



**El Camino College  
College Council  
Monday, December 4, 2017  
1:30 – 2:30 p.m.  
Library 202**

**College Council Purpose Statement:**

To facilitate communication and serve as a forum to exchange information that affects the college community.

**Strategic Initiative C - Collaboration:**

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

**Members:**

Kristie Daniel-DiGregorio	Dena Maloney	Jean Shankweiler
Brian Fahnestock	Jane Miyashiro	Erika Solorzano
Irene Graff	Ross Miyashiro	Debbie Turano
Chris Halligan	Susan Pickens	Tiffany Ushijima
Chris Jeffries		

**Alternate Members/Support:**

Heather Parnock – Support  
David McPatchell – Alternate

**Agenda:**

- |  |             |              |
|--|-------------|--------------|
| 1. Approval of Minutes from November 20, 2017 (Attached) | All         | (5 minutes)  |
| 2. Enrollment Management Report                          | Shankweiler | (10 minutes) |
| 3. 2018-19 and 2019-20 School Year Calendars             | Shankweiler | (10 minutes) |
| 4. Bridging Study  | Anaya       | (10 minutes) |
| 5. Strategic Planning Committee Work Plan and Process    | Graff       | (10 minutes) |
| 6. Climate Survey  | Graff       | (10 minutes) |
| 7. Future Meeting Dates: 1:30 p.m. in Lib. 202           | Maloney     | (5 minutes)  |
| a. December 18, 2017                                     |             |              |
| 8. Other   |             |              |
| 9. Adjournment   |             |              |

#### 2017/18 College Council Goals

- 1) Conduct an annual evaluation of college-wide progress on Strategic Initiative C.
- 2) Implement the timeline for the development and completion of legally-required policies.
- 3) Participate in regular updates regarding El Camino College and Compton College transition planning.
- 4) Provide input and engage in discussion regarding the development of an equity-minded culture at El Camino College.
- 5) Review and share data received as part of the community and college perceptions study which will inform the development of the next Strategic Plan.
- 6) Review and endorse college-wide plans such as the Guided Pathways Plan, the Integration Plan for BSI/SSSP/SEP, Enrollment Management Plan, and other plans.

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – November 20, 2017

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Kristie Daniel-DiGregorio, Brian Fahnestock, Irene Graff, Chris Halligan, Chris Jeffries, Dena Maloney, Jane Miyashiro, Ross Miyashiro, Susan Pickens, Jean Shankweiler, Debbie Turano, Tiffany Ushijima

Alternates/Support/Guests: César Jiménez, Jaynie Ishikawa, David McPatchell, Barbara Perez

1. Minutes – November 6, 2017: Approved as presented.
2. The November 20, 2017 Board Agenda was reviewed. The following corrections will be made to the Board agenda.
  - a. Item # 7.27 – Lucy Nelson salary range should be 12D instead of 12B.
  - b. Item # 12.2 – Appendix D – All three headings should be 1.5%.

It was noted that there was a typo on item # 12.1 – Classified Tentative Agreement Attachment which will be corrected in the final version of the Agreement.

3. Non-Discrimination Statement Recommended Revisions (BP/AP 3410 – Nondiscrimination): Jaynie Ishikawa presented her final draft that incorporated changes requested by College Council. College Council approved the revisions and they are ready to be presented to the Board. Jaynie also presented recommended changes to BP/AP 3540 – Sexual and Gender-Based Misconduct. It was decided that we will hold off on BP/AP 3540 and bring them back at a later date. There was a concern about the definition of “domestic violence.”
4. Guided Pathways Assessment Review: César Jiménez gave a presentation on the Guided Pathways Assessment Review. The self-assessment tool is one of the requirements to apply for the allocation. Irene Graff provided comments that will be incorporated into the assessment. The final version will go to the Board for approval on December 18, 2017.
5. Update on Compton Transition Plan: Chris Halligan distributed the Compton CCD/El Camino CCD 2016 Partnership Transition Plan. It was reported that Compton College received \$11.3 million to fund the transition.
6. IEPI PRT Request: Ross Miyashiro distributed the draft letter requesting an IEPI Partnership Resource Team Visit. The sub-topics include student outreach and recruitment, student on-

boarding, student retention and completion, and technology initiatives to support and foster student applications, enrollments, retention, and completion.

