I. Roll Call, Pledge of Allegiance to the Flag

II. Approval of Minutes of the Regular Board Meeting of August 18, 2014, Pages vi-viii

III. Presentation – Student Success and Support Program

IV. Public Hearing and Adoption – 2014-2015 El Camino Community College District Budget, Page ix
   A. Public Comment
   B. Adoption of 2014-2015 El Camino Community College District Budget

V. Public Hearing - Energy Conservation Contracts
   A. Public Comment
   B. Public Hearing for Energy Conservation Contracts (Government Code §4217 ET SEQ)

VI. Public Hearing – Negotiations Between the El Camino College Police Officers Association (POA) and the El Camino Community College District for 2013-2014 Reopener Negotiations
   A. Public Comment
   B. Public Hearing
VII. Public Comment on Consent Agenda

VIII. Consent Agenda – Recommendation of Superintendent/President, Discussion and Adoption
A. Academic Affairs (AA)
   See Academic Affairs Agenda,
   Pages AA 1- AA 2
B. Student and Community Advancement (SCA)
   See Student Services Agenda,
   Pages SCA 1- SCA 7
C. Administrative Services (AS)
   See Administrative Services Agenda,
   Pages AS 1- AS 13
D. See Measure “E” Bond Fund Agenda, (E)
   Pages E 1- E 6
E. Human Resources (HR)
   See Human Resources Agenda,
   Pages HR 1- HR 18
F. Superintendent/President (P/B)
   See Superintendent/President Agenda,
   Pages P/B 1- P/B 2

IX. Non-Consent Agenda, Pages NC 1 – NC 7
A. Public Comment
B. Resolution No. 9-8-14a - Energy Conservation Project and Authorization to Enter Into Energy Service Contract
C. Contract Over $84,100
D. Resolution No. 9-8-14b - Energy Conservation Project and Authorization to Enter Into Energy Service Contract

X. Committee of the Whole, Page CW 1
A. Public Comment
B. Puente Program

XI. Public Comment on Non-Agenda Items
XII. Oral Reports
   A. Academic Senate Report
   B. Compton Center Report
   C. Board of Trustees Report
   D. President’s Report

XIII. Closed Session
   A. Conference with Legal Counsel, Existing Litigation, Brown Act Section 54956.9(a)
      1. Case # AAA-72110Y-00348-13MRP
   B. Conference with Legal Counsel, Potential Litigation, Brown Act Section 54956.9 – Significant Exposure to Potential Litigation
      1. 1 Case
   C. Existing Litigation, Brown Act, Section 54956.9(a)
      3. Case # BC495392
   D. Labor Relations, Brown Act Section 54957.6, Ms. Linda Beam, District Negotiator
      1. El Camino College Police Officers Association
   E. Public Employee Discipline/Dismissal/Release, Brown Act Section 54957
   F. Personnel Matters, Brown Act Section 54957
      1. Public Employee Performance Evaluation - Superintendent/President

<table>
<thead>
<tr>
<th>Board of Trustees Meeting Schedule for 2014</th>
</tr>
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<tbody>
<tr>
<td>4:00 p.m. Board Room</td>
</tr>
<tr>
<td>Monday, October 20, 2014</td>
</tr>
<tr>
<td>Monday, November 17, 2014</td>
</tr>
<tr>
<td>Monday, December 15, 2014</td>
</tr>
</tbody>
</table>
Board Policy 1200 The El Camino College Mission, Philosophy, Values And Guiding Principles

Vision Statement
El Camino College will be the College of choice for successful student learning, caring student services and open access. We, the employees, will work together to create an environment that emphasizes people, respect, integrity, diversity and excellence. Our College will be a leader in demonstrating accountability to our community.

Mission Statement
El Camino College offers quality, comprehensive educational programs and services to ensure the educational success of students from our diverse community.

Statement of Philosophy
Everything El Camino College is or does must be centered on its community. The community saw the need and valued the reason for the creation of El Camino College. It is to our community that we must be responsible and responsive in all matters educational, fiscal and social.

Statement of Values
Our highest value is placed on our students and their educational goals, interwoven in that value is our recognition that the faculty and staff of El Camino College are the College’s stability, its source of strength and its driving force. With this in mind, our five core values are:

People – We strive to balance the needs of our students, employees and community.
Respect – We work in a spirit of cooperation and collaboration.
Integrity – We act ethically and honestly toward our students, colleagues and community.
Diversity – We recognize and appreciate our similarities and differences.
Excellence – We aspire to deliver quality and excellence in all we do.

Guiding Principles
The following guiding principles are used to direct the efforts of the District:
El Camino College must strive for distinction in everything the College does—in the classroom, in services and in human relations. Respect for our students, fellow employees, community and ourselves, must be our underlying goal.

Cooperation among our many partners including other schools and colleges, businesses and industries, and individuals is vital for our success.

Access and success must never be compromised. Our classrooms are open to everyone who meets our admission eligibility and our community programs are open to all. This policy is enforced without discrimination and without regard to gender, ethnicity, personal beliefs, abilities or background.

Strategic Initiatives
A. Enhance teaching to support student learning using a variety of instructional methods and services.
B. Strengthen quality educational and support services to promote student success.
C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
F. Support facility and technology improvements to meet the needs of students, employees, and the community.
G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.

Adopted: 1/16/01, Amended: 1/22/02, 6/18/07, 6/21/10
<table>
<thead>
<tr>
<th>Month</th>
<th>Presentation</th>
<th>Report</th>
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</thead>
<tbody>
<tr>
<td>July</td>
<td>Compton Center</td>
<td>FTES – Both Locations</td>
</tr>
<tr>
<td>August</td>
<td>Annual Budget</td>
<td>Notice of Public Hearing</td>
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<tr>
<td></td>
<td></td>
<td>Quarterly Fiscal Status</td>
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<tr>
<td>September</td>
<td>Student Success and Support Program</td>
<td>Student Success and Support Program Plan</td>
</tr>
<tr>
<td>October</td>
<td>Student Equity Plan</td>
<td>Student Equity Plan</td>
</tr>
<tr>
<td>November</td>
<td>Community Advancement</td>
<td>FTES – Both Locations</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Quarterly Fiscal Status</td>
</tr>
<tr>
<td>December</td>
<td>Foundation Annual Report</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>Facilities Master Plan</td>
<td>Annual Factbook</td>
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<td></td>
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<td>Annual Financial Audit</td>
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<tr>
<td>February</td>
<td>Ethics</td>
<td>Sound Fiscal Management Accountability Reports</td>
</tr>
<tr>
<td>March</td>
<td>Career Advancement Academy (CAA) Grant</td>
<td>Full Time Equivalent Student (FTES) – Both Locations</td>
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<tr>
<td>April</td>
<td>Citizens Bond Oversight Committee</td>
<td>Measure E-Bond Annual Report</td>
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<tr>
<td></td>
<td></td>
<td>Facilities Plan Upgrade</td>
</tr>
<tr>
<td>May</td>
<td>California Community College Accountability Scorecard and Student Achievement Goals</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Athlete Academic Success</td>
<td>Tentative Budget</td>
</tr>
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7/16/14
The Board of Trustees of the El Camino Community College District met at 4:00 p.m. on Monday, August 18, 2014, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Kenneth A. Brown, Vice President; Trustee Cliff Numark, Member; Trustee John Vargas, Member; and Student Member Kimberly Garcia. Trustee Mary E. Combs was absent due to illness.

Also present were Dr. Thomas Fallo, Superintendent/President; Dr. Francisco Arce, Vice President/Academic Affairs; Ms. Linda Beam, Vice President/Human Resources; Ms. Jo Ann Higdon, Vice President/Administrative Services; Dr. Jeanie Nishime, Vice President/Student and Community Advancement; and Ms. Barbara Perez, Vice President/Compton Education Center.

Minutes of the Regular Board Meeting of July 21, 2014
It was moved by Trustee Brown, seconded by Trustee Numark, that the Board approve the Minutes of the Regular Board Meeting of July 21, 2014.

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

Presentation – El Camino Community College District Budget
Ms. Jo Ann Higdon gave an informational presentation on the El Camino Community College District Budget.

Consent Agenda
Correction: Page HR 2, #3, should be Step 6 (not Step 1).

It was moved by Trustee Brown, seconded by Trustee Garcia, that the Board adopt the items presented on the agenda in the following areas:

Student and Community Advancement
Journalism Association of Community Colleges Regional Convention
Community Education Classes – Fall 2014
Board Policy 5052 (Student Activities Fee) – First Reading
Information Item – Administrative Procedure 5032 (Student Activities Fee)
Grants
Administrative Services
Chancellor’s Office Tax Offset Program
Contracts Under $84,100
Contracts Over $84,100
Memorandum of Understanding (MOU)
Personal Service Agreements
Amendments to Contracts
Change Order – Graybar Electric – LED Site Lighting Retrofit
Information Item
Purchase Orders and Blanket Purchase Orders

Measure E 2002 & 2012 Bond Fund
Category Budgets and Balances
Purchase Orders and Blanket Purchase Orders

Human Resources
Employment and Personnel Changes
Temporary Non-Classified Service Employees
Approval and Ratification by Board of Trustees: El Camino College Federation of Teachers, Local 1388, AFT, AFL-CIO Contract Ratification Effective Through December 31, 2016
Review by Board of Trustees: Public Notification and Disclosure of Estimated Costs for Salary Proposal for the El Camino College Federation of Teachers, Local 1388, AFT, AFL-CIO
Review by Board of Trustees: Public Notification and Disclosure of Estimated Costs for Salary Proposal for Administrative, Supervisory, Confidential, Special Services Professional and Vice President Employees (Unrepresented Employees)

President and Board of Trustees
Travel

Student Member Garcia recorded a yes advisory vote. Trustees Beverly, Brown, Numark and Vargas voted yes. Motion carried.

Public Comment
Ms. Luukia Smith spoke about the El Camino College ending balance history. Ms. Luukia Smith, Ms. Momi Elliott and Mr. Gary Turner spoke about salary increases. Ms. Joanne Navarro spoke about the Student Activities Fee.
Closed Session
Regular Meeting adjourned to a Closed Session at 6:20 p.m. which ended at 7:00 p.m.

