El Camino Community College District
Board of Trustees

Agenda, Monday, July 18, 2011
Board Room
4:00 p.m.

I. Roll Call, Pledge of Allegiance to the Flag

II. Approval of Minutes of the Regular Board Meeting of June 20, 2011, Pages 5-7

III. Presentation – none

IV. Public Hearing – none

V. Public Comment on Consent Agenda

VI. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption

1. Academic Affairs
   See Academic Affairs Agenda, Pages 8-10

2. Student and Community Advancement
   See Student Services Agenda, Pages 11-13

3. Administrative Services
   See Administrative Services Agenda, Pages 14-30

4. See Measure “E” Bond Fund Agenda, Pages 31-36

5. See Human Resources Agenda, Pages 37-56

6. Compton Community Educational Center
   See Compton Community Educational Center Agenda, Pages 57-58

7. Superintendent/President
   See Superintendent/President Agenda, Pages 59-62
VII. Public Comment on Non-Agenda Items

VIII. Oral Reports
   A. Academic Senate Report
   B. Compton Center Report
   C. Board of Trustees Report
   D. President’s Report

IX. Closed Session
   A. Labor Relations, Brown Act Section 54957.6, Mr. Spencer Covert, District Labor Negotiator
      1. El Camino College Federation of Teachers, Local 1388
      2. El Camino College Federation of Teachers, Local 1388, Child Development Center
      3. El Camino Classified Employees Local 6142
      4. El Camino College Police Officers Association
      5. Non-Represented Employees – Confidential, Supervisors, and Management
   B. Personnel Matters, Brown Act Section 54957
      1. Public Employee Performance Evaluation – Superintendent/President

Board of Trustees Meeting Schedule for 2011
4:00 p.m. Board Room

Monday, July 18, 2011
Monday, August 15, 2011
Tuesday, September 6, 2011
Monday, October 17, 2011
Monday, November 21, 2011
Monday, December 12, 2011
Vision Statement
El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement
El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy
Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values
Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College’s stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.
Respect – We work in a spirit of cooperation and collaboration.
Integrity – We act ethically and honestly toward our students, colleagues and community.
Diversity – We recognize and appreciate our similarities and differences.
Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles
The following guiding principles are used to direct the efforts of the District:
El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives
A. Enhance teaching to support student learning using a variety of instructional methods and services.
B. Strengthen quality educational and support services to promote student success.
C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
F. Support facility and technology improvements to meet the needs of students, employees, and the community.
G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.

Adopted: 1/16/01, Amended: 1/22/02, 6/18/07, 6/21/10
## BOARD PRESENTATIONS AND REPORTS 2011

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<th>Month</th>
<th>Presentation</th>
<th>Report</th>
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<tr>
<td>January</td>
<td><em>Foundation (moved from December 2010)</em>&lt;br&gt;<em>Basic Skills (moved from November 2010)</em></td>
<td>Annual Financial Audit</td>
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<td>February</td>
<td>Accreditation</td>
<td>Quarterly Fiscal Status</td>
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<td>March</td>
<td>Title V Graduation Initiative grant</td>
<td>Full Time Equivalent Student (FTES) – Both Locations</td>
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<td>April</td>
<td>Accountability Reporting for Calif. Community Colleges (ARCC)&lt;br&gt; Citizens Oversight Committee</td>
<td>Measure E-Bond Audit</td>
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<tr>
<td>May</td>
<td>Facilities Master Plan</td>
<td>Quarterly Fiscal Status</td>
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<tr>
<td>June</td>
<td>Student Learning Outcomes (SLO)</td>
<td>Tentative Budget&lt;br&gt; Planning &amp; Budget Calendar</td>
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<tr>
<td>July</td>
<td>Compton Center</td>
<td>FTES – Both Locations</td>
</tr>
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<td>August</td>
<td>Budget</td>
<td>Notice of Public Hearing&lt;br&gt; Quarterly Fiscal Status&lt;br&gt; Educational Master Plan</td>
</tr>
<tr>
<td>September</td>
<td>Financial Aid</td>
<td>Budget Adoption&lt;br&gt; Accreditation Mid-term</td>
</tr>
<tr>
<td>October</td>
<td>Redistricting Trustee Areas</td>
<td>Staff Development/Diversity</td>
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<tr>
<td>November</td>
<td>Program Review, Planning and Budgetting</td>
<td>FTES – Both Locations&lt;br&gt; Quarterly Fiscal Status</td>
</tr>
<tr>
<td>December</td>
<td>Foundation Annual Report</td>
<td>Success and Retention (including basic skills)</td>
</tr>
</tbody>
</table>

Revised: June 8, 2011
The Board of Trustees of the El Camino Community College District met at 4 p.m. on Monday, June 20, 2011, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Ray Gen, Vice President; Trustee Maureen O’Donnell, Secretary; Trustee Kenneth A. Brown, Member; and Student Member Joshua Casper. Trustee Mary E. Combs was absent due to illness.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Community Educational Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Minutes of the Regular Board Meeting of May 16, 2011
The Minutes of the Regular Board Meeting of May 16, 2011 were approved.

Oath of Office
Student Member Joshua Casper took the Oath of Office.

Student Learning Outcomes Presentation
Dr. Francisco Arce made a presentation on Student Learning Outcomes.

Tentative Budget 2011-2012
It was moved by Trustee O’Donnell, seconded by Trustee Brown, that the Board separate the Tentative Budget 2011-12 from the consent agenda. Motion carried.

It was moved by Trustee O’Donnell, seconded by Trustee Gen, that the Board adopt the Tentative Budget. Motion carried. Student Trustee Casper recorded a yes advisory vote.

Consent Agenda
It was moved by Trustee Gen, seconded by Trustee Brown, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs
International Education/Study Abroad Program – Summer 2011
Mathematics, Engineering, Science Achievement Program National Institute for Leadership Advantage
Proposed Curriculum Changes: Effective 2012/2013 Academic Year
Sabbatical Leave of Absence – 2011-2012

Student and Community Advancement
2011 Summer Camp
Fall 2011 Community Education Classes
Grant Application
Revision – 2012 Summer School Calendar

Administrative Services
Resolution – District Appropriation Limit for 2011-12
Interfund Transfers
Year-End Appropriations Transfers 2010-11
Contracts Under $78,900
Amendment
Contracts Over $78,900
Amendment (To Original Contract End Dates)
Personal Services Agreement
Memorandum of Understanding
Bid #2010-7/Roofing Project Summer 2011
Declaration of Surplus Property
Five-Year Construction Plan 2011-2016
Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund
Category Budgets and Balances
Contract – HMC Architects – Architectural Services
Bid Award – American Gardens, Inc. – Baseball Field Improvements
Contract Amendment – Prestige Security – Math Business Allied Health Project
Change Order – Al Shankle Construction Company – Social Science Modernization
Change Order – Insignia – Campus Signage and Wayfinding Project
Retention Reduction – Mackone Development Inc., Bookstore Modernization
Purchase Orders and Blanket Purchase Orders

Human Resources
Employment and Personnel Changes
Temporary Non-Classified Service Employees
Elimination of Classification Specifications for Classified Position

President/Board of Trustees
Redistricting Action Plan
Motion carried. Student Trustee Casper recorded a yes advisory vote.

**Human Resources – Stipends for Compton Community Educational Center**

It was moved by Trustee Gen, seconded by Trustee Brown, that stipends be paid as shown on the agenda. Trustees Brown, Beverly and Gen vote yes; Trustee O’Donnell voted no. Motion carried 3-1. Student Trustee Casper recorded a yes advisory vote.

**Compton Community Educational Center**

Student Success Report was presented as an informational item.

**Public Comment**

Mr. Lance Widman, Mr. Gary Turner, and Dr. Margaret Quinones-Perez addressed the Tentative Budget. Ms. Luukia Smith discussed Stipends for Compton work. Dr. Margaret Quinones addressed negotiations. Dr. Elizabeth Shadish mentioned Philosophy and Political Science club. Mr. Harold Tyler, congratulated the Student Trustee.

**Closed Session**

Regular Meeting adjourned to a Closed Session at 6:20 p.m. which ended at 7:40 p.m.

____________________________________
Maureen O’Donnell, Secretary of the Board

____________________________________
Thomas M. Fallo, Secretary to the Board
A. Center for the Arts Presentations – 2011/2012 Season .............................................................. 9
A. CENTER FOR THE ARTS PRESENTATIONS – 2011/2012 SEASON

It is recommended that the Board approve the Center for the Arts presentations for the 2011/2012 season. Costs for each presentation are established as negotiated between the artist and his/her management representative and the District.

2011-2012 Performances

<table>
<thead>
<tr>
<th>Date</th>
<th>Artist</th>
<th>Amount</th>
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<tbody>
<tr>
<td>October 7, 2011</td>
<td>Susan Egan</td>
<td>$6,500</td>
</tr>
<tr>
<td>Payable to: Terpsichore, Inc. F/S/O Susan Egan</td>
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<tr>
<td>Susan Egan, vocalist and Tony-nominated Broadway star, will perform live at the Marsee Auditorium and will also conduct a Master Class for Theatre Arts students.</td>
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<td>October 8, 2011</td>
<td>Javon Johnson</td>
<td>$3,000</td>
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<tr>
<td>Payable to: Javon L. Johnson</td>
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<tr>
<td>Javon Johnson, speaker of life experiences with Slam Poetry, will discuss the power of words, communication and the performance arts at the Marsee Auditorium.</td>
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<tr>
<td>October 14, 2011</td>
<td>Di Wu</td>
<td>$5,000</td>
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<tr>
<td>Payable to: Van Cliburn Foundation</td>
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<tr>
<td>Di Wu, pianist and a finalist of the prestigious Van Cliburn International Piano Competition, will entertain the audience with selections of classical music on the Marsee Auditorium’s stage.</td>
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<tr>
<td>October 22, 2011</td>
<td>Rhapsody in Taps</td>
<td>Co-Sponsorship</td>
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<tr>
<td>Payable to: Rhapsody in Taps</td>
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<tr>
<td>Rhapsody in Taps will celebrate its 30th anniversary at the Marsee with tap dancing infused with various musical exponents. Additionally, Rhapsody in Taps will be conducting a Dance Master Class for ECC dance students. Co-sponsored productions have income and costs finalized after the event; the company receives an itemized statement for any monies that may be due.</td>
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<tr>
<td>December 16 &amp; 17, 2011</td>
<td>The Nutcracker</td>
<td>Co-Sponsorship</td>
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<tr>
<td>Payable to: South Bay Ballet</td>
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<tr>
<td>The South Bay Ballet will once again present The Nutcracker with Clara dreaming of being a ballerina. It will be presented on the Marsee Auditorium stage for two dates. Co-sponsored productions have income and costs finalized after the event; the company will receive an itemized statement for monies that may be due.</td>
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6. **Trunk Show: An Evening of Opera**
   Payable to: Victoria Kirsch
   March 12, 2012
   $7,000
   This opera, *Smoke and Mirrors, or the Alchemy of Desire*, will feature opera singers/actors telling the story of one man’s journey of desire through memories within an old leather trunk. Music will include classical artists from Schubert and Puccini to more modern composers such as Stephen Soundheim and Phillip Glass.

