I. Roll Call, Pledge of Allegiance to the Flag

II. Approval of Minutes of the Regular Board Meeting of November 17, 2008, and the Special Board Meeting of December 2, 2008, Pages 4-7

III. Presentations
   A. El Camino College Women’s Volleyball Team – 2008 California Community College State Champions
   B. Officer Jeffrey Lewis - Life Saving Recognition
   C. El Camino College Foundation Annual Report – Rob White, Foundation Board President

IV. Annual Organizational Meeting, Pages 8 - 15
   A. Public Comment

V. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption
   A. Public Comment
      1. Academic Affairs
         See Academic Affairs Agenda, Pages 16-40
      2. Student and Community Advancement
         See Student Services Agenda, Pages 41-43
      3. Administrative Services
         See Administrative Services Agenda, Pages 44-55
      4. See Measure “E” Bond Fund Agenda, Pages 56-60
5. See Human Resources Agenda, Pages 61-86
6. Superintendent/President
   See Superintendent/President Agenda, Pages 87-88

VI. Public Comment on Non-Agenda Items

VII. Oral Reports
   A. Academic Senate Report
   B. Compton Center Provost Report
   C. Board of Trustees Report
   D. President’s Report

VIII. Closed Session
   A. Pupil-Personnel Matters, Brown Act Section 54957(b)(2)
      1. 1 case
   B. Personnel Matters, Brown Act Section 54957
      1. Public Employee Performance Evaluation – Superintendent/President
EL CAMINO COLLEGE STRATEGIC PLAN 2007 THROUGH 2010

Vision Statement
El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement
El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy
Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values
Our highest value is placed on our students and their educational goals. Intertwined in that value is our recognition that the faculty and staff of El Camino College are the College’s stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.
Respect – We work in a spirit of cooperation and collaboration.
Integrity – We act ethically and honestly toward our students, colleagues and community.
Diversity – We recognize and appreciate our similarities and differences.
Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles
The following guiding principles are used to direct the efforts of the District:

El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives
1. Offer excellent educational and student support services:
   a) Enhance college services to support student learning using a variety of instructional delivery methods and services.
   b) Maximize growth opportunities and strengthen programs and services to enhance student success.
   c) Strengthen partnerships with schools, colleges and universities, businesses and community-based organizations to provide workforce training and economic development for our community.
2. Support self-assessment, renewal, and innovation:
   a) Use student learning outcomes and assessment to continually improve processes, programs and services.
   b) Use research-based evidence as a foundation for effective planning, budgeting and evaluation processes.
3. Modernize the infrastructure to support quality programs and services:
   a) Use technological advances to improve classroom instruction, services to students and employee productivity.
   b) Improve facilities to meet the needs of students and the community for the next fifty years.
The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, November 17, 2008, in the Board Room at El Camino College.

The following Trustees were present: Trustee Mary E. Combs, President; Trustee Nathaniel Jackson, Vice-President; Trustee Maureen O’Donnell, Secretary; Trustee Ray Gen, Member; Trustee William Beverly, Member; and Ms. Elise Yerelian, Student Member.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Human Resources; and Dr. Lawrence Cox, Provost, El Camino College Compton Community Educational Center/Chief Executive Officer, Compton Community College District.

Minutes of the Regular Board Meeting of October 20, 2008
The Minutes of the Regular Board Meeting of October 20, 2008 were approved.

Public Hearing – Reopener Negotiations – El Camino Community College District and the El Camino Classified Employees Local 6142, CFT, AFL-CIO

It was moved by Trustee Beverly, seconded by Trustee Jackson, that a Public Hearing regarding Reopener Negotiations – El Camino Community College District and the El Camino Classified Employees Local 6142, CFT, AFL-CIO be opened. Motion carried. No public comments were made.

The Public Hearing closed at 4:35 p.m. Motion carried.

Public Hearing – Reopener Negotiations – El Camino Community College District and the El Camino College Federation of Teachers Local 1388, AFT, AFL-CIO

It was moved by Trustee Beverly, seconded by Trustee Jackson, that a Public Hearing regarding Reopener Negotiations – El Camino Community College District and the El Camino College Federation of Teachers Local 1388, AFT, AFL-CIO be opened. Motion carried. No public comments were made.

The Public Hearing closed at 4:36 p.m. Motion carried.
Consent Agenda
It was moved by Trustee Beverly, seconded by Trustee Jackson, that the Board adopt the items presented on the agenda in the following areas.

Academic Affairs
Destruction of Records
Out-of-Country Travel
Proposed Curriculum Changes: Effective 2009-2010 Academic Year

Student and Community Advancement
Field Trips
Community Education – Fall 2008
Grants

Administrative Services
Contracts Under $72,400
Contracts Over $72,400
Contract Amendments
Declaration of Surplus Property
Purchase Orders and Blanket Purchase Orders

Measure E Bond Fund
Category Budgets and Balances
Contract – S & K Engineering Services – Infrastructure Phase 3
Contract – HMC Architects – Master Architect Services
Bid Award 2008-2 – Digital Networks Group, Inc. – Distance Education Conference Center (DECC)
Change Order – Bromel Construction – Lot H Parking Structure
Retention Reduction – Mel Smith Electric, Inc. – Infrastructure Phase 1
Notice of Job Completion – Mel Smith Electric, Inc. – Infrastructure Phase 1
Purchase Orders and Blanket Purchase Orders

Human Resources
Employment and Personnel Changes
Temporary Non-Classified Service Employees
New Classification Specifications for Administrator Positions
Revised Classification Specifications for Administrator Position

President and Board of Trustees
Travel

Motion carried. Student Trustee Yerelian recorded an advisory yes vote.
International Travel
It is recommended that the Board approve international travel for Leonid Rachman to participate in the American Educational Opportunities 2009 Spring Tour to Macau, Hong Kong, Kuala Lumpur, Singapore, Jakarta, Surabaya, and Bangkok, February 20 – March 8, 2009. The purpose of the trip is to recruit international students. Expenses in the amount of $18,550 to be paid from International Student Program funds.

Motion carried. Trustee O’Donnell voted no. Student Trustee Yerelian recorded an advisory yes vote.

Committee of the Whole
A Committee of the Whole was opened at 5:00 p.m. to consider the 2007-2008 Board of Trustee Evaluation and Goals. Committee of the Whole closed at 5:45 p.m.

Public Comment
Mr. Hayes commented on Surplus Property.

Adjournment
Meeting adjourned to a Closed Session at 6:40 p.m. Meeting reconvened at 7:50 p.m. and immediately adjourned.

__________________________________
Maureen O’Donnell, Secretary of the Board

__________________________________
Thomas M. Fallo, Secretary to the Board
The Board of Trustees of the El Camino Community College District met at 6:00 p.m. on Tuesday, December 2, 2008, in the Board Room at El Camino College.

The following Trustees were present: Trustee Mary E. Combs, President; Trustee Nathaniel Jackson, Vice-President; Trustee Maureen O'Donnell, Secretary; Trustee Ray Gen, Member; and Trustee William Beverly, Member.

Dr. Thomas M. Fallo, Superintendent/President, was also present.

Public Comment
Luukia Smith, Sean Donnell, Elizabeth Shadish, and Fred Hoopshire expressed their views on College issues and the President’s evaluation and compensation.

Closed Session
Meeting adjourned to a Closed Session at 6:40 p.m.

Adjournment
Meeting reconvened at 9:15 p.m. and immediately adjourned.

Maureen O’Donnell, Secretary of the Board

Thomas M. Fallo, Secretary to the Board
Annual Organizational Meeting

This meeting is called as prescribed in Education Code Section 72125 for the purpose of organizing the Board of Trustees by the (A) election of a president, vice president, and secretary from the members of the Board, (B) select a Board Member as a representative to the Los Angeles County Committee on School District Organization, (C) select a Board Member as a representative to the Los Angeles County School Trustees Association, (D) select a Board Member to serve on the El Camino Community College District Foundation; (E) appoint a Secretary to the Board; and to (F) set the time and place of Board Meetings; (G) (H) (I) establish the order of authority of chief administrative officers in the absence of the Superintendent/President; and to (J) approve signatures on change orders; to approve purchase orders; to approve warrants; to authorize personnel changes. In addition, it is called as a regular meeting.

A. Election of Officers for Period December 15, 2008 through the Annual Organizational Meeting in December, 2009

It is recommended that the Board elect officers for the period December 15, 2008, through the Annual Organizational Meeting in December, 2009.

B. Los Angeles County Committee on School District Organization

The Board is to appoint a representative to the Los Angeles County Committee on School District Organization.

C. Los Angeles County School Trustees Association

The Board is to appoint a representative to the Los Angeles County School Trustees Association for 2008-2009.

D. El Camino Community College District Foundation

It is recommended that the Board appoint a member to serve on the El Camino Community College District Foundation.

E. Secretary to the Board for Period December 15, 2008 through the Annual Organizational Meeting in December, 2009

It is recommended that Thomas M. Fallo be appointed Secretary to the Board for the period December 15, 2008, through the Annual Organizational Meeting in December, 2009.
F. Time, Date and Place of Board Meetings

It is recommended that the Board hold its regular meetings at 4:00 p.m. on the third Monday of each month or as noted below, in the Board Room in the Administration Building at El Camino College. If an El Camino Community College District holiday falls on Monday, the Board meeting will be held on the following Tuesday. Dates for 2009 are as follows:

- Tuesday, January 20, 2009
- Monday, July 20, 2009
- Tuesday, February 17, 2009
- Monday, August 17, 2009
- Monday, March 16, 2009
- Tuesday, September 8, 2009
- Monday, April 20, 2009
- Monday, October 19, 2009
- Monday, May 18, 2009
- Monday, November 16, 2009
- Monday, June 15, 2009
- Monday, December 21, 2009

G. Order of Administrative Authority in Absence of Superintendent/President

It is recommended that a Vice President be appointed to serve as Acting Superintendent/President of the El Camino Community College District in the absence of the Superintendent/President, the following order of authority is to be followed for period December 15, 2008, through the Annual Organizational Meeting in December, 2009:

Francisco M. Arce, Jo Ann Higdon, Barbara Perez, Jeanie Nishime

H. Acting Secretary to the Board of Trustees

In the absence of the Superintendent/President and Secretary to the Board of Trustees during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, it is recommended that the Vice Presidents serve as Acting Secretary to the Board of Trustees of the El Camino Community College District in the following sequence of authority:

Francisco M. Arce, Jo Ann Higdon, Barbara Perez, Jeanie Nishime

I. Documents Authorized for Signature of Superintendent

It is recommended that the Acting Superintendent be permitted to sign documents authorized for signature of the Superintendent in his absence from the College during the period from December 15, 2008, through the Annual Organizational Meeting in December, 2009.
J. **Signature Authorization**

It is recommended that the Board authorize signatures as follows:

1. **Authority to Sign “A” and “B” Warrants**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Janice Ely, Business Manager; and to sign “A” and “B” warrants and other documents as authorized by the Board of Trustees, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required. Josie Cheung, Accounting Officer authorized for on-line approval of “B” warrants, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009.

2. **Authority to Sign Contracts**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Rocky Bonura, Director of Business Services; Janice Ely, Business Manager; to be authorized to sign contracts during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required.

3. **Authority to Sign Purchase Orders**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Rocky Bonura, Director of Business Services; Janice Ely, Business Manager; to sign purchase orders for all District funds, the Auxiliary Services fund, Trust fund, and all Associated Student funds during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required.
4. **Authority to Sign Purchase Orders for the Bookstore**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Janice Ely, Business Manager; and Julie Bourlier, Bookstore Director, to sign purchase orders for the bookstore fund during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required.

5. **Authority to Sign Change Orders**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Rocky Bonura, Director of Business Services; and Janice Ely, Business Manager; be authorized to sign contract change orders during the period of December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required.

6. **Authority to Sign Notices of Employment and Orders for Salary Payments**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President - Human Resources; and Janice Ely, Business Manager; to sign Notices of Employment and Orders for Salary Payments during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, one signature only being required.

7. **Revolving Cash Fund – El Camino Community College District**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Janice Ely, Business Manager; and Josie Cheung, Accounting Officer, to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2008,
through the Annual Organizational Meeting in December, 2009, two signatures required.

8. **Registration Fund**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

9. **Cash Management Fund**

   Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

10. **Trust Funds**

    Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against Trust Funds of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

11. **Associated Students Bank Account**

    Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President –
Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against any funds of the Associated Students on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, any two signatures required.

12. **Bookstore Fund**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Janice Ely, Business Manager; and Julie Bourlier, Bookstore Director to draw money from and issue checks against any funds of the Bookstore of El Camino College on deposit in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, any two signatures required.

13. **Small Business Development Center Bank Account**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

14. **El Camino College Business Office Account**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against funds in the El Camino College Business Office account in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.
15. **Auxiliary Services Fund**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against funds in the Auxiliary Services account in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

16. **Dental Self-Insurance Fund, Wells Fargo Bank Account**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against the Dental Self-Insurance Trust Account with Wells Fargo Bank for up to $30,000, during the period December 15, 2008, through the Annual Organizational Meeting December, 2009, two signatures required.

17. **National Direct/Federal Perkins Student Loan/Nursing Loan Billing Service**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; and Janice Ely, Business Manager; to draw money from and issue checks against any funds deposited in the Student Loan/Nursing Loan Billing Service account in City National Bank, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, any two signatures required.
18. **Computer Loan Revolving Cash Fund – El Camino Community College District**

Thomas M. Fallo, Superintendent; Francisco M. Arce, Vice President – Academic Affairs; Vice President – Academic Affairs; Jeanie Nishime, Vice President – Student Services; Jo Ann Higdon, Vice President – Administrative Services; Barbara Perez, Vice President – Human Resources; Janice Ely, Business Manager; and Josie Cheung, Accounting Officer; to draw money from and issue checks against funds in the Bank of America, Hawthorne Branch, during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, two signatures required.

19. **El Camino College Self-Insurance Account for Property and Liability – Keenan and Associates**

Continue the Self-Insurance Account for Property and Liability with the Union Bank, 21515 Hawthorne Boulevard, Torrance Branch, and that the following be authorized to sign for the account during the period December 15, 2008, through the Annual Organizational Meeting in December, 2009, facsimile signature up to $5,000 or any two signatures together required.

El Camino College: Thomas M. Fallo, President; Jo Ann Higdon, Vice President – Administrative Services; and Janice Ely, Business Manager.

Keenan and Associates: David J. DeWenter, Chief Operating Officer; David Seres, Chief Financial Officer; Connie Koeller, Director, Financial Analysis; Suleman Moloo, Controller; Arlene La Coste, Claims Manager and Allen Frazier, Senior Vice President.
A. Instructional Field Trip – Winter 2009.................................................................17
B. International Education/Study Abroad Program – Winter 2009.......................17
C. Proposed Curriculum Changes: Effective 2009-2010 Academic Year.............18
ACADEMIC AFFAIRS

A. INSTRUCTIONAL FIELD TRIP – WINTER 2009

It is recommended that the Board approve the following instructional field trip for Winter 2009:

January 16-19, 2009 – Professor Matthew Ebiner – Geography 20ABCD, estimated students 25, Death Valley and Mojave Desert – depart 7:00 a.m. (1/16), return 6:00 p.m. (1/19) – Van transportation.

B. INTERNATIONAL EDUCATION/STUDY ABROAD PROGRAM – WINTER 2009

It is recommended that the Board approve the following International Education/Study Abroad Programs for Winter 2009:

1. Guadalajara, Mexico – contractor is University of Guadalajara/CEPE, Tomas V. Gomez No. 125, Colonia Ladron de Guevara C.P. 44600, Apdo. Postal 1-2130 C.P. 44100, Guadalajara, Jalisco, Mexico. The contact person is Mr. Jeffry S. Fernandez.

