
Victor De la Torre
Robert Diaz
David Chi Do
Jeffrey Donahue
Mark Early
Michael Effler
Dudley Gray
Charles Hamilton
Donald Herr
Sharon Higgins
Kenneth Ings
Michael Inman
Carin Jacobs
Tommy Jester
Glenna Johnson
June Johnson
William Johnson
Wendy Kahan
George Karnazes
Jerry Kinnan
Vera Kopecky
Thomas Kurth
James Lemmon
Mark Lepore
Edward Lugo
Mary Lyons
Lee MacPherson
Christine Mariotti
Susan Martin
James Mock
Pete Moraga
Hector Morales
Chris Moran Wisdom

Learning Resources

Anita Colby
Alice Cornelio
John Fowler
Karin Griffin

Craig Neumann
Nick Nickolin
Robert Olmsted
Roberto Pandolfi
Maximeno Pena
Eddie Perez
Philip Reno
Christine Richey
Eugene Rock
Bernardo Rodriguez
David Rodriguez
Rey Rojo
Kenneth Ryan
Monique Schaefer
Linda Schuetze
Franz Seifert
James Shaw
Richard Shima
John Skipper
John Slawson
Michael Smith
Ralph Sproul
Gerald Strouse
Bradley Sweatt
David Taneman
Robert Tyler
Dale Ueda
Daniel Valladares
Emmanuel Villaroman
Philip Walls
Shirley Warren
Sue Warren
William Warren
Craig Welday
Carl Whitaker
Ronald Williams
Shirley Williams
Wayne Wilson
David Winkler

Margaret Stevens
Jane Terry
Douglas Thompson
Lisa Weisshaar

Mathematics

Vage Avakyan
Aida Awainisyan
Robert Bauman
Beyenne Bayssa
Susanne Bucher
Scott Bullock
Robert Caldwell
Wei-Feng Chen
Remo Ciccone
Dimetrios Dammena
Zekarias Dammena
Bruce Dovner
Henri Feiner
Winfred Ferrell
Manolita L. Formanes
Monte Furuya
Theodore Gibson
Jack Gill
Astatke Gizaw
Haskell Goldman
Megan Granich
Hamza Hamza
Raymond Ho
Anthony Hoang
Thu-Hang Hoang
Daniel Horwood
Shiuling Huang
Jamel Kammoun
Avid Khorram
William Latto Jr.
Cornelius Mahoney
Jose Martinez

Steve Martinez
Perry McDonnell
Wendy Miao
Ashod Minasian
Min Namgoong
Hai Ngo
Hongjie Ni
Alice O'Leary
Delores Owens
Quyen Phung
Mohammad Rahnavard
Marion Reeve
Alexa Root
Lernik Saakian
Oussama M. Safadi
Nashat Saweris
Nathan Schroeder
Michael Semenoff
Ellis Shamash
Richard Sibner
Shane Smith
Alan Stillson
Patricia Stoddard
Gizaw Tadele
Er-Xiang Wang
Patrick Webster
Jack Wong
Jung Woo
Christie Yang
David Yee
Michael Zeitzew

Natural Sciences

Andrey Balakin
Gary Booher
Michael Brennan
Chitoh M. Emetarom
Lynn Fielding
Bruce Fitzpatrick
Diana Garcia
Francisco Izaguirre
Marlon Jones
Melvin Kantz

Olga Katsuk
Jed Laderman
Natalia Lev
Wade Mayo
Eilish Marren
Huyen Nguyen
James Osborne
Leon Palmer
Dave Pierce
M. Hassan Rezaie Boroon

George Rossano
Richard Slocum
Donna M. Speckman
Thomas Stewart
Michel Van Biezen

Karla Villatoro
Carla Weaver
Jan West
Ahab Afifi
Judith Dugas

Classified Personnel:

1. Deceased – Ms. Teresa Vendegna, Dispatch Clerk, Range 25, Step E, Campus Police Division, Administrative Services Area, effective November 23, 2005.
2. Separation - Mr. Joseph Carter, 50% Delivery Driver/50% Mail Clerk, Range 20, Step E, Facilities Planning and Services Division, Administrative Services Area, effective November 1, 2005, and that he be placed on the 39-month reemployment list.
3. Rescind Personal Leave of Absence 10% - Ms. Ruth Sanchez, Assistant to Vice President, Range 12, Step E, (Confidential Salary Schedule) Administrative Services Area, effective February 11 through June 9, 2006.
4. Work Out of Classification - Ms. Astrid Hagen, Staff Interpreter, Range 34, Step B, to Lead Interpreter Specialist, Range 38, Step A, Special Resource Center/Health Sciences and Athletics Division, effective January 1 through January 31, 2006.

Special Project Temporary Administrator:

5. Re-Employment – Ms. Pauline Annarino, Special Project Temporary Administrator, Regional Interpreter Training Center (R.I.T.C.), Special Resource Center/ Health Sciences and Athletics Division, Academic Affairs Area, to be paid \$267 a day, Range 4, Step 3, of the Special Project Temporary Administrator Daily Rate Schedule, not to exceed \$69,420, effective December 20, 2005 through June 30, 2006. (Regional Interpreter Training Consortium Federal Grant funded)

Temporary Classified Services Employees:

6. Mr. Brian Krause – Student Services Technician, Range 28, Step A, Special Resource Center/Health Sciences & Athletics Division, Academic Affairs Area, to work as needed, effective December 20, 2005 through June 30, 2006.
7. Amendment - Ms. Shirley Snider, Administrative Assistant II, Range 31, Step E, instead of Step A, Vice President's Office, Academic Affairs Area, effective to assist 20 hours per week with schedule development and FTES project effective October 15, 2005 through June 30, 2006.

