



AUXILIARY SERVICES BOARD

September 11, 2017

1:00 p.m. Fiscal Services Conference Room

MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.

Committee established per El Camino College Board Policy 3600.

I. Call to Order

The meeting was called to order by Greg Toya at 1:04 p.m.

II. Board Membership, Roll Call, and Introductions - Greg

Committee Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair) | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Kristina Martinez |
| <input type="checkbox"/> Andrea Sala | <input type="checkbox"/> René Lozano | <input checked="" type="checkbox"/> Josie Cheung |
| <input checked="" type="checkbox"/> Alex Ostrega | <input type="checkbox"/> Jo Ann Higdon | <input checked="" type="checkbox"/> Tiffany Ushijima/Juan Ortiz |

Alternates, Support Staff, Guests:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Janice Ely (alt. for J. Higdon) | <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder) |
| <input type="checkbox"/> Sophie Dao (alt. for J. Ely) | <input checked="" type="checkbox"/> Miriam Ifill (Accounting Support) |
| <input type="checkbox"/> Babs Atane (alt. for J. Ely) | <input type="checkbox"/> William Mulrooney (alt. for K. Martinez) |

Guests:

- Charles Herzig

Dr. Toya called the meeting to order and asked each committee member to introduce themselves to the guests from the Fine Arts department. Toya informed the committee that Academic Senate President Kristie Daniel-DiGregorio has officially appointed Charles Herzig as the faculty alternate to serve on the ASB committee.

III. Approval of the Minutes (August 14, 2017) and Agenda:

- Motion made by Kristina Martinez to approve the minutes as presented and agenda, seconded by Alex Ostrega. Motion approved and passed.

IV. Budget:

Miriam Ifill presented the financials, the auxiliary services budget and talked about the projected budget loss for this fiscal year of \$82K.

V. Special Request Funding:

William Georges, faculty of Fine Arts discussed the purpose of the special request for the Theatre department's annual musical production of "American Idiot" with profit returned 100% to Auxiliary Services rather than shared with the Foundation account. Total funding request: \$27,000.

The committee and presenters reviewed and discussed potential audience and revenue numbers and potential expense line items to reduce (e.g. Musicians) or shift to other funding sources (e.g. Master class & workshop) to reduce the \$27,000 request to ASB. The committee also shared and discussed the projected

FY 2017-18 projected loss of \$82K with the presenters and possible negative impact on funding this and future proposals.

Action Item: Motion made by Janice Ely to table the vote for the Fine Arts Theatre Musical "American Idiot" until the next meeting on September 25, 2017, seconded by Sheryl Kunisaki. Motion approved and passed.

John Minei's Guitar Festival Special Request of \$1200 was tabled until the next meeting.

Action Item: Toya will also refer Minei to the ICC funding process since Guitar club is involved in the Guitar Festival and may obtain financial support from ICC.

VI. ASO/ICC Update:

Alex Ostrega reported that the ASO leadership has discussed during a meeting potentially returning some funds to the ASB. No vote has been made, as the ASO leadership is resolving the Flowater funding issues and concerns that impact the ASO budget. ASO has approximately \$320K in reserve funds at the county that can be used to support ASB.

Action Item: Ostrega will meet with Hong Tran about ASO reserves and propose at the next ASO meeting to discuss a potential ASB give back to defray the projected ASB deficit.

Next meeting is Monday, September 25, 2017.

Meeting adjourned at 2:30 p.m.