



**El Camino College
Facilities Steering Committee
September 11, 2017
2:30 pm – 3:30 pm
Library 202**

Purpose Statement:

The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C - Collaboration:

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members:

Rocky Bonura	Dena Maloney	Angela Simon
Tom Brown	Jane Miyashiro	Luukia Smith
Ann Garten	Rory Natividad	Ericka Solorzano
Jo Ann Higdon	Susan Pickens	Claudia Striepe
Alec Johnson	Jean Shankweiler	

Alternate Members/Support:

Irene Graff – Support	Berkeley Price – Alternate
Jaynie Ishikawa – Support	Rick Yatman - Support
Dipte Patel – Support	

Agenda:

1. Approval of Minutes from August 7, 2017 (Attached) All
2. Facilities Master Plan Report (Handout) Brown
3. Subcommittee on Physical Accessibility & Related Communications Update Ishikawa
4. Facilities Steering Committee Self-Evaluation coming October 9, 2017 All
5. PROPOSED Future Meeting Dates Shankweiler
 - a. October 2, 2017 (Library 202)
 - b. November 6, 2017 (Library 202)
 - c. December 4, 2017 (Library 202)
6. Other
7. Adjournment

2016/2017 Facilities Steering Committee Goals:

1. Strengthen the Facilities Steering Committee's understanding of facilities planning topics, and share information with constituent groups.
2. Set standards and expectations for new building projects before being presented to user groups for input.
3. Develop a process to understand and communicate with constituent groups the Facilities Master Plan implementation updates.

El Camino College – Office of the President
Minutes of the Facilities Steering Committee August 7, 2017

Purpose Statement: The Facilities Steering Committee will provide input for Program Planning, review related documents, and make recommendations for the Facilities Master Plan; updated information will be distributed to constituents represented by committee members.

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Tom Brown, Ann Garten, Jo Ann Higdon, Alec Johnson, Dena Maloney, Jane Miyashiro, Susan Pickens, Jean Shankweiler, Angela Simon, Luukia Smith

Alternates/Guests and Support Staff Present: Stan Barankiewicz, Glenn Dea, Jaynie Ishikawa, Bill Mulrooney, Berkeley Price

1. The minutes of June 12, 2017 were approved as presented.
2. The complete agenda is posted [here](#).
3. Administration Building Mural – Tom Brown reported that two different people were hired to assess the mural. It was determined that because of the way it is constructed, the whole wall would have to be removed. The placement of the tiles on the wall is problematic as well. There is the possibility that the mural tiles would crack during the process of removing the wall. In addition, the cost of removing the wall is thousands of dollars. Once removed, the mural would then have to be crated and a new location would have to be identified. It was noted that the mural depicts the campus as it appeared in the 1950's.

After discussion, the College Council recommended that the mural not be preserved and relocated due to the difficulty in removing it. Tom Brown said there are photographs on file for the archives.

4. The Facilities Master Plan Report for August 2017 was presented by Tom Brown.
 - a) Pool, Classrooms Complex – This project has been approved by DSA.
 - b) Administration Building Replacement Project – This project was approved by DSA on August 3, 2017.

- c) Administration Building Demolition Project – The fencing will be installed by August 14, 2017. The entrance at Crenshaw Blvd. will be closed which will impact student access. There will be extensive signage for alternate routes of travel.
 - d) Sand Volleyball Court Project – This project will be completed before the start of school.
 - e) Student Services Building Project – The steel has been erected and the project is moving along as scheduled.
 - f) Channel Parking Lot F Structure Improvement Project – They are currently working on the road where the fire line went through. The structure will be open for the start of school.
 - g) Lot C Parking Structure – DSA has approved the louvers. There will be a change order presented to the Board for \$760,000. With the exception of the louvers, the structure is complete and will be open for the start of school.
 - h) Gymnasium – This project is moving slowly.
 - i) Student Service Center/Activities Demolition – The demolition will not occur until the new building is complete and occupied. Purchasing is working on the RFQ.
5. Subcommittee on Physical Accessibility & Related Communications – The Office of Civil Rights (OCR) received a complaint stating that the path of travel from the parking structure to the stadium was unreasonable for persons with a disability.

To resolve the alleged accessibility deficiencies, the District entered into a Resolution Agreement with OCR that requires the District to A) develop a complainant program access plan; B) assess all exterior paths of travel at the College; and C) develop policies, procedures, and protocols for accessibility communication. On July 31, 2017, the District submitted proposed policies, procedures, and protocols for accessibility communication to OCR.

The Facilities Steering Committee created a new subcommittee on Physical Accessibility and Related Communications to facilitate the completion of the District's Obligations under the Resolution Agreement and carry forward continued evaluation and resolution of accessibility created by facility improvements and College events. This subcommittee will make monthly reports to the Facilities Steering Committee.

Subcommittee Members:

Jaynie Ishikawa (Director, Staff & Student Diversity) – Chair
 Rick Christophersen (Director, Center for the Arts)
 Ann Garten (Director, Community Relations)
 Gary Greco (Director, Special Resource Center)

Colin Preston (Director, Athletics)
TBD (Facilities Division)

This subcommittee could also implement the transition plan that is going to be developed as we improve campus accessibility over time.

June Curtis will be added to the subcommittee and will represent Classified employees and the Civic Center. The finalized committee membership will be forwarded to Dr. Maloney.

6. Future Meeting Dates (2:30 – 4:00 p.m. in Library 202):
 - a) September 11, 2017
 - b) October 2, 2017
 - c) November 6, 2017
 - d) December 4, 2017