

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – February 22, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Ann Garten, Jo Ann Higdon, Chris Jeffries, Irene Graff, President Maloney, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Luukia Smith.

Alternate Present: David Mc Patchell.

1. Minutes – February 17, 2016 minutes were approved as amended.
2. BP 3900 (Speech, Time, Place, and Manner) – Revised policy was reviewed and no additional changes were recommended.
3. AP 3900 (Speech, Time, Place, and Manner) – New procedure was reviewed. The following changes were recommended:
 - a) Paragraph # 2, sentence #1: Number the areas as # 1 and # 2. Change the cut off area of area # 1 to “Sidewalk at Canary Pines.”
 - b) A dated map of areas will be included in the procedure.
 - c) Paragraph # 8 will be deleted.

Revisions to AP 3900 will be brought back to College Council next week for final review.

4. BP 5050 (~~Matriculation~~ Student Success and Support Program) – Revised policy was reviewed and no additional changes were recommended. It was noted that this policy will replace BP 5506 (El Camino College Student Rights and Responsibilities). After further discussion it was decided that College Council will review BP 5506 to ensure all items in the policy are covered in another policy before it is eliminated.
5. AP 5050 (Student Success and Support Program) – New procedure was reviewed and approved with the addition of a comma in #2.f : “Follow-up services and required counseling or advisement for students who are enrolled in remedial courses who have not declared an educational objective as required, or who are on academic probation.”
6. Policies and Procedures Inventory/Status Report was reviewed. This report will be expanded to include the following information:

- a) A listing of ECC P&P's which have a CCLC template. The College Council will review the list of ECC policies which do not have a corresponding CCLC template, and discuss the continued need for these policies.
- b) A listing of P&P's that CCLC states are legally required.
- c) A listing of P&P's that CCLC states are legally advised.

Agenda February 29, 2016

1. Minutes – February 22, 2016
2. BP/AP 3530 – Weapons on Campus - Trevis
3. AP 3900 (Speech, Time, Place, and Manner) – Jeanie
4. BP 5050 (Student Success and Support Program) and BP 5506 (El Camino College Student Rights and Responsibilities) – Jeanie
5. Policies and Procedures CCLC Template (Comparison) Listing
6. College Council Orientation Document final review

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.