



## AUXILIARY SERVICES BOARD

August 08, 2016  
1:00 p.m. STADIUM ROOM  
MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.  
Committee established per El Camino College Board Policy 3600.

### I. Call to Order

The meeting was called to order by Greg Toya at 1:01 p.m.

### II. Board Membership, Roll Call, and Introductions - Greg

#### Committee Members:

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair) | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Kristina Martinez |
| <input checked="" type="checkbox"/> Andrea Sala       | <input type="checkbox"/> Chuck Herzig               | <input checked="" type="checkbox"/> Josie Cheung      |
| <input checked="" type="checkbox"/> Araceli Rodriguez | <input type="checkbox"/> Jo Ann Higdon              | <input checked="" type="checkbox"/> Claudia Gonzalez  |

#### Alternates, Support Staff, Guests:

- |  |   |
|--|---|
| <input type="checkbox"/> Janice Ely (alt. for J. Higdon) | <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder)     |
| <input type="checkbox"/> Sophie Dao (alt. for J. Ely)    | <input checked="" type="checkbox"/> Miriam Ifill (Accounting Support) |

#### Guests:

- Colin Preston, Connie Fitzsimmons, Rick Christophersen, Eman Dalili, Edgar Tejada, Hong Tran, Maribel Hernandez, Kate McLaughlin, Stefanie Frith, and Elise Geraghty.

### III. Approval of the Minutes (July 25, 2016) and Agenda

Motion made by Andrea Sala to approve the minutes, seconded by Josie Cheung. Motion made by Andrea Sala to approve agenda, seconded by Josie Cheung. No objections. Both motions passed.

### IV. Budget

Miriam Ifill presented to the committee Request for Increased Funding by Athletics, Fine Arts and Journalism and explained their budget increase requests. In addition, Ifill recapped the financials from the previous meeting on July 25, 2016.

#### **A. Increase Funds Proposals**

Fine Arts (Center for the Arts) – Rick Christophersen and Connie Fitzsimmons addressed the committee to discuss the performing arts program Play 4 declining balance in the Foundation and proposed using Play 4 income (after expenses) to be deposited into the Foundation account to stabilize the Musical Theatre account. Any leftover funds would then be deposited into the Auxiliary Services budget. Christophersen and Fitzsimmons mentioned that the Auxiliary Services budget receives profit from Plays #1-3 and that will continue.

Athletics – Colin Preston (Assistant Athletic Director) addressed the committee to discuss the increase fees/expenses to the college athletics programs. Preston has been working with the Commissioner of Conference to assist colleges by spreading the increased fees/expenses over a three (3) year period to have minimal increase impact. Request: \$6960.

Journalism – Kate McLaughlin and Stefanie Frith addressed the committee to discuss their request. They cited budget reductions, increase in expenses, increasing student participation to the production of the student newspaper, additional equipment and devices for field reporting as necessary expenditures and justification for the increased funds. The funds being requested will be allocated to curricular programs. McLaughlin and Frith also provided their experience with the August 8, 2016 agenda and suggestions for access to ASB agenda and minutes. Request: \$16,000

### **B. Special Request Proposals**

New Student Welcome Day – Maribel Hernandez (Counseling) addressed the committee to discuss request for funding for new t-shirts for the New Student Welcome Day on August 24. Approximately 3,500 students will be attending the event. A total of 200 shirts at the cost of \$9 per shirt is needed. Request: \$1800.

### **C. ASO/ICC Budget**

Hong Tran provided the ASO/ICC budget from the last three years and explained the annual allocations to ASO and ICC. Eman Dalili, ASO President and Edgar Tejada, ICC President presented to the committee their ideas for new initiatives that will be funded with the additional monies transferred by ASB into their accounts. Tejada and Dalili explained their plans and initiatives for using the increased funds from ASB. Some of the new initiatives include: Homecoming, Water Hydration stations across campus, Cell Phone Charging stations, furniture and television's for the Activities Center. ASO and ICC will listen to all ASB program funding requests and propose funding some/all programs through internal ASO and ICC procedures.

## **V. Adjournment**

Meeting adjourned at 2:35 p.m.