7. **On Ensemble/Taiko 2.0**
   Payable to: Candance Arts
   May 12, 2012
   $6,000
   *On Ensemble/Taiko 2.0* plays traditional Japanese Taiko drumming with a modern twist. The company adds to the traditional drumming by infusing elements of hip-hop, rock and electronica to create a unique sound and performance.

8. **Allison A. Armstrong**
   Payable to: Allison A. Armstrong
   May 14, 2012
   $2,500
   Speaker Allison A. Armstrong, author, educator and creator of the “Celebrating Men, Satisfying Women” workshops series, comes to the Marsee Auditorium to speak and inform the audience about the differences in the way men and women think, act and communicate.
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<td>C.</td>
<td>Grant – Acceptance</td>
<td>13</td>
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STUDENT AND COMMUNITY ADVANCEMENT

A. **INTERNATIONAL TRAVEL**
   It is recommended that the Board of Trustees approve international travel for Leonid Rachman to participate in the Ryugaku Journal World Fall Recruitment Fair for 2011 in Tokyo, Japan, October 12 through 18, 2011. Expenses in the amount of $6,000 will be paid from International Students Conference account.

B. **GRANTS – APPLICATION**
   It is recommended that the Board of Trustees receive the following applications.

1. **California Community Colleges Chancellor’s Office – California Teacher Education (CTE) Transitions.** The emphasis of the proposed project is to facilitate the transition from secondary to postsecondary and then to occupation. The five major areas targeted are: 1) Outreach/Career Exploration, 2) Validation of current articulation agreements, 3) Support for “credit by examination” mechanisms, 4) Support for concurrent enrollment options and 5) Support for coordination of work-based learning/internships/placement.

   Amount of Grant Funding from Granting Agency: $46,970
   Amount of College Match: -0-
   Total Amount of Grant: $46,970
   Source of Matching Funds: N/A
   Indirect Rate: $1,807 (4%)
   Performance Period: July 1, 2011 through June 30, 2012

2. **HP Learning Initiative for Entrepreneurs (LIFE) – 2011 HP Learning Initiative for Entrepreneurs, HP LIFE.** This initiative is a global program that trains aspiring entrepreneurs and small business owners. HP LIFE combines face-to-face training and online tools to address the educational needs of students. The grant consists of technology, cash, and a professional Train-the-trainer course, and access to the HP LIFE network.

   Amount of Grant Funding from Granting Agency: $10,000
   Amount of College Match: -0-
   Total Amount of Grant: $10,000
   Source of Matching Funds: N/A
   Indirect Rate: $400 (4%)
   Performance Period: July 1, 2011 through June 30, 2013
C. **GRANT – ACCEPTANCE**

It is recommended that the Board of Trustees accept the following grant:

Hewlett-Packard (HP) Learning Initiative for Entrepreneurs (LIFE) – 2011 HP Learning Initiative for Entrepreneurs, HP LIFE. As an HP LIFE grant winner, the El Camino College Small Business Development Center is awarded a grant package of technology, cash, a professional Train-the-trainer course, and access to the HP LIFE network, collectively valued at approximately $60,000. The grant includes the following: Technology bundle valued at $30,000 and Curriculum/Train-the-trainer session valued at $20,000.

- **Amount of Grant Funding from Granting Agency:** $10,000
- **Amount of College Match:** -0-
- **Total Amount of Grant:** $10,000
- **Source of Matching Funds:** N/A
- **Indirect Rate:** $400 (4%)
- **Performance Period:** July 1, 2011 through June 30, 2013
Agenda for the El Camino Community College District Board of Trustees
From
Administrative Services
Jo Ann Higdon, Vice President

Page No.

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Administrative Services

A. **CONTRACTS UNDER $78,900**

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services or an authorized designee has executed the necessary documents.

1. **Contractor:** ACTION CONTRACTORS, INC.
   **Services:** Contractor will provide plumbing, electrical and general building maintenance repairs for the District’s Business Training Center.
   **Requesting Dept.:** Community Advancement
   **Date(s):** 7/1/11 – 6/30/12
   **Financial Terms:** Cost not to exceed $5,000

2. **Contractors:** AIM HIGH EDUCATION, INC.; ANGELO PHONE EDUCATION GROUP CO., LTD; DEL AMO LEARNING GARDEN; EASY OVERSEAS EDUCATION CO.; and STUDY LINK INTERNATIONAL
   **Services:** Contractors will serve as F-1 Visa educational agents to recruit F-1 Visa Students for El Camino College.
   **Requesting Dept.:** Admissions and Records – International Student Program
   **Date(s):** 7/1/11 – 6/30/12 with four optional one-year renewal periods
   **Financial Terms:** The fee shall be $250 per student per consecutive semester completed, not to exceed $500

3. **Contractor:** ALLIED WASTE SERVICES
   **Services:** Contractor will provide waste disposal services for the District’s Business Training Center.
   **Requesting Dept.:** Community Advancement
   **Date(s):** 7/1/11 – 6/30/12
   **Financial Terms:** Cost not to exceed $1,900

4. **Contractor:** ALONDRA PARK GOLF COURSE
   **Services:** Contractor will provide usage for 3-par hole (short) course for students enrolled in the District’s physical education program credit classes.
   **Requesting Dept.:** Health Sciences and Athletics
   **Date(s):** 8/1/11 – 8/31/12
   **Financial Terms:** No cost to the District
5. Contractor: **ALPHA FLAG ENTERPRISES, INC.**  
Services: Contractor will provide training for Standards for Training Certification and Watchkeeping maritime classes in first aid and CPR.  
Requesting Dept.: Community Advancement – Workplace Learning Resource Center (WpLRC)  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $5,000  
Program is self supporting

6. Contractor: **APICS SAN GABRIEL VALLEY CHAPTER**  
Services: Contractor will provide on-site and center based customized training for companies contracted with the District on an as needed basis including but not limited to on-site and center-based APICS, Lean Manufacturing and Project Management related courses.  
Requesting Dept.: Community Advancement - Center for Applied Competitive Technologies (CACT)  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $50,000  
Funded by the Employment Training Panel

7. Contractor: **ASMARA U.S.A., INC.**  
Services: Contractor to conduct customized export compliance training and conduct export, import, and international trade compliance seminars.  
Requesting Dept.: Community Advancement – Center for International Trade Development (CITD)  
Date(s): 7/1/11 –6/30/12  
Financial Terms: Cost not to exceed $1,500  
Program is self supporting

8. Contractor: **BRAUMILLER SCHULZ LLP**  
Services: Contractor to conduct customized export compliance training and conduct export, import, and international trade compliance seminars.  
Requesting Dept.: Community Advancement - CITD  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $1,500  
Program is self supporting
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Services</th>
<th>Requesting Dept.</th>
<th>Date(s):</th>
<th>Financial Terms</th>
</tr>
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<tbody>
<tr>
<td>DESIMONE ENGINEERING</td>
<td>Contractor to provide specialized training in Certified Quality Engineering, Geometric Dimensioning &amp; Tolerancing, Green Belt, and various other related subjects as needed.</td>
<td>Community Advancement – (CACT)</td>
<td>7/1/11 – 6/30/12</td>
<td>Not to exceed $25,000 Funded by the Responsive Training Fund Grant from North Orange County Community College District</td>
</tr>
<tr>
<td>EAGLE SECURITY SERVICES, INC.</td>
<td>Contractor to provide part-time work activity opportunities for CalWORKs students to work as security officers.</td>
<td>Counseling and Student Services</td>
<td>7/1/11 – 6/30/12</td>
<td>No cost to the District</td>
</tr>
<tr>
<td>EL SEGUNDO JANITORIAL SERVICES</td>
<td>Contractor will provide janitorial services for the District’s Business Training Center.</td>
<td>Community Advancement</td>
<td>7/1/11 – 6/30/12</td>
<td>Cost not to exceed $14,000</td>
</tr>
<tr>
<td>ELEARNOVATIONS.COM</td>
<td>Contractor will provide interactive online software development services in support of the Beverage Equipment Service Technician certification training program.</td>
<td>Community Advancement – WpLRC</td>
<td>7/1/11 -6/30/12</td>
<td>Cost not to exceed $5,000 Funded by the California Economic Workforce Development Grant</td>
</tr>
<tr>
<td>ESTWICK &amp; ASSOCIATES, INC.</td>
<td>Contractor to provide Parenting Instruction Services for the inmate population at the Federal Metropolitan Detention Center, Los Angeles and at the Federal Correctional Institution, Terminal Island.</td>
<td>Community Advancement – WpLRC</td>
<td>7/1/11 – 6/30/12</td>
<td>Cost not to exceed $20,000 Funded by the State Federal Bureau of Prisons</td>
</tr>
</tbody>
</table>
14. Contractor: FEDERAL BUREAU OF PRISONS, FCI, TERMINAL ISLAND
   Services: Contractor will receive sixty hours of intermediate and advanced Photovoltaic hands-on classroom training for ten inmates.
   Requesting Dept.: Community Advancement – WpLRC
   Date(s): 5/1/11 – 9/30/11
   Financial Terms: Projected Gross Income $7,497

15. Contractor: GABLE HOUSE BOWL
   Services: Contractor will provide three lanes for bowling, including shoes and bowling balls, for students enrolled in the District’s physical education program credit classes.
   Requesting Dept.: Health Sciences and Athletics
   Date(s): 8/1/11 – 8/31/12
   Financial Terms: No cost to the District

16. Contractor: GREENSIDE, LLC
   Services: Contractor will provide forty-four hours of instruction time for curriculum “Introduction to Sustainability” to be taught at Leuzinger Higher School.
   Requesting Dept.: Community Advancement – WpLRC
   Date(s): 7/1/11 – 6/30/12
   Financial Terms: Cost not to exceed $5,500
   Funded by the Career Technical Education Grant

17. Contractor: GREENBRIDGE INTERNATIONAL, INC.
   Services: Contractor will provide specified training needs for companies contracted through the District’s Business Training Center.
   Requesting Dept.: Community Advancement – CACT
   Date(s): 7/1/11 – 6/30/12
   Financial Terms: Cost not to exceed $75,000
   Funded by the Employment Training Panel

18. Contractor: HANGER 18 SOUTH BAY
   Services: Contractor will allow use of its facility and provide the necessary rock climbing equipment, ropes, harness, shoes, and chalk bag for students enrolled in the District’s physical education program credit courses.
   Requesting Dept.: Health Sciences and Athletics
   Date(s): 8/1/11 – 8/31/12
   Financial Terms: No cost to the District
19. **Contractor:** I-TUL DESIGN & SOFTWARE, INC.  
**Services:** Contractor to complete the Program Outreach website and Curriculum Process Manager for the El Camino College Center for Applied Competitive Technologies’ National Science Foundation Aerospace Manufacturing Education project.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost to not exceed $6,140  
Funded by the National Science Foundation Grant

20. **Contractor:** JUDY SHANE COMMUNICATIONS  
**Services:** Contractor to develop and deliver customized on-site training in Business Writing, Customer Service and Time Management for Contract Education and Learning Resource Center to contracted companies on an as needed basis.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $40,000  
Funded by the National Science Foundation (NSF) Grant