______________________________
Mary E. Combs, Secretary of the Board

______________________________
Thomas M. Fallo, Secretary to the Board
FINAL BUDGET

It is recommended that the Board of Trustees adopt the budgets for 2014-15 for the General Funds, Unrestricted and Restricted, General Fund-Compton Center Related, General Fund-Special Programs, Student Financial Aid Fund, Workers’ Compensation Fund, Capital Outlay Projects Fund, General Obligation Bond Fund, Property and Liability Self-Insurance Fund, Dental Self-Insurance Fund, Post-Employment Benefits Irrevocable Fund, Bookstore Fund, Associated Students Fund, and Auxiliary Services Fund.

Board members, the general public and numerous college constituency groups have received this budget. A copy of the budget has been on file in the Office of the Vice President of Administrative Services since August 25, 2014, and it can also be viewed on the El Camino College Website at: http://www.elcamino.edu/administration/board/agendas/2014/2014-15_ECCD_Final_Budget.pdf
A. Mathematics, Engineering, Science Achievement (MESA) Conference………. AA2
A. MATHEMATICS, ENGINEERING, SCIENCE ACHIEVEMENT (MESA) CONFERENCE

It is recommended that the Board approve the following MESA|ASEM students to participate in the Society for the Advancement of Chicanos and Native Americans in Science Conference. The conference will be held on October 15-18, 2014 at the Los Angeles Convention Center. Registration will be covered by MESA and the Mount Saint Mary’s College STEM grants. Students will be accompanied by Arturo Hernandez, Teresa Palos, and/or Elizabeth Bermudez. Students will drive their own vehicles or may carpool if they have completed the District Safe Driver’s Class.

The following students are being considered to attend the conference, but a maximum of 16 will be selected to participate at the end of the recruitment process.

Aragon, Salomon                                        Montoya, Daniel
Arias, Mariela                                          Moreno-Lopez, Gabriela
Barcenas, Ashley                                        Mullins, Anthony
Cely, Jacqueline                                        Ortiz, Katherine
Cendejas-Cardenas, Marco                                Parra, Ricardo
Cendejas-Cardenas, Maurilio                             Quintanilla, Erick
Chavez, Eduardo                                         Quispe, Ashley
Cisneros, Jesse                                         Renero, Alma
De La Cruz, Dercy                                       Ricano, Abel
Flores, Hector                                          Robles, Manuel
Gomez, Angel                                            Rodriguez, Olivia
Goodlad, John                                           Sanchez, Daniel
Hernandez, Leonardo                                     Vaquerano, Tania
Luna, Casey                                              Villalobos, Jesse
Manzano, Dianica                                        Zambrano, Leonardo
A. Student Conference ........................................................................................................ SC A 2

B. Board Policy 5032 – Student Activities Fee –
   Second Reading and Adoption ........................................................................................ SC A 2, 4

C. Information Item – Administrative Procedure 5032 –
   Student Activities Fee .................................................................................................... SC A 2, 5-7

D. Grant – Application and Acceptance .............................................................................. SC A 2, 3
STUDENT AND COMMUNITY ADVANCEMENT

A. ASSOCIATED COLLEGIATE PRESS/COLLEGE MEDIA ASSOCIATION (ACP/CMA)
It is recommended that the Board of Trustees approve attendance of the following two co-editors-in-chief of the Union newspaper at the Associated Collegiate Press/College Media Association Conference October 30 through November 2, 2014, in Philadelphia, PA, at the Philadelphia Marriott Downtown. The cost will not exceed $2,500 ($115 registration, $600 hotel costs and approximately $450 plane fare for each student to be paid from Auxiliary Services funds. Advisors: Kate McLaughlin and Stefanie Frith.

Matt Simon and Jessica Martinez

B. BOARD POLICY 5032 – STUDENT ACTIVITIES FEE – Second Reading and Adoption
It is recommended that the Board of Trustees receive for second reading and adoption Board Policy 5032 – Student Activities Fee as shown on page SCA 4.

C. INFORMATION ITEM - ADMINISTRATIVE PROCEDURE 5032 – STUDENT ACTIVITIES FEE
It is recommended that the Board of Trustees receive for information Administrative Procedure 5032 – Student Activities Fee as shown on pages SCA 5-7.

D. GRANT – APPLICATION AND ACCEPTANCE
It is recommended that the Board of Trustees receive and accept the following grant:

California Community Colleges Academic Affairs Division Fund for Student Success (FSS) – Mathematics, Engineering, Science Achievement (MESA) Program. The purpose of these funds is to support the management of community college MESA Programs. MESA Programs are designed to provide academic and support services for economically and educationally disadvantaged students majoring in calculus-based fields who seek to transfer to four-year colleges and universities. Community college faculty staff, business leaders, students and four-year colleges and universities will work collaboratively to achieve the program objectives. Funding for the 2014/2015 academic year is vital to continue supporting and fostering the success of the financially and educationally disadvantaged STEM students. Administrator: Arturo Hernandez
Amount of Grant Funding from Granting Agency: $ 50,500
Amount of College Match: 313,292
Total Amount of Grant: $363,792
Source of Matching Funds: ECC faculty/staff time (a percentage of Supervisor, Counselors, and MESA Director’s salaries and benefits)
Indirect Rate: $1,942 (4%)
Performance Period: July 1, 2014 through June 30, 2015
El Camino College will institute a student activities fee in accordance with the Student Fee Handbook published by the California Community Colleges Chancellor’s Office Legal Affairs Division and in accordance with California Education Code Sections 76062 – 76065.

The funds collected by means of the student activities fee will be utilized to support the programming, services, and associated operational expenses offered by, or in conjunction with, the Associated Student Organization (ASO), student athletics and intramural sports, student clubs and organizations, student newspaper, and student sponsored and student focused activities. Student activities and operational expenses include, but are not limited to, award and recognition ceremonies, co-curricular activities, commencement, leadership and student conferences, events, facilities, fine arts, forums, equipment, student insurance, and uniforms.

The Superintendent/President or designee shall establish administrative procedures governing the Student Activities Fee.

Reference:
California Community Colleges Chancellor’s Office, Legal Affairs, Student Fee Handbook;
California Education Code Sections 76062 - 76065

El Camino College
Adopted:
Administrative Procedure 5032

Student Activities Fee

1. **Collection of Fee and Exemption**
   The student activities fee shall be collected during primary terms in the amount of $10.00 per student. No student activities fee will be collected during the summer term. The student activities fee shall be collected at the time of online registration for courses. An online negative check-off will be made available to students. Concurrently enrolled high school students will be exempt from paying the student activities fee.

2. **Disposition of the Fee**
   The funds collected by means of the student activities fee will be utilized to support the programming and services and associated operational expenses offered by or in conjunction with the Associated Student Organization (ASO) and Associated Student Body at El Camino College; student athletics and intramural sports; student clubs and organizations; student newspaper; and student sponsored and student focused activities including, but not limited to, award and recognition ceremonies, co-curricular activities, commencement, educational services, leadership and student conferences, events, facilities, fine arts, forums, equipment, student insurance, and uniforms.

3. **Source of Revenue**
   The student activities fee account will not include revenue from the operations of the Campus Food Services, the College Bookstore, and other College auxiliary services.

4. **Revenues**
   The funds collected by means of the student activities fee will be deposited into a specific student activities fee account that will be governed by the Auxiliary Services Board (AUX). The account will be managed by Fiscal Services at each respective location which includes the processing of all deposits, expenditures, and investments in accordance with normal College operating procedures. The student activities fee account will be subject to audit. The AUX will serve as the entity responsible for ensuring solvency and will serve as the fiscal responsible agent of the student activities fee account. The disposition of student activities fees shall be made only upon the approval of the majority of the AUX.
5. **Fund Governance**
   The funds collected by means of the student activities fee will be administered by the elected or appointed members of the AUX in accordance with El Camino College Board Policy 3600 Auxiliary Organizations. The AUX membership shall be comprised of individuals that represent students, administrators, classified employees, and faculty members.

   The management representative is required to be an employee or official of the College or Center who is designated by the Superintendent/President of El Camino College. The Student Development Office representative who will serve as the chair of the AUX will serve in the role of an official adviser to the ASO/ASB in accordance with California Education Code Section 76063.

6. **Distribution of Revenue**
   The revenue from the student activities fee shall be distributed as follows:

   a. Sixty percent (60%) of the revenue shall go to support AUX sponsored programming and services as outlined in the “Deposition of the Fee” in this administrative procedure.
   b. Thirty-five percent (35%) of the revenue shall go to the ASO and Inter-Club Council (ICC) to support student programming and services in accordance with the College Board Policy 5420 Associated Students Finance. Funds will be divided with 60% allocated to the ASO and 40% to ICC.
   c. Five percent (5%) of the revenue shall be deposited into the student activities fee reserve fund.

7. **Administration of Fee**
   An annual fiscal allocation will be developed by the AUX as a recommendation to the Superintendent/President. Approval by the Superintendent/President is required prior to student activities fee funds being expended. The fiscal year begins on July 1st and ends on June 30th. All student activities fee expenditures need to support the mission of the College. Student activities fees may only be used for programs, services, and activities that benefit students.
8. **Negative Check-Off**
   In accordance with the Student Fee Handbook issued by the California Community Colleges Chancellor’s Office Legal Affairs Division, El Camino College “will institute a ‘negative check-off’ approach to collecting a student activities fee. Under this approach the student, when registering or enrolling, is given the option of checking a box indicating that he or she does not choose to pay a student activities fee. If the student checks the box, he or she will not be charged the fee. If the student leaves the box unchecked, the fee will be assessed. Because this negative check-off approach preserves a student’s option to pay or not pay the fee, it is both legal and appropriate.” Students will be informed of the negative check-off option in the college catalog, the schedule of classes, and college website.

Reference:
California Community Colleges Chancellor’s Office, Legal Affairs, Student Fee Handbook;
California Education Code Sections 76062 – 76065
A. AB 2910 – Quarterly Fiscal Status Reports ....................................................... AS 2
B. Contracts Under $84,100 .................................................................................. AS 2
C. Personal Service Agreements ........................................................................... AS 6
D. Amendments to Contracts ................................................................................ AS 7
E. Bid Award 2014-1 – Campus Paving Improvement Project – 
   Mission Paving and Sealing, Inc. ...................................................................... AS 8
F. Purchase Orders and Blanket Purchase Orders ................................................ AS 8
A. **AB 2910 - QUARTERLY FISCAL STATUS REPORTS**

It is recommended the Board of Trustees receive the following Quarterly Financial Status Report for the quarter ending June 30, 2014. AB 2910, Chapter 1486, Statutes of 1986, requires that California community college districts report quarterly on their financial condition.

The report for June 30, 2014, is shown on the following Quarterly Financial Status Report for General Fund-Unrestricted (11).