Roundtrip airfare arranged to Guadalajara, Mexico. The agency will be Leonardo World LLC, 9370 Sky Park Court, Suite 230, San Diego, CA 92123. The contact person is Eduard Schmiege.

On-Site Program Director: Dr. Nitza Llado. Her duties as the on-site director will include but not be limited to teaching the following courses: Spanish 1 – Elementary Spanish I; Spanish 24 – Introduction to Spanish and Latin American Language and Cultures. Duties will also include but not be limited to advising students, interacting with Guadalajara travel representatives, and administering the program in Guadalajara, Mexico. Inclusive dates: January 11, 2009 – January 31, 2009.

2. Australia/New Zealand – contractor is Leonardo World LLC, 9370 Sky Park Court, Suite 230, San Diego, CA 92123. The contact person is Eduard Schmiege.

On-Site Program Director: Dr. Arthur Verge. His duties as the on-site director will include but not be limited to teaching the following courses: History 4 – History of Modern Civilization; Political Science 2 – Comparative Politics. Duties will also include but not be limited to advising students, interacting with New Zealand and

ACADEMIC AFFAIRS

C. PROPOSED CURRICULUM CHANGES: EFFECTIVE 2009-2010 ACADEMIC YEAR

It is recommended that the Board approve the proposed curriculum revisions, effective the 2009-2010 academic year, as listed below.

BEHAVIORAL AND SOCIAL SCIENCES DIVISION

COURSE REVIEW; CHANGES IN NUMBER, CATALOG DESCRIPTION

Current Status/Proposed Change

1. History 32 122 – United States Social History: Cultural Pluralism in America
   This course surveys the role and contributions of ethnic groups and racial minorities to United States history. Emphasis is placed on these groups’ cultural interaction with the American way of life from colonial times to the present. Focus will also be given to the ways that race and ethnicity have shaped personal lives, communities, the nation, and international relations.

   Recommendation:
   History 122 – United States Social History: Cultural Pluralism in America
   This course surveys the role and contributions of ethnic groups and racial minorities to United States history. Emphasis is placed on these groups’ cultural interaction with the American way of life from colonial times to the present. Focus will also be given to the ways that race and ethnicity have shaped personal lives, communities, the nation, and international relations.

NEW DISTANCE EDUCATION COURSE VERSION FOR EXISTING COURSE

1. History 122 – United States Social History: Cultural Pluralism in America (Online)

CHANGE IN MAJOR

1. History
   Current Status/Proposed Change
   History 1A, 1B, 3140, 4141; three courses from: History 5A, 5B, 8, 9, 12A, 12B, 14A, 14B, 16A, 16B, 17, 18A, 18B, 19, 22, 25, 27, 30, 32, 37, 122, 152, 178, Political Science 1, 2, 3, 5, 6
ACADEMIC AFFAIRS

Recommendation:
History 1A, 1B, 140, 141; three courses from: History 5A, 5B, 8, 9, 12A, 12B, 14A, 14B, 16A, 16B, 17, 18A, 18B, 19, 22, 25, 27, 30, 37, 122 152, 178, Political Science 1
Total Units: 21

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, TRANSFER STATUS, CATALOG DESCRIPTION

Current Status/Proposed Change
1. Human Development 10 – Strategies for Creating Success in College and in Life
No Transfer UC Proposed Transfer UC
This course will provide students with the knowledge, skills and personal/interpersonal awareness necessary for an exploration of cognitive, psychological, social and physical factors influencing success in college and in life. The students will be assisted in the establishment of realistic academic and vocational/career goals and the development of a Topics include personal responsibility, critical thinking, motivation, self-efficacy, self-awareness, lifelong learning, self-management, health and wellness, interpersonal communication in a diverse world, and educational planning.

Recommendation:
Human Development 10 – Strategies for Creating Success in College and in Life
Proposed Transfer UC
This course provides an exploration of cognitive, psychological, social and physical factors influencing success in college and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, self-awareness, lifelong learning, self-management, health and wellness, interpersonal communication in a diverse world, and educational planning.

DISTANCE EDUCATION COURSE VERSION UPDATES

1. Human Development 10 – Strategies for Creating Success in College and in Life (Online)

2. Psychology 3 – The Psychology of Thinking (Online)
ACADEMIC AFFAIRS

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Psychology 3 – The Psychology of Thinking
   
   **Current Status/Proposed Change**
   
   This course focuses on the psychological study of the nature of thinking. Its emphasis is on the progressive development and refinement of critical thinking and writing skills. These skills are expressed through the reading and writing of analytic and argumentative essays. Principles are applied from such areas as psycho-physiology, psycho-linguistics, and cognitive-related to psychology. The analysis of experimental designs are also addressed. The key components of common errors of human cognition that impede critical thinking. Emphasis is placed on the application of critical thinking skills to writing effective arguments, analyzing the writings of others, and understanding contemporary controversies in psychology.

   **Recommendation:**
   
   This course focuses on the development of critical thinking skills related to psychology. In addition to learning basic skills of logic, students will also learn about the logic of the scientific method and the common errors of human cognition that impede critical thinking. Emphasis is placed on the application of critical thinking skills to writing effective arguments, analyzing the writings of others, and understanding contemporary controversies in psychology.

NEW COURSES

1. History 152 – History of Latin America through Independence
   
   **Units:** 3   **Lecture:** 3 hours   **Faculty Load:** 20.000%
   
   **Recommended Preparation:** eligibility for English 1A
   
   **Credit, degree applicable:** Letter grade
   
   **Transfer CSU; Proposed Transfer UC**
   
   This course will survey the political, economic, social and cultural development of Latin America from the pre-European contact to the achievement of independence in the early 19th century. Topics covered in this course include the Native American world before European conquest, the socioeconomic, political and cultural consequences of contact between Native Americans, Europeans and
Africans, the formation of the colonial order, and the move toward independence from Spanish and Portuguese colonial rule.

ACADEMIC AFFAIRS

2. History 178 – History of China
   Units: 3   Lecture: 3 hours   Faculty Load: 20.000%
   Recommended Preparation: eligibility for English 1A
   Credit, degree applicable; Letter grade
   Transfer CSU; Proposed Transfer UC
   This course provides an introduction to the political, economic, social, and cultural development of China from earliest times to the present. Topics include Confucianism, Doaism, Buddhism, Western Imperialism, and the Republican and Communist Revolutions.

3. Sociology 108 – Global Perspectives on Race and Ethnicity
   Units: 3   Lecture: 3 hours   Faculty Load: 20.000%
   Recommended Preparation: eligibility for English 1A, Sociology 101 or Sociology 107 or Anthropology 2
   Credit, degree applicable; Letter grade
   Transfer CSU; Proposed Transfer UC
   In this course students will examine ethnic groups around the world using concepts of race, ethnicity and minority status. Multiple theoretical perspectives will be used to examine the conditions under which certain ethnic groups have been designated with minority group status. Focus is given to the reactions of these groups to this designation, and the patterns of interaction between minority groups and dominant groups. Emphasis is on current situations involving minority-dominant group relations around the world and the historical conditions influencing them.

NEW DISTANCE EDUCATION COURSE VERSIONS FOR EXISTING COURSES

1. History 152 – History of Latin America through Independence (Online)

2. History 178 – History of China (Online)

3. Sociology 108 – Global Perspectives on Race and Ethnicity (Online)

BUSINESS DIVISION

INACTIVATE CERTIFICATE OF ACHIEVEMENT
1. Computer Information Systems, Windows Networking Option

ACADEMIC AFFAIRS

INACTIVATE COURSES

1. Computer Information Systems 46 – Local Area Network System

2. Computer Information Systems 47 – Microsoft Windows Advanced Administration


5. Computer Information Systems 83 – Database Administration Using Oracle

CHANGE IN MAJOR

1. Computer Information Systems
   \textit{Current Status/Proposed Change}
   Computer Information Systems 13, 18, 19; one of the following groups:
   Computer Information Systems 26 and 28 \textit{OR} 46 and 47 \textit{OR} 140 and 141; two of
   the following courses: Computer Information Systems 16, 17, 27, 29, 30, 80, 83, 133, 134, 142, 143
   Total Units: 21-22

   \textit{Recommendation:}
   Computer Information Systems 13, 18, 19; one of the following groups:
   Computer Information Systems 26 and 28 \textit{OR} 140 and 141; two of the following
   courses: Computer Information Systems 16, 27, 29, 30, 80, 133, 134, 142, 143
   Total Units: 21-22

CHANGE IN CERTIFICATE OF ACHIEVEMENT

1. Computer Information Systems
   \textit{Current Status/Proposed Change}
   Microcomputer Applications Option:
A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-34 units.

ACADEMIC AFFAIRS

Computer Information Systems 13, 18, 26, 28, 40; one course from: Computer Information Systems 16, 133; three courses from: Computer Information Systems 27, 29, 80, 83, 133, 134; one course from: Business 55, Computer Information Systems 11, 19, 30
Total Units: 30-33 34

Recommendation:
Microcomputer Applications Option:
A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 30-34 units.
Computer Information Systems 13, 18, 26, 28, 40; one course from: Computer Information Systems 16, 133; two courses from: Computer Information Systems 27, 29, 133, 134; two courses from: Business 55, Computer Information Systems 11, 19, 30
Total Units: 30-34

Microcomputer Support and Network Management Option:
A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.
Computer Information Systems 13, 19, 40, 140, 141, 142, 143; four courses from the following: Computer Information Systems 16, 18, 28, 29, 80, 83; one of the following groups: Computer Information Systems 140, 141, 142, and 143 OR Computer Information Systems 46, 47, 48, and 49
Total Units: 33-34

Recommendation:
Microcomputer Support and Network Management Option:
A minimum of 12 Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 33-34 units.
Computer Information Systems 13, 19, 40, 140, 141, 142, 143; four courses from the following: Computer Information Systems 16, 18, 28, 29, 80
Total Units: 33-34
Web Programming Option:
A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17-18 units.

ACADEMIC AFFAIRS

Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 4 or 5 or 31
Total Units: 17-18

Recommendation:
Web Programming Option:
A minimum of twelve Computer Information Systems units must be completed at El Camino College and a grade point average of 3.0 (B) is necessary in the required 17-18 units.
Computer Information Systems 30, 133, 134; two courses from: Business 12, Computer Information Systems 28, Law 4 or 5 or 31
Total Units: 17-18

FINE ARTS DIVISION

NEW COURSES

1. Art 43abcd – Graphic Design
Units: 3     Lecture: 2 hours     Lab: 4 hours     Faculty Load: 33.333%
Recommended Preparation: one semester of Art 37ab with a minimum grade of C or equivalent or one semester of Art 141abcd with a minimum grade of C; and eligibility for English 84
Credit, degree applicable; Letter grade
Transfer CSU; Proposed Transfer UC
This course is an introduction to the concepts and processes of graphic design. Emphasis is placed on the study of graphic design, students’ work with computers in raster, vector graphics, and page layout software, as well as with traditional art and design media. Problem-solving skills and the creative design process are emphasized through digital imaging, typography, identify design and page layout.

2. Art 109 – Contemporary Art in World Cultures
Units: 3     Lecture: 3 hours     Faculty Load: 20.000%
Recommended Preparation: eligibility for English 1A
Credit, degree applicable; Letter grade
Transfer CSU; Proposed Transfer UC
In this international survey of contemporary art, students study recent works by artists from different geographic regions of the world. Emphasis is placed on artworks that reflect changes to world cultures resulting from globalization and that capture the interconnections among world cultures and individuals from a humanistic perspective. Using a comparative and transnational framework, students identify commonalities and differences in the way diverse cultures and individuals are affected by and respond to global change.

3. Music 3 – Introduction to Music Theory
   Units: 3        Lecture: 3 hours        Faculty Load: 20.000%
   Enrollment Limitation: ability to read music notation (treble or bass clef and rhythm/meter)
   Credit, degree applicable: Letter grade
   Transfer CSU; Proposed Transfer UC
   This course is designed for students who read music but have little or no background in music theory. Emphasis is placed on music notation, the piano keyboard, rhythm and meter, major and minor scales and key signatures, intervals, chords, musicianship, and corresponding aural skills.

NEW DISTANCE EDUCATION COURSE VERSION FOR EXISTING COURSE

1. Art 109 – Contemporary Art in World Cultures (Online)

HEALTH SCIENCES AND ATHLETICS DIVISION

NEW COURSES

1. Nursing 128 – Maternal Infant Vocational Nursing
   Units: 2.5    Lecture: 1.5 hours    Lab: 3 hours    Faculty Load: 25.00%
   Prerequisite: Nursing 126 with a minimum grade of C
   Enrollment Limitation: admission to the Vocational Nursing Program
   Credit, degree applicable; Letter grade
   This course provides instruction and clinical practice in nursing care related to the normal developmental phases and most common problems of the childbearing family. Byrne and Thompson’s theory of nursing and the nursing process serve as frameworks to analyze and plan for normal childbearing experiences.
2. Nursing 129 – The Childrearing Family for Vocational Nurses
   Units: 2.5   Lecture: 1.5 hours   Lab: 3 hours   Faculty Load: 25.00%
   Prerequisite: Nursing 126 with a minimum grade of C
   Enrollment Limitation: admission to the Vocational Nursing Program
   Credit, degree applicable; Letter grade

   ACADEMIC AFFAIRS

   This course provides instruction and clinical practice in nursing care related to the
   normal developmental phases and most common problems of the childrearing
   family. Byrne and Thompson’s theory of nursing and the nursing process serve as
   frameworks to analyze and plan nursing promotion of normal childhood health
   and development. Clinical practice sites include ambulatory care clinics and
   community agencies.

3. Nursing 130 – Advanced Vocational Nursing I
   Units: 7   Lecture: 3.5 hours   Lab: 10.5 hours   Faculty Load: 75.83%
   Prerequisite: Nursing 129 with a minimum grade of C
   Enrollment Limitation: admission to the Vocational Nursing Program
   Credit, degree applicable; Letter grade
   This course provides instruction and clinical practice in advanced vocational
   nursing. Byrne and Thompson’s basic human needs theory of nursing and the
   nursing process are integrated and applied to assist clients with problems
   associated with physical integrity needs, affiliative and sexual needs, mental health
   problems and other common related issues. Clinical practice sites include in-
   patient, out-patient, and community based health care agencies.

4. Nursing 132 – Advanced Vocational Nursing II
   Units: 7   Lecture: 3.5 hours   Lab: 10.5 hours   Faculty Load: 75.83%
   Prerequisite: Nursing 130 with a minimum grade of C
   Enrollment Limitation: admission to the Vocational Nursing Program
   Credit, degree applicable; Letter grade
   This course provides instruction and clinical practice in leadership within the
   vocational nursing scope of practice. Content includes nursing theory and the
   leadership and management skills needed to care for groups of stable patients with
   complex health care needs. Practice sites include long-term care facilities,
   ambulatory care facilities, and other community health care agencies.

5. Physical Education 409abcd – Adapted Yoga
   Units: 1   Lab: 3 hours   Faculty Load: 13.635%
   Credit, degree applicable; Letter grade; Pass/No Pass
   Transfer CSU; Proposed Transfer UC
This course is designed for students with disabilities. Emphasis is placed on personalized programs to meet each student’s abilities. Improvements in core strength, flexibility, balance, relaxation, and stress reduction through mind and body integration will be stressed. Yoga postures (asanas) will be introduced and modified when necessary. Breathing patterns while performing the asanas will be emphasized. This course will give the student both the knowledge and practice to move toward improved health and greater mind and body awareness.