December 19, 2005

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B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES:

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-18.

1. Maria Armstrong – Tutor VII, \$18.50 per hour, Monday through Saturday (days vary), arrange fifteen (15) hours per week, effective January 4, 2006 through June 30, 2006, Learning Resources, Academic Affairs Area, to provide tutoring services offered in Learning Resources (District and Vocational and Technical Education Act (VTEA) funded).
2. Nancy Bradbury – Professional I, \$20.00 per hour, Monday through Friday (as-needed), arrange up to 40 hours per week, effective December 20, 2005 through June 30, 2006, Teacher's Education Program (TEP)/ Behavioral and Social Sciences, Academic Affairs Area, to assist the Special Project Administrator, maintain program records for funding agency, and other duties (Title V funded).
3. Madeline Bruning – Professional III, \$55.00 per hour, Monday through Saturday (days vary), 8:00 a.m. to 5:00 p.m. (hours vary), effective December 20, 2005 through June 30, 2006, Workplace Learning Resource Center (WpLRC)/Community Advancement, Student and Community Advancement Area, to develop and present scientifically based short-term post licensure instructions on the topics of Pediatric and Neonatal Physical Assessment, and Growth and Development of the child from birth to adolescence (WpLRC funded).
4. Denise Diego – Coaching Assistant, \$16.25 per hour, Monday through Friday, hours vary, effective December 19, 2005 through June 30, 2006, Health Sciences & Athletics (HS&A), Academic Affairs Area, to assist with the Men's or Women's Intercollegiate team coach with all aspects of practice and competition (District funded).
5. Winfred Ferrell – Tutor VII, \$18.50 per hour, Monday through Friday, arrange five (5) hours per week, effective January 4, 2006 through June 30, 2006, Mathematical Sciences, Academic Affairs Area, to provide math tutoring services offered in the Mathematics department (District funded).
6. Lorena Gomez – Paraprofessional, \$11.00 per hour, Sunday through Saturday (days vary), 7:00 a.m. to 10:00 p.m. (hours vary), effective December 20, 2005 through June 30, 2006, Special Resource Center (SRC), Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, Disabled Students' Programs & Services (DSPS), Section 56026 (SRC funded).
7. Celina Luna – Paraprofessional, \$9.00 per hour, Monday through Friday (days vary), arrange twenty (20) hours per week, effective December 20, 2005 through June 30, 2006, First Year Experience (FYE)/ Enrollment Services, Student and Community Advancement Area, to assist with various duties for the FYE program (Foundation Ambassador grant funded).

8. Roy McCrory – Interpreter V, \$25.75 per hour, Sunday through Saturday (days vary), 7:00 a.m. to 10:00 p.m. (hours vary), effective November 23, 2005 through June 30, 2006, Special Resource Center (SRC), Academic Affairs Area, to provide accommodations for students with disabilities in accordance with Title 5, Disabled Students’ Programs & Services (DSPS), Section 56026 (District and SRC funded).
9. Hoang-Linh Nguyen – Paraprofessional, \$16.50 per hour, Monday through Friday, 7:30 a.m. to 4:00 p.m., effective January 3, 2006 through June 30, 2006, Financial Aid Office/ Enrollment Services, Student & Community Advancement Area, to perform a variety of routine technical and general clerical duties supporting the Financial Aid Office (District funded).
10. Ruth Nunez – Paraprofessional, \$12.50 per hour, Monday through Friday, arrange 32 hours per week, effective January 9, 2006 through June 30, 2006, Careers in Childcare/ Behavioral and Social Sciences, Academic Affairs Area, to assist the Supplemental Instruction (SI) Coordinator by facilitating SI sessions and assisting with the management, training, and scheduling of SI Coaches (Behavioral and Social Sciences funded).
11. Cassandra Olsen – Professional IV, \$75.00 per hour, Monday through Saturday (days vary), 8:00 a.m. to 5:00 p.m. (hours vary), effective December 20, 2005 through June 30, 2006, Workplace Learning Resource Center (WpLRC)/Community Advancement, Student and Community Advancement Area, to develop and present scientifically based short-term post licensure instructions on the topics of Obstetrical Nursing (WpLRC funded).
12. Shelley Spearman – Tutor I, \$7.50 per hour, Monday through Saturday (days vary), arrange fifteen (15) hours per week (hours vary), effective January 4, 2006 through June 30, 2006, Learning Resources, Academic Affairs Area, to provide tutoring services offered in Learning Resources (District funded).
13. Cheryl St. George – Professional IV, \$60.00 per hour, Monday through Saturday (days vary), 8:00 a.m. to 5:00 p.m. (hours vary), effective December 20, 2005 through June 30, 2006, Workplace Learning Resource Center (WpLRC)/Community Advancement, Student and Community Advancement Area, to develop and present scientifically based short-term post licensure instruction on the topics of Psychiatric Nursing (WpLRC funded).
14. Karl Striepe – Library/Media Technical Aide, \$9.00 per hour, Monday through Friday, arrange 25 hours per week, effective November 22, 2005 through June 30, 2006, Learning Resources, Academic Affairs Area, to provide support services offered in Learning Resources (District funded).
15. Barbara Travis – Library/Media Technical Aide, \$9.00 per hour, Monday, Tuesday, and Wednesday, arrange seven (7) hours per week, effective January 4, 2006 through June 30, 2006, Learning Resources, Academic Affairs Area, to provide tutoring services offered in Learning Resources (District funded).