**FISCAL YEAR 2013-2014**
Quarter Ended (Q4) June 30, 2014

<table>
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<th>Unrestricted General Fund</th>
<th>2013-14</th>
<th>Year-to-Date</th>
<th>Percentage</th>
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<tr>
<td></td>
<td>Budget</td>
<td>Unaudited</td>
<td>Actuals</td>
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<tr>
<td><strong>INCOME</strong></td>
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<tr>
<td>Federal</td>
<td>$140,000</td>
<td>$151,123</td>
<td>107.95%</td>
</tr>
<tr>
<td>State</td>
<td>62,839,980</td>
<td>64,867,716</td>
<td>103.23%</td>
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<tr>
<td>Local</td>
<td>40,757,190</td>
<td>39,459,938</td>
<td>96.82%</td>
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<tr>
<td>Interfund Transfers</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total Income</td>
<td>$103,737,170</td>
<td>$104,478,777</td>
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**APPROPRIATIONS**

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<tr>
<td>Academic Salaries</td>
<td>$45,697,683</td>
<td>$47,033,217</td>
<td>102.92%</td>
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<tr>
<td>Classified Salaries</td>
<td>26,277,227</td>
<td>24,078,430</td>
<td>91.63%</td>
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<tr>
<td>Staff Benefits</td>
<td>18,506,815</td>
<td>18,161,630</td>
<td>98.13%</td>
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<tr>
<td>Supplies/Books</td>
<td>1,356,000</td>
<td>974,896</td>
<td>71.89%</td>
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<td>Other Operating Expenses</td>
<td>9,160,319</td>
<td>10,090,791</td>
<td>110.16%</td>
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<td>Capital Outlay</td>
<td>1,115,000</td>
<td>444,661</td>
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<td>Other Outgo</td>
<td>6,515,597</td>
<td>6,599,584</td>
<td>101.29%</td>
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<tr>
<td>Total Appropriations</td>
<td>$108,628,641</td>
<td>$107,383,209</td>
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</table>

Net Revenues                   | $(4,891,471) | $(2,904,432) |

*Other operating expenses net of estimated expenditure savings - $3,000,000

B. **CONTRACTS UNDER $84,100**

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of
Administrative Services, or an authorized designee, has executed the necessary documents.

a. **Services Provided by District or Its Designee:**

1. **Contractor:** DISNEY CRUISE LINE  
   **Services:** Contractor employees will be provided training in US Coast Guard Standards for Training Certification and Watchkeeping Certification in Personal Survival Training.  
   **Requesting Dept.:** Student and Community Advancement – Community Advancement – Workplace Learning Resources (WpLRC)  
   **Date(s):** 9/9/14 – 6/30/15  
   **Financial Terms:** Projected gross income $25,000

2. **Contractor:** SPACE EXPLORATION TECHNOLOGIES  
   **Services:** Contractor’s engineers will receive 12 hours of welding training.  
   **Requesting Dept.:** Student and Community Advancement – Community Advancement – Center for Applied Competitive Technologies (CACT)  
   **Date(s):** 9/1/14 – 10/31/14  
   **Financial Terms:** Projected gross income $11,000

b. **Services Received by District or Its Designee:**

1. **Contractor:** CEDARS-SINAI MEDICAL CENTER  
   **Services:** Contractor will provide access and assist faculty with supervision of qualified paramedic students in a clinical setting for twenty eight-hour shifts in an emergency room.  
   **Requesting Dept.:** Academic Affairs – Industry & Technology  
   **Date(s):** 4/1/14 – 3/31/15  
   **Financial Terms:** No cost to the District

2. **Contractor:** CHONGRO OVERSEAS EDUCATIONAL INSTITUTE (South Korea); LI KING CONSULTING (Macau)  
   **Services:** Contractor will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.  
   **Requesting Dept.:** Student and Community Advancement – Admissions and Records – Language Academy
Date(s): 9/8/14 (Effective upon Board approval and continuing month-to-month up to but not exceeding 5 years)

Financial Terms: One-time fee of $500 per student for either fall or spring semester; and $300 fee for summer

3. Contractor: COMPTON COMMUNITY COLLEGE DISTRICT
Services: Contractor will provide 12 hours of welding training for CACT client SpaceX.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 9/1/14 – 10/31/14
Financial Terms: Cost not to exceed $7,000
Funded by SpaceX

4. Contractor: CREATION WORLD SAFETY
Services: Contractor will provide customized safety training courses to District’s contracted companies.
Requesting Dept.: Student and Community Advancement – Community Advancement – Career Pathways
Date(s): 9/12/14 – 10/10/14
Financial Terms: Cost not to exceed $1,200
Funded by California Community Colleges Chancellor’s Office Career Advancement Academy grant

5. Contractor: FULL CAPACITY MARKETING
Services: Contractor will develop marketing materials and support services for the Advanced Manufacturing Deputy Sector Navigator project.
Requesting Dept.: Student and Community Advancement – Community Advancement – CACT
Date(s): 9/1/14 – 6/30/15
Financial Terms: Cost not to exceed $7,500
Funded by Chancellor’s Office Workforce Innovation Partnership grant

6. Contractors: GLOBAL STUDY (Japan); SEAMEO RETRAC (Vietnam); STUDY ABROAD ASSOCIATION (Japan)
Services: Contractors will serve as F-1 Visa educational agents to recruit F-1 Visa students for ECC.
Requesting Dept.: Student and Community Advancement – Community Advancement – International Student Program
Date(s): 9/8/14 (Effective upon Board approval and continuing month-to-month up to but not exceeding 5 years)
Financial Terms: The fee shall be $250 per student per consecutive semester cycle completed, not to exceed $500 per student. If applicable, a fee for high-volume admissions at the end of a two consecutive semester cycle will be paid in addition to the regular fee.

7. Contractor: JEKAL EARLY LEARNING CENTER
Services: Contractor will provide part-time employment for students enrolled in the Federal Work Study Program to work as tutors and office assistants.
Requesting Dept.: Student and Community Advancement – Financial Aid
Date(s): 9/1/14 – 6/30/16
Financial Terms: No cost to the District

8. Contractor: PROGRESSIVEDGE, INC.
Services: Contractor will provide California ETP Regular Core Programs training to companies.
Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education
Date(s): 9/9/14 – 12/15/15
Financial Terms: Cost not to exceed $35,000
Funded by ETP Agreement (ET14-0217 two-year core contract)

9. Contractor: PURPLE COMMUNICATIONS, INC.
Services: Contractor will provide sign language interpreting services in accordance with Disabled Students Programs and Services standards.
Requesting Dept.: Academic Affairs – Health Sciences and Athletics – Special Resource Center
Date(s): 8/1/14 – 6/30/17
Financial Terms: Cost not to exceed $25,000 per year

10. Contractor: SBG TECHNOLOGY SOLUTIONS, INC.
Services: Contractor will receive one section of Introduction to Homeland Security; Intelligence Analysis and Security Management; and Introduction to Administration of Justice for Fall 2014 semester.
Requesting Dept.: Academic Affairs – Industry & Technology
Date(s): 8/25/14 – 12/21/14  
Financial Terms: Projected gross income $27,000

11. Contractor: THE COMMUNITY COLLEGE FOUNDATION  
Services: Contractor will receive parenting skills training for participants enrolled in state’s foster care and adoptive parents program – Partnering for Safety and Permanence – Model Approach to Partnerships in Parenting (PS-MAPP).

Requesting Dept.: Student and Community Advancement – Enrollment Services  
Date(s): 8/1/14 – 7/31/15  
Financial Terms: Projected gross income $25,500  
Funded by a grant from The Community College Foundation

12. Contractors: VAN LINGEN TOWING, INC.; B & H INGLEWOOD TOW, INC.  
Services: Contractors will provide towing services for ECC and ECC Compton Center Police Departments.

Requesting Dept.: Administrative Services – Campus Police  
Date(s): 7/1/14 – 6/30/16  
Financial Terms: $25 per tow

C. PERSONAL SERVICE AGREEMENTS

a. Services Provided by District or Its Designee:

None

b. Services Received by District or Its Designee:

1. Contractor: CARA LANE  
Services: Contractor will provide training in effective communications, assertiveness and goal achievement to attain student success.

Requesting Dept.: Student and Community Advancement – Counseling and Student Services – Extended Opportunity Programs and Services (EOPS)/Cooperative Agencies Resources for Education (CARE)  
Date(s): 8/14/14  
Financial Terms: Cost not to exceed $699  
Funded by CARE program
2. Contractor: JAMES MARTENEY  
   Services: Contractor will provide an eight-week course on Teaching Online for ECC faculty.  
   Requesting Dept.: Human Resources – Professional Development  
   Date(s): 9/26/14 – 11/21/14  
   Financial Terms: Cost not to exceed $2,500  
   Funded by Professional Development

D. AMENDMENTS TO CONTRACTS

a. Services Provided by District or Its Designee:
   Contractor: ORBITAL SCIENCES CORP (Change in Date only)  
   Services: Contractor will receive training in manufacturing technology and related areas.  
   Requesting Dept.: Student and Community Advancement – Community Advancement – CACT  
   Date(s): 7/1/13 – 12/31/15 (Board initially approved on 7/15/13 the term of 7/1/13 – 6/30/14)  
   Financial Terms: Projected Gross Income $350,000  
   Funded by a subgrantee agreement from Orbital Sciences Corp

b. Services Received by District or Its Designee:
   1. Contractor: CUSTOM CORPORATE COMMUNICATIONS (Change of Financial Terms Only)  
      Services: Contractor will provide customized training for participating agencies on behalf of the District.  
      Requesting Dept.: Student and Community Advancement – Community Advancement – Contract and Community Education  
      Date(s): 2/19/14 – 12/15/15  
      Financial Terms: Cost not to exceed $350,000 (Board initially approved on 2/18/14 the cost of $100,000)  
      Funded by ETP (ET14-0217 two-year core contract)

   2. Contractor: PLANNET (Correction of Date Only)  
      Services: Contractor will assist with conducting an IT/technology assessment or audit of campus-wide IT services, systems and staffing; analyze and make recommendations to achieve a stable and efficient operating environment.
Requesting Dept.: Administrative Services – Information Technology Services  
Date(s): 7/1/13 – 12/31/14 (Board initially approved amendment on June 16, 2014 for 7/1/14 should have been 7/1/13)  
Financial Terms: Cost not to exceed $100,000 

3. Contractor: SHAW HR CONSULTING (Change to increase of Financial Terms)  
Services: Contractor will provide consulting services to develop ADA job function analysis and/or conduct interactive process meetings and assessment for reasonable accommodation.  
Requesting Dept.: Human Resources  
Date(s): 9/1/12 – 8/31/13 with four optional one-year renewal periods, not to exceed five years  
Financial Terms: Cost not to exceed $10,000 per year (Board initially approved on 10/15/12 the cost of $4,000 per year) 

E. BID AWARD 2014-1 – CAMPUS PAVING IMPROVEMENT PROJECT – MISSION PAVING AND SEALING, INC.  
It is recommended Bid No. 2014-1 be awarded to the following responsive vendor in accordance with the specifications, terms and conditions of the above-named bid for the Campus Paving Improvement Project.  

