



**EL CAMINO COLLEGE**  
**Office of the President**

**MINUTES OF THE**  
**Boundary Review Committee**  
**August 17, 2011**

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The Boundary Review Committee (BRC) meeting was called to order at 3:40 p.m. on Wednesday, August 17, 2011, in the Board Room of El Camino College.

All present recited the Pledge of Allegiance.

Boundary Review Committee Members present: John Alter, Heidi Ashcraft, Marché Boose-Welch, Nilo Michelin, Nathan Mintz, Steve Napolitano, Susan Truax.

Professional experts present: Mike Winters, Mapping Consultant; Matt Spies, LACOE

Staff present: Ann Garten, Community Relations Director; Veronica Cooper, Recorder;

Minutes of the Boundary Review Committee Meeting of July 21, 2011

It was moved by Susan Truax, and seconded by Steve Napolitano to approve the minutes of the July 21, 2011 meeting.

Follow-up from July 21, 2011 meeting

- Members were provided Ed Code Section 5020, which relates to increasing the number of trustees from five to seven, as follow-up to discussion at the July meeting.
- The process would require an election, but was noted by Matt Spies that LACOE Committee on School District Organization would generally not be in support of such action.
- Members stated that the request for this information was not a suggestion to add trustees, but for information only.

Matt Spies, LACOE Committee on School District Organization Presentation

- Matt Spies provided an overview of recent developments throughout the State regarding the issue of trustee area voting under the California Voting Rights Act (CVRA).
- The Los Angeles County Committee on School District Organization (LACCSDO) is the elected body charged with oversight of the school district organization process. It is an independent, 11-member body, elected to four-year terms by the governing boards of school and community college districts.
- As the body charged with reviewing the newly created trustee area maps, the County Committee will look for validation that we have followed the CVRA guidelines, gathered adequate community involvement, and adhered to election timelines as set forth by the Los Angeles County Registrar-Recorder/County Clerk.
- The deadline is October 15, 2012 for plans to be submitted to the Registrar/Recorder, to be effective for the November 2013 election.
- Ed Code 5019-5021 and 5030 state that districts must hold an election of the community in order to approve implementation of the trustee area voting method. Districts seeking to implement trustee area voting may request a waiver from the State Board of Education or through the LA County Committee on School District Organization.

- AB 684, currently on the Senate Floor, if passed will streamline the process, by authorizing the governing board of a community college district to change election systems, subject to approval by the Board of Governors of the California Community Colleges.

#### Mike Winters, Caldwell Flores Winters, Inc. Presentation

- Mike Winters explained his role as an advisor in the redistricting process, but it is the BRC that does the work, as it is the BRC who are familiar with the communities. He provided two large maps of the El Camino Community College District which the committee will use for the public input and hearings in redrawing the boundary lines.
- The committee should first identify the communities of interests on the maps, using different colors, and should add a key, describing what each color represents.
- Boundary lines should be placed on natural boundaries, preserving communities of interest, such as cities, school districts, etc. Mr. Winters recommends considering boundary lines to be placed on main commercial streets, where there are no residents.
- After input from the community, at the public hearings, the maps will be sent back to Mike Winters. He will re-count the populations within each proposed new trustee area and will provide new maps.
- The committee should try to achieve the lowest possible population difference (under 1%) between the five new trustee areas. Each trustee area will have approximately 108,000 population.
- Mr. Winters recommended preparing cards for community members attending the Public Hearings to fill out with their recommendations, so that there is written record of public recommendations and participation.
- A public notice should be advertised prior to the public hearings, and all members should try their best to attend each hearing.

#### Regular Meeting Schedule

Members set the date for the next meeting: Wednesday, September 21, 2011, 4:00 p.m.

#### Open Discussion

- Members request that they receive the current population in each Trustee Area and that dates be added to the Action Plan, so we know which is the most recent.
- Members thanked Mike Winters and Matt Spies for their guidance and input.

#### Public Comment:

None

#### Adjournment:

- It was moved by Heidi Ashcraft, and seconded by Susan Truax, that the meeting be adjourned at 4:50 p.m.