



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

January 21, 2014

Board of Trustees
El Camino College

Dear Members of the Board:

Happy New Year! I trust all your resolutions are still intact and you are rested and ready for a rewarding, fulfilling and healthy 2014. My resolution is still intact. I have not made a thoroughbred horse wager at Hollywood Park yet this year.

As you know, our January Board meeting is Tuesday, January 21, in the Board Room at 4:00 p.m. Due to a prior commitment, Trustee Numark is unable to attend the meeting. Since Tuesday is the first full day of classes for the Spring semester, parking and traffic around the College will be difficult. A cadet will be posted to assist you with parking in the red reserved parking spaces on the perimeter road, south of the Administration building.

The agenda includes a presentation by Dr. Cynthia Mosqueda on El Camino College's First Year Experience Program. Please note Attachment A highlighting Dr. Mosqueda's recent honor.

The consent agenda is relatively brief. It is highlighted as follows:

1. Academic Affairs presents curriculum changes and a new format as explained in Dr. Francisco Arce's communication, Attachment B. Additionally, sabbatical leaves for 2014 are recommended.
2. Student and Community Advancement section includes the Community Education schedule for Winter/Spring 2014 (See Attachment C) and the acceptance of an application and grant. Please note Dr. Nishime's explanation of the Sector Navigator concept, Attachment D.
3. Administrative Services presents the recommended tuition fee for 2014-15.

We are pleased to report that the 2012-13 Annual Audit Report indicates that the financial statements fairly present, in all material respects, the financial position of

the business-type activities of the District as of June 30, 2013. This year there are only two recommendations: One highlights internal controls presented by reconciling two different accounting systems between the District and Los Angeles County and the other is the recognition that the Child Development Fund continued deficit spending. (See Attachment E)

Please note that per the Board's request at the last meeting, we have changed the presentation of services provided by the District vs. services received by the District for each of the contract categories either under the \$84,100 amount or above the \$84,100 amount.

Also included in this section is the recommendation to award the bid for the Allied Health Building project at the Compton Education Center. The Compton Special Trustee will also approve this recommendation at the Board meeting on the same day.

4. Administrative Services Measure E section recommends the approval of the International Parking Design (IPD) contract for architect and engineering design services for Parking Lot C. This item was tabled from the last Board meeting. Please note Attachment F from Mr. Thomas Brown providing answers to the Board's questions. Also note the completion of the upgrades in Lot F (channel parking structure).
5. Human Resources includes routine personnel items and a series of Board policies and procedures.
6. Compton Education Center section includes Attachment G, a resolution to establish an Adult Education Consortium for our Compton Educational Center.
7. The Superintendent/President and Board of Trustees recommend Student Trustee travel. The change in the Superintendent/President's travel extends the Annual Marketing Trip to include one meeting in London, England.

The 2014 Trustee goals were amended as indicated in the report. (See Attachment H)

The Non Consent Agenda recommends the approval for authorization to issue Tax Revenue and Anticipation Notes for 2013-14 and the accompanying resolution to execute the authorization.

The Closed Session Agenda includes consultation with Ms. Linda Beam and Mr. Spencer Covert.

Other Issues:

During the Foundation's report at the last Board meeting, questions were raised concerning the Foundation's International Student Housing Project. Please see Attachment I for Ms. Katie Gleason's updated information.

We are now in receipt of a letter of interest from the Los Angeles County Office of Education (LACOE) regarding the El Camino College Child Development Center. Please see Attachment J for Dr. Francisco Arce's communication on this issue. The College must also consider the long-term opportunities with the changing status of the Child Development Center and El Camino College's future land-use issues. Administration will most likely make a recommendation to contract with the Urban Land Institute to update our facilities plan and land-use arrangements.

A number of you will attend the Community College League of California (CCLC) Effective Trustee Workshop and Legislative Conference on January 24-27. You are sure to hear direction on mandated Board of Trustees' trainings. Please see Attachment K for Ms. Linda Beam's memo on facilitated mandated training for Board of Trustees. This is an important accreditation consideration.

A number of Trustees have requested information on our High School recruitment program. Please see Attachment L for Dr. Francisco Arce's correspondence on our current plans.

Recently the Accrediting Commission for Education in Nursing (ACEN) visited both El Camino and the El Camino College Compton Center. Their findings were not encouraging and around the March time frame may take negative action. Dr. Arce is examining our options and is in discussion with representatives from ACEN.

Ribbon cutting and groundbreakings are scheduled for the next three months. As the community representatives, we hope you are able to attend any or all these events. Please see Ms. Garten's communication on Attachment M.

The following items are presented for your information:

1. Memo from Dr. Francisco Arce regarding Fire Academy Admissions. The item is confidential and not included for public review.
2. Memo from Vice President Jo Ann Higdon regarding December IT Issues

3. Letter from Dr. Keith Curry regarding 2012-2013 Compton Community College District Financial Audit
4. Letter from Dr. Keith Curry regarding Facilities Projects Update
5. Excellence in Trusteeship Program
6. Memo from Vice President Jo Ann Higdon regarding Budget Overview
7. Memo from Ms. Ann Garten regarding Spring 2014 Marketing/Advertising Campaign
8. Letter from Mr. Scott Lay, Community College League of California, regarding CCCT Board Election – 2014
9. Memo from Ms. Ann Garten regarding Board Communication Protocol
10. Letter from Ms. Carolina Gonzalez regarding Child Development Center
11. El Camino Community College District School Year Calendar for 2014-2015
12. Memo from Ms. Ann Garten regarding January 8 Incident
13. Briefing from Keenan and Associates, December 2013
14. Summary of Sabbatical Leave Projects
15. The Campaign for College Opportunity, dated December 20, 2013
16. Letter from Torrance Unified School District, dated December 10, 2013
17. Letter from Ms. Mary Beth McLeod, United States Department of Education, Office for Civil Rights
18. Letter from Ms. Patrese Roberts, Transportation Security Administration, dated December 13, 2014
19. Resolution from San Jose City College Academic Senate regarding Accreditation

As you will witness Tuesday night prior to the Board meeting, the campus will be abuzz with activity and excitement. The start of school is one of great promise. Please take time to feel the experiences.

If you have any questions, comments or concerns about the January agenda, please feel free to call Ms. Cindy Constantino or me prior to the meeting so we may research responses to your requests. As always, I look forward to greeting you for social activities at 3:00 p.m. in my office prior the meeting at 4:00 p.m.

Sincerely,



Thomas M. Fallo
Superintendent/President



EL CAMINO COLLEGE

Vice President – Academic Affairs

January 14, 2014

TO: President Thomas Fallo

FROM: Francisco Arce *FMA*

SUBJECT: Cynthia Mosqueda – First-Year Experience Faculty Coordinator

On February 15 at the 33rd Annual Conference on the First-Year Experience in San Diego, California, Dr. Mosqueda will be recognized as one of ten award recipients as an outstanding first year advocate. The nomination letter is attached for your information.

We are very proud of Dr. Mosqueda's accomplishments and would like to share these with you. Dr. Mosqueda will make a Board presentation on January 21 to describe the First-Year Experience program purpose and the student achievement outcomes. The program is a nationally recognized program by the National Resource Center for the First Year Experience and Students in Transition. Vincent Tinto, a highly acclaimed professor in education, cites the El Camino College FYE as a model program to increase student success for underrepresented students.

attachment



UNIVERSITY OF
SOUTH CAROLINA

December 12, 2013

University 101
National Resource Center for
The First-Year Experience and
Students in Transition

Dear Cynthia Mosqueda:

In recognition of your outstanding work on behalf of first-year students, you were recently nominated for consideration in our Center's and Cengage Learning's annual campaign to recognize Outstanding First-Year Student Advocates. We are pleased to inform you that you have been selected as one of this year's ten award recipients. Congratulations!

Each year, we invite college presidents or their appointed representatives to nominate individuals who are enhancing the first year on their respective campuses. Nominators must prepare and submit a narrative description of the nominee's activities and must provide evidence that those activities have had an impact on first-year students and the institution. You were chosen from a group of 97 educators whose efforts on their own campuses made the review and selection process a difficult but exciting task.

This year's advocates will be honored at the 33rd Annual Conference on The First-Year Experience in San Diego, CA, February 15-18, 2014. We invite you to join us! We will honor you and the other nine award recipients at a recognition luncheon on Sunday, February 16. In addition, we will bring you together with other award recipients at a special First-Year Student Advocates reception on Monday evening, February 17. To facilitate your participation at this conference, all conference registration fees will be waived. This will provide you complimentary attendance at all sessions, meal functions, and preconference workshops (on a space available basis). Please visit the link below for more information on the preconference workshops scheduled February 15, as well as the conference itself, February 16-18.

<http://www.sc.edu/fye/annual/index.html>

We also recognize you and the other nine award recipients in *The Chronicle of Higher Education*, in our Center's online newsletter (*E-Source for College Transitions*), on our Center's Web page, and by sending a press release to your institution's public relations office. For these purposes, we request your photograph (a black and white studio portrait in .jpg format is preferable), and a contact name and address for your institution's public relations office. You may forward the contact information for your institution's public relations office by e-mail to fjackson@mailbox.sc.edu. Your photograph may be sent as an e-mail attachment. We ask that you please forward your photograph and other information by Friday, January 10, 2014.

By January 16, 2014, please let us know, either by telephone (803-576-6328), by letter, or by e-mail (fjackson@mailbox.sc.edu) whether you will be able to attend the Annual Conference. If you plan to attend, please complete the conference registration form online. Be sure to indicate which, if any, preconference events you plan to attend.

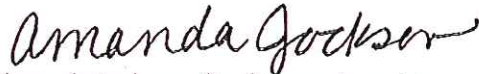
The Annual Conference will be held at the Manchester Grand Hyatt San Diego. If you like, I can make your hotel reservation for you; however, the costs of your hotel stay are not covered by the National Resource Center. If you plan to attend the conference and want me to make your hotel reservation, send me your travel dates and I will handle this for you.

Again, accept our most sincere congratulations for your outstanding accomplishments. We look forward to working with you in the coming months. If you need to contact us for any reason, you may do so. We hope to see you in February!

Sincerely,



Nina L. Glisson, Assistant Director for
Conferences and Continuing Education



Amanda Jackson, Conference Associate

cc: William Garcia
Jeanie Nishime



EL CAMINO COLLEGE
Office of the Vice President-Student & Community Advancement
Jeanie Nishime – Vice President

January 15, 2014

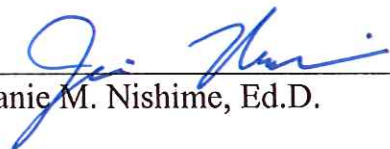
TO: President Thomas M. Fallo

SUBJECT: FIRST YEAR EXPERIENCE (FYE) PROGRAM

The First Year Experience (FYE) program is designed to prepare recent high school graduates for academic success and to help them select a career path. Sometimes getting started may seem overwhelming to students as they face decisions that will impact their futures. FYE provides the supportive environment that students need to adjust to college during that first critical year. FYE students receive priority registration, academic counseling, enroll in learning communities, and partake in educational fieldtrips.

Through FYE, students learn how to be a successful college student by becoming a part of a learning community. They study and learn in groups, have access to vital campus resources, develop important study skills, and learn how to access and manage electronic information such as e-mail, Internet, and library databases.

According to the Office of Institutional Research & Planning, students who participate in the First Year Experience program are more likely to successfully complete transfer-level English and mathematics courses and are more likely to persist into their second year of study at El Camino College when compared to non-participating first year students. They also reach the 30-unit threshold faster, are twice as likely to earn their associate degrees within a three-year time period, and are more likely to transfer to a four-year university.



Jeanie M. Nishime, Ed.D.

**EL CAMINO COLLEGE**

Vice President – Academic Affairs

January 13, 2014

TO: President Thomas Fallo

FROM: Francisco Arce *fa*

SUBJECT: Board Review and Approval of Curricular Proposals: Compliance with New Regulation Requiring Board Approval of Non-substantial Curriculum Changes

This is to put in context some changes you will see in the Academic Affairs Curriculum Board of Trustees Consent Agenda effective January 2014. The most recent edition of the *Program and Course Approval Handbook* distributed by the California Community Colleges Chancellor's Office contains new language intended to ensure California Education Code and Title 5 compliance for review and approval of curriculum. This handbook, disseminated in late fall 2013, requires colleges to maintain evidence documenting district board approval for curricular actions submitted to the Chancellor's Office for review. These curricular actions include new courses and programs, substantial changes, non-substantial changes, and active/inactive status updates. Therein is the change. Effective in fall 2013 non-substantial changes require Board approval.

The Office of Academic Affairs will present full documentation to the Board for review and approval of all new courses, new programs, program changes, and substantive curricular changes. Substantial curricular changes include changes to degree credit status and credit units. Non-substantial curricular changes include changes to course numbers, course titles, and transfer status. In January 2014 it is recommended the Board accept changes in course numbering for many courses. The numbering change is the result of changes in course repetition policy. Where many courses could be repeated as many as three times, the new regulations limit course enrollment to one time. This necessitated changes the numbers for many courses that were once repeatable.

The District will be in compliance with the *Program and Course Approval Handbook, 5th edition* and validate that curricular actions submitted to the Chancellor's Office were approved by the Board of Trustees. Board of Trustees meeting minutes and College Curriculum Committee minutes retained at the college are sufficient documentation for audit purposes.



EL CAMINO COLLEGE
Office of the Vice President-Student & Community Advancement
Jeanie Nishime – Vice President

January 14, 2014

TO: President Thomas M. Fallo

SUBJECT: EL CAMINO COLLEGE COMMUNITY EDUCATION DEPARTMENT

The El Camino College Community Education Department provides fee-based, short-term, not-for-credit classes, workshops, career training programs, and events designed for professional and/or personal development. The emphasis is on inspiring a sense of wonder and imagination for life-long learning.

The department monitors the trends affecting the lives of residents and the current workforce to determine the training and recreational classes that best fit their needs. The fee-based classes that are offered are market-driven. The following programs and services are provided:

- Business and Careers
- Professional Development
- Arts and Crafts
- Health and Fitness
- Money Matters
- Personal Interest
- Exam Proctoring
- Tutoring
- Kid's Classes

More than 5,000 registrations are processed annually, serving 3,000-4,000 unique students. Top programs include *Young @Heart* (classes and events designed expressly for plus 50 adults), *Kid's College* (classes for children in grades 1-12 with an emphasis on learning fun), and short-term adult career training programs such as *Medical Billing and Coding* and *Pharmacy Technician*.

The ECC Community Education Department is the recipient of the 2013 Association of Community and Continuing Education (ACCE) award for exemplary community partnerships that support dynamic, high-quality, not-for-credit learning experiences.



Jeanie M. Nishime, Ed.D.



EL CAMINO COLLEGE
Office of the Vice President-Student & Community Advancement
Jeanie Nishime – Vice President

January 14, 2014

TO: President Thomas M. Fallo

SUBJECT: SECTOR NAVIGATOR

The Sector Navigator (SN) will serve as key talent for the Community College System and have a seat on the Chancellor's Office Extended Operations Team. The role of the Sector Navigator includes the following responsibilities:

- Align resources to foster cooperation across workforce education and service delivery systems
- Build well-articulated career pathways
- Develop strong partnerships with the private sector ensuring industry involvement in needs assessment, planning, and program evaluation
- Ensure that programs are responsive to the needs of employers, workers, and students
- Collaborate and coordinate investment with other state, regional, or local agencies involved in education and workforce training in California
- Work with representatives of business, labor, and professional trade associations to explore and develop alternatives for assisting incumbent workers in the state's competitive and emerging industry sectors.
- Enable incumbent workers to become more competitive in their region's labor market, increase competency, and identify career pathways to economic self-sufficiency, economic security, and lifelong access to good paying jobs

The Sector Navigator will help advance California's economic and jobs recovery and sustain economic growth through labor market-aligned education workforce training services, and sector strategies focusing on continuous workforce improvement, technology deployment, and business development to meet the needs of California's competitive and emerging industry sectors and clusters.



Jeanie M. Nishime, Ed.D.



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January 15, 2014

TO: President Tom Fallo

FROM: Jo Ann Higdon, Vice President, Administrative Services

RE: Audit Report, Letter and Findings

The January Board packet materials include the audit report, letters and findings. The independent auditors' report letter provides a "clean opinion" of the financial statements.

Also included are the Federal management letter (which states we are in compliance with OMB 133) and the State management letter (which states there were no State findings).

We are pleased to report the auditors had only two findings (page 76):

Finding 1: Not all open (stale dated) items on the reconciliation report have been resolved between the District's and LA County's accounting systems. The Auditors are correct in that a few items still remain open. The District will continue to reduce the number of reconciling items, but is likely a few items will always remain.

Finding 2: Once again the auditors highlighted the continued and growing deficit of the Child Development Fund. This matter is resolved with the closing of the Child Development Center.

We are pleased that our findings have been reduced from four to two.

Jo Ann Higdon, M.P.A.
Vice President Administrative Service

**EL CAMINO COLLEGE****Facilities Planning and Services***Inter-Office Memorandum*

To: Jo Ann Higdon
From: Thomas Brown
Date: January 9, 2014
Subject: International Parking Design (IPD) Recommendation

The following rationale was used in selecting IPD as the architect/designer for the Lot C parking structure. In 2004, five architect/design firms (International Parking Design, Watry Design, Inc., Walker Parking Consultants, Roesling Nakamura Architects, Carl Walker, Inc.) were selected to be interviewed.

