



AUXILIARY SERVICES BOARD

November 30, 2015

1:00 p.m. DECATHLON ROOM (Special Meeting)

MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.

Committee established per El Camino College Board Policy 3600.

I. Call to Order

The meeting was called to order by Greg Toya at 1:00 p.m.

II. Roll Call, and Introductions

Committee Members:

Greg Toya (Chair)

Sheryl Kunisaki

Bill Mulrooney (Vice Chair)

Andrea Sala

Chuck Herzig

Josie Cheung

Nicole Mardesich

Jo Ann Higdon

Anjeannette Aguilar

Alternates & Support Staff:

Janice Ely (alt. for J. Higdon)

Michelle Arthur (alt. for B. Mulrooney)

Sophie Dao (alt. for J. Ely)

Miriam Ifill (Accounting Support)

Rudi Lopez (Minutes recorder)

III. Approval of Agenda

Motion made by Anjeannette Aguilar to the agenda for November 30, 2015, seconded by Nicole Mardesich. Motion passed.

IV. Budget Report

Greg Toya discussed the \$70K estimated funds for ASB and the journalism proposal for \$13K as items the board needs to discuss and come to a resolution.

Miriam Ifill presented a projected Net Income loss for Fiscal Year 2015-2016 and reported that ASB does not have the projected net income of \$77K. In addition, by the end of the FY 2015-2016, there will be a projected net loss of approximately (\$53,549K). Janice Ely stated that the board revisit Board Policy 5032 that states 35% of revenue be allocated to ASO. A discussion of different budget items ensued, it was suggested that the ASB reserve fund with a balance of \$362K which can be used/or considered for ASB Request for Special Funding. Ely reminded the board that the reserves fund can't be used until FY 2016-2017 because the ASB budget was already board of trustee approved.

V. Request for Special Funding

The committee discussed the proposal from Kate McLaughlin and Stefanie Frith, Journalism faculty and advisors for the Union Student Newspaper. Due to the new financial projections, the funding request motion was revised. Motion made by Chuck Herzig to approve \$1,750 for two students to attend the Spring National College Media Conference in New York March 2016, seconded by Nicole Mardesich. Motion passed.

Action Item: Rudi Lopez will notify faculty Kate McLaughlin and Stefanie Frith of the proposal approval.

VI. Adjournment

Meeting adjourned by Toya at 2:07 p.m.