



AUXILIARY SERVICES BOARD

September 25, 2017

1:00 p.m. Fiscal Services Conference Room

MINUTES

Committee Purpose: To oversee and disseminate Auxiliary Services funds.

Committee established per El Camino College Board Policy 3600.

I. Call to Order

The meeting was called to order by Greg Toya at 1:03 p.m.

II. Board Membership, Roll Call, and Introductions - Greg

Committee Members:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Greg Toya (Chair) | <input checked="" type="checkbox"/> Sheryl Kunisaki | <input checked="" type="checkbox"/> Kristina Martinez |
| <input checked="" type="checkbox"/> Andrea Sala | <input checked="" type="checkbox"/> René Lozano | <input checked="" type="checkbox"/> Josie Cheung |
| <input checked="" type="checkbox"/> Alex Ostrega | <input type="checkbox"/> Brian Fahnestock | <input checked="" type="checkbox"/> Tiffany Ushijima/Juan Ortiz |

Alternates, Support Staff, Guests:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Janice Ely (alt. for B. Fahnestock) | <input checked="" type="checkbox"/> Rudi Lopez (Minutes recorder) |
| <input checked="" type="checkbox"/> Sophie Dao (alt. for J. Ely) | <input checked="" type="checkbox"/> Miriam Ifill/Charlene Sakatani (Accounting Support) |
| <input checked="" type="checkbox"/> Babs Atane (alt. for J. Ely) | <input type="checkbox"/> William Mulrooney (alt. for K. Martinez) |
| <input checked="" type="checkbox"/> Charles Herzig (alt. for R. Lozano) | |

Guests:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Dr. Berkeley Price | <input checked="" type="checkbox"/> Lori Yamasaki |
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Dr. Toya called the meeting to order and asked each committee member to introduce themselves to new committee members who will be replacing certain members due to retirement. Toya also welcomed new member Charlene Sakatani who will be replacing Miriam Ifill on the committee.

III. Approval of the Minutes (September 11, 2017) and Agenda:

- *Motion made by Alex Ostrega to approve the minutes as presented and agenda, seconded by Juan Ortiz. Motion approved and passed.*

IV. Budget:

Miriam Ifill presented the financials, and approved the transfer of \$58,450 to ASO as part of the 35% allocation for the fall 2017 semester. ASB sticker income for fall 2017 from district to date is \$167,310. For 2017-18 fiscal year, the special request for funds budget is \$18,520.

Action item: At the next meeting, the committee will vote on keeping the special request for funds budget amount at \$18,520 or decrease it.

V. ASO/ICC Update:

Alex Ostrega informed the board that he introduced at the ASO meeting a discussion item to alleviate the \$82K ASB budget deficit. Several questions and concerns from the ASO board were addressed to the committee, along with Miriam Ifill providing a history of the ASB budget, sticker income and previous

funding support from the ECC bookstore. Ostrega indicated that the ASO will meet to vote on the issue and is considering giving back to the ASB up to \$82K to eliminate the deficit.

VI. Special Request Funding:

American Idiot Musical – Lori Yamasaki informed the board that the production team has decided to add one more performance which would increase revenues and projected income, without incurring additional costs. Miriam Ifill discussed the American Idiot Production and provided budget/forecasts estimates. Toya asked the committee to wait until the results of the ASO vote on Thursday, September 28, 2017 regarding the agenda item to return funds to the ASB budget to reduce the deficit.

Motion made by Andrea Sala to increase the 2017-2018 play #3 budget for American Idiot from \$12K to \$30K, with all income to come to ASB, not to be split with the Foundation Office as in the past, seconded by Rene Lozano. Motion passed with no objections.

Action Item: Committee agrees to invite Dr. J. Nacheff to come to the next meeting to present her proposal and answer questions from the committee.

VII. CAL FRESH:

Kristina Martinez discussed the campus launch of an initiative to help students enroll and become eligible to qualify for the Cal Fresh food stamp program. The state has changed the eligibility requirements, so students no longer have to be working in the Work Study program. They can be included in the program, but don't have to find a job. An online application will be available to help students enroll in the program and ECC staff will be able to help them on campus, saving the student from going to the county to enroll.

Next meeting is Monday, October 9, 2017.

Meeting adjourned at 2:29 p.m.