The committee that selected IPD consisted of Rocky Bonura, Director of Business Services, Mike D' Amico, Chief of Police, Dave Shannon, Director of Athletics, Bob Gann, Director of Facilities, and David Miller, Assistant Director of Facilities.

As the projects on the north side of campus began to develop, discussions began regarding the value in replicating the design for the parking structure. Since IPD had designed the parking structure located at the south end of campus (Lot H), IPD believed they could demonstrate a cost savings and submitted a proposal based on price negotiations with the College.

The Board of Trustees approved design fees of \$610,000 for Parking Lot H with a projected budget of \$8,750,000.


In comparison, the Parking Lot C Project proposed design fee of \$1,200,000 is reasonable in comparison to the \$26,000,000 projected project costs.

These fees are in alignment with the Architectural Fee Schedule and account for less than 5% of the construction costs.



EL CAMINO COLLEGE
Office of the Vice President – Compton Center

January 15, 2014

TO: Thomas M. Fallo, Superintendent/President
FROM: Barbara Perez 
SUBJECT: Southwest Los Angeles Adult Education Consortium

The State of California is re-examining how it offers adult education. The current budget provides funding for non-competitive planning grants for consortia of K-12 and community college districts. The regional consortia will develop plans for expanding and improving adult education services by creating linkage between the two educational systems.

El Camino College through Community Advancement is forming a consortium with the adult education programs in the South Bay. It is important that Compton Community College District also works with its feeder districts to form a consortium to serve the Compton district. As the linkage between the adult education and community college programs will serve as the cornerstone of any plan, it is vital that El Camino College Compton Center, which offers the instructional program for Compton, serve as a member of the Southwest Los Angeles Adult Education Consortium.

Ed Code 72000 (d)

www.leginfo.ca.gov/cgi-bin/displaycode?section=edc&group=71001-72000&file=72000

The governing board shall conduct its meetings as follows:

(1) A notice identifying the location, date, and time of the meeting shall be posted in each community college maintained by the district at least 10 days prior to the meeting and shall remain so posted to and including the time of the meeting.

(2) The governing board shall conduct its meetings within the boundaries of the community college district, except as provided in subparagraphs (A) and (B).

(A) The governing board may meet outside of its district boundaries for the limited purpose of meeting with another local agency so long as the meeting meets both of the following criteria:

(i) The meeting occurs within the boundaries of one of the participating local agencies.

(ii) The meeting is open and accessible to the public, including the residents of the district whose board is meeting outside the boundaries of the district.

(B) The governing board may meet outside of its district boundaries if the board finds it necessary to meet in closed session with its attorney to discuss pending litigation and if the attorney's office is located outside of the boundaries of the district.



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M-E-M-O-R-A-N-D-U-M

Date: January 14, 2013
To: President Fallo
From: Ann M. Garten
Director, Community Relations
Re: Board Goals

In reference to the Board of Trustees 2014 goals, under roman numeral one -“Participate in community activities and events and bring observations to the Board for policy issues”, item e: “Consider a meeting/event at the Compton Center”, please note the attached Ed Code Section 72000 (d). This code section requires a governing board to hold meetings within the boundaries of their community college district. There are two exceptions as noted on the attached; neither of these exceptions permits the El Camino Board to hold a regular meeting of their own outside the district boundaries.

For Board information, below are dates of upcoming events at the Compton Center for the Board of Trustees to calendar:

Tuesday, April 15, 2:00 p.m. – Grand Opening of the Learning Resources Center

Tuesday, May 13, 6:00 p.m. - Nursing Pinning Ceremony

Thursday, May 15, 5:30 p.m. - Compton Commencement Ceremony

*** Please note the El Camino Community College District Board members are part of this ceremony and distribute the diplomas to all ECC Compton Center graduates, the same as they do for the El Camino College Torrance commencement.



El Camino College Foundation
 Cabrillo LLC
 International Student Housing Project
 Micro Studio Complex

The El Camino College Foundation has entered into a project to provide a housing option for international students. We have signed a master lease agreement with West Cabrillo Fund (WCF) LLC for a property located at 1646 Cabrillo Avenue, Torrance, CA. The property is the former Torrance Hotel which was purchased and renovated by WCF. The upper floor consists of 40 units which will be rented to students, primarily ECC international students. The maximum capacity is approximately 60 – 65 students as some units can house multiple students. In addition to the living units there is a large retail space downstairs that is being converted to a community space for the students. The community room will include lounge furniture, ping pong, tables and chairs, wireless internet access and vending machines. This area will be available to students only and will provide a central meeting point for the students.

The purpose and benefits of the project is threefold.

1. Having a dormitory style housing option will make El Camino College more competitive in the recruitment of international students.
2. This project will generate unrestricted funds for the Foundation which is critical to the continued growth of the organization.
3. This venture provides a low-risk, minimal investment opportunity to determine whether student housing is a profitable business enterprise for the Foundation and/or the College.

This opportunity was first brought to the Foundation through WCF in June 2013. The Foundation board of directors established a Real Estate Project Committee to review and consider the project. The committee, which included two board members with extensive real estate experience, spent seven months reviewing all aspects of the project, consulted with legal counsel, city officials and El Camino College senior administration. Representatives from the committee met numerous times with Mr. Lee Johnson, primary member of WCF to discuss contractual obligations, costs, responsibilities, legal and liability concerns. After extensive discussion and consideration the committee's recommendation to the board was to approve moving forward with the project.

On October 24, 2013 Foundation President Mo Hakimi called a special meeting of the full board of directors

The Foundation has established a limited liability corporation 1646 Cabrillo LLC for the purposes of managing this project. The LLC is a single member company thus the tax exempt status of the Foundation passes to the LLC making the LLC exempt from earned income taxation. Initially, there was a concern about possible liability for the College and the Foundation. We have taken the following steps to minimize liability concerns:

1. Establish a separate LLC.
2. Hired legal counsel to review documents and provide advice and counsel.
3. Established separate Directors and Officers insurance for the members of the LLC.
4. Obtained liability insurance (in addition to what is currently held by WCF) for the LLC.
5. Entered into an agreement with Global Student Services (GSS), a home-stay company for placing international students. GSS will be the primary point of contact for students including referral, contracts, placement, extension and all other issues related to international student housing needs.

Terms of the Lease

- Term of the lease: 36 months
- Start: January 1, 2014
End: December 31, 2017
- 40 Units at \$400 each per mo. (first year, 3% increases each year thereafter)
- Community room (1800 sq. ft.) \$700 per mo. (first year, increases to \$1500 year 2)
- Three year lease with option for three year renewal

Start-up Expenses

Item	
Legal – LLC	\$3,000
Furnishings (units)	\$30,000
Furnishings (community room)	\$48,000
Security deposit	\$16,700
Miscellaneous	\$10,000
Total	\$107,700

Annual Cost

Item	Monthly	Annual
40 units @ \$400	\$16,000	\$192,000
Community Room	\$700	\$8,400
Property Manager	\$600	\$7,200
Utilities/Cable/ Internet/Trash	\$2,916 (estimated)	\$34,992 (estimated)
Supplies	\$250	\$3,000
Maintenance	\$175	\$2,100
Total	\$20,641	\$242,692

Revenue

Item	Monthly	Annual
5 units @ \$1200	\$6,000	\$72,000
25 units @ \$800	\$20,000	\$240,000
10 units @ \$1000 (2 @ \$500 ea.)	\$10,000	\$120,000
Laundry	\$200	\$2,400
Vending	\$200	\$2,400
Total	\$36,400	\$436,800
Net Revenue	\$15,769	\$194,108

- Not included in the annual cost figures above is the fee of \$50 per month, per student that will be paid to Global Student Services for all students placed through GSS.
- The figures above (unit rental, vending, laundry) may increase as a result of increased fees (this will be based upon a determination of what the market will bear).

The Foundation Board of Director's assessment is the project will generate positive cash flow for the Foundation within the terms of the initial lease.



EL CAMINO COLLEGE
Vice President – Academic Affairs
January 13, 2013

TO: President Thomas Fallo
FROM: Francisco Arce *FA*
SUBJECT: Child Development Center

On January 8, 2014, Jo Ann Higdon, VP of Administrative Services and I met with representatives from the Los Angeles County Office of Education (LACOE) and the Pacific Asian Consortium in Employment (PACE). The team was led by Keesha Woods, Director of the Head Start State Preschool Program, to discuss LACOE's interest in offering a Head Start and the State Preschool program for children ages 3-5 years old at the El Camino College Child Care facility starting July 1, 2014.

LACOE is seeking to open a child care facility in the El Camino College community. After a meeting to discuss how this will serve local interests, it was agreed we would meet again on January 15 via a telephone conference call. LACOE and PACE are interested in assuming full financial responsibility for the operation of a child care center at El Camino College. LACOE also agreed to pay a rental fee commensurate with the going rate for similar commercial property in the area. The College would not assume any financial responsibility for operating the center or staffing.

The proposed Child Care Center will serve the community and ECC students interested in child care services.

Attached is a letter of interest from LACOE to give more information about its interest.

Thank you.

attachment



Los Angeles County Office of Education

Leading Educators ▪ Supporting Students ▪ Serving Communities

EL CAMINO COLLEGE

'14 JAN -7 P3:17

January 2, 2014

OFFICE OF THE
VICE PRESIDENT
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Dr. Francisco Arce
Vice President, Academic Affairs
El Camino College
16007 Crenshaw Blvd.
Torrance, CA 90506

Dear Dr. Arce:

This letter is to express interest on behalf of the Los Angeles County Office of Education (LACOE) and Pacific Asian Consortium in Employment (PACE) to lease the child care facility on the El Camino campus. LACOE plans to use the space to provide Head Start and State Preschool services for children ages three to five years old, by July 1, 2014. We would like to arrange a meeting as soon as possible to discuss this request.

Our programs offer children early learning experiences that help them grow up with the knowledge, skills, and attributes to flourish in school. Since 1979, LACOE's early education services have expanded to influence the lives of thousands of children and families through Head Start, Early Head Start, and State Preschool across Los Angeles County. We contract with school districts and private non-profit agencies for direct services to children and families with the greatest need.

LACOE works with 15 delegate agencies to offer the highest quality early childhood education programs to more than 12,000 children from birth to five years old. Our programs work closely with parents to educate them on their roles as their children's primary educators.

The Torrance area is assigned to LACOE's delegate agency PACE, which would provide direct services to children at the El Camino facility. PACE's comprehensive preschool program serves more than 1,800 children and families, including those in the Central Los Angeles and South Bay areas. Through Head Start and Early Head Start, and State Preschool, children receive education, nutrition, health, social services, mental health, and disabilities services.

We propose to serve 60 – 120 families based on the model offered. Our goal is to make half-day and full-day services available for families enrolled on campus. Please understand that federal and state funds support our programs and LACOE is obligated to generate non-federal share. This means for every \$75.00 in funding we receive, we

Dr. Francisco Arce
January 2, 2014
Page 2

must generate \$25.00 in non-federal dollars. Our collaboration with El Camino College would be of immeasurable benefit to the families and children surrounding the campus.

Thank you for considering our initial proposal. We look forward to meeting with you to discuss how we can work together to bring Head Start and State Preschool services to the families of the South Bay area. Please feel free to contact me at 562-940-1741.

Sincerely,

Handwritten signature of Keesha Woods in cursive script.

Keesha Woods, Director
Head Start-State Preschool Division

KW:cb:rm

c: Rachelle Pastor Arizmendi, PACE Director
Kerry Doi, PACE President & Chief Executive Officer
Ana Campos, Assistant Director, LACOE
Claudia Sosa-Valderama, Assistant Director, LACOE
Kingsley Udo, Assistant Director, LACOE
Carolina Alvarez, Delegate Liaison Team Leader, LACOE



**EL CAMINO COLLEGE
HUMAN RESOURCES OFFICE**

DATE: January 21, 2014
TO: Thomas Fallo, Superintendent/President
FROM: Linda Beam, Vice President of Human Resources
SUBJECT: Mandated Board of Trustees' Trainings

Government Code section 54234 (AB 1234) requires that "each local agency official shall receive at least two hours of training in general ethic principles and ethic laws...every two years."

California state law (AB 1825) requires all management and supervisory personnel to undergo a minimum of two hours training in the prevention of sexual harassment every two years. Elected Board member positions are designated as management-level positions.

The Human Resource office is able to provide access to online trainings to satisfy these requirements and can coordinate the access with the Board members. (If any Board member has recently completed either of these trainings elsewhere, submitting proof of successful completion will be accepted.)



EL CAMINO COLLEGE
Vice President – Academic Affairs
January 14, 2014

TO: President Thomas Fallo

FROM: Francisco Arce, on behalf of Jeanie Nishime *ama*

SUBJECT: High School Recruitment

The office of Outreach and School Relations (OASR) is the office primarily responsible for contact with all in-district and out-of-district high schools. In 2013-14, OASR stepped up recruitment of high school seniors to ensure they have a better understanding of the matriculation process required to attend the college. In the attached letter from OASR is a list of high schools and the workshops provided during this academic year to better prepare future students.

The College offers high school seniors information workshops on the application process, orientation, assessment testing, and education plans. Through participation in these workshops, future students will be better prepared to select the right course work during the first year of college. Completion of orientation, assessment and educational planning is strongly correlated with higher levels of student achievement.

attachment

cc: Jeanie Nishime



El Camino College

2013-2014 Academic Year Outreach Plan

The El Camino College Office of Outreach & School Relations working in coordination with various on-campus student support programs provides outreach services to all in-district high schools. During the 2013-2014 Academic Year, El Camino College will aggressively outreach to prospective high school students to help meet college enrollment goals and meet new state mandates as outlined in the Student Success Act of 2012 also known as California Senate Bill 1456. All new in-district high school students that complete orientation, take the assessment tests, and have an education plan developed by Monday, March 31, 2013, will be eligible for priority registration for the Summer/Fall 2014.

Information Session

Information Sessions are presentations made at high school campuses early during the fall semester to educate prospective students of the academic offerings, athletic opportunities, financial aid including scholarships, and other student support services provided by El Camino College. Information Sessions may be provided via informational tables, classroom presentations, and college nights.

Application Workshop

Application Workshops generally take place throughout the fall semester at high school campuses to help prospective students learn of how to apply online for admission to El Camino College. All students must complete an online admission application before being able to continue with the rest of the matriculation steps. An El Camino College student identification number and El Camino College student e-mail account are issued upon submission of the online admission application.

Orientation

Orientations are provided in a variety of forums to help meet the needs of prospective high school students. The orientation is offered online and in-person orientations are provided at high school campuses and at El Camino College throughout the academic year.

Assessment Testing

Assessment Testing generally takes place during the late fall semester and throughout the spring semester to help appropriately place students within the college's English and mathematics curriculum. Assessment Testing is a requirement prior to students being able to meet with an academic counselor to develop an education plan. Assessment Testing may take place at high school campuses or at El Camino College. Free bussing is being provided to all in-district high schools.

Education Plan

Education Plans are created for new students by college academic counselors either at high school campuses or at El Camino College throughout the spring semester. Abbreviated Education Plans are

one or two semesters in length. Comprehensive Education Plans are two or more semesters in length. Education Plans outline course sequence by semester/term and help students meet their educational goal(s) of completing a vocational certificate, associate degree, and/or transfer to a four-year university.

Outreach Plan by Feeder High School (Listed in alphabetical order)

The institutions noted below are considered to be in-district feeder high schools given the amount of students that apply to El Camino College on an annual basis. The list does not include charter or private high schools.

El Segundo High School

Information Session: October 10, 2013
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: February 12, 2014; February 26, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Financial Aid Workshop – January 15, 2014

Hawthorne High School

Information Session: October 24, 2013; October 28, 2013; October 29, 2013;
October 30, 2013
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: January 10, 2014; March 7, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

Inglewood High School

Information Session: December 17, 2013
Application Workshop: December 17, 2013
Orientation: Students encouraged to view online orientation
Assessment Testing: February 21, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

Lawndale High School

Information Session: November 5, 2013; November 15, 2013; December 6, 2013
Application Workshop: December 4, 2013
Orientation: Students encouraged to view online orientation
Assessment Testing: December 5, 2013; February 21, 2014; March 14, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

Leuzinger High School

Information Session: September 30, 2013; October 30, 2013
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: December 6, 2013; January 17, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

Mira Costa High School

Information Session: TBD – February 2014
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: TBD – February 2014 and/or March 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: None

Morningside High School

Information Session: None
Application Workshop: February 3, 2014
Orientation: Students encouraged to view online orientation
Assessment Testing: February 13, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: None

North High School

Information Session: October 23, 2013; December 10, 2013; December 13, 2013
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: January 16, 2013; January 17, 2013
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

Redondo Union High School

Information Session: TBD – February 2014
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: December 12, 2013; January 14, 2014; February 18, 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

South High School

Information Session: September 28, 2013; February 20, 2014
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: TBD – February 2014 or March 2014
Education Plan: February 2014 and March 2014
Other Service: Career Technical Education (CTE) Grant High School

Torrance High School

Information Session: November 15, 2013; November 20, 2013; November 21, 2013;
December 5, 2013; December 13, 2013; January 15, 2014
Application Workshop: Students encouraged to apply online for admission
Orientation: December 13, 2013
Assessment Testing: December 13, 2013
Education Plan: TBD – February 2014 and/or March 2014
Other Service: Career Technical Education (CTE) Grant High School

West High School

Information Session: November 1, 2013; November 8, 2013; November 15, 2013;
November 22, 2013
Application Workshop: Students encouraged to apply online for admission
Orientation: Students encouraged to view online orientation
Assessment Testing: TBD – February 2014 and/or March 2014
Education Plan: TBD – February 2014 and/or March 2014
Other Service: None

El Camino College
Office of Outreach & School Relations
16007 Crenshaw Boulevard
Student Services Center, Room 206
Torrance, CA 90506

Telephone: (310) 660-3487

Fax: (310) 660-6786

E-mail: ecchs@elcamino.edu

Website: www.elcamino.edu/student-services/outreach/



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

M-E-M-O-R-A-N-D-U-M

Date: January 13, 2013

To: President Fallo

From: Ann M. Garten
Director, Community Relations

Re: Ribbon Cutting and Groundbreakings

We have scheduled a few ceremonial events for El Camino College facilities for spring 2014. The unveiling of the ECC alum James Russell statue is scheduled for Tuesday, February 18, 3:30 p.m., just prior to the Board meeting. The location will be between the Administration and MBA buildings.

