

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – October 17, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Linda Beam, Eman Dalili, Kristie Daniel-DiGregorio, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Dena Maloney, Jeanie Nishime, Susan Pickens, Jean Shankweiler, Luukia Smith

Alternates: David McPatchell

1. Minutes – October 3, 2016: Approved as presented.
2. The October 17, 2016 Board agenda was reviewed. The “supplemental” President’s letter to the Board will be posted on the ECC website as was done in the past.
3. Flow Water Presentation – References. Eman reported receiving positive references for the company. There were reports of security issues where machines were vandalized. Eman is talking to the company about the possibility of a vending machine box. The funding for the machines will come from ASB fees. Eman believes that this could tie into an ASB marketing campaign to show students where their money goes. Rocky Bonura reviewed the contract and found no issues with it. Rocky also determined that there was no need to go out for a bid because nothing will be sold in the machines. College Council is in support of ASO entering into a contract with Flow Water.
4. Proposed Goals for 2016-17 – The goals were revised as follows:
 - 1) Conduct an annual evaluation of campus wide progress on Strategic Initiative C.
 - 2) Review and endorse all components of the Comprehensive Master Plan 2017-2022.
 - 3) Develop a timeline to ensure all policies and procedures legally required are written and posted.
 - 4) Review results from college wide SENSE and Technology surveys and refer to appropriate committees to respond to concerns.
 - 5) Participate in the annual review of the Mission & Strategic Plan.
 - 6) Increase College Council awareness of Strategic Initiatives and dissemination of information to constituent groups by scheduling informational presentations at College Council meetings.
5. Academic Senate Goals – Kristie reported that the Academic Senate goals are now posted to their webpage.

Agenda for November 14, 2016

1. Minutes – October 17, 2016
2. College Council Goals 2016-17 (Finalize)
3. ECC PRIDE Program Update (Lisa Mednick)
4. BP 4010 – Academic Calendar (AS passed 11-1-16)
5. AP 4010 – Academic Calendar (CCLC)
6. BP 5070 – Attendance (AS passed 11-1-16)
7. AP 5070 – Attendance (AS passed 11-1-16)
8. AP 5070 – Attendance (CCLC)
9. BP/AP 3500 – Campus Safety
10. Revised ECC--Compton Partnership Agreement (tentative)

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.