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<tr>
<th>RECOMMENDED BIDDER</th>
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*Bid Withdrawn/Mathematical Error 

F. PURCHASE ORDERS AND BLANKET PURCHASE ORDERS  
It is recommended all purchase orders be ratified as shown.  

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<td>P0800477</td>
<td>Melanie's Party Supply</td>
<td>CMTA-H1B</td>
<td>Non-Instruct Supplies</td>
<td>$210.00</td>
</tr>
<tr>
<td>P0800478</td>
<td>Campus Food Services</td>
<td>Historically Black</td>
<td>Non-Instruct Supplies</td>
<td>$131.62</td>
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<tr>
<td>P0800479</td>
<td>Westhost, Inc.</td>
<td>El Camino Language</td>
<td>Multi Media Advertising</td>
<td>$26.85</td>
</tr>
<tr>
<td>P0800480</td>
<td>Li King Consulting</td>
<td>El Camino Language</td>
<td>Contract Services</td>
<td>$300.00</td>
</tr>
<tr>
<td>P0800481</td>
<td>American Express Travel</td>
<td>MediCal Administrative</td>
<td>Conferences Other</td>
<td>$192.20</td>
</tr>
<tr>
<td>P0800482</td>
<td>American Express Travel</td>
<td>EOSP CARE</td>
<td>Conferences Other</td>
<td>$198.98</td>
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<tr>
<td>P0800483</td>
<td>American Express Travel</td>
<td>Historically Black</td>
<td>Conferences Other</td>
<td>$546.20</td>
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</table>

**Fund 12 Total: 51**

**$56,331.92**

**Fund 41 - Capital Outlay**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Department</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800243</td>
<td>Climatec Natural Sciences Bldg</td>
<td>Site Improvements</td>
<td></td>
<td>$12,585.00</td>
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<tr>
<td>P0800258</td>
<td>Lee's Tools Building Systems</td>
<td>Buildings</td>
<td></td>
<td>$6,746.52</td>
</tr>
<tr>
<td>P0800278</td>
<td>Montgomery Hardware</td>
<td>Door&amp;Window Syst</td>
<td>Buildings</td>
<td>$2,205.38</td>
</tr>
<tr>
<td>P0800368</td>
<td>Donaldson Company Inc.</td>
<td>Building Systems</td>
<td>Non-Instruct Supplies</td>
<td>$2,676.14</td>
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</tbody>
</table>

**Fund 41 Total: 4**

**$24,213.04**

**Fund 62 - Property & Liability**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Department</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800363</td>
<td>Keenan &amp; Associates Purchasing</td>
<td>Liability - Self Insurance</td>
<td></td>
<td>$3,133.94</td>
</tr>
<tr>
<td>P0800417</td>
<td>El Camino Community Purchasing</td>
<td>Excess Insurance</td>
<td></td>
<td>$314.93</td>
</tr>
<tr>
<td>P0800517</td>
<td>Keenan &amp; Associates Purchasing</td>
<td>Excess Insurance</td>
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<td>$28,682.00</td>
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</table>

**Fund 62 Total: 3**

**$32,130.87**

**Fund 71 - Associated Students**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Department</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800406</td>
<td>Campus Food Services Student Affairs</td>
<td>ASB Exp.</td>
<td></td>
<td>$576.61</td>
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</table>

**Fund 71 Total: 1**

**$576.61**

**Fund 79 - Auxiliary Services**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Department</th>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800352</td>
<td>California Pro Sports Resp Therapy</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$443.04</td>
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<tr>
<td>P0800353</td>
<td>Tru West Inc Resp Therapy</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$236.72</td>
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<tr>
<td>P0800354</td>
<td>Ecolab Center Resp Therapy</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$1,953.25</td>
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<tr>
<td>P0800518</td>
<td>Monterey Graphics Student Affairs</td>
<td>Non-Instruct Supplies</td>
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<td>$1,388.66</td>
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<tr>
<td>P0800519</td>
<td>Ms. Kimberly Wilkinson Fine Arts</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$95.00</td>
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<tr>
<td>P0800520</td>
<td>Mr. Bryan E. Bates Fine Arts</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$95.00</td>
</tr>
<tr>
<td>P0800521</td>
<td>VS Athletics Health Sciences</td>
<td>Non-Instruct Supplies</td>
<td></td>
<td>$2,681.85</td>
</tr>
</tbody>
</table>

Board of Trustees Agenda – September 8, 2014 Page AS 11
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800522</td>
<td>Dramatic Publishing</td>
<td>Fine Arts</td>
<td>$70.00</td>
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**Fund 79 Total: 8 $6,963.52**

**Fund 82 - Scholarships & Trust/Agency**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0800311</td>
<td>California Pro Sports</td>
<td>Health Sciences</td>
<td>$1,609.82</td>
</tr>
<tr>
<td>P0800312</td>
<td>Norcal Swim Shop</td>
<td>Health Sciences</td>
<td>$3,135.76</td>
</tr>
<tr>
<td>P0800423</td>
<td>Deaf Life/C/O Msm</td>
<td>Special Resource</td>
<td>$54.00</td>
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</table>

**Fund 82 Total: 3 $4,799.58**

**PO Funds Total: 145 298,676.77**

**Fund 11 - Unrestricted - El Camino**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>B0810390</td>
<td>Herald Publications</td>
<td>Public Relations</td>
<td>$2,000.00</td>
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<tr>
<td>B0810391</td>
<td>ECCD Petty Cash</td>
<td>I&amp;T Div Ofc</td>
<td>$200.00</td>
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<tr>
<td>B0810392</td>
<td>ECCD Petty Cash</td>
<td>CADD</td>
<td>$100.00</td>
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<tr>
<td>B0810393</td>
<td>Life Assist Inc.</td>
<td>Fire</td>
<td>$1,000.00</td>
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<tr>
<td>B0810394</td>
<td>ECCD Petty Cash</td>
<td>Fire</td>
<td>$150.00</td>
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<tr>
<td>B0810395</td>
<td>Air Source Industries</td>
<td>Fire</td>
<td>$250.00</td>
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<tr>
<td>B0810396</td>
<td>Shamrock Supply Co.</td>
<td>Automotive Technology</td>
<td>$600.00</td>
</tr>
<tr>
<td>B0810398</td>
<td>Napa Auto &amp; Truck Parts</td>
<td>Automotive Technology</td>
<td>$200.00</td>
</tr>
<tr>
<td>B0810399</td>
<td>McMaster Carr</td>
<td>Automotive Technology</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>B0810400</td>
<td>Cal-Counties</td>
<td>Facilities/Planning/Servi</td>
<td>$9,600.00</td>
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<tr>
<td>B0810404</td>
<td>ECCD Petty Cash</td>
<td>Automotive Technology</td>
<td>$150.00</td>
</tr>
<tr>
<td>B0810405</td>
<td>The Printer Works</td>
<td>Technical Services</td>
<td>$4,000.00</td>
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<tr>
<td>B0810406</td>
<td>Vavrinek, Trine &amp; Day</td>
<td>Institutional Services</td>
<td>$73,400.00</td>
</tr>
<tr>
<td>B0810415</td>
<td>Sims Welding Supply</td>
<td>Student Affairs</td>
<td>$996.00</td>
</tr>
<tr>
<td>B0810417</td>
<td>ECCD Petty Cash</td>
<td>Student Affairs</td>
<td>$500.00</td>
</tr>
<tr>
<td>B0810425</td>
<td>Ricoh</td>
<td>Fiscal Services</td>
<td>$2,400.00</td>
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<tr>
<td>B0810428</td>
<td>ECCD Petty Cash</td>
<td>Audio/Visual</td>
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<tr>
<td>B0810429</td>
<td>CCS Presentation</td>
<td>Audio/Visual</td>
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<tr>
<td>B0810430</td>
<td>CCS Presentation</td>
<td>Audio/Visual</td>
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<tr>
<td>B0810432</td>
<td>Rockler</td>
<td>Construction</td>
<td>$500.00</td>
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<tr>
<td>B0810433</td>
<td>Ricoh Corp</td>
<td>Financial Aid</td>
<td>$1,689.84</td>
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<tr>
<td>B0810434</td>
<td>Verizon Wireless</td>
<td>Ctr for Arts Instr/Admin</td>
<td>$3,700.00</td>
</tr>
<tr>
<td>B0810435</td>
<td>Dowden Associates, Inc., BTC Grants</td>
<td>Contract Services</td>
<td>$22,320.00</td>
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<tr>
<td>B0810436</td>
<td>E.C.C.C.D. Center for the Discovery Series</td>
<td>Contract Services</td>
<td>$24,000.00</td>
</tr>
<tr>
<td>B0810437</td>
<td>E.C.C. Public Information</td>
<td>Division Office Math</td>
<td>$200.00</td>
</tr>
<tr>
<td>B0810438</td>
<td>ECCD Petty Cash</td>
<td>Division Office Math</td>
<td>$100.00</td>
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<tr>
<td>B0810440</td>
<td>Parker &amp; Covert Llp</td>
<td>Institutional Services</td>
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<tr>
<td>B0810454</td>
<td>Broadline Distributing</td>
<td>Fire Academy</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>B0810455</td>
<td>Crenshaw Lumber</td>
<td>Fire Academy</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>B0810456</td>
<td>FIRE ETC</td>
<td>Fire Academy</td>
<td>$800.00</td>
</tr>
<tr>
<td>B0810457</td>
<td>Firefighter's Safety</td>
<td>Fire Academy</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>B0810458</td>
<td>Napa Auto &amp; Truck Parts</td>
<td>Fire Academy</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>B0810459</td>
<td>Parker Lighting, Inc.</td>
<td>Fire Academy</td>
<td>$300.00</td>
</tr>
<tr>
<td>B0810460</td>
<td>Ace Lawn Mower &amp; Saw</td>
<td>Fire Academy</td>
<td>$1,785.00</td>
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<tr>
<td>B0810461</td>
<td>Mutual Liquid Gas</td>
<td>Fire Academy</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>B0810462</td>
<td>South Bay Fire</td>
<td>Fire Academy</td>
<td>$500.00</td>
</tr>
<tr>
<td>B0810463</td>
<td>Action Sales &amp; Metal Co.</td>
<td>Welding</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>B0810464</td>
<td>Sims Welding Supply</td>
<td>Welding</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>B0810465</td>
<td>Peerless Auto Parts</td>
<td>Welding</td>
<td>$600.00</td>
</tr>
<tr>
<td>B0810466</td>
<td>ECCD Petty Cash</td>
<td>P.O.S.T.</td>
<td>Instructional Supplies</td>
</tr>
<tr>
<td>B0810467</td>
<td>ECCD Petty Cash</td>
<td>Astronomy</td>
<td>Instructional Supplies</td>
</tr>
<tr>
<td>B0810493</td>
<td>ECCD Petty Cash</td>
<td>Div Office Nat Sciences</td>
<td>Non-Instruct Supplies</td>
</tr>
<tr>
<td>B0810507</td>
<td>E.C.C.C.D. Bookstore</td>
<td>Psychology</td>
<td>Other Books</td>
</tr>
</tbody>
</table>

