

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – February 1, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Linda Beam, Vishu Gupta, Jo Ann Higdon, President Maloney, Chris Jeffries, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Claudia Striepe, Luukia Smith.

Alternate Present: David Mc Patchell.

1. Minutes – January 25, 2016 minutes were approved as amended.
2. Introductions/Team Reports
 - a) Luukia Smith/President, ECCC – Various campus/community building activities have been scheduled.
 - i. Celebration after graduation (Friday, May 13, 2016) more details will follow;
 - ii. Annual Laughlin Trip (June 10-12, 2016);
 - iii. ECC VEGAS Bowling League – (Thursdays) – beginning on February 4, 2016 at 7 p.m. and ending in Vegas (June 24-25, 2016) at The Orleans Hotel & Casino.
 - b) Vishu Gupta/ASO – No report.
 - c) Chris Jeffries and Claudia Striepe/Co-Presidents, Academic Senate – The first Academic Senate meeting is Tuesday, February 2, 2016.
 - d) Susana Prieto/Vice President of ECCFT – The Federation meets twice a month.
 - e) Jo Ann Higdon/Vice President, Administrative Services – No report.
 - f) Jean Shankweiler/Vice President, Academic Affairs – No report.
 - g) Irene Graff/Director, Institutional Research & Planning – The Master Planning Process begins this year.
 - h) Linda Beam/Vice President, Human Resources – No report.
 - i) David Mc Patchell/Compton Faculty – The Grand Opening of the Allied Health Building was on January 26, 2016.
 - j) Jeanie Nishime/Vice President, Student and Community Advancement and Accreditation Liaison.
3. AP 5520 (Student Discipline & Due Process) – Susana requested this procedure be added to the agenda due to a concern the ECCFT had about the composition of the disciplinary committee. After further discussion, it was determined that this committee is not designated as a consultation committee. It was noted that the

committee has a representative of each “group” (faculty, staff, students, managers/supervisors). Chris volunteered to forward requests for faculty representation to ECCFT. Linda reported that the intent is to ensure due process for the student.

Agenda February 8, 2016

1. Minutes – February 1, 2016
2. Review 2015-16 College Council Goals
3. Review College Council Orientation Materials

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.