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**El Camino Community College District  
Board of Trustees  
Agenda, Tuesday, February 16, 2010  
Board Room  
4:00 p.m.**

- I. Roll Call, Pledge of Allegiance to the Flag**
- II. Approval of Minutes of the Regular Board Meeting of January 19, 2010, Pages 4-5**
- III. Presentation – none**
- IV. Public Hearing – none**
- V. Public Comment on Consent and Closed Agenda**
- VI. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption**
  1. Academic Affairs  
*See Academic Affairs Agenda, Pages 6-13*
  2. Student and Community Advancement  
*See Student Services Agenda, Pages 14-17*
  3. Administrative Services  
*See Administrative Services Agenda, Pages 18-27*
  4. *See Measure "E" Bond Fund Agenda, Pages 28-34*
  5. *See Human Resources Agenda, Pages 35-45*
  6. Superintendent/President  
*See Superintendent/President Agenda, Pages 46-47*
- VII. Public Comment on Non-Agenda Items**

## **VIII. Oral Reports**

- A. Academic Senate Report
- B. Compton Center Report
- C. Board of Trustees Report
- D. President's Report

## **IX. Closed Session**

- A. Personnel Matters, Brown Act Section  
54957
  - 1. 1 Item

<b>Board of Trustees Meeting Schedule for 2010</b> <b>4:00 p.m. Board Room</b>
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Tuesday, February 16, 2010  
Monday, March 15, 2010  
Monday, April 19, 2010  
Monday, May 17, 2010  
Monday, June 21, 2010  
Monday, July 19, 2010  
Monday, August 16, 2010  
Tuesday, September 7, 2010  
Monday, October 18, 2010  
Monday, November 15, 2010  
Monday, December 20, 2010

## EL CAMINO COLLEGE STRATEGIC PLAN 2007 THROUGH 2010

### **Vision Statement**

El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

### **Mission Statement**

El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

### **Statement of Philosophy**

Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

### **Statement of Values**

Our highest value is placed on our students and their educational goals. Interwoven in that value is our recognition that the faculty and staff of El Camino College are the College's stability, its source of strength and its driving force. With this in mind, our five core values are:

**People** – We strive to balance the needs of our students, employees and community.

**Respect** – We work in a spirit of cooperation and collaboration.

**Integrity** – We act ethically and honestly toward our students, colleagues and community.

**Diversity** – We recognize and appreciate our similarities and differences.

**Excellence** – We aspire to deliver quality and excellence in all we do.

### **Guiding Principles**

The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

### **Strategic Initiatives**

1. Offer excellent educational and student support services:
  - a) Enhance college services to support student learning using a variety of instructional delivery methods and services.
  - b) Maximize growth opportunities and strengthen programs and services to enhance student success.
  - c) Strengthen partnerships with schools, colleges and universities, businesses and community-based organizations to provide workforce training and economic development for our community.
2. Support self-assessment, renewal, and innovation:
  - a) Use student learning outcomes and assessment to continually improve processes, programs and services.
  - b) Use research-based evidence as a foundation for effective planning, budgeting and evaluation processes.
3. Modernize the infrastructure to support quality programs and services:
  - a) Use technological advances to improve classroom instruction, services to students and employee productivity.
  - b) Improve facilities to meet the needs of students and the community for the next fifty years.

EL CAMINO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING OF  
Tuesday, January 19, 2010

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Tuesday, January 19, 2010, in the Board Room at El Camino College.

The following Trustees were present: Trustee Ray Gen, President; Trustee William Beverly, Secretary; Trustee Mary E. Combs, Member; and Ms. Lisa Brown, Student Member. Trustees Jackson and O'Donnell were absent due to illness.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; and Ms. Barbara Perez, Vice President, Compton Center.

Minutes of the Regular Board Meeting of December 21, 2009

The Minutes of the Regular Board Meeting of December 21, 2009 were approved.

Consent Agenda

It was moved by Trustee Beverly, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs

Board Policy 4250 – Probation, Dismissal and Readmission – First Reading  
Proposed Curriculum Changes: Effective 2010-2011 Academic Year  
Sabbatical Leaves of Absence – 2010-2011

Student and Community Advancement

Grants

Board Policy 5310 – Student Grievance – First Reading  
Board Policy 5500 – Academic Honesty & Standards of Conduct – Second Reading &  
Adoption  
Expulsion – 2009-9

Administrative Services

AB 2910 – Quarterly Fiscal Status Reports  
Non-Resident Tuition Fee for 2010-2011  
2008-2009 Audit Report  
Contracts Under \$78,500  
Change Order

Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund

Category Budgets and Balances

Change Order – GDL Construction – Humanities Plaza Project

Change Order – HPS Mechanical – Phase 3 Infrastructure

Change Order – Letner Roofing Co. – South Gym Roofing Project

Change Order – Mackone Development, Inc. – Bookstore Renovation

Change Order – Pierre Sprinkler & Landscaping – Reclaim Water Project

Change Order – Tri Span, Inc. – Business Demolition Project

Purchase Orders and Blanket Purchase Orders

Human Resources

Employment and Personnel Changes

Temporary Non-Classified Service Employees

President/Board of Trustees

Absence of a Board Member

Travel

Motion carried. Student Trustee Brown recorded a yes advisory vote.

Closed Session

Meeting adjourned to a Closed Session at 4:35 p.m.

Adjournment

Meeting adjourned at 5:15 p.m.

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William Beverly, Secretary of the Board

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Thomas M. Fallo, Secretary to the Board

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Academic Affairs  
Francisco Arce, Vice President**

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	<u><b>Page No.</b></u>
A. Board Policy 4050 (Articulation) – First Reading .....	7
B. Board Policy 4250 (Probation, Dismissal and Readmission) – Second Reading ..	7
C. Proposed Curriculum Changes: Effective 2010-2011 Academic Year.....	7

## **ACADEMIC AFFAIRS**

### **A. BOARD POLICY 4050 (ARTICULATION) – FIRST READING**

It is recommended that the Board accept for a first reading the revisions to Board Policy 4050, as attached. Administrative Procedure 4050 is presented for informational purpose only.

### **B. BOARD POLICY 4250 (PROBATION, DISMISSAL AND READMISSION) – SECOND READING**

It is recommended that the Board accept for a second reading the revisions to Board Policy 4250, as attached.

### **C. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2010-2011 ACADEMIC YEAR**

It is recommended that the Board approve the proposed curriculum additions, effective the 2010-2011 academic year, as listed below. The curriculum presentation package was revised to simplify the Board's review of proposed curriculum changes. All curriculum changes by division are organized under topics as opposed to having a repetition of these topics under eight instructional divisions.

#### **NEW COURSES**

#### **INDUSTRY AND TECHNOLOGY DIVISION**

1. Administration of Justice 106 – Criminal Justice Recruitment and Selection

Units: 3      Lecture: 3 hours      Faculty Load: 20.00%

Credit, degree applicable; Letter grade; Transfer CSU

This course presents an overview of the criminal justice recruitment and selection process, and provides opportunities to gain knowledge and skills that will enable them to be more successful at passing the various testing phases in a criminal justice testing and background investigation process. Instruction begins with the application phase, then addresses the various steps in the hiring process including: the written examination, oral interview, written and oral psychological exams, polygraph exam, physical agility test and background investigation.

2. Environmental Technology 1 – Sustainable Energy and Renewable Building Sciences and Technologies

## ACADEMIC AFFAIRS

Units: 3      Lecture: 3 hours      Faculty Load: 20.00%

Credit, degree applicable; Letter grade; Transfer CSU

This course is designed to prepare students to survey and evaluate new sustainable alternatives to current building and energy uses within their environment. A concentration on “Green Regenerative” Sciences and Technologies will be emphasized. Areas of concentration will include: Green Building Design and site selection, energy efficient designs and construction techniques, Photovoltaic (PV) systems, solar thermal systems, wind energy, fuel cells, solid waste management, water conservation, and building energy rating systems.

3. Electronics and Computer Hardware Technology 146ab – CompTIA Network+ Certification Preparation for Computer Hardware Systems

Units: 4      Lecture: 3 hours      Lab: 4 hours      Faculty Load: 40.00%

Prerequisite: one semester of Electronics and Computer Hardware Technology 144ab with a minimum grade of C

Credit, degree applicable; Letter grade; Pass/No Pass; Transfer CSU

This course is designed for the student pursuing a career as a computer service technician. Students will develop the skills and knowledge required for passing the CompTIA Network+ Certification exam. Topics include set up configuration and troubleshooting of networking hardware devices. Other areas explored include networking topology, cabling, wireless devices, network standards, protocols and security.

4. Electronics and Computer Hardware Technology 148ab – CompTIA Security+ Certification Preparation for Computer Hardware Systems

Units: 4      Lecture: 3 hours      Lab: 4 hours      Faculty Load: 40.00%

Prerequisite: one semester of Electronics and Computer Hardware Technology 146ab with a minimum grade of C

Credit, degree applicable; Letter grade; Pass/No Pass; Transfer CSU

This course is designed for the student pursuing a career as a computer service technician. Students will develop the skills and knowledge required for passing the CompTIA Security+ Certification exam. Topics include information security, system threats and risks, protecting systems, network vulnerabilities, network defenses, wireless network security, security audits and policies, cryptographic methods, and the basics of computer forensics.

5. Philosophy 12 - Existentialism

Units: 3      Lecture: 3 hours      Faculty Load: 20.00%

Recommended Preparation: eligibility for English 1A



## ACADEMIC AFFAIRS

Credit, degree applicable; Letter grade; Transfer CSU; Proposed Transfer UC

This course will examine the philosophical thought of the two strands of existentialist writers: the religious existentialists such as Kierkegaard, Dostoevsky, and Heidegger, and the atheistic existentialists such as Nietzsche, Camus, and Sartre. Issues that will be examined include authenticity; free will; responsibility for one's character and actions; the essence; possibilities and limits of human beings; and the meaning of life.