21. **Contractor:** KNOWLEDGE PROCESS, INC.  
**Services:** Contractor will develop and deliver customized training in Lean Business and Process Improvement for companies contracted with the District on an as needed basis.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $50,000  
Funded by the Employment Training Panel

22. **Contractor:** LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)  
**Services:** The District will inform students enrolled in Medi-Cal/Healthy Families Insurance of the various services that are available. The District will submit reimbursement claims to LACOE for these activities based on surveys that occur four weeks per year.  
**Requesting Dept.:** Counseling and Student Services – CalWORKs  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Projected Gross Income $46,000
23. **Contractor:** MOBILE ADVANCED COMPUTER TRAINING, LLC  
**Services:** Contractor will provide computer program skills training to companies and organization.  
**Requesting Dept.:** Community Advancement – WpLRC  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $70,000  
Funded by the South Bay Workforce Investment Board

24. **Contractor:** NATIONAL ASIAN PACIFIC CENTER ON AGING  
**Services:** Participants in the program will be assigned specific tasks in the Learning Resources Center.  
**Requesting Dept.:** Academic Affairs – Learning Resources Center  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** No cost to the District

25. **Contractor:** NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
**Services:** The Center for Applied Competitive Technologies will provide statewide marketing for the Job Development Incentive Fund and the Responsive Training Fund EWD Grants to trade associations, employers, Workforce Investment Boards, and community based organizations.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies  
**Date(s):** 7/1/11 – 5/31/12  
**Financial Terms:** Projected Gross Income $18,000

26. **Contractor:** OSTERLING CONSULTING, INC.  
**Services:** Contractor to develop and deliver customized on-site training in Lean Manufacturing, Six Sigma and Blackbelt for companies on as needed basis.  
**Requesting Dept.:** Community Advancement – Contract Education  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $30,000  
Funded by the Employment Training Panel
27. **Contractor:** PUBLIC/PRIVATE VENTURES  
**Services:** Contractor will evaluate the El Camino College California Advancement Academy grant activities.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 12/31/12  
**Financial Terms:** Cost not to exceed $66,000  
Funded by the Chancellor’s Office - California Advancement Academies (CAA) grant

28. **Contractor:** QUEST CONSULTING & TRAINING CORP.  
**Services:** Contractor will provide continuous improvement training to various companies for the District as identified.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $75,000  
Funded by the Employment Training Panel

29. **Contractor:** RDJ CONSULTING  
**Services:** Contractor will perform audit services and provide assistance with special projects as requested.  
**Requesting Dept.:** Community Advancement – Small Business Development Center  
**Date(s):** 7/1/11 – 12/31/11  
**Financial Terms:** Cost not to exceed $23,000  
Partially funded by US Small Business Administration and El Camino Community College District

30. **Contractor:** RICHSTONE FAMILY CENTER  
**Services:** Contractor to provide part-time work activity opportunities to CalWORKs students to work in their Academic Life-Long Learning after School Program.  
**Requesting Dept.:** Counseling and Student Services  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** No cost to the District

31. **Contractor:** RIVERSIDE COMMUNITY COLLEGE DISTRICT  
**Services:** Contractor will provide educational training to various companies in continuous workforce development.  
**Requesting Dept.:** Community Advancement – CACT  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $75,000  
Funded by the Employment Training Panel
32. Contractor: RONALD AMIE QUICKBOOKS INSTRUCTOR  
Services: Contractor will conduct QuickBooks Workshop Series.  
Requesting Dept.: Community Advancement – Small Business Development Center  
Date(s): 7/1/11 – 12/31/11  
Financial Terms: Partially funded by the US Small Business Administration and El Camino Community College District  

33. Contractor: SADDLER CONSULTING  
Services: Contractor to develop and deliver customized on-site training to companies on an as needed basis, including but not limited to Customer Service and Frontline Leadership.  
Requesting Dept.: Community Advancement – CACT  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $60,000  
Funded by the Employment Training Panel  

34. Contractor: SMALL MANUFACTURERS’ INSTITUTE  
Services: Contractor to provide technical support for the Aerospace Fasteners’ Program at the Compton Education Center.  
Requesting Dept.: Community Advancement – CACT  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $65,000  
Funded by Grant from the Chancellors’ Office  

35. Contractor: SOUTH BAY HEATING AND AIR CONDITIONING  
Services: Contractor will provide maintenance for the heating and air conditioning at the District’s Business Training Center.  
Requesting Dept.: Community Advancement – BTC  
Date(s): 7/1/11 – 6/30/12  
Financial Terms: Cost not to exceed $2,500  

36. Contractor: THE COMMUNITY COLLEGE FOUNDATION  
Services: The District, as a subcontractor, will provide facilitation and training to prospective foster parents and adoptive parents in the Partnering for Safety and Permanence-Model Approach to Partnership in Parenting Training Services (PS-MAPP) pre-service training program for the County of Los Angeles Dept. of Children Family Services.  
Requesting Dept.: Enrollment Services  
Date(s): 8/1/11 – 6/31/12  
Financial Terms: Projected Gross Income $30,000
B. **CONTRACT OVER $78,900**

It is requested the Board of Trustees approve the District enter into the following agreement:

**Contractor:** FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

**Services:** The District, as a subcontractor, will provide general oversight, administration, coordination and supervision for the Youth Empowerment Strategies for Success (YESS) program for foster youth ages 14 to 21.

**Requesting Dept.:** Enrollment Services

**Date(s):** 7/1/11 – 12/31/12

**Financial Terms:** Projected Gross Income $114,900

C. **PERSONAL SERVICE AGREEMENTS:**

1. **Contractor:** JUAN DIAZ

   **Services:** Contractor will provide grounds maintenance services for the District’s Business Training Center.

   **Requesting Dept.:** Community Advancement

   **Date(s):** 7/1/11 – 6/30/12

   **Financial Terms:** Cost not to exceed $2,700

2. **Contractor:** MARK HULLIBARGER

   **Services:** Contractor will perform the tuning, repair, maintenance and voicing of the seven grand pianos used in the Marsee Auditorium and the Haag Recital Hall, as needed.

   **Requesting Dept.:** Academic Affairs – Fine Arts

   **Date(s):** 7/1/11 – 6/30/12

   **Financial Terms:** Cost not to exceed $3,078

3. **Contractor:** DEBORAH IMONTI

   **Services:** Contractor to develop, market, monitor contract training contracts, including State of California Employment Training Panel (ETP) contracts with companies doing business with El Camino College Business Training Center; coordinate the various training at companies and generate on-going progress reports to the State regarding ETP contracts.

   **Requesting Dept.:** Community Advancement - CACT

   **Date(s):** 7/1/11 – 6/30/12

   **Financial Terms:** Cost not to exceed $90,000

   Funded by the Employment Training Panel
4. **Contractor:** JENNIFER RICHARDSON  
**Services:** Contractor will provide evaluation project management for the National Science Foundation Advanced Aerospace Manufacturing Education Program, Year 2: Design Review.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $20,000  
Funded by the NSF

5. **Contractor:** SCOTT SCHAFFER  
**Services:** Contractor will provide evaluation project management for the National Science Foundation Advanced Aerospace Manufacturing Education Program, Year 2: Design Review.  
**Requesting Dept.:** Community Advancement – Center for Applied Competitive Technologies  
**Date(s):** 7/1/11 – 6/30/12  
**Financial Terms:** Cost not to exceed $20,000  
Funded by the NSF

D. **PURCHASE ORDERS AND BLANKET PURCHASE ORDERS**  
It is recommended that all purchase orders be ratified as shown.

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<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
<th>Description</th>
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| P0404315 | Redondo Beach Fire | Fire | Contract Services | $8,555.00  
| P0404325 | United States Postal | Facilities/Planning/Serv | Non-Instruct Supplies | $190.00  
| P0404326 | Performance Pipeline | Facilities/Planning/Serv | Repairs Noninstructional | $1,680.00  
| P0404328 | Tutela, Inc. | Information Technology | Maintenance Contracts | $210.00  
| P0404331 | Majestic Lighting | Electric Shop | Non-Instruct Supplies | $29.30  
| P0404333 | Inter Valley Pool | Pool | Non-Instruct Supplies | $891.86  
| P0404334 | Jones & Mayer | Institutional Services | Legal | $209.00  
| P0404336 | Nextel/Sprint | Facilities/Planning/Serv | Maintenance Contracts | $473.67  
| P0404339 | David J. Murphy | Div Office Business | Instructional Supplies | $125.00  
| P0404340 | Thompson Trophy | Commencement | Non-Instruct Supplies | $131.70  
| P0404342 | AT&T Mobility | Health,Safety and Risk | Telephone | $120.06  
| P0404343 | Verizon Wireless | Health,Safety and Risk | Telephone | $51.44  
| P0404344 | Jeanne M. Bellemín | Life Sciences | Contract Services | $310.00  
| P0404350 | Michael D. Blada | Carpenter Shop | Non-Instruct Supplies | $56.18  
| P0404362 | CSI Fullmer | 2010-11 VP-Admin Svc | New Equipment - | $1,017.93  
| P0404363 | Allsteel, Inc. | 2010-11 VP-Admin Svc | New Equipment - | $13,558.69  
| P0404369 | Kimberly Wilkinson | Ctr for Arts Production | Non-Instruct Supplies | $796.75  
| P0404378 | Airgas West | Hazmat Transportation | Gasoline | $128.03  
| P0404388 | Ann M. Garten | Public Relations & | Conferences Mgmt | $105.00  
| P0404391 | Parkhouse Tire, Inc | Automotive Shop | Non-Instruct Supplies | $165.72  
| P0404392 | M & K Metal Co. | Welding Shop | Non-Instruct Supplies | $569.86  
| P0404393 | Grainger | HVAC Shop | Non-Instruct Supplies | $938.12  
| P0404394 | Campus Food Services | Public Relations & | Conferences Mgmt | $108.65  
| P0404403 | Kenneth S. Mays | Fire Academy 06-07 | Instructional Supplies | $114.15  
| P0404405 | B & H Photo-Video | Copy Center | New Equip - Noninstr $5k less | $3,259.58  
| P0404406 | National TV Radio | Public Relations & | Radio Advertising | $24,000.00  
| P0404407 | Trumba Corporation | Public Relations & | Other Services And Expenses | $2,399.40  
| P0404411 | Image IV Systems | Div Office Humanities | Copiers | $43.27  
| P0404434 | Smardan Supply | HVAC Shop | Non-Instruct Supplies | $1,389.94  
| P0404441 | Oracle Corporation | Information Technology | Maintenance Contracts | $548.75  
| P0404442 | Graybar Electric | Technical Services | Repairs Parts And Supplies | $316.08  
| P0404447 | UCLA Center for Paramedics | Paramedics | Contract Services | $5,448.00  
| P0404452 | Quality Business | Fiscal Services | Non-Instruct Supplies | $61.25  
| P0404454 | U.S. Bank | Institutional Services | Escrow/administrtn fees - | $250.00  
| P0404455 | Sallie Mae | Institutional Services | Printing/postage-SMFinAid cks | $5,165.43  
| P0500006 | ACCC CA | Div Office Fine Arts | Dues And Memberships | $300.00  
| P0500009 | Etudes, Inc. | Staff Development | Conferences Other | $150.00  
| P0500014 | Foundation for | Facilities/Planning/Serv | Repairs Noninstructional | $21,430.28  
| P0500016 | Time Clock Sales & | V.P. Academic Affairs | Non-Instruct Supplies | $870.56  
| P0500017 | Thomson-Reuters/Barc | V.P. Academic Affairs | Publications-Magazines | $290.00  
| P0500020 | Accrediting | Accreditation Support | Dues And Memberships | $1,010.03  
| P0500021 | American Express | Staff Development | Conferences Faculty | $562.40  
| P0500024 | ABCO | Administrative Services | Conferences Mgmt | $85.00  
| P0500027 | AssetWorks | Warehouse | Inventories, Stores, Prepaid I | $460.00  