**Fund 11 Total: 43** $180,690.84

**Fund 12 - Restricted - El Camino**

| B0810418  | ECCD Petty Cash       | EOPS              | Non-Instruct Supplies | $1,500.00 |
| B0810441  | E.C.C. Public Information | MediCal Administrative | Printing | $200.00 |
| B0810468  | Cerritos CCD          | CMTA-H1B          | Contract Services     | $118,000.00 |
| B0810469  | North Orange CCD      | CMTA-H1B          | Contract Services     | $125,000.00 |
| B0810470  | ECCD Petty Cash       | TitleV-Improving  | Non-Instruct Supplies | $800.00 |
| B0810471  | ECCD Petty Cash       | CAA (10-091-002)  | Non-Instruct Supplies | $300.00 |
| B0810472  | Campus Food Services  | CAA (10-091-002)  | Non-Instruct Supplies | $1,000.00 |
| B0810473  | E.C.C.C.D. Bookstore  | CTE IV            | Printing              | $1,000.00 |
| B0810474  | E.C.C. Public Information | Cact CA Employee | Reproduction Instruction | $1,000.00 |
| B0810475  | ECCD Petty Cash       | Cact CA Employee  | Non-Instruct Supplies | $1,000.00 |
| B0810489  | Cerritos College      | Capacity Building | Contract Services     | $96,000.00 |
| B0810498  | Nextel/Sprint         | Parking Services  | License Fee/Site Licenses | $900.00 |
| B0810499  | E.C.C. Public Information | TitleV-Improving  | Reproduction Instruction | $800.00 |
| B0810503  | Cerritos CCD          | CAA (10-091-002)  | Contract Services     | $220,000.00 |
| B0810505  | Milton Krivokuca      | Mentor Protege    | Contract Services     | $10,560.00 |

**Fund 12 Total: 15** $578,060.00

**Fund 41 - Capital Outlay**

| B0810486  | Alta Environmental   | Construction      | Testing & Inspection  | $5,000.00 |
| B0810487  | American Reprographics | Construction     | Blue Printing-Construction P&S | $500.00 |
| B0810495  | S & K Engineers      | SM13/14-Air       | Architecture & Engineering | $5,070.00 |
| B0810496  | S & K Engineers      | SM13/14-Air       | Architecture & Engineering | $1,700.00 |
| B0810497  | S & K Engineers      | SM13/14-Air       | Architecture & Engineering | $36,125.00 |

**Fund 41 Total: 5** $48,395.00

**Fund 71 - Associated Students**

| B0810416  | Six Flags Magic       | Student Affairs   | ASB Exp. | $20,000.00 |

**Fund 71 Total: 1** $20,000.00

**Fund 79 - Auxiliary Services**

| B0810426  | Certif-A-Gift         | Student Affairs   | Non-Instruct Supplies | $10,000.00 |
| B0810427  | Campus Food Services  | I&T Division      | Non-Instruct Supplies | $500.00 |

**Fund 79 Total: 2** $10,500.00

**BPO Funds Total: 66** 837,645.84

**Grand Total POs and BPOs: 211** 1,136,322.61
A. Category Budgets and Balances ................................................................. E 2
B. Measure E 2002 Budget Change ................................................................. E 2
C. Contract – Berkeley Research Group, LLC ........................................... E 3
D. Change Order – Pinner Construction Company, Inc. – Shops Building Replacement Project ................................................................. E 3
E. Change Order – Sinanian Development, Inc. – Athletic Education & Fitness Complex – Stadium Phase II ...................................................... E 3
F. Change Order – S. J. Amoroso – Industry and Technology Building Project ................................................................. E 4
G. Purchase Orders and Blanket Purchase Orders ........................................ E 5
Administrative Services – Measure E Bond Fund

A. CATEGORY BUDGETS AND BALANCES

GENERAL OBLIGATION BOND FUND CATEGORIES AND PROJECT SUMMARY

The following tables report 2002 and 2012 Measure E expenditures and commitments through August 31, 2014, at the September 2014 Board Meeting.

2002 Measure E Expenditures:

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDED</th>
<th>COMMITTED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Classrooms and Modernization</td>
<td>$205,620,530</td>
<td>$128,994,873</td>
<td>$37,302,671</td>
<td>$39,322,986</td>
</tr>
<tr>
<td>Campus Site Improvements</td>
<td>64,910,391</td>
<td>33,015,355</td>
<td>719,561</td>
<td>31,175,475</td>
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<tr>
<td>Energy Efficiency Improvements</td>
<td>2,700,980</td>
<td>2,700,980</td>
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<td>0</td>
</tr>
<tr>
<td>Health and Safety Improvements</td>
<td>128,723,855</td>
<td>106,522,952</td>
<td>13,290,385</td>
<td>8,910,518</td>
</tr>
<tr>
<td>Information Technology and Equipment</td>
<td>24,751,372</td>
<td>14,806,750</td>
<td>1,319,783</td>
<td>8,570,839</td>
</tr>
<tr>
<td>P.E. Facilities Improvements</td>
<td>572</td>
<td>572</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Unallocated Interest (as of 6/30/14)</td>
<td>1,788,128</td>
<td>0</td>
<td>0</td>
<td>1,788,128</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$428,495,828</td>
<td>$286,095,482</td>
<td>$52,632,400</td>
<td>$89,767,946</td>
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</tbody>
</table>

2012 Measure E Expenditures:

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDED</th>
<th>COMMITTED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Classrooms and Modernization</td>
<td>$144,868,429</td>
<td>0</td>
<td>0</td>
<td>$144,868,429</td>
</tr>
<tr>
<td>Health and Safety Improvements</td>
<td>205,131,571</td>
<td>0</td>
<td>0</td>
<td>205,131,571</td>
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<tr>
<td>TOTAL</td>
<td>$350,000,000</td>
<td>0</td>
<td>0</td>
<td>$350,000,000</td>
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</tbody>
</table>

B. MEASURE E 2002 PROJECT BUDGET CHANGE

It is recommended the Board of Trustees approve the project budget change shown in Table A.

TABLE A

<table>
<thead>
<tr>
<th>PROJECTS</th>
<th>2002 BUDGET</th>
<th>CHANGE</th>
<th>REVISED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math Business Allied Health Building</td>
<td>$37,576,392</td>
<td>$800,000*</td>
<td>$38,376,392</td>
</tr>
<tr>
<td>Unallocated Interest (as of 6/30/14)</td>
<td>$1,788,128</td>
<td>-$800,000</td>
<td>$988,128</td>
</tr>
</tbody>
</table>

*Estimated legal fees
C. CONTRACT – BERKELEY RESEARCH GROUP, LLC

Contractor will provide expert consulting and professional support services in the matter of the legal proceedings between El Camino Community College District and Taisei Construction Corporation with regard to the Math Business Allied Health Building.

Requesting Department: Administrative Services
Date: 4/16/14 – End of Project
Financial Terms: Phase 1 – Not to exceed $50,000 (preliminary opinions)
Phase 2 – Not to exceed $100,000 (preparation for Arbitration)

D. CHANGE ORDER – PINNER CONSTRUCTION COMPANY, INC. – SHOPS BUILDING REPLACEMENT PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Contractor was directed to provide labor, material and equipment to add a total of 16 additional electrical cord drops in four of the auto tech classrooms. District request. $12,687

Total Change Order Amount $12,687

Original Contract Amount $21,902,000
Prior Changes 530,031
This Change Order Amount 12,687
New Contract Amount $22,444,718

E. CHANGE ORDER – SINANIAN DEVELOPMENT, INC. – ATHLETIC EDUCATION & FITNESS COMPLEX - STADIUM PHASE II

It is recommended the Board of Trustees approve the following change order.

1. Contractor was directed to provide labor, material and equipment to add backs with clear anodized finish to bleachers. District request. $36,340
Total Change Order $36,340

Original Contract Amount $32,880,000
Prior Changes 0
This Change Order Amount 36,340
New Contract Amount $32,916,340

F. CHANGE ORDER – S. J. AMOROSO – INDUSTRY AND TECHNOLOGY BUILDING PROJECT

It is recommended the Board of Trustees approve the following change order.

1. Furnish labor and material to extend underground heating hot water piping to new point of connection. Architecture and Engineering requirement. $53,305

2. Furnish labor and material to install new concrete housekeeping pad for transformer T3. Architecture and Engineering requirement. 635

3. Furnish labor and material to install additional spare conduits at all recessed electrical panels. Architecture and Engineering requirement. 5,833

4. Furnish labor and material to infill opening in an existing wall on the storage room side and install drywall on the electrical room side to accommodate mounting new electrical equipment. Unforeseen conditions. 2,661

5. Furnish labor and material to install metal stud framing above structural tube steel for electrical outlet installation. Architecture and Engineering requirement. 5,330

6. Furnish labor and material to install new stud framing and plaster to infill the gap in exterior panels. Unforeseen conditions. 3,105
7. Furnish labor and material to install two additional light fixtures to provide sufficient lighting for the Architecture Display. Architecture and Engineering requirement.


9. Furnish labor and material to adjust canopy column footing locations and structural steel framing to avoid conflicts with underground utilities. Architecture and Engineering requirement.

10. Furnish combination keypad/card reader access control devices in lieu of card reader only at 29 locations. Architecture and Engineering requirement.