6. Philosophy 14 – Asian Philosophy

Units: 3      Lecture: 3 hours      Faculty Load: 20.00%

Recommended Preparation: eligibility for English 1A

Credit, degree applicable; Letter grade; Transfer CSU; Proposed Transfer UC

This course examines the central concerns, historic contexts and foundational themes of the diverse philosophical traditions of South and East Asia, including Confucianism, Taoism, Hinduism, Buddhism and Shintoism. Although some attention is given to Western ideas to which Asian thinkers have responded, the main emphasis is given to the different kinds of questions that have engaged Asian thinkers.

## Board Policy 4050

## Articulation

### **~~Board Policy 5045 Articulation~~**

~~The District will articulate baccalaureate level courses and programs with colleges and universities in its transfer region. It will also establish appropriate articulation for courses with area high schools and occupational centers.~~

~~Because of the size, complexity, and diversity of secondary and postsecondary education in California, articulation procedures will be used to enable students to achieve a seamless transfer. For articulation with colleges and universities, El Camino College follows the latest version of the Handbook of California Articulation Policies and Procedures. For articulation of courses with high schools and the Regional Occupational Centers (ROC), it follows procedures established by the College Curriculum Committee.~~

The President/Superintendent or his/her designee will assure appropriate articulation of the District's baccalaureate level courses and programs with four year universities and where appropriate, establish articulation with local area high schools and occupational centers to enable students to achieve a seamless transfer.

Reference:

Title 5, Section 51022(b) ; Education Code section 66720-66744

Replaces Board Policy 6201.

(Renumbered from 4050 to 5045 and renumbered back to 4050)

El Camino College

Adopted:

## Administrative Procedures 4050

## Articulation

El Camino College follows the Handbook of California Articulation Policies and Procedures (developed by the California Intersegmental Articulation Council) and the procedures established by the College Curriculum Committee for articulation with local high schools and occupational centers. The Curriculum Handbook is housed in the Office of Academic Affairs, division offices and the College website.

Reference:

**Title 5, Section 51022(b); Accreditation Standard II.A.6.a; Education Code section 66720-66744.**

El Camino College has two types of probation: Academic Probation and Progress Probation. The purpose of probation is to encourage a student having academic difficulties to seek appropriate guidance and support in formulating and achieving goals.

1. Placement on Academic Probation

A student who has attempted at least 12 semester units, as shown by the academic record, will be placed on Academic Probation when the grade point average for total units attempted at El Camino College is less than 2.0.

2. Removal from Academic Probation

A student will be removed from Academic Probation when the cumulative grade point average is 2.0 or higher in total units attempted at El Camino College.

3. Placement on Progress Probation

A student who has enrolled in 12 or more semester units as shown by the official academic record will be placed on Progress Probation if entries of “W,” “I,” “NC” and/or “NP” account for 50% or more of the total units attempted. Courses dropped prior to the “No Notation” deadline are not considered “units attempted” and do not receive entries as “W” “I,” or “NC/NP.”

4. Removal from Progress Probation

A student will be removed from Progress Probation when the percentage of entries of “W,” “I,” “NC” and/or “NP” drops below 50% of the total units attempted.

5. Dismissal Because of Academic Probation

A student on Academic Probation will be dismissed if the student earned a cumulative grade point average of less than ~~1.75~~ 2.0 in all graded credit units attempted in each of three consecutive semesters. However, if a student achieves a 2.0 or higher during the most recent regular (Fall, Spring) semester while on probation, the student will continue on probation, but will not be subject to dismissal. Terms shorter than 16 weeks (i.e. Winter, Summer) will not be considered a semester. A semester in which the student does not take any courses will not be counted as a semester.

6. Dismissal Because of Progress Probation

A student on Progress Probation will be dismissed if the percentage of units in which the student has been enrolled for which entries of “W,” “I,” “NC and/or “NP” remains at or above 50% for three consecutive semesters. Terms shorter than 16 weeks will not be considered a semester. A semester in which the student does not take any courses will not be counted as a semester.

7. Appeal of Probation or Dismissal

A student who believes that there are extenuating circumstances that warrant an exception to the probation and dismissal standards set forth in this policy may submit a written appeal in compliance with administrative procedures.

8. Readmission Following Dismissal

A student who has been dismissed may return after sitting out at least one 16 week semester. A readmitted student will remain on probation until the cumulative average is above 2.0 and/or the percentage of “W,” “I,” and “NC/NP” entries is below 50%.

Reference: Ed. Code Section 70902 (b) (3)  
Title 5, Section 55031, 55032, 55033, 55034  
BP 4250 replaces the relevant portions of BP 4220.

El Camino College  
Adopted: 7/20/09

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**Student and Community Advancement**  
**Jeanie M. Nishime, Vice President**

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	<u>Page No.</u>
A. International Travel.....	15
B. Destruction of Records.....	15
C. Out-of-Country Tuition Fee Reduction.....	15
D. Grant – Acceptance.....	16
E. 2010 Planning Summit.....	16

## **STUDENT AND COMMUNITY ADVANCEMENT**

### **A. INTERNATIONAL TRAVEL**

It is recommended that the Board approve international travel for Ms. Kerry Bonner to participate in the Green Export Enabler Program Fact Finding Trip to China March 9-21, 2010. The following cities are included in the trip: Hong Kong, Guangzhou, Shanghai, and Beijing. As Project Manager for the Green Export Enabler Program through the Business Training Center, Ms. Bonner will meet with various academic, business and environmental groups and glean what technologies are needed and where the opportunities are for California companies to export their products and services through the Green Export Enabler Program (GEEP). Expenses in the amount of \$6,410 will be paid from grant funding from the U.S. Department of Commerce-Office of Energy and Environmental Industries.

### **B. DESTRUCTION OF RECORDS**

It is recommended that the Board approve the destruction of Class III – Disposable Records for Fiscal Years 1998-1999, 1999-2000, 2000-2001, 2001-2002, 2002-2003, 2003-2004, 2004-2005 for the Southwest Los Angeles Small Business Development Center (SBDC), the Center for Applied Competitive Technologies (CACT), and the WorkPlace Learning Resource Center (WpLRC). These contractor/vendor/workshop records have met the required retention period and are not in conflict with Administrative Code Title 5 and Education Code Sections 59020 through 59029.

### **C. OUT-OF-COUNTRY TUITION FEE REDUCTION**

It is recommended that the Board approve the out-of-country tuition fee reduction for Ms. Sarah Georges, an F-1 Visa student from Haiti, by 50% for Spring 2010. Due to the recent catastrophic earthquake in Haiti, Ms. Georges has suffered the loss of family, friends and guardian support to help pay her tuition. This reduction in tuition fee is allowed in accordance with California Education Code Section 76140.

## STUDENT AND COMMUNITY ADVANCEMENT

### D. GRANT – ACCEPTANCE

It is recommended that the Board accept the following grant:

California Community Colleges Chancellor’s Office via the U.S. Department of Labor – Workplace Learning Resource Center SB 70 – Career Technical Education Initiative HUB Grant. The annual funding for 2010 is \$155,000, with an indirect rate of 4% or \$5,962. Total grant period funding anticipated at five years is \$937,500. The Career Technical Education Initiative HUB Project Director has a statewide role and must work collaboratively with the Chancellor’s Office and other Initiative Regional Centers to be the Initiative’s liaison to community colleges, middle schools and high schools in respective disciplines. This goal is enhanced by expanding business and industry engagement in Career Technical Education.

Philip Sutton, Director, Workplace Learning Resource Center

Amount of Grant Funding from Granting Agency	\$155,000
Amount of College Match	<u>-0-</u>
Total Amount of Grant	\$155,000
Indirect Rate	\$5,962(4%)

Performance Period: December 1, 2009 through November 30, 2010

### E. 2010 PLANNING SUMMIT

It is recommended that the Board approve the 2010 Planning Summit for El Camino College and the El Camino College Compton Center for Friday, March 19, 2010 at the Salvation Army, Crestmont College Campus in Rancho Palos Verdes, California. Participants at the Planning Summit will review, discuss, and modify the mission statement and strategic initiatives. The strategic initiatives will be a key component for all annual plans at El Camino College and El Camino College Compton Center. The follow administrators, faculty and staff are scheduled to attend:

Jose Anaya, Francisco Arce, Myeshia Armstrong, Rocky Bonura, Joshua Casper  
Larry Cox, Keith Curry, Susan Dever, Kristie Daniel-DiGregorio, Momi Elliott  
Janice Ely, Harvey Estrada, Thomas Fallo, Art Fleming, Bob Gann, Ann Garten  
Ronald Gerhard, Christina Gold, Irene Graff, Don Goldberg, Alice Grigsby  
Jo Ann Higdon, Moon Ichinaga, Jose Iglesias, Cheryl Imatomi, Reuben James  
Chris Jeffries, Carolee Vakil-Jessop, LaVetta Johnson, Ken Key, Lars Kjeseth  
Tom Lew, Joseph Lewis, Ray Lewis, Jessica Lopez, Maria Lopez-Smith  
Luis Mancina, Donna Manno, Peter Marcoux, Rodney Murray, Lucy Nelson  
Jeanie Nishime, Tom Norton, Jim Noyes, Michael Odanaka, Julieta Ortiz



Saul Panski, Dipte Patel, Barbara Perez, Susan Pickens, Lavonne Plum  
Estina Pratt, Margaret Quinones-Perez, Emily Rader, Dawn Reid, Gary Robertson  
Elizabeth Shadish, Jean Shankweiler, Cheryl Shenefield, Angela Simon  
David Simmons, Luukia Smith, Regina Smith, Lynn Solomita, Arvid Spor  
Terry Stewart, Claudia Striepe, Debbie Turano, Gary Turner, Harold Tyler  
Evelyn Uyemura, David Vakil, John Wagstaff, Chris Wells, Lance Widman  
Herkie Williams, Marcia Williams, Opal Williams, Janet Young

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Administrative Services  
Jo Ann Higdon, Vice President**

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	<u>Page No.</u>
A. Destruction of Records .....	19
B. Authorization To Pay .....	19
C. Contracts Under \$78,500.....	19
D. Contracts Over \$78,500.....	20
E. Purchase Orders and Blanket Purchase Orders .....	20

## Administrative Services

### A. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees authorize the destruction of Class III disposable records for fiscal years for the Fiscal Services Division. These records have met the retention period requirements and are not in conflict with Education Code Title 5, Education Code Sections 59020 through 59029.