16. Adam VonArx – Coaching Assistant, \$16.25 per hour, Monday through Friday, hours vary, effective January 4, 2006 through June 30, 2006, Health Sciences & Athletics (HS&A), Academic Affairs Area, to support the HS&A coaching staff (District funded).
17. Celine Zamoyska – Professional II, \$42.00 per hour, Monday through Friday, arrange eight (8) to ten (10) hours per week, effective February 21, 2006 through June 30, 2006, El Camino Language Academy (ECLA)/ Center for International Education (CIE), Student and Community Advancement Area, to assess and teach Basic, Low, and High Intermediate English as a Second Language (ESL) classes (ECLA funded).
18. The following individuals are to work as Police Cadet III, \$9.00 per hour, Monday through Friday (days vary), arrange up to 40 hours (hours vary), effective January 20, 2006 through June 30, 2006, Campus Police, Administrative Services Area, to be responsible for non-hazardous police services to the students, staff, and faculty of El Camino College (Campus Police and District funded).

Daniel Baruth

Joseph Sellner

C. THE FOLLOWING AMOUNT REPRESENTS THE INDIVIDUAL SALARY COSTS FOR AFFECTED EMPLOYEE GROUPS AND THE TOTAL COST FOR ALL SALARY AND BENEFITS ADJUSTMENTS FOR 2005-2006 IS \$4,295,898.

D. REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR THE EL CAMINO COLLEGE FEDERATION OF TEACHERS, LOCAL 1388, AFT, AFL/CIO

In accordance with AB1200 and Government Code 3547.5, El Camino Community College District is required to publicly disclose the provisions of the Federation of Teachers, Local 1388 Child Development Center Teachers and any new Agreement, before they are finally approved by the Board of Trustees. This is known as the “El Camino College Child Development Center Teachers’ Salary Settlement Notification Component of the Statewide Criteria and Standards.”

E. APPROVAL BY THE BOARD OF TRUSTEES: FACULTY SALARY PROPOSAL

It is recommended that the Board of Trustees approve for Faculty a 7.66% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 7.66%, as shown on pages 24-27.

Federation Salary Proposal, Notification Component of the Statewide Criteria and Standards.

I. Summary of Agreement (Major provisions that affect compensation).

A. COMPENSATION:
Effective January 1, 2006, a 7.66% on-scale increase shall be provided to full-time faculty. The cost of the salary of the 7.66% increase is \$945,895 (1/2 year amount) or \$1,891,791 annually.

B. BENEFITS:
\$189,179 (annual) for changes in health & welfare provisions; added cost for statutory benefits and other required District contributions.

F. REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR THE CHILD DEVELOPMENT CENTER TEACHERS OF EL CAMINO COLLEGE FEDERATION OF TEACHERS, LOCAL 1388, AFT, AFL/CIO

In accordance with AB1200 and Government Code 3547.5, El Camino Community College District is required to publicly disclose the provisions of the Federation of Teachers, Local 1388 Child Development Center Teachers and any new Agreement, before they are finally approved by the Board of Trustees. This is known as the “El Camino College Child Development Center Teachers’ Salary Settlement Notification Component of the Statewide Criteria and Standards.”

G. APPROVAL BY THE BOARD OF TRUSTEES: CHILD DEVELOPMENT CENTER TEACHERS SALARY PROPOSAL

It is recommended that the Board of Trustees approve for Child Development Center Teachers a 7.66% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 7.66%, as shown on page 28.

Child Development Center Teachers Salary Proposal, Notification Component of the Statewide Criteria and Standards.

I. Summary of Agreement (Major provisions that affect compensation).

A. COMPENSATION:
Effective January 1, 2006, a 7.66% on-scale increase shall be provided to the Child Development Center Teachers. The cost of the salary of the 7.66% increase is \$5,660 (1/2 year amount) or \$11,320 annually.

B. BENEFITS:
\$1,132 (annual) for changes in health & welfare provisions; added cost for statutory benefits and other required District contributions.

H. REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR ADMINISTRATORS

The provisions of AB1200 and Government Code 3547.5 apply to employees covered under a collective bargaining agreement. Although Administrators are not covered by a collective bargaining agreement, the El Camino Community College District believes it is appropriate to disclose this information regarding all employee groups.

Therefore, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the provisions of the Administrators salary proposal before it is finally approved by the Board of Trustees. This is known as the “El Camino College Administrators’ Salary Proposal Notification Component of the Statewide Criteria and Standards”. This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachment follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the salary proposal for Administrators.

The “Administrators” Salary Proposal Notification Component of the Statewide Criteria and Standards” includes the following information:

1. The summary of the costs of the salary proposal;
2. The summary of the costs of Benefits.

I. APPROVAL BY THE BOARD OF TRUSTEES: ADMINISTRATORS’ SALARY PROPOSAL

It is recommended that the Board of Trustees approve for Administrators an 8.64% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 8.64%, as shown on pages 29-30. This adjustment includes a .26% increase effective January 1, 2006 to maintain differentials previously established with classified employees.