**Fund 11 Total: 68**  
Fund 11 Total: $377,087.86

**Fund 12**  
Restricted - El Camino

| P0404177 | Assessment | EGADNP-10-0116 | Other Services And Expenses | $2,496.81  
| P0404244 | Aarin Edwards | CalWORKS Regional | Non-Instruct Supplies | $90.53  
| P0404245 | Fast Deer Bus Charter | CTE I I - grant | Transportation/ Mileage And | $579.00  
| P0404248 | Campus Food Services | CTE I I - grant | Non-Instruct Supplies | $241.57  
| P0404249 | Susan D. Brouillette | DSPS | Instructional Supplies | $10.95  

Board of Trustees Agenda – July 18, 2011  
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<table>
<thead>
<tr>
<th>Project Code</th>
<th>Department</th>
<th>Purpose</th>
<th>Description</th>
<th>Amount</th>
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**Fund 12 Total: 49**

$49,855.68

**Fund 15 General Fund -Special Programs**

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**Fund 15 Total: 5**

$12,791.36
### Fund 41  Capital Outlay

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<td>P0404330</td>
<td>Smardan</td>
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<td>Tandus Flooring, Inc.</td>
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**Fund 41 Total:** 4  
**$14,469.84**

### Fund 62  Property & Liability

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**Fund 62 Total:** 1  
**$4,824.26**

### Fund 79  Auxiliary Services

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<td>P0404293</td>
<td>Bianca A. Lara</td>
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<td>P0404294</td>
<td>Alex N. Ronne</td>
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<td>P0404295</td>
<td>Rebecca Rutkowski</td>
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<td>P0404296</td>
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<td>P0404297</td>
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<td>P0404298</td>
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<td>P0404299</td>
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<td>P0404300</td>
<td>Marie Rodriguez</td>
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<td>P0404301</td>
<td>Jennifer K. Lynn</td>
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<td>P0404318</td>
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<td>P0404320</td>
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<td>P0404337</td>
<td>Luis R. Barrueta</td>
<td>Student Affairs</td>
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<td>P0404438</td>
<td>Duane Benjamin</td>
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<td>P0404439</td>
<td>William S. Sinclair, III</td>
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**Fund 79 Total:** 21  
**$7,977.36**

### Fund 82  Scholarships & Trust/Agency

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<tbody>
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<td>Special Resource</td>
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<td>P0404397</td>
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<td>Special Resource</td>
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<td>P0500002</td>
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<td>Health Sciences and</td>
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<td>P0500003</td>
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<td>Health Sciences and</td>
<td>Fundraising</td>
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<td>P0500007</td>
<td>Sports Chalet Team</td>
<td>Health Sciences and</td>
<td>Fundraising</td>
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<td>P0500031</td>
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**Fund 82 Total:** 7  
**$6,555.57**

**PO Funds Total:** 155  
**$473,561.93**
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<td>E.C.C.C.D. Bookstore</td>
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<td>Safety-Kleen</td>
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<tr>
<td>B0510006</td>
<td>Pacific Resource</td>
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<td>B0510007</td>
<td>Republic Master Chefs</td>
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<tr>
<td>B0510008</td>
<td>Sims Welding Supply</td>
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<td>B0510009</td>
<td>Sims Welding Supply</td>
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<td>B0510011</td>
<td>Domestic Linen Supply</td>
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<td>Choura Events</td>
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<td>Pyro-Comm Systems,</td>
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<td>B0510025</td>
<td>Yamada Service Center</td>
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<td>Westwood Building</td>
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<td>Aqua-Serv Engineers</td>
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<td>A-1 Coast Rentals Health Sciences and Fundraising</td>
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<tr>
<td>B0510129</td>
<td>Fast Deer Bus Charter Health Sciences and Fundraising</td>
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<tr>
<td>B0510130</td>
<td>Buddy's All Stars Inc Health Sciences and Fundraising</td>
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<td><strong>Fund 82 Total: 8</strong></td>
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<td><strong>BPO Funds Total: 125</strong></td>
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<td><strong>Grand Total POs and BPOs: 280</strong></td>
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</tr>
<tr>
<td>A</td>
<td>Category Budgets and Balances</td>
</tr>
<tr>
<td>B</td>
<td>Contracts Under $78,900</td>
</tr>
<tr>
<td>C</td>
<td>Contract Amendment – HMC Architects, Inc. – Science Technology Engineering and Math Project</td>
</tr>
<tr>
<td>D</td>
<td>Change Order – Insignia – Campus Signage and Wayfinding Project</td>
</tr>
<tr>
<td>E</td>
<td>Purchase Orders and Blanket Purchase Orders</td>
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## Administrative Services – Measure E Bond Fund

### A. CATEGORY BUDGETS AND BALANCES

#### GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

The following table reports Measure E expenditures and commitments through June 30, 2011.

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<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDED</th>
<th>COMMITTED</th>
<th>BALANCE</th>
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<td>42,223,638</td>
<td>696,508</td>
<td>1,808,967</td>
<td>39,718,163</td>
</tr>
<tr>
<td>Bookstore/Cafeteria Conversion to Admin.</td>
<td>10,868,608</td>
<td>9,097,629</td>
<td>95,309</td>
<td>1,675,669</td>
</tr>
<tr>
<td>Math &amp; Business Building Replacement</td>
<td>36,942,427</td>
<td>15,485,402</td>
<td>13,370,663</td>
<td>8,086,362</td>
</tr>
<tr>
<td>Central Plant</td>
<td>14,545,000</td>
<td>14,292,482</td>
<td>73,175</td>
<td>179,343</td>
</tr>
<tr>
<td>Child Development Center Phase 2</td>
<td>30,470</td>
<td>30,470</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Crenshaw Blvd. Frontage Enhancement</td>
<td>13,373</td>
<td>13,373</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fire Academy Structure</td>
<td>164,893</td>
<td>164,893</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fire Program Facility</td>
<td>1,651</td>
<td>1,651</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Humanities Complex Replacement</td>
<td>30,552,368</td>
<td>30,033,180</td>
<td>317,853</td>
<td>201,334</td>
</tr>
<tr>
<td>Learning Resource Center Addition</td>
<td>5,099,964</td>
<td>5,041,952</td>
<td>27,456</td>
<td>30,556</td>
</tr>
<tr>
<td>MBB Parking Structure &amp; Entrance</td>
<td>35,431,214</td>
<td>74,863</td>
<td>0</td>
<td>35,356,351</td>
</tr>
<tr>
<td>Remodeling Phase One-Three</td>
<td>850,766</td>
<td>842,216</td>
<td>8,549</td>
<td>0</td>
</tr>
<tr>
<td>Science Complex Renovation</td>
<td>7,116,726</td>
<td>6,707,899</td>
<td>187,000</td>
<td>221,827</td>
</tr>
<tr>
<td>Student Services/Activities Replacement</td>
<td>41,077,921</td>
<td>1,971,807</td>
<td>0</td>
<td>39,106,114</td>
</tr>
<tr>
<td>Temporary Space and Relocation Costs</td>
<td>3,467,718</td>
<td>3,468,293</td>
<td>-576</td>
<td>0</td>
</tr>
<tr>
<td>Signage and Wayfinding</td>
<td>1,295,309</td>
<td>510,602</td>
<td>36,875</td>
<td>747,832</td>
</tr>
<tr>
<td>Architectural Planning Contingency</td>
<td>5,000,000</td>
<td>5,738</td>
<td>3,139</td>
<td>4,991,123</td>
</tr>
<tr>
<td><strong>Total Classrooms/Modernization</strong></td>
<td><strong>$235,406,433</strong></td>
<td><strong>$89,163,346</strong></td>
<td><strong>$15,928,412</strong></td>
<td><strong>$130,314,675</strong></td>
</tr>
</tbody>
</table>

#### Campus Site Improvements:

**Accessibility, Safety / Security**

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget</th>
<th>Expended</th>
<th>Committed</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asphalt Resurfacing - All Lots</td>
<td>$400,000</td>
<td>$14,975</td>
<td>$0</td>
<td>$385,025</td>
</tr>
<tr>
<td>Emergency Generators and Distribution</td>
<td>116,173</td>
<td>116,173</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Emergency Power to Security Lighting</td>
<td>4,289</td>
<td>4,289</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Entrance - Redondo Beach Blvd. to Lot H</td>
<td>30,208</td>
<td>30,208</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fencing Replacement and Additions</td>
<td>105,777</td>
<td>5,777</td>
<td>0</td>
<td>100,000</td>
</tr>
<tr>
<td>Landscaping/Irrigation System</td>
<td>1,049,932</td>
<td>49,932</td>
<td>0</td>
<td>1,000,000</td>
</tr>
<tr>
<td>Lighting - Upgrade / Replace All Lots</td>
<td>3,059,807</td>
<td>259,945</td>
<td>67,555</td>
<td>2,732,307</td>
</tr>
<tr>
<td>Lot F Parking Structure Improvements</td>
<td>34,926</td>
<td>34,926</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lot H Parking Structure</td>
<td>24,371,895</td>
<td>24,113,091</td>
<td>177,455</td>
<td>81,349</td>
</tr>
<tr>
<td>Paving Replacement - All Walks/Driveways</td>
<td>1,110,695</td>
<td>705,548</td>
<td>26,541</td>
<td>378,606</td>
</tr>
<tr>
<td>Pedestrian Walks at MBB &amp; Lot E</td>
<td>7,898</td>
<td>7,898</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Security Video</td>
<td>2,007,831</td>
<td>233,960</td>
<td>40,058</td>
<td>1,733,813</td>
</tr>
</tbody>
</table>

---

Board of Trustees Agenda – July 18, 2011
### Voice / Data / Signal Site Duct Bank
- Cost: $117,130

### Total Campus Site Improvements:
- Accessibility, Safety / Security:
  - Total: $32,416,561
  - Reimbursements: $25,693,851
  - Total: $311,610
- Total: $6,411,101

### Energy Efficiency Improvements
- Total: $2,818,000
  - Phase 2: $2,756,836
- Total Energy Efficiency Improvements: $2,818,000

