

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – February 17, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Chris Jeffries, Ann Garten, Irene Graff, Chris Halligan, Jo Ann Higdon, Susan Pickens, Susana Prieto, Luukia Smith.

Alternate Present: Bill Mulrooney

Guest Present: David Mc Patchell.

1. Minutes – February 8, 2016 minutes were approved as amended.
2. February 17, 2016 Board Agenda Review
 - a) Page AS 4, 5 – Game Train Learning contract – Bill will report back to College Council what services are provided in this contract.
 - b) Page AS 5, D.2 – Rachel Brian Personal Service Agreement – Bill will report back to College Council what services will be provided with this agreement.
 - c) Page AS 6, F – The Purchase Orders printed were from the previous month. The agenda has been updated with the correct Purchase Order listing.
 - d) Page AS 9, PO # 901932 – The College Board – Jo Ann will report back to College Council what services are performed by this company.
 - e) Page E 4, G – A settlement agreement has been reached with Taisei. The arbitration resolution with Taisei was minimal and paid from the contingency fund for the project.

Agenda February 22, 2016

1. Minutes – February 17, 2016
2. BP/AP 3900 (Speech, Time, Place, and Manner) – Jeanie
3. BP/AP 5050 (Student Success and Support Program) - Jeanie
4. Policies and Procedures Inventory/Status Report

Future Agenda Items:

1. College Council Orientation Document final review

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.