Administrators’ Salary Proposal, Notification Component of the Statewide Criteria and Standards

To ensure that the public is aware of the costs of a salary proposal for Administrators, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the Administrators’ salary proposal prior to approval by the Board of Trustees.

For Administrators, the recommended salary proposal is as follows:

I. Summary: (Major provisions that affect compensation)

A. COMPENSATION:

Effective January 1, 2006, an 8.64% on-scale increase shall be provided to Administrators. The cost of the 8.64% salary increase is \$197,875 (1/2 year amount); or \$395,750 annually thereafter.

B. BENEFITS:

\$39,575 (annual) for changes in health & welfare provisions; added cost of for statutory benefits, and other required District contributions.

J. **REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR SUPERVISORS**

The provisions of AB1200 and Government Code 3547.5 apply to employees covered under a collective bargaining agreement. Although Supervisors are not covered by a collective bargaining agreement, the El Camino Community College District believes it is appropriate to disclose this information regarding all employee groups.

Therefore, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the provisions of the Supervisor salary proposal before it is finally approved by the Board of Trustees. This is known as the “El Camino College Supervisors’ Salary Proposal Notification Component of the Statewide Criteria and Standards”. This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachment follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the salary proposal for Supervisors.

The “Supervisors’ Salary Proposal Notification Component of the Statewide Criteria and Standards” includes the following information:

1. The summary of the costs of the salary proposal;
2. The summary of the costs of Benefits.

K. **APPROVAL BY THE BOARD OF TRUSTEES: SUPERVISOR SALARY PROPOSAL**

It is recommended that the Board of Trustees approve for Supervisors an 8.64% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006 is 8.64%, as shown on pages 31-33. This adjustment includes a .26% increase effective January 1, 2006 to maintain differentials previously established with classified employees.

Supervisor Salary Proposal, Notification Component of the Statewide Criteria and Standards

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To ensure that the public is aware of the costs of a salary proposal for Supervisors, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the Supervisors' salary proposal prior to approval by the Board of Trustees.

For Supervisors, the recommended salary proposal is as follows:

I. Summary: (Major provisions that affect compensation)

A. COMPENSATION:

Effective January 1, 2006, an 8.64% on-scale increase shall be provided to supervisors. The cost of the 8.64% salary increase is \$52,140 (1/2 year amount); or \$104,281 annually thereafter.

B. BENEFITS:

\$10,428 (annual) for changes in health & welfare provisions; added cost of for OASDI, PERS, and other required District contributions.

L. **REVIEW BY BOARD OF TRUSTEES: EL CAMINO CLASSIFIED EMPLOYEES LOCAL 6142, CFT, AFT, AFL-CIO, SALARY SETTLEMENT PUBLIC NOTIFICATION AND DISCLOSURE OF COSTS**

In accordance with AB1200 and Government Code 3547.5, El Camino Community College District is required to publicly disclose the provisions of the El Camino Classified Employees, Local 6142, CFT, AFT, AFL-CIO, and any new Agreement, before they are finally approved by the Board of Trustees. This is known as the "El Camino Classified Employees' Salary Settlement Notification Component of the Statewide Criteria and Standards." This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachments follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the provisions in the Agreement between the District and El Camino Classified Employees, Local 6142.

The "El Camino Classified Employees, Local 6142 Salary Settlement Notification Component of the Statewide Criteria and Standards" includes the following information:

- 1) The summary of the costs of the agreement;
- 2) The summary of the costs for benefits.

M. **APPROVAL BY BOARD OF TRUSTEES: EL CAMINO CLASSIFIED EMPLOYEES, LOCAL 6142, CFT, AFT, AFL-CIO SALARY PROPOSAL**

It is recommended that the Board approve for Classified an 8.38% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 8.38% as shown on pages 34-35.

Classified Salary Proposal, Notification Component of the Statewide Criteria and Standards.

I. Summary of Agreement (Major provisions that affect compensation)

A. COMPENSATION:

Effective January 1, 2006, an 8.38% on-scale increase shall be provided to classified employees. The cost of the salary of the 8.38% increase is \$686,757 (1/2 year amount) or \$1,373,513 annually.

B. BENEFITS:

\$137,351 (annual) for changes in health & welfare provisions; added cost for statutory benefits, and other required District contributions.

N. REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR CONFIDENTIAL EMPLOYEES

The provisions of AB1200 and Government Code 3547.5 apply to employees covered under a collective bargaining agreement. Although Confidential Employees are not covered by a collective bargaining agreement, the El Camino Community College District believes it is appropriate to disclose this information regarding all employee groups.

Therefore, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the provisions of the Confidential Employees salary proposal before it is finally approved by the Board of Trustees. This is known as the "El Camino College Confidential Employees' Salary Proposal Notification Component of the Statewide Criteria and Standards." This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachment follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the salary proposal for Confidential Employees.

The "Confidential Employees' Salary Proposal Notification Component of the Statewide Criteria and Standards" includes the following information:

1. The summary of the costs of the salary proposal;
2. The summary of the costs of Benefits.

O. APPROVAL BY THE BOARD OF TRUSTEES: CONFIDENTIAL EMPLOYEES' SALARY PROPOSAL

It is recommended that the Board of Trustees approve for Confidential Employees an 8.64% on-scale salary increase effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 8.64%, as shown on page 36. This adjustment includes a .26% increase effective January 1, 2006 to maintain differentials previously established with classified employees.