7. Future Meeting Dates/Agendas: Mondays at 1:30 p.m. in Library 202
  - a. December 4, 2017
    - i. Enrollment Management Report
    - ii. Strategic Planning Committee Work Plan and Process
    - iii. Bridging Study
    - iv. Climate Survey
  - b. December 18, 2017
    - i. Board Agenda Review
    - ii. Board Policies and Administrative Procedure Reviews
      1. BP 3501 - Campus Security and Access (Brian)
      2. AP 3501 - Campus Security and Access (Brian)
      3. AP 3516 - Registered Sex Offender (Brian)
      4. BP 3518 - Child Abuse Reporting (Brian)
      5. AB 3518 - Child Abuse Reporting (Brian)

# EL CAMINO COMMUNITY COLLEGE DISTRICT SCHOOL YEAR CALENDAR 2018-2019

**JULY 2018**

S	M	T	W	T	F	S
[ 1]	2	3	*4	5	[ 6]	[ 7]
[ 8]	9	10	11	12	[13]	[14]
[15]	16	17	18	19	[20]	[21]
[22]	23	24	25	26	[27]	[28]
[29]	30	31				

**NOVEMBER 2018**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	*12	13	14	15	16	17
18	19	20	21	*22	*23	[24]
[25]	26	27	28	29	30	

**MARCH 2019**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

**AUGUST 2018**

S	M	T	W	T	F	S
			1	2	[ 3]	[ 4]
[ 5]	6	7	8	9	[10]	[11]
[12]	[13]	[14]	[15]	[16]	[17]	[18]
[19]	[20]	[21]	[22]	{23}	{24}	25
26	27	28	29	30	31	

**DECEMBER 2018**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	[15]
[16]	[17]	[18]	[19]	[20]	[21]	[22]
[23]	*24	*25	[26]	[27]	[28]	[29]
[30]	*31					

**APRIL 2019**

S	M	T	W	T	F	S
	1	2	3	4	5	[ 6]
[ 7]	(8)	(9)	(10)	(11)	(12)	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**SEPTEMBER 2018**

S	M	T	W	T	F	S
						1
2	*3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**JANUARY 2019**

S	M	T	W	T	F	S
		*1	( 2)	3	4	[ 5]
[ 6]	7	8	9	10	11	[12]
[13]	14	15	16	17	18	[19]
[20]	*21	22	23	24	25	[26]
[27]	28	29	30	31		

**MAY 2019**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	*27	28	29	30	31	

**OCTOBER 2018**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**FEBRUARY 2019**

S	M	T	W	T	F	S
					1	[ 2]
[ 3]	4	5	{6}	{7}	*8	9
10	11	12	13	14	15	16
17	*18	19	20	21	22	23
24	25	26	27	28		

**JUNE 2019**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	[ 8]
[ 9]	(10)	(11)	(12)	(13)	(14)	[15]
[16]	17	18	19	20	[21]	[22]
[23]	24	25	26	27	[28]	[29]
[30]						

Fall	Winter Intersession	Spring	Flex Days	Summer	No Classes
------	---------------------	--------	-----------	--------	------------

{ } - Staff Development Flex Days – Campus Remains Open – Classes not in session

[ ] - Campus Closed

\* - Holidays (Management, Faculty, Staff, and Students) – Campus Closed

( ) - Campus Remains Open – Classes not in session

Board Approved:

# EL CAMINO COMMUNITY COLLEGE DISTRICT SCHOOL YEAR CALENDAR SUMMER CALENDAR 2019

MAY 2019							JUNE 2019							JULY 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	*4	[5]	[6]
5	6	7	8	9	10	11	2	3	4	5	6	7	[8]	[7]	8	9	10	11	[12]	[13]
12	13	14	15	16	17	18	[16]	17	18	19	20	[21]	[22]	[14]	15	16	17	18	[19]	[20]
19	20	21	22	23	24	25	[23]	24	25	26	27	[28]	[29]	[21]	22	23	24	25	[26]	[27]
26	*27	28	29	30	31		[30]							[28]	29	30	31			

AUGUST 2019						
S	M	T	W	T	F	S
						1
						[2]
						[3]
						[4]
	5	6	7	8	[9]	[10]
	[11]	(12)	(13)	(14)	(15)	(16)
	[18]	(19)	(20)	(21)	{22}	{23}
	25	26	27	28	29	30
						31

Summer Session -----2019

\*Six-Week Sessions  
June 17 through July 25, 2019  
July 1 through August 8, 2019

\*Eight-Week Session  
June 17 through August 8, 2019

\*These dates are subject to change.