Check Copies	July 2000/June 2002
Cash Management Receipts	July 2004/June 2006

### B. AUTHORIZATION TO PAY

It is requested that the Board of Trustees approve reimbursement to the students enrolled in the Study Abroad Program to New Zealand/Australia as a result of the failure to perform by Leonardo World, Ltd. that resulted in cancellation of the program. Funds will be provided through the Risk Management Reserve Fund.

### C. CONTRACTS UNDER \$78,500

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

#### 1. Contractor: **ADVANCED GROUND SYSTEM ENGINEERING, LLC**

**Services:** Based on contractor's need, employees will receive twenty- four to forty hours of training in business skills, computers, and continuous improvement.

**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies (CACT)

**Date(s):** 2/17/10 – 6/30/10

**Financial Terms:** Projected Gross Income \$8,896

#### 2. Contractor: **GENERAL ATOMICS AERONAUTICAL SYSTEMS, INC.**

**Services:** Based on contractor's need, employees will receive twenty-four to forty hours of training in business skills, computers, and continuous improvement.

**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies (CACT)

**Date(s):** 2/17/10 – 6/30/10

**Financial Terms:** Projected Gross Income \$13,737

- 3. Contractor:** **PLUS EDUCATION KOREA**  
**Services:** Recruit F-1 Visa Students for El Camino College.  
**Requesting Dept.:** Admissions – International Student Program  
**Date(s):** 7/1/09 – 6/30/10  
**Financial Terms:** The fee shall be \$250 USD for each student per consecutive semester completed. This fee will not exceed \$500.

**D. CONTRACTS OVER \$78,500**

It is recommended that the Board of Trustees approve that the District enter into the following agreements.

- 1. Contractor:** **CERRITOS COMMUNITY COLLEGE DISTRICT (CCCD)** (Subcontractor)  
**Services:** Implement the Career Technical Education curriculum.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies (CACT)  
**Date(s):** 2/17/10 – 6/30/10  
**Financial Terms:** Cost: \$166,667 - Grant Funded

- 2. Contractor:** **CITY OF LONG BEACH/PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK**  
**Services:** Under the American Recovery and Reinvestment Act (ARRA), El Camino College will provide educational and training services to clients of Pacific Gateway.  
**Requesting Dept.:** Community Advancement – Business Training Center  
**Date(s):** 1/2/10 – 5/31/11  
**Financial Terms:** Projected Gross Income \$400,000 - Federal Grant

**E. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS**

It is recommended that all purchase orders be ratified as shown.

Number	Vendor Name	Site Name	Description	P.O. Cost
<b>Fund 11</b>	<b>Unrestricted - El Camino</b>			
P0301898	New Wave Computer	Information Tech.	Non-Instruct Supplies	\$592.65
P0301913	Ham City	Technical Services	Repairs Parts And Supplies	\$708.19
P0301914	Discount Two-Way	Technical Services	Repairs Parts And Supplies	\$857.63
P0301955	Uline Shipping Supply	Warehouse	Inventories, Stores, Prepaid I	\$362.85
P0301958	Fred Pryor Seminars	Human Resources	Professional Growth ECCE	\$79.00
P0301959	Fred Pryor Seminars	Human Resources	Professional Growth ECCE	\$149.00
P0301960	Monterey Graphics	Human Resources	Other Services And Expenses	\$98.78
P0301962	Verizon Wireless	Health, Safety	Telephone	\$55.90
P0301963	At&t Mobility	Health, Safety	Telephone	\$111.78
P0301967	Vavrinek, Trine, Day	Institutional Services	Audit/Accreditation fees	\$18,250.00
P0301977	Spectrum Chemical	Chemistry	Instructional Supplies	\$1,331.99
P0301978	Time Clock Sales	Copy Center	Maintenance Contracts	\$236.00
P0301979	OmniUpdate	Copy Center	Conferences Mgmt	\$325.00

P0301980	Law Office/Larry Frier	Institutional Services	Legal	\$5,637.50
P0301981	SESAC Inc.	Ctr for Arts Production	Other Services And Expenses	\$1,068.14
P0301983	The Dirt Yard	Grounds	Repairs Noninstructional	\$203.04
P0301988	Coastline Electric	Facilities/Planning	Repairs Noninstructional	\$260.00
P0301991	A-1 Office Concepts	Financial Aid	Non-Instruct Supplies	\$241.43
P0301992	Hitt Marking Devices	Financial Aid	Non-Instruct Supplies	\$76.09
P0301995	Computerland	Ed & Community	Computer Software Account	\$697.46
P0302001	Yukon Corporation	Electric Shop	Non-Instruct Supplies	\$219.50
P0302003	Nancy A. Adler	Ctr for Arts Production	Non-Instruct Supplies	\$51.25
P0302006	Los Angeles	Life Sciences	Contract Services	\$48.00
P0302026	College Specialties	Admissions/Records	Non-Instruct Supplies	\$564.61
P0302027	Amazon.Com	VP-SCA	Publications/ Periodicals	\$25.86
P0302028	Leonid Rachman	International Students	Conferences Mgmt	\$2,081.75
P0302029	Namifiers	Nursing	Non-Instruct Supplies	\$65.43
P0302031	Namifiers	Counseling Office	Non-Instruct Supplies	\$45.56
P0302032	Pacific Coast Council	V.P. Academic Affairs	Conferences Mgmt	\$1,750.10
P0302034	Genesis Inc.	TECHNOLOGY	Non-Instruct Supplies	\$169.59
P0302035	Association for	Institutional Research	Publications/ Periodicals	\$129.00
P0302036	CCS Presentation	Art Department	Repairs Parts And Supplies	\$3,123.99
P0302043	RANCHO SANTIAGO	Fiscal Services	Conferences Mgmt	\$65.00
P0302044	A-1 Office Concepts	Health, Safety	Non-Instruct Supplies	\$60.31
P0302051	Webtrends Corp.	Information Tech.	Maintenance Contracts	\$740.00
P0302052	Altus Network	Information Tech.	Maintenance Contracts	\$822.00
P0302053	Kimberly Wilkinson	Ctr for Arts Production	Non-Instruct Supplies	\$834.95
P0302056	CCS Presentation	Psychology	Repairs - Instructional	\$152.40
P0302057	Law Office/Larry Frier	Institutional Services	Legal	\$2,531.25
P0302062	California Presenters	Div Office Fine Arts	Dues And Memberships	\$100.00
P0302064	Broadcast Music, Inc.	Ctr for Arts Production	Other Services And Expenses	\$2,919.04
P0302065	Alldata	Information Tech.	Maintenance Contracts	\$975.00
P0302066	Digitron Electronics	Film/Video	Repairs Parts And Supplies	\$3,105.37
P0302079	Herff Jones, Inc.	Admissions/Records	Non-Instruct Supplies	\$18,430.43
P0302080	Rain Master	Facilities/Planning	Maintenance Contracts	\$486.76
P0302081	D & D Sporting Goods	Physical Education	Instructional Supplies	\$348.57
P0302082	Quinn Power Systems	Facilities/Planning	Repairs Noninstructional	\$42.59
P0302083	Bank of America	Board Of Trustees	Conferences Mgmt	\$2,267.20
P0302084	Echo 360	Instructional Television	Other Services And Expenses	\$3,958.00
P0302085	Bank of America	President's Office	Non-Instruct Supplies	\$128.98
P0302086	Broadview Security	Div Office Instr.	Other Services And Expenses	\$335.40
P0302087	New Wave Computer	Ctr for Arts Promo	Non-Instruct Supplies	\$116.34
P0302089	Amazon.Com	Health, Safety	Non-Instruct Supplies	\$190.57
P0302097	Time Clock Sales and	V.P. Academic Affairs	Repairs - Instructional	\$100.00
P0302100	California Fire	Fire	Dues And Memberships	\$75.00
P0302101	New Wave Computer	Fire	Instructional Supplies	\$150.36
P0302102	UCLA Center	Paramedic Academy	Contract Services	\$12,144.00
P0302103	Industrial Emergency	Fire	Contract Services	\$3,400.00
P0302104	Redondo Beach Fire	Fire	Contract Services	\$9,985.00
P0302106	Cerritos College	Speech	Other Services And Expenses	\$937.00
P0302108	A-1 Office Concepts	Div Office Fine Arts	Non-Instruct Supplies	\$400.90
P0302109	Signature Party Rental	Civic Center	Repairs Noninstructional	\$4,603.18
P0302110	Sam Ash	Music	Instructional Supplies	\$328.15
P0302111	Jeanne M. Bellemin	Life Sciences	Contract Services	\$61.25
P0302116	Rose Brand	Ctr for Arts Production	Non-Instruct Supplies	\$496.44
P0302118	Industrial Caster	Ctr for Arts Production	Non-Instruct Supplies	\$158.04
P0302122	West Group Payment	Human Resources	Publications/ Periodicals	\$51.59
P0302131	Jobelephant.Com Inc.	Human Resources	Multi Media Advertising	\$1,095.00

