

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – December 19, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Ann Garten, Jo Ann Higdon, Dena Maloney, Jeanie Nishime, Susan Pickens, Jean Shankweiler, Luukia Smith

Alternate: David McPatchell

1. Minutes – December 5, 2016: Approved as presented.
2. December 19, 2016 Board Agenda Review
  - a. Item # 7.3 AA (Centinela Valley Union High School District AB 288 Dual Enrollment) – It was noted that there is a correction to the attachment.
  - b. Item # 7.26 HR (Academic Personnel Actions) – It was noted that Gary Kohatsu’s name was listed as “Mary” Kohatsu.
    - i. It was also noted that Kristie Daniel-DiGregorio’s Special Assignment was omitted from this agenda. Jean reported it would be included on the January 2017 agenda.
3. AP 5035 (Withholding of Student Records) – Jeanie reported that she did not find any note of withholding student records in the student disciplinary procedures. It was determined that this procedure may have to come back in the future to add other instances of withholding student records.
4. AP 4236 (Credit for Military Service) – This procedure is on the Board agenda. Jean reported that this procedure needs to be approved and posted on the website by January 1, 2017 to comply with the Board of Registered Nursing (BRN) requirements. It was noted that there are instances where “website” should be replaced with “webpage.” Jean will make those changes.
5. The next College Council meeting will be January 23, 2017 for Board agenda review.