The groundbreaking event for the Athletic Education and Fitness Complex Phase 2 has been set for Monday, March 17, 3:30 p.m., again just prior to the Board meeting.

The Science Technology Engineering and Mathematics (STEM) Center ribbon cutting and grand opening will take place in April 2014. The exact date and time is yet to be confirmed.

For photo opportunities, we will have ribbon and large scissors for the ribbon cutting and hard hats, shovels, etc. for the groundbreaking. A map with the exact location for all events will be provided closer to each event.



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

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www.elcamino.edu

January 8, 2014

TO: President Thomas Fallo

FROM: Jo Ann Higdon

SUBJECT: December IT issues

1. College applicant follow-up emails: When an application is received, normally two follow up emails are sent to each applicant. In mid-October, a new version of email was installed. This new version did not provide the former connectivity to the application process. This element has now been corrected and emails are now being received by applicants.
2. Drop for non-payment deadline delayed: Colleague (our student information system) experienced a file corruption at 10:23 p.m. on 12/09/2013 that prevented students from paying fees. The fee payment deadline was originally midnight on 12/09/2013. This problem was identified around 2 a.m. on 12/10/2013 during our automated nightly backup. Apparently there was so much activity on 12/09 (over \$2Mil in collections 12/9-12/11) that the transactions log over flowed and corrupted the files. ITS staff began correcting the problem at 5 a.m. This time gap is due to the fact that the backup needed to be completed prior to taking corrective actions. The system was confirmed back online at 7:30 a.m. Due to this problem, the payment deadline was extended for one day. ITS posted the extension on the portal and the cashiers were also advised. We are working with Ellucian to expand our integrity checks which would allow an earlier detection and correction of these types of issues. We may also change payment due times and other critical deadlines to correspond with regular business hours.
3. Team Sites unavailable: ITS responded to a complaint by users that Team Sites were unavailable on 12/11. Team sites are hosted on the portal which is Microsoft SharePoint product. The Microsoft SharePoint Index server search engine is required to locate and access a Team Site by a user, and that search engine halted for unknown reasons. When this occurs, the search engine itself must be restarted. Normally, the search engine requires two to four hours to complete this process before all Team Sites are accessible. The search engine did not restart properly as expected. Thus, a call was placed to Microsoft support to get assistance with the issue. Microsoft was able to resolve the issue within two hours and then staff was able to once again begin the search engine start up process. The Team Sites hosted on this portal were down for portions of three days. Team Sites hosted by Etudes were not affected.

4. Constituency Error message received by new students: At times, the number of active accounts exceeds the ability of the automated system to process. We are currently changing our process to more frequently deactivate inactive accounts.



Jo Ann Higdon, M.P.A.
Vice President, Administrative Services



Serving the Communities of Compton, Lynwood, Paramount and Willowbrook, as well as portions of Athens, Bellflower, Carson, Downey, Dominguez, Lakewood, Long Beach, and South Gate

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KEITH CURRY, Ed.D.
Chief Executive Officer

THOMAS E. HENRY
Special Trustee

January 15, 2014

Dr. Thomas Fallo, President
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

Re: 2012-2013 Compton Community College District Financial Audit

Dear President Fallo:

Vavrinek, Trine, Day and Company LLP, an independent external auditing firm, recently completed our 2012-2013 Compton Community College District (CCCD) Financial Audit Report. The 2012-2013 CCCD Financial Audit Report can be found online at: <http://www.district.compton.edu/administration/businessadmin/financialdocs.asp>. The CCCD Annual Financial Audit was completed on time and submitted to the California Community College Chancellor's Office prior to the December 31, 2013 deadline with an unmodified opinion of the financial statements.

Below is a summary of results regarding the 2012-2013 Annual Financial Audit Report:

1. CCCD general fund ending balance was \$7.1 million, which is above the 5% minimum reserve requirement recommended by the California Community College Chancellor's Office.
2. CCCD only had six audit findings, which is a significant reduction compared to the 2011-2012 (thirteen auditing findings) and 2010-2011 audits (twenty-six auditing findings).
3. Of the thirteen 2011-2012 audit findings, eight were noted as fully implemented and five were noted as in process and are currently being addressed.
4. The 2012-2013 CCCD Annual Financial Audit reports did not include audit adjustments, nor did it include material weaknesses in our internal controls.
5. The 2012-2013 CCCD Annual Financial Audit Report also reported on the Federal Awards an unmodified opinion. No audit findings were noted in the Federal Awards.

Sincerely,

A handwritten signature in black ink, appearing to read 'KC', is written over a light blue horizontal line.

Keith Curry, CEO
Compton Community College District

c. Thomas Henry, Special Trustee



January 15, 2014

Serving the Communities of Compton, Lynwood, Paramount and Willowbrook, as well as portions of Athens, Bellflower, Carson, Downey, Dominguez, Lakewood, Long Beach, and South Gate

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KEITH CURRY, Ed.D.
Chief Executive Officer

THOMAS E. HENRY
Special Trustee

Dr. Thomas Fallo, President
El Camino Community College District
16007 Crenshaw Boulevard
Torrance, California 90506

Re: Facilities Projects Update

Dear President Fallo:

Currently, we have five facilities projects in various phases of construction at the Compton Center. The five projects include the Learning Resource Center (LRC), Music Building Renovation, Utility Infrastructure Phase 1 and 2, and the Allied Health Building. Below is a brief update on each of these projects.

LRC Project is approximately 75% complete and will be completed by March 31, 2014. The general contractor is finishing the mechanical, electrical and technology work in the facility. The grand opening for the LRC is scheduled for April 15, 2014 at 2:00 p.m. The total cost for this project is \$25 million.

Music Building Renovation Project was submitted by the Architect (WLC Architects) to the Division of the State Architect (DSA) in December 2013 and we anticipate construction for this project being completed by the fall of 2015. Total cost for this project is \$1 million.

Utility Infrastructure Phase 1 Project (with Central Plant and Stadium Lighting) and Utility Infrastructure Phase 2 Project are approximately 95 % and 98% completed. We anticipate both of these projects being completed by March 2014. The Utility Infrastructure Phase 1 and 2 Projects include roadway improvements, new central plant, parking lot improvements, and a new campus-wide lighting project. Total cost for these two projects is \$46.5 million.

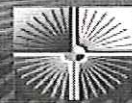
Allied Health Building Project is scheduled to begin construction in February/March 2014, subject to the approval of the El Camino CCD Board of Trustees and the State of California Department of Finance awarding the contract to AMG & Associates, Inc. AMG & Associates, Inc, was the lowest responsive and responsible bidder for this project. Previously, AMG & Associates, Inc has worked on the construction of numerous fire stations and is currently working on the construction of a \$17 million elementary school in Santa Maria, CA. Total cost for the Allied Health Building project is \$12 million.

If you have any additional questions or need additional information about these construction projects, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'KC' followed by a stylized flourish.

Keith Curry
CEO
Compton Community College District



*Goal: Promote effective leadership
at all levels for community colleges.*

LEADERSHIP DEVELOPMENT

Excellence in Trusteeship Program

Excellence in Trusteeship Program

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“The governing board is responsible for establishing policies to assure the quality, integrity, and effectiveness of the student learning programs and services, and the financial stability of the institution.” – WASC Accreditation Standard IV.B.1

An educated and well-informed governing board is the foundation of a successful community college. As the policy-making body of the community college, the governing board is responsible for the overall success of the institution and the students served.

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For more information contact:

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2013 Schedule of Training Opportunities

What follows is a list of sessions from the League 2013 Effective Trusteeship (ETW) and Board Chair (BCW) workshops, the Annual Legislative Conference (ALC) and the Annual Trustees Conference; the Academic Senate of California Community Colleges (ASCCC), the C6 Consortium [Central CCCs Committed to Change], the Accrediting Commission for Community and Junior Colleges (ACCJC), ACCT's Governance Leadership Institute (GLI) and the Fair Political Practices Commission (FPPC) arranged by competency. You can use this schedule to track your progress.

New sessions will be added as information becomes available. *Unless specified all sessions will be counted as one unit.*

Accreditation	EVENT	EVENT DATE/TIME	Sub-Topics
Effective Trusteeship	ETW	1/26/13, 9 am- Noon	Accreditation, student success, policy development - 3 units
Accreditation Basics	ACCJC	online	Accountability and Institutional Effectiveness – 2 units
What Trustees Need to Know About Accreditation	ACCJC	Technical Assistance Visit by appointment.	Accountability and Institutional Effectiveness
What Boards New Trustees Need to Know about Accreditation	ACCT/New Trustee GLI	August 2013	Accountability and Institutional Effectiveness
Moving Forward: Accreditation in 2013 and Beyond	ASCCC/ACCJC Accreditation Institute	2/8/13 opening plenary	Institutional Effectiveness. Governance
Accreditation in CA Community Colleges: Influential Cultural Practices	ASCCC/ACCJC Accreditation Institute	2/8/13 lunch plenary	Institutional Effectiveness
Accreditation Hot Topics	ASCCC/ACCJC Accreditation Institute	2/8/13 closing plenary	Institutional Effectiveness, Governance
What Boards Need to Know about Institutional Accreditation	ACCT	Online (On Demand)	Accountability and Institutional Effectiveness
Accreditation Skills for Trustees	Annual Trustees Conference	5/4, 8:00 – 9:30 am	Function of the Trustee Board, Goal Setting and Communication
Breathing Life into Standard IV Recommendations	Annual Trustees Conference	5/4, 9:45 – 10:45 am	Function of the Trustee Board, Goal Setting and Communication
Trustee Handbook	League print resource available online	Chapters – 11, 12, 13, 14, 17, 18, 19, 20,21, 22, 30, 31	

Trustees' Role in Navigating an Accreditation Crisis	ACCT Convention	10/3, 2:00 pm – 3:15 pm	Accreditation
Closing General Session Brunch	ACCT Convention	10/5, 10:15 am – 12:00 pm	Accreditation – 2 units
Accreditation Workshop: Excellence in Accreditation	Annual Convention	11/21, 9:00 am – 12 pm	Accreditation
Race and Resources Inequities Impacting Community Colleges	Annual Convention	11/22, 9:45 am – 12 pm	Accreditation and Student Success
Leading Change: Professional Development Strategies to Improve Accreditation Outcomes	Annual Convention	11/22, 11:00 am – 12 pm	Accreditation and Governance
Dreams to Dollars: Faculty Partnerships with Advancement	Annual Convention	11/22, 2:45 pm – 3:55 pm	Accreditation, Fiscal Responsibilities
Board Evaluation	EVENT	EVENT DATE/TIME	Sub-Topics
Board/CEO Partnership	ETW	1/27/13, 8:15 am – 9:15 am	Accreditation/Board-CEO Relationship and Trustee Education Foundation, Goal Setting and Communication
Using Board Retreats & Workshops as an Effective Tool	ACCT National Legislative Summit	2/12/13, 4:00 pm – 5:00 pm	Board Evaluation/Governance
Board Self-Assessment as a Leadership Tool	ACCT/GLI	3/23/13, 10:15 – 11:15 am	Function of the Trustee Board
The Role of the Chair of the Board	ACCT	Online (On Demand)	Function of the Trustee Board
Boardmanship 101 – Focus on the Fundamentals of being an Effective Trustee	ACCT/New Trustee GLI	August 2013	The role of the trustee, history of community college governance, the role of the board, statutory and fiduciary responsibilities
Creating an Exceptional Board/CEO Relationship	ACCT/GLI	3/22/13, 8:30 – 9:30 am	Trustee Education Foundation/Board-CEO Relationship
Beyond the Boardroom: How Trustees Conducted a Successful 360 Self Evaluation to Right the Ship!	Annual Trustees Conference	5/4, 2:15 – 3:30 pm	Function of the Trustee Board, Goal Setting and Communication
Crisis and Opportunity: Aligning the Community College Presidency with Student Success	ACCT Convention	10/3, 3:30 pm – 4:30 pm	Board Evaluation
Are you Conducting an Effective Presidential Evaluation and	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Board Evaluation

Board Self-Assessment?			
Trustee Handbook	League print resource available online	Chapters – 14, 23	Function of the Trustee Board, Goal Setting and Communication
Assessing Board Effectiveness: Resources for Board of Trustees Self-Evaluation	League print resource available online		Function of the Trustee Board, Goal Setting and Communication
Fiscal Responsibilities	EVENT	EVENT DATE/TIME	Sub-Topics
Chapters, 7, 9, 10, 11	League Publication, Introduction to Fiscal Responsibilities		State and local budget management
Board's Role in Fiscal Policy	ETW	1/26/13, 1:45-3:30 pm & 3:45-5:00 pm	Fiscal Literacy/State and Local Operations
Role of the Board in Labor Negotiations	ETW	1/26/13, 1:45-3:30 pm	Collective Bargaining
Board/CEO Role in Foundation Success	ETW	1/26/13, 3:45-5:00 pm	Local Fiscal Operations
Budget/Fiscal Update	ALC	1/27/13, 9:30-10:30 am	State Budget
Restoring the Promise: Funding	ALC	1/27/13, 3-4 pm	Local/Linking Budget with Planning; Setting Priorities
Effective Strategies for Fiscal Constraints	ACCT/GLI	3/23/13, 8:30-10 am	Budget Development Process/Being Prudent and Not Stifling Innovation
Optimizing Resources Through Statewide and Regional Partnerships	Annual Trustees Conference	5/4/13, 11:00-12:00 pm	Local/Linking Budget with Planning; Setting Priorities
Understanding the Budget, Financial Documents and Capital Projects	ACCT/New Trustee GLI	August 2013	Fiscal Literacy
The Trustee's Role in Fundraising: From Arm's-length to Knee-deep	ACCT	Online (On Demand)	Fiscal Literacy
What trustees need to know about Financial Oversight	ACCT	Online (On Demand)	Fiscal Literacy
Safeguarding your Institution: The Board's Role in Navigating Disaster	ACCT	Online (On Demand)	Fiscal Literacy
The Challenge of Having More	Annual Trustees	5/4/13, 9:45 – 10:45	Local/Linking Budget with

Funding and Aligning to your Mission!	Conference	am	Planning; Setting Priorities; Budget Development Process/Being Prudent and Not Stifling Innovation
Trustee Handbook	League print resource available online	Chapters – 25, 28, 29, 30, 31, 32	
Regional Advocacy Convenings	Bakersfield College	9/24/13, 10:00 am – 3:00 pm	Fiscal Responsibilities, Institutional Effectiveness and Governance – 2 Units
Regional Advocacy Convenings	Los Medanos College	9/26/13, 10:00 am – 3:00 pm	Fiscal Responsibilities, Institutional Effectiveness and Governance – 2 Units
Regional Advocacy Convenings	Cuyamaca College	9/30/13, 10:00 am – 3:00 pm	Fiscal Responsibilities, Institutional Effectiveness and Governance – 2 Units
Policy Guidelines for Fiscal Health and Management	ACCT Convention	10/2/13, 11:00 am -4 pm	Fiscal Responsibilities – 3 units
Philanthropic Investments in Community Colleges – The Completion Agenda	ACCT Convention	10/3/13, 8:00 am – 9 am	Fiscal Responsibilities
Against All Odds: Funding a Building No One Thought Could Be	ACCT Convention	10/3/13, 8:00 am – 9 am	Fiscal Responsibilities
Fundraising for Student Success: Moving the Right Needle	ACCT Convention	10/3/13, 9:15 am-10:15 am	Fiscal Responsibilities
Watching the Finances: A Front Porch Conversation with CFOs	ACCT Convention	10/3/13, 3:30 pm – 4:30 pm	Fiscal Responsibilities
“Love IT or List IT”: Evaluating your ERP	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Fiscal Responsibilities
Measuring Sustainability: How Green Are You?	ACCT Convention	10/4/13, 9:15 am – 10:15 pm	Fiscal Responsibilities
How to Adopt a “Sustainability” Policy, Excel, and Create a Culture that Wins for a Whole Community	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Fiscal Responsibilities, Governance
Regional Advocacy Convenings	Mt. San Antonio College	10/15/13, 10:00 am – 3:00 pm	Fiscal Responsibilities, Institutional Effectiveness and Governance – 2 Units
Health Care Reform: Avoiding Penalties and Calculating hours of Service	Annual Convention	11/22/13, 9:45-10:45 am	Fiscal Responsibilities
Can Recent Legislation (like AB 182) and Governmental Policies	Annual Convention	11/22/13, 9:45-10:45	Fiscal Responsibilities