P0302136	Full Compass	Ctr for Arts Production	Non-Instruct Supplies	\$683.75
P0302140	Smardan Supply	Facilities/Planning	Repairs Noninstructional	\$927.78
P0302141	Masque Sound	Civic Center Fine Arts	Non-Instruct Supplies	\$491.86
P0302152	VWR Scientific	Chemistry	Instructional Supplies	\$4,914.59
P0302163	Torrance Fire	Fire	Contract Services	\$23,380.00
P0302164	City of El Segundo	Fire	Contract Services	\$9,755.00
P0302165	CASFAA	Financial Aid	Travel And Conference	\$75.00
P0302167	Calko Steel	Fire Academy 06-07	Instructional Supplies	\$474.66
P0302170	All American Automat	Facilities/Planning	Repairs Noninstructional	\$1,257.75
P0302172	FCCC	Facilities/Planning	Conferences Mgmt	\$250.00
P0302173	Chronicle of Higher	V.P. Academic Affairs	Publications-Magazines	\$82.50
P0302179	Datatel, Inc.	Information Tech.	Maintenance Contracts	\$1,000.00
P0302181	Claudia Saddul	Job Placement	Non-Instruct Supplies	\$220.93
P0302182	Boise Cascade	Ed & Community	Non-Instruct Supplies	\$244.18
P0302183	American Manage	Ed & Community	Other Services And Expenses	\$24.49
P0302184	SPAN Publishing, Inc.	Ed & Community	Multi Media Advertising	\$2,720.00
P0302185	Orange County	Ctr for Arts Production	Repairs Parts And Supplies	\$101.13
P0302186	Xpedx Paper	Copy Center	Non-Instruct Supplies	\$779.23
P0302195	Battery Systems-Long	Electric Shop	Non-Instruct Supplies	\$331.05
P0302196	VS Athletics	Physical Education	Instructional Supplies	\$2,196.16
P0302198	Empire Cleaning	Operations	Non-Instruct Supplies	\$2,848.01
P0302208	McMaster Carr	Physics	Instructional Supplies	\$60.87
P0302212	Highsmith Company	Div Office Instr.	Instructional Supplies	\$14.20
P0302213	Spinitar Presentation	Div Office Instr.	Instructional Supplies	\$155.62
P0302216	American Express	Ed & Community	Conferences Mgmt	\$650.00
P0302230	Scantron	History	Instructional Supplies	\$403.88
P0302231	CCS Presentation	History	Instructional Supplies	\$344.25
P0302252	Presstek, Inc.	Copy Center	Non-Instruct Supplies	\$31.20
P0302264	Paper Direct	Ed & Community	Non-Instruct Supplies	\$131.62
P0302273	Smart Computing	Campus Police	Publications/ Periodicals	\$29.00
P0302276	Samy's Camera	Copy Center	Non-Instruct Supplies	\$522.77
P0302285	Xpedx Paper	Warehouse	Inventories, Stores, Prepaid I	\$2,840.44
P0302286	Northern Asia Co., Ltd	VP-SCA	Contract Services	\$250.00
P0302287	DADI Overseas Studie	VP-SCA	Contract Services	\$250.00
P0302288	Samsung Emigration	VP-SCA	Contract Services	\$250.00
P0302289	Bluechip Sports	VP-SCA	Contract Services	\$1,500.00
P0302295	Barrett Robinson	Job Placement	Non-Instruct Supplies	\$439.76
P0302299	Plus Education	VP-SCA	Contract Services	\$250.00
P0302300	National Collegiate	Honors Program	Dues And Memberships	\$500.00
P0302308	State Board	Hazmat	Waste Disposal	\$1,603.00
P0302310	Culver City Fire	Fire	Contract Services	\$11,827.50
P0302311	Beverly Hills Fire Dept.	Fire	Contract Services	\$17,245.00
P0302319	Claudia Saddul	Job Placement	Non-Instruct Supplies	\$403.82
P0302320	Computerland	Ctr for Arts Promo	Non-Instruct Supplies	\$1,838.86
P0302321	Creation Engine, Inc.	Ctr for Arts Promo	Non-Instruct Supplies	\$283.28
			Fund 11 Total: 113	\$206,796.28
Fund 12	Restricted - El Camino			
P0301956	South Bay Municipal	Parking Violations	Other Services And Expenses	\$9,483.50
P0301964	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$1,188.09
P0301965	U.S. Armor Corp.	Parking-Student	New Equipment -	\$766.05
P0301966	CPPA	Parking-Student	Dues And Memberships	\$125.00
P0301968	CDW-G	SBDC Program Incom	New Equip - Noninstr \$5k less	\$265.94
P0301969	I Color Printing	Title V Activity -Oct	Printing	\$724.35

P0301970	Amazon.Com	Sign Language	Instructional Supplies	\$114.57
P0301971	City of Redondo Beac	Contract Education	Multi Media Advertising	\$225.00
P0301972	Computerland	Responsive Training	Software	\$60.36
P0301973	El Camino College	Teacher Preparation	Instructional Supplies	\$350.00
P0301976	The Grantsmanship	STEM transfer-Hispan	Conferences Other	\$890.00
P0301984	Sign Media, Inc.	Sign Language	Instructional Supplies	\$29.38
P0301985	H & H Publishing	Sign Language	Instructional Supplies	\$170.96
P0301986	Sign Enhancers, Inc.	Sign Language	Instructional Supplies	\$117.64
P0301987	Trix Bruce.Com	Sign Language	Instructional Supplies	\$46.00
P0301989	Oxford University Pres	Sign Language	Instructional Supplies	\$79.34
P0301990	Boys Town Press	Sign Language	Instructional Supplies	\$188.40
P0301996	American Express	VATEA I &T	Conferences Other	\$282.20
P0302002	NAFSA: Subscription	El Camino Language	Multi Media Advertising	\$200.00
P0302007	South Bay Ballet	Artes de El Camino	Contract Services	\$36.30
P0302011	Campus Food Service	YESS Grant	Non-Instruct Supplies	\$965.80
P0302030	Los Angeles County	Contract Education	Dues And Memberships	\$43.00
P0302040	Monterey Graphics	YESS Grant	Printing	\$49.39
P0302041	Monterey Graphics	YESS Grant	Printing	\$49.39
P0302042	Monterey Graphics	Foster Care Ed 03-04	Printing	\$49.39
P0302045	National Coalition	RTF Grant #08-332	Dues And Memberships	\$600.00
P0302047	Campus Safety	Parking-Student	Conferences Mgmt	\$249.00
P0302048	Van Lingen Towing	Parking-Student	Repairs Non Instr	\$119.00
P0302049	LaserMax, Inc.	Parking-Student	Repairs Non Instr	\$83.00
P0302050	ALCOPRO	Parking-Student	Non-Instruct Supplies	\$87.75
P0302058	SPAN Publishing, Inc.	Parking-Student	Publications/ Periodicals	\$157.07
P0302073	CCS Presentation	Instructional Services	New Equipmen-Instr. \$5k less	\$1,949.41
P0302074	Dell Computer	CCAccessMeansPare	Non Inst Comp Eq less than	\$1,293.13
P0302075	The Gas Company	Egypt Initiative	Other Services And Expenses	\$8.60
P0302076	Time Warner Cable	Egypt Initiative	Other Services And Expenses	\$115.73
P0302077	Southern California	Egypt Initiative	Other Services And Expenses	\$23.01
P0302078	Easy Overseas	El Camino Language	Contract Services	\$500.00
P0302088	Dream Co., Ltd.	El Camino Language	Contract Services	\$1,000.00
P0302099	Hobart Institute	VATEA I &T	Instructional Supplies	\$394.32
P0302105	American Association	Adv Aerospace Manuf	Travel And Conference	\$300.00
P0302119	American Nautical	(STCW) Standards	Other Books	\$744.11
P0302120	Cavanaugh	Parking-Student	In-Service Training	\$499.00
P0302121	S&B Foods	Career Tech Ed	Non-Instruct Supplies	\$403.50
P0302125	Joshua S. Armstrong	Parking-Student	Maintenance Contracts	\$1,749.59
P0302127	Phoenix Group	Parking-Student	New Equipment	\$259.90
P0302128	Carson Chamber	SBDC - City of Carson	Multi Media Advertising	\$100.00
P0302129	Susan Saxe-Clifford	Parking-Student	Other Services And Expenses	\$375.00
P0302132	North Star Graphics	Parking-Student	Repairs Non Instr	\$312.79
P0302133	Chief Supply	Parking-Student	New Equipment	\$74.83
P0302134	Heart of the Earth	Parking-Student	New Equipment	\$117.39
P0302137	Ricoh Business	EOPS	Non-Instruct Supplies	\$64.75
P0302138	National Student	EOPS	Contract Services	\$425.00
P0302142	Bitec	VATEA I &T	New Equipment - Instructional	\$766.79
P0302150	Fund for Public School	Matching - IDRC, etc.	Conferences Mgmt	\$575.00
P0302153	State Intern'l	Matching - IDRC, etc.	Dues And Memberships	\$500.00
P0302155	Interpreting	Sign Language	Instructional Supplies	\$32.90
P0302156	Registry of Interpreter	Sign Language	Instructional Supplies	\$78.13
P0302157	Gallaudet University	Sign Language	Instructional Supplies	\$668.18
P0302158	South Bay Municipal	Parking Violations	Other Services And Expenses	\$7,726.00
P0302160	Author House	Sign Language	Instructional Supplies	\$94.61
P0302161	Pacific Parking	Parking-Student	New Equipment	\$749.35
P0302162	Western Highway	Parking-Student	Site Improvements	\$790.20