ACADEMIC AFFAIRS

modified when necessary. Breathing patterns while performing the asanas will be emphasized. This course will give the student both the knowledge and practice to move toward improved health and greater mind and body awareness.

PROGRAM DESCRIPTION; CHANGE IN PROGRAM PREREQUISITES; NEW MAJOR

1. Vocational Nursing
In the Vocational Nursing Program, students acquire the skills to function as first level licensed nurses (Licensed Vocational Nurses) providing nursing care for stable clients in a variety of long-term health care settings. Successful completers of the program are eligible to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). Program completers must pass the NCLEX-PN examination and meet all other requirements of the state board of nursing in order to obtain a license to practice vocational nursing. Students who complete the Associate Degree requirements are prepared for more rapid advancement in vocational nursing and for further education in the nursing profession. Program assessment is conducted by monitoring student success rates on the NCLEX-PN examination.

Program prerequisites:
High School Graduation or equivalent
Cumulative GPA 2.0 in all college work
Eligibility for English 1A
Eligibility for Mathematics 73 or 80
Anatomy 30, Nursing 103 or current certification as a State of California Certified Nursing Assistant, Nursing 124,151, Nutrition and Foods 11
Course requirements: Nursing 125, 126, 127, 128, 129, 130, 131, 132, 133
Total Units: 37
The following courses must be completed at El Camino College: Nursing 130, 131, 132, 133
Total units: 16
Other Requirements: Psychology 5, Mathematics 73 or 80, English 1A
Recommendation:
Program Prerequisites:
High School Graduation or equivalent
Cumulative GPA 2.0 in all college work
Eligibility for English 1A
Eligibility for Mathematics 73 or 80

ACADEMIC AFFAIRS

Anatomy 30, Nursing 103, Nursing 124, 151, Nutrition and Foods 11
Course requirements: Nursing 125, 126, 127, 128, 129, 130, 131, 132, 133
Total Units: 37
The following courses must be completed at El Camino College: Nursing 130, 131, 132, 133
Total units: 16
Other Requirements: Psychology 5, Mathematics 73 or 80, English 1A

NEW CERTIFICATE OF ACHIEVEMENT

1. Vocational Nursing
   In the Vocational Nursing Program, students acquire the skills to function as first
   level licensed nurses (Licensed Vocational Nurses) providing nursing care for
   stable clients in a variety of long-term health care settings. Successful completers
   of this program are eligible to take the National Council Licensure Examination
   for Practical Nurses (NCLEX-PN). Program completers must pass the NCLEX-
   PN examination and meet all other requirements of a state board of nursing in
   order to obtain a license to practice vocational nursing. Students who complete
   the Associate Degree requirements are prepared for more rapid advancement in
   vocational nursing and for further education in the nursing profession. Program
   assessment is conducted by monitoring student success rates on the NCLEX-PN.

Anatomy 30, Nursing 103, 124, 151, Nutrition and Foods 11, Nursing 125, 126,
127, 128, 129, 130, 131, 132, 133
Total Units: 52
The following courses must be taken at El Camino College: Nursing 130, 131,
132, 133
Total Units: 16
Other requirements:
High School Graduation or equivalent
Cumulative GPA of 2.0 in all college work
Eligibility for English 1A
Eligibility for Mathematics 73 or 80
ACADEMIC AFFAIRS

HUMANITIES DIVISION

COURSE REVIEW; CHANGE IN CATALOG DESCRIPTION

1. Chinese 21ab – Beginning Conversational Chinese
   This course is designed to develop competency in oral expression, oral
   comprehension, and conversational strategies. Students will learn how to converse
   in various situations such as business, travel, and dining within the context of
   Chinese culture.

   Recommendation:
   This course is designed to develop competency in oral expression, oral
   comprehension, and conversational strategies. Students will learn how to converse
   in various situations such as business, travel, and dining within the context of
   Chinese culture.

COURSE REVIEW

1. French 2 – Elementary French II
1. French 3 – Intermediate French I
3. French 4 – Intermediate French II
4. French 5 – Advanced French I
5. French 6 – Advanced French II
6. German 2 – Elementary German II
1. Italian 2 – Elementary Italian II


11. Spanish 2 – Elementary Spanish II

ACADEMIC AFFAIRS

12. Spanish 3 – Intermediate Spanish I

13. Spanish 4 – Intermediate Spanish II

14. Spanish 5 – Advanced Spanish I

15. Spanish 6 – Advanced Spanish II

INDUSTRY AND TECHNOLOGY DIVISION

NEW COURSES

1. Engineering Technology 10A – Principles of Engineering Technology I
   Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%
   Credit, degree applicable; Letter grade; Transfer CSU
   This is the first of two courses in which students will explore technology systems and engineering processes to learn how math, science, and technology impact our society. The topics introduced include the design process, communication, documentation, and engineering systems.
   Note: The two course sequence Engineering Technology 10A and Engineering Technology 10B is the same as Engineering Technology 10.

2. Engineering Technology 10B – Principles of Engineering Technology II
   Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%
   Recommended Preparation: Engineering Technology 10A
   Credit, degree applicable; Letter grade; Transfer CSU
   This is the second of two courses in which students will explore technology systems and engineering processes to learn how math, science, and technology impact our society. The topics introduced include statics, properties of materials, quality assurance, materials testing, and engineering for reliability.
   Note: The two course sequence Engineering Technology 10A and Engineering Technology 10B is the same as Engineering Technology 10.
3. Engineering Technology 12A – Introduction to Engineering Design I  
Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%  
Credit, degree applicable; Letter grade; Transfer CSU  
This is the first of two courses in which students will gain a basic understanding of the design process used in engineering fields and the application of computer modeling software. Emphasis is placed on the design process, geometric relationships, visualization, and technical sketching.  
Note: The two course sequence Engineering Technology 12A and Engineering Technology 12B is the same as Engineering Technology 12.

4. Engineering Technology 12B – Introduction to Engineering Design II  
Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%  
Recommended Preparation: Engineering Technology 12A  
Credit, degree applicable; Letter grade; Transfer CSU  
This is the second of two courses in which students will gain a basic understanding of the design process used in engineering fields and the application of computer modeling software. Emphasis is placed on, modeling, model documentation, assemblies, and production processes.  
Note: The two course sequence Engineering Technology 12A and Engineering Technology 12B is the same as Engineering Technology 12.

5. Engineering Technology 14A – Electronics for Engineering Technologists I  
Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%  
Credit, degree applicable; Letter grade; Transfer CSU  
This is the first of two courses in which students are introduced to the application of electronics in engineering technology. The topics studied include safety, Ohm’s Law, engineering notation, DC circuits, capacitance, inductance, reactance, and impedance. Techniques in computer simulation and electrical measurements will be stressed.  
Note: The two course sequence Engineering Technology 14A and Engineering Technology 14B is the same as Engineering Technology 14.

6. Engineering Technology 14B – Electronics for Engineering Technologists II  
Units: 1.5  Lecture: 1 hour  Lab: 2 hours  Faculty Load: 16.67%  
Recommended Preparation: Engineering Technology 14A  
Credit, degree applicable; Letter grade; Transfer CSU  
This is the second of two courses in which students are introduced to the application of electronics in engineering technology. The topics studied include safety, analog and digital waveforms, basic motors, number systems, logic gates,
Boolean algebra, flip-flops, shift registers, and micro-processors. Techniques in computer simulation and electrical measurements will be stressed.

Note: The two course sequence Engineering Technology 14A and Engineering Technology 14B is the same as Engineering Technology 14.

ACADEMIC AFFAIRS

7. Engineering Technology 16A – Computer Integrated Manufacturing I
   Units: 1.5   Lecture: 1 hour   Lab: 2 hours   Faculty Load: 16.67%
   Recommended Preparation: Engineering Technology 10 or 10A and 10B,
   Engineering Technology 12 or 12A and 12B
   Credit, degree applicable; Letter grade; Transfer CSU
   This is the first of two courses that cover the integration of engineering technology principles and automation in manufacturing environments. The topics covered include machine tool operations, simulations, and robotics.
   Note: The two course sequence Engineering Technology 16A and Engineering Technology 16B is the same as Engineering Technology 16.

8. Engineering Technology 16B – Computer Integrated Manufacturing II
   Units: 1.5   Lecture: 1 hour   Lab: 2 hours   Faculty Load: 16.67%
   Recommended Preparation: Engineering Technology 10 or 10A and 10B,
   Engineering Technology 12 or 12A and 12B, Engineering Technology 16A
   Credit, degree applicable; Letter grade; Transfer CSU
   This is the second of two courses that cover the integration of engineering technology principles and automation in manufacturing environments. Students will create three-dimensional designs with modeling software and produce actual components of their designs on computer numerically controlled (CNC) machine tools. Additional topics covered include simulations, rapid prototyping (RP), and manufacturing systems.
   Note: The two course sequence Engineering Technology 16A and Engineering Technology 16B is the same as Engineering Technology 16.

9. Engineering Technology 18A – Engineering Design and Development I
   Units: 1.5   Lecture: 1 hour   Lab: 2 hours   Faculty Load: 16.67%
   Prerequisite: Engineering Technology 12 or 12A and 12B, Engineering Technology 14 or 14A and 14B, and Engineering Technology 16 or 16A and 16B with a minimum grade of C
   Credit, degree applicable; Letter grade; Transfer CSU
   This is the first course in a two course sequence that covers engineering design and development concepts. In this capstone course, teams of students will work together to design and construct solutions to engineering problems. Emphasis will
be placed on research methods, design problem statements, continuous improvement, cost analysis, and prototyping. Knowledge gained will be applied to a design solution of a problem assigned in the capstone project.

Note: The two course sequence Engineering Technology 18A and Engineering Technology 18B is the same as Engineering Technology 18

ACADEMIC AFFAIRS

10. Engineering Technology 18B – Engineering Design and Development II
Units: 1.5 Lecture: 1 hour Lab: 2 hours Faculty Load: 16.67%
Prerequisite: Engineering Technology 18A with a minimum grade of C
Credit, degree applicable; Letter grade; Transfer CSU
This is the second course in a two course sequence that covers engineering design and development. In this capstone course, teams of students will work together to design and construct solutions to engineering problems. Emphasis will be placed on testing methods, project construction, project presentation, and professional peer review.
Note: The two course sequence Engineering Technology 18A and Engineering Technology 18B is the same as Engineering Technology 18

Units: 1.5 Lecture: 1 hour Lab: 2 hours Faculty Load: 16.67%
Recommended Preparation: Electronics and Computer Hardware Technology 11, Manufacturing Technology 70
Credit, degree applicable; Letter grade; Transfer CSU
This is the first course in a two course sequence that covers robotic and automation applications with emphasis on electronics theory, electro-mechanical fabrication, motors, and drive trains. Students will construct, program, and test a vehicular or process robot.
Note: The two course sequence Manufacturing Technology 75A and 75B is the same as Manufacturing Technology 75.

12. Manufacturing Technology 75B – Integrated Robotic and Automated Technologies II
Units: 1.5 Lecture: 1 hour Lab: 2 hours Faculty Load: 16.67%
Recommended Preparation: Electronics and Computer Hardware Technology 11, Manufacturing Technology 70, 75A
Credit, degree applicable; Letter grade; Transfer CSU
This is the second course in a two course sequence that covers robotic and automation applications with emphasis on imbedded electronics, micro-controller programming, sensors, manufacturing materials and processes. Students will
construct, program, and test a vehicular or process robot to satisfy instructor assigned goals or tasks.
Note: The two course sequence Manufacturing Technology 75A and 75B is the same as Manufacturing Technology 75.

ACADEMIC AFFAIRS

COURSE REVIEW; CHANGES IN CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION

   Current Status/Proposed Change
   Prerequisite: Computer Aided Design/Drafting 31abcd with a minimum grade of C
   Recommended Preparation: Computer Aided Design/Drafting 32abcd 31abcd
   and Machine Tool Technology 101abcd
   This is an intermediate course in computer aided numerical control programming emphasizing interactive computer graphics with CATIA (*registered trade mark of Dassault Systems). Concepts explored include interactive geometry and surface construction, tool motion created using Prismatic Machining and Multi-Axis Surface Milling functions, graphic editing, graphic output, repetitive programming, and complex surface machining for three, four, and five axis machining centers.

   Recommendation:
   Recommended Preparation: Computer Aided Design/Drafting 31abcd
   and Machine Tool Technology 101abcd
   This is a course in computer aided numerical control programming emphasizing interactive computer graphics with CATIA (*registered trade mark of Dassault Systems). Concepts explored include interactive geometry and surface construction, tool motion created using Prismatic Machining and Multi-Axis Surface Milling functions, graphic editing, graphic output, repetitive programming, and complex surface machining for three, four, and five axis machining centers.

DISTANCE EDUCATION COURSE VERSION UPDATE
1. Machine Tool Technology 11abcd – Numerical Control Graphics Programming with CATIA (Online)

CHANGE IN MAJOR

1. Engineering Technology
Current Status/Proposed Change

ACADEMIC AFFAIRS

At least 50% of the requirements for the major must be completed at El Camino College.

Engineering Technician Option: (pending approval by the California Community Colleges System Office):
Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Machine Tool Technology 101abcd, Technical Mathematics 1; three courses from the following: Engineering Technology 18 or 18A and 18B, Machine Tool Technology 16ab*, Computer Aided Design/Drafting 26abcd*, 27abcd*, 28abcd*, Electronics and Computer Hardware Technology 22, Manufacturing Technology 70, 75 or 75A and 75B, Welding 15ab* (*one semester of)
Total Units: 25-28

Engineering Technology Option: (pending approval by the California Community Colleges System Office):
Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Chemistry 1A, Mathematics 190, Physics 2A; two courses from the following: Computer Information Systems 13, Electronics and Computer Hardware Technology 110, Engineering 1, 9, Engineering Technology 18 or 18A and 18B, Machine Tool Technology 101abcd, Manufacturing Technology 70, 75 or 75A and 75B
Total Units: 30-33

Recommendation:
At least 50% of the requirements for the major must be completed at El Camino College.

Engineering Technician Option: (pending approval by the California Community Colleges System Office):
Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Technical Mathematics 1; three courses from the following: Engineering Technology 18 or 18A and 18B, Machine Tool Technology 16ab*, Computer Aided Design/Drafting
26abcd*, 27abcd*, 28abcd*, Electronics and Computer Hardware Technology 22, Manufacturing Technology 70, 75 or 75A and 75B, Welding 15ab* (*one semester of)
Total Units: 25-28

Engineering Technology Option: (pending approval by the California Community Colleges System Office):

ACADEMIC AFFAIRS

Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Chemistry 1A, Mathematics 190, Physics 2A; two courses from the following: Computer Information Systems 13, Electronics and Computer Hardware Technology 110, Engineering 1, 9, Engineering Technology 18 or 18A and 18B, Machine Tool Technology 101abcd, Manufacturing Technology 70, 75 or 75A and 75B
Total Units: 30-33

CHANGE IN CERTIFICATE OF ACHIEVEMENT

1. Engineering Technology
   Current Status/Proposed Change
   A Certificate of Achievement will be granted to students completing the requirements in either the Engineering Technician or Engineering Technology options. At least 50% of the courses for the Certificate of Achievement must be completed at El Camino College.
   Engineering Technician Option: (pending approval by the California Community Colleges System Office):
   Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Machine Tool Technology 101abcd, Technical Mathematics 1; three courses from the following: Engineering Technology 18 or 18A and 18B, Machine Tool Technology 16ab*, Computer Aided Design/Drafting 26abcd*, 27abcd*, 28abcd*, Electronics and Computer Hardware Technology 22, Manufacturing Technology 70, 75 or 75A and 75B, Welding 15ab* (*one semester of)
   Total Units: 25-28
   Engineering Technology Option: (pending approval by the California Community Colleges System Office):
   Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Chemistry 1A, Mathematics 190, Physics 2A; two courses from the following: Computer Information Systems 13, Electronics and Computer Hardware Technology 110, Engineering 1, 9, Engineering Technology
18 or 18A and 18B, Machine Tool Technology 101abcd, Manufacturing Technology 70, 75 or 75A and 75B
Total Units: 30-33

Recommendation:
At least 50% of the requirements for the major must be completed at El Camino College.