11. Furnish labor and material to provide additional floor preparation and moisture barriers. Unforeseen conditions.

Total Change Order Amount $187,585

Original Contract Amount $25,427,000
Prior Changes 148,148
This Change Order Amount 187,585
New Contract Amount $25,762,733

G. PURCHASE ORDERS (PO) AND BLANKET PURCHASE ORDERS (BPO)

The following purchase orders have been issued in accordance with the District’s purchasing policy and authorization of the Board of Trustees. It is recommended that the following purchase orders for Measure E expenditures be ratified and payment be authorized upon delivery and acceptance of the items or services ordered.

<table>
<thead>
<tr>
<th>PO #</th>
<th>VENDOR NAME</th>
<th>SITE NAME</th>
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<tr>
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A. Employment and Personnel Changes.................................................................HR 1
B. Temporary Non-Classified Service Employees..............................................HR 10
C. Notice and Scheduling of Public Hearing Regarding Negotiations
   Between the El Camino College Police Officers Association (POA)
   and the El Camino Community College District for 2013-2014
   Reopener Negotiations .................................................................HR 14
D. Revised Classification Specifications for Classified Position.................... HR 15
A. EMPLOYMENT AND PERSONNEL CHANGES

It is recommended that the Board ratify/approve the employment and personnel changes for academic, classified, special services professionals and temporary classified service employees as shown in items 1-22 and 1-24.

Academic Personnel:


4. Special Assignment - Susan Stolovy, full-time instructor of Physics, Natural Sciences Division, to assist with the development and presentation of shows for ECC’s planetarium, as part of Science, Technology, Engineering, Mathematics (STEM) curriculum, to be paid $61.99 an hour, not exceed 60 hours or $3,719, effective August 21 through December 20, 2014, in accordance with the Agreement, Article 10, Section 14(a).

5. Special Assignment - Art Martinez, full-time instructor of Mathematics, to recruit and train Learning Team facilitator/participants and oversee reporting evaluation of Learning Team Project, to be paid $61.99 an hour, not to exceed 40 hours or $2,480, effective August 25 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

6. Special Assignment - Eric Carlson, full-time instructor of Manufacturing Technology, Industry & Technology Division, to coordinate groups of Engineering Technicians and Mathematics instructors for Science, Technology, Engineering & Mathematics (STEM) curriculum activities, to be paid $61.99 an hour, not to exceed 54 hours or $3,347, effective August 21 through December 20, 2014, in accordance with the Agreement, Article 10, Section 14(a).

7. Special Assignment - Tisa Casas, part-time instructor of Education Development, Special Resource Center, Health Sciences & Athletics Division, to assist with Disabled Students’ Programs & Services (DSPS), to be paid $46.49 an hour, not to
exceed 350 hours or $16,271, effective September 9, 2014 through June 30, 2015, in accordance with the Agreement, Article 10, Section 14(a).

8. Special Assignment - The following part-time instructors of Music, Fine Arts Division to perform as musicians at Fall concert, to be paid $61.99 an hour, effective September 28, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Instructor Not to Exceed Dollars
Anna Bosler $200
Manon Robertshaw $  80
Ljubomir Velickovic $ 80

9. Special Assignment - Gary Kohatsu, part-time instructor of Journalism, Humanities Division, to supervise Journalism Lab and provide writing instructions, to be paid $46.49 an hour, not to exceed 45 hours or $2,092, and not to exceed 25 hours per week cumulative employment at ECC, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).

10. Special Assignment - The following full-time instructors of Journalism, Humanities Division, to supervise Journalism Lab and provide writing instructions, to be paid $46.49 an hour, not to exceed 120 hours or $5,579, effective August 25 through December 12, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Stephanie Frith
Kate McLaughlin

11. Special Assignment - Sheila Malone, part-time instructor of Theatre, Fine Arts Division, to work as Theatre Technical Director, to be paid $61.99 an hour, not to exceed 68 hours or $4,215, and not to exceed 25 hours per week cumulative employment at ECC, effective September 22 through November 28, 2014, in accordance with the Agreement, Article 10, Section 10(d).

12. Special Assignment - Nicole Gervais, part-time instructor of Kinesiology, Health Sciences & Athletics Division, to assist head soccer coach, to be paid $61.18 an hour, not to exceed 16 hours or $1,000 a month for a grand total of $5,000 for the semester, in accordance with the MOU Agreement Article 10, Section 11 (e) and not to exceed 25 hours per week cumulative employment at ECC, effective August 15 through December 14, 2014.
13. Special Assignment - Kathleen Rosales, full-time instructor of Nursing, Health Sciences & Athletics Division, to manage Nursing Grant and work as Grant Writer, to be paid $61.99 an hour, not to exceed $6,199, effective July 1, 2014 through June 30, 2015 in accordance with the Agreement, Article 10, Section 14(a).

14. Special Assignment - The following full-time instructors of Nursing, Health Sciences & Athletics Division, to coordinate Nursing Success Strategies, to be paid $61.99 an hour, not to exceed 64 hours or $3,968 each, effective August 23, 2014 through May 15, 2015, in accordance with the Agreement, Article 10, Section 14(a).

   Michelle Guta                                       Kathleen Rosales
   Margaret Kidwell-Udin                               Kathleen Stephens
   Kathy Morgan

15. Special Assignment - The following full-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Humanities, to be paid $61.99 an hour, not to exceed 14 hours or $868 each for a grand total of $7,811, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

   Jennifer Annick                                      Chelsea Henson
   Debra Breckheimer                                     Lyman Hong
   Rose Ann Cerofeci                                     Debbie Mochidome
   Ashley Gallagher                                      Stephanie Schwartz
   Briita Halonen

16. Special Assignment - The following part-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Humanities, to be paid $61.99 an hour, not to exceed 14 hours or $868 each, for a grand total of $8,680, and not to exceed 25 hours per week cumulative employment at ECC, effective August 19 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

   Vicki Blaho                                          Kim Krizan
   Jason Bostick                                        Meagan Madigan
   Mickey Harrison                                      Kathleen Motoike
   Jennifer Holt-Medina                                 Elayne Rodriguez-Haven
   Susan Johnson                                        John Wietting

17. Special Assignment - The following full-time instructors to facilitate the Graduation Initiative (Title V) Learning Teams for Humanities, to be paid $61.99
an hour, not to exceed 17 hours or $1,054 each for a grand total of $4,215, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Sara Blake
Rebecca Loya

18. Special Assignment - The following part-time instructors to facilitate the Graduation Initiative (Title V) Learning Teams for Humanities, to be paid $61.99 an hour, not to exceed 17 hours or $1,054, and not to exceed 25 hours per week cumulative employment at ECC, effective August 19 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Amanda Ackerman
Kathy Hall
Angie Kirk

19. Special Assignment - The following full-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Mathematics, to be paid $61.99 an hour, not to exceed 24 hours or $1,488 each for a grand total of $14,878, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 14(a).

Susan Bickford
Susanne Bucher
Anna Hockman
Judy Kasabian
Alice Martinez

Trudy Meyer
Kristine Numrich
Arkadiy Sheynshteyn
Ambika Silva
Susan Taylor

20. Special Assignment - The following part-time instructors to participate in Graduation Initiative (Title V) Learning Teams for Mathematics, to be paid $61.99 an hour, not to exceed 24 hours or $1,488 each for a grand total of $16,365, and not to exceed 25 hours per week cumulative employment at ECC, effective September 9 through December 31, 2014, in accordance with the Agreement, Article 10, Section 9(m).

Christopher Dean
Nathan Dunlap
Diaa Eldanaf
Dominic Fanelli
Carrie Huang
Juan Ortiz

Aida Ovanessian
Russell Reece
Jose Villalbos
David Yee
Ruth Zambrano
21. **Stipend Assignment -** William Georges, full-time instructor of Theatre, Fine Arts Division, to design sound and compose music for Play #2, to be paid $1,000, effective September 22 through November 9, 2014, in accordance with the Agreement, Article 10, Section 14(a).

22. **Stipend Assignment -** Polli Chambers-Salazar, full-time instructors of Music, Fine Arts Division to perform as Resident Artist at Fall concert, to be paid $200, effective September 28, 2014, in accordance with the Agreement, Article 10, Section 14(a).

23. **Employment -** The following part-time/temporary instructors to be hired as needed for the 2014 fall semester, not to exceed 67% FTE or 25 hours per week.

**Behavioral & Social Sciences**
- Eric Alegria
- Gerardo Briceno
- Van Chaney
- Shahrokh Haghighi

**Business**
- Dagmar Halamka
- David Miller

**Fine Arts**
- Aminah Abdul-Jabbaar
- Ava Baldwin
- Jeannine Barba
- Anna Bosler
- Alan Chan
- Joseph Hardesty
- Trina Huberg
- Margaret Kemp
- Thomas Kidd
- Christoph Luty
- Mark Massey
- Dee Marie Nieto

**Health Sciences & Athletics**
- Raymond Adoc
- Mary Aja
- Richard Anderson

**Humanities**
- John Arensmeyer
- Susanna DeSimone
Kendra Hatchett
Mora Mattern

**Industry & Technology**
Jonathan Benavente
Timothy Branley
Roberto Medina Causey
Victor De La Torre
Jennifer Doublet
Joy Durand
Jill Gray
Brent Kooiman

**Mathematics**
Christopher Dean
Nathan Dunlap
Ramy Heng
Thu-Hang Hoang
Matin Lackpour
Jose M. Martinez
Yarlmoli Murugain

**Natural Sciences**
Cheryl Abbani
Anthony Lopez

**Classified Personnel:**

1. Retirement - Donna Manno Emery, Professional Development Coordinator, Human Resources Division, Human Resources Area, effective December 25, 2014 and that a plaque be presented to her for her years of service to the District since 1980.

2. Retirement - Bruce Spain, Executive Director Center for the Arts, Range 13, Step 6, Fine Arts Division, Academic Affairs Area, effective October 1, 2014, and that a plaque be presented to him for his years of service to the District since 2001.

3. Retirement - Donald Treat, Supervisor of Technical Services, Information Technology Services Division, Administrative Services Area, effective December 1, 2014, and that a plaque be presented to him for his years of service to the District since 1974.

5. Change of Assignment - Rodolfo Lopez, Administrative Assistant I, Range 28, Step F, from Foundation, President’s Office Area, to Student Development/Enrollment Services Division, Student and Community Advancement Area, effective September 9, 2014.