Confidential Employees' Salary Proposal, Notification Component of the Statewide Criteria and Standards

To ensure that the public is aware of the costs of a salary proposal for Confidential Employees, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the Confidential Employees' salary proposal prior to approval by the Board of Trustees.

For Confidential Employees, the recommended salary proposal is as follows:

I. Summary: (Major provisions that affect compensation)

A. COMPENSATION:

Effective January 1, 2006, an 8.64% on-scale increase shall be provided to confidential employees. The cost of the 8.64% salary increase is \$20,859 (1/2 year amount); or \$41,718 annually thereafter.

B. BENEFITS:

\$4,172 (annual) for changes in health & welfare provisions; added cost of for statutory benefits, and other required District contributions.

P. REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR POLICE OFFICERS' ASSOCIATION SUBJECT TO RATIFICATION BY THE EL CAMINO POLICE OFFICERS' ASSOCIATION

In accordance with AB1200 and government Code 3547.5, El Camino Community College District is required to publicly disclose the provisions of the Police Officer's Association Agreement, or any new Agreement, before they are finally approved by the Board of Trustees. This is known as the "Police Officers' Association Salary Settlement Notification Component of the Statewide Criteria and Standards."

Q. APPROVAL BY THE BOARD OF TRUSTEES: POLICE OFFICERS' ASSOCIATION PROPOSAL

It is recommended that the Board of Trustees approve for Police Officers, subject to ratification by the Police Officers' Association (POA), an 8.38% on-scale salary increase
December 19, 2005 Human Resources – Administrative Services - 21

effective January 1, 2006. The total salary schedule change effective January 1, 2006, is 8.38% as shown on page 37.

I. Summary: (Major provisions that affect compensation)

A. COMPENSATION:

8.38% On-Scale Salary Increase

Effective January 1, 2006, an 8.38% on-scale salary increase shall be provided to each Police Officer. The cost of the 8.38% salary increase is \$26,690 (1/2 year amount); or \$53,380 annually thereafter.

B. BENEFITS

No change in health & welfare provisions: added cost of \$5,338 (annual) for OASDI, PERS, STRS and other required District contributions.

R. **REVIEW BY BOARD OF TRUSTEES: PUBLIC NOTIFICATION & DISCLOSURE OF COSTS FOR SALARY PROPOSAL FOR VICE PRESIDENTS**

The provisions of AB1200 and Government Code 3547.5 apply to employees covered under a collective bargaining agreement. Although Vice Presidents are not covered by a collective bargaining agreement, the El Camino Community College District believes it is appropriate to disclose this information by any employee group.

Therefore, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the provisions of the Vice Presidents' salary proposal before it is finally approved by the Board of Trustees. This is known as the "El Camino College Vice Presidents' Salary Proposal Notification Component of the Statewide Criteria and Standards". This ensures that the public is aware of the costs associated with a collective bargaining agreement before it becomes binding on the District.

The information provided in the attachment follows the public disclosure format by the State Superintendent of Public Instruction, and must be reviewed by the Board of Trustees prior to approval of the salary proposal for Vice Presidents.

The Vice Presidents' Salary Proposal Notification Component of the Statewide Criteria and Standards" includes the following information:

1. The summary of the costs of the salary proposal;
2. The summary of the costs of Benefits.

S. **APPROVAL BY THE BOARD OF TRUSTEES: VICE PRESIDENTS' SALARY PROPOSAL**

It is recommended that the Board of Trustees approve to amend the Vice Presidents' contract to include an 8.64% on-scale salary increase effective January 1, 2006. The total salary change effective January 1, 2006 is 8.64% as shown on page 38. This adjustment includes a .26% increase effective January 1, 2006

to maintain differentials previously established with classified employees.

Vice President Salary Proposal, Notification Component of the Statewide Criteria and Standards

To ensure that the public is aware of the costs of a salary proposal for Vice Presidents, in the spirit of AB1200 and Government Code 3547.5, El Camino Community College District is publicly disclosing the Vice Presidents' salary proposal prior to approval by the Board of Trustees.

For Vice Presidents, the recommended salary proposal is as follows:

I. **Summary:** (Major provisions that affect compensation)

A. **COMPENSATION:**

Effective January 1, 2006, an 8.64% on-scale increase shall be provided to the Vice Presidents. The cost of the 8.64% salary increase is \$16,805 (1/2 year amount); or \$33,610 annually thereafter.

B. **BENEFITS:**

\$3,361 (annual) for changes in health & welfare provisions; added cost of for statutory benefits, and other required District contributions.

T. **VOLUNTEERS:**

The following persons have volunteered to perform unsalaried services for the El Camino Community College District pursuant to Education Code Section 72401 and 82365. In accordance with Labor Code Section 3364.5, Workers Compensation coverage is being provided for the following persons.