### Summer Four-Day Workweek Schedule – 2019

The 4-day, 8-hour a day workweek for classified and administrative employees will begin Monday, June 17, 2019 through Thursday, August 8, 2019.  
The first Friday off is June 21, 2019 and the last Friday off is August 9, 2019.

Fall	Winter Intersession	Spring	Flex Days	Summer	No Classes
------	---------------------	--------	-----------	--------	------------

{ } - Staff Development Flex Days – Campus Remains Open – Classes not in session

[ ] - Campus Closed

\* - Holidays (Management, Faculty, Staff, and Students) – Campus Closed

( ) - Campus Remains Open – Classes not in session

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
SCHOOL YEAR CALENDAR 2018-2019  
EIGHT-WEEK COURSE DATES**

FALL 2018

First Eight Weeks

August 25 through October 19

Second Eight Weeks

October 20 through December 14

SPRING 2019

First Eight Weeks

February 9 through April 5

Second Eight Weeks

April 13 through June 7

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
SCHOOL YEAR CALENDAR 2018-2019  
HOLIDAYS FOR 12-MONTH EMPLOYEES**

1. Independence Day Holiday	Wednesday	July 4, 2018
2. Labor Day Holiday	Monday	September 3, 2018
3. Veterans Day Holiday	Monday	November 12, 2018
4. Thanksgiving Holiday	Thursday	November 22, 2018
5. Local Holiday	Friday	November 23, 2018
6. Local Holiday	Monday	December 24, 2018
7. Christmas Holiday	Tuesday	December 25, 2018
8. Local Holiday	Monday	December 31, 2018
9. New Year's Holiday	Tuesday	January 1, 2019
10. Martin Luther King's Holiday	Monday	January 21, 2019
11. Lincoln's Holiday (observed)	Friday	February 8, 2019
12. Washington's Holiday	Monday	February 18, 2019
13. Memorial Day Holiday	Monday	May 27, 2019



# EL CAMINO COMMUNITY COLLEGE DISTRICT SCHOOL YEAR CALENDAR 2019-2020

**JULY 2019**

S	M	T	W	T	F	S
	1	2	3	*4	[5]	[6]
[7]	8	9	10	11	[12]	[13]
[14]	15	16	17	18	[19]	[20]
[21]	22	23	24	25	[26]	[27]
[28]	29	30	31			

**NOVEMBER 2019**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	*11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	*28	*29	[30]

**MARCH 2020**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**AUGUST 2019**

S	M	T	W	T	F	S
				1	[2]	[3]
[4]	5	6	7	8	[9]	[10]
[11]	[12]	[13]	[14]	[15]	[16]	[17]
[18]	[19]	[20]	[21]	{22}	{23}	24
25	26	27	28	29	30	31

**DECEMBER 2019**

S	M	T	W	T	F	S
[1]	2	3	4	5	6	7
8	9	10	11	12	13	[14]
[15]	[16]	[17]	[18]	[19]	[20]	[21]
[22]	[23]	*24	*25	[26]	[27]	[28]
[29]	[30]	*31				

**APRIL 2020**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	[11]
[12]	[13]	[14]	[15]	[16]	[17]	18
19	20	21	22	23	24	25
26	27	28	29	30		

**SEPTEMBER 2019**

S	M	T	W	T	F	S
1	*2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**JANUARY 2020**

S	M	T	W	T	F	S
			*1	(2)	(3)	[4]
[5]	6	7	8	9	10	[11]
[12]	13	14	15	16	17	[18]
[19]	*20	21	22	23	24	[25]
[26]	27	28	29	30	31	