Affect Your District's Ability to Issue GO Bonds and Impact Future GO Bond Elections?		am	
Ripple Effect: Navigating Structural and Regulatory Complexities Unique to California	Annual Convention	11/22/13, 9:45-10:45 am	Fiscal Responsibilities
Soaring to New Fundraising Heights: The Role of CEOs and Trustees	Annual Convention	11/22/13, 2:45 pm-3:55 pm	Fiscal Responsibilities
Imperial Valley College Achieves Collective Fiscal Vision	Annual Convention	11/22/13, 4:10 pm-5:20 pm	Fiscal Responsibilities
Flexing Proposition 39 Funds for Energy and Cost Savings	Annual Convention	11/23, 8:00 – 9:30 am	Fiscal Responsibilities
Governance	EVENT	EVENT DATE/TIME	Sub-Topics
Chapters, 1, 5, 8	League Publication, Introduction to Fiscal Responsibilities		Policy and local decision- making roles
CCCT Board Chair Handbook	League print resource available online		Trustee Education Foundation/Meeting Effectiveness
Trustee Handbook	League print resource available online	Chapters – 6, 7, 9, 10, 15, 16, 17, 22, 26, 27	Trustee Handbook
Technical Assistance Visit	ASCCC/League	By appointment	Participatory Governance
Intro to Roles and Responsibilities	ETW	1/25/13, 3:30-6 pm	Trustee Education Foundation/Board Functions
Local Decision-Making	ETW	1/26/13, 1:45-3:30 pm 3:45-5 pm	Participatory governance, AB1725, internal constituencies
Role of the Chair; Effective Meeting Strategies	BCW	1/26/13, 1:45-5 pm	Trustee Education Foundation/Meeting Effectiveness
How to Conduct an Effective Search for a New President	ACCT National Legislative Summit	2/12/12, 2:30 pm – 3:30 pm	Governance
Key Indicators of an Effective Board	ACCT/GLI	3/21/13, 2:45-4 pm	Trustee Education Foundation/Board Roles, Working as a Unit
Roberts Rules and Parliamentary Procedure	ACCT/GLI/New Trustee GLI	3/22/13, 9:45-10:45 am and August 2013	Board Meeting Effectiveness/Running a Meeting
Board Excellence, Student Success, and Accountability: An All-In-One Workshop to Take	Annual Trustees Conference	5/3/13, 9:00 - Noon	Accountability and Institutional Effectiveness, Policy Development

Boards to the Next Level			
Building Trust with the Board and the CEO	Annual Trustees Conference	5/3/13, 3:15 - 4:30 pm	Accountability and Institutional Effectiveness, Policy Development
Dealing with the Media	ACCT/New Trustee GLI	August 2013	Advocacy and Community Relations
Gaining Acceptance and Becoming an Effective Voice	ACCT/New Trustee GLI	August 2013	Trustee Education Foundation
The Chair's Academy: The Leadership Team of the Board	ACCT Convention	10/2/13, 10:30 am – 4 pm	Governance - 3 units
Effective Board Governance: Policy Governance and Traditional Models and Adaptations	ACCT Convention	10/2/13, 11:00 am -4 pm	Governance – 3 units
The Board's Guide to Presidential Contracts	ACCT Convention	10/2/13, 11:00 am -4 pm	Governance , Board Evaluation– 3 units
Reauthorization of the Higher Education Act	ACCT Convention	10/3/13, 8:00 am – 9 am	Governance
Entrepreneurship and Revitalization	ACCT Convention	10/3/13, 9:15 am – 10:15 am	Governance, Fiscal Responsibilities
The Pending Exodus of Current Presidents: Conducting an Effective CEO Search	ACCT Convention	10/3/13, 9:15 am – 10:15 am	Governance
Policy Governance – Closing the Loop in Strategic Planning	ACCT Convention	10/3/13, 9:15 am- 10:15 am	Governance
Successful Industry Partnerships for Workforce and Economic Development	ACCT Convention	10/3/13, 9:15 am- 10:15 am	Governance, Student Success
Using the Election Process to Connect with Our Communities	ACCT Convention	10/3/13, 9:15 am- 10:15 am	Governance
Real Skills for Real Jobs with Real Success	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance, Student Success
Update on Community College Federal Legislative Priorities	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance
Getting the Job Done: What to Look for in Your Next President, and what You Should be Supporting in Your President Now	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance, Board Evaluations
Making Data Driven Decisions Using an Innovative Institutional	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance, Student Success

Intelligence System			
Integrity, Advocating & Leading Change: The Role of African American Trustees	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance
Partnering with K-12 to Implement Cradle – to – Career Education	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance, Student Success
Tracking the Moving Needle: Strategic Planning Dashboards for Trustees	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance
How to Close the Skills Gap with Online Talent Communities: A Network for Community Colleges to Meet Local Workforce Needs	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance, Student Success
The Role of Economic Workforce Development: Linking Workforce Needs and Partnerships with K – 12	ACCT Convention	10/3/13, 10:30 am – 11:30 am	Governance
Moving the Needle on Trustee Advocacy	ACCT Convention	10/3/13, 2:00 pm – 3:15 pm	Governance
The Value Proposition for Community College Athletics	ACCT Convention	10/3/13, 2:00 pm – 3:15 pm	Governance
Transforming Communities with Good Jobs for At-Risk Youth: A Partnership with Unions, Colleges, and CBOs	ACCT Convention	10/3/13, 2:00 pm – 3:15 pm	Governance, Student Success
Facilitated Planning Process that Leads to Shared Governance, Strategic Directions, and Integrated Ownership of Results	ACCT Convention	10/3/13, 2:00 pm – 3:15 pm	Governance
How to Create and Implement a Participatory Governance System	ACCT Convention	10/3/13, 3:30 pm – 4:30 pm	Governance
Internal Partnerships Use Data-Driven Solutions to Enhance High-Quality Student Learning and Success in a Rural Nursing Program	ACCT Convention	10/3/13, 3:30 pm – 4:30 pm	Governance
Sounds of Innovation: A Mobile Hearing Lab Responds to Missouri's Workforce-Training Needs	ACCT Convention	10/3/13, 3:30 pm – 4:30 pm	Governance, Fiscal Responsibilities
Crisis Management: Planning	ACCT Convention	10/3/13, 4:30 pm –	Governance

and Realities at Three Colleges		5:45 pm	
The 21 st Century Commission Implementation: A Status Report	ACCT Convention	10/3/13, 4:30 pm – 5:45 pm	Governance, Student Success
Drilling Down: Strengthening and Sustaining Student Success Through Effective Governance	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance
Pathways to Careers: It Takes a City	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance, Student Success
Voluntary Framework of Accountability	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance, Student Success
From a 27-Year Dream to a Creative Reality: Making a 115,000 Square Foot Health Education and Wellness Center Happen in Tough Economic Times	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance, Fiscal Responsibilities
Board Voices: The Expanding Role of Trustees in Student Success	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance, Student Success
Are you Prepared? Leadership is All About Executing the Plan	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance
Engage or Isolate: Energize an Institution through Collaborative Strategic Planning	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Governance
New Tools for Strong and Effective Board Leadership: Succession Planning, Organizational Administrative Analysis, and Review of By-laws and Policy Manuals	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Board Evaluation
Building Engineers Locally: Business, Industry, K-12, Community College, and University Partnerships	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Student Success
Utilizing Board Ends Policies to Drive Student Success	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Student Success
Risks and Rewards of Global Partnerships: Lessons from Brazil	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance
Financial Strategies to Enhance Retention and Completion	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Student Success
The Patient Protection and	ACCT Convention	10/4/13, 9:15 am –	Governance, Fiscal

Affordable Care Act		10:15 am	Responsibilities
A Partnership: A Model for Building a Pipeline for Careers in a STEM Profession	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Student Success
Successful Consortium Model in a Tristate Area (Bridges2Healthcare)	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Governance, Student Success
Taking Trusteeship to the Next Level	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance, Accreditation
Community College/K-12 Boards: Working Together as Partners for Student Success	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance, Student Success
Advancing Student Success with Data-Informed Decisions through the Implementation of a Data Warehouse	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance, Student Success
Clackamas Community College Asks Community to 'Imagine Clackamas'	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance
Partnerships to Provide Community Health and Wellness Education and Services	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance
Rebuilding a Community College's Trust, Respect, and Effectiveness after a Period of Turmoil	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Governance
Forces for Good: Bellwether College Consortium and Bellwether Award Winning Programs	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance
Outcomes Leveraging Business Intelligence for Academic Program Review	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance
Bringing Santa Fe College to the World and the World to Santa Fe College	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance, Student Success
Meeting Local Workforce Needs through Strategic Partnerships	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance
Hiring a College President in Austere Times	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance
Linking Historically Black Colleges and Universities with	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Governance, Student Success

Community Colleges			
Advanced Training for Advanced Manufacturing	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance
Strategic Alliances: When it comes to Meeting Regional Workforce Needs, They Matter!	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance
Maximizing Student Success: An Agenda for Innovation	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance
Trustee Leadership in Student Success: A Tale of Two States	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance, Student Success
Moving the Needle through Public-Private Partnerships: Case Study, Data and Board Perspectives	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance
Legal Issues Affecting Community Colleges	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance, Fiscal Responsibilities
Strength in Numbers: The Benefits of Multi-District Collaboration	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Governance
Assuring a “Real Measure” of Accountability	ACCT Convention	10/5/13, 8:45 am – 10:00 am	Governance
New Trustee Orientation Process	Annual Convention	11/22/13, 11:00 am - 12:00 pm	Governance
Legal Eagles: You have Questions, We Have Answers	Annual Convention	11/22/13, 4:10 pm- 5:20 pm	Governance
Purposeful Institutional Change: Leadership Skills, Knowledge, and Disposition	Annual Convention	11/23/13, 8:00 am – 9:30 am	Governance
Successes of the California Community College’s Sustainability Template	Annual Convention	11/23/13, 9:45 am – 10:45 am	Governance
Student Success	EVENT	EVENT DATE/TIME	Sub-Topics
Defining the Promise: Policy	ALC	1/27/13, 1:45 - 2:45 pm	Accountability and Institutional Effectiveness, Policy Development
What Trustees Need to Know about Outcomes, Quality and Student Success	ACCT/GLI	3/22/13, 11:00 -12:15 pm	Accountability/How to monitor institutional effectiveness
Understanding Internal and External Constituencies	ACCT/GLI	3/23/13, 8:30 – 10:00 am	Advocacy/Community Relations/Connecting with

			Stakeholders
The Role of Trustees and CEOs on the Goal of Student Success	C6 Consortium/West Hills CCD	4/12 & 4/13	Student Success
What Trustees Need to Know About Advocacy	ACCT/New Trustee GLI	August 2013	Advocacy/Community Relations/Connecting with Stakeholders
The Trustee's Role in Effective Advocacy: Local, State and Federal Level	ACCT	Online (On Demand)	Building effective advocacy skills.
The Student Success Scorecard: Measuring Progress for the California Community Colleges	Annual Trustees Conference	5/3/13, 3:15 - 4:30 pm	Accountability and Institutional Effectiveness, Policy Development
Understanding Noncredit and Adult Education in Today's Climate	Annual Trustees Conference	5/3/13, 3:15 - 4:30 pm	Accountability and Institutional Effectiveness, Policy Development
Coloring Inside the Lines: What are the rules around building and maintaining diversity (Really)?	Annual Trustees Conference	5/4/13, 11:00- Noon	Accountability and Institutional Effectiveness, Policy Development
Media Strategies During Times of Transition	Annual Trustees Conference	5/4/13, 11:00- Noon	Advocacy/Community Relations/Connecting with Stakeholders
Building Stronger Community Colleges: Learning from Students and Transformational Change Efforts	Annual Trustees Conference	5/4/13, 3:45 – 5:00 pm	Accountability and Institutional Effectiveness, Policy Development
Exploring the Future of Technology-Enhanced Education	Annual Trustees Conference	5/5/13, 9:45 – 11:00 am	Accountability and Institutional Effectiveness, Policy Development
Trustee Handbook	League print resource available online	Chapters – 18, 20	
Opening General Session	ACCT Convention	10/2, 5:30 – 7:30 pm	Student Success
Achieving Student Success with the 21 st Century Community College: The Governance Institute for Student Success as a Vehicle for Action	ACCT Convention	10/3, 8:00 am – 9 am	Student Success
The Heart of Student Success and Completion: Moving the Needle on Student Learning Outcomes	ACCT Convention	10/3, 8:00 am – 9 am	Student Success
The FACT Initiative: A Collaborative Campaign Connecting Manufacturers, K-12, and Moraine Park Technical	ACCT Convention	10/3, 8:00 am – 9 am	Student Success

College to Support Student Scholarships			
Trustee Support of Latino Student Success: A National Perspective	ACCT Convention	10/3, 8:00 am – 9 am	Student Success
Clearing the Path to a Brighter Future: Addressing the Barriers to Community College Access and Success	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
Colleges Serving Veterans through Unique Programs & Partnerships	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
“Champions of diversity” Ensuring Access for Underserved Populations	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
Demonstrating Quality and Continuous Improvement in the Teaching and Learning Process	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
Student Success Plan: A Cross-Industry Collaboration to Enhance Student Support	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
Guiding Student Success Through Financial Education	ACCT Convention	10/3, 9:15 am- 10:15 am	Student Success
Real Skills for Real Jobs with Real Success	ACCT Convention	10/3, 10:30 am – 11:30 am	Student Success
Supporting Student Success with Retention Action Teams (RATs)	ACCT Convention	10/3, 10:30 am – 11:30 am	Student Success
One – Stop for Access. Non – Stop to Success	ACCT Convention	10/3, 10:30 am – 11:30 am	Student Success
Embracing Completion: Proven Strategies for Student Success and Completion	ACCT Convention	10/3, 10:30 am – 11:30 am	Student Success
Improving Student Adaptability to the Learning Environment: A Comprehensive Student Success Initiative	ACCT Convention	10/3, 2:00 pm – 3:15 pm	Student Success
Creating a Statewide Culture of Student Success	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Student Success
Pushing the Needle toward Hispanic Student Success: Empowering Heritage Spanish	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Student Success

Speakers Beyond Access Into Degree Completion			
Rethinking Student Financial Aid	ACCT Convention	10/4/13, 8:00 am – 9:00 am	Student Success
Student Success and Performance Excellence: It's the Alamo Way!	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Student Success
Career Coach: Boosting Students' Success	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Student Success
From Research to Reform: Accelerating Developmental Education at the Community College of Baltimore County and South Texas College	ACCT Convention	10/4/13, 9:15 am – 10:15 am	Student Success
Moving Manufacturing Forward in SW Ohio	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Student Success
Keeping in Touch: An Evaluation of a Contact Model Approach to Improving Retention	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Student Success
Getting Beyond the Rhetoric: Increasing Our Success in Moving Students to College Readiness, Persistence, and Completion	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Student Success
Risk Management and Student-Loan Default: How Student-Loan Default Puts Colleges at Risk and How Colleges Can Mitigate Risk and Help Students	ACCT Convention	10/4/13, 10:30 am – 11:30 am	Student Success
Ready or Not, Here We Come: Interventions & Innovations in College & Career Readiness	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Student Success
Partnering for Student Success: The Maricopa Community Colleges & Arizona Agribusiness and Equine Center	ACCT Convention	10/4/13, 2:15 pm – 3:15 pm	Student Success
Neighborhood-Based Education-Combating Poverty within Omaha's At-Risk and Underserved Communities through the South Omaha MCC Express	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Student Success
Society Demanded Radical Improvements to Developmental	ACCT Convention	10/4/13, 3:30 pm – 4:30 pm	Student Success