### Health and Safety Improvements
- Administration:
  - Total: $112,740
- Art & Behavioral Sciences:
  - Total: $369,179
- Infrastructure Phase 1-3:
  - Total: $45,470,718
  - Reimbursements: $4,490,732
- Facilities and Receiving:
  - Total: $215,159
- Fire Alarm:
  - Total: $277,817
- Firelines:
  - Total: $119,905
- Hazardous Materials Abatement:
  - Total: $176,465
- Restroom Access Compliance:
  - Total: $2,000,000
- Library:
  - Total: $452,759
- Marsee Auditorium:
  - Total: $460,474
- Math Science & New Tech Arts:
  - Total: $34,309,701
- Music:
  - Total: $240,600
- Natural Gas System:
  - Total: $13,852
- North Gymnasium:
  - Total: $262,214
- Physical Education and Men's Shower:
  - Total: $78,178
- Planetarium:
  - Total: $12,815
- Pool and Health Center:
  - Total: $505,821
- Primary Electrical Distribution System:
  - Total: $5,062,019
- Reimbursements:
  - Total: $1,414,353
- Security Systems:
  - Total: $30,245
- Sewer System:
  - Total: $55,449
- Social Sciences:
  - Total: $5,584,449
- Storm Drain System:
  - Total: $60,644
- Technical Arts:
  - Total: $405,147
- Shops:
  - Total: $3,891,195
- Total Health and Safety Improvements: $129,899,135

### Information Technology and Equipment
- Behavioral and Social Sciences:
  - Total: $554,077
- Business:
  - Total: $643,650
- Facilities Planning and Services:
  - Total: $625,724
- Fine Arts:
  - Total: $970,096
- Health Sciences and Athletics:
  - Total: $769,987
- Humanities:
  - Total: $425,978
- Industry and Technology:
  - Total: $983,641
- Total: $52,105,377
- Total: $10,091,140
- Total: $67,702,618

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Board of Trustees Agenda – July 18, 2011
B. CONTRACTS UNDER $78,900

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreement. The Vice President of Administrative Services or an authorized designee has executed the necessary documents.

1. CONTRACT - MACTEC ENGINEERING & CONSULTING, INC. 
ATHLETIC EDUCATION & FITNESS COMPLEX

Provide geotechnical engineering services at the site for the new stadium & track. Work to include subsurface investigation, geologic-seismic hazard evaluation, testing and preparation of a report containing analyses and recommendations.

Dates of Service: August 2011 through July 2013

Cost: $49,750

2. CONTRACT – LCC3 CONSTRUCTION SERVICES, INC. – DIVISION OF THE STATE ARCHITECT PROJECT CERTIFICATION SERVICES
It is recommended the Board of Trustees approve entering into a contract with the above firm to provide support services as needed to obtain Division of the State Architect certification for the five projects following projects.

Science Complex Modernization 2001  
Campus-wide Barrier Removal 1990  
Child Development Center Building 1992  
Library Addition 1992  
Alterations to Physical Education South 1993

This firm is being recommended based upon its prior experiences performing this type of work, the demonstrated expertise and the qualifications of its staff to perform the services and competitive fee structure.

**Dates of Services:** July 2011 through June 2012

**Cost:** Not to exceed $62,000

The above cost will be divided between two district funds.

General Obligation Bond Fund $ 7,000  
Capital Outlay Projects Fund $55,000

C. **CONTRACT AMENDMENT – HMC ARCHITECTS INC. – SCIENCE TECHNOLOGY ENGINEERING AND MATH PROJECT (STEM)**

It is recommended that the Board of Trustees approve increasing the contract amount with HMC Architects Inc. to provide furniture and equipment design services for the above project. The added cost for these services is $23,930. The firm is currently providing architectural and engineering design services for this project.

**Dates of Service:** April 2011 through project completion

**Cost:** Not to exceed amended cost of $210,930
D. **CHANGE ORDER – INSIGNIA – CAMPUS SIGNAGE AND WAYFINDING PROJECT**

It is recommended the Board of Trustees ratify the following change order.

1. Demolish and remove existing signs. $13,155
2. Refurbish existing sign. 1,090
3. Delete installation of directional signs. -2,225

Total Change Order Amount $12,020

Original Contract Amount $225,699
Prior Changes 18,108
This Change Order Amount 12,020
New Contract Amount $255,827

E. **PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)**

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR NAME</th>
<th>SITE NAME</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>P403529</td>
<td>Zach Power, Inc.</td>
<td>Natural Sciences</td>
<td>New Equipment/Instructional</td>
<td>$3,999.84</td>
</tr>
<tr>
<td>P404274</td>
<td>Epic Production</td>
<td>Fine Arts</td>
<td>New Equipment/Instructional</td>
<td>15,079.43</td>
</tr>
<tr>
<td>P404292</td>
<td>Golden State Water</td>
<td>Infrastructure Phase 3</td>
<td>Contract Services</td>
<td>1,500.00</td>
</tr>
<tr>
<td>P404402</td>
<td>Ricoh Corp.</td>
<td>Architectural Planning</td>
<td>Copiers</td>
<td>376.66</td>
</tr>
<tr>
<td>B404351</td>
<td>American Reprographics</td>
<td>Lighting Upgrade</td>
<td>Blue Printing/Construction</td>
<td>5,000.00</td>
</tr>
<tr>
<td>B411124</td>
<td>American Reprographics</td>
<td>Infrastructure Phase 3</td>
<td>Buildings</td>
<td>4,910.00</td>
</tr>
</tbody>
</table>

**TOTAL POs AND BPOs $30,865.93**
Agenda for the El Camino Community College District Board of Trustees from Human Resources
Lynn Solomita, Interim Vice President Human Resources

Page No.

A. Employment and Personnel Changes ............................................. 38
B. Temporary Non-Classified Service Employees ............................... 47
C. Stipends for Compton Education Center ...................................... 56
A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-36 and 1-16.

Academic Personnel:


2. Extend Employment Contract – Dr. Thomas M. Fallo, Superintendent/President, effective July 1, 2011 through June 30, 2015.


5. Amend Special Assignment - The following instructors to attend Institute for Higher Education Policy (IHEP) and facilitate implementation of Faculty Inquiry Partnership Program (FIPP), to be paid $60.18 an hour, effective June 1 through December 16, 2011, instead of June 16, 2011, in accordance with the Agreement, Article 10, Section 14(a).

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Not to Exceed Hours</th>
<th>Not to Exceed Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rose Ann Cerofeci</td>
<td>100 hours</td>
<td>$6,018</td>
</tr>
<tr>
<td>Kristie Daniel-DiGregorio</td>
<td>66 hours</td>
<td>$3,972</td>
</tr>
</tbody>
</table>

6. Amend Special Assignment - Dr. Patrick Schulz, full-time instructor of Music, Fine Arts Division, to work as artistic director, associate conductor, brass specialist and webmaster for South Bay Youth Orchestra, to be paid $45.14 an hour, not to exceed 310 hours instead of 262 hours or $13,993 instead of $11,827, effective July 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).
7. Special Assignment - The following instructors to be compensated reassigned time for performing Federation activities during the Spring 2011 semester, to be paid $60.18 an hour, for a total of 200 hours, effective February 14 through June 10, 2011, in accordance with the Agreement, Article 3, Section 11(c).

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Not to Exceed Hours</th>
<th>Not to Exceed Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Shadish</td>
<td>108 hours</td>
<td>$1,805</td>
</tr>
<tr>
<td>Angela Simon</td>
<td>30</td>
<td>1,805</td>
</tr>
<tr>
<td>Donald Brown</td>
<td>30</td>
<td>1,805</td>
</tr>
<tr>
<td>Margaret Quinones</td>
<td>12</td>
<td>722</td>
</tr>
<tr>
<td>Kenneth Key</td>
<td>10</td>
<td>602</td>
</tr>
<tr>
<td>Sean Donnell</td>
<td>5</td>
<td>301</td>
</tr>
<tr>
<td>Mohammad Rahnavard</td>
<td>5</td>
<td>301</td>
</tr>
<tr>
<td>TOTAL</td>
<td>200</td>
<td>$5,535</td>
</tr>
</tbody>
</table>

8. Special Assignment - Ms. Natalya Lev, part-time instructor of Physics, Natural Sciences Division, to substitute for Physics at the Compton Center, to be paid $60.18 an hour, not to exceed 11 hours or $662, effective February 15 through February 22, 2011, in accordance with Article 10, Section 7(a).

9. Special Assignment - Mr. Kevin Huben, part-time instructor of Fire & Emergency Technology, Industry & Technology Division, to coordinate the Paramedic Training Program, to be paid $60.18 an hour, not to exceed 40 hours or $2,407, effective June 20 through August 11, 2011, in accordance with the Agreement, Article 10, Section 9(m).

10. Special Assignment - Mr. Kenneth Mays, part-time instructor of Fire & Emergency Technology, Industry & Technology Division to work through transition period for Mr. William Melendez, the new Fire Academy Coordinator, to be paid $60.18 an hour, not to exceed 20 hours or $1,204, effective June 21 through August 11, 2011, in accordance with the Agreement, Article 10, Section 14(a).

11. Special Assignment - Mr. William Melendez, full-time instructor of Fire & Emergency Technology, Industry & Technology Division to work through transition period before officially starting contract probationary employment, to be paid $60.18 an hour, not to exceed 20 hours for $1,204, effective June 21 through August 11, 2011, in accordance with the Agreement, Article 10, Section 14(a).

12. Special Assignment - Ms. Nancilyn Burruss, part-time instructor of English, Humanities Division, to conduct workshops for Summer Utilities Responsive Training for Industry & Technology Division, to be paid $60.18 an hour, not to
exceed 51 hours or $3,069, effective July 1 through August 18, 2011, in accordance with the Agreement, Article 10, Section 9(m).

13. Special Assignment - Mr. Robert Diaz, part-time instructor of Technology, Industry & Technology Division, to conduct workshops for Summer Utilities Responsive Training for Industry & Technology Division, to be paid $60.18 an hour, not to exceed 4 hours or $241, effective July 1 through August 18, 2011, in accordance with the Agreement, Article 10, Section 9(m).

14. Special Assignment - The following full-time coaches in the Health Sciences & Athletics Division to be paid a weekly stipend, effective August 15 through December 12, 2011 in accordance with the Agreement, Article 10, Section 11(a).

<table>
<thead>
<tr>
<th>Coach</th>
<th>Team</th>
<th>Stipend</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Britton</td>
<td>Soccer</td>
<td>$1,021 (2 teams)</td>
<td>16</td>
</tr>
<tr>
<td>Eugene Engle</td>
<td>Football</td>
<td>$553</td>
<td>16</td>
</tr>
<tr>
<td>John Featherstone</td>
<td>Football</td>
<td>$553</td>
<td>16</td>
</tr>
<tr>
<td>Dean Lofgren</td>
<td>Cross Country</td>
<td>$1,021 (2 teams)</td>
<td>16</td>
</tr>
<tr>
<td>LeValley Pattison</td>
<td>W. Volleyball</td>
<td>$553</td>
<td>16</td>
</tr>
<tr>
<td>Corey Stanbury</td>
<td>Water Polo</td>
<td>$1,021 (2 teams)</td>
<td>16</td>
</tr>
</tbody>
</table>

15. Special Assignment - The following part-time coaches in the Health Sciences & Athletics Division to be paid a weekly stipend, effective August 15 through March 16, 2012, in accordance with the Agreement, Article 10, Section 11(e).