P0302168	Lorna D. Cervantes	Title V Activity	Other Services And Expenses	\$500.00
P0302169	Bid Systems, Inc.	Title V Activity	Contract Services	\$1,500.00
P0302178	American Express	Foster Care Ed 03-04	Conferences Other	\$200.00
P0302189	Carmela Aguilar	Title V Activity	Other Services And Expenses	\$62.50
P0302190	California Community	Foster Care Ed 03-04	Conferences Other	\$200.00
P0302191	Embassy Suites San	Foster Care Ed 03-04	Conferences Other	\$314.30
P0302197	Woojin Kim	El Camino Language	Contract Services	\$500.00
P0302200	Collegesource, Inc.	Matriculation	Non-Instruct Supplies	\$868.00
P0302201	Backstage	Fine Arts Dntn-Dance	Non-Instruct Supplies	\$195.00
P0302202	Dance Teacher	Fine Arts Dntn-Dance	Non-Instruct Supplies	\$24.95
P0302203	Dancespirit Magazine	Fine Arts Dntn-Dance	Non-Instruct Supplies	\$19.95
P0302204	Pointe Magazine	Fine Arts Dntn-Dance	Non-Instruct Supplies	\$16.95
P0302206	Nxlevel Education	SBA Matching Funds	Non-Instruct Supplies	\$3,928.00
P0302207	Harris Communication	Sign Language	Instructional Supplies	\$672.70
P0302211	Mass Press	Responsive Training	Printing	\$878.00
P0302217	Ella Stewart	Title V Activity	Other Services And Expenses	\$62.50
P0302218	Patrick McLaughlin	Title V Activity	Other Services And Expenses	\$62.50
P0302219	Aurora Cortez-Perez	Title V Activity	Other Services And Expenses	\$62.50
P0302220	Shemiran I. Lazar	Title V Activity	Other Services And Expenses	\$62.50
P0302221	Loretta B. Klonecky	Title V Activity	Other Services And Expenses	\$62.50
P0302222	Ivan A. Crosbie	Title V Activity	Other Services And Expenses	\$62.50
P0302223	Jose L. Bernaudo	Title V Activity	Other Services And Expenses	\$62.50
P0302224	Dance Magazine	Fine Arts Dntn-Dance	Non-Instruct Supplies	\$24.95
P0302225	Mid City Mailing	Responsive Training	Multi Media Advertising	\$1,778.00
P0302243	Infousa	Title V Activity -Oct	Other Services And Expenses	\$65.00
P0302251	Mid City Mailing	DOE Title VI B (ITCI)	Printing	\$598.00
P0302254	Rio Hondo College	Parking-Student	In-Service Training	\$10.40
P0302255	FARONICS	STEM transfer-Hispan	Computer Software Account	\$419.36
P0302256	New River Kinematics	STEM transfer-Hispan	Computer Software Account	\$602.53
P0302257	Logic Design, Inc.	STEM transfer-Hispan	Computer Software Account	\$388.00
P0302258	Journey Education	STEM transfer-Hispan	Computer Software Account	\$114.48
P0302259	RoboRealm	STEM transfer-Hispan	Computer Software Account	\$75.00
P0302260	Botach Tactical	Parking-Student	New Equipment	\$227.30
P0302266	U S Postmaster	Title V Activity	Other Services And Expenses	\$396.00
P0302267	American Express	Responsive Training	Transportation/ Mileage	\$1,579.50
P0302268	Amazon.Com	WPLRC PIC Aerospac	Other Books	\$1,060.65
P0302269	Palo Alto Software	WPLRC PIC Aerospac	Other Books	\$89.95
P0302270	Boise Cascade	STEM transfer-Hispan	Instructional Supplies	\$419.46
P0302271	Tower Hobbies	STEM transfer-Hispan	Instructional Supplies	\$399.98
P0302272	Turning Point	STEM transfer-Hispan	Instructional Supplies	\$765.81
P0302274	Bob Lee's Automotive	Parking-Student	Repairs Non Instr	\$101.89
P0302277	Marin Consulting	Parking-Student	In-Service Training	\$235.00
P0302290	Maneri Sign	Parking-Student	Site Improvements	\$1,042.62
P0302297	South Coast	SBDC - City of Carson	Multi Media Advertising	\$414.75
P0302301	California Space	RTF Grant #08-332	Dues And Memberships	\$500.00
P0302305	Rcuh #1324	SRC Donations	Conferences Mgmt	\$50.00
P0302306	Ryugaku Journal, Inc.	El Camino Language	Contract Services	\$1,200.00
P0302313	Away We Go Travel	Contract Education	Transportation/ Mileage	\$175.40
P0302315	LEGO Education	Contract Education	Non-Instruct Supplies	\$677.02
P0302322	Takach Press	Fine Arts	New Equipmen-Instr. \$5k less	\$1,338.46
		Fund 12 Total: 112		\$65,554.45
Fund 15	General Fund -Special Programs			
P0302166	Academic Senate	Student Learning	Conferences Mgmt	\$40.00
P0302171	Hapad, Inc	Athletics	Non-Instruct Supplies	\$250.84



P0302176	Kari Brody	Athletics	Non-Instruct Supplies	\$627.60
P0302209	Thomson West	Div Office Instr.	Library Books	\$2,944.05
		Fund 15 Total: 4		\$3,862.49
Fund 33	Child Development			
P0302283	Rainbow Resource	CDC	Publications-Magazines	\$80.73
		Fund 33 Total: 1		\$80.73
Fund 41	Capital Outlay			
P0301856	Academy Flooring	Flooring Replacement Buildings		\$1,199.58
		Fund 41 Total: 1		\$1,199.58
Fund 62	Property & Liability			
P0302147	Bayside Medical Cent	Health, Safety	HOSPITAL & MEDICAL	\$50.00
P0302148	Bayside Medical Cent	Health, Safety	HOSPITAL & MEDICAL	\$50.00
P0302188	Keenan & Associates	Purchasing	Liability - Self Insurance	\$2,447.37
		Fund 62 Total: 3		\$2,547.37
Fund 72	Student Representation Fee			
P0302304	The Liaison Capitol Hill	Student Affairs	Advocacy Activities-ASO Rep	\$3,810.56
P0302307	ASACC Business	Student Affairs	Advocacy Activities-ASO Rep	\$2,910.00
P0302309	American Express	Student Affairs	Advocacy Activities-ASO Rep	\$2,025.80
		Fund 72 Total: 3		\$8,746.36
Fund 79	Auxiliary Services			
P0301961	Smack Authentic	Health Sciences	Non-Instruct Supplies	\$1,241.89
P0301974	Marshall Astor	Fine Arts	Non-Instruct Supplies	\$200.00
P0301975	Art Assist	Fine Arts	Non-Instruct Supplies	\$375.00
P0302008	Nancy A. Adler	Fine Arts	Non-Instruct Supplies	\$16.36
P0302009	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$6.33
P0302010	Holly Lampe	Fine Arts	Non-Instruct Supplies	\$70.87
P0302046	Nike Team Golf	Health Sciences	Non-Instruct Supplies	\$896.21
P0302061	Spot Up, Inc.	Health Sciences	Non-Instruct Supplies	\$173.13
P0302063	Nancy A. Adler	Fine Arts	Non-Instruct Supplies	\$194.98
P0302091	Kimberly Wilkinson	Fine Arts	Non-Instruct Supplies	\$1,500.00
P0302092	Bryan E. Bates	Fine Arts	Non-Instruct Supplies	\$250.00
P0302093	Sean Vasquez	Fine Arts	Non-Instruct Supplies	\$250.00
P0302094	Patty Briles	Fine Arts	Non-Instruct Supplies	\$500.00
P0302095	Kenneth W. Lefort	Fine Arts	Non-Instruct Supplies	\$100.00
P0302115	Cal Western Paint	Fine Arts	Non-Instruct Supplies	\$252.00
P0302117	Boyce Forest Products	Fine Arts	Non-Instruct Supplies	\$208.33
P0302123	Acp Membership	Humanities	Non-Instruct Supplies	\$139.00
P0302124	Portage Newspaper	Humanities	Non-Instruct Supplies	\$242.75
P0302146	Industrial Metal Supply	Fine Arts	Non-Instruct Supplies	\$113.99
P0302151	California Inn/Roadwa	Health Sciences	Non-Instruct Supplies	\$166.29
P0302159	A & A Boltless Rack	Fine Arts	Non-Instruct Supplies	\$509.24
P0302187	Patty Briles	Fine Arts	Non-Instruct Supplies	\$500.00
P0302227	Acushnet Company	Health Sciences	Non-Instruct Supplies	\$1,087.08
P0302265	Travelodge	Health Sciences	Non-Instruct Supplies	\$207.87
P0302314	Lori B. Medigovich	Humanities	Non-Instruct Supplies	\$1,721.47
		Fund 79 Total: 25		\$10,922.79

Fund 82	Scholarships & Trust/Agency			
P0301957	Smack Authentic	Health Sciences	Fundraising	\$1,543.68
P0301998	Paradise Awards	Health Sciences	Fundraising	\$177.81
P0301999	Paradise Awards	Health Sciences	Fundraising	\$185.92
P0302025	Signature Fencing	Health Sciences	Fundraising	\$4,890.50
P0302054	Stephen P. Shaw	Health Sciences	Fundraising	\$905.42
P0302055	Stephen P. Shaw	Health Sciences	Fundraising	\$218.39
P0302177	Travelodge	Health Sciences	Fundraising	\$1,091.86
P0302253	Gunther Athletic Serv.	Health Sciences	Fundraising	\$272.57
P0302296	Paradise Awards	Health Sciences	Fundraising	\$19.76
P0302318	Webb Electronics, Ltd.	Health Sciences	Fundraising	\$4,704.14