Mathematics: Parkland College Delivered			
Governance Institute for Student Success	Long Beach City College	10/31 – 11/2 Starting at 6:00 pm and ending at 1:00 pm on the 2 nd	Student Success
Baccalaureate Degrees: What is California's Future?	Annual Convention	11/22, 9:45-10:45 am	Student Success
Optimizing Resources through Statewide and Regional Partnerships	Annual Convention	11/22, 9:45-10:45 am	Student Success
Sherpa: Increase Student Success with a Recommendation Engine	Annual Convention	11/22, 9:45-10:45 am	Student Success
Mitigating Economic Disparity: Financial Self –Sufficiency in College Completion	Annual Convention	11/22, 9:45-10:45 am	Student Success
The Cerritos Project: Leaders Collaborating for Student Veteran Success	Annual Convention	11/22, 9:45-10:45 am	Student Success
Developments in Online Education	Annual Convention	11/22, 9:45-10:45 am	Student Success
Can Collaborative K-12/Community College Research Give Us the Lift We Need?	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Blueprint for a Successful Communications Plan	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Writing in the End Zone: Creating a Reality of Success for Student Athletes	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Technology Solutions Supporting the Student Success Initiatives	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
A2Mend: Advancing African American Male Success	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Modernizing Matriculation: The Student Success and Support Program	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Student Success: Vision 2020 and Beyond	Annual Convention	11/22, 11:00 am – 12:00 pm	Student Success
Global Partnerships: Ingredients for the SLOs, College Growth	Annual Convention	11/22, 2:45 pm – 3:55 pm	Student Success

and Economic Development			
Path to Transfer: Update on the Implementation of SB 1440	Annual Convention	11/22, 2:45 pm – 3:55 pm	Student Success
Preparing and Responding to the Unthinkable: Lessons Learned and Moving Forward	Annual Convention	11/22, 2:45 pm – 3:55 pm	Student Success
Accelerated English and Math: A High-Impact Practice	Annual Convention	11/22, 2:45 pm – 3:55 pm	Student Success
Reaching Underserved Communities: How is California Doing?	Annual Convention	11/22, 2:45 pm – 3:55 pm	Student Success
Messaging Student Success: Helping Students Prepare to Succeed	Annual Convention	11/22, 4:10pm – 5:20 pm	Student Success
Financial Aid: the Key to Student Success	Annual Convention	11/22, 4:10pm – 5:20 pm	Student Success
Creating a STEM Center to Support and Accelerate STEM Students Success	Annual Convention	11/22, 4:10pm – 5:20 pm	Student Success
Tailoring Student Success Act Implementation to Meet Underserved Student Needs	Annual Convention	11/22, 4:10pm – 5:20 pm	Student Success
Bridge to Success: How Community Colleges and Adult Education Create Successful Pathways	Annual Convention	11/22, 4:10pm – 5:20 pm	Student Success
Coloring Inside the Lines: What are the Rules around Building and Maintaining Diversity (Really)?	Annual Convention	11/23, 8:00 – 9:30 am	Student Success
Student Support Redefined: From Research to Action on Your Campus	Annual Convention	11/23, 8:00 – 9:30 am	Student Success
Developing a Next Generation Common Placement Assessment for the C6 Consortium	Annual Convention	11/23, 8:00 – 9:30 am	Student Success
Understanding and Using the Student Success Scorecard and Salary Surfer	Annual Convention	11/23, 9:45 – 10:45 am	Student Success
Men of Color in the Community College: A Focus on Assessment	Annual Convention	11/23, 9:45 – 10:45 am	Student Success

Undocumented Students: Challenges and Resources for Community College Students	Annual Convention	11/23, 9:45 – 10:45 am	Student Success
Basic Skills Program Factors Influencing Student Progression	Annual Convention	11/23, 9:45 – 10:45 am	Student Success
Brown Act	EVENT	EVENT DATE/TIME	Sub-Topics
Intro to the Brown Act	ETW	1/27/13, 9:30-10:30 am	Board meeting effectiveness
Nightmare on Board Night	Annual Trustees Conference	5/4/13, 2:15-3:30 pm	Board meeting effectiveness
Ethics	EVENT	EVENT DATE/TIME	Sub-Topics
AB 1234 Local Ethics Training	FPPC	<u>Online</u>	Governance, board meeting effectiveness

2014 Schedule of Training Opportunities

What follows is a list of sessions from the League 2014 Effective Trusteeship (ETW) and Board Chair (BCW) workshops, the Annual Legislative Conference (ALC) and the Annual Trustees Conference; the Academic Senate of California Community Colleges (ASCCC), the C6 Consortium [Central CCCs Committed to Change], the Accrediting Commission for Community and Junior Colleges (ACCJC), ACCT's Governance Leadership Institute (GLI) and the Fair Political Practices Commission (FPPC) arranged by competency. You can use this schedule to track your progress.

New sessions will be added as information becomes available. *Unless specified all sessions will be counted as one unit.*

Accreditation	EVENT	EVENT DATE/TIME	Sub-Topics
Effective Trusteeship	ETW	1/24/14, 9 am- Noon	Accreditation, student success, policy development - 3 units (1 unit each)
Trustee Handbook	League print resource available online	Chapters – 11, 12, 13, 14, 17, 18, 19, 20,21, 22, 30, 31	
Board Evaluation	EVENT	EVENT DATE/TIME	Sub-Topics
Mentoring, Recruiting, Retaining and Evaluating the CEO	ETW	1/25/14, 3:45 – 5:00 pm	Board Evaluation
The Board and CEO Partnership	ETW	1/26/14, 8:00 – 9:15 am	Board Evaluation
Fiscal Responsibilities	EVENT	EVENT DATE/TIME	Sub-Topics
Chapters, 7, 9, 10, 11	League Publication, Introduction to Fiscal Responsibilities		State and local budget management
Trustee Handbook	League print resource available online	Chapters – 25, 28, 29, 30, 31, 32	
Board's Role in Fiscal Policy	ETW	1/25/14, 3:45 – 5:00 pm	Fiscal Literacy/State and Local Operations

Governance	EVENT	EVENT DATE/TIME	Sub-Topics
Chapters, 1, 5, 8	League Publication, Introduction to Fiscal Responsibilities		Policy and local decision- making roles
Intro to Roles and Responsibilities	ETW	1/24/14, 3:00-6 pm	Trustee Education Foundation/Board Functions
The Role of the Board in Labor Negotiations	ETW	1/25/14, 1:45 – 3:30 pm	Governance
Student Success	EVENT	EVENT DATE/TIME	Sub-Topics
Introduction to Major Issues: Hot Topics	ETW	1/25/2014, 1:45 – 3:30 pm	Student Success
Brown Act	EVENT	EVENT DATE/TIME	Sub-Topics
Intro to the Brown Act	ETW	1/26/14, 9:30 – 10:30 am	Board meeting effectiveness
Ethics	EVENT	EVENT DATE/TIME	Sub-Topics
AB 1234 Local Ethics Training	FPPC	<u>Online</u>	Governance, board meeting effectiveness
Ethics Training	ETW	1/24/14, 3:00 – 5:00	Ethics

Updated: January 6, 2014



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

January 14, 2014

TO: President Tom Fallo

FROM: Jo Ann Higdon, M.P.A.
Vice President, Administrative Services

Governor Brown has presented an overview of his budget proposal for the fiscal year 2014-15. For California Community Colleges, the items of interest include:

1. A COLA of 0.86%. While we are thankful for a COLA, most had projected a COLA of double that amount.
2. Restoration of access by 3%. Even with this opportunity to restore (or grow), our funding would still fall below the 2008 level.
3. New funding for student success programs and developing state-wide success projects.
4. New funding (one-time) for instructional equipment and deferred maintenance.
5. Elimination of inter-year deferred payments from the State. This will significantly reduce the amount needing to be borrowed using TRANS.
6. Funding of energy efficiency projects (Prop 39).
7. Providing funding for back fills needed due to apportionment shortages resulting from RDA shortages, property tax shortages and recurring structural deficits.
8. Providing funding for regional adult education consortia.
9. No increases in State tuition.

The Governor made it very clear in his budget message that he intends to use one-time funds for the pay down of debt obligations. Thus, his focus is on the deferred payments and the state's pension obligations.



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M-E-M-O-R-A-N-D-U-M

Date: January 13, 2013

To: President Fallo

From: Ann M. Garten
Director, Community Relations

Re: Spring 2014 Marketing/Advertising Campaign

The attached marketing and advertising campaign “posters” for El Camino College and the Compton Center outline the free and paid media currently in process for the spring 2014 semester. The intent of the campaigns is to increase enrollment and awareness of programs and services offered at both locations. The campaigns are built utilizing research information from community surveys and student media preferences surveys

Free media is ongoing, however during enrollment periods it focuses on registration information and promotes that classes have been added. Paid advertising began in December 2013 and will continue through January 25, 2014.

RECEIVED DEC 13 2013



COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA

Date: December 9, 2013
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay, President and Chief Executive Officer, CCLC
Subject: CCCT Board Election - 2014

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nomination Form mailed to the League office, and *please use only these forms*. Although not required, it is recommended that nomination materials be sent via certified mail, return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. CCCT board members are elected by the institutional member governing boards for three-year terms. No CCCT board member shall serve more than three (3) terms consecutively. This year eight persons will be elected to the board. Of those eight seats there are six incumbents eligible to run for re-election, one board member has termed out, and one seat was vacated by a trustee that did not run for re-election at the district level. This vacated seat will be filled by the trustee that receives the least number of votes among the top eight vote getters. Pursuant to the CCCT Governing Policies, that person will complete the term of the vacated seat, which expires in 2015.

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 4, 2014.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents)
Official Nominating Form
Official Biographical Sketch Form
Official Statement of Candidacy
CCCT Board Terms of Office
CCCT Board Roster



CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Community
College District nominates _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2014**, along with the nomination form and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: _____ Date: _____

Address: _____

City: _____ Zip: _____

Phone: _____ (home) _____ (office)

E-Mail: _____

EDUCATION

Certificates/Degrees: _____

PROFESSIONAL EXPERIENCE

Present Occupation: _____

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: _____

Years of Service on Local Board: _____


Offices and Committee Memberships Held on Local Board: _____

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2014** along with the nomination form and biographic sketch form. **Faxed material will not be accepted.**

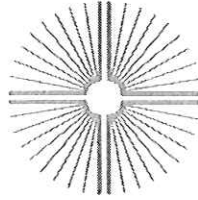
CANDIDATE'S NAME: _____ DATE: _____

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

CCCT Board Terms

<u>Election</u>	<u>Group</u>	<u>Seat</u>	<u>First Elected/Appointed</u>	<u>Next Election</u>	<u>Terms Left for Incumbent</u>
2014	I.	Casas	2010	2014	1
	I.	Castellanos	2011	2014	2
	I.	Chadwick	2011	2014	2
	I.	*Figueroa	2007	2014	0
	I.	Gomez	2010	2014	1
	I.	Jones (Robert)	2011	2014	2
	I.	Moreno	2011	2014	2
2015	II.	Vacancy	2012	2015	2
	II.	Chaniot	2009	2015	1
	II.	*Jones (Bernard)	2008	2015	0
	II.	*Ontiveros	2008	2015	0
	II.	Otto	2009	2015	1
	II.	Ransford	2012	2015	2
	II.	Zableckis	2009	2015	1
	II.	Wah	2013	2015	2
2016	III.	*Barreras	2006	2016	0
	III.	Biggin	2013	2016	2
	III.	Gulassa	2010	2016	1
	III.	Hart	2010	2016	1
	III.	*Jaffe	2009	2016	0
	III.	Keith	2013	2016	2
* Board member is unable to seek reelection due to three-term limit.					



**CALIFORNIA COMMUNITY COLLEGE TRUSTEES
2013-14 BOARD ROSTER**

ISABEL BARRERAS
Immediate Past-President
State Center CCD

SALLY BIGGIN
Redwoods CCD

LAURA CASAS
Foothill DeAnza CCD

STEPHAN CASTELLANOS
San Joaquin Delta CCD

NANCY CHADWICK
Palomar CCD

JANET CHANIOT
2nd Vice President
Mendocino-Lake CCD

MARY FIGUEROA
Riverside CCD

SIMON FRASER
Pasadena Area CCD

PAUL GOMEZ
Chaffey CCD

CY GULASSA
Peralta CCD

JERRY HART
Imperial CCD

LOUISE JAFFE
1st Vice President
Santa Monica CCD

BERNARD "BEE JAY" JONES
Allan Hancock Joint CCD

ROBERT JONES
Los Rios CCD

SUSAN KEITH
Citrus CCD

JIM MORENO
Coast CCD

MANNY ONTIVEROS
President
North Orange County CCD

DOUGLAS OTTO
Long Beach CCD

ANN RANSFORD
Glendale CA 91208

LINDA WAH
Pasadena CCD

MARCIA ZABLECKIS
Barstow CCD

VACANCY



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

M-E-M-O-R-A-N-D-U-M

Date: January 14, 2013
To: President Fallo
From: Ann M. Garten
Director, Community Relations
Re: Board Communication Protocol

As discussed at the November Management Meeting, attached is the "Protocol for Communicating with Board Members". The intent of this process for managers is to ensure that all Board members receive the same information in a coordinated manner.

As noted on the attached, any information prepared for one Board member will be distributed to the entire Board. This also ensures that all information provided to the Board is available to the general public in accordance with the Brown Act.

Please let me know if you have any questions or concerns.

Protocol for Communicating with Board of Trustee Members

It is important that all El Camino Community College District Board of Trustee members have access to the same information. Therefore, all communications with Board members should go through the Superintendent/President and/or his designee.

When you are contacted by a Board member, please inform your Vice President, regardless of the type of question/comment. Vice Presidents will notify the Superintendent/President.

If you receive an inquiry for information, assistance, etc. directly from a Board member, please respond to the Board member in the following manner: "In keeping with the practice of Board communications going through the Superintendent/President, I am forwarding your request to the Superintendent/President for consideration. Thank you."

Next, forward the Board member request to Community Relations Director, Ann Garten, and cc: Cindy Constantino, Executive Assistant to the President.

The Community Relations Director and/or Vice President will determine what information is appropriate for you and/or your staff to designate time for follow up, etc. If information will be provided to the Board member, the Community Relations Director will follow up with the VP and manager who received the inquiry to secure the information. The Community Relations Director will disseminate any communications to all Board members. If it is determined that the request will take staff time away from other pressing job duties, the Community Relations Director will follow up with all Board members appropriately.

Thank you in advance for your assistance. These guidelines will help us organize messages and information so that all Board communications are completed in a consistent, coordinated effort.

Carolina Gonzalez
12116 South Figueroa Street
Los Angeles, CA 90061
310-756-2328
gcarol09@yahoo.com

EL CAMINO COLLEGE

2014 JAN -2 AM 8:16

OFFICE OF THE
PRESIDENT

10 December 2013

President and Board of Trustees
16007 Crenshaw Blvd.,
Torrance, CA 90506
Telephone, (310) 660-3111

Dear Dr. Fallo,

My name is Carolina Gonzalez a current student at El Camino College. With the support of El Camino's Child Development department, I have recently declared my major to Child Development. I am currently working with Reading Partners and became profoundly interested in teaching young children. This letter is to express my concerns on the decision made to close down the Child Development Center that will become effective by June 30, 2014.

My understanding in the decision to close down the CDC is because of the unexpected failure in different areas of the department. Throughout the past years since 2008/09, there has been a decline in the number of children enrolled. Therefore, El Camino has been paying more money to keep the CDC open. The former director of the center Sandy Parvis was not able to keep up a good quality program. The center was then seen as a negative environment for the children. These issues not only caused negative feedback, but also no revenue was seen neither positive result. There is no doubt that a change had to happen, the center could not continue losing money, or be viewed as a negative environment. Bringing in Jennifer Montgomery as the new director as of July of 2014 was a start.

After the board had made its decision to give the center a year to see progress, a second vote was taken and to confirm the closure. It has become hard and stressful for the Child development department to reconstruct the whole center. My concerns are that there was not enough time given in order to see any progress. Professor Michelle Moen shares her feelings about the center closing and says "We were promised a year to see the increase of finances and the quality of the

cc: Board of Trustees, F. Arce 1/2/14

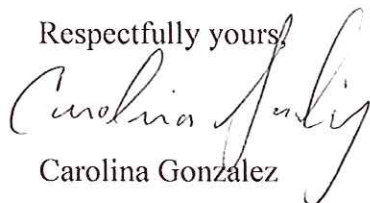
center, and we were actually given three months, we did improve the quality but not finances". Jennifer Montgomery who has accepted to change and improve our center has made many outstanding changes. To begin she is now implementing what is being taught in our classrooms. There has been an increase in the children enrolled from under twenty children to over fifty children. Ms. Montgomery has worked very hard in making the center what I call a model. She has also gathered grants to help tuition, and gathered connections with agencies for help financially. This dramatic change has been made in only three months that is to say with more time our center will become successful.

Our center is helping students, parents and our communities become united as one through our CDC. Students use the CDC as an educational opportunity to observe and learn, also used as a practicum for AS in Child Development. Berenice Leon a student at El Camino says "I think it was an opportunity for us to see what we were being taught in class implemented in action". As future educators we use our observations in the center to fully experience to work with children. I was fortunate to make my observation this semester in the center, and I simply enjoyed watching the connections the teachers had with the children. The children knew their transitions and there was a positive environment. I personally enjoyed watching the three year olds play dramatic play. I had the privilege to see what I had studied and learned in class become alive in action. I worry that future students pursuing the educational field would not get to experience what we are being taught. Our students need a quality lab to learn and grow from. Furthermore, student parents and staff find it convenient to have their children in the center. Not only is it free for students but it benefited people who had a low income. Also taking consideration of our children who have become accustomed of the environment and staff, what would occur to these children? Shouldn't they have a voice in this?

Overall I understand the circumstances in which our financial needs have become deprived because of increasing budget deficit. But I am not alone in this fight there have been petitions, parent speakers and written letters like mine to keep our Child Development center open. I suggest giving a second vote to actually see improvement in our center, a year was promised but in only three months the decision had been made for closure. With our new director, increased enrollment I have no doubt that in a near future we will see finances increase.

I can be contacted at any time through my email stated above. I look forward to hearing from you. Thank you for your attention to this matter.

Respectfully yours,

A handwritten signature in cursive script that reads "Carolina Gonzalez". The signature is written in black ink and is positioned to the right of the typed name.

Carolina Gonzalez



El Camino College
Office of the Vice President – Student & Community Advancement
Jeanie Nishime, Vice President

Jeanie Nishime

December 2, 2013

TO: Management
Faculty
Staff
Students

SUBJECT: EL CAMINO COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR CALENDAR FOR 2014/2015

Attached is the 2014/2015 El Camino Community College District School Year Calendar approved by the Board of Trustees.

Additional copies of the calendar are available by contacting the Office of the Vice President-Student & Community Advancement at Extension 3471.