Temporary Classified Services Employees – (not to exceed 170 days per year, 25 total hours and/or 67% faculty load per week:)


23. Roman Sandoval III - Telecommunications Technician, Range 37, Step E, Information Technology Services Division, Administrative Services Division, to assist with telephone/network, effective August 19, 2014 through June 30, 2015 (Retired Annuitant).

24. The following individuals to work as Accompanist - Piano, Range 32, Step A, Fine Arts Division, Academic Affairs Area, effective August 23, 2014 through June 30, 2015:
B. TEMPORARY NON-CLASSIFIED SERVICE EMPLOYEES

It is recommended that the Board authorize employment of the following Temporary Non-Classified Service Employees, subject to funding, not to exceed 170 days per year, 25 total work hours and/or the equivalent of 67% faculty load per week, effective September 9, 2014 through June 30, 2015, unless otherwise stated, as shown in items 1-21.

Campus Police Aide Series

1. Campus Police Aide II
   The following individual is to be responsible for non-hazardous police services to the students, staff and faculty of El Camino College and other departmental duties.

   Amanda Baldonasa, $9.75 per hour

2. Campus Police Aide III
   The following individuals are to be responsible for non-hazardous police services to the students, staff and faculty of El Camino College and other departmental duties.

   Alexis Alvarez, $10.50 per hour
   Eliana Montgelongo, $11.00 per hour
   Alexandra Sandoval, $10.50 per hour
   Mayra Sandoval, $11.50 per hour

Instructional Aide Series

3. Instructional Aide I
   The following individuals are to assist instructors or other staff in a classroom or laboratory setting with basic tutoring, support services, and accommodations for students.

   Christopher Maldonado, $9.00 per hour (eff. 8/10/14 to 6/30/15)
   Yadira Ramirez, $9.00 per hour (eff. 8/25/14 to 6/30/15)
4. **Instructional Aide II**  
The following individual is to provide basic tutoring, support services, computer and equipment maintenance, and accommodations for students.

James Chizmar, $10.00 per hour (eff. 8/21/14 to 6/30/15)

5. **Instructional Aide III**  
The following individuals are to provide intermediate level tutoring, record maintenance, and other accommodations for students.

Mabel Anderson, $10.50 per hour  
Holly Peck, $10.50 per hour

6. **Instructional Aide IV**  
The following individual is to provide teaching assistance, intermediate level tutoring, technical support, classroom set-up, care and repair of equipment and instruments, exhibition installation, instructional support services, and accommodations for students.

Alexis Alvarez, $11.75 per hour

**Office Aide Series**

7. **Office Aide I**  
The following individual is to assist the staff with basic tasks.

Robert Hoeck, $9.00 per hour (eff. 9/8/14 to 6/30/15)  
Michelle Levert, $9.00 per hour  
Jerome Parrot, $9.00 per hour (eff. 9/8/14 to 6/30/15)  
Terry Reed, $9.00 per hour (eff. 9/8/14 to 6/30/15)  
Jennifer Sun, $9.00 per hour (eff. 9/8/14 to 6/30/15)

8. **Office Aide IV**  
The following individual is to assist with all department processes and to support staff through knowledge of department operations.

Shalisha Barnett, $12.00 per hour (eff. 7/1/14 to 6/30/15)

9. **Instructional Aide VI**  
The following individuals are to assist students with their writing assignments in all phases of the composing process – understanding and responding to the topic, generating ideas, outlining, drafting, revising and other duties as needed.
Miles Magnesi, $15.00 per hour
Ashton Politanoff, $15.00 per hour

**Program Aide Series**

10. **Program Aide V**
The following individual is to assist with the preparation and installation duties and maintenance of art installations in the Art Gallery.

Pirkko De Bar, $14.00 per hour (eff. 8/1/14 to 6/30/15)

11. **Program Aide IV**
The following individual will assist the Workplace Learning Resource Center’s US Coast Guard program instructor with customer service inquiries and payment of classes and fees as well as assist with office and administrative functions.

Julio Ramirez, $12.00 per hour

The following individual is to perform as a program coordinator/liaison between the faculty and Public Relations & Marketing for the Center for the Arts.

Marcia Armstrong, $18.00 per hour

**Sports Aide Series**

12. **Sports Aide VI**
The following individuals are to assist the coaching staff with the coordination of all aspects of practice and competition.

Michael Houck, $17.00 per hour
Jessica Juarez, $17.00 per hour
Traco Rachal, $17.00 per hour
Jesus Livinchuk, $19.00 per hour

**Theater Aide Series**

13. **Theater Aide II**
The following individuals are to assist the theater management and staff with theater duties for on-campus events.

Cooper Truong, $10.25 per hour
Assistive Linguistics Professional Series

14. Assistive Linguistics Professional I
The following individual is to provide language interpreting support services between Deaf and Hard-of-Hearing students, staff, and their hearing peers, the classroom instructor and other personnel.

Jeannine Lersch, $30.00 per hour (eff. 8/26/14 to 6/30/15)
Poh Teh, $20.00 per hour

15. Assistive Linguistics Professional II
The following individuals are to provide language interpreting support services between Deaf and Hard-of-Hearing students, staff and their hearing peers, the classroom instructor and other personnel, and must possess National Certification.

Lisa Jucha, $42.50 per hour (eff. 8/25/14 to 6/30/15)
Shaunna Peterson, $40.00 per hour (eff. 8/26/14 to 6/30/15)

Educational Professional Series

16. Educational Professional I
The following individual is to provide Bass instrument accompaniment for the applied music jazz performances and/or special events.

Nicolas Gonzalez, $23.00 per hour (eff. 8/12/14 to 6/30/15)

The following individuals are to provide tutoring assistance for students using the Foreign Language laboratory, monitor equipment and the facility, and assist with computer troubleshooting issues.

Phan Tran, $26.00 per hour (eff. 9/2/14 to 6/30/15)
Margarita Talavera-Hofferer, $26.00 per hour (eff. 9/2/14 to 6/30/15)

The following individual is to oversee the Reading Department’s testing program by organizing and implementing a grading procedure on the ParScore machine for all tests administered by the Reading Department.

Elayne Rodriguez, $20.00 per hour

17. Educational Professional II
The following individual is to teach Basic, Low, or High Intermediate English as a Second Language class.
Christine Ouendag, $40.00 per hour
The following individual is to conduct classes for the El Camino College Community Education and Professional Development program.

Charles Wright, $45.00 per hour

**Program Professional Series**

18. **Program Professional I**
The following individual is to manage the El Camino College student newspaper and oversee the business operations of the newsroom.

Jack Mulkey, $20.00 per hour

19. **Program Professional V**
The following individual is to solicit advertising for the El Camino College student newspaper.

Jack Mulkey

**Training Professional Series**

20. **Training Professional I**
The following individuals are to provide training, expertise, leadership and professional services in the Fire Academy program.

Adam Brown, $32.00 per hour
Chad Christensen, $32.00 per hour
Dustin Conard, $32.00 per hour

21. **Training Professional II**
The following individual is to facilitate groups with youth at risk or foster youth using experiential training strategies and strength-based practices in the Foster and Kinship Care Education Program and the Youth Empowerment Strategies for Success Program.

Gayle Gordon, $37.00 per hour (eff. 7/1/14 to 6/30/15)

**C. NOTICE AND SCHEDULING OF PUBLIC HEARING REGARDING NEGOTIATIONS BETWEEN THE EL CAMINO COLLEGE POLICE OFFICERS ASSOCIATION (POA) AND THE EL CAMINO COMMUNITY COLLEGE DISTRICT FOR 2013-2014 REOPENER NEGOTIATIONS**
The Board of Trustees will schedule a Public Hearing at the September 8, 2014 Board Meeting to receive public comment on the negotiations between El Camino College Police Officers Association (POA) and El Camino Community College District. Negotiations will include salary and benefits. The POA has an interest in negotiating salary, benefits, and contract language modifications. The District’s interest is to open negotiations for 2014 regarding salary and a possible extension to the term of the current Agreement, December 31, 2014.

D. REvised Classification Specifications for Classified Position

It is recommended that the Board of Trustees approve the revised classification specifications for the Dispatch Clerk (Police Dispatcher) as shown on pages 14-16.
EL CAMINO COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DISPATCH CLERK (POLICE DISPATCHER)

BASIC FUNCTION:

Under the direction of the Chief of Police or Sergeant, operate computer, telephone and radio communications equipment to receive and record emergency calls and routine calls for service; provide information, dispatch police and emergency personnel; type, file, and perform a wide variety of clerical support duties in the Police Department.

REPRESENTATIVE DUTIES:

Receive emergency calls for service.

Handle complains and inquiries from the public.

Dispatch police personnel and alert and request assistance as needed from public safety agencies.

Operate a variety of communications equipment including telephone, two-way radio, and computer equipment.

Prepare reports and logs of unusual incidents, contact agencies involved with major emergency operations such as the County Fire Department, neighboring police agencies and various State agencies that deal with emergency and disaster operations.

Maintain contact with all units on assignments; maintain status and location of field units; enter, update, and retrieve information on wanted persons, stolen property, vehicle registration and other information from statewide computer networks; and perform a wide variety of clerical functions that support the overall operations of the Police Department.

Operate standard office machines including typewriters and computer video display terminal and keyboard (automated dispatch).

Prepare and maintain logs of incoming and outgoing calls.

Type police reports, incident reports and other materials; process file or duplicate as appropriate.

Perform related duties as assigned.
KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
- Standard radio and telephone communications receiving and transmitting equipment.
- Standard broadcasting procedures and roles.
- Operation of common radio dispatching equipment.
- Basic computer knowledge
- Modern office practices, procedures, and equipment.
- Record-keeping/filing techniques.
- Telephone techniques and etiquette.

ABILITY TO:
- Demonstrate excellent customer service skills.
- Speak clearly and distinctly.
- Exercise good judgment and make sound decisions in emergency situations.
- Effectively communicate with and elicit information from upset and irate citizens.
- Exercise independent judgment and work with a minimum of supervision.
- Understand and follow oral and written instructions.
- Handle multiple events effectively.
- Operate a computer-aided dispatch center, computer systems, and other office equipment accurately to maintain routine records.
- Type at 30 words net per minute from clear copy.
- Establish and maintain cooperative and effective working relationship with others.

EDUCATION AND EXPERIENCE:
- High school diploma or equivalent or any combination of education and experience that provides equivalent knowledge, skills, and abilities and any one of the following: one year clerical experience involving with public contact; or 1 year police cadet experience with public contact; or completion of 30 units college coursework toward a major in administration of justice or related field.