Fund 82 Total: 10 \$14,010.05

PO Funds Total: 272 \$313,720.10

Fund 11 Unrestricted - El Camino

B0301734	Hollywood Rentals	Ctr for Arts Production	Other Rentals	\$396.00
B0310887	William L. Garrison	Resource	Contract Services	\$1,800.00
B0310899	South Bay Heating	Facilities/Planning	Repairs Noninstructional	\$1,984.47
B0310918	Aquilus Enterprises,	Ed & Community	Contract Services	\$5,000.00
B0310925	Robert H. Watson	Music	PSA Contract Services	\$6,340.00
B0310931	Vector Resources, Inc.	Facilities/Planning	Repairs Noninstructional	\$1,712.66
B0310941	E.C.C. Public	Study Abroad Program	Other Services And Expenses	\$165.00

Fund 11 Total: 7 \$17,398.13

Fund 12 Restricted - El Camino

B0310888	La Parent Magazine	Contract Education	Multi Media Advertising	\$1,928.00
B0310889	ECCD Petty Cash	EOPS CARE	Non-Instruct Supplies	\$500.00
B0310898	ECCD Petty Cash	WPLRC - ETP	Non-Instruct Supplies	\$300.00
B0310900	E.C.C. Public	STEM transfer-Hispan	Instructional Supplies	\$875.00
B0310914	Hawthorne High	Career Tech Ed -	Contract Services	\$3,000.00
B0310917	Goldberg Consultants,	WPLRC - ETP	Contract Services	\$10,000.00
B0310919	Imperial Media	WRIEC Year 5	Non-Instruct Supplies	\$1,379.75
B0310921	Sysco Food Services	CCAccessMeansPare	Non-Instruct Supplies	\$3,000.00
B0310933	Parkhouse Tire, Inc	Ref & Lane Tech(Smg	Repairs - Instructional	\$200.00
B0310939	McMaster Carr	I&T Division	Instructional Supplies	\$125.00
B0310940	M & K Metal Co.	STEM transfer-Hispan	Instructional Supplies	\$400.00
B0310942	ECCD Petty Cash	STEM transfer-Hispan	Instructional Supplies	\$200.00
B0310946	James F. Foley	DOE Title VI B (ITCI)	PSA Contract Services	\$2,150.00
B0310947	Cerritos College	Cact CA Employee	Contract Services	\$25,000.00
B0310948	Chabot-Las Positas	Cact CA Employee	Contract Services	\$15,000.00

Fund 12 Total: 15 \$64,057.75

Fund 15 General Fund -Special Programs

B0310893	S&B Foods	V.P. Academic Affairs	Contract Services	\$3,000.00
B0310901	ECCD Petty Cash	Technology	Other Services And Expenses	\$500.00
B0310934	Richard E. Holz	Accreditation Support	Other Services And Expenses	\$1,300.00

Fund 15 Total: 3 \$4,800.00

Fund 41 Capital Outlay

B0310877	C & A Floor covering	Flooring Replacement	Buildings	\$26,993.36
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Fund 41 Total: 1	\$26,993.36
BPO Funds Total: 26	\$113,249.24
Grand Total POs and BPOs: 298	\$426,969.34

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**Agenda for the El Camino Community College District Board of Trustees  
For  
Measure E Bond Fund  
Administrative Services**

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	<u>Page No.</u>
A. Category Budgets and Balances.....	29
B. Contract – Koury Engineering & Testing, Inc.....	29
C. Contract – LCC3 Construction Services, Inc.....	30
D. Change Order – HPS Mechanical – Phase 3 Infrastructure.....	30
E. Change Order – Mackone Development, Inc. – Bookstore Renovation.....	31
F. Change Order – Pierre Sprinkler & Landscaping – Reclaim Water Project.....	33
G. Change Order – Tri Span, Inc. – Business Demolition.....	33
H. Purchase Orders and Blanket Purchase Orders.....	34

**Administrative Services – Measure E Bond Fund**

**A. CATEGORY BUDGETS AND BALANCES**

**GENERAL OBLIGATION BOND FUND CATEGORIES  
AND PROJECT SUMMARY**

The following table reports Measure E expenditures and commitments through January 31, 2010.

<b>CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDED</b>	<b>COMMITTED</b>	<b>BALANCE</b>
Additional Classrooms/Modernization	\$211,118,972	\$69,650,818	\$5,572,353	\$135,895,801
Campus Site Improvements	34,607,523	25,270,078	198,025	9,139,420
Energy Efficiency Improvements	2,818,000	2,752,255	14,214	51,531
Health and Safety Improvements	136,931,805	38,394,247	4,436,993	94,100,566
Information Technology and Equipment	34,776,156	11,530,104	37,973	23,208,079
P.E. Facilities Improvements	1,585,700	572	0	1,585,128
Contingency*	1,292,767	0	0	1,292,767
<b>TOTAL</b>	<b><u>\$423,130,923</u></b>	<b><u>\$147,598,074</u></b>	<b><u>\$10,259,557</u></b>	<b><u>\$265,273,292</u></b>

\*Includes unallocated refunding income and interest through 12/2008.

**B. CONTRACT– KOURY ENGINEERING & TESTING, INC.**

It is recommended that the Board of Trustees approve entering into a contract with Koury Engineering & Testing to provide geotechnical monitoring, special inspection and materials testing for two projects, Humanities Mall and Food Service Venue and Infrastructure Phase 3 Projects.

This firm has been performing these services on these projects through a previously approved ongoing services contract.

Dates of Service: February 2010 through July 2010

Cost: Not to Exceed: \$92,000

Cost Breakdown:	Humanities Mall and Food Service Venue	\$12,000
	Infrastructure Phase 3	<u>80,000</u>
	Total	<u>\$92,000</u>

**C. CONTRACT– LCC3 CONSTRUCTION SERVICES, INC.**

It is recommended that the Board of Trustees approve entering into a contract with LCC3 to provide inspection services for two projects, Humanities Mall and Food Service Venue and Infrastructure Phase 3 Projects.

This firm has been performing this service on these projects through a previously approved ongoing services contract.

Dates of Service: February 2010 through July 2010

Cost: Not to Exceed: \$129,600

Cost Breakdown:	Humanities Mall and Food Service Venue	\$21,600
	Infrastructure Phase 3	<u>108,000</u>
	Total	<u>\$129,600</u>

**D. CHANGE ORDER – HPS MECHANICAL – PHASE 3 INFRASTRUCTURE - 2008-1A**

It is recommended that the Board of Trustees approve the following change order.

1. Provide and install additional replacement concrete walkway west of the Library. The concrete in this area contained numerous cracks and is adjacent to newly installed concrete. District request. \$1,093
2. Remove existing domestic water vault on the west side of Tech Arts and replace with new. The existing vault was broken and depressed below the road way surface. District request. \$1,781
3. Provide and install a backflow preventer on the fire suppression system at the Police Department building. Code Compliance. \$2,114
4. Remove and replace existing asphalt walkway south of the Music building due to tree root damage and provide an asphalt patch at a temporary ramp located at the Cherry Tree Modular buildings. District request. \$1,742

- |   |         |
|---|---------|
| 5. Backfill with concrete slurry an abandoned vault east of the Art & Behavioral Science building in order to install underground utilities. District request.  | \$2,914 |
| 6. Furnish and install an isolation valve and riser at the point of connection to the existing 6” domestic water line at the northeast corner of campus. This was done in order to increase the ability to isolate sections of the campus water system. District request. | \$1,533 |
| 7. Payment for premium time necessary to install a walkway at the Marsee Auditorium. This was done to due to expected rain which would have prevented the walkway installation and interfered with scheduled events. District request.                                    | \$3,448 |

Total Change Order Amount	\$14,625
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Original Contract Amount	\$9,382,373
Prior Changes	257,094
This Change Order Amount	<u>14,625</u>
New Contract Amount	<u>\$9,654,092</u>

**E. CHANGE ORDER – MACKONE DEVELOPMENT, INC. – BOOKSTORE RENOVATION**

It is recommended that the Board of Trustees approve the following change order.

- |  |         |
|--|---------|
| 1. Install an additional water valve in order to provide domestic water to the Manhattan food service venue. This work allowed this portion of the building to be occupied prior to completion of the building renovation. District request. | \$1,216 |
| 2. Remove existing exterior lights mounted on the underside of the second floor deck, and seal remaining deck penetrations. District request.  | \$8,867 |
| 3. Repair soffit at first floor due to water damage caused by vandalism. District request.   | \$5,236 |
| 4. Remove display shelves and framing to provide an additional customer service window on west wall  | \$2,070 |

Bookstore sales area. District request.	
5. Provide and install the continuation of a 2-1/2" conduit for the supply of backup electrical supply to the building. District request.	\$9,113
6. Increase the size of the student lockers to 15" x 15" x 18". District request.	\$5,101
7. Increase size of excavation and concrete footing to saddle over an existing electrical duct bank. Code requirement.	\$2,070
8. Provide new concrete pads and move remote rooftop refrigeration condensers to the locations shown on the plans. Field conditions were not as shown on existing building plans. Unforeseen condition.	\$14,561
9. Provide and install 4 inch piping to replace deteriorated existing piping. Provide minor demolition and repair of soffit as required. District request.	\$3,408
10. Abate mold and remediate underside of exposed concrete ceilings above rooms 133A, 133B, and 134. Code Compliance.	\$5,635
11. Replace existing concrete curbs and increase height for 2 rooftop exhaust fans and 2 duct curbs. The existing curbs were too low to accommodate the increased roof insulation thickness. District request.	\$11,996
12. Installation and removal of temporary scaffold pedestrian canopy at the Manhattan food service venue. This work allowed this portion of the building to be occupied prior to completion of the building renovation. District request.	<u>\$3,105</u>
Total Change Order Amount	<u>\$72,378</u>
Original Contract Amount	\$4,899,000
Prior Changes	144,999



This Change Order Amount	<u>72,378</u>
New Contract Amount	<u>\$5,116,377</u>

**F. CHANGE ORDER – PIERRE SPRINKLER & LANDSCAPING – RECLAIM WATER PROJECT**

It is recommended that the Board of Trustees approve the following change order.

