

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – September 19, 2016

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Irene Graff, Chris Halligan, Chris Jeffries, Susan Pickens, Jean Shankweiler, Luukia Smith, Ericka Solorzano

Alternates: Nicole Mardesich, Mike Trevis

Guests: Lisa Mednick-Takami, Patrick McDermott, David McPatchell, Greg Toya, Idania Reyes

1. Minutes – September 7, 2016: Approved as presented.
2. ECC Leadership Program - Lisa Mednick-Takami reported that through the Institutional Effectiveness Partnership Initiative (IEPI) at the Chancellor's Office that El Camino College is applying for funding to support development of an on-campus leadership program open to staff, faculty, and administrators. The application is due September 30, 2016. The award notification will be November 1, 2016 and the funds must be spent by December 31, 2017. The maximum amount to be received is \$50,000. Lisa will bring back the plan to CC once it is developed.
3. Seeds of Change Retreat - Idania Reyes gave a brief overview of the retreat that occurred August 18-19, 2016. The Seeds of Change Initiative will work to integrates the Student Equity Program (SEP), Student Success and Support Program (SSSP), and Basic Skills Initiative (BSI) plans and to implement action items identified at the retreat. The following items were identified for future action plans: 1) Collaboration of Support Services, 2) High School Collaborative, 3) Innovation for Basic Completion and Success, and 4) Professional Development.
4. Flo Water Proposal was presented by Nicole Mardesich on behalf of Eman Dalili. The plan is to place five Flo Water Refill Hydration Stations inside buildings for students. The proposal included a budget for continued expenses and a budget for one-time expenses. It was reported that all expenses would be paid out of the ASO budget. CC members were agreeable with the proposal but asked for company references. The references will be brought to the next CC meeting.

5. Educational Master Plan (EMP) Preview and Comprehensive Master Plan (CMP) Consultation Timeline were presented by Irene Graff. Irene reported that on October 26th notices will be sent out advertising the open forums.
6. College Council 2015-16 Evaluation results will be reviewed at the November 4th CC meeting.

Agenda for October 3, 2016

1. Minutes –September 19, 2016
2. Flow Water Presentation – References (Eman Dalili)
3. College Council 2015-16 Evaluation Results
4. College Council Goals 2016-17

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.