ACADEMIC AFFAIRS

Engineering Technician Option: (pending approval by the California Community Colleges System Office):
Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Machine Tool Technology 101abcd, Technical Mathematics 1; three courses from the following: Engineering Technology 18 or 18A and 18B, Machine Tool Technology 16ab*, Computer Aided Design/Drafting 26abcd*, 27abcd*, 28abcd*, Electronics and Computer Hardware Technology 22, Manufacturing Technology 70, 75 or 75A and 75B, Welding 15ab* (*one semester of)
Total Units: 25-28

Engineering Technology Option: (pending approval by the California Community Colleges System Office):
Engineering Technology 10 or 10A and 10B, 12 or 12A and 12B, 14 or 14A and 14B, 16 or 16A and 16B, Chemistry 1A, Mathematics 190, Physics 2A; two courses from the following: Computer Information Systems 13, Electronics and Computer Hardware Technology 110, Engineering 1, 9, Engineering Technology 18 or 18A and 18B, Machine Tool Technology 101abcd, Manufacturing Technology 70, 75 or 75A and 75B
Total Units: 30-33

Title 5 regulations regarding Cooperative Work Experience Education (formerly Cooperative Career Education) courses were changed. Therefore, course review was conducted to ensure compliance with these new regulations. Enrollment limitations were revised requiring students to enroll by the second week of the semester. The catalog descriptions were revised for clarity, incorporating Title 5 changes.

COURSE REVIEW; CHANGES IN DESCRIPTIVE TITLE, CONDITIONS OF ENROLLMENT (Prerequisite, Corequisite, Recommended Preparation, or Enrollment Limitation), CATALOG DESCRIPTION

1. Administration of Justice 95/96abcd - Cooperative Work Experience Education
2. Air Conditioning and Refrigeration 95abcd - Cooperative Work Experience Education

3. Anthropology 96abcd – Cooperative Work Experience Education

4. Architecture 96abcd - Cooperative Work Experience Education

ACADEMIC AFFAIRS

5. Art 96abcd - Cooperative Work Experience Education

6. Automotive Collision Repair/Painting 95abcd - Cooperative Work Experience Education

7. Automotive Technology 95abcd - Cooperative Work Experience Education

8. Biology 96abcd - Cooperative Work Experience Education

9. Business 95abcd – Cooperative Work Experience Education (Banking and Finance)

10. Business 95/96abcd – Cooperative Work Experience Education (Business Management/Marketing)

11. Business 95abcd – Cooperative Work Experience Education (Office Administration)

12. Business 95/96abcd - Cooperative Work Experience Education (Accounting)

13. Business 96abcd - Cooperative Work Experience Education (Business Administration)

14. Child Development 95/96abcd – Cooperative Work Experience Education

15. Computer Aided Design/Drafting 95abcd - Cooperative Work Experience Education

16. Computer Information Systems 95/96abcd - Cooperative Work Experience Education

17. Construction Technology 95abcd - Cooperative Work Experience Education
18. Contemporary Health 96abcd - Cooperative Work Experience Education
19. Cosmetology 95abcd - Cooperative Work Experience Education
20. Dance 96abcd - Cooperative Work Experience Education

ACADEMIC AFFAIRS

21. Electronics and Computer Hardware Technology 95abcd - Cooperative Work Experience Education
22. Environmental Technology 95abcd - Cooperative Work Experience Education
23. Fashion 95abcd - Cooperative Work Experience Education
24. Film/Video 95abcd - Cooperative Work Experience Education
25. Fire and Emergency Technology 95abcd - Cooperative Work Experience Education
26. Horticulture 95abcd - Cooperative Work Experience Education
27. Human Development 95ab – Cooperative Work Experience Education
28. Journalism 96abcd – Cooperative Work Experience Education
29. Law 95abcd - Cooperative Work Experience Education (Legal Assistant)
30. Machine Tool Technology 95abcd - Cooperative Work Experience Education
31. Music 96abcd - Cooperative Work Experience Education
32. Nursing 95/96abcd - Cooperative Work Experience Education
33. Psychology 96abcd – Cooperative Work Experience Education
34. Quality Assurance 95abcd - Cooperative Work Experience Education
35. Radiologic Technology 96abcd - Cooperative Work Experience Education
36. Recreation 96abcd - Cooperative Work Experience Education

37. Real Estate 95/96abcd - Cooperative Work Experience Education

38. Respiratory Care 95/96abcd - Cooperative Work Experience Education

39. Sign Language/Interpreter Training 95abcd - Cooperative Work Experience Education

ACADEMIC AFFAIRS

40. Sociology 96abcd – Cooperative Work Experience Education

41. Theatre 95abcd - Cooperative Work Experience Education

42. Welding 95abcd - Cooperative Work Experience Education
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STUDENT AND COMMUNITY ADVANCEMENT

A. **FIELD TRIP**

It is recommended that the Board approve the following student field trip sponsored by the El Camino College Compton Educational Transfer Center. The purposes of the trip are to enhance transition services, increase the number of transfers, affirm the emphasis on the transfer of underrepresented students and provide students with an opportunity to visit UC and CSU campuses in northern California.

Northern California Universities – Elizabeth Martinez and Macheo Shabaka
April 13-17, 2009 – UC Berkeley, Berkeley, California, UC Santa Cruz, Santa Cruz, California, UC Davis, Davis, California, CSU Sacramento, Sacramento, CSU San Jose, San Jose, California, and CSU San Francisco, San Francisco, California. Estimated students 35. Depart 9:30am on April 13, 2009 and return at 1:00am on April 17, 2009. Expenses in the amount of $5,197.64 to be paid from the Compton Educational Center Transfer Center account. Transportation by bus.

B. **GRANT - INFORMATION**

It is recommended that the Board receive for information the following grant:

U.S. Department of Labor, Community-Based Job Training (CBJT) Program – Aerospace Fastener Manufacturing Training Alliance (AFMTA). The El Camino Community College District’s Aerospace Fastener Manufacturing Training Alliance is designed to meet the regional workforce challenges in Los Angeles County, Orange County and the Inland Empire’s growing aerospace fastener manufacturing industry. The Alliance consists of several aerospace groups and various Workforce Investment Boards within the South Bay area. All partners are fully committed to investing in the development and delivery of the Alliance. The Alliance activities will be centrally located on the El Camino College Compton Educational Center Campus. El Camino Community College District has taken the lead in bringing together the Alliance of Industry Partners and has contributed the District match in-kind share. Other entities who have been supportive and contributed in like manner are the project partners and Workforce Investment Boards. All have indicated contributions in the following areas: staff time (project administration activities, curriculum development, and Advisory Board activities/focus groups), training dollars, use of the Compton Educational Center facilities, and facility maintenance costs; Workforce Investment Board (WIB) training dollars for program participants and the use of company facilities for training activities; and generated revenue from ETP/contract training of 300 students. Project Director: Mr. David Gonzales.
STUDENT AND COMMUNITY ADVANCEMENT

Amount of Grant Funding from Granting Agency $1,999,938
Amount of Match (In-kind: staff, equipment, WIB dollars) $3,372,674
Total Amount of Grant $5,372,613
Indirect Rate: $76,921 (4%)

C. GRANTS - ACCEPTANCE

It is recommended that the Board accept the following grants:

1. California Community Colleges Economic and Workforce Development – Entrepreneurship Career Pathways Projects (Youth Entrepreneur Program). This is a continuation of a previously-funded, augmentation to the Center for International Trade Development grant. The purpose of the project is to replace misconceptions of vocational education and blue collar jobs with increased youth awareness of self-employment as a legitimate lifetime career path and youth aspirations to create their businesses that will provide them with a living wage. Project Director: Mr. Maurice Kogon

   Amount of Grant Funding from Granting Agency $50,000
   Amount of College match -0-
   Total Amount of Grant $50,000
   Indirect Rate $1,923 (4%)

2. Chancellor’s Office – Mathematics, Engineering, Science Achievement Program (MESA) – Fund for Student Success (FSS). Funds will be used to continue to support the needs of the growing rate of financially and educationally disadvantaged students. Funding will be used to support the El Camino MESA Center headquarters which provides a general student area for students and a quiet/multipurpose conference room where presentations/workshops are held for students. The funds will also be used to update computers, software programs and other equipment that will facilitate student study and resource accessibility. Project Director: Mr. Arturo Hernandez

   Amount of Grant Funding From Granting Agency $73,033
   Amount of College Match (Cash) 128,874
   Total Amount of Grant $201,907
   Indirect Rate $2,808.96 (4%)
   Performance Period: July 1, 2008 through June 30, 2009
## Agenda for the El Camino Community College District Board of Trustees

from

Administrative Services

Jo Ann Higdon, Vice President

<table>
<thead>
<tr>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Contracts Under $72,400</td>
</tr>
<tr>
<td>B. Personal Services Agreements</td>
</tr>
<tr>
<td>C. Destruction of Records</td>
</tr>
<tr>
<td>D. Budget Reductions</td>
</tr>
<tr>
<td>E. Purchase Orders and Blanket Purchase Orders</td>
</tr>
</tbody>
</table>
Administrative Services

A. CONTRACTS UNDER $72,400

It is recommended that the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

1. CONTRACTOR: ALL ACCESS STAGING & PRODUCTIONS
   Services: Receive twenty-four (24) hours of training in Team Leadership.
   Requesting Dept.: Workplace Learning Resource Center (WpLRC)
   Date(s): 12/16/08 – 2/27/09
   Financial Terms: Projected gross income $6,000. Course is self-supporting.

2. CONTRACTOR: CEDARS-SINAI MEDICAL CENTER
   Services: Provide clinical experience for students enrolled in the District’s nursing program.
   Requesting Dept.: Nursing Dept/Health Sciences & Athletics
   Date(s): 11/1/08 – 10/31/09 (one year renewal terms)
   Financial Terms: No cost to the District

3. CONTRACTOR: DEL AMO HOSPITAL
   Services: Provide clinical experience for students enrolled in the District’s nursing program.
   Requesting Dept.: Nursing Dept/Health Sciences & Athletics
   Date(s): 11/1/08 – 10/31/09 (annual one-year renewal terms)
   Financial Terms: No cost to the District

4. Contractor: F-1 VISA EDUCATIONAL AGENCIES (Listed below)
   Services: Recruit F-1 Visa Students for El Camino College.
   Requesting Dept.: Admissions – International Student Program
   Dates: 7/1/08 – 6/30/13
   Financial Terms: Program is self supporting.

   Agencies: 1. ASK LLC
              2. Bluechip Sports & Education
              3. Center for Study Abroad – Miyaco
              4. CJR Education
              5. EF International Language Schools
              6. GEOS International Exchange Association
              7. Guangdong Service Center for Scholarly
5. CONTRACTOR: FEDERAL BUREAU OF PRISONS – METROPOLITAN DETENTION CENTER  
Services: Inmate population will receive training in Parenting Skills.
Requesting Dept.: Workplace Learning Resource Center (WpLRC) 
Date(s): 12/1/08 – 9/30/13 
Financial Terms: State Funded – $90,960 (five year total with four optional one-year renewals as shown). This program is self supporting.

   Base Year FY 08/09: $14,928 
   Base Year FY 09/10: $16,416 
   Base Year FY 10/11: $18,000 
   Base Year 11/12: $19,824 
   Base Year 12/13: $21,792

6. CONTRACTOR: SEW WHAT? INC.  
Services: Receive training in Frontline Leadership, Team Building, Conflict Resolution, Delegating and Goal Setting. 
Requesting Dept.: Workplace Learning Resource Center/Contract Education 
Dates: 12/16/08 – 6/30/09 
Financial Terms: Projected Gross Income $14,928. 
Source of Funding: State Funded. Program is self supporting.

7. CONTRACTOR: ST. JOHN’S HEALTH CENTER  
Services: Provide clinical experience for students enrolled in the District’s nursing program. 
Requesting Dept.: Nursing Dept/Health Sciences & Athletics 
Date(s): 10/1/08 – 9/30/09 
Financial Terms: No cost to the District

8. CONTRACTOR: TRI-CITY REGIONAL MEDICAL CENTER
Services: Provide clinical experience for students enrolled in the District’s nursing program.
Requesting Dept.: Nursing Dept/Health Sciences & Athletics
Date(s): 10/1/08 – 9/30/09
Financial Terms: No cost to the District

9. CONTRACTOR: WINDSOR CARE CENTER
Services: Provide clinical experience for students enrolled in the District’s nursing program.
Requesting Dept.: Nursing Dept/Health Sciences & Athletics
Date(s): 11/1/08 – 10/31/09 (annual one year renewals)
Financial Terms: No cost to the District

B. PERSONAL SERVICES AGREEMENTS

It is requested that the Board of Trustees ratify the following contracted services to be rendered with the South Bay Youth Orchestra. These services are usually listed in the Blanket Purchase Order (BPO) Listing.

<table>
<thead>
<tr>
<th>Contractor/Service</th>
<th>BPO/Dates of Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Tonya Jaynes</td>
<td>BPO 210791</td>
<td>$3,850</td>
</tr>
<tr>
<td>Percussion Specialist</td>
<td>11/1/08 - 6/30/09</td>
<td></td>
</tr>
<tr>
<td>2. Cosima Luther</td>
<td>BPO 210789</td>
<td>$5,000</td>
</tr>
<tr>
<td>Conductor &amp; String Specialist</td>
<td>11/1/08 - 6/30/09</td>
<td></td>
</tr>
<tr>
<td>3. Amanda Schulz</td>
<td>BPO 210790</td>
<td>$4,125</td>
</tr>
<tr>
<td>Manager, Woodwind Specialist &amp; Asst. Conductor</td>
<td>11/1/08 – 6/30/09</td>
<td></td>
</tr>
</tbody>
</table>

C. DESTRUCTION OF RECORDS

It is recommended that the Board of Trustees approve the destruction and disposal of the following Class II and Class III Optional and Disposable records. These documents have met the required retention period and are not in conflict with Government Code Section 34090, California Penal Code Section 832.5 and California Evidence Code Section 1045.

Campus Police Department Records 1991 to 2003
D. BUDGET REDUCTIONS

It is recommended that the Board of Trustees authorize the Superintendent/President to implement the budget reduction strategy as outlined below.

