

## **BOARD POLICY 5555**

## **Guest Speakers**

In harmony with the educational objectives of El Camino College, any off-campus speaker invited to speak on the campus of El Camino College should contribute to the educational function of the College.

The content of any speech, address, or talk should be in keeping with the College's tradition of excellence and shall not conflict with provisions of the Education Code, the Administrative Code of the State of California, and other applicable laws and statutes.

In the interest of the free exchange of ideas, a guest speaker should be encouraged to respond to questions from the audience.

- I. Off-campus speakers may appear on campus only when an invitation has been extended by:
  1. An El Camino College student organization (as defined in Policy 5401) to address that organization.
  2. The Associated Students government to address the student body.
  3. An El Camino College instructor to address classes.
  4. The Academic Senate through its Council to address the student body.
  5. The Dean of Community Services to address members of the community, including students, under the Community Services program.
  6. The President of the College, a Vice President, or Dean of the College, or by the College Board of Trustees to address the student body.
  
- II. The following scheduling procedures shall be observed:
  1. All speaker requests by student organizations must be submitted to the Student Activities Office for approval by the appropriate Dean, at least two weeks prior to the speaker's appearance on campus. The two-week notice may be waived, if in the opinion of the Activities Deans such a waiver would serve the best interests of the College.
  2. The speaker request form submitted by a student organization must include the signature of the faculty sponsor. Such signature need not indicate sponsor approval of the speaker or his subject.
  3. A speaker invited by an instructor to address classes shall be approved by the Divisional Dean.
  4. A certified staff member shall be in attendance when an off-campus speaker addresses a student meeting.

Previous Board Policy Number: 5135 Renumbered: 5/16/05

El Camino College

Adopted: 11/13/67