JN/mre

Attachment

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR CALENDAR
2014-2015**

JULY 2014

S	M	T	W	T	F	S
		1	2	*3	[4]	[5]
[6]	7	8	9	10	[11]	[12]
[13]	14	15	16	17	[18]	[19]
[20]	21	22	23	24	[25]	[26]
[27]	28	29	30	31		

NOVEMBER 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	*11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	*27	*28	[29]
[30]						

MARCH 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	[14]
[15]	(16)	(17)	(18)	(19)	(20)	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2014

S	M	T	W	T	F	S
					[1]	[2]
[3]	4	5	6	7	(8)	[9]
[10]	11	12	13	14	(15)	[16]
[17]	(18)	(19)	(20)	{21}{22}	23	
24	25	26	27	28	29	30
31						

DECEMBER 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	[13]
[14]	(15)	(16)	(17)	(18)	(19)	[20]
[21]	(22)	(23)	*24	*25	[26]	[27]
[28]	[29]	[30]	*31			

APRIL 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

SEPTEMBER 2014

S	M	T	W	T	F	S
	*1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JANUARY 2015

S	M	T	W	T	F	S
				*1	(2)	[3]
[4]	(5)	(6)	(7)	(8)	(9)	[10]
[11]	(12)	(13)	(14)	{15}	{16}	17
18	*19	20	21	22	23	24
25	26	27	28	29	30	31

MAY 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	[16]
[17]	(18)	(19)	(20)	(21)	(22)	[23]
[24]	*25	26	27	28	(29)	[30]
[31]						

OCTOBER 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2015

S	M	T	W	T	F	S
1	2	3	4	5	*6	7
8	9	10	11	12	13	14
15	*16	17	18	19	20	21
22	23	24	25	26	27	28

JUNE 2015

S	M	T	W	T	F	S
	1	2	3	4	(5)	[6]
[7]	8	9	10	11	[12]	[13]
[14]	15	16	17	18	[19]	[20]
[21]	22	23	24	25	[26]	[27]
[28]	29	30				

Fall	Spring	Flex Days	Summer	No Classes
------	--------	-----------	--------	------------

- { } - Staff Development Flex Days – Campus Remains Open – Classes not in session
- [] - Campus Closed
- * - Holidays (Management, Faculty, Staff, and Students) – Campus Closed
- () - Campus Remains Open – Classes not in session

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR CALENDAR
SUMMER CALENDAR 2015**

MAY 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	[16]
[17]	(18)	(19)	(20)	(21)	(22)	[23]
[24]	*25	26	27	28	(29)	[30]
[31]						

JUNE 2015

S	M	T	W	T	F	S
	1	2	3	4	(5)	[6]
[7]	8	9	10	11	[12]	[13]
[14]	15	16	17	18	[19]	[20]
[21]	22	23	24	25	[26]	[27]
[28]	29	30				

JULY 2015

S	M	T	W	T	F	S
			1	2	[3]	[4]
[5]	*6	7	8	9	[10]	[11]
[12]	13	14	15	16	[17]	[18]
[19]	20	21	22	23	[24]	[25]
[26]	27	28	29	30	[31]	

AUGUST 2015

S	M	T	W	T	F	S
						[1]
[2]	3	4	5	6	(7)	[8]
[9]	10	11	12	13	(14)	[15]
[16]	(17)	(18)	(19)	{20}	{21}	22
	23	24	25	26	27	28
	30	31				

Summer Session ----- 2015

***Six-Week Sessions**

May 26 through July 2, 2015
July 7 through August 13, 2015

***Eight-Week Session**

June 8 through July 30, 2015

*These dates are subject to change.

Summer Four-Day Workweek Schedule – 2015

The 4-day, 8-hour a day workweek for classified and administrative employees will begin
Monday, June 8, 2015 through Thursday, July 30, 2015.
The first Friday off is June 12, 2015 and the last Friday off is July 31, 2015.

Fall	Spring	Flex Days	Summer 1/Summer 2	No Classes
------	--------	-----------	-------------------	------------

- { } - Staff Development Flex Days – Campus Remains Open – Classes not in session
- [] - Campus Closed
- * - Holidays (Management, Faculty, Staff, and Students) – Campus Closed
- () - Campus Remains Open – Classes not in session

**EL CAMINO COMMUNITY COLLEGE DISTRICT
CALENDAR SCHEDULE**

SCHOOL YEAR **2014-2015**

Fall Semester 2014

Faculty & Staff Development Flex Days	Thurs-Fri	August 21 & 22	2014
Mandatory Flex Day – 6 hours	Thursday	August 21	2014
Fall Semester Classes Begin	Saturday	August 23	2014
Weekday Classes Begin	Monday	August 25	2014
Last Day to Drop and be Eligible for a Refund (1 st 8-Week Session)	Friday	August 29	2014
Labor Day Holiday (Campus Closed)	Monday	September 1	2014
First Day to Apply for Graduation and Certificates (Fall)	Tuesday	September 2	2014
Last Day to Add (Full Semester Courses)	Friday	September 5	2014
Last Day to Drop and Be Eligible for a Refund (Full-Term)	Friday	September 5	2014
Last Day to Challenge Residency Status for Current Semester	Friday	September 5	2014
Last Day to Drop Without Notation on Permanent Record	Friday	September 5	2014
Active Enrollment Census	Monday	September 8	2014
Last Day to Apply for Degrees and Certificates (Fall)	Friday	October 10	2014
Mid-Term Classes Begin	Saturday	October 18	2014
Veterans Day Holiday (Campus Closed)	Tuesday	November 11	2014
Last Day to Drop with a “W”	Friday	November 14	2014
Thanksgiving Day Holidays/Weekend (Campus Closed)	Thurs-Sun	November 27-30	2014
Fall Semester Ends	Friday	December 12	2014
Christmas Holidays (Campus Closed)	Wed-Thurs	December 24 & 25	2014
Winter Recess (Campus Closed)	Wed-Thurs	Dec 24, 2014-Jan 1	2015
New Year’s Holidays (Campus Closed)	Wed-Thurs	Dec 31, 2014 & Jan 1	2015

Spring Semester – 2015

First Day to Apply for Graduation and Certificates (Spring)	Monday	January 5	2015
Faculty & Staff Development Flex Days	Thur-Fri	January 15 & 16	2015
Mandatory Flex Day – 3 hours	Thursday	January 15	2015
Spring Semester Classes Begin	Saturday	January 17	2015
Martin Luther King Holiday (Campus Closed)	Monday	January 19	2015
Weekday Classes Begin	Tuesday	January 20	2015
Last Day to Drop and Be Eligible for a Refund (1 st 8-Week Session)	Friday	January 23	2015
Last Day to Add (Full Semester Courses)	Friday	January 30	2015
Last Day To Drop and Be Eligible for a Refund (Full Term)	Friday	January 30	2015
Last Day to Challenge Residency Status for Current Semester	Friday	January 30	2015
Last Day to Drop Without Notation on Permanent Record	Friday	January 30	2015
Active Enrollment Census	Monday	February 2	2015
Lincoln’s Day Holiday (Campus Closed)	Friday	February 6	2015
Last Day to Apply for Degrees and Certificates (Spring)	Friday	February 13	2015
Washington’s Day Holiday (Campus Closed)	Monday	February 16	2015
Spring Recess (Faculty & Students)	Sat-Fri	March 14-20	2015
Mid-Term Classes Begin	Saturday	March 21	2015
Last Day to Drop with a “W”	Friday	April 17	2015
Spring Semester Ends	Friday	May 15	2015
Graduation	Friday	May 15	2015

Summer Sessions – 2015 – El Camino College

First Six-Week Session - 2015

Memorial Day Holiday (Campus closed)	Monday	May 25	2015
First Six-Week Session Begins	Tuesday	May 26	2015
Last Day to Drop and Be Eligible for a Refund	Wednesday	May 27	2015
Last Day to Add	Thursday	May 28	2015
Last Day to Drop Without Notation on Permanent Record	Thursday	May 28	2015
Last Day to Drop with a "W"	Tuesday	June 23	2015
First Six-Week Session Ends	Thursday	July 2	2015
Independence Day Holiday Observed (Campus Closed)	Monday	July 6	2015

Eight-Week Session –2015

Eight-Week Session Begins	Monday	June 8	2015
Last Day to Drop and Be Eligible for a Refund	Wednesday	June 10	2015
Last Day to Add	Monday	June 15	2015
Last Day to Drop Without Notation on Permanent Record	Monday	June 15	2015
Independence Day Holiday Observed (Campus Closed)	Monday	July 6	2015
Last Day to Drop with a "W"	Thursday	July 16	2015
Eight-Week Session Ends	Thursday	July 30	2015

Second Six-Week Session - 2015

Independence Day Holiday Observed (Campus Closed)	Monday	July 6	2015
Second Six-Week Session Begins	Tuesday	July 7	2015
Last Day to Drop and be Eligible for a Refund	Wednesday	July 8	2015
Last Day to Add	Monday	July 13	2015
Last Day to Drop without Notation on Permanent Record	Monday	July 13	2015
Last Day to Drop with a "W"	Tuesday	August 4	2015
Second Six-Week Session Ends	Thursday	August 13	2015

Saturdays & Sundays – No Classes – 2014-2015 – El Camino College

Fall Semester - 2014

November 29 and 30

December 13 and 14

Spring Semester - 2015

March 14 and 15

May 16 and 17

EL CAMINO COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR CALENDAR 2014-2015
EIGHT-WEEK COURSE DATES

FALL 2014

First Eight Weeks

August 23 through October 17

Second Eight Weeks

October 18 through December 12

SPRING 2015

First Eight Weeks

January 17 through March 13

Second Eight Weeks

March 21 through May 15

**EL CAMINO COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR CALENDAR 2014-2015
HOLIDAYS FOR 12-MONTH EMPLOYEES**

1. Independence Day Holiday	Thursday	July 3, 2014
2. Labor Day Holiday	Monday	September 1, 2014
3. Veterans Day Holiday	Tuesday	November 11, 2014
4. Thanksgiving Holiday	Thursday	November 27, 2014
5. Local Holiday	Friday	November 28, 2014
6. Local Holiday	Wednesday	December 24, 2014
7. Christmas Holiday	Thursday	December 25, 2014
8. Local Holiday	Wednesday	December 31, 2014
9. New Year's Holiday	Thursday	January 1, 2015
10. Martin Luther King's Holiday	Monday	January 19, 2015
11. Lincoln's Holiday	Friday	February 6, 2015
12. Washington's Holiday	Monday	February 16, 2015
13. Memorial Day Holiday	Monday	May 25, 2015



EL CAMINO COMMUNITY COLLEGE DISTRICT

16007 Crenshaw Boulevard, Torrance, California 90506-0001

Telephone (310) 532-3670 or 1-866-ELCAMINO

www.elcamino.edu

M-E-M-O-R-A-N-D-U-M

Date: January 13, 2013
To: President Fallo
From: Ann M. Garten
Director, Community Relations
Re: January 8 Incident

The following summarizes the emergency incident and responses by various agencies on Wednesday, January 8, 2014. The information in the summary was provided by Chief Trevis.

At about 2:30 p.m., the afternoon mail was delivered to the El Camino College switchboard area in the Administration Building. A college employee opens an envelope and powder falls out. Upon finding a note claiming the powder is anthrax, the employee calls El Camino College Police.

ECC Police immediately seal off the Administration Building lobby and call the Los Angeles County Fire Department. Upon arrival, the LA Fire Department makes the call to evacuate all employees in the Administration Building. The Fire Department contacts the Sheriff's Hazardous-Materials (Haz-Mat) Department. Per federal protocol, the LA Fire Department also contacts the FBI. In the meantime five employees are sent to the hospital for procedures for possible contamination.

At 3:30 p.m. Haz-Mat, via their mobile lab, determines the powder is not anything dangerous. At 5:30 p.m., the building is given the all clear and all agencies leave ECC.

The FBI is handling the incident as a federal criminal investigation because the letter was sent via U.S. mail. The FBI provided direction for any media calls to be referred to their local PIO Office.

SB 751 – AMENDMENT TO THE BROWN ACT PROMOTING GREATER TRANSPARENCY IN PUBLIC AGENCIES

On January 1, 2014, SB 751 will go into effect, requiring the legislative body of every California local agency to publicly report any action taken and the vote or abstention on that action of each Board member present for the action. The purpose of the legislation is to promote greater transparency and improve public accountability.

Signed into law by Governor Jerry Brown on September 6, 2013, SB 751 amends the Brown Act (Government Code 54953) to require, essentially, a recordation of a roll call vote for each action taken at public meetings. Under current law, the votes of individual board members are reported for closed meetings and meetings conducted by teleconference. SB 751 will apply the same requirement to open meetings. This means that the current practice, by some agencies, of merely recording the number of “ayes” or “nays” for an action will no longer be sufficient.

This new law applies to the legislative bodies of local public agencies, including the boards of K-12 schools, community colleges, municipalities, special districts and Joint Powers Authorities (JPAs). Those agencies will have to implement procedures by January 1, 2014 to ensure that a roll call vote is taken and individual Board member votes or abstentions are recorded in the minutes for every action taken at a meeting.

For meetings in which Keenan assists an agency in scheduling the meeting and recording the minutes, Keenan staff is ready to assist the agency to ensure compliance with SB 751 as of January 1, 2014.

If you have any questions regarding these changes, or how the Brown Act impacts your agency, please contact your Keenan representative for assistance.

Keenan & Associates is not a law firm and no opinion, suggestion, or recommendation of the firm or its employees shall constitute legal advice. Clients are advised to consult with their own attorney for a determination of their legal rights, responsibilities and liabilities, including the interpretation of any statute or regulation, or its application to the clients' business activities.



EL CAMINO COLLEGE
Vice President – Academic Affairs
January 13, 2014

EL CAMINO COLLEGE

2014 JAN 15 PM 12: 28

OFFICE OF THE
PRESIDENT

TO: President Thomas Fallo
FROM: Francisco M. Arce *FMA*
SUBJECT: Summary of Sabbatical Leave Projects

The Sabbatical Leave Committee is pleased to forward the following leaves of absence for 2014/2015:

One Full Year Sabbatical

Kathy Morgan – Nursing (Fall/Spring 2014-15)

Type of Sabbatical: Professor Morgan will enroll in formal classwork in pursuance of an advanced degree or to increase the applicant's teaching field.

Project: A doctoral degree will enhance Professor Morgan's knowledge and confidence in her leadership roles as lead instructor, assistant director, and chair of the curriculum committee. A doctoral degree will also help her stay at the forefront of the changes in healthcare in America. She will be attending University of San Diego as a full-time student.

One Semester Sabbatical (one semester at full pay)

Ellen Antoine – Political Science (Fall 2014)

Type of Sabbatical: Dr. Antoine will focus on a program of independent study in the applicant's teaching field other than formal class work.

Project: Dr. Antoine plans to do research and reading to expand her knowledge of political, social and economic changes in Europe, with particular attention to the European Union since the collapse of the Soviet Union. She also plans to put together a booklet of the various European organization, the different institutional structure, and how different organizations overlap in their current membership. This work would be available to her students and students of any interested colleagues in history as well as political sciences.

Mark Crossman – Communication Skills (Fall 2014)

Type of Sabbatical: Dr. Crossman will write a textbook for which there is a commitment to publish extended by a recognized publisher.

Project: Dr. Crossman will release the 4th edition of Burden of Proof: An Introduction to Argumentation and Guide to Parliamentary Debate. His work will include updating the

core material in political material, competitive collegiate parliamentary debate, and adding high school forensics material to the textbook.

Chris Gold – History (Fall 2014)

Type of Sabbatical: Dr. Gold will focus on formal class work in pursuance of an advance degree or to increase the applicant's proficiency in the applicant's teaching field.

Project: Professor Gold plans to enroll in two courses to redevelop her online courses in History 101 and 102. The courses will provide in-depth instruction in the pedagogy and technology of teaching online.

Lars Kjeseth – Math (Fall 2014)

Type of Sabbatical: Dr. Kjeseth will focus on a program of independent study in the applicant's teaching field other than formal class work.

Project: Dr. Kjeseth will begin with two parallel undertakings: (1) an investigation of the cutting edge of online problem-based and conceptual activities and assessments and (2) training with specialists from Pearson to learn how to build customized online investigations. Following the initial work, he plans to develop four model activities and associated assessments which will be tested in Math 37 and 67. This project will help create online problem-based and conceptual activities and assessments so he can train and guide his colleagues in producing high quality activities and assessments of their own.

Jenny Simon – English as a Second Language (Fall 2014)

Type of Sabbatical: Dr. Simon will focus on a program of independent study in the applicant's teaching field other than formal class work.

Project: Dr. Simon plans to compile a test bank for ESL 52A and 52B that instructors can use to build their test. The purpose is to strengthen the reading/vocabulary building series of courses in the ESL program by ensuring consistency in the way students are assessed. The outcome of the project will be a test bank from comprehension questions about level-appropriate readings, fill-in vocabulary items, and parts of speech.

One Semester Half-Pay Sabbatical

Matthew Ebner – Geography (Fall 2014)

Type of Sabbatical: Professor Ebner will focus on a program of independent study in the applicant's field teaching field other than formal class work.

Project: Professor Ebner plans to study and photograph places related to the topics in his Physical, Cultural, and World Regional Geography classes. He will travel to areas in the western USA to learn more about the environments and landforms there. He will journal, update PowerPoint lectures and course notebooks with his new photos, along with new online video clips for the improvement of his geography classes.

