



AUXILIARY SERVICES BOARD

September 12, 2016
1:00 p.m. STADIUM ROOM
MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.
Committee established per El Camino College Board Policy 3600.

I. Call to Order

The meeting was called to order by Greg Toya at 1:03 p.m.

II. Board Membership, Roll Call, and Introductions - Greg

Committee Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair) | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Kristina Martinez |
| <input type="checkbox"/> Andrea Sala | <input checked="" type="checkbox"/> Chuck Herzig | <input checked="" type="checkbox"/> Josie Cheung |
| <input checked="" type="checkbox"/> Araceli Rodriguez | <input type="checkbox"/> Jo Ann Higdon | <input type="checkbox"/> Claudia Gonzalez |

Alternates, Support Staff, Guests:

- | | |
|--|--|
| <input type="checkbox"/> Janice Ely (alt. for J. Higdon) | <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder) |
| <input type="checkbox"/> Sophie Dao (alt. for J. Ely) | <input checked="" type="checkbox"/> Miriam Ifill (Accounting Support) |
| <input type="checkbox"/> Babs Atane (alt. for J. Ely) | <input checked="" type="checkbox"/> William Mulrooney (alt. for K. Martinez) |

Guests:

- William Garcia

III. Approval of the Minutes (August 22, 2016) and Agenda

Motion made by Josie Cheung to approve the minutes with edits, seconded by Kristina Martinez. Motion made by Kristina Martinez to approve agenda with additions to the agenda, seconded by Sheryl Kunisaki. No objections. Both motions passed.

IV. Budget

Miriam Ifill presented the financial report. Available cash totals \$127,375 with an expected net loss after approved Auxiliary Service Fund requests is (\$50,143). Ifill provided the ASO/ICC Actuals and Budgeted, Executive Summary, Request for Increased Funding, ASO Income and Payments to ASO, Income Statement, General Ledger Summary, and Auxiliary Services Budget. Questions regarding the ASO Flo Water proposal were discussed with Araceli Rodriguez.

Action Item: Araceli Rodriguez will provide Flo Water information to the Auxiliary Services Board for review at the September 26, 2016 meeting.

V. Request for Special Funding

Play 4 Proposal: Greg Toya informed the committee of concerns by Janice Ely regarding the proposal. To provide sufficient time to research and provide a fiscal perspective on the proposal, a request was made to table the proposal until October. **Motion made by Chuck Herzig to table the Play 4 proposal until the October 10, 2016 meeting or when Fiscal Services management attends, 2nd by Kristina Martinez. Motion Passed.**

Jazz Festival Proposal: Dr. Alan Chan re-submitted the proposal with the revisions (removing honorariums and stipends to faculty). Toya requested the committee to table the vote on the proposal until the next meeting. ***Motion made by Chuck Herzig to table the proposal until the next meeting, 2nd by Josie Cheung. Motion passed.***

Puente Program Proposal: Griselda Castro is going to speak with Idania Reyes of the Student Equity program to discuss if the program can fund the proposal.

VI. 2016-2017 Budget: Miriam Ifill provided the committee with a new Auxiliary Services Budget with the additional changes that included one (1) year full funding totaling \$36,660. The programs and amounts awarded were as follows: Athletics \$6,960, Forensics - \$13,700, and Journalism - \$16,000. ***Motion made by Kristina Martinez to approve the FY 2016-17 Auxiliary Services budget, 2nd by Chuck Herzig. Motion passed.***

VII. Pending New Proposals

- a. Veterans Day Proposal: Bill Mulrooney mentioned that the event will be held on Veterans Day and include a panel discussion, a replica of the Vietnam Memorial Wall and some veterans that have served in previous tours. The request is for one time funding. Dean Garcia asked Mulrooney to also approach SSSP, Student Equity and other funding sources on campus to fund this proposal. The proposal will be submitted to the Auxiliary Services Board either September 26th or October 10th meeting
- b. Art with Impact - Dr. Janet Schaeffer, Student Health Services, is requesting \$1,000 for an event to be held in May 2017. Auxiliary Services Board will review the proposal at a future meeting.

VIII. Future Budget Requests

Next meeting will be Monday, September 26 with extended end time until 2:30 pm to allow time to discuss future budget request forms, procedures, and timeline.

Meeting Adjourned at 2:05 p.m.