Possession of a currently valid P.O.S.T. Public Safety Dispatch certificate or successful completion of the P.O.S.T. Public Safety Dispatcher course during the 12-month probationary period.
Prior public safety dispatch experience desirable.

WORKING CONDITIONS:
- Ability to function in an active and often hectic environment.
- Dispatchers are required to work various shifts as assigned.
- Operate a visual display terminal for an extended period of time.
- Must be able to hear alarms and other auditory devices.
Dispatch Clerk (Police Dispatcher) (continued)

Long periods of sitting and standing.
Lift and carry up to 25 lbs.
Interaction with students, staff and the public.

The Police Department is a 24-hour-per-day, 7-days-a-week operation which requires rotating shift work (days, swing, or graveyard shifts, weekends and holidays). Dispatchers are subject to emergency call out.

Classified Salary Range 25
Revised and Board Approved: September 8, 2014
A. Absence of a Board Member

Page No. P/B 2
A. ABSENCE OF A BOARD MEMBER

It is recommended that the Board excuse Trustee Combs from the August 18, 2014 Board Meeting with no loss of salary due to illness.
Non-Consent Agenda

A. Resolution No. 9-8-14a - Energy Conservation Project and Authorization to Enter Into Energy Service Contract........................................NC 2

B. Contract Over $84,100 ........................................................................................................NC 4

C. Resolution No. 9-8-14b - Energy Conservation Project and Authorization to Enter Into Energy Service Contract........................................NC 6
A. RESOLUTION NO. 9-8-14a -- ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICE CONTRACT

It is recommended the Board of Trustees, in accordance with Board Policy 6340 approve the following resolution and contractor. The background information on the resolution was provided at the August 18, 2014 board meeting supplemental materials.

EL CAMINO COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 9-8-14a

FINDINGS RE: ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICES CONTRACT (GOVERNMENT CODE §§4217.10 ET SEQ.)

WHEREAS, the El Camino Community College District ("District") is a public agency as that term is defined in Government Code §4217.11(j).

WHEREAS, the provisions of Government Code §§4217.10 et seq. authorize a public agency to enter into an energy service contract for an energy conservation measures upon terms in the best interest of the District, provided that certain findings are made by the District’s Board of Trustees in connection with such an energy service contract.

WHEREAS, the scope of an energy conservation measures under Government Code §§4217.11 includes “equipment, maintenance, load management techniques and equipment, or other measures to reduce energy use or make for a more efficient use of energy.”

WHEREAS, as a California Community College District, the District is eligible to apply for receive funds pursuant to the California Clean Energy Jobs Act ("Proposition 39") to support energy efficiency projects and workforce job training. The Proposition 39 Implementation Guidelines (Oct. 2013) authorize the use of Government Code 4217 as a contracting method for energy projects provided the District complies with the following criteria:

- Projects funded by awards shall require contracts that identify the project specifications, costs, and projected energy savings.
- Districts shall follow applicable law related to contractor qualifications, licensing, and certifications requirements related to the project.
- Districts shall not use a sole-source process to award grant proceeds.
WHEREAS, District Staff has evaluated the proposed implementation of energy conservation measures and a variety of different alternative means of implementing energy conservation measures at the District’s campuses to reduce on-going operational expenses.

WHEREAS, The District commissioned a study performed by S & K Engineers, who calculated the estimated energy and cost savings, as well as the implementation cost and potential utility incentive for replacement of the HVAC units on the Natural Sciences Building. If the HVAC units are replaced, the District can expect to reduce their annual energy consumption by an estimated 14,773 therms. The cost of this energy conservation measure consisting of replacing the HVAC equipment on the Natural Sciences Building will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of this energy conservation measure.

WHEREAS, this energy conservation project, is currently projected to achieve a Savings and Investment Return (SIR) of 1.1 or greater, meets the California Community Colleges Proposition 39 Implementation Guidelines and has been approved for Proposition 39 funding by the California Community Colleges Chancellors Office for $650,000 is eligible for an incentive from SCE and Southern California Gas Company on completion of the project. Should a SIR of 1.1 not be achieved based on the $818,000 proposal, the project will be fully funded by Scheduled Maintenance Funds. Should SIR be achieved, $650,000 will be used from Prop 39 and the balance amount of $168,000 will be used from Scheduled Maintenance Funds.

WHEREAS, District Staff solicited contractor qualifications and proposals through a Request for Qualifications and Proposals process and has engaged in a comprehensive review and evaluation of potential vendors of design, procurement and installation services for the Energy Measures who meet the criteria of: (a) prior history of designing, procuring and installing the specified HVAC units; (b) existing staff and operational resources sufficient to complete procurement and installation of the energy conservation equipment within the District’s strict timelines; (c) client satisfaction; (d) sufficient financial capacity; and (e) also evaluated detailed cost proposals.

WHEREAS, District Staff has identified, Los Angeles Air Conditioning, Inc. (“Contractor”) as meeting the criteria set forth above. As stated above $650,000 will be used from Prop 39 and the remaining amount of $168,000 will be used from Scheduled Maintenance Funds.

WHEREAS, the proposed Energy Measure is anticipated to result in operational cost savings to the District by reduction of electrical power consumed and/or purchases from SCE.
WHEREAS, public notice of the Board of Trustees consideration of this Resolution was posted at least two (2) weeks in advance of the date of the public meeting of the Board of Trustees to consider this Resolution.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the Board of Trustees finds that the anticipated cost to the District to procure and install new HVAC units on the Natural Sciences Buildings at El Camino College will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of replacing the existing HVAC units.

On the motion of _____________________ and seconded by _____________________.

ROLL CALL:

AYES ____  NOES ____  ABSTAIN _____

The foregoing Resolutions are adopted by the Board of Trustees of the El Camino Community College District at a regularly scheduled meeting of the Board of Trustees this ______ day of _____________, 2014.

____________________________
Secretary to the Board of Trustees

B.  CONTRACT OVER $84,100

It is recommended the Board of Trustees, in accordance with Board Policy 6340, ratify the District entering into the following agreements. The Vice President of Administrative Services, or an authorized designee, has executed the necessary documents.

1.  Contractor:  LOS ANGELES AIR CONDITIONING, INC.

Services:  Contractor will demolish, construct and install new HVAC Units in the Natural Science Building, including, without limitation, procurement, installation, and all related services required by the contract documents. The Contractor’s scope of work includes all labor, materials, equipment or services provided or to be provided by the Contractor. Specific
detailed information of the contract’s scope of work is contained in the El Camino Community College District Request for Qualifications & Proposals Natural Science Building HVAC Replacement, RFQ/RFP #14-02.

<table>
<thead>
<tr>
<th>Requesting Dept.</th>
<th>Administrative Services</th>
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<tbody>
<tr>
<td>Date(s):</td>
<td>9/19/14 – 1/23/15</td>
</tr>
<tr>
<td>Financial Terms:</td>
<td>Cost Not to Exceed $818,000 Funded by A Combination of Prop 39 and Scheduled Maintenance Funds.</td>
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</table>
C. RESOLUTION NO. 9-8-14b -- ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICE CONTRACT

It is recommended the Board of Trustees, in accordance with Board Policy 6340 approve the following resolution. The background information on the resolution was provided at the August 18, 2014 board meeting supplemental materials.

EL CAMINO COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 9-8-14b

FINDINGS RE: ENERGY CONSERVATION PROJECT AND AUTHORIZATION TO ENTER INTO ENERGY SERVICES CONTRACT (GOVERNMENT CODE §§4217.10 ET SEQ.)

WHEREAS, the El Camino Community College District ("District") is a public agency as that term is defined in Government Code §4217.11(j).

WHEREAS, the provisions of Government Code §§4217.10 et seq. authorize a public agency to enter into an energy service contract for an energy conservation measures upon terms in the best interest of the District, provided that certain findings are made by the District’s Board of Trustees in connection with such an energy service contract.

WHEREAS, the scope of an energy conservation measures under Government Code §§4217.11 includes “equipment, maintenance, load management techniques and equipment, or other measures to reduce energy use or make for a more efficient use of energy.”

WHEREAS, District Staff will evaluate the proposed implementation of energy conservation measures and a variety of different alternative means of implementing energy conservation measures at the District’s campuses to reduce on-going operational expenses.

WHEREAS, The District commissioned a study performed by S & K Engineers, who calculated the estimated energy and cost savings, as well as the implementation cost and potential utility incentive for replacement of the Air Handling Units in the PE Building. If the Air Handling units are replaced, the District can expect to reduce their annual energy consumption by an estimated 10,000 kWh, while reducing their peak demand by 10 kW. In addition, there will be an incentive available from SCE for approximately $20,000 to offset a portion of the installation cost. The cost of this energy conservation measure consisting of replacing the Air Handling units in the PE Building...
will be less than the anticipated cost to the District of electrical energy that would have been consumed by the District in the absence of this energy conservation measure.

WHEREAS, District Staff will solicit proposals from qualified contractors and will engage in a comprehensive evaluation of potential contractors qualified to procure and install the Air Handling Units who meet the criteria of: (a) prior history of procuring and installing the specified Air Handling units; (b) existing staff and operational resources sufficient to complete procurement and installation of the energy conservation equipment within the District’s strict timelines; (c) client satisfaction; (d) sufficient financial capacity; and (e) also will evaluate the cost proposals.

WHEREAS, District Staff will solicit RFP’s to identify a contractor in the future.

WHEREAS, the proposed Energy Measure is anticipated to result in operational cost savings to the District by reduction of electrical power consumed and/or purchases from SCE.

WHEREAS, public notice of the Board of Trustees consideration of this Resolution was posted at least two (2) weeks in advance of the date of the public meeting of the Board of Trustees to consider this Resolution.

NOW THEREFORE, the following Resolution is adopted.

RESOLVED, that the Board of Trustees finds that the anticipated cost to the District to procure and install new Air Handler units for the PE Building at El Camino College will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of replacing the existing Air Handler units.

On the motion of ____________________ and seconded by ____________________.

ROLL CALL:

AYES ____ NOES ____ ABSTAIN ____

The foregoing Resolutions are adopted by the Board of Trustees of the El Camino Community College District at a regularly scheduled meeting of the Board of Trustees this _____ day of ____________, 2014.

____________________
Secretary to the Board of Trustees
X. COMMITTEE OF THE WHOLE

A. PUBLIC COMMENT

B. PUENTE PROGRAM

Board President Beverly indicated an interest on behalf of the Board to revisit the Puente program status.