<table>
<thead>
<tr>
<th>Coach</th>
<th>Team</th>
<th>Stipend</th>
<th>Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edward Barragan</td>
<td>Soccer</td>
<td>$515</td>
<td>16</td>
</tr>
<tr>
<td>Michael Fenison</td>
<td>Men’s Basketball</td>
<td>$515</td>
<td>24</td>
</tr>
<tr>
<td>Matthew Kirk</td>
<td>Football</td>
<td>$515</td>
<td>16</td>
</tr>
<tr>
<td>Steve Shaw</td>
<td>Women’s Basketball</td>
<td>$515</td>
<td>24</td>
</tr>
<tr>
<td>Sean Sheil</td>
<td>Cross Country</td>
<td>$238</td>
<td>14</td>
</tr>
<tr>
<td>Michael Houck</td>
<td>Women’s Basketball</td>
<td>$515</td>
<td>24</td>
</tr>
</tbody>
</table>

16. Special Assignment - Ms. Lynn Fielding, part-time instructor of Welding, Industry & Technology Division, to work on curriculum for Technical Arts 15, to be paid $60.18 an hour, not to exceed 20 hours or $1,204, effective August 1 through September 15, 2011, in accordance with the Agreement, Article 10, Section 9(m).

17. Special Assignment - Mr. Harold Hofmann, full-time instructor of Machine Tool Technology, Industry and Technology Division, to coordinate and provide supplemental instruction for Machine Tool Technology summer course, as well as identify and coordinate equipment and tools lists, and assess El Camino College National Institute of Machine Skills (NIMS) curriculum to facilitate re-
certification of ECC as a NIMS approved school, to be paid $60.18 an hour, not to exceed 70 hours or $4,213, effective August 1 through August 31, 2011, in accordance with the Agreement, Article 10, Section 14(a).

18. Special Assignment - Ms. Bridgette Green, part-time instructor of Administration of Justice, Industry & Technology Division, to instruct students in Foster & Kinship Education, Youth Empowerment Strategies for Success (YESS) program for Enrollment Services, to be paid $37.00 an hour, not to exceed 82 hours or $3,580, effective September 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

19. Special Assignment - Ms. Bridgette Green, part-time instructor of Administration of Justice, Industry & Technology Division, to instruct foster parents and relative caregivers attending Foster & Kinship Education (FKCE) classes for Enrollment Services, to be paid $37.00 an hour, not to exceed 40 hours or $1,480, effective September 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

20. Special Assignment - The following full-time instructors of Humanities, to recruit and train faculty facilitators/participants and oversee reporting of the Learning Teams project and function under the Graduation Initiative (Title V), to be paid $60.18 an hour, effective July 19 through September 30, 2011, in accordance with the Agreement, Article 10, Section 14(a).

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Not to Exceed Hours</th>
<th>Not to Exceed Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matt Kline</td>
<td>75</td>
<td>$4,514</td>
</tr>
<tr>
<td>Inna Newbury</td>
<td>25</td>
<td>$1,505</td>
</tr>
</tbody>
</table>

21. Special Assignment - Ms. Cynthia Quintero, part-time instructor of Foreign Languages, Humanities Division, to administer credit-by-examination in Spanish, to be paid $45.14 an hour, not to exceed 4 hours or $181, effective July 19 through August 11, 2011, in accordance with the Agreement, Article 10, Section 9(m).

22. Special Assignment - The following instructors of Industry and Technology, to conduct not-for-credit community education classes, to be paid $45.14 each, not to exceed 111 hours or $5,000 each, effective July 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

Marva Brooks
Jack Selph
23. Special Assignment - The following instructors to provide workshops/support faculty in Student Learning Outcomes (SLOs) across divisions, to be paid $45.14 an hour, effective August 1 through December 16, 2011, in accordance with the Agreement, Article 10, Section 14(a).

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Not to Exceed Hours</th>
<th>Not to Exceed Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Bartiromo</td>
<td>18</td>
<td>$813</td>
</tr>
<tr>
<td>Junko Forbes</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>Kurt Hull</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>Raymond Lewis</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>Christopher Mello</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>James Noyes</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>Russell Serr</td>
<td>18</td>
<td>$813</td>
</tr>
<tr>
<td>Rachel Williams</td>
<td>35</td>
<td>$1,580</td>
</tr>
<tr>
<td>Janet Young</td>
<td>35</td>
<td>$1,580</td>
</tr>
</tbody>
</table>

24. Special Assignment - Dr. Malinni Roeun, part-time instructor of Mathematics to prepare to conduct Summer Math Academy classes, to be paid $60.18 an hour, not to exceed 20 hours or $1,203, effective July 19 through July 31, 2011, in accordance with the Agreement, Article 10, Section 9(m).

25. Special Assignment - Dr. Malinni Roeun, part-time instructor of Mathematics to conduct Summer Math Academy classes, to be paid $60.18 an hour, not to exceed 96 hours or $5,777, effective August 1 through August 18, 2011, in accordance with the Agreement, Article 10, Section 9(m).

26. Special Assignment - Ms. Amy LaCoe, part-time Counselor to prepare to conduct Summer Math Academy classes, to be paid $60.18 an hour, not to exceed 8 hours or $481, effective July 19 through July 31, 2011, in accordance with the Agreement, Article 10, Section 9(m).

27. Special Assignment - Ms. Amy LaCoe, part-time Counselor to conduct Summer Math Academy classes, to be paid $60.18 an hour, not to exceed 36 hours or $2,166, effective August 1 through August 18, 2011, in accordance with the Agreement, Article 10, Section 9(m).

28. Special Assignment - Mr. William (Randy) Harris, full-time instructor of Computer Information Science, Business Division, to administer credit by examination test for Computer Information Systems (CIS) 13, to be paid $60.18 an hour, not to exceed $500, effective August 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 7(c).
29. Special Assignment - The following Counselors to provide counseling intervention for students in fifteen sections of Mathematics 12 and Math 23, to be paid $45.14 an hour, not to exceed a total of 30 hours per section or $20,313, effective August 27 through December 16, 2011, in accordance with the Agreement, Article 10, Section 14(a).

Mary Beth Barrios
Jose Hernandez
Rene Lozano
Elaine Moore
Valencia Rayford
Sabra Sabio

30. Special Assignment - The following instructors of Mathematics, to prepare, present and assess professional development basic skills math workshops, to be paid $45.14 an hour, not to exceed 34 hours or $1,535 each for a grand total of $23,055, effective September 8, 2010 through June 30, 2011, in accordance with the Agreement, Article 10, Section 14(a)

Full-time:          Part-time:
Eduardo Barajas    Adalinda Avila
Junko Forbes       Dimetros Dammema
Lars Kjeseth       El Abyad Abdelwahab
Kaysa Laureano-Ribas Marguerite George
Martha Sandoval-Martinez Jamar London
Greg Scott         Patricia Stoddard
Jackie Sims        May Xu
Jose Villalobos (Compton Education Center)

31. Special Assignment - Ms. Susan Einstein, part-time instructor of Photography, Fine Arts Division, to document six El Camino College Art Gallery Exhibits for Fall 2011 and Spring 2012, to be paid $100 each, not to exceed $600, effective August 26, 2011 through June 8, 2012, in accordance with the Agreement, Article 10, Section 9(m).

32. Special Assignment - Ms. Diane Simons, part-time instructor of Music, Fine Arts Division, to work as Artistic Director, South Bay Children’s Choir, to be paid $45.14 an hour, not to exceed 700 hours or $31,598, effective July 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 14(a).

33. Special Assignment - Mr. Lawrence Steen, part-time instructor of Applied Music, Fine Arts Division, to be hired as needed for electric bass, to be paid $60.18 an
hour, not to exceed 80 hours or $4,814, effective July 1, 2011 through June 30, 2012, in accordance with the Agreement, Article 10, Section 9(m).

34. Special Assignment - The following instructors to participate in contextualized teaching and learning workshops and coaching, to be paid $250 each, not to exceed a grand total of $2,500, for the period from August 1 through August 31, 2011, in accordance with the Agreement, Article 10, Section 14(a).

<table>
<thead>
<tr>
<th>Humanities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nancilyn Burruss</td>
</tr>
<tr>
<td>Nancy Currey</td>
</tr>
<tr>
<td>Bruce Peppard</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Industry &amp; Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Carlson</td>
</tr>
<tr>
<td>Victor De La Torre</td>
</tr>
<tr>
<td>Robert Diaz</td>
</tr>
<tr>
<td>Lynn Fielding</td>
</tr>
<tr>
<td>Ed Hoffman</td>
</tr>
<tr>
<td>Renee Newell</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Hinckley</td>
</tr>
</tbody>
</table>

35. Stipend Assignment - Ms. Lois Roberts, part-time instructor of Music, Fine Arts Division, to perform as summer resident artist at piano concert, to be paid $500, effective July 23, 2011, in accordance with the Agreement, Article 10, Section 9(m).

36. Employment - The following part-time/temporary instructors to be hired as needed for the 2011 summer session.

<table>
<thead>
<tr>
<th>Behavioral &amp; Social Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jalpa Parikh, Class IV, Step 8</td>
</tr>
<tr>
<td>Sergio Soto, Class II, Step 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fine Arts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Noorunnissa Abbasi, Class II, Step 4</td>
</tr>
<tr>
<td>Michael Adams, Class II, Step 4</td>
</tr>
<tr>
<td>Jackie Freedman, Class II, Step 24</td>
</tr>
<tr>
<td>Michelle Funderburk, Class IV, Step 11</td>
</tr>
<tr>
<td>Karen Roberts, Class II, Step 6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Sciences &amp; Athletics</th>
</tr>
</thead>
</table>
Ray Asaro, Class II, Step 4

Humanities
Maria Barrio de Mendoza, Class II, Step 11
Yvette Hawley, Class II, Step 5
Jeremy Hector, Class III, Step 4
Patricia Hoovler, Class III, Step 28
Francesca Kemitch, Class IV, Step 6
Kim Krizan, Class II, Step 7

Mathematical Sciences
Diem Nguyen, Class II, Step 10
Hang Nguyen, Class V, Step 8
Azzam Shihabi, Class V, Step 11
James Wan, Class V, Step 24

Natural Sciences
Premilla Arasasignham, Class IV, Step 6
Rajinder Sidhu, Class III, Step 7

Classified Personnel:

1. Retirement - Mr. Alejandro Chavez, Custodian, Range 20, Step E, Facilities Planning and Services Division, Administrative Services Area, effective September 1, 2011 and that a plaque be presented to him in recognition of his service to the District since 1991.

2. Amend Personal Leave of Absence from 6.2% to 8.8% - Ms. Kathleen Collins, 83.33% Secretary, Range 26, Step E, Humanities Division, Academic Affairs Area, effective June 20 through July 28, 2011.

3. Extend Work Out of Classification - Ms. Shobhana Warrier, Senior Clerical Assistant Range 24, Step E, to Administrative Assistant II (Confidential), Range 10, Step A, Vice President’s Office, Administrative Services Area, effective July 1 through September 30, 2011.


