

El Camino College  
Parking and Traffic Advisory Council  
December 14, 2016

Stephanie Bennett  
 Mike Blada  
 Lyn Clemons  
 Randal Davis  
 Patty Gebert

Amy Hanoa  
 Tom Hazell (replacement  
for Nina Velasquez)  
 Jonelle Jones-Morrison  
 Erick Mendoza

Gary Robertson  
 Mike Trevis  
 A.S.O. Rep., Patrick  
McDermott

Also attending: Dal Toruno

The meeting started at 1:05 pm

The minutes of October 18th were approved.

**Valet Parking**

Enrollment at ECC is down and a theory is that during the first two to three weeks of the semester, students cannot find parking so we lose potential FTES. Normally we have 4800 parking spaces and parking is maxed out the first two to three weeks of school.

College of the Canyons provides valet services to their students only, not faculty, for the first two to three weeks of the spring and fall semester only. College of the Canyons has more open land than ECC and is a newer college. Enrollment is not as big as ECC's. Chief Trevis had called College of the Canyons to get more details on their valet service and they referred him to a private parking vendor who provides their service and has also worked with USC and a number of private companies in Los Angeles.

Chief Trevis and Erick met with the vendor. They would like to use Lot L for the valet service. Lot L roughly has 535 spaces. The vendor says he can provide an additional 214 spaces by stacking cars. This requires to tightly park cars and to park them out of marked stalls. They will only use the student parking in Lot L and it will not impact faculty parking in lot L. The valet service will actually take place once the lot fills up. After the lot is filled, the valet service will start stacking the cars. Students will pull up and are given a tag. Students will be parking their own cars and be directed by an attendant, who will take their key. The key is kept in a box. The service will only be done for the first two to three weeks of school. The vendor suggests Monday through Friday from 7am to 4pm. Any remaining keys left after 4pm will be left with Campus Police for owners to pick up.

The valet service is free to students. The service will require six to seven attendants. Each attendant can handle over 30 cars each. Labor, insurance and supplies are provided by the company. The proposed cost is roughly \$8,400 a week. The funding source to pay for this service is unknown. The police department doesn't have the staff or resources to provide this service itself and there is too much risk and liability for department personnel to be parking vehicles. The private company averages two to four liability complaints a year.

If recommended, the first semester to try the services will be this upcoming Spring. The police department will watch the company's staff to see how well it is working. In May, Lot C will open and 1000 parking spots will open up for students. Lot F will open up for the first four weeks of the semester and then construction will continue.

***The committee recommends trying the valet service for the upcoming Spring semester. They thought the cost is too much and to only do Monday through Thursday 8am to 5pm. Fridays aren't needed.***

### **Credit Cards**

Erick looked into the costs of adding the credit card option to the parking permit machines. It would cost about \$16,000.00 just to connect the machines and there would be a \$500.00 yearly fee. The bank charges \$0.95 per transaction and the vendor of the machines charges \$0.10 per transaction.

The district would be losing money if we use the credit card option. The income from parking permits funds the whole police department. The cadet program, supplies, lighting upgrades, police department salaries all come from income from the permits.

### **Supervisor Reserved Stalls**

There have been inquiries about supervisor level employees requesting reserved stalls. This would mean adding 37 reserved stalls in addition to the 32 existing stalls.

***The committee did not recommend that supervisors have reserved stalls.***

Reserved stalls in Lot A will be moved to Lot B when the Administration building goes down and moved back once the project is completed.

Chief Trevis recommended that Tom Brown and Bob Bradshaw come to the next meeting to explain what will happen to the parking and roadway in front of the Administration Building once they start construction.

### **Interim Director – Lifetime Reserved Stall**

Interim Directors are qualified to receive reserved stalls. When they revert back to faculty, are they able to keep the reserved stall? Also, if they paid for the full year, can they have the stall for the full year even though they are not interim director anymore?

***The committee agreed that the Interim Director should not be able to keep the reserved stall once they revert back to faculty. It was suggested for the future interims to not pay for the full year but pay monthly.***

### **AQMD**

Erick is preparing for the audit for next year. The survey on ridesharing practices will be sent out by email.

### **Roundtable**

Patty Gebert – She is retiring and they are working on a replacement to take her place on the committee.

Lyn Clemons – The disabled faculty member discussed at the last meeting will be working in January (winter session) so she will email the Chief when she gets back. Carts, bicycles and skateboarding on

campus are still an issue and maybe there should be a way to advise and educate the campus of the safety issues.

What is the process of recommendations by the committee? Once the recommendation gets typed up, the Chief reports it to VP Higdon. Higdon takes it to the other Vice Presidents and then it goes to the President. How do we track the statuses? Possibly at the next meeting we would be able to discuss the format and process of recommendations.

The meeting ended at 1:50 pm.