Paul Bellia
Dana Dugan
Elder Featherstone
Eric Hernandez
Elder Jones

Joel Karas
Foncannon Melvin
Margaret (Peggy) Kidwell-Udin
Ray Maestas
Randy Waters

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SALARY SCHEDULE FOR FACULTY MEMBERS
EMPLOYED ON ACADEMIC YEAR BASIS**

Effective January 1, 2006

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
BACHELOR	MASTERS	MASTERS	MASTERS	DOCTORATE	
	DEGREE	DEGREE	24 UNITS	48 UNITS	
1					
2					
3					
4	51,851	54,948	58,050	61,148	64,245
5	54,099	57,196	60,292	63,390	66,489
6	56,349	59,442	62,540	65,637	68,741
7	58,589	61,690	64,786	67,892	70,983
8	60,837	63,930	67,034	70,130	73,226
9	63,082	66,182	69,277	72,376	75,473
10	65,330	68,427	71,523	74,623	77,722
11		70,673	73,770	76,868	79,963
12		72,919	76,016	79,121	82,205
13				81,360	84,460
14				83,607	86,705
20	67,401	74,990	78,089	85,678	88,779
24	69,473	77,061	80,162	87,753	90,850
28	71,548	79,134	82,234	89,826	92,925
** Anniversary increment as provided by Article X, Section 18					
30	73,622	81,208	84,311	91,901	94,997

Board Approved: December 19, 2005

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SALARY SCHEDULE FOR FACULTY MEMBERS
EMPLOYED ON FISCAL YEAR BASIS
Effective January 1, 2006**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
BACHELOR	MASTERS	MASTERS	MASTERS	DOCTORATE	
	DEGREE	DEGREE	24 UNITS	48 UNITS	
1					
2					
3					
4	67,411	71,438	75,467	79,495	83,522
5	70,330	74,355	78,392	82,420	86,443
6	73,254	77,280	81,305	85,338	89,362
7	76,183	80,220	84,229	88,256	92,284
8	79,095	83,127	87,152	91,174	95,204
9	82,017	86,049	90,129	94,102	98,128
10	84,939	88,953	92,996	97,023	101,045
11		91,891	95,917	99,945	103,970
12		94,807	98,835	102,867	106,887
13				105,789	109,812
14				108,707	112,730
20	87,012	96,880	100,907	110,777	114,804
24	89,083	98,951	102,980	112,850	116,875
28	91,159	101,027	105,053	114,923	118,950

** Anniversary increment as provided by Article X, Section 18

30	93,231	103,100	107,127	116,997	121,023
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Board Approved: December 19, 2005

APPENDIX D-3
SPECIAL RATES OF PAY FOR FACULTY

Effective January 1, 2006

RATE I \$55.65

Use for: Full-Time Faculty Substitute rate (Full-Time Faculty Substitute Rate for continuous substitute instruction/teaching in excess of two (2) weeks shall be at Rate I plus 15% of Rate I).

Part-Time Faculty Substitute rate.

Overload rate (Instruction only).

Clinical Psychologists

Preparation for and conduct of instructional courses, workshops or seminars.

Instructional services assigned by the District on days not otherwise required as part of the Faculty Member's contract of service.

Consulting services of a technical/complex nature in which the Faculty Member coordinates or supervises the work of others, and/or has responsibility for oversight, reporting or accountability of a particular project or function.

RATE II \$41.74

Use for: Counselor, librarian, physician assistant, faculty coordinator, registered nurse and nurse practitioner duties, all of which involve student contact, in excess of 40 hours/per week during the academic year. See Article X, Section 13.

Substitute rate for counselors, librarians and nurses.

Assisting in the development of curriculum and conduct of research, if expressly approved in advance by the appropriate Vice President.

Administering or supervising assessment measures for students.

Conducting laboratory courses (e.g., computer laboratory, police and fire academy).

Certificated Tutors

Instructor of record for non-credit courses.

RATE III \$27.83

Use for: Special assignments not included in Rate I or II, such as student supervision (not as instructor of record).

Board Approved: December 19, 2005

APPENDIX D-4

SALARY SCHEDULE FOR COACHING STIPEND PER SEMESTER FOR ONE CLASS HOUR PER WEEK (BASED ON 18-WEEK SEMESTER)

Effective January 1, 2006

FT	\$2,911 per year
PT	\$476 per week
FT Athletics	\$511 per week
FT 2 Teams	\$944 per week
PT Athletics	\$476 per week

EL CAMINO COMMUNITY COLLEGE DISTRICT
ANNUAL AND HOURLY SALARY SCHEDULE FOR
CHILD DEVELOPMENT CENTER TEACHERS

Effective: January 1, 2006

		<u>STEPS</u>				
<u>CLASS</u>	<u>EDUC.</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
1.	No Degree	27,638 13.288	28,460 13.683	29,314 14.093	30,182 14.511	31,095 14.950
2.	AA	33,016 15.873	33,992 16.342	35,029 16.841	36,066 17.339	37,161 17.866
3.	BA	38,393 18.458	39,552 19.016	40,741 19.587	41,961 20.173	43,209 20.774
4.	BA+24	43,805 21.060	45,113 21.689	46,516 22.363	47,900 23.029	49,349 23.726

The Lead Child Development Center Teacher will be paid \$227 a month stipend in addition to the appropriate salary on the Child Development Center Teacher Monthly Salary Schedule.