<table>
<thead>
<tr>
<th>$ Millions</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000,000</td>
<td>Special Contract Funds</td>
</tr>
<tr>
<td>$1,300,000</td>
<td>Unfilled Funded Vacancies</td>
</tr>
<tr>
<td>$  600,000</td>
<td>Reduce Faculty Hourly</td>
</tr>
<tr>
<td>$1,100,000</td>
<td>Reduce Hourly</td>
</tr>
<tr>
<td>$160,000</td>
<td>Temporary Legal Settlement</td>
</tr>
<tr>
<td>$470,000</td>
<td>Income &amp; Budget Recognition of International Student Fees</td>
</tr>
<tr>
<td>$  35,000</td>
<td>Health Fee Transfer Out of Unrestricted General Fund Expenditure</td>
</tr>
<tr>
<td>$200,000</td>
<td>Reduce Capital Outlay Expenditures</td>
</tr>
<tr>
<td>$200,000</td>
<td>Reduce Capital Construction Project Match</td>
</tr>
<tr>
<td>$  80,000</td>
<td>Reduce Instructional Equipment Match</td>
</tr>
<tr>
<td>$5,145,000</td>
<td>Total</td>
</tr>
</tbody>
</table>

E. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS

It is recommended that all purchase orders and blanket purchase orders be ratified as shown.

<table>
<thead>
<tr>
<th>P.O. Number</th>
<th>Vendor Name</th>
<th>Site Name</th>
<th>Description</th>
<th>P.O. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 11</td>
<td>Unrestricted - El Camino</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0201518</td>
<td>Crucial Technology</td>
<td>Technical Services</td>
<td>Repairs Parts And Supplies</td>
<td>$1,341.97</td>
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<tr>
<td>P0201572</td>
<td>American Floor Mats</td>
<td>Operations</td>
<td>Non-Instruct Supplies</td>
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<tr>
<td>P0201671</td>
<td>Battery Specialties</td>
<td>Audio/Visual</td>
<td>Instructional Supplies</td>
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<tr>
<td>P0201675</td>
<td>California Pro Sports</td>
<td>Athletics Training</td>
<td>Non-Instruct Supplies</td>
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<tr>
<td>P0201689</td>
<td>Best Buy</td>
<td>Machine Tool</td>
<td>Instructional Supplies</td>
<td>$446.74</td>
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<tr>
<td>P0201693</td>
<td>Tigerdirect.Com</td>
<td>Machine Tool</td>
<td>Instructional Supplies</td>
<td>$468.51</td>
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<tr>
<td>P0201695</td>
<td>Silcorrect</td>
<td>Div Office Humanities</td>
<td>Instructional Supplies</td>
<td>$258.72</td>
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<tr>
<td>P0201702</td>
<td>International Code</td>
<td>Construction</td>
<td>Instructional Supplies</td>
<td>$46.97</td>
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<tr>
<td>P0201715</td>
<td>Time Clock Sales and</td>
<td>Cosmetology</td>
<td>Instructional Supplies</td>
<td>$109.92</td>
</tr>
<tr>
<td>P0201717</td>
<td>Mouser Electronics</td>
<td>Electronics</td>
<td>Instructional Supplies</td>
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<tr>
<td>P0201718</td>
<td>Mouser Electronics</td>
<td>Electronics</td>
<td>Instructional Supplies</td>
<td>$165.85</td>
</tr>
<tr>
<td>Account Number</td>
<td>Description</td>
<td>Department</td>
<td>Category</td>
<td>Amount</td>
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<tr>
<td>---------------</td>
<td>--------------------------------------</td>
<td>-----------------------------------</td>
<td>---------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>P0201719</td>
<td>New Wave Computer</td>
<td>Administrative</td>
<td>Instructional Supplies</td>
<td>$718.79</td>
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<tr>
<td>P0201720</td>
<td>ACNT</td>
<td>Electronics</td>
<td>Instructional Supplies</td>
<td>$584.33</td>
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<tr>
<td>P0201721</td>
<td>Monterey Graphics</td>
<td>Cosmetology</td>
<td>Instructional Supplies</td>
<td>$48.71</td>
</tr>
<tr>
<td>P0201725</td>
<td>Anixter</td>
<td>Information Tech.</td>
<td>Non-Instruct Supplies</td>
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<tr>
<td>P0201726</td>
<td>Graybar Electric</td>
<td>Information Tech.</td>
<td>Non-Instruct Supplies</td>
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<td>Xerox Sales</td>
<td>Copy Center</td>
<td>Repairs Parts And Supplies</td>
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<td>Full Compass</td>
<td>Music</td>
<td>Instructional Supplies</td>
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<td>John Greco</td>
<td>Art Department</td>
<td>Repairs Parts And Supplies</td>
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<tr>
<td>P0201737</td>
<td>Rhinotech Computer</td>
<td>Art Department</td>
<td>Art Dept Copier Supplies</td>
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<tr>
<td>P0201746</td>
<td>Inx International Ink</td>
<td>Copy Center</td>
<td>Non-Instruct Supplies</td>
<td>$118.64</td>
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<td>P0201748</td>
<td>Porta Phone Co.</td>
<td>Physical Education</td>
<td>Repairs Parts And Supplies</td>
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<tr>
<td>P0201749</td>
<td>A. R. Zeff's</td>
<td>Facilities/Planning</td>
<td>Repairs Noninstruction</td>
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<tr>
<td>P0201750</td>
<td>Ideal Glass &amp; Mirror</td>
<td>Facilities/Planning</td>
<td>Repairs Noninstruction</td>
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<tr>
<td>P0201754</td>
<td>Community College</td>
<td>Public Relations</td>
<td>Conferences Mgmt</td>
<td>$265.00</td>
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<td>P0201762</td>
<td>Monterey Graphics</td>
<td>Financial Aid</td>
<td>Non-Instruct Supplies</td>
<td>$48.71</td>
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<tr>
<td>P0201765</td>
<td>Bicepp</td>
<td>Health, Safety</td>
<td>Dues And Memberships</td>
<td>$50.00</td>
</tr>
<tr>
<td>P0201769</td>
<td>Verizon Wireless</td>
<td>Health, Safety</td>
<td>Telephone</td>
<td>$75.97</td>
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<tr>
<td>P0201776</td>
<td>Boise Cascade</td>
<td>Div Office Business</td>
<td>Instructional Supplies</td>
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<td>P0201777</td>
<td>Aqua-Serv Engineers</td>
<td>HVAC Shop</td>
<td>Non-Instruct Supplies</td>
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<td>P0201780</td>
<td>Av Tractor &amp; Turf</td>
<td>Grounds</td>
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<td>Turf Star, Inc.</td>
<td>Grounds</td>
<td>Non-Instruct Supplies</td>
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<td>Marina Security Gate</td>
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<td>Repairs Noninstruction</td>
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<td>Anthropology</td>
<td>Instructional Supplies</td>
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<tr>
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<td>A-1 Office Concepts</td>
<td>Fiscal Services</td>
<td>New Equipment -</td>
<td>$1,455.96</td>
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<td>P0201801</td>
<td>Mark Hullibarger</td>
<td>Ctr for Arts Production</td>
<td>Center For The Arts Technical</td>
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<td>P0201802</td>
<td>Mailer Llc</td>
<td>Instructional TV</td>
<td>Other Services And Expenses</td>
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<td>Vantage Lighting</td>
<td>Audio/Visual</td>
<td>Instructional Supplies</td>
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<td>U.S. Bank</td>
<td>Institutional Services</td>
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<td>Fast Deer Bus Chart</td>
<td>Transfer Center</td>
<td>Transportation</td>
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<td>P0201812</td>
<td>Nancy A. Adler</td>
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<td>P0201814</td>
<td>South Coast Air Qual</td>
<td>Hazmat</td>
<td>Other Services And Expenses</td>
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<td>CCS Presentation</td>
<td>Anthropology</td>
<td>Instructional Supplies</td>
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<td>New Equipment</td>
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<td>Copy Center</td>
<td>Instructional Supplies</td>
<td>$203.92</td>
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<td>P0201834</td>
<td>Spectrum Laboratory</td>
<td>Art Department</td>
<td>Instructional Supplies</td>
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<td>P0201842</td>
<td>Shiffler Equipment</td>
<td>Carpenter Shop</td>
<td>Non-Instruct Supplies</td>
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<td>P0201844</td>
<td>Schooldude</td>
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<td>Repairs Noninstruction</td>
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<tr>
<td>P0201852</td>
<td>Speedy Board-Up</td>
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<td>P0201853</td>
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<td>Non-Instruct Supplies</td>
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<tr>
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<td>New Wave Computer</td>
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<td>Instructional Supplies</td>
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<tr>
<td>P0201856</td>
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<td>Repairs Parts And Supplies</td>
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<td>CCS Presentation</td>
<td>Art Department</td>
<td>Instructional Supplies</td>
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<tr>
<td>P0201863</td>
<td>Mcmaster Carr</td>
<td>Air Conditioning</td>
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<td>P0201864</td>
<td>Dell Computer</td>
<td>Machine Tool</td>
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<td>P0201866</td>
<td>Levalley V. Pattison</td>
<td>Physical Education</td>
<td>Instructional Supplies</td>
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<tr>
<td>P0201880</td>
<td>Flag Marketing</td>
<td>Ctr for Arts Promo</td>
<td>Multi Media Advertising</td>
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<tr>
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<td>Multi Media Advertising</td>
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<tr>
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<td>Lisa's Bon Appetit</td>
<td>Ctr for Arts Promo</td>
<td>Other Services And Expenses</td>
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<tr>
<td>P0201885</td>
<td>Lisa's Bon Appetit</td>
<td>Ctr for Arts Promo</td>
<td>Other Services And Expenses</td>
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<td>P0201886</td>
<td>Doubletree Torrance</td>
<td>Ctr for Arts Promo</td>
<td>Other Services And Expenses</td>
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<td>P0201889</td>
<td>Ahern Rentals</td>
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<td>Repairs Parts And Supplies</td>
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<tr>
<td>P0201909</td>
<td>Thomas M. Fallo</td>
<td>President’s Office</td>
<td>Non-Instruct Supplies</td>
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<tr>
<td>P0201912</td>
<td>Virginia L. Rapp</td>
<td>Law/Legal Assistance</td>
<td>Transportation/ Mileage</td>
<td>$30.16</td>
</tr>
<tr>
<td>Project No.</td>
<td>Description</td>
<td>Department/Program</td>
<td>Category</td>
<td>Amount</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------</td>
<td>-------------------------------------------</td>
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<td>------------</td>
</tr>
<tr>
<td>P0201913</td>
<td>Certiport Corporation</td>
<td>Office Administration</td>
<td>Instructional Supplies</td>
<td>$561.60</td>
</tr>
<tr>
<td>P0201914</td>
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**Fund 11 Total:** $86,904.43

**Fund 12** Restricted - El Camino

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**Fund 12 Total:** 62  $92,653.96
### Fund 15  General Fund -Special Programs

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**Fund 15 Total:** 11  $21,776.99

### Fund 33  Child Development

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**Fund 33 Total:** 2  $1,200.00

### Fund 41  Capital Outlay

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**Fund 41 Total:** 2  $8,151.23

### Fund 62  Property & Liability

| P0201841 | El Camino Commun. | Purchasing and | Liability - Self Insurance | $6,319.38 |

**Fund 62 Total:** 1  $6,319.38

### Fund 71  Associated Students

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**Fund 71 Total:** 5  $2,302.99

### Fund 79  Auxiliary Services

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Fund 79 Total: 31 $6,605.29

Fund 82 Scholarships & Trust/Agency

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Fund 82 Total: 11 $33,179.74

Fund 11 Unrestricted - El Camino

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<td>B0210917</td>
<td>Dan O. Ogi</td>
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<td>B0210959</td>
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Fund 11 Total: 6 $86,350.00

Fund 12 Restricted - El Camino

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<td>Patrice A. McCorvey</td>
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<td>Kevin Farmer</td>
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<td>Gretchen Hayes</td>
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<tr>
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<tr>
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<tr>
<td>Jim Kelley</td>
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<tr>
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<tr>
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<tr>
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**Fund 12 Total: 55** $296,255.85
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<td>$11,000.00</td>
</tr>
<tr>
<td>Fund 82 Total: 1</td>
<td>$11,000.00</td>
</tr>
</tbody>
</table>

BPO Funds Total: 69 $403,905.85

Grand Total POs and BPOs: 300 $662,999.86
<table>
<thead>
<tr>
<th></th>
<th>Category Budgets and Balances</th>
<th>57</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.</td>
<td>Contract Amendment – LPA, Inc. – Math/Business/Allied Health Building</td>
<td>57</td>
</tr>
<tr>
<td>C.</td>
<td>Revised Change Order – Bomel Industries – Lot H Parking Structure and Athletic Facilities</td>
<td>58</td>
</tr>
<tr>
<td>D.</td>
<td>Change Order – Bomel Construction – Lot H Parking Structure and Athletic Facilities</td>
<td>59</td>
</tr>
<tr>
<td>E.</td>
<td>Purchase Orders and Blanket Purchase Orders</td>
<td>59</td>
</tr>
</tbody>
</table>
Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

The following table reports Measure E expenditures and commitments through November 30, 2008.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDED</th>
<th>COMMITTED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Classrooms and Modernization</td>
<td>$191,843,972</td>
<td>$61,186,291</td>
<td>$5,915,004</td>
<td>$124,742,677</td>
</tr>
<tr>
<td>Campus Site Improvements</td>
<td>35,907,523</td>
<td>14,207,564</td>
<td>9,107,926</td>
<td>12,592,034</td>
</tr>
<tr>
<td>Energy Efficiency Improvements</td>
<td>2,818,000</td>
<td>2,688,881</td>
<td>29,162</td>
<td>99,958</td>
</tr>
<tr>
<td>Health and Safety Improvements</td>
<td>144,935,897</td>
<td>29,833,267</td>
<td>2,088,674</td>
<td>113,013,957</td>
</tr>
<tr>
<td>Information Technology and Equipment</td>
<td>34,776,156</td>
<td>9,471,105</td>
<td>1,816,361</td>
<td>23,488,690</td>
</tr>
<tr>
<td>Physical Education Facilities Improvem</td>
<td>1,585,700</td>
<td>0</td>
<td>0</td>
<td>1,585,700</td>
</tr>
<tr>
<td>Unallocated Refunding Income</td>
<td>1,910,463</td>
<td>0</td>
<td>0</td>
<td>1,910,463</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$413,777,711</td>
<td>$117,387,107</td>
<td>$18,957,126</td>
<td>$277,433,478</td>
</tr>
</tbody>
</table>

B. CONTRACT AMENDMENT – LPA, INC. – MATH/BUSINESS/ALLIED HEALTH BUILDING

The desirability of adding an additional 35,000 square feet to the Math & Business building to provide space for the Nursing, Radiological Technology and Respiratory Care programs has been discussed for some time. Due to this proposed increase in project scope, LPA requested a fee increase. Through negotiations the amount of increase has been determined to be an additional $599,000 fee for design services.

It is recommended that the Board of Trustees approve increasing the fee amount for the architectural and engineering services contract with LPA Inc. by $599,000 to $3,349,000.

Background – At its December 17, 2007 meeting, the Board of Trustees approved a fee in the amount of $2,750,000 for architectural and engineering services necessary to construct a new classroom building of approximately 80,000 square feet to house the Math and Business Divisions programs. Subsequently it was decided to increase the size of the building to approximately 115,000 square feet and include the Nursing, Radiological Technology and Respiratory Care programs in the building. Due to the increase in project scope, LPA requested a fee increase.
Administrative Services – Measure E Bond Fund

Increased Cost of Project - The decision to increase the size of the planned building will increase the cost of the project. Increases in cost will be incurred for construction, equipment, and the other associated costs including Department of the State Architect inspections, fees, and testing, design fees, construction management, and surveys, etc. An estimate of the increase is shown below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>$14,000,000</td>
</tr>
<tr>
<td>Other Costs @ 22%</td>
<td>3,080,000</td>
</tr>
<tr>
<td>Total Construction</td>
<td>$17,080,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>$860,000</td>
</tr>
<tr>
<td>Other Costs @ 4%</td>
<td>35,000</td>
</tr>
<tr>
<td>Total Equipment</td>
<td>895,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$17,975,000</strong></td>
</tr>
</tbody>
</table>

The original budget for the project was $45,480,800. With the increased cost for the added floor, the budget would increase to $63,455,800.

