



## AUXILIARY SERVICES BOARD

February 08, 2016  
1:00 p.m. STADIUM ROOM  
MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.  
Committee established per El Camino College Board Policy 3600.

### I. Call to Order

The meeting was called to order by Greg Toya at 1:01 p.m.

### II. Roll Call, and Introductions

#### Committee Members:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair)   | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Bill Mulrooney (Vice Chair) |
| <input checked="" type="checkbox"/> Andrea Sala         | <input checked="" type="checkbox"/> Chuck Herzig    | <input checked="" type="checkbox"/> Josie Cheung                |
| <input checked="" type="checkbox"/> Stephanie Pedrahita | <input type="checkbox"/> Jo Ann Higdon              | <input checked="" type="checkbox"/> Claudia Gonzalez            |

#### Alternates & Support Staff:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Janice Ely (alt. for J. Higdon) | <input type="checkbox"/> Michelle Arthur (alt. for B. Mulrooney)      |
| <input type="checkbox"/> Sophie Dao (alt. for J. Ely)               | <input checked="" type="checkbox"/> Miriam Ifill (Accounting Support) |
| <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder)   |   |

### III. Approval of the Minutes (January 25, 2016) and Agenda

Motion made by Chuck Herzig to approve the minutes and agenda, seconded by Claudia Gonzalez. Motion passed.

### IV. Budget

Miriam Ifill presented the financials and budget. A discussion ensued regarding the ASB budget. Toya stated that since ASB is projected to have a \$53K deficit, the board should consider using reserves or cutting programs to cover the deficit. The committee agreed to wait until Ifill presents hard numbers for the ASB sticker showing either a growth or deficit.

### V. 2016-2017 Budget/Allocations

Toya asked the board for feedback on when discussions for the new budget begin. It was suggested that May be a good time to begin preparations for the new budget.

### VI. Special Request Fund Form:

Toya asked the committee to discuss the Special Request Fund form, and make recommendations for improvements

### VII. Adjournment

Meeting adjourned at 2:01 p.m.