EL CAMINO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING OF
Tuesday, January 18, 2011

The Board of Trustees of the El Camino Community College District met at 4 p.m. on Tuesday, January 18, 2011, in the Board Room at El Camino College.

The following Trustees were present: Trustee William Beverly, President; Trustee Ray Gen, Vice President; Trustee Mary E. Combs, member; Trustee Kenneth A. Brown, member; and Student Member Johanna Zamora. Trustee Maureen O’Donnell was absent.

Also present were Dr. Thomas M. Fallo, Superintendent/President; Dr. Francisco Arce, Vice President, Academic Affairs; Ms. Jo Ann Higdon, Vice President, Administrative Services; Dr. Jeanie Nishime, Vice President, Student and Community Advancement; Ms. Barbara Perez, Vice President, Compton Community Educational Center; and Dr. Lynn Solomita, Interim Vice President, Human Resources.

Mr. George Nakano led the pledge of allegiance to the flag.

Minutes of the Regular Board Meeting of December 13, 2010
The Minutes of the Regular Board Meeting of December 13, 2010 were approved.

El Camino College Foundation Annual Report
The El Camino College Foundation Annual Report was presented by Mr. George Nakano.

Basic Skills
Dr. Francisco Arce and Ms. Irene Graff presented information on Basic Skills.

Consent Agenda
It was moved by Trustee Brown, seconded by Trustee Combs, that the Board adopt the items presented on the agenda in the following areas.

Student and Community Advancement
El Camino College Pep Squad 2011 Cheer Competitions

Administrative Services
Non-Resident Tuition Fee for 2011-2012
AB 2910 Quarterly Fiscal Status Report
Contracts Under $78,900
Contracts Over $78,900
Personal Service Agreements
Notice of Job Completion/Best Roofing and Waterproofing Science Complex Roofing Project
Purchase Orders and Blanket Purchase Orders

**Measure E Bond Fund**
Category Budgets and Balances
Bid Award – Pacwest – Restroom Accessibility Renovation Project
Contract – Heider Engineering Services, Inc. – Restroom Accessibility Renovation Project
Contract – Sandy Pringle Associates – Restroom Accessibility Renovation Project
Contract – Utelogy – Smart Classroom Control
Change Order – Commercial Paving & Coating – Campus Paving Improvement Project
Purchase Orders and Blanket Purchase Orders

**Human Resources**
Employment and Personnel Changes
Temporary Non-Classified Service Employees
Revised Classification Specifications for Classified Position
New Classification Specifications for Classified Positions
Elimination of Classification Specifications for Classified Position

**President/Board of Trustees**
Travel

Motion carried. Student Trustee Zamora recorded a yes advisory vote.

**2009-10 Audit Report**
It was moved by Trustee Brown, seconded by Trustee Combs, that the Board accept the annual financial audit report prepared by Vavrinek Trine, Day and Co., for the El Camino Community College District. Copies of the audit report for the 2009-2010 fiscal year have been distributed to the Board of Trustees. The District received an unqualified opinion on its financial statements for 2009-10. The public may review the audit report in the Office of the Vice President-Administrative Services, in Administration Building Room 106, or on the web at:
http://www.elcamino.edu/administration/board/agendas/2008/Audit_June_30_2010_ECCD.pdf

Although Trustee O’Donnell could not attend the Board meeting, she asked that Trustee Beverly convey her concern that the accounts identified in the audit were not reconciled as required and she requests that this situation be remedied in a timely manner.
Motion carried. Student Trustee Zamora recorded a yes advisory vote.

Committee of the Whole – Redistricting El Camino Community College District Trustee Areas

Trustee Beverly said the El Camino Community College District was originally established with Trustee Areas based on high school districts giving each high school a representative on the El Camino Community College District Board of Trustees. Since one of the high school districts no longer exists and the district residency requirement is disproportionate, he believes it is time to look at establishing equalized wards with voting within each ward.

Board members asked President Fallo to include a motion on the February 22, 2011 Board of Trustees agenda asking the Administration to outline process and timeline for redistricting.

Closed Session
Regular Meeting adjourned to a Closed Session at 5:45 p.m. which ended at 7:25 p.m.

Maureen O’Donnell, Secretary of the Board

Thomas M. Fallo, Secretary to the Board