Board Approved: December 19, 2005

**El Camino Community College District
Administrator Salary Schedule
Effective: January 1, 2006**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Range 1	55,648	57,371	59,146	60,984	62,844
Range 2	57,371	59,146	60,984	62,844	64,734
Range 3 Planetarium Director	59,146	60,984	62,844	64,734	66,658
Range 4	60,984	62,844	64,734	66,658	68,681
Range 5 Assistant Director of Development, Annual & Alumni Giving	62,844	64,734	66,658	68,681	70,739
Range 6	70,992	73,182	75,375	77,633	79,974
Range 7 Assistant Director, Bookstore Project Director, Regional Interpreter Training Grant Assistant Director, Small Business Development Center Director, Education & Community Development	77,265	79,440	82,283	85,146	88,006
Range 8 Director Center for Applied Competitive Technologies (CACT) Assistant Director for Construction & Maintenance Assistant Director for Grounds and Operations Director, Accounting Director, Child Development Center Assistant Director EOP&S/CalWORKS Director of Outreach & School Relations	81,081	83,523	86,165	89,177	92,188
Range 9	83,605	86,200	88,844	91,504	94,262
Range 10	86,200	88,844	91,504	94,262	97,090
Range 11 Director, Small Business Services Director, Technical Education Director Workforce Education Director, Workplace Learning Resource Center Assistant Director Admissions & Records CalWORKS & Career Placement Services Director	88,843	91,504	94,262	97,090	100,002

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Director of EOP&S/CalWORKS
 Director, International Business Development
 Director, Bookstore
 PACE & Week-end College Director
 Director, Public Information
 Director, Risk Management
 Director, Student Development
 Director of Inglewood Center
 Assistant Director, Financial Aid and Scholarships

Range 12	93,644	96,538	99,450	102,410	104,954
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Range 13	96,538	99,450	102,410	104,954	108,667
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Assistant Director, Human Resources
 Assistant Director, Information Technology Services
 Director, Center for International Education
 Director, Financial Aid & Scholarship
 Director, Purchasing and Business Services
 Director, Research and Planning
 Director, Special Resource Center
 Director, Staff and Student Diversity
 Associate Dean
 Executive Director, El Camino Center for the Arts
 Director of Resource Development/Grants Development & Management
 Director of Learning Resources

Range 14	101,927	105,107	108,253	111,497	114,859
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Director, Nursing

Range 15	105,106	108,253	111,497	114,859	118,289
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Chief of Police and Director of Public Services Instructional Programs
 Director, Admissions & Records

Range 16	110,911	114,257	117,655	121,200	124,831
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Business Manager
 Dean
 Director, Facilities, Planning & Services
 Director, Human Resources
 Director, Information Technology Services
 Executive Director, Foundation
 Project Director (California Virtual College Grant)

Range 17	114,257	117,655	121,200	124,832	128,578
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Range 18	117,655	121,200	124,832	128,577	132,426
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Board Approved: December 19, 2005

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Human Resources – Administrative Services - 30

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SUPERVISOR SALARY SCHEDULE
Effective: January 1, 2006**

Range	Title	Step A	Step B	Step C	Step D	Step E
1		2932	3075	3232	3392	3560
2		3000	3155	3315	3480	3657
3		3075	3232	3392	3560	3742
4		3155	3315	3480	3657	3836
5		3232	3392	3560	3742	3937
6		3315	3480	3657	3836	4046
7		3392	3560	3742	3937	4133
8		3480	3657	3836	4046	4251
9		3560	3742	3937	4133	4347
10	Custodial Supervisor	3657	3836	4046	4251	4472
11		3742	3937	4133	4347	4620
12		3836	4046	4251	4472	4698
13	Head Cust Ops Supv Shipping & Receiving Supv	3937	4133	4347	4620	4821
14		4046	4251	4472	4698	4942
15	Grounds/Ops Supv Operations Supervisor	4133	4347	4620	4821	5064
16	Bookstore Supv Industry & Technology Tech Supv Production Services Supervisor Testing Office Supervisor Vocational Education Coordinator	4251	4472	4698	4942	5197
17	Placement Office Supv	4347	4620	4821	5064	5329

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EL CAMINO COMMUNITY COLLEGE DISTRICT
SUPERVISOR SALARY SCHEDULE
Effective: January 1, 2006

Range	Title	Step A	Step B	Step C	Step D	Step E
18	Planetarium Manager Theatre Manager	4472	4698	4942	5197	5470
19		4620	4821	5064	5329	5611
20		4698	4942	5197	5470	5764
21	A&R Supv Business Coordinator (SBDC) Computer Operations Supervisor Electrical Supervisor HVAC/Plumbing Supervisor Instructional Services Supervisor Manager of Campus Building Inspection Science Laboratories Supervisor	4821	5064	5329	5611	5904
22		4942	5197	5470	5764	6064
23		5064	5329	5611	5904	6215
24	Sr. Accounting Supv Staff Development Coordinator Theatre Production Manager	5197	5470	5764	6064	6380
25	Facilities Svcs Supv	5329	5611	5904	6215	6547
26	Police Sergeant Senior Facilities Supervisor	5470	5764	6064	6380	6707
27	Financial Aid Supv DSPS Support Services Supervisor Facilities Systems Supervisor	5611	5904	6215	6547	6875
28	Booking/Promotion Mgr Alternate Media Technology Supv	5764	6064	6380	6707	7137

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EL CAMINO COMMUNITY COLLEGE DISTRICT
SUPERVISOR SALARY SCHEDULE
 Effective: January 1, 2006

Range	Title	Step A	Step B	Step C	Step D	Step E
29		5904	6215	6547	6875	7317
30		6064	6380	6707	7137	7500
31		6215	6547	6875	7317	7684
32		6380	6707	7137	7500	7878
33		6547	6875	7317	7684	8077
34		6707	7137	7500	7878	8280
35	Network Support Supv Supervisor, Technical Services	6875	7317	7684	8077	8482

NOTE: Longevity: Add \$75 per month to step after 20 years of service.
 Add \$150 per month to step after 25 years of service.