**MAY 2020**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	*25	26	27	28	29	30
31						

**OCTOBER 2019**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**FEBRUARY 2020**

S	M	T	W	T	F	S
						[1]
[2]	3	4	5	6	*7	[8]
[9]	(10)	(11)	(12)	{13}	{14}	15
16	*17	18	19	20	21	22
23	24	25	26	27	28	29

**JUNE 2020**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	[13]
[14]	(15)	(16)	(17)	(18)	(19)	[20]
[21]	22	23	24	25	[26]	[27]
[28]	29	30				

<b>Fall</b>	<b>Winter Intersession</b>	<b>Spring</b>	<b>Flex Days</b>	<b>Summer</b>	<b>No Classes</b>
-------------	----------------------------	---------------	------------------	---------------	-------------------

{ } - Staff Development Flex Days – Campus Remains Open – Classes not in session

[ ] - Campus Closed

\* - Holidays (Management, Faculty, Staff, and Students) – Campus Closed

( ) - Campus Remains Open – Classes not in session

Board Approved:

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
SCHOOL YEAR CALENDAR  
SUMMER CALENDAR 2020**

MAY 2020							JUNE 2020							JULY 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6				1	*2	[3]	[4]
3	4	5	6	7	8	9	7	8	9	10	11	12	[13]	[5]	6	7	8	9	[10]	[11]
10	11	12	13	14	15	16	[14]	(15)	(16)	(17)	(18)	(19)	[20]	[12]	13	14	15	16	[17]	[18]
17	18	19	20	21	22	23	[21]	22	23	24	25	[26]	[27]	[19]	20	21	22	23	[24]	[25]
24	*25	26	27	28	29	30	[28]	29	30					[26]	27	28	28	30	[31]	
31																				

AUGUST 2020						
S	M	T	W	T	F	S
						[1]
[2]	3	4	5	6	[7]	[8]
[9]	10	11	12	13	[14]	[15]
[16]	(17)	(18)	(19)	{20}	{21}	22
23	24	25	26	27	28	29
30	31					

Summer Session -----2020

\*Six-Week Sessions  
June 22 through July 30, 2020  
July 7 through August 13, 2020

\*Eight-Week Session  
June 22 through August 13, 2020

\*These dates are subject to change.

Summer Four-Day Workweek Schedule – 2020

The 4-day, 8-hour a day workweek for classified and administrative employees will begin  
Monday, June 22, 2020 through Thursday, August 13, 2020.  
The first Friday off is June 26, 2020 and the last Friday off is August 14, 2020.

<b>Fall</b>	<b>Winter Intersession</b>	<b>Spring</b>	<b>Flex Days</b>	<b>Summer</b>	<b>No Classes</b>
-------------	--------------------------------	---------------	------------------	---------------	-------------------

- { } - Staff Development Flex Days – Campus Remains Open – Classes not in session
- [ ] - Campus Closed
- \* - Holidays (Management, Faculty, Staff, and Students) – Campus Closed
- ( ) - Campus Remains Open – Classes not in session

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
SCHOOL YEAR CALENDAR 2019 - 2020  
EIGHT-WEEK COURSE DATES**

FALL 2019

First Eight Weeks

August 24 through October 18

Second Eight Weeks

October 19 through December 13

SPRING 2020

First Eight Weeks

February 15 through April 10

Second Eight Weeks

April 18 through June 12

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
SCHOOL YEAR CALENDAR 2019 - 2020  
HOLIDAYS FOR 12-MONTH EMPLOYEES**

1. Independence Day Holiday	Thursday	July 4, 2019
2. Labor Day Holiday	Monday	September 2, 2019
3. Veterans Day Holiday	Monday	November 11, 2019
4. Thanksgiving Holiday	Thursday	November 28, 2019
5. Local Holiday	Friday	November 29, 2019
6. Local Holiday	Tuesday	December 24, 2019
7. Christmas Holiday	Wednesday	December 25, 2019
8. Local Holiday	Tuesday	December 31, 2019
9. New Year's Holiday	Wednesday	January 1, 2020
10. Martin Luther King's Holiday	Monday	January 20, 2020
11. Lincoln's Holiday (observed)	Friday	February 7, 2020
12. Washington's Holiday	Monday	February 17, 2020
13. Memorial Day Holiday	Monday	May 25, 2020