

The Global Education Through Technology Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into by the Partner Institutions with the Global Education through Technology (GETT) project, as indicated through the signatories found at the end of this document. The purpose of the GETT project is to promote international understanding and scholarly and educational collaboration by "internationalizing" of a course or courses selected through mutual interest. Represented by their respective presidents/appropriate senior authorities, these institutions agree to commit to provide the resources and support required for the success of this collaboration.

This MOU is not intended to create legally binding obligations, but is a statement of the good faith intent of the partners to be active participants in the design, support and implementation of their GETT partnerships.

A. Instruction

1. Each partner institution will provide one faculty member for each course they wish to internationalize through a GETT collaboration.
2. These faculty will be supported not only during the partnership semester(s), but also prior to the start of the semester to adapt their courses in consultation with their international faculty partner.
3. Each participating faculty will:
 - a. collaborate through email, chat and other appropriate means with their international faculty partner to discuss and create the structures and assignments through which the partnerships will be implemented.
 - b. together with their international faculty partner, develop a schedule of videoconferencing sessions for the semester and make every effort to adhere to the schedule.

B. Infrastructure

Each partner institution will provide the classroom environment and technology necessary for reliable videoconferencing and, if appropriate, for other forms of communication among students as well as faculty. These include:

1. A broadband connection with a minimum speed of 128 but preferably 256 or higher
2. A video setup suitable for full class communication (a camera connected directly or through computer to a projection or TV screen), including speakers and a microphone if necessary.
3. A separate computer dedicated to chat/email communication during class sessions

C. Technological Support

1. A way to get through or bypass the firewall for both sending and receiving during videoconferencing
2. A network technician to setup and test the video connections before classes commence, and to be present in or available to the faculty member during the class connection.

Signed for and on behalf of:

El Camino College

Partner University

Thomas Fallo, President

Date

President/Date