

El Camino College – Office of the President
Minutes of the Facilities Steering Committee November 30, 2016

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Tom Brown, Ann Garten, Jo Ann Higdon, Tom Lew, Dena Maloney, Jeanie Nishime, Susan Pickens, Jean Shankweiler, Luukia Smith

Guests Present: Bob Bradshaw, Irene Graff, Jaynie Ishikawa, Rory Natividad, Deborah Shepley

The complete agenda for this meeting is posted [here](#).

1. The minutes of September 20, 2016 were approved as presented.
2. Gender Neutral Restroom Facilities
 - a) Overview and Implications – Jaynie Ishikawa gave a presentation and provided a handout.

AB 1266 (School Success and Opportunity Act) has been in effect since January 1, 2014. AB 1266 requires schools to allow students to participate in sex-segregated school programs, activities, and use facilities (such as restrooms and locker rooms) consistent with their gender identity, without respect to the gender listed in a pupil's records.

AB 1732 (Equal Restroom Access Act) goes into effect on March 1, 2017. AB 1732 requires that all single-user restrooms in schools, businesses, and in public to be designated as "gender neutral," for everyone to use; and for non-gender-specific signs to be placed on these single-occupant restrooms by March 1, 2017.

There is a concern that someone might gender identify for the purpose of accessing the opposite sex facilities. This is not expected to occur and these types of instances would be handled on a case-by-case basis.

It was noted that an informational campaign will be needed to inform employees and students about the new practices.

- b) Restroom Listing for the Campus – Single Staff Restrooms – provided by Tom Brown.

The majority of the single restrooms are staff restrooms. Single staff restrooms must have the neutral gender sign up and do not have to be open for students.

Tom Brown will bring a map showing where the single use restrooms are located on campus to the next meeting.

The law does not prescribe how many single use restrooms are required. ECC must determine what is adequate to support compliance with this legislation. FCM members will start this discussion and then ask for feedback from constituents.

- 3. The November Facilities Master Plan Report was reviewed.
 - a) Sand Volleyball Court bid was awarded at the November 21, 2016 Board meeting.
 - b) Student Services Building Project bid was awarded at the November 21, 2016 Board meeting.
 - c) It was noted that there are offices on campus which are not yet included in new building plans. We need to identify where these offices will be located as buildings are modernized or new buildings are constructed.
 - d) Athletic Education and Fitness Complex Project Phase 2 is mostly complete but has some minor “punch list” items pending.
 - e) Channel Lot F Structure spaces will not be as wide as they were.
 - f) Manhattan Beach Blvd. Traffic Signal project revision had to go back to the County for approval.
 - g) Gymnasium project has some major utility conflicts which made it necessary to move the 12KB. This will delay completion of the footings.
 - h) It was confirmed that entrances have color contrast for visually impaired as per Universal Design/ECC Campus Standards. A presentation on Universal Design/Campus Standards will be given at a future meeting.
 - i) Rory Natividad and Gary Greco will give a presentation on ADA compliance and disability access as it relates to construction of new buildings at a future meeting.
- 4. The 2016 Facilities Steering Committee Evaluation Results were reviewed.

5. The 2016 goals were reviewed and used as a template in development of the 2017 goals. The first round of proposed 2017 Facilities Steering Committee Goals are as follows:
 - a) Receive education on Universal Design/Campus Standards and educate constituent groups. This could be achieved by 20 minute presentations at each meeting.
 - b) Set standards and expectations of new building projects before presented to user groups for input.
 - c) Develop a process to understand and communicate updates regarding the Facilities Master Plan. This could be achieved by consistent highlights being sent out following each meeting.

These draft goals will be refined and there will be discussion regarding additional goals at the next meeting.

6. Website Updates/Renderings – Ann Garten will work with the Facilities department to complete the website renderings and bring those back to the next meeting.
7. 2016 – 2021 Facilities Master Plan Consultative Review – Deborah Shepley is drafting the Facilities Master Plan portion of the Comprehensive Master Plan. Deborah reported that the 2016 Facilities Master Plan drawing will be incorporated into the plan.

For planning assumptions we continue to use state guidelines to right size the campus for potential funding going forward. It was noted that Proposition 51 provides new funding public K-14 projects. We believe that the music building is a good candidate for that funding.

8. A meeting will be scheduled for January 2017 (later rescheduled to February 2017 - see list below). It was noted that this committee may need to start meeting on a monthly basis.

Future Agenda Items

1. 2017 Facilities Steering Committee Goals (All)
2. Status on Website Update with Project Renderings (Ann Garten)
3. Gender Neutral Restrooms – Map (Tom Brown)
4. Universal Design/Campus Standards (Deborah Shepley)
5. Access (Rory Natividad and Gary Greco)