Funding – It was originally planned to house the health occupations programs in a renovated Communications Building which would have been funded from a combination of State and Measure E (Series C) funds. Thus, the funding of this revised approach will be borne by the sale of Series C of Measure E bonds.

As has been the practice, the overall campus Facilities Master Plan’s project budgets will be adjusted and presented to the Board at a future date.

C. **REVISED CHANGE ORDER – BOMEL INDUSTRIES – LOT H PARKING STRUCTURE AND ATHLETIC FACILITIES**

At is September 2, 2008 meeting the Board of Trustees approved a change order the amount of which was not to exceed $614,025. The adjusted amount of this change order is now $314,437.

The reduction in potential cost was due to Los Angeles County’s acceptance of a less costly intersection design and negotiations with the contractor which produced a substantially reduced cost.
Administrative Services – Measure E Bond Fund

D. CHANGE ORDER – BOMEL CONSTRUCTION – LOT H PARKING STRUCTURE & ATHLETIC FACILITIES

It is recommended that the Board of Trustees approve the following change order.

1. Connect Lot H IDF room to east side of Lot F with underground communication conduit and incorporate removal and replacement of asphalt in Stadium Way, per owner’s request. $21,760

2. Provide concrete sidewalk in median along Stadium Way, per owner’s request. 3,991

3. Furnish and install electrical conduit from the electronic scoreboard to the irrigation controller. 2,922

4. Change in storm drain curb inlet to accommodate new curb design. 3,544

5. County deposit and permit fees required for street improvement work approved by the County. 40,489

Total Change Order Amount $72,706

Original Contract Amount $19,290,000
Prior Changes (including Item C Above) $590,332
This Change Order Amount $72,706
New Contract Amount $19,953,038

E. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure “E” expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.
<table>
<thead>
<tr>
<th>P.O. #</th>
<th>VENDOR</th>
<th>SITE</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0200493</td>
<td>Allied Refrigeration</td>
<td>Temporary Space</td>
<td>Group II Equipment</td>
<td>$4,520.73</td>
</tr>
<tr>
<td>P0201735</td>
<td>Hershey Systems, Inc.</td>
<td>Information Technology</td>
<td>Professional Services</td>
<td>5,005.00</td>
</tr>
<tr>
<td>P0201744</td>
<td>Control Air</td>
<td>Temporary Space</td>
<td>Testing &amp; Inspection</td>
<td>840.00</td>
</tr>
<tr>
<td>P0201747</td>
<td>Atlas Sales &amp; Rentals</td>
<td>Information Technology</td>
<td>Equipment Rental</td>
<td>2,265.00</td>
</tr>
<tr>
<td>P0201854</td>
<td>Forkert Engineering</td>
<td>Social Sciences</td>
<td>Architecture/Engineering</td>
<td>3,600.00</td>
</tr>
<tr>
<td>P0201917</td>
<td>Ventek International</td>
<td>Lot H Parking/Athletics</td>
<td>Group I Equipment</td>
<td>5,400.00</td>
</tr>
<tr>
<td>P0201940</td>
<td>Atlas Sales &amp; Rentals</td>
<td>Information Technology</td>
<td>Equipment Rental</td>
<td>1,181.42</td>
</tr>
<tr>
<td>B0200042</td>
<td>Main Electric Supply</td>
<td>Lot H Parking/Athletics</td>
<td>Group I Equipment</td>
<td>30,762.49</td>
</tr>
<tr>
<td>B0210904</td>
<td>S &amp; K Engineers</td>
<td>Information Technology</td>
<td>Architecture/Engineering</td>
<td>25,000.00</td>
</tr>
<tr>
<td>B0210905</td>
<td>Summit Installation</td>
<td>Information Technology</td>
<td>Buildings</td>
<td>4,972.00</td>
</tr>
</tbody>
</table>

**Grand Total POs and BPOs** $83,546.64
A. Employment and Personnel Changes ................................................... 62
B. Temporary Non-Classified Service Employees  ......................... 75
C. Stipend for Compton Educational Center ................................. 76
D. Local Minimum Qualifications for Faculty Hires ............................ 77
A. EMPLOYMENT AND PERSONNEL

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special service professionals and temporary classified service employees as shown in items 1-21 and 1-9.

Academic Personnel:


2. *Amend Employment Agreement – Assistant Superintendent/Vice President’s Agreement, to increase the automobile allowance from $300 to $600 per month, effective January 1, 2009.*
   * Item pulled & no substitutions were made.


4. Change in Salary - Ms. Lori Suekawa, full-time Faculty Coordinator, Counseling Division, from Class III, Step 9 to Class IV, Step 9, Fiscal Salary Schedule, effective January 1, 2009.

5. Extra Service Pay - The following full-time librarians to be employed each scheduled day of the 2009 winter session, in accordance with the Agreement, Article 10, Section 13(b).

   Edward Martinez
   Noreth Men
   Vincent Robles
   Claudia Striepe

6. Special Assignment - The following non-credit instructors of English, Humanities Division, to supervise English 100 lab, to be paid $45.14 an hour each, effective January 7 through February 10, 2009, in accordance with the Agreement, Article X, Section 9(m).

<table>
<thead>
<tr>
<th>Non-credit instructors</th>
<th>Not to exceed hours</th>
<th>Not to exceed dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sean Patrick</td>
<td>47</td>
<td>$2,122</td>
</tr>
<tr>
<td>Mark Walch</td>
<td>48</td>
<td>$2,167</td>
</tr>
<tr>
<td>Susan Wade</td>
<td>49</td>
<td>$2,212</td>
</tr>
</tbody>
</table>
7. Special Assignment – Ms. Kate McLaughlin, part-time instructor of Journalism, Humanities Division, to supervise Journalism Lab, to be paid $45.14 an hour, not to exceed 90 hours or $4,063, effective February 14 through June 12, 2009, in accordance with the Agreement, Article 10, Section 9(m).

8. Special Assignment – Ms. Lori Medigovich, full-time instructor of Journalism, Humanities Division, to supervise Journalism Lab, to be paid $45.14 an hour, not to exceed 150 hours or $6,771, effective February 14 through June 12, 2009, in accordance with the Agreement, Article 10, Section 14(a).

9. Special Assignment - Mr. Ricardo Castillo, part-time instructor/Disabilities Specialist, Special Resource Center/Health Sciences & Athletics Division, to coordinate projects for students with disabilities, to be paid $45.14 an hour, not to exceed 300 hours or $13,542, effective December 1, 2008 through June 30, 2009, in accordance with the Agreement Article 10, Section 14(a).

10. Special Assignment – Dr. Lars Kjeseth, full-time instructor of Mathematics, to supervise production of 5 course activity manuals and ETUDES workspaces as part of Joint Math Title V Grant with Santa Monica College, to be paid $60.18 an hour, not to exceed 200 hours or $12,036, effective January 5 through February 15, 2009, in accordance with the Agreement, Article 10, Section 14(a).

11. Special Assignment – The following part-time instructors of Humanities, to administer credit-by-examination in foreign languages, to be paid $60.18 an hour, not to exceed 15 hours total or $903, effective February 14 through June 30, 2009, in accordance with the Agreement, Article 10, Section 7(c).

Ruth Ahn                        Eve Lee
Jack Arensmeyer                 Mari Lopez
Maria Barrio De Mendoza        Francisca Mejia
Eric Balley                     Yuki Minekawa
Yuko Bickel                     Rossella Pescatori
Shana Brenish                   Claudia Prada
Zeina Chakhchir                Silvia Ribelles de la Vega
Yolanda Cuesta                  David Schlick
Antonio Fuentes                 Chris Stevens
Antonio Gonzalez                Kanzo Takamori
Miriam Houssels                 Xiaowen Wu
Roberto Jimenez                 Nina Yoshida
Francesca Kemitch               Hailing Zhao

12. Special Assignment – Ms. Lutchminia Bilici, full-time instructor of Computer Information Science (CIS), to administer credit-by-examination, to be paid $60.18
an hour, not to exceed 8 hours or $500, effective November 1, 2008 through June
30, 2009.

13. Special Assignment - The following faculty members to be compensated
reassigned time for performing Federation activities during the 2008 Fall semester,
to be paid $60.18 an hour, for a total of 200 hours, in accordance with the
Agreement, Article III, Section 11(c).

<table>
<thead>
<tr>
<th>Faculty Member</th>
<th>Hours</th>
<th>Compensation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sean Donnell</td>
<td>90</td>
<td>$3,310</td>
</tr>
<tr>
<td>Angela Simon</td>
<td>55</td>
<td>$1,204</td>
</tr>
<tr>
<td>Chris Jeffries</td>
<td>15</td>
<td>$902</td>
</tr>
<tr>
<td>Donald Brown</td>
<td>20</td>
<td>$602</td>
</tr>
<tr>
<td>Kenneth Key</td>
<td>10</td>
<td>$602</td>
</tr>
<tr>
<td>Elizabeth Shadish</td>
<td>10</td>
<td>$602</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>200</strong></td>
<td><strong>$6,621</strong></td>
</tr>
</tbody>
</table>

14. Special Assignment - The following full-time instructors to administer credit-by-
examinations, to be paid $60.18 an hour, not to exceed a total of 50 hours or
$3,009, effective August 23, 2008 through June 12, 2009, in accordance with the
Agreement, Article 10, Section 14(a).

Vera Bruce
Vic Cafarchia
Eric Carlson
Steve Cocca
Sam Dantzler
Douglas Glenn
Hiram Hironaka
Harold Hofmann
Kevin Huben
Richard Hughes
John Lewis
Ray Lewis
Albert Lugo
Douglas Marston
Lee Macpherson
Ken Mays
Tim Meza
Dan Richardson
George Rodriguez
John Ruggirello
Harry Stockwell
Mike Stallings
Kenneth Zion

15. Stipend Assignment - Mr. Matthew Kline, full-time instructor of Humanities, to
present a 1.5 hour workshop to new faculty learning academy, to be paid $200,
effective December 5, 2008, in accordance with the Agreement, Article 10,
Section 14(a).

16. Stipend Assignment – The following full-time coaches to be hired for 16 weeks,
effective January 15 through May 14, 2009, in accordance with the Agreement,
Article 10, Section 11(a):
17. Stipend Assignment – The following part-time coaches to be hired for 16 weeks, effective January 15 through May 14, 2009, in accordance with the Agreement, Article 10, Section 11(e):

<table>
<thead>
<tr>
<th>Coach</th>
<th>Team</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Britton</td>
<td>Badminton</td>
<td>$553</td>
</tr>
<tr>
<td>Dean Lofgren</td>
<td>Men and Women’s Track &amp; Field</td>
<td>$1,021 (2 teams)</td>
</tr>
<tr>
<td>Corey Stanbury</td>
<td>Men and Women’s Swimming</td>
<td>$1,021 (2 teams)</td>
</tr>
</tbody>
</table>

18. Employment - The following part-time librarians to be hired as needed for the 2009 Winter session.

Jane Terry
Douglas Thompson

19. Employment - The following part-time/temporary instructors to be hired as needed for the 2009 Winter session:

**Fine Arts**
Lampe, Holly, Class II, Step 4
Urista, Mark, Class II, Step 4

**Health Sciences & Athletics**
Gahan, Joan, Class II, Step 4
Walchko, Nina, Class II, Step 4
Olaiver, Ellen, Class II, Step 12
White, Maria, Class II, Step 4
Sharma, Kiran, Class II, Step 5
Wise, Joyce, Class II, Step 4

20. Employment - The following part-time/temporary substitute instructors to be hired as needed for the 2009 Spring Semester:

**Business**
Rose Bernyk
Francis Capotosto

Kurt Hull
Randy Quiroz
21. Employment - The following part-time/temporary instructors to be hired as needed for the 2009 Spring Semester:

**Behavioral & Social Sciences**

Mohammed Abdelhamid  
Catherine Adesina  
Barry Thomas Baker  
Jeannine Barba  
Mara Bentley  
Marie Butler  
Derek Cadman  
Tisa Casas  
Van Chaney  
Geralin Clark  
Michael Critelli  
Darla Fjeld  
Nancy Fong  
Pannie Gagajena  
Joseph Georges  
Thomas Glenn  
Austin Gordon  
Mark Gordon  
John Green  
Edward Gropp  
Lawrence Guillow  
Shahrokh Haghighi  
Paul Harley  
Meric Keskinel  
Thomas Keville  
Amy Marie La Coe  
Gislene Mariette  
Robroy Meyers  
Andrew Monzon  
Gerardo Nebbia  
Rebeca Nunez-Mason  
Kaoru Oguri  
Robert Osterman  
Jalpa Parikh  
Allen Perlstein  
Cecelia Phillips  
Gaile Price  
Kirsten Resnick  
Bradley Reynolds  
Jeffrey Rigby  
Samuel Russo  
Jessica Schilling  
Francis Schulte  
Sharyn Seaton  
Kell Stone  
Paul Swendson  
Farshi Tahernia  
Mari Womack  
Ventris Woods  
Kofi Yankey  
Paulette Young
Business
Steven Alexander
William Bartz
Arnold Blanshard
Jack Bliss
Glenda Brass
Meredith Caliman
Douglas Carnahan
Maureen Carnahan
Brennan Carr
Robin Cash
Jeffrey Cowan
Noel Craven
Loretta Daniels
Vincent DeLuca
Dina Dreizler
Allan Fork
Derf Fredericks
John Fuchs
Christopher Gilbert
Kim Gundlach
Marilyn Harris
James Healy
Elizabeth Higgins
Jo Ann Jones
Babak Khollesi
Neil Kuritzky
Andre Lee
Betty LeMarr
Ming Chun Lu
Leon Manuel
Katherine Maschler
Walker Matthews
Donna McGovern
Jon Mercant
Xavier Miranda
Jerry Muraoka
Denise Nevin
Stanley Niemczycki
Norman Riggs
Robert Rooks
Marcia Russell
William Saichek
Rory Schlueter
Sophia Sherif
John Slawson
Melissa Som de Cerff
Kathleen Standen
Jessica Stoudenmire
Jeffrey Tao
Paula Teske
Helen Tillotson
Douglas Westhoff
Stephen Whitson
Brenda Williams