- |   |         |
|---|---------|
| 1. Provide and install a six inch pressure relief valve on the reclaimed water line at the point of connection to the utilities main line. Utility Company requirement. | \$5,333 |
|---|---------|

Total Change Order Amount	\$5,333
---------------------------	---------

Original Contract Amount	\$62,133
Prior Changes	8,806
This Change Order Amount	<u>5,333</u>
New Contract Amount	<u>\$76,272</u>

**G. CHANGE ORDER – TRI SPAN, INC. - BUSINESS DEMOLITION**

It is recommended that the Board of Trustees approve the following change order.

- |  |                 |
|--|-----------------|
| 1. Provide and install concrete slurry mix to seal opening in the stem wall at Music building. The demolition of the Business building exposed a portion of the crawl space under the Music building. This work sealed that opening. District request. | \$5,623         |
| 2. Remove and replace 65 linear feet of 4” fire line piping that ran through an existing mechanical slab footing. Excavation revealed the piping route differed from that shown on the drawings. District request.                                     | \$9,089         |
| 3. Cleanup and remove disturbed asbestos-containing material and debris. During demolition it was discovered asbestos material was present in the building crawl space. District request.  | \$9,746         |
| 4. Credit for the contractor’s wrongful removal of a chiller   | <u>-\$2,000</u> |

equipment that was meant to stay with the district.

Total Change Order Amount	<u>\$22,458</u>
Original Contract Amount	\$575,000
Prior Changes	31,303
This Change Order Amount	<u>22,458</u>
New Contract Amount	<u>\$628,761</u>

**H. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)**

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<b>P.O. #</b>	<b>VENDOR</b>	<b>SITE</b>	<b>DESCRIPTION</b>	<b>COST</b>
P300730	ADT Security Services	Math & Computer	Buildings	\$7,286.89
P301948	Performance Pipeline	Infrastructure Phase III	Site Improvements	1,620.00
P301993	Specialized Environmental	Social Sciences	Blue Printing-Construction	43.64
P301994	Specialized Environmental	Social Sciences	Blue Printing-Construction	57.96
P302096	Bearcom	FPS	Group II Equipment	10,579.90
P302130	Traffic Control Service	Infrastructure Phase III	Construction Material	1,307.95
P302149	Era Products, Inc.	Lot H Parking/Athletics	Group II Equipment	3,796.25
P302192	Parkins & Associates	Lot H Parking/Athletics	Testing & Inspection	270.00
P302228	Ricoh Corporation	Temporary Space	Group II Equipment	19,110.04
P302275	Simplot Partners	Lot H Parking/Athletics	Site Improvements	2,430.31
P302284	Division State Architect	Bookstore Building	Architecture & Engineering	2,250.00
B310834	Best Roofing	Marsee Auditorium	Buildings	13,100.00
B310870	TMP Services, Inc.	Math/Business/Allied Health	Buildings	7,781.35
B310872	California Geological	Bookstore Building	Contract Services	3,600.00
B310876	Bovis Lend Lease	Construction Management	Contract Services	6,579,693.00
B310881	Performance Pipeline	Bookstore Building	Buildings	4,000.00
B310885	National Roofing	Social Sciences	Contract Services	3,000.00
B310890	National Roofing	Bookstore Building	Contract Services	6,500.00
B310906	COFFEY - CTL	Master Planning	Testing & Inspection	50,000.00
B310910	Arborgate Consulting	Math/Business/Allied Health	Contract Services	800.00
B310932	Performance Pipeline	Humanities Complex	Site Improvements	5,985.00
B310937	Ricoh Corporation	Temporary Space	Group II Equipment	3,000.00
			<b>TOTAL POs AND BPOs</b>	<b><u>\$6,726,212.29</u></b>

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**Agenda for the El Camino Community College District Board of Trustees  
from  
Human Resources  
Lynn Solomita, Interim Vice President Human Resources**

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	<u>Page No.</u>
A. Employment and Personnel Changes.....	36
B. Temporary Non-Classified Service Employees .....	41
C. Resolution – Equivalence to Minimum Qualifications.....	44

## **A. EMPLOYMENT AND PERSONNEL**

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-22 and 1-15.

### **Academic Personnel:**

1. Retirement - Dr. Charles Irvin Drew, full-time instructor of Chemistry, Natural Sciences Division, last day worked June 11, 2010, first day of retirement, June 12, 2010.
2. Pre-retirement - Mr. Vincent Robles, full-time Librarian, Learning Resources Division, to work a reduced load of 90% in Fall 2010 and 90% in Spring 2011, for five years beginning Fall 2010 through Spring 2015, in accordance with the Agreement, Article XVIII, Section 2(c).
3. Employment - Ms. Octavia Hyacinth, full-time instructor of Nursing, Health Sciences & Athletics Division, Class II, Step 4, Academic Salary Schedule, effective February 10, 2010.
4. Employment - Ms. Esther Gravis, full-time/temporary instructor of Nursing, Class II, Step 4, Academic Salary Schedule, effective February 10 through June 30, 2010.
5. Reduced Load - Ms. Carmen Hunt, full-time instructor of Speech, Fine Arts Division, to work a 60% load, effective February 10 through June 11, 2010, in accordance with the Agreement, Article 10, Section 2(c).
6. Change in Salary - Ms. Merriel Winfree, full-time instructor of Cosmetology, Industry & Technology Division, from Class II, Step 12 to Class III, Step 12, effective March 13, 2010.
7. Change in Salary - Mr. Rene Lozano, full-time Counselor, from Class II, Step 7 to Class III, Step 7, effective March 1, 2010.
8. Special Assignment - Mr. Arturo Martinez, full-time instructor of Mathematics, to coordinate Basic Skills Math, to be paid \$60.18 an hour, not to exceed 50 hours or \$3,009, effective January 4 through February 11, 2010, in accordance with the Agreement, Article 10, Section 14(c).

9. Special Assignment - Mr. Chris Stevens, part-time instructor of German, Humanities Division, to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed \$362 or 6 hours, effective February 13 through June 11, 2010, in accordance with the Agreement, Article 10, Section 9(m).
10. Special Assignment - Mr. William Harris, full-time instructor of Computer Information Systems, Business Division, to administer credit-by-examination, to be paid \$60.18 an hour, not to exceed \$500, effective February 1 through June 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).
11. Special Assignment - Dr. Lars Kjeseth, full-time instructor of Mathematics, to develop further the Portal Sharepoint and other platforms for sharing existing cohort activities, supplemental activities and assessment instruments from cohort work over the last three years for the joint Mathematics Title V Grant with Santa Monica College, to be paid \$60.18 an hour, not to exceed 30 hours or \$1,805, effective November 16, 2009 through February 13, 2010, in accordance with the Agreement, Article 10 Section 9(m).
12. Special Assignment - Dr. Lars Kjeseth, full-time instructor of Mathematics, to provide faculty support and plan for Curricunet System creation, to be paid \$60.18 an hour, not to exceed 60 hours or \$3,611, effective January 4 through February 9, 2010, in accordance with the Agreement, Article 10, Section 14(a).
13. Special Assignment - Ms. Susanna Meiers, part-time instructor of Art, Fine Arts Division, to work as art gallery curator and prepare curriculum and laboratory, to be paid \$53.26 an hour, not to exceed 480 hours or \$25,565, effective January 25 through June 17, 2010, in accordance with the Agreement, Article 10, Section 9(m).
14. Special Assignment - Mr. Michael Miller, part-time instructor of Art, Fine Arts Division, to work in art gallery student laboratory, to perform installations and prepare curriculum, to be paid \$53.26 an hour, not to exceed 224 hours or \$11,930 effective January 25 through June 17, 2010, in accordance with the Agreement, Article 10, Section 9(m).
15. Special Assignment - The following full-time instructors in Industry and Technology, to administer credit-by-examination to be paid \$60.18 an hour, not to exceed 70 hours total or \$4,213, effective February 13 through June 11, 2010, in accordance with the Agreement, Article 10, Section 14(c).

Robert Beaudoin  
 Vera Bruce  
 Vic Cafarchia

Eric Carlson  
 Steve Cocca  
 Sam Dantzler

Patricia Fairchild  
Douglas Glenn  
Hiram Hironaka  
Harold Hofmann  
Richard Hughes  
John Lewis  
Ray Lewis  
Albert Lugo  
Douglas Marston

Lee Macpherson  
Ken Mays  
Tim Meza  
Dan Richardson  
John Ruggierello  
Jack Selph  
Harry Stockwell  
Mike Stallings  
Kenneth Zion

16. Special Assignment - Ms. Lee Elle Tullis, part-time instructor of Sign Language, Special Resources Center, Health Sciences & Athletics Division, to provide American Sign Language (ASL) workshop, to be paid \$400, effective February 17 through June 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).
17. Special Assignment - The following part-time instructors in Community Advancement, to conduct not-for credit Community Education classes, to be paid \$45.14 an hour, not to exceed 111 hours each or \$5,000 each, in accordance with the Agreement, Article 10, Section 9(m).