Special Services Professional
5. Re-Employment - Ms. Michelle Arthur, Special Services Professional, Range 5, Step 5, of the Special Services Professional Salary Schedule, not to exceed $83,200, Enrollment Services Division, Student and Community Advancement Area, effective July 1, 2011 through June 30, 2012.

6. Stipend - Ms. Roberta Becka, Special Services Professional, Range 8, Step 4, Community Advancement Area, Student and Community Advancement Area, in the amount of $242 for teaching a Community Education class on January 15, and March 12, 2011.

Temporary Classified Services Employees – (not to exceed 170 days per year)

7. Ms. Aster Assefa - Clerical Assistant, Range 22, Step A, Mathematical Sciences Division, Academic Affairs Area, to provide clerical support for division office, Monday through Friday, 8:30 a.m. to 3:30 p.m., effective July 1, 2011 through June 30, 2012.

8. Amend Employment - Ms. Elizabeth Campos, Sr. Clerical Assistant, Range 24, Step A, Vice President’s Office, Student & Community Advancement Area, from three days per week to Monday through Friday, days vary, eight hours per day to provide clerical support, effective July 1, 2011 through June 30, 2012.

9. Ms. Susan McLeod - Secretary, Range 26, Step A, Natural Sciences Division, Academic Affairs Area, to perform a variety of duties related to the Honors Transfer Program, 40 hours per week, as needed, effective July 1, 2011 through June 30, 2012.

10. Rescind Assignment - Ms. Isabelle Pena, Administrative Assistant I, Range 28, Step A, Enrollment Services, Student and Community Advancement Area, to assist with Graduation Initiative Program’s day to day operations, Monday through Friday, 8:00 a.m. – 4:30 p.m. effective July 1, 2011 through June 30, 2012.

11. Ms. Isabelle Pena - Administrative Assistant I, Range 28, Step A, Natural Sciences Division, Academic Affairs Area, to perform general day to day operation duties, effective July 1 through September 30, 2011.

12. Ms. Eun-Hyoung Nam - Accompanist-Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, to work as needed, not to exceed 20 hours per week, effective August 1, 2011 through June 30, 2012.
13. Mr. Steven Norris - Theatre Technician, Range 31, Step A, and Stage Manager, Range 36, Step A, Fine Arts Division, Academic Affairs Area, to work backstage on call as needed, effective August 1, 2011 through June 30, 2012.

14. Mr. Stephen Teubner Jr. - Athletic Trainer, Range 35, Step A, Health Sciences & Athletics Division, Academic Affairs Area, to assist with medical care of athletes, Monday through Friday 8:00 a.m. - 4:00 p.m. effective August 1, 2011 through June 30, 2012.

15. Ms. Phan Tran - 75% Clerical Assistant, Range 22, Step A, Business Division, Academic Affairs Area, to perform general office duties, three days per week, 7:45 a.m. – 4:30 p.m., effective August 1 through June 30, 2012.

16. Mr. David Wright - Science Lab Supervisor, Range 21, Step A, (Supervisory Salary Schedule) Natural Sciences Division, Academic Affairs Area, to perform a variety of duties related to running labs and equipment, as needed, three days per week, three hours per day, effective July 1, 2011 through June 30, 2012.

B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-30.

The following temporary, non-classified service employees are to be hired for the 2011-2012 fiscal year, paid hourly, effective August 1, 2011 through June 30, 2012, days and hours vary as needed, unless otherwise stated.

**Instructional Aide Series**

1. **Instructional Aide I**
The following individuals are to assist instructors or other staff in the classroom or laboratory setting with basic tutoring, support services, and provide accommodations for students.

   Pirkko De Bar, $8.00 per hour  
   Dawn Ertl, $8.00 per hour

2. **Instructional Aide II**
The following individuals are to provide basic tutoring, support services, maintain computers and other equipment, and accommodations for students.

   Evelyn Barnes, $10.00 per hour  
   Phorious Whitmore, $10.00 per hour

3. **Instructional Aide III**
The following individual is to provide intermediate level tutoring, maintain records, and other accommodations for students.

Linda Morford, $10.50 per hour

4. Instructional Aide IV
The following individual is to assist with organization, materials, and instruction for the Instrumental Music program.

Geoffrey Dent, $12.25 per hour

5. Instructional Aide V
The following individuals are to assist with the preparation and installation duties and maintenance of art installations in the Art Gallery.

Pirkko De Bar, $14.00 per hour
Dawn Ertl, $14.00 per hour
Paul Kaloper, $14.00 per hour
Jueiming Shui, $14.00 per hour
Kevin Tuxford, $14.00 per hour

The following individual is to provide tutorial assistance in a variety of subjects to students who are challenged by language, social, economic, and educational disadvantages.

Michael Martinez, $13.00 per hour

6. Instructional Aide VI
The following individuals are to provide advanced tutorial assistance, organize and facilitating Book Exchange, Supplemental Instructor programs, assist students with online registration and Internet queries, and other outreach/recruitment activities.

Huong Duong, $18.00 per hour
Janette Kuvhenguhwa, $18.00 per hour
Hector Ruiz, $18.00 per hour

The following individuals are to assist composition students in all areas of writing development for the Reading Success Center.

Amanda Edwards, $15.00 per hour
Betty Littles, $15.00 per hour
The following individuals are to supervise support staff, assist students in reading and pre-writing assignments, and organize and maintain facility for daily operations.

Maria Bauer, $19.00 per hour  
Kathy Hall, $19.00 per hour  
Yvette Hawley, $19.00 per hour  
Angie Kirk, $19.00 per hour  
Karen Lugo, $19.00 per hour  
Susan Magabo, $19.00 per hour  
Sumino Otsuji, $19.00 per hour  
Cindy Tino-Sandoval, $19.00 per hour

**Office Aide Series**

7. **Office Aide I**  
The following individuals are to assist the staff with basic tasks.

Verna Bolton, $8.00 per hour  
Satoe Fukushima, $8.00 per hour

8. **Office Aide II**  
The following individuals are to assist with appointments and scheduling, basic office tasks, daily operations and maintenance, customer service, and supporting division staff as needed.

Jaime Gallegos, $9.25 per hour  
Jesica Quezada, $9.25 per hour

9. **Office Aide III**  
The following individuals are to process student payments in person, phone, web; calculate and check refunds; mail registration receipts; and assist the department with office support.

Jasmin Anderson, $10.50 per hour  
Jessica Asbell, $10.50 per hour  
Devon Buddan, $10.50 per hour  
Jose Cholico, $10.50 per hour  
Masiel Martinez, $11.00 per hour  
Michelle Phan, $10.50 per hour

10. **Office Aide IV**  
The following individual is to assist with department processes, to support staff, students, and the public through knowledge of policies and procedures operations.
Melinda Leal, $11.75 per hour

**Program Aide Series**

11. **Program Aide IV**  
The following individuals are to assist the instructor with the Emergency Medical Technology and Fire Academy specialized programs.

Andrew Behrens, $12.25 per hour  
Paul Cabasa, $12.25 per hour  
Michael Davies, $12.25 per hour

12. **Program Aide VI**  
The following individual is to coordinate employees and volunteers, and manage auditions and travel arrangements for the Beginning Chorus program.

Susan Benson, $17.00 per hour  
The following individual is to assist the First Year Experience/Learning Communities counselor and faculty coordinator in enrollment procedures, transfer information, and college success skills training for the students selected for the program.

Ramon Franco, $15.00 per hour

**Sports Aide Series**

13. **Sports Aide VI**  
The following individuals are to assist the coaching staff with the coordination of all aspects of practice and competition.

David Crockett, $17.00 per hour  
Kevin Duncan, $17.00 per hour  
Bryant Hansbrough, $17.00 per hour  
Elizabeth Hazell, $17.00 per hour  
Alondra Johnson, $17.00 per hour  
Leon Lautalo, $17.00 per hour  
Damien Satete, $17.00 per hour  
Kenny Talanoa, $17.00 per hour  
Trayvon Waller, $17.00 per hour

**Theater Aide Series**

14. **Theater Aide II**
The following individual is to assist the theater management and staff with theater duties for on-campus events.

Heidi Fuller, $9.25 per hour

**Education Professional Series**

15. **Education Professional I**
The following individuals are to model for the Fine Arts life drawing and painting classes.

Xavier Alderette, $25.00 per hour  
Jonathan Beck, $25.00 per hour  
Timothy Beck, $25.00 per hour  
Robert Brajnikoff, $25.00 per hour  
Evelyn Clark, $25.00 per hour  
Trace Devai, $25.00 per hour  
Sherry Eckhart, $25.00 per hour  
Rebecca Humphrey, $25.00 per hour  
Constance Ilg, $25.00 per hour  
Steven Jacobsen, $25.00 per hour  
Krissy Krissanayuth, $25.00 per hour  
Ashley Lowery, $25.00 per hour  
Helena Rowe, $25.00 per hour  
Gregory Smiley, $25.00 per hour  
Karen Wright, $25.00 per hour

16. **Education Professional II**
The following individuals are to assist faculty by teaching the beginning or intermediate levels of the choir for the South Bay Children’s choir.

Bud Bisbee, $37.00 per hour  
Megan Eddy, $37.00 per hour  
Mary Herzbrun, $37.00 per hour  
Julie Huff-Corallo, $37.00 per hour  
Taryn Koch, $37.00 per hour  
Ellen Steinmetz, $37.00 per hour

17. **Education Professional III**
The following individual is to act as the Principal Conductor and String Specialist for the South Bay Youth Orchestra.

Cosima Luther, $54.00 per hour
The following individual is to provide professional instruction in the beginning chorus program using specialized knowledge of the Alexander technique.

Pamela Blanc, $55.00 per hour

**Program Professional Series**

18. **Program Professional I**
The following individual is to perform a variety of complex, specialized assignments related to the daily operation and maintenance of the Graduation Initiative Title V program office.

Tonda Parker, $20.00 per hour

The following individual is to proctor students sitting for the National Institute of Metalworking Skills (NIMS) certification examinations, supervise students registrations for NIMS online, and arrange inspection of student made parts.

Matthew Griffin, $30.00 per hour

19. **Program Professional IV**
The following individual is to provide technical assistance by identifying inmate disabilities and developing individual educational plans for inmates of the Federal Correctional Institution at Terminal Island.

Debra McNamee, $115.00 per hour

**Training Professional Series**

20. **Training Professional II**
The following individuals are to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices for the Youth Empowerment Strategies for Success (YESS), the Foster & Kinship Care Education (FKCE), and Permanency & Safety - Model Approaches to Partnerships in Parents (PS-MAPP) programs.

Rebecca Alegria, $37.00 per hour
Andrea Majors, $37.00 per hour
Monique Randolph, $30.00 per hour
Tasha Stiger, $37.00 per hour
The following individuals are to provide training, expertise, leadership and professional services in the Fire Academy program.