Fine Arts
Noorunnissa Abbasi
Aminah Abdul-Jabbaar
Peter Abilogu
Deborah Aitken
Laura Kay Almo
Carolyn W. Almos
Craig Antrim
Elizabeth Atherton
Cynthia Bahti
Ava Baldwin
Larisa Bates
Dana Bisignano
Kim Borgaro
Anna Bosler
Wendi Brown
Linda Busch
Robert Coomber
Camille Cornelius
Walter Cox
Jeffrey Crum
Robert Dalton
Scott Davis
J. Carola de la Rocha
John Dearman
<table>
<thead>
<tr>
<th>Humanities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amanda Ackerman</td>
</tr>
<tr>
<td>Rebecca Ahn</td>
</tr>
<tr>
<td>Jack Arensmeyer</td>
</tr>
<tr>
<td>Nancy Armstrong</td>
</tr>
<tr>
<td>Eric Balley</td>
</tr>
<tr>
<td>Maria Barrio De Mendoza</td>
</tr>
<tr>
<td>Natasha Bauman</td>
</tr>
<tr>
<td>Vicki Blaho</td>
</tr>
<tr>
<td>Jason Bostick</td>
</tr>
<tr>
<td>Frances Brown</td>
</tr>
<tr>
<td>Ronald Brutti</td>
</tr>
<tr>
<td>Nancilynn Burruss</td>
</tr>
<tr>
<td>Shannon Bush</td>
</tr>
<tr>
<td>Allison Carr</td>
</tr>
<tr>
<td>Zeina Chakhchir</td>
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<tr>
<td>Kathleen Collins</td>
</tr>
<tr>
<td>Jolene Combs</td>
</tr>
<tr>
<td>Marcia Cree</td>
</tr>
<tr>
<td>David Cron</td>
</tr>
<tr>
<td>Yolanda Cuesta</td>
</tr>
<tr>
<td>Agnes Davies</td>
</tr>
<tr>
<td>Allison Devaney</td>
</tr>
<tr>
<td>Kimiko Ego</td>
</tr>
<tr>
<td>Paula Fonseca-Bai</td>
</tr>
<tr>
<td>Rita M. Fork</td>
</tr>
<tr>
<td>Kevin Franklin</td>
</tr>
<tr>
<td>Paul Freeborn</td>
</tr>
<tr>
<td>Stefanie Frith</td>
</tr>
<tr>
<td>Antonio Fuentes</td>
</tr>
<tr>
<td>Jennifer Gallagher</td>
</tr>
<tr>
<td>Tiffany Gebhard</td>
</tr>
<tr>
<td>Antonio Gonzalez</td>
</tr>
<tr>
<td>Ellen Griffin</td>
</tr>
<tr>
<td>Julia Hackner</td>
</tr>
<tr>
<td>Kathy Silvey Hall</td>
</tr>
<tr>
<td>Yvette Hawley</td>
</tr>
<tr>
<td>Jeremy Hector</td>
</tr>
<tr>
<td>Joyce Wise</td>
</tr>
<tr>
<td>Karen Wyatt</td>
</tr>
<tr>
<td>Maria White</td>
</tr>
<tr>
<td>Mits Yamashita</td>
</tr>
<tr>
<td>Lynn Zeman</td>
</tr>
<tr>
<td>Greta Hendricks</td>
</tr>
<tr>
<td>Susan Herdzina</td>
</tr>
<tr>
<td>Jennifer Hill</td>
</tr>
<tr>
<td>Elizabeth Hindman</td>
</tr>
<tr>
<td>Diana Hines</td>
</tr>
<tr>
<td>Jennifer Holt</td>
</tr>
<tr>
<td>Patricia Hoovler</td>
</tr>
<tr>
<td>Judy Houser</td>
</tr>
<tr>
<td>Miriam Houssels</td>
</tr>
<tr>
<td>Aura Imbarus</td>
</tr>
<tr>
<td>Michael Jaffé</td>
</tr>
<tr>
<td>Roberto Jimenez</td>
</tr>
<tr>
<td>Kristin Jones</td>
</tr>
<tr>
<td>Dalia Juarez</td>
</tr>
<tr>
<td>Francesca Kemitch</td>
</tr>
<tr>
<td>Bruce Kermane</td>
</tr>
<tr>
<td>Angie Kirk</td>
</tr>
<tr>
<td>Gary Kohatsu</td>
</tr>
<tr>
<td>Shana Kraynak</td>
</tr>
<tr>
<td>Kim Krizan</td>
</tr>
<tr>
<td>Sheryl Kunisaki</td>
</tr>
<tr>
<td>Scott Kushigemachi</td>
</tr>
<tr>
<td>Eve Lee</td>
</tr>
<tr>
<td>Mari Lopez</td>
</tr>
<tr>
<td>Debra Lorango</td>
</tr>
<tr>
<td>Karen Lugo</td>
</tr>
<tr>
<td>Meagan Madigan</td>
</tr>
<tr>
<td>Susan Magabo</td>
</tr>
<tr>
<td>Michael Mangan</td>
</tr>
<tr>
<td>Clinton Margrave</td>
</tr>
<tr>
<td>Diana Maruna</td>
</tr>
<tr>
<td>Kate McLaughlin</td>
</tr>
<tr>
<td>Francisca Mejia</td>
</tr>
<tr>
<td>John Millea</td>
</tr>
<tr>
<td>Yuki Minekawa</td>
</tr>
<tr>
<td>Andres Moina</td>
</tr>
<tr>
<td>Melissa Moran</td>
</tr>
</tbody>
</table>
Kareema Nasouf | Dale Shannon
Susan Nozaki | Amir Sharifi
Sumino Otsuji | Grace Shibata
Carol Park | Gary Smith
Jan Parrish | Christopher Stevens
Dianne Pearce | Eric Takamine
Bonita Pereyra | Kanzo Takemori
Rossella Pescatori | Cindy Tino-Sandoval
Jennifer Peters | Alexander Toth
Lana Phillips | Kathy Vertullo
Claudia Prada | Wendy Walsh
Robert Puglisi | John Wietting
Maria Ramirez | Wendy Wright
Silvia Ribelles de la Vega | Xiaowen Wu
Natalie Ricard | Yong Yoon
Shannon Richardson | Nina Yoshida
Kim Runkle | Hailiang Zhao
Jelena Savina | Alfred Zucker
Joyce Marie Schenk | Genevieve Zuidervaat
David Schlick | 

**Industry & Technology**
Mark Arnold | Stephen Ellis
Gayle Baizer | Robert Engler
George Allen Barber | Dorothy Foral
Danny Barley | Gregory George
Robert Blackshear | Reggie Goodloe
Roger Bombassei | Belinda Goodwin
Kenneth Brazile | Dudley Gray
Michael Brownlie | Bridgette Green
John Carr | Charles Hamilton
Kevin Coffelt | Donald Herr
Nicholas Colin | Sharon Higgins
Bruce Cook | Kenneth Ings
Victor De la Torre | Margaret Johnson
Timothy Dennis | William Johnson
Robert Diaz | Walter Kahan
Makisha Diggins-Davis | Wendy Kahan
David Chi Do | George Karnazes
Jeffrey Donahue | Jerry Kinnan
Kelly Dozier | Francine Kola-Bankole
Mark Early | Vera Kopecky
Michael Effler | Thomas Kurth
Jamel Kammoun  Matthew Robertson
Mahbub Khan  Malinni Roeun
Avid Khorram  Tatiana Roque
William Latto Jr.  Lernik Saakian
Duc Le  Oussama M. Safadi
Loan Le  Nashat Saweris
Maribel Lopez  Michael Semenoff
Alice Martinez  Ellis Shamash
Jose Martinez  Arkadiy Sheynshteyn
Steve Martinez  Azzam Shihabi
Perry McDonnell  Richard Sibner
Wendy Miao  Satish Singhal
Ashod Minasian  Shane Smith
Kevin Mofid  Alan Stillson
Hai Ngo  Patricia Stoddard
Cuong Nguyen  Gizaw Tadele
Diem Nguyen  James Wan
Hang Minh Nguyen  Er-Xiang Wang
Alice O'Leary  Patrick Webster
Aida Ovanessian  Rich Wong
Delores Owens  Jung Woo
Quyen Phung  May Xu
Mohammad Rahnavard  Christie Yang
Russell Reece  David Yee
Marion Reeve  Michael Zeitzew

Natural Sciences
Robert Altermatt  Laurie Len
Premilla Arasasingham  Bruce Letvin
Valerie Baggett  Natalia Lev
Jose Bava  Robert Lindsay
Gary Booher  Lida Masoudipour
Robin Bouse  Wade Mayo
Michael Brennan  James Myrtle
Peter Doucette  Patricia Neumann
Adeleh Esfandiari  Douglas Neves
Lynn Fielding  Huyen Nguyen
Diana Garcia  James Osborne
Melvin Kantz  Leon Palmer
Mahbub Khan  Ebenezer Peprah
Jed Laderman  Dave Pierce
Gary Landis  Ansha Qian
Octavian Le  Kenneth Rodriguez
Vineeta Sachdev  
Rajinder Sidhu  
Donna M. Speckman  
Thomas Stewart  
Rosmery Tajiboy  
Anne Marie Valle  
Michel Van Biezen  
David Vasquez  
Karla Villatoro  
Carla Weaver  

Special Resource Center  
Tisa Casas  
Ricardo Castillo  
Geralin Clark  
Paul Culton  
Rachel Friedman  
Barbara Gomez  
Edward Kelly  
Sheila Lenham  
Jan Wong  

Classified Personnel:  

1. Resignation - Ms. LaTonya Motley, Trainer/Instructional Technology Specialist, Range 41, Step E, Staff Development, Human Resources Area, effective December 12, 2008, plus accrued vacation.  

2. Work out of Classification – Ms. Maria Cortez, Clerical Assistant, Range 22, Step E to Senior Clerical Assistant, Range 24, Step E, Behavioral & Social Sciences Division, Academic Affairs Area, effective January 1 through March 30, 2009.  

3. Employment - Mr. Marcus Thompson, Compton Center Police Officer, Step A, Campus Police Division, Administrative Services Area, effective December 16, 2008.  

4. Employment - Mr. Jorge Cervantes, Compton Center Police Officer, Step A, Campus Police Division, Administrative Services Area, effective December 16, 2008.  

Special Services Professional  

5. Change in Assignment - Ms. Denise DiPasquale, Special Services Professional, from Range 4, Step 2 to Range 4, Step 3 of the Special Services Professional Salary Schedule, Community Advancement Division, Student and Community Advancement Area, effective December 1, 2008.  

Temporary Classified Services Employees


B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, as shown in items 1-3.

The following temporary non-classified service employees are hired for the 2008 – 2009 fiscal year to be paid hourly, days and hours vary as needed, unless otherwise stated.

PROGRAM AIDE SERIES

1. Program Aide VI
The following individual is to assist the Job Developer/Placement Advisor of the El Camino College EOP&S/CalWORKS program with maintaining student activity database and files, employer reimbursements files, and student job referrals and placements.

Charlene Jordan, $17.00, EOP&S/CalWORKS (January 1, 2009-June 30, 2009)

SPORTS AIDE SERIES

2. Sports Aide II
The following individuals are to assist faculty and staff with basic tasks for practices and competition.

Earl Eastcott, $10.00, Health Sciences and Athletics (Nov. 14, 2008-June 30, 2009)
Michelle Fenison, $10.00, Health Sciences and Athletics (Nov. 8, 2008-June 30, 2009)
THEATER AIDE SERIES

3. Theater Aide I
The following individuals are to provide customer service for any given event either in the Marsee Auditorium, Campus Theater, or Recital Hall.

Jesus Arroyo, $8.25, Center for the Arts (September 27, 2008-June 30, 2009)

C. STIPEND FOR COMPTON EDUCATIONAL CENTER

It is recommended that the following be paid a stipend for work at the Compton Educational Center, effective January 1, 2009 through June 30, 2010.

$160 per month
Julie Bourlier

$250 per month
Irvin Drew
Donald Goldberg
Alice Grigsby
Thomas Lew
Gloria Miranda
Virginia Rapp
Stephanie Rodriguez

James Schwartz
Jean Shankweiler
Regina Smith
Arvid Spor
Michael Trevis
John Wagstaff
Satish Warrier

$330 per month
Kim Baily
Espe Nieto
Dipte Patel

$415 per month
Babatunde Atane
Rocky Bonura
Hortense Cooper
Janice Ely

Ann Garten
William Mulrooney
Kathy Oswald

$500 per month
Francisco Arce
JoAnn Higdon

Jeanie Nishime
Barbara Perez
D. LOCAL MINIMUM QUALIFICATIONS FOR FACULTY HIRES

It is recommended that the Board adopt the local minimum qualifications for faculty as shown.

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Local Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Strategy</td>
<td>Master’s degree in educational development, education, English, reading, mathematics, educational psychology or closely related field, with extensive coursework in reading, study skills or learning theory; OR the equivalent.</td>
</tr>
<tr>
<td>Accounting</td>
<td>Master’s in accountancy or business administration with accounting concentration OR Bachelor’s in business with accounting emphasis or business administration with accounting emphasis or economics with an accounting emphasis AND Master’s in business, business administration, business education, taxation, or finance OR the equivalent.</td>
</tr>
<tr>
<td></td>
<td>(NOTE: A Bachelor’s degree with a CPA license is an alternative qualification for this discipline, pursuant to Title 5 Section 53410.1.)</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Master’s in agriculture, agriculture sciences or education with a specialization in agriculture OR Bachelor’s in any of the above AND Master’s in agriculture business, natural resources, animal science, plant science, soil science, forestry, pomology, agricultural engineering, environmental horticulture, agronomy, viticulture or enology OR the equivalent.</td>
</tr>
<tr>
<td>Anthropology</td>
<td>Master's in anthropology or archeology OR the equivalent.</td>
</tr>
<tr>
<td>Art</td>
<td>Master’s in fine arts, art, or art history OR Bachelor’s in any of the above AND Master’s in humanities OR the equivalent.</td>
</tr>
<tr>
<td>Astronomy</td>
<td>Master's in astronomy or astrophysics OR Bachelor's in either of the above AND Master's in physics, math, geophysics, engineering OR the equivalent.</td>
</tr>
<tr>
<td>Biological Sciences</td>
<td>Master’s in any biological science OR Bachelor’s in any biological science AND Master’s in biochemistry, biophysics, or marine science OR the equivalent.</td>
</tr>
<tr>
<td>Field</td>
<td>Qualification</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Business</td>
<td>Master’s in business, business management, business administration, accountancy, finance, marketing, or business education OR Bachelor’s in any of the above AND Master’s in economics, personnel management, public administration, or JD or LL.B. degree OR Bachelor’s in economics with a business emphasis AND Master’s in personnel management, public administration, or JD or LL.B. degree OR the equivalent.</td>
</tr>
<tr>
<td>Business Education</td>
<td>Master’s in business, business administration, or business education OR Bachelor’s in any of the above AND Master’s in vocational education OR the equivalent.</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Master's in chemistry OR Bachelor's in chemistry AND Master's in biochemistry, chemical engineering, chemical physics OR the equivalent.</td>
</tr>
<tr>
<td>Child Development/ Early Childhood Education</td>
<td>Master's in child development, early childhood education, human development, family and consumer studies with a specialization in child development/early childhood OR Bachelor's in any of the above AND Master's in educational psychology with a specialization in child development, social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies, or family and consumer studies OR the equivalent.</td>
</tr>
<tr>
<td>Communications Studies</td>
<td>Master’s in speech, rhetoric, communication, communication studies, speech communication, or organizational communication OR Bachelor's in any of the above AND Master's in mass communication OR the equivalent.</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Master’s in computer science or computer engineering OR Bachelor's in either of the above AND Master's in information science, computer information systems, information systems, mathematics, or engineering OR the equivalent.</td>
</tr>
<tr>
<td>Counseling</td>
<td>Master’s in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent.</td>
</tr>
</tbody>
</table>

(Note: A license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline,)
pursuant to Title 5 Section 53410.1.)

**Dance**
Master’s in dance, physical education with a dance emphasis, or theater with dance emphasis, OR Bachelor’s in any of the above AND Master’s in physical education, any life science, physiology, theater arts, kinesiology, humanities, performing arts, or music OR the equivalent.