Instructor

Rossella Pescatori  
Russell Reece  
David Winkler

Effective Dates

January 22 through June 30, 2010  
October 25, 2009 through June 30, 2010  
January 1 through June 30, 2010

18. Stipend Assignment - Mr. David ~~Croft~~ Cron, part-time instructor of English as a Second Language (ESL), Humanities Division, to participate in the Basic Skills Alliance Pilot Program, to be paid \$200, effective August 27, 2009 through June 30, 2010, in accordance with the Agreement, Article 10, Section 14(a).  
\*Correction made during Board meeting
19. Stipend Assignment - Ms. Cynthia Bahti, part-time instructor of Speech, Fine Arts Division, to perform as winter resident artist, to be paid \$500, effective January 24, 2010, in accordance with the Agreement, Article 10, Section 9(m).
20. Stipend Assignment - The following part-time instructors of Music, Fine Arts Division, to perform as resident artist musician, to be paid \$150 each, effective March 5, 2010, in accordance with the Agreement, Article 10, Section 9(m).

Anna Bosler  
James Mack

Ann Patterson

21. Stipend Assignment - Mr. Christopher Mello, full-time instructor of Music, Fine Arts Division, to play in band during run of Play #3/Rent, to be paid \$1,000, effective March 1 through March 28, 2010, in accordance with the Agreement, Article 10, Section 14(c).
22. Employment - The following part-time/temporary instructors to be hired as needed for the 2010 Spring semester.

Behavioral & Social Sciences

Jose Arrieta

Brian Markarian

Business

Abbas Dekhoda

EJ Liao

Michael Kim

Fine Arts

Patricia Breitag

Juliann Wolfgram

Joy Curtis Urlik

Health Sciences & Athletics

Christine Canillas

Humanities

Natasha Bauman

Nida Husain

Rebecca Ebin

Shahrzad Zahedi

Jeremy Hector

Industry & Technology

Chris Andreuccetti

Bobette Stott

Camille Armstead

Kim Swobodzinski

Amanda Michaels

Frank Weeks

Michael Stapleford

Natural Sciences

Changming Dong

Anne Marie Valle

Erum Syed

**Classified Personnel:**

1. Resignation - Ms. Kelleen Gasset, Senior Clerical Assistant, Range 24, Step D Student and Community Advancement Area Student and Community Advancement Area, Community Advancement Division, Student and Community Advancement Area, effective January 31, 2010, plus accrued vacation.

2. Resignation - Ms. Stacy Higa, Financial Aid Assistant, Range, 24, Step E, Financial Aid/ Enrollment Services Division, Student and Community Advancement Area, effective February 16, 2010, plus accrued vacation.
3. Personal Leave of Absence 16.67% - Ms. Jeannine Barba, Student Services Specialist, Range 33, Step E, Enrollment Services Division, Student and Community Advancement Area, effective February 16 through June 11, 2010.
4. Personal Leave of Absence .4% - Ms. Kathleen Collins, 83.33% Secretary, Range 26 Step E, Humanities Division, Academic Affairs area, effective February 13 through June 11, 2010.
5. Extend Unpaid Leave of Absence 40% - Ms. Agapita Moura, Accounting Assistant III, Range 30, Step E, Fiscal Services Division, Administrative Services Area, effective March 1 through August 31, 2010.
6. Personal Leave of Absence 14.25% - Ms. Kimberly Wilkinson, Costume Technician, Range 31, Step E, Fine Arts Division, Academic Affairs Area, effective February 17 through June 9, 2010.
7. Change of Assignment - Ms. Marie Yatman, from 100% to 60% Accounting Assistant II, Range 34, Step E, Fiscal Services Division, Administrative Services Area, effective February 1 through June 11, 2010.
8. Re-Employment – Mr. Tom Connelly, Director of Accounting, Range 8, Step 5, Fiscal Services Division, Administrative Services Area, effective March 8, 2010.

### **Special Services Professional**

9. Change of Assignment - Ms. Destyn LaPorte, Special Services Professional, Range 5, Step 3, of the Special Services Professional Salary Schedule, from Community Advancement Division, to Admissions & Records Division, Student and Community Advancement Area, effective July 1, 2009.

### **Temporary Classified Services Employees**

10. Ms. Kimberly Baker - Administrative Assistant I, Range 28, Step A, Academic Affairs Area, 40 hours per week, effective February 1 through June 30, 2010.
11. Ms. Marisol Cruz - Administrative Assistant I, Range 28, Step A, Fine Arts Division, Academic Affairs Area, effective January 25 through June 30, 2010 as needed.



12. Change of Assignment - Ms. Summer Kennedy, Clerical Assistant, Range 22, Step A, from Community Advancement Division, to Admissions & Records Division, Student and Community Advancement Area, effective July 1, 2009.
13. Ms. Victoria Martinez - Program Coordinator, Range 36, Step A, Industry & Technology Division, Academic Affairs Area, four days per week, two hours per day, effective February 17, 2010 through June 30, 2010.
14. Mr. Andres Moina-Egeren - Program Coordinator, Range 36, Step A, Humanities Division, Academic Affairs Area to supervise the foreign language lab for a maximum of 8 hours per week, days vary, effective February 17 through June 11, 2010.
15. The following individuals to work as Custodian, Range 20, Step A, Facilities Planning and Services Division, Administrative Services Area, 40 hours per week effective February 17 through June 30, 2010:

Angel Arguello

Tammy Edwards

**B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES**

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-11.

The following temporary, non-classified service employees are to be hired for the 2009-2010 fiscal year, paid hourly, effective February 1, 2010 through June 30, 2010, days and hours vary as needed, unless otherwise stated.

**Campus Police Aide Series**

1. Campus Police Aide IV

The following individual is responsible for maintaining communications with the police officers on duty, log telephone and radio calls, respond to emergency services requests, and performing non-hazardous police services for the campus community.

Jorge Martinez, \$12.50

**Instructional Aide Series**

2. Instructional Aide I

The following individual is to assist in the classroom, laboratory, or other facility with basic duties and accommodations.

Arnold Stodolsky, \$8.00

3. Instructional Aide II

The following individuals are to provide basic tutoring, support services and accommodations for students.

Vuong Hoang, \$9.25

Laura Stine, \$9.25

4. Instructional Aide VI

The following individuals are to provide support to specific programs with tutorial assistance in the classroom, laboratory, and online, and help organize and coordinate various projects.

Ramon Franco, \$15.00

Wendy Sparrow, \$15.00

**Office Aide Series**

5. Office Aide II

The following individuals are to assist with appointments and scheduling, basic office tasks, payment processing, media services, daily operations and maintenance, and supporting division staff as needed.

Kimberly Eatmon, \$10.00

Claire Dawidziak, \$10.25

**Sports Aide Series**

6. Sports Aide VI

The following individual is to be responsible for providing a safe and effective environment for exercise training and supervise the Fitness Center.

Ross Babineaux, \$18.00

**Theater Aide Series**

7. Theater Aide I

The following individuals are to assist the theater management and staff with basic theater duties for on-campus events.

Santiago Decunto, \$8.25

Jackie Ross, \$8.25

Sakira Moore, \$8.25

8. Theater Aide VI

The following individuals are to perform technical theater duties for events at El Camino College.

Wesley Crain, \$15.00

Jana Morimoto, \$15.00

## **PROFESSIONAL SERIES**

### **Assistive Linguistics Professional Series**

9. Assistive Linguistics Professional I

The following individual is to be hired by the Special Resource Center to provide language interpreting support services between Deaf and Hard-of Hearing students, staff, and their hearing peers, the classroom instructor and other personnel.

Alex Sandoval, \$20.00

### **Education Professional Series**

10. Education Professional

The following individual is to design and develop instructional material for customer training courses that support company learning objectives.

Jeremy Engle, \$20.00

### **Training Professional Series**

11. Training Professional II

The following individual is to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices in both the Youth Empowerment Strategies for Success and the Foster and Kinship Care Education Programs.

Tawana Smith, \$37.00

## **C. RESOLUTION - EQUIVALENCE TO MINIMUM QUALIFICATIONS**

It is recommended that the Board of Trustees approve a Resolution of the Board of El Camino Community College District authorized by the California Education Code Section 87359 as shown below:

WHEREAS, California Education Code Section 87359 provides that the governing board upon the advice and judgment of the Academic Senate may approve employment of instructors who possess qualifications at least equivalent to the minimum qualifications specified in the regulations of the Board adopted pursuant to Education Code Section 87356; and

WHEREAS, the El Camino College Policy "Equivalence to the Minimum Qualifications" was adopted June 11, 1990; and

WHEREAS, there are instructors on the staff at El Camino Community College who are eminently qualified to teach in their designated subject area.

NOW, THEREFORE, BE IT RESOLVED, that the El Camino Community College District Board of Trustees hereby approves the assignment of the below listed instructors to teach in the designated discipline(s) during employment at El Camino College:

Harold Rogler, Computer Information Systems

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**Agenda for the El Camino Community College District Board of Trustees**  
**From**  
**The Office of the President and Board of Trustees**  
**Thomas M. Fallo, Superintendent/President**

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- A. Absence of a Board Member .....Page 47
- B. Community College League of California Annual Trustee and Legislative  
Conference Cancellation.....Page 47

A. Absence of a Board Member

It is recommended that the Board excuse Trustees Jackson and O'Donnell from the January 19, 2010 Board Meeting with no loss of salary due to illness.

B. Community College League of California Annual Trustee and Legislative Conference Cancellation

It is recommended that the Board accept \$317.20 from Trustee O'Donnell to reimburse the District for cancelled air fare.