Eric Baker, $32.00 per hour
Hoda Beckman, $32.00 per hour
David Brock, $32.00 per hour
Michael Brownlie, $32.00 per hour
Paul Cabasa, $32.00 per hour
Clark Carney, $32.00 per hour
Robert Causey, $32.00 per hour
John Cusolito, $32.00 per hour
Timothy Dennis, $32.00 per hour
Martine Detro, $32.00 per hour
James Ellingson, $32.00 per hour
Daniel Engler, $32.00 per hour
Geoffrey Ertel, $32.00 per hour
Timothy Flora, $32.00 per hour
Scott Hafdell, $32.00 per hour
Arturo Jimenez, $32.00 per hour
Deanna Johnson, $32.00 per hour
Sloane Joseph, $32.00 per hour
Thomas Kang, $32.00 per hour
Sterling Kim, $32.00 per hour
Paul Koppes, $32.00 per hour
Stephen Loner, $32.00 per hour
Adrian Oropesa, $32.00 per hour
Vincente Osorio, $32.00 per hour
John Pender, $32.00 per hour
Michael Reddy, $32.00 per hour
Craig Ross, $32.00 per hour
Oscar Serrano, $32.00 per hour
Victor Serrano, $32.00 per hour
Jeremy Sisante, $32.00 per hour
Michael Steenbergen, $32.00 per hour
Bradley Sweatt, $32.00 per hour
Breanne Tillman, $32.00 per hour
James Tulette, $32.00 per hour
Christopher Valente, $32.00 per hour
John Velasquez, $32.00 per hour
David Winkler, $32.00 per hour
Issac Yang, $32.00 per hour
21. **Training Professional III**  
The following individual is to provide technical manufacturing training in corporate training and/or college classroom/laboratory setting.

Bryce Gartner, $45.00 per hour

The following temporary, non-classified service employees are to be hired for the 2011-2012 fiscal year, paid hourly, effective July 1, 2011 through July 31, 2011, days and hours vary as needed, unless otherwise stated.

**Instructional Aide Series**

22. **Instructional Aide II**  
The following individuals are to provide basic tutoring, support services, maintain computers and other equipment, and accommodations for students.

Evelyn Barnes, $10.00 per hour  
Phorious Whitmore, $10.00 per hour

23. **Instructional Aide III**  
The following individual is to provide intermediate level tutoring, maintain records, and other accommodations for students.

Linda Morford, $10.50 per hour

The following individual is to supervise support staff, assist students in reading and pre-writing assignments, and organize and maintain facility for daily operations.

Yvette Hawley, $19.00 per hour

**Office Aide Series**

24. **Office Aide II**  
The following individuals are to assist with appointments and scheduling, basic office tasks, daily operations and maintenance, customer service, and supporting division staff as needed.

Jaime Gallegos, $9.25 per hour  
Jesica Quezada, $9.25 per hour
25. **Office Aide III**  
The following individuals are to process student payments in person, phone, web; calculate and check refunds; mail registration receipts; and assist the department with office support.

- Jasmin Anderson, $10.50 per hour  
- Jessica Asbell, $10.50 per hour  
- Jose Cholico, $10.50 per hour  
- Masiel Martinez, $11.00 per hour  
- Michelle Phan, $10.50 per hour  

The following individual is to assist the First Year Experience/ Learning Communities counselor and faculty coordinator in enrollment procedures, transfer information, and college success skills training for the students selected for the program.

- Ramon Franco, $15.00 per hour  

**Theater Aide Series**

26. **Theater Aide II**  
The following individual is to assist the theater management and staff with theater duties for on-campus events.

- Heidi Fuller, $9.25 per hour  

**Program Professional Series**

27. **Program Professional I**  
The following individual is to perform a variety of complex, specialized assignments related to the daily operation and maintenance of the Graduation Initiative Title V program office.

- Tonda Parker, $20.00 per hour  

**Training Professional Series**

28. **Training Professional III**  
The following individual is to provide technical manufacturing training in corporate training and/or college classroom/laboratory setting.

- Bryce Gartner, $45.00 per hour
The following temporary, non-classified service employees are to be hired for the 2010-2011 fiscal year, paid hourly, effective June 1, 2011 to June 30, 2011, days hours vary as needed, unless otherwise stated.

**Program Aide Series**

29. **Program Aide I**  
The following individuals are to assist the staff with the commencement preparation and ceremony.

Dantam Huynh, $8.00 per hour  
Lawrence Moreno, $8.00 per hour

**Training Professional Series**

30. **Training Professional III**  
The following individual is to provide technical manufacturing training in corporate training and/or college classroom/laboratory setting.

Bryce Gartner, $45.00 per hour

**C. STIPENDS FOR COMPTON EDUCATION CENTER**

It is recommended that the following classified staff be paid a monthly stipend for work at the Compton Educational Center, effective July 1, 2011 through June 30, 2012. All stipends may be rescinded with 30 days notice.

$100  
Charlene Sakatani  
Donna Takahama
A. Student Learning Outcomes – Information ........................................58
A. STUDENT LEARNING OUTCOMES – INFORMATION

It is recommended that the Board receive for information the following report on student learning outcomes at the Compton Center.

As reported in March, in order to assess the Center’s readiness to apply for eligibility to the Accrediting Commission, five subcommittees were assigned the task of responding to the 21 eligibility criteria for accreditation. During that review, it was determined that the Center did not meet the standard for student learning and achievement.

Since that time, faculty has been working to address this deficiency. The faculty devoted their spring flex day to develop a plan to ensure that the Center reaches proficiency by the end of fall 2012. At the beginning of the spring semester, the Center had only assessed 69 courses out of 400 and no programs. The faculty identified 99 courses to be assessed during the spring 2011 semester and 9 programs. To date, faculty submitted 57 assessment reports of the 99 reports due. Most of the missing assessments are in areas that rely heavily on part-time faculty. The SLO coordinator, department chairs and deans continue to work with these instructors to ensure that the remaining reports are completed. The following table illustrates the changes over the semester:

<table>
<thead>
<tr>
<th>Division</th>
<th>Number of Courses in the Area</th>
<th>Assessments Completed prior to Spring 2011</th>
<th>Assessments Completed Spring 2011</th>
<th>Percent of courses assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>400</td>
<td>69</td>
<td>57</td>
<td>32</td>
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<tr>
<td>Humanities</td>
<td>58</td>
<td>15</td>
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<tr>
<td>Career &amp; Technical Ed.</td>
<td>148</td>
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<td>Math/Science</td>
<td>45</td>
<td>21</td>
<td>10</td>
<td>69</td>
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<tr>
<td>Social Science/ Fine Arts</td>
<td>103</td>
<td>25</td>
<td>13</td>
<td>37</td>
</tr>
<tr>
<td>Health &amp; Human Services</td>
<td>46</td>
<td>2</td>
<td>0</td>
<td>4</td>
</tr>
</tbody>
</table>

During the fall semester we realigned our programs reducing the number from over 70 programs to 33. Faculty for eight of the nine programs being assessed this semester submitted assessment reports prior to the end of the semester. The Center went from having no programs assessed to 23%. While we have made progress toward our goal, more work needs to be done in order to achieve proficiency at the end of fall 2012.
Agenda for the El Camino Community College District Board of Trustees
From
The Office of the President and Board of Trustees
Thomas M. Fallo, Superintendent/President

A. Absence of a Board Member ................................................................. Page 60
B. Travel .................................................................................................. Page 60
C. Redistricting Action Plan ................................................................. Page 61
D. Board Agenda .................................................................................. Page 62
A. **Absence of a Board Member**  
It is recommended that the Board excuse Trustee Combs from the June 20, 2011 Board Meeting with no loss of salary due to illness.

B. **Travel**  
1. It is recommended that the Board approve/ratify the following travel for Thomas M. Fallo, with no loss of salary, at no cost to the District:  
   a. **Statewide Association of Community Colleges, Joint Powers Authority**  
      Fiscal Year 2011-2012, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.

   b. **Schools Association for Excess Risk**  
      Fiscal Year 2011-2012, to attend meetings throughout the State of California, transportation and necessary expenses paid by Statewide Association of Community Colleges, Joint Powers Authority.

2. It is recommended that the Board approve/ratify the following travel for Thomas M. Fallo, with no loss of salary, transportation and necessary expenses paid:  
   a. **California Community Colleges Chief Executive Officers Meetings**  
      Fiscal Year 2011-2012 – State of California.

   b. **California State Legislative Session**  
      Fiscal Year 2011-2012 – Sacramento, California.

   c. **Association of Community Colleges Trustees Meetings**  
      Fiscal Year 2011-2012.

   d. **Community College League of California Meetings**  
      Fiscal Year 2011-2012 – State of California.

   e. **California Community Colleges – Board of Governor Meetings**  
      Fiscal Year 2011-2012 – State of California.

   f. **Association of California Community College Administrators**  
      Fiscal Year 2011-2012 – State of California.

   g. **Accrediting Commission for Community and Junior Colleges**  

   h. **Department of Education**
C. Redistricting Action Plan
   It is recommended that the Board review the ongoing Redistricting Action Plan.
   The Plan dates have been revised to reflect Boundary Review Committee (BRC)
   meeting dates and the activities included in the proposal from the Mapping
   Consultant.

REDISTRICTING ACTION PLAN

July 2011
1. BRC first meeting scheduled for July 21, 3:30-5:00 p.m.
2. BRC reviews overview of committee’s charge

August 2011
1. BRC holds second meeting
2. Elects chair and vice-chair
3. Reviews options for redistricting boundaries with info provided by mapping
   consultant
4. BRC defines communities of interest throughout the District
5. Potential Communities of Interest
   • City boundaries
   • Neighborhoods/Neighborhood Assoc.
   • Housing Developments
   • Other
   • Parks
   • Hospitals
   • Churches
   • Malls
   • Precincts
   • Schools

September 2011
1. BRC holds third meeting to develop outreach/information plans, with assistance
   from College staff
2. Outreach and publicizing the process begins – BRC with assistance from College
   staff

October 2011
1. Hold public hearings throughout the ECCCD area – hosting one public hearing in
   each Trustee area; vary times
2. Identify communities of interest and organizations in each community and invite
   to public hearings
3. BRC holds workshop with mapping consultant to define potential redistricting
   areas based on info from public hearings
November 2011
1. Mapping consultant presents draft plan to BRC
2. Utilize the web and social media to provide information to the community and to solicit input from the community
3. Post Google Earth maps with proposed boundaries outlined for the public to review online and/or print
4. Provide proposed plan with info on how to submit input to libraries, schools, via email and newspapers
5. Provide draft plans with options for Trustee Areas and ask public for input

December 2011-January 2012
1. BRC meeting to plan media briefing and informational sessions
2. Host media briefing and ensure appropriate media coverage

February 2012
1. Final proposed plan presented to Board for first reading
2. Attorney reviews plans for any issues/concerns before submitting for public record

March 2012
1. ECCCD Board adopts, by resolution or ordinance, new Trustee Areas
2. ECCCD Board submits proposal to LA County Committee on School District Organization

April 2012
1. LA County Office of Education conducts feasibility study

May/June 2012
1. ECCCD Board submits adopted Trustee Areas to LA County Registrar Recorder’s Office

D. Board Agenda
It is recommended that the Board authorize the Superintendent/President or designee to make corrections to typographical and/or inadvertent errors that do not alter the intent of the text of materials presented on the Board Agenda for approval.