

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – May 2, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Linda Beam, Ann Garten, Irene Graff, Chris Halligan, Jo Ann Higdon, Chris Jeffries, President Maloney, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Luukia Smith, Claudia Striepe.

Guest Present: David Mc Patchell.

1. Minutes – April 18, 2016 minutes were approved as amended.
2. FINAL Proposed Indicators and Goals for IE Framework 2016 El Camino College: It was noted that these are the same proposals from the last meeting. College Council members are in agreement with this final proposal as presented.
3. FINAL Indicators and Goals for IE Framework 2016 – El Camino Community College District: For item # 1: Fund Balance Goals – there was a concern about the goal being 5%. It was noted that this number is the “floor” and the majority of districts are putting the “floor” because of the volatility and challenges with the economy. It was agreed that for purposes of flexibility the District goal for #1 would be 5%. It was recognized that the language causes concern and that we could communicate that concern through the Chief Business Officers (CBO) group. College Council members are in agreement with this final proposal as presented.
4. CEC Health Center Fee – It was reported that CEC students will pay a Health Center fee which will be the same amount that ECC students pay. Jeanie will follow-up to determine if students could use health services at both locations with the payment of one fee.
5. DRAFT Enrollment Management Plan 2016-2019 – was reviewed. It was noted that the plan has been reviewed by PBC, Managers, and the Deans Council. The Academic Senate will review the plan on Tuesday. It was noted that this will go to the Board for final approval on June 20, 2016. The following comments were made.
 - a) Page 7, #6 – Student Age Enrollment Data: There was a request to have a column that would reflect the percentage of the decline. There was also a request to separate out the adult music classes.
 - b) Page 7, #7 – Feeder High School Yield Rates 2011-2015: There was a request to have a column to reflect the percentage of the changes from 2011 to 2014.

Another item to note would be what changes have resulted from outreach efforts.

6. Board Policy/Administrative Procedures: A list of routine updates that do not require extensive collaboration will be developed and brought back to CC. It is hoped that these could be worked on during the summer.

Agenda May 16, 2016

1. Minutes – May 2, 2016
2. Board Agenda Review
3. CEC Student Health Fees (Jeanie Nishime)
4. BP/AP 4101 (Independent Study) (Jean Shankweiler)
5. Summer Schedule: June 20, 2016; July 18, 2016; August 15, 2016

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.