



**EL CAMINO COMMUNITY COLLEGE DISTRICT**  
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March 20, 2018

Board of Trustees  
El Camino College

Dear Members of the Board:

I am pleased to present to you the agenda for the Monday, March 26, 2018 meeting of the El Camino Community College District Board of Trustees. The Board meeting will begin at 4:00 pm in the Alondra Room. We will open the meeting with the Roll Call and Public Comment on Closed Session Items. We will then adjourn to Closed Session. Following Closed Session, we will reconvene in Open Session at 5:00 pm.

Open Session will begin with a recognition of the El Camino College Baseball Team, which was selected to receive a Scholar Team Award by the California Community College Athletic Association (CCCAA). One of 18 programs statewide to receive this award, the team will be honored at the annual CCCAA Convention on March 28, 2018. Members of the team and the coaching staff will be at the meeting to receive recognition by the Board. Following that, Mr. Lars Kjeseth, a member of the math faculty and project director, will provide a presentation on the Basic Skills Outcomes Transformation grant project. Last, Ms. Adriana Estrada, Director of Career Technical Education, will provide a presentation on the Strong Workforce Program.

***The consent agenda includes the following:***

**A. Academic Affairs** presents a number of routine items on the consent agenda. Noteworthy among these are several agreements with Economic Modeling Inc. to support data analysis regarding labor market demand and wage progression for CTE programs. There is also a recommendation to approve two trips for the Forensic Team's participation in tournaments; a recommendation to approve a STEM leadership conference for students in the STEM program; and a recommendation to approve international travel (at no cost to the District) for a faculty member to speak at a child development conference in China. There is also a recommendation to approve proposed curriculum changes effective 2019-20.

- B. Student Services** presents one routine item in the consent agenda. This is a recommendation to approve F-1 Visa Contract renewals with eleven service providers. These agreements use the templates approved by the Board at its February 26, 2018 board meeting.
- C. Administrative Services** presents several routine items. There is a recommendation to approve a donation of surplus property (electric carts) to Compton College, having been declared surplus property at El Camino College. There is also a recommendation to approve the issuance of a new college credit card to be used by the Purchasing Department. There is a recommendation to approve the use of piggyback buying agreements in 2018-19 – this is an annual item as required by law. There is also a request to ratify Purchase Orders and Blanket Purchase Orders.
- D. Measure E** includes two items on the consent agenda. These are recommendations to ratify Measure E Purchase Orders and Blanket Purchase Orders, as well as approval of the Measure E Category Budgets and Balances reports.
- E. Human Resources** section of the consent agenda includes a recommendation to approve an agreement with Joe Darin Coaching to conduct a training session for managers and supervisors. There is also a recommendation to approve personnel actions as follows:
- Academic Personnel Actions
  - Administrative & Confidential Actions
  - Classified Personnel Actions
  - Temporary Non-Classified Personnel Actions
- F. President/Board** section includes a number of routine agreements relating to delivery of community education classes, and contract education programs with business and industry.

***The Action Agenda includes the following:***

- A. Academic Affairs** has one action item, recommending the implementation of Student Health Services during the 2018-19 summer session. This will be funded through a summer Student Health Center fee of \$17 for summer session students. Offering health services during the summer has been a priority for students for nearly ten years. In 2017, the statewide Student Senate of the California Community Colleges passed a resolution in support of additional student health services, and El Camino College students supported this resolution.
- B. Student Services – NONE**

**C. Administrative Services** has one item, which is a recommendation that the Board of Trustees pass a resolution to transition Compton College Capital Outlay Project Management responsibilities to the Compton Community College District, and terminating the Facilities Management Memorandum of Understanding (MOU) between the two districts. The state of California will be distributing capital outlay funds directly to Compton College rather than through El Camino College, eliminating the need for this MOU.

**D. Measure E- NONE**

**E. Human Resources – NONE**

**F. Compton College – NONE**

**G. Superintendent-President/Board** has two items. One is a recommendation to amend the agreement with Torrance Unified School District, providing additional funding from the California Career Pathways Trust Grant held by Long Beach City College. These funds will support Project Lead the Way classes at Torrance Unified School District. The second item is a recommendation to ratify an agreement with City of College of San Francisco, to provide advanced technology courses using Employment Training Panel funds.

**H. Future Action Items/General Information** includes two items. One is an information item relating to the El Camino College Guided Pathway Work Plan. This plan must be submitted to the state Chancellor's Office by March 30 via an online process but is presented to you as a Word document. The second item is background on the proposed funding formula and includes a presentation from the League of California. It is an opportunity for the Board of Trustees to discuss the proposed funding formula.

**I. Policies and Procedures –** Seven Board policies are presented for first reading:

- BP 3501 Campus Security and Access
- BP 3515 Reporting of Crimes
- BP 3420 Equal Employment Opportunity
- BP 7335 Health Examinations
- BP 3550 Drug Free Environment and Drug Prevention Program
- BP 7330 Communicable Diseases
- BP 7100 Commitment to Diversity

Four Administrative Procedures are presented for information:

- AP 3516 Registered Sex Offender

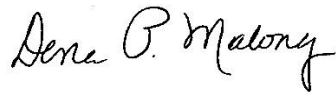
AP 3501 Campus Security and Access  
AP 3515 Reporting of Crimes  
AP 7336 Certification of Freedom from Tuberculosis

Three Board Policies are presented for deletion, as they are no longer necessary per the CCLC Policies and Procedures Service:

BP 6458 Depreciation of Fixed Assets  
BP 6549 Capitalization of Fixed Assets  
BP 6331 Purchasing Affirmative Action

I am looking forward to seeing you on March 26, 2018 at 4:00 pm in the Alondra Room. As always, if you have any questions regarding the agenda, please feel free to call me prior to the Board meeting.

Sincerely,

A handwritten signature in black ink that reads "Dena P. Maloney". The signature is written in a cursive, flowing style.

Dena P. Maloney, Ed.D.  
Superintendent/President