The Campaign for

College Opportunity

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OFFICE OF THE
PRESIDENT

December 20, 2013

Dear Friends,

We recently launched a new series of reports on the *State of Higher Education in California* to bring attention to the critical challenges facing higher education in our state and the opportunities for solving them.

The State of Latinos in Higher Education in California was the first report in this series. *The State of Blacks in Higher Education in California* was the second. I have attached the infographics highlighting some of the key findings with this letter. You can find the full reports, webinar, and extensive media coverage on our website at www.collegecampaign.org. As we enter 2014, we are hopeful that all of us can work towards achieving equity in student outcomes--across racial, ethnic, and income groups.

As you know, California's diversity is growing as is the demand for educated workers by employers. Business leaders and civil rights activists agree that our economic future will depend on our ability to better prepare and educate our populace. The low educational attainment rates of California's Latinos coupled with little or no improvement in some trends over time for Blacks is both startling and unacceptable. We believe that more Californians deserve the opportunity to go to college and graduate, and that gaps in educational success must be closed.

Thanks to the leadership at the Board of Governors and the California Community College Chancellor's Office you now have a new tool to help you address this: The Student Success Scorecard which tracks how well colleges are doing in remedial, job training, graduation and completion rates disaggregated by race and gender. Of course, data is important, but not as much as acting upon it. Enclosed is a brief postcard on some of the key student success efforts under way and questions that can give you a clear picture as to opportunities at your community college.

I have also enclosed the latest update on implementation of Associate Degrees for Transfer across the state at each community college and California State University. As you know, this year the legislature and Governor Brown signed additional legislation to strengthen the Student Transfer Achievement Reform Act (SB 440 by Senator Alex Padilla) that articulates clear benchmarks for offering Associate Degrees for Transfer at

1/2/14

cc: VP's, Board

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Kent Wong *Director, UCLA Center for Labor*

December 20, 2013

each community college and for accepting Associate Degrees for Transfer at each CSU campus; Requires the CSU to develop an admissions redirection process for students; requires the development of at least two Associate Degrees for Transfer in areas of emphasis by Fall 2015 and for the CSU to accept these degrees; and requires community colleges and the CSU to communicate this transfer option to students. I hope you will aggressively pursue strengthening transfer at your campus.

These reports and the scorecard shine a light on some of the critical challenges facing higher education in California, but most importantly we are interested in working with you in pressing for change and solutions that will turn these statistics around. This includes urging the Governor, state policymakers, and higher education leaders to make college going, success, and equity a top priority. This can only happen if we demand something different than what we are currently doing. More funding, more accountability, and a clear public agenda with intentional goals to increase college going and success are critical pieces of the puzzle.

My hope is that we all become more comfortable about demanding good data and talking about race as an opportunity to design solutions for closing gaps and reversing negative trends - instead of assigning blame. The recommendations will be part of our focus in 2014.

I hope you find these reports valuable, that you use the scorecard and progress on implementation of the Associate Degrees for transfer and an opportunity to strengthen the work at your campus. If you have any questions or wish to discuss the findings and the recommendations any further, do not hesitate to reach out.

Sincerely,



Michele Siqueiros
Executive Director
213-744-9434
213-284-8240 cell
michele@collegecampaign.org

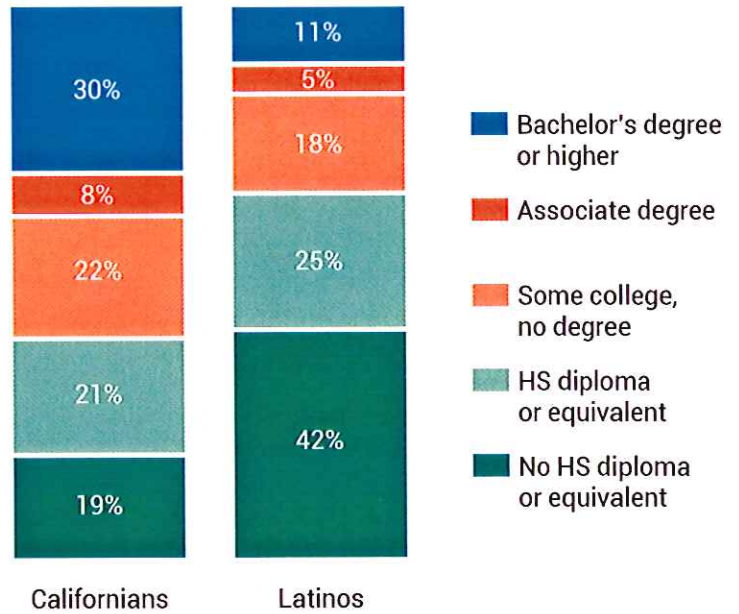
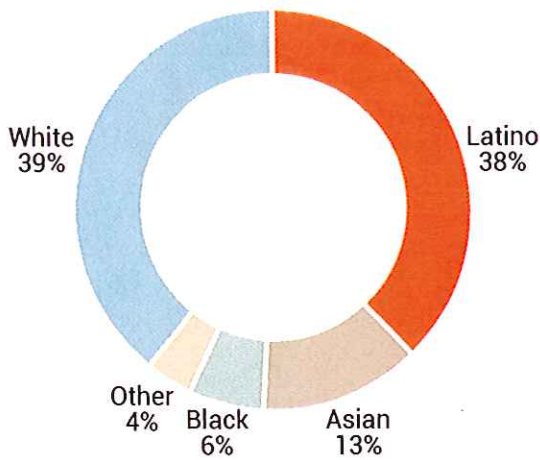
Latinos in

The State of Higher Education in California

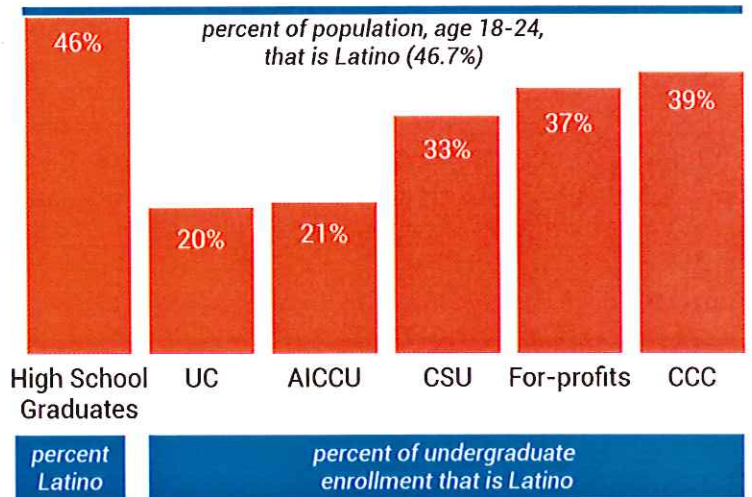
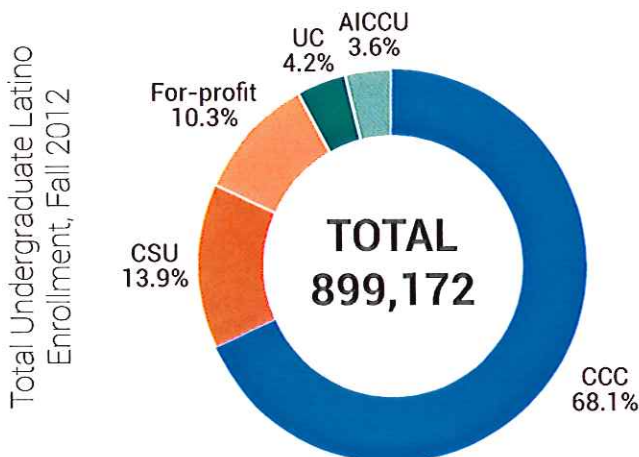
The economic and social imperative for advancing Latino college achievement

California is home to more than 14.5 million Latinos

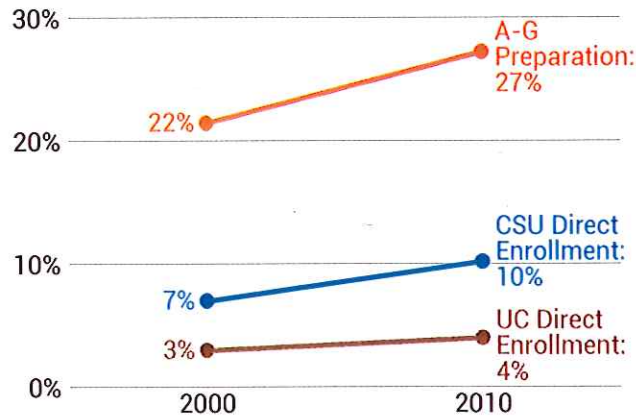
Latinos lag in college completion; only 11% of Latinos have a B.A.



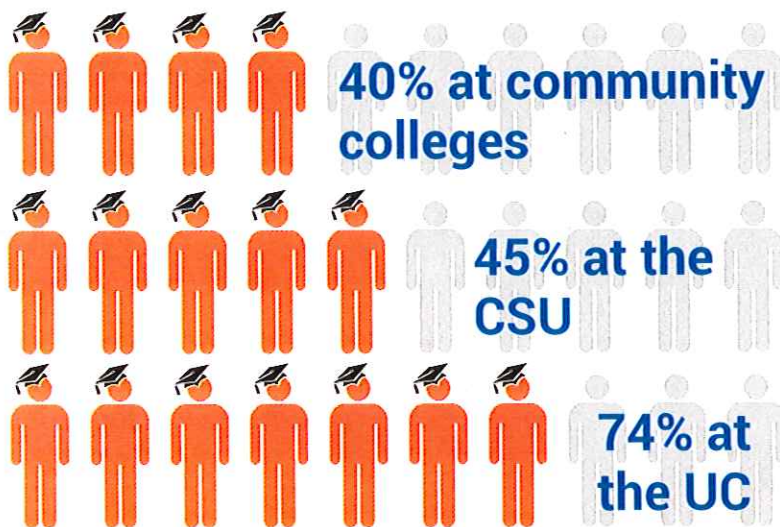
In 2012, most Latinos enrolled at a California Community College



Very few Latino high school graduates complete college prep curriculum and even fewer enroll in UC or CSU



After 6 years, Latinos will complete at a rate of...



790,000

The number of additional four-year degrees produced if gaps in enrollment and achievement between underrepresented minority students and White and Asian students were to be closed

1,150,000

The number of additional adults with the skills and education to meet the state's workforce needs if completion rates for transfer, degrees, and certificates were improved in the California Community College system

Recommendations

1. Create a statewide plan for higher education.
2. Fund colleges for both enrollment and success.
3. Improve K-12 & postsecondary coordination.
4. Invest in services students need to succeed.
5. Strengthen financial support options for students.

The Campaign for

College Opportunity

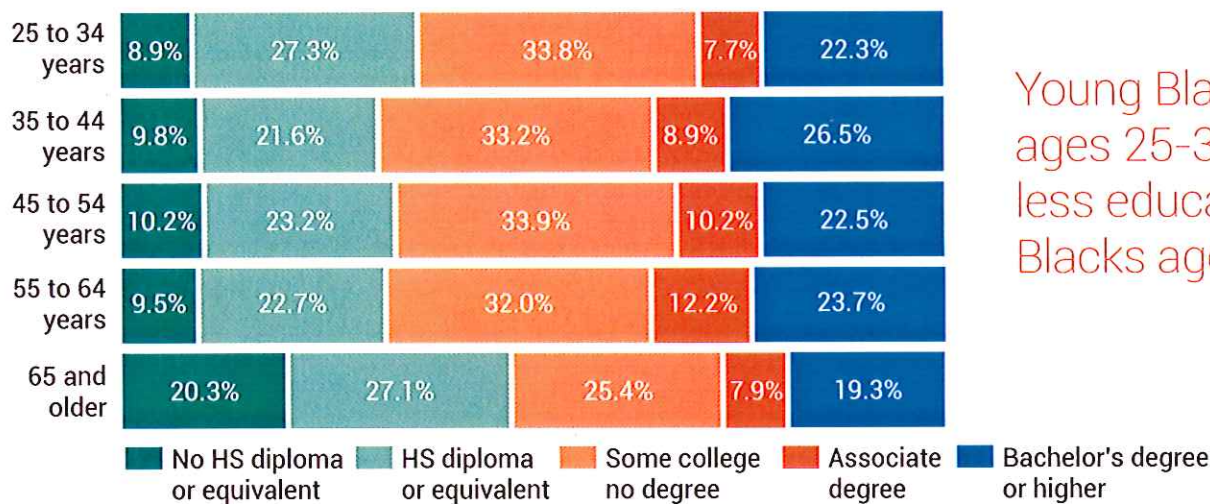
To read the full report, please visit our website at www.collegecampaign.org.

Blacks in

The State of Higher Education in California

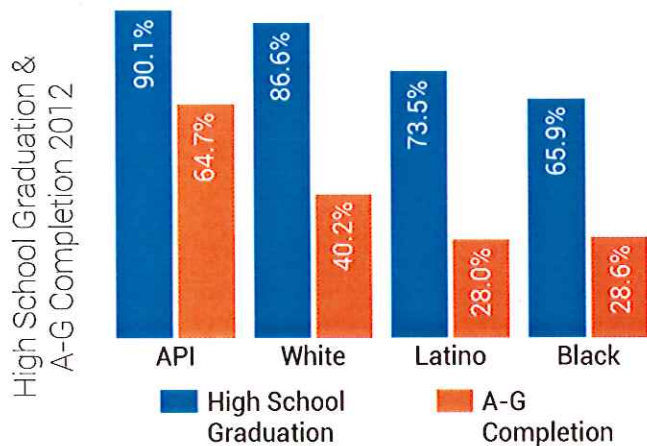
The persistent opportunity gap

California is home to the fifth largest number of Blacks in the nation—approximately 2.1 million—more than in states like Alabama, Louisiana, and Mississippi. Unfortunately, disparities between Black students and their White and Asian counterparts continue to persist and, in some cases, have worsened.

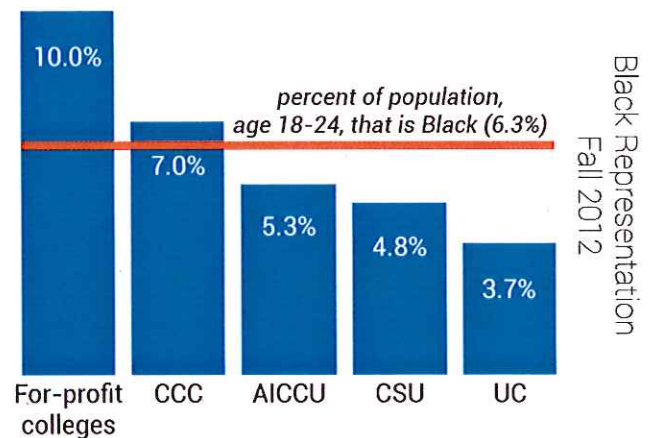


Young Black adults, ages 25-34, are less educated than Blacks ages 35-64

Blacks have the lowest high school graduation rates and the second lowest A-G (college preparatory curriculum) completion rates

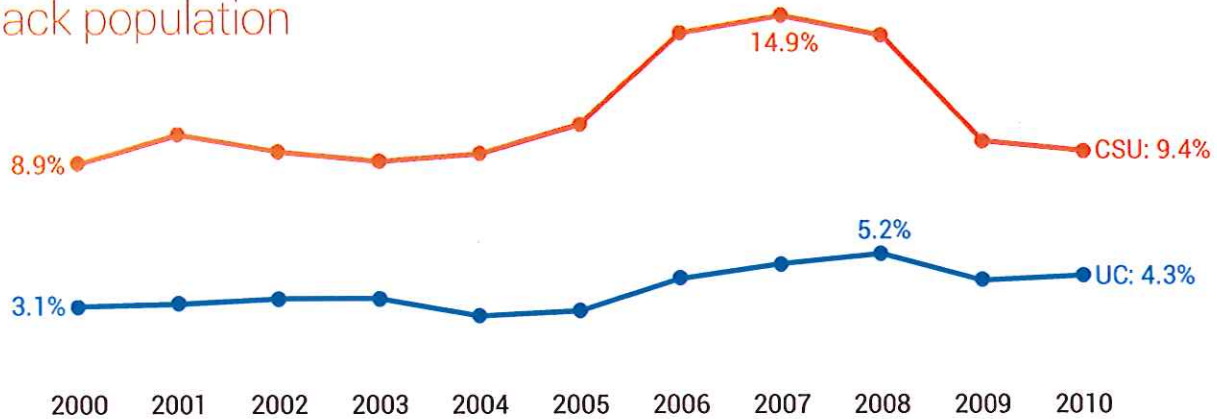


Blacks are slightly overrepresented at California's Community Colleges and enroll in for-profit colleges at a rate greater than CSU and UC combined

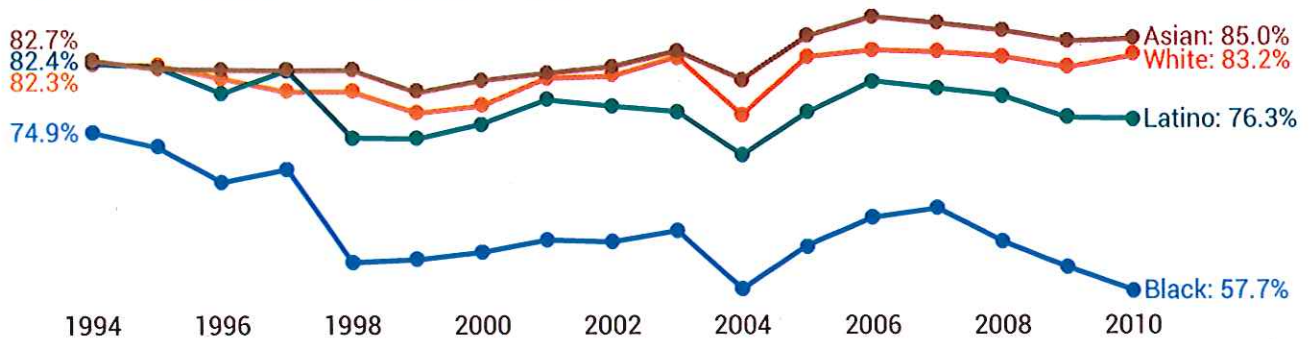


Terms: AICCU: Association of Independent California Colleges and Universities. For-profit colleges: Degree-granting higher education institutions which are not supported with apportionment money from the state, nor are incorporated as a non-profit organization. CCC: California Community Colleges.