Board Approved: December 19, 2005

EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASSIFIED SALARY SCHEDULE

Effective January 1, 2006

<u>Range</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>	<u>Step A Hourly Equivalent</u>
1	1786	1878	1966	2054	2152	10.30
2	1829	1917	2029	2105	2200	10.55
3	1878	1966	2054	2152	2255	10.84
4	1917	2029	2105	2200	2310	11.06
5	1966	2054	2152	2255	2363	11.34
6	2029	2105	2200	2310	2427	11.71
7	2054	2152	2255	2363	2483	11.85
8	2105	2200	2310	2427	2550	12.14
9	2152	2255	2363	2483	2602	12.42
10	2200	2310	2427	2550	2666	12.69
11	2255	2363	2483	2602	2732	13.01
12	2310	2427	2550	2666	2796	13.32
13	2363	2483	2602	2732	2871	13.63
14	2427	2550	2666	2796	2936	14.00
15	2483	2602	2732	2871	3011	14.33
16	2550	2666	2796	2936	3080	14.71
17	2602	2732	2871	3011	3156	15.01
18	2666	2796	2936	3080	3235	15.38
19	2732	2871	3011	3156	3314	15.76
20	2796	2936	3080	3235	3403	16.13
21	2871	3011	3156	3314	3479	16.56
22	2936	3080	3235	3403	3570	16.94
23	3011	3156	3314	3479	3655	17.37
24	3080	3235	3403	3570	3754	17.77
25	3156	3314	3479	3655	3848	18.21
26	3235	3403	3570	3754	3950	18.66

27	3314	3479	3655	3848	4037	19.12
28	3403	3570	3754	3950	4139	19.63
29	3479	3655	3848	4037	4247	20.07
30	3570	3754	3950	4139	4356	20.60
31	3655	3848	4037	4247	4465	21.08
32	3754	3950	4139	4356	4588	21.66
33	3848	4037	4247	4465	4702	22.20
34	3950	4139	4356	4588	4825	22.79
35	4037	4247	4465	4702	4943	23.29
36	4139	4356	4588	4825	5071	23.88
37	4247	4465	4702	4943	5201	24.50
38	4356	4588	4825	5071	5337	25.13
39	4465	4702	4943	5201	5478	25.76
40	4588	4825	5071	5337	5623	26.47
41	4702	4943	5201	5478	5764	27.12
42	4825	5071	5337	5623	5918	27.84
43	4943	5201	5478	5764	6069	28.52
44	5071	5337	5623	5918	6229	29.26
45	5201	5478	5764	6069	6385	30.01
46	5337	5623	5918	6229	6560	30.79
47	5478	5764	6069	6385	6721	31.60
48	5623	5918	6229	6560	6904	32.44
49	5764	6069	6385	6721	7070	33.25
50	5918	6229	6560	6904	7266	34.14
51	6069	6385	6721	7070	7452	35.02
52	6229	6560	6904	7266	7652	35.93
53	6385	6721	7070	7452	7842	36.84

Longevity Increments:

Add \$75 per month to step after 20 years of service.

**Add \$150 per month to step after 25 years of service.

**Please note item corrected during Board meeting.

Board Approved: December 19, 2005

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El Camino Community College District

• **Confidential Salary Schedule**

Effective: January 1, 2006

	STEP A	STEP B	STEP C	STEP D	STEP E
3 (24) H.R. Assistant	3262	3431	3605	3789	3987
4 (25) H.R. Technician I	3350	3526	3697	3890	4095
5 (26) Secretary	3431	3605	3789	3987	4198
6 (27) H.R. Technician II	3526	3697	3890	4095	4292
7 (28) Admin. Assistant I	3605	3789	3987	4197	4400
8 (29) Employee Relations Specialist	3697	3890	4095	4292	4516
9 (30) H.R. Technician III	3793	3992	4201	4404	4633
10 (31) Admin Assistant II	3890	4095	4292	4516	4758
11 (33) No Current Position	4095	4292	4516	4758	5002
12 (35) Assistant to Vice President	4292	4516	4758	5002	5262
13 (44) Assistant to Superintendent	5398	5688	5984	6297	6633

Longevity: Add \$75 per month to step after 20 years of service:
\$150 per month to after 25 years of service.

Board Approved: December 19, 2005

**EL CAMINO COMMUNITY COLLEGE DISTRICT
POLICE OFFICERS ASSOCIATION
SALARY SCHEDULE**

Effective January 1, 2006

Police Officers:

	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
Monthly:	4234	4451	4682	4930	5185
Hourly:	24.43	25.68	27.01	28.44	29.91

Trainee Step:

Monthly: 3814

Hourly: 22.03

Board Approved: December 19, 2005

El Camino Community College District

• **Vice President Salary Schedule**

Effective: January 1, 2006

STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
138,972	147,033	155,561	164,583	174,129

Board Approved: December 19, 2005

December 19, 2005

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