**Dietetics**
See Nutritional Sciences/Dietetics.

**Drama/Theater Arts**
Master's in drama/theater arts/performance OR the equivalent.

**Earth Science**
Master’s in geology, geophysics, earth sciences, meteorology, oceanography, or paleontology OR Bachelor’s in geology AND Master’s in geography, physics, or geochemistry OR the equivalent.

**Ecology**
Master’s in ecology or environmental studies OR the equivalent OR See Interdisciplinary Studies.

**Economics**
Master's in economics OR Bachelor's in economics AND Master's in business, business administration, business management, business education, or finance OR the equivalent.

**Education**
Master's in education OR the equivalent.

**Engineering**
Master’s in any field of engineering OR Bachelor’s in any of the above AND Master’s in mathematics, physics, computer science, chemistry, or geology OR the equivalent.

(Note: A Bachelor’s in any field of engineering with a professional engineer’s license is an alternative qualification for this discipline, pursuant to Title 5 Section 53410.1.)

**Engineering Technology**
Master’s in any field of engineering technology or engineering OR Bachelor’s degree in either of the above AND Master’s degree in physics, mathematics, computer science, biological science, or chemistry, OR Bachelor’s degree in industrial technology, engineering technology or engineering AND a professional engineer’s license OR the equivalent.
English
Master’s in English, literature, comparative literature, or composition OR Bachelor’s in any of the above AND Master’s in linguistics, TESL, speech, education with a specialization in reading, creative writing, or journalism OR the equivalent.

ESL
Master’s in TESL, TESOL, applied linguistics with a TESL emphasis, linguistics with a TESL emphasis, English with a TESL emphasis, or education with a TESL emphasis OR Bachelor’s in TESL, TESOL, English with a TESL certificate, linguistics with a TESL certificate, applied linguistics with a TESL certificate, or any foreign language with a TESL certificate AND Master’s in linguistics, applied linguistics, English, composition, bilingual/bicultural studies, reading, speech, or any foreign language OR the equivalent.

Ethnic Studies
Master’s in the ethnic studies field OR the equivalent OR See Interdisciplinary Studies.

Family and Consumer Studies/ Home Economics
Master’s in family and consumer studies, life management/home economics, or home economics education OR Bachelor’s in any of the above AND Master’s in child development, early childhood education, human development, gerontology, fashion, clothing and textiles, housing/interior design, foods/nutrition, or dietetics and food administration OR the equivalent.

Film Studies
Master’s degree in film, drama/theater arts, or mass communication OR Bachelor’s degree in any of the above AND Master’s degree in media studies, English, or communication OR the equivalent.

Foreign Languages
Master's in the language being taught OR Bachelor's in the language being taught AND Master's in another foreign language OR the equivalent.

Geography
Master’s in geography OR Bachelor’s in geography AND Master’s in geology, history, meteorology, or oceanography OR the equivalent OR See Interdisciplinary Studies.

Gerontology
Master’s in gerontology OR the equivalent OR See Interdisciplinary Studies.

Health
Master’s in health science, health education, biology, nursing, physical education, dietetics, or nutrition OR
Bachelor's in any of the above AND Master's in public health, or any biological science OR the equivalent.

<table>
<thead>
<tr>
<th>Health Services Director/Heath Services Coordinator/College Nurse</th>
<th>Minimum Qualifications for these faculty members specified in Title 5 Section 53411.</th>
</tr>
</thead>
<tbody>
<tr>
<td>History</td>
<td>Master's in history OR the equivalent.</td>
</tr>
<tr>
<td>Humanities</td>
<td>Master’s in humanities OR the equivalent OR See Interdisciplinary Studies.</td>
</tr>
<tr>
<td>Instructional Design/Technology</td>
<td>Master’s in instructional design/technology OR the equivalent.</td>
</tr>
<tr>
<td>Interdisciplinary Studies</td>
<td>Master's in the interdisciplinary area OR Master's in one of the disciplines included in the interdisciplinary area, provided that the local faculty determine that the instructor's coursework was broad enough to provide an ample basis for offering such a course.</td>
</tr>
<tr>
<td>Journalism</td>
<td>Master’s in journalism or communication with a specialization in journalism OR Bachelor’s in either of the above AND Master’s in English history, communication, literature, composition, comparative literature, any social science, business, business administration, marketing, graphics, or photography OR the equivalent.</td>
</tr>
<tr>
<td>Law</td>
<td>JD or LLB plus admission to the California Bar and 2 years experience practicing law OR meet qualification in the discipline of the application OR the equivalent.</td>
</tr>
<tr>
<td>Learning Assistance Instructors</td>
<td>Minimum Qualifications for these faculty members are specified in Title 5 Section 53415.</td>
</tr>
<tr>
<td>Library Science</td>
<td>Master’s in library science, library and information science, OR the equivalent.</td>
</tr>
<tr>
<td>Linguistics</td>
<td>Master’s in linguistics or applied linguistics OR Bachelor’s in linguistics AND Master’s in TESOL, anthropology, psychology, sociology, English, or any foreign language OR the equivalent.</td>
</tr>
<tr>
<td>Management</td>
<td>Master’s in business administration, business management, business education, marketing, public administration, or finance OR Bachelor’s in any of the</td>
</tr>
</tbody>
</table>
above AND Master’s in economics, accountancy, taxation, or law OR the equivalent.

**Marketing**
Master’s in business administration, business management, business education, marketing, advertising, or finance OR Bachelor’s in any of the above AND Master’s in economics, accountancy, taxation, or law OR the equivalent.

**Mass Communication**
Master’s in radio, television, film, mass communication, or communication, journalism OR Bachelor's in any of the above AND Master's in drama/theater arts, communication, communication studies, business, telecommunications, or English the equivalent.

**Mathematics**
Master's in mathematics or applied mathematics OR Bachelor's in either of the above AND Master's in statistics, physics, or mathematics education OR the equivalent.

**Music**
Master's in music OR the equivalent.

**Nursing**
Master’s in nursing OR Bachelor’s in nursing AND Master’s in health education or health science OR the equivalent. The minimum qualifications as set by the Board of Registered Nursing, whichever is higher.

**Nutritional Science/Dietetics**
Master’s in nutrition, dietetics, or dietetics and food administration OR Bachelor’s in any of the above AND Master’s in chemistry, public health, or family and consumer studies/home economics OR the equivalent (NOTE: A Bachelor’s in nutrition, dietetics, or dietetics and food administration, and certification as a registered dietitian, is an alternative qualification for this discipline, pursuant to Title 5 Section 53410.1.)

**Philosophy**
Master's in philosophy OR the equivalent.

**Photography**
Master’s in photography, fine arts, or art OR Bachelor’s in any of the above AND Master’s in art history or humanities OR the equivalent.

**Physical Education**
Master’s in physical education, exercise science, education with an emphasis in physical education, kinesiology, physiology of exercise, or adaptive physical education, OR Bachelor’s in any of the above AND Master’s in any life science, dance, physiology, health education, recreation administration, or physical therapy
OR the equivalent.

**Physical Science**  See Interdisciplinary Studies.

**Physics**  Master's in physics OR Bachelor's in physics AND Master's in astronomy, astrophysics or engineering OR the equivalent.

**Political Science**  Master's in political science, government, public administration or international relations OR Bachelor's in any of the above AND Master's in economics, history, sociology or social science with an emphasis in political science, JD OR the equivalent.

**Psychology**  Master's in psychology OR the equivalent.

**Reading**  Master’s in education with a specialization in reading or teaching reading OR Bachelor’s in any academic discipline AND twelve semester units of course work in teaching reading AND Master’s in English, literature, linguistics, applied linguistics, composition, comparative literature, TESL, or psychology OR the equivalent.

**Recreation Administration**  Master’s in recreation administration or physical education OR Bachelor’s in either of the above AND Master’s in dance, gerontology, or public administration, OR the equivalent.

**Religious Studies**  Master’s in religious studies, theology, or philosophy OR Bachelor’s in any of the above AND Master’s in humanities OR the equivalent.

**Social Science**  Master’s in social science OR See Interdisciplinary Studies.

**Sociology**  Master’s in sociology OR the equivalent.

**Special Education**  Minimum Qualifications for these faculty members are specified in Title 5 Section 53414.

**Speech Communication**  See Communication Studies.

**Theater Arts**  See Drama/Theater Arts.

**Women's Studies**  Master’s in women’s studies OR the equivalent OR See Interdisciplinary Studies.
Non-Master’s Disciplines List

Category 1 – Bachelor’s Degrees Readily Available:

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Local Minimum Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Information Systems</td>
<td>Master's in computer science, computer information systems or business administration with an emphasis in computer information systems OR Bachelor's in any of the above and 5 years of appropriate work experience OR the equivalent.</td>
</tr>
<tr>
<td>Ornamental Horticulture</td>
<td>Bachelor's in ornamental horticulture, plant science or botany AND 2 years experience in ornamental horticulture OR the equivalent.</td>
</tr>
<tr>
<td>Real Estate</td>
<td>Bachelor's in business or finance, CA DRE Broker license or CA OREA Certified Appraisal license AND 2 years experience as a broker or appraiser OR Associate’s in business, real estate, finance or real estate appraisal, CA DRE Broker license or CA OREA Certified Appraisal license and 6 years experience as a broker or appraiser.</td>
</tr>
</tbody>
</table>

Category 2 - Bachelor’s degree and five years experience in the discipline and any certificate or license required to do that work OR any Associate's degree and six years experience and any certificate or license required to do that work.

Discipline:
- Administration of Justice
- Air Conditioning, Refrigeration, Heating
- Architecture
- Auto Body Technology
- Automotive Technology
- Cabinet Making
- Carpentry
- Construction Technology
- Cosmetology
- Drafting
- Electricity
- Electromechanical Technology
- Electronics
- Emergency Medical Technologies
- Engineering Support
- Environmental Technologies
- Fire Technology
- Industrial Technology
- Machine Tool Technology
- Manufacturing Technology
- Robotics
- Telecommunication Technology
- Welding
**Category 3** - Bachelor’s degree and two years experience in the discipline and any certificate or license required to do that work OR any Associate's degree and six years experience and any certificate or license required to do that work.

**Discipline:**

<table>
<thead>
<tr>
<th>Addiction Paraprofessional Training</th>
<th>Dental Technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Business and Related Services</td>
<td>Diagnostic Medical Technology</td>
</tr>
<tr>
<td>Aeronautics</td>
<td>Diesel Mechanics</td>
</tr>
<tr>
<td>Agricultural Engineering</td>
<td>Dietetic Technician</td>
</tr>
<tr>
<td>Agricultural Production</td>
<td>Electromicroscopy</td>
</tr>
<tr>
<td>Animal Training and Management</td>
<td>Electronic Technology</td>
</tr>
<tr>
<td>Appliance Repair</td>
<td>Electroplating</td>
</tr>
<tr>
<td>Archaeological Technology</td>
<td>Equine Science</td>
</tr>
<tr>
<td>Athletic Training</td>
<td>Estimating</td>
</tr>
<tr>
<td>Aviation</td>
<td>Fabric Care</td>
</tr>
<tr>
<td>Banking and Finance</td>
<td>Fashion and Related Technologies</td>
</tr>
<tr>
<td>Barbering</td>
<td>Flight Attendant Training</td>
</tr>
<tr>
<td>Bicycle Repair</td>
<td>Fluid Mechanics Technology</td>
</tr>
<tr>
<td>Broadcasting Technology</td>
<td>Folk Dance</td>
</tr>
<tr>
<td>Building Codes and Regulations</td>
<td>Forestry/Natural Resources</td>
</tr>
<tr>
<td>Building Maintenance</td>
<td>Furniture Making</td>
</tr>
<tr>
<td>Business Machine Technology</td>
<td>Graphic Arts</td>
</tr>
<tr>
<td>Cardiovascular Technology</td>
<td>Gunsmithing</td>
</tr>
<tr>
<td>Ceramic Technology</td>
<td>Health Care Ancillaries</td>
</tr>
<tr>
<td>Coaching</td>
<td>Health Information Technology</td>
</tr>
<tr>
<td>Commercial Art</td>
<td>Heavy Duty Equipment Mechanics</td>
</tr>
<tr>
<td>Commercial Music</td>
<td>Hotel and Motel Services</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>Industrial Design</td>
</tr>
<tr>
<td>Computer Service Technology</td>
<td>Industrial Maintenance</td>
</tr>
<tr>
<td>Construction Management</td>
<td>Industrial Relations</td>
</tr>
<tr>
<td>Court Interpreting</td>
<td>Industrial Safety</td>
</tr>
<tr>
<td>Court Reporting</td>
<td>Insurance</td>
</tr>
<tr>
<td>Culinary Arts/Food Technology</td>
<td>Interior Design</td>
</tr>
</tbody>
</table>
Janitorial Services
Jewelry
Labor Relations
Legal Assisting
Library Technology
Licensed Vocational Nursing
Locksmithing
Marine Diving Technology
Martial Arts/Self Defense
Masonry
Materials Testing Technology
Media Production
Medical Instrument Repair
Mining and Metallurgy
Mortuary Science
Motorcycle Repair
Multimedia
Music Management
Music Merchandising
Musical Instrument Repair
Nursing Science/Clinical Practice
Occupational Therapy Assisting
Office Technologies
Ornamental Horticulture
Pharmacy Technology
Photographic Technology/Commercial Photography
Physical Therapy Assisting
Piano Tuning and Repair
Plastics
Plumbing
Printing Technology
Private Security
Prosthetics and Orthotics
Psychiatric Technician
Public Relations
Radiation Therapy
Radiological Technology
Real Estate
Registered Veterinary Technician
Rehabilitation Technician
Respiratory Technician
Respiratory Technologies
Restaurant Management
Retailing
Sanitation and Public Health Technology
Search and Rescue
Sheet Metal
Ship and Boat Building and Repair
Shoe Rebuilding
Sign Language, American
Sign Language/English Interpreting
Small Business Development
Small Engine Mechanics
Stagecraft
Steamfitting
Surgical Technology
Transportation
Travel Services
Upholstering
Vision Care Technology
Watch and Clock Repair
A. Board of Trustees Goals for 2008-2009
A. Board of Trustees Goals for 2008-2009

Each year the Board of Trustees establishes goals and evaluates its performance on the previous year’s goals. The Board of Trustees’ remarks are publicly presented and members of the Board may discuss, amend or delete the recommended goals for the forthcoming years.

Participate in community activities and events and bring observations to the Board for policy issues.

I. Attend events in the community.
   a. Speak to community groups.
   b. Make Board presentations.
   c. Bring copies of community events and activities to other Board members.
   d. Consider a Board meeting at Compton Center.

II. Participate in the operation of the College at Board Meetings.
   a. Speak freely and opening on policy issues.
   b. Solicit opinions of fellow Board members.
   c. Present ideas during discussion section of Board Meetings.

III. Continue a Trustee education program.
   a. Attend a conference on Trustee responsibilities.
   b. Submit materials from various sources to fellow Trustees.
   c. Read Trustee education materials sent by various organizations.

IV. Effect implementation of the 2007 Facilities Master Plan update.
   a. Monitor and approve Measure E Fiscal updates
   b. Implement construction program.
   c. Monitor and approve construction program.

V. Fiscal Responsibilities.
   b. Study, review and approve the 2009-2010 budget.
   c. Study, review and approve the 2007-08 annual financial audit.

VI. Student Learning Outcomes
   b. Receive and participate in discussion of the Community College Survey of Student Engagement.
   c. Receive and participate in discussion of the Community College Survey of Faculty Engagement.
   d. Review Student Learning Outcomes update.