



AUXILIARY SERVICES BOARD

August 22, 2016
1:00 p.m. STADIUM ROOM
MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.
Committee established per El Camino College Board Policy 3600.

I. Call to Order

The meeting was called to order by Greg Toya at 1:03 p.m.

II. Board Membership, Roll Call, and Introductions - Greg

Committee Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair) | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Kristina Martinez |
| <input checked="" type="checkbox"/> Andrea Sala | <input checked="" type="checkbox"/> Chuck Herzig | <input checked="" type="checkbox"/> Josie Cheung |
| <input type="checkbox"/> Araceli Rodriguez | <input type="checkbox"/> Jo Ann Higdon | <input type="checkbox"/> Claudia Gonzalez |

Alternates, Support Staff, Guests:

- | | |
|--|---|
| <input type="checkbox"/> Janice Ely (alt. for J. Higdon) | <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder) |
| <input type="checkbox"/> Sophie Dao (alt. for J. Ely) | <input type="checkbox"/> Miriam Ifill (Accounting Support) |

Guests:

Brittany McCarthy (Non-Voting), Swapam Dighe (Commissioner of Finance), William Garcia, Babs Atande (alt. for Janice Ely), Francesca Bishop, Griselda Castro, Dr. Alan Chan.

III. Approval of the Minutes (August 8, 2016) and Agenda

Motion made by Josie Cheung to approve the minutes with edits, adding William Garcia as guest, seconded by Kristina Martinez. Motion made by Kristina Martinez to approve agenda, seconded by Josie Cheung. No objections. Both motions passed.

IV. Budget

Miriam Ifill was not present at the meeting. Greg Toya presented the financial information provided by Miriam Ifill. It is estimated that if the requests by Athletics, Forensics, and Journalism, Fine Arts Jazz Festival are approved, the Auxiliary Services FY 2016-17 budget would be at a loss of (\$50,143.00).

V. Request for Special Funding

Proposal for Forensics: Francesca Bishop addressed the board and discussed her most important aspects of her proposal. The vast majority of her request goes directly to the students, and tournament expenses.

Proposal for Puente Program: Griselda Castro presented to the board their proposal. The committee asked if Puente sought funds from other sources. Student Equity program has provided support for the 2nd cohort. There are approximately 150 students in the program.

Proposal for Jazz Festival: Dr. Alan Chan addressed the committee and presented his proposal for the Jazz Festival. The program for the upcoming year is inviting high school bands to participate in the festival and

perform in the evening along with the ECC Faculty Jazz Ensemble. ECC Distinguished Alumni David Benoit will be teaching a Master class in May to students.

Dr. Chan was encouraged to collaborate with the Foundation Office to leverage this event to make it a community supported event, and for fundraising opportunities. Dr. Chan indicated the festival is FREE to the community and anyone interested in attending.

VI. Discussion and Announcements: Toya invited the committee for discussion on all the proposals. Dean Garcia indicated that the Auxiliary Services has a healthy reserve account to fund the program requests. The committee indicated that some of the requests could be funded by other funding sources on campus. It was proposed that the requests could be funded by Auxiliary Service reserve account. ASO and ICC may return some of their additional financial allocation to the Auxiliary Services to replenish the Auxiliary Service reserve account. ASO and ICC will discuss the Auxiliary Service financial proposals and go through their formal approval process.

The committee discussed prioritizing the top three requests for approval: Athletics, Forensics, and Journalism. The committee recommended that the Puente Program may have access to Student Equity and SSSP funds and should ask those and additional sources for funds before Auxiliary Service Board votes on their proposal.

After a brief discussion, Toya asked for motions on the proposals by Athletics, Journalism, and Forensics for one year of funding, with monies coming from Auxiliary Service Funds reserves account, and possibly ASO/ICC.

Play 4 agenda item is being tabled for the September meeting.

*Motion made by Chuck Herzig to table the **Play 4** vote until September meeting, 2nd by Kristina Martinez.*

Motion passed to table the proposal.

*Motion made by Kristina Martinez for **one (1) year full funding for \$36,660**, 2nd by Chuck Herzig for Athletics, Journalism, and Forensics. **Athletics to receive \$6,960, Forensics - \$13,700, and Journalism - \$16,000.***

Motion passed.

*Motion made by Sheryl Kunisaki to **NSW Day** to decline the proposal request, 2nd by Kristina Martinez.*

Motion to DECLINE the proposal was passed.

*Motion made by Chuck Herzig to table **Puente Program proposal vote**, until Castro comes back to the board showing any new updates on their funding from other sources on campus, 2nd by Josie Cheung. **Motion to table the vote PASSED.***

*Motion made by Dighe, ASO Commissioner of Finance, to table the **Jazz Festival** proposal until they return with the revised budget, without any allocations to stipends, honorariums for ECC faculty, 2nd by Kristina Martinez, **Motion to TABLE the proposal was passed.***

All approved funding requests will be deducted from the Auxiliary Service Funds reserve account.

Meeting Adjourned at 2:40 p.m.