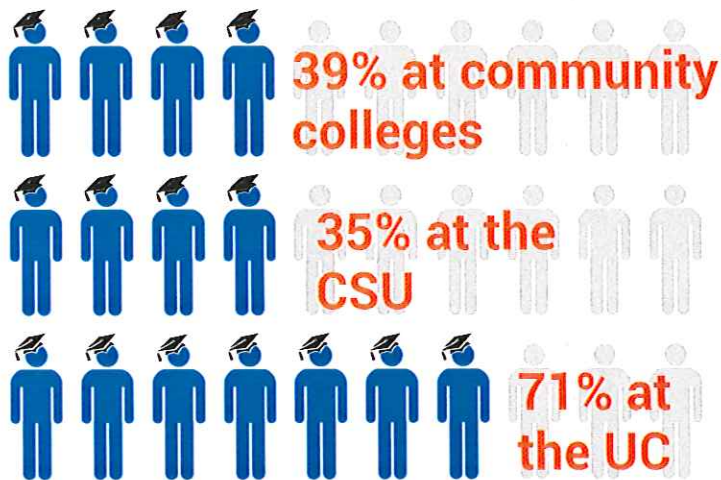
In the past decade, the enrollment rates of Black high school students to the CSU and UC have remained virtually unchanged, despite a growth in the Black population



Prior to the elimination of affirmative action in 1994, 75% of Black applicants to the UC were admitted, compared to 58% in 2010



Blacks have the lowest completion rates across all three public higher education segments



Recommendations

1. Create a statewide plan for higher education;
2. Expand college knowledge;
3. Invest in services students need to succeed;
4. Fund colleges for both enrollment and success;
5. Strengthen financial support options for students; and
6. Encourage colleges and universities to reach out and re-enroll students who are close to completing a degree.

The Campaign for

College Opportunity

SB 440 – Senator Alex Padilla
Clean-Up Legislation for SB 1440,
the Student Transfer Achievement Reform Act
Signed into law on October 10th, 2013

BACKGROUND

In 2010, The Campaign for College Opportunity, along with the California Community College's Chancellor's Office, the California State University, the Student Senate for California Community Colleges, and the California State Student Association, established a remedy for the troubled transfer function: Senate Bill 1440 (Chapter 428, Statutes of 2010), the Student Transfer Achievement Reform (STAR) Act.

Nearly three years later, despite considerable progress at the community colleges and the California State University in carrying out the SB 1440 transfer reform, there remained foundational elements that lacked in the access, flexibility, and communication of this new degree and transfer pathway. The follow-up legislation, SB 440 recognizes that without robust implementation of SB 1440 and a recommitment to the state's transfer mission, students, and ultimately the State of California, will suffer.

The recently passed SB 440 law addresses three main themes of SB 1440 implementation to improve the existing Associate Degree for Transfer pathway for students:

Greater Access

- *Articulates clear benchmarks for offering Associate Degrees for Transfer at each community college and for accepting Associate Degrees for Transfer at each California State University campus.*
- *Requires the California State University to develop an admissions redirection process for Associate Degree for Transfer students.*

Improved Flexibility and Response to Students' Needs

- *Require community colleges to develop at least two Associate Degrees for Transfer patterns in areas of emphasis by fall 2015 and require California State University campuses to accept these degrees for transfer.*

Commitment to Outreach and Marketing

- *Require the community colleges and the CSU, in consultation with key stakeholders including students, to develop a student-centered communication and marketing strategy for the transfer degree pathway.*

How is your campus integrating SB 440 requirements into your existing transfer reform efforts?

Associate Degree for Transfer Progress for California Community Colleges
(as of 10/23/2013)

College	# of Degrees	% of 2014 Target	College	# of Degrees	% of 2014 Target	College	# of Degrees	% of 2014 Target
Alameda, College of	2	20%	Golden West	17	81%	Porterville	6	75%
Allan Hancock	7	50%	Grossmont	13	81%	Redwoods, College of the	4	44%
American River	14	64%	Hartnell	10	63%	Reedley	8	73%
Antelope Valley	6	32%	Imperial Valley	9	64%	Rio Hondo	8	50%
Bakersfield	4	20%	Irvine Valley	13	68%	Riverside City	9	53%
Barstow	2	18%	Lake Tahoe Community	8	80%	Sacramento City	11	52%
Berkeley City	9	129%	Laney	3	30%	Saddleback	11	58%
Butte	17	85%	Las Positas	8	53%	San Bernardino Valley	7	58%
Cabrillo	14	78%	Lassen	10	83%	San Diego City	8	50%
Cañada	9	53%	Long Beach City	11	55%	San Diego Mesa	14	88%
Canyons, College of the	6	50%	Los Angeles City	2	17%	San Diego Miramar	8	73%
Cerritos	10	50%	Los Angeles Harbor	4	36%	San Francisco, City College of	9	69%
Cerro Coso Community	5	50%	Los Angeles Mission	3	30%	San Joaquin Delta	8	50%
Chabot	14	88%	Los Angeles Pierce	2	22%	San Jose City	3	43%
Chaffey	15	79%	Los Angeles Southwest	2	17%	San Mateo, College of	12	80%
Citrus	14	108%	Los Angeles Trade/Tech	2	40%	Santa Ana	16	73%
Coastline Community	5	63%	Los Angeles Valley	5	31%	Santa Barbara City	8	36%
Columbia	5	50%	Los Medanos	10	56%	Santa Monica	5	38%
Contra Costa	2	17%	Marin, College of	7	35%	Santa Rosa Junior	9	45%
Copper Mountain	2	13%	Mendocino	13	76%	Santiago Canyon	15	100%
Cosumnes	15	88%	Merced	12	71%	Sequoias, College of the	6	67%
Crafton Hills	12	60%	Merritt	3	50%	Shasta	9	90%
Cuesta	14	74%	MiraCosta	8	89%	Sierra	16	94%
Cuyamaca	8	57%	Mission	13	81%	Siskiyou, College of the	8	42%
Cypress	17	89%	Modesto Junior	15	71%	Skyline	6	38%
DeAnza	9	75%	Monterey Peninsula	10	56%	Solano	6	38%
Desert, College of the	10	50%	Moorpark	19	100%	Southwestern	8	42%
Diablo Valley	18	95%	Moreno Valley	7	50%	Taft	7	70%
East Los Angeles	9	69%	Mt. San Antonio	10	100%	Ventura	13	100%
El Camino	11	50%	Mt. San Jacinto	9	82%	Victor Valley	6	43%
Evergreen Valley	4	67%	Napa Valley	7	50%	West Hills – Coalinga	2	22%
Feather River	3	50%	Norco	6	60%	West Hills – Lemoore	3	25%
Folsom Lake	6	38%	Ohlone	5	24%	West Los Angeles	3	23%
Foothill	4	24%	Orange Coast	16	76%	West Valley	15	79%
Fresno City	11	85%	Oxnard	12	86%	Woodland Community	4	40%
Fullerton	18	82%	Palo Verde	4	80%	Yuba	2	13%
Gavilan	9	75%	Palomar	6	50%			
Glendale Community	9	69%	Pasadena City	13	59%	STATEWIDE	969	59%

The California Community Colleges Chancellor's Office has set a goal of 80% implementation by fall 2013, and 100% implementation by fall 2014. Colleges in blue have met or exceeded the 80% goal. Colleges in orange still have a great deal of progress to make, having implemented half (40%) or less of the 80% goal for fall 2013. Note: A few colleges have an implementation progress rate of more than 100% because the majors of Philosophy and Spanish were developed after the targets were set.

**SB 1440 Implementation Progress for California State Universities
(as of 8/28/2013)**

CSU Campus	Percent/ratio ¹ of TMC major pathways deemed similar	Percent/number of degree options within similar TMC majors open to SB 1440 transfer students	Number of additional pathways that could be made available with full implementation of initial 24 TMCs ²		
	<i>Percent</i>	<i>Ratio</i>	<i>Percent</i>	<i>Number</i>	
Maritime	100%	1/1	100%	1	0
Monterey Bay	100%	19/19	93%	39/42	2
Bakersfield	95%	21/22	94%	48/51	2
Chico	96%	23/24	88%	44/50	2
Channel Islands	94%	17/18	96%	27/28	3
Stanislaus	96%	23/24	94%	75/80	3
Humboldt	100%	24/24	78%	35/45	5
Fresno	92%	22/24	80%	45/56	6
San Marcos	80%	16/20	94%	29/31	7
Sacramento	96%	23/24	85%	57/67	7
Sonoma	91%	21/23	81%	35/43	9
Long Beach	100%	24/24	81%	44/54	10
San Francisco	96%	23/24	84%	47/56	11
San Luis Obispo	61%	14/23	86%	36/42	12
Fullerton	96%	23/24	65%	44/68	14
Los Angeles	92%	22/24	79%	56/71	16
Dominguez Hills	79%	19/24	78%	45/58	16
San Jose	96%	23/24	70%	38/54	17
Pomona	82%	18/22	69%	33/48	18
Northridge	88% ³	21/24	69%	45/65	20
East Bay	100%	24/24	64%	53/83	24
San Bernardino	71%	17/24	73%	38/52	25
San Diego	42% ³	10/24	50%	12/24	38

Values in blue are considered high-performing measures, and values in orange are considered low-performing measures. High-performance for the first two measures is considered to be 80% or greater, and low-performance is considered to be 60% or lower. For the last measure, high-performance is less than 10 and low-performance is 20 or greater.

¹ The ratio provided in this column is the number of TMC major pathways declared similar as compared to the number of TMC majors offered at each campus. Not all CSU campuses offer all TMC majors.

² This measure demonstrates how many additional degree options need to be declared similar at each campus so that each of the two preceding columns would equal 100%. NOTE: There are a handful of campuses for which TMC majors have not been declared similar because all degree options within that major currently have a high-unit count.

³ Northridge has one degree pathway pending similarity, which would increase major similarity to 92%. San Diego has 11 degree pathways that are pending similarity in 10 different majors, which would increase major similarity to 83%.

The Campaign for

**College
Opportunity**

This document is an addendum to *Meeting Compliance, but Missing the Mark*, originally released in November 2012. To read the full report, please visit:
<http://www.collegecampaign.org/policy-priorities/transfer-pathway-reform/>.

RECEIVED DEC 12 2013



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

50 BEALE ST., SUITE 7200
SAN FRANCISCO, CA 94105

REGION IX
CALIFORNIA

DEC 06 2013

Thomas M. Fallo
Superintendent/President
El Camino College
16007 Crenshaw Blvd.
Torrance, California 90506

(In reply, please refer to case no. 09-14-2009.)

Dear Superintendent Fallo:

On October 17, 2013, the U.S. Department of Education, Office for Civil Rights (OCR), received a complaint against El Camino College (College) and, in a letter dated November 19, 2013, informed you that the complaint was accepted for investigation and resolution. The complainant¹ alleged that in retaliation for her prior advocacy, the College denied her academic adjustments (such as extra time on tests) necessary to ensure that she could participate in the education program in a nondiscriminatory manner.

Since then, OCR obtained additional information about the complaint. OCR has determined that it is appropriate to administratively close this complaint and will take no further action on it.

OCR routinely advises recipients of Federal funds and public education entities that Federal regulations prohibit intimidation, harassment or retaliation against those filing complaints with OCR and those participating in the complaint resolution process. Complainants and participants who feel that such actions have occurred may file a separate complaint with OCR.

Under the Freedom of Information Act, it may be necessary to release this document and related records upon request. In the event that OCR receives such a request, it will seek to protect, to the extent provided by law, personal information that, if released, could reasonably be expected to constitute an unwarranted invasion of personal privacy.

If you have any questions about this letter, please contact David Christensen, Staff Attorney, at (415) 486-5554 or David.Christensen@ed.gov.

Sincerely,

A handwritten signature in blue ink that reads "Mary Beth McLeod".

Mary Beth McLeod
Team Leader

¹ OCR informed the College of the complainant's identity in our prior letter, and we are withholding the complainant's name from this letter to protect personal privacy.



Transportation
Security
Administration

December 13, 2013

Thomas M. Fallo
President, El Camino College
16007 Crenshaw Blvd, Torrance, CA 90506

Dear Mr. Fallo,

The Office of Training and Workforce Engagement for the Transportation Security Administration would like to take this opportunity to express our gratitude to El Camino College for their continued support of the TSA Associates Program.

At this time, we would especially like to compliment Jose Anaya for his willingness to participate in a series of focus group discussions on New Courses. As a means of continuous improvement, The TSA Associates Program has held a series of focus groups on various topics in order to gather the insights and suggestions from our member colleges. Jose Anaya volunteered several hours of his time to evaluate questions in anticipation of the initial call as well as discuss recommendations at a follow-up meeting. This type of dedication to the advancement of Homeland Security as an academic discipline as well as the fundamental backbone of our airport transportation security speaks volumes as to the character of this individual.

Again, my sincerest appreciation for Jose Anaya's efforts in going above and beyond the basic duty of contract or job description by providing outstanding support to the TSA Associates Program and our efforts in continuous improvement.

Patrese C. Roberts
National Program Manager
Continual Learning and Professional Development Branch
Office of Training and Workforce Engagement
Transportation Security Administration
patrese.roberts@dhs.gov



EL CAMINO COLLEGE

SAN JOSE CITY COLLEGE
2100 Moorpark Avenue
San Jose, California 95128-2799
Phone: 408-298-2181 extension 3917

2014 JAN -2 AM 8: 23

Academic Senate President
Charles Heimler

OFFICE OF THE
PRESIDENT

Whereas, The U.S. system of regional accreditation has been well-established and provided essential guarantees of quality in America's post-secondary institutions since the 1950's; and

Whereas, Keys to the overall success of this unique system are a spirit of collaboration and mutual respect between the regional commissions and their member institutions and a shared focus on the needs and interests of the student who attend these institutions; and

Whereas, For the last decade, the relationship in the Western region between the Accrediting Commission for Community and Junior Colleges (ACCJC) and many of California's 112 public community colleges (which collectively constitute 84% of the institutional membership of ACCJC and serve over 95% of the student enrollments at ACCJC member institutions) has been contentious and, in many instances antagonistic; and

Whereas, The Western region is the only one of the six accrediting regions of the U.S. where a separate commission exists for the purpose of accrediting two-year institutions rather than having a single commission accredit both two-year and four-year institutions; and

Whereas, The troubled nature of the relationship between ACCJC and many of its member institutions is manifested in multiple ways, including the following:

- The extraordinary frequency and severity of sanctions levied by ACCJC against California community colleges compared to sanction levels and types seen in other regions and in four-year institutions accredited by WASC-Senior
- Widespread distrust of ACCJC by faculty statewide as reflected in numerous resolutions, articles and complaints prepared and approved by organizations such as the Community College Council of the California Federation of Teachers, the Community College Association of the California Teachers Association, the California Community College Independents, and the Faculty Association of the California Community Colleges
- The creation of two separate Task Forces by two different State Chancellors in order to grapple with the issues surrounding the accreditation of the system's colleges
- ACCJC's announcements in July 2012 and July 2013, of its action first to place CCSF on "Show Cause" and then to deny accreditation to CCSF, effective July 2014, actions which have created an unprecedented public relations, enrollment and financial crisis for that institution, threatening its very existence as the only public community college in the City and County of San Francisco, despite widespread support for the college from the people of San Francisco

Therefore, Be It Resolved, That the Academic Senate of San Jose City College hereby expresses its deep concern over the adversarial nature of the relationships between ACCJC and many of California's community colleges; and be it

Further Resolved, That this Academic Senate urges careful scrutiny of ACCJC's work as a regional accreditor during the upcoming review of ACCJC for federal recognition by the U.S. Dept. of Education (USDOE); and be it

Further Resolved, That this Academic Senate recommends that the USDOE include in its review of ACCJC consideration of merging ACCJC and WASC Senior into a single higher education accrediting commission for the Western region in order to bring the structure of this region's commission in line with the structure of the other five regions; and be it

Finally Resolved, That this Academic Senate urges ACCJC itself to consider, in its own self-evaluation, how ineffective the Commission has been in fostering a spirit of collaboration and mutual respect between itself and its member institutions and that the Commission take meaningful steps to begin developing a more collaborative spirit in its work with the California community colleges.

1/2/14

cc: Board, UP's.



san José evergreen
COMMUNITY COLLEGE DISTRICT