Application for Classified Employment at El Camino College

El Camino College - Human Resources 16007 Crenshaw Blvd., Torrance CA 90506 Telephone (310) 660-3476, 24-Hour Job Line (310) 660-3809

Website: www.elcamino.edu

APPLICATIONS MUST BE COMPLETED IN FULL. INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Position Applying 1	or:								
Name (as it appears on your Social Security Card)				Social Securit	Social Security No.				
Address				Home Phone	Home Phone ()				
City/State Zip Code			Business Phor	Business Phone ()					
. Type of Employ	yment: Full-time ☐ Part-t	ime 🗆 Ten	nporary \square	•					
. If necessary, wo	ould you be willing to work:	Nights A	Alternate Shifts						
. Have you ever b	oeen convicted, including Nol	lo Contendere j	pleas, of a crim	e (other than m	inor traffic vio	lations)? No □	Yes 🗆		
Convictions wi	nst report the conviction by Il not necessarily disqualify and to dismissal from the pos	you from empl	loyment. Fail	ire to report o					
. Are you a curre	nt or former employee of El (Camino Collego	e? Yes □ N	o 🗆					
	ployed, you will be required e first three working days of y			ishing your ide	entity and auth	orization to wo	k in the U		
School	Name Location	Major	Minor	Dates Attended	Completed Units	Completed Degree	Graduate? (Yes or No		
High School/GED		N/A	N/A	N/A	N/A	N/A			
College									
College									
Graduate									
Business/Trade									
Aembership in	professional organization	s or comm	unity service	experiences	related to	the position	applied		
Other special trainin	g or skills (language, machine	e operations, lie	censes, etc):						
f appropriate to pos	ition applied for: Typing spe	ed Shor	thand speed	10 kev by	touch?				
	abilities who require special					nimum of five (5	5) working		

In accordance with the Federal Clery Act, the El Camino College Safety and Security Report and current annual crime statistics are available on line at http://www.elcaminocollege.org/police. Printed copies are available at the College Police Department or by calling the El Camino Police Department Crime Prevention Unit at 310-660-3100.

accommodations in a timely fashion.

Employment

Please give accurate, complete full time and part-time employment record. Resumes are NOT accepted in place of any part of this application. Start with present or most recent employer. Attach additional sheets if required.

1. Employer's Name and Add	dress				
Title	Supervisor's Name		Telephone ()		
Dates Employed//	to/Sa	Beginning	Ending	Full Time 🛚	Part Time □
Reason for Leaving					
2. Employer's Name and Ad	dress				
Title	Supervisor's Name		Telephone ()		
Dates Employed/////// Describe your job duties/	to/Sa	Beginning	Ending	Full Time	Part Time □
Reason for Leaving					
3. Employer's Name and Ad					
Title					
Dates Employed//////	to / Sa Month Year	Beginning	Ending I	Full Time	Part Time
Reason for Leaving					
4. Employer's Name and Ad	dress				
Title					
Dates Employed////	to/Sa	laryBeginning	Ending	Full Time	Part Time □
Reason for Leaving					

Employment (con't)

5. Employer's Name and Ad	ddress							
Title	tle Supervisor's Name							
Dates Employed/	to/	_ Salary			Full Time	Part Time □		
Describe your job duties	ır Month Year	Ве	eginning	Ending				
Reason for Leaving								
6. Employer's Name and Ad	ddress							
Title								
Dates Employed/	to/	_ Salary	eginning	Ending	Full Time	Part Time □		
Describe your job duties	ii iyiditii i cai							
Reason for Leaving								
Give three professional referemployment and/or your quare	_	_	ified to ans	swer question	ns regarding you	current/former		
1. Name				Tele	phone ()			
Address								
					phone ()			
Address								
3. Name				Tele	phone ()			
Address								
My Signature below declare a	ll of the following:							
I hereby declare that all informa	ation given by me in	this application	n is true and	complete to the	e best of my know	ledge.		
I authorize El Camino College reporting information required l		ers and referen	nces and I re	elease from al	l liability persons	and organization		
I understand that any false statement immediate dismissal from El Ca								
SIGNATURE OF APPLICAN	Γ				Date			

The El Camino College District's policy and practice is to afford equal opportunity or employment to all individuals regardless of race, color, religion, sex, sexual orientation, national origin, marital status, handicap or status as a Vietnam-era Veteran. This policy and practice of equal opportunity in employment is in accordance with both state federal regulations.

■ El Camino College is an Affirmative Action - Equal Opportunity Employer Equal Employment Opportunity Survey

The following information is necessary for the El Camino Community College District to evaluate its hiring practices and to prepare reports requested by law for the state and federal government. The information will be confidential and will not be used to make a decision about your employment. Your cooperation by providing the information on a voluntary basis will be appreciated. This form will be separated from your application and will not be seen by a reviewing committee.

Name		Date				
Please check boxes which ide	entify you					
Ethnic Identification (C	Check one below)	☐ Male				
☐ American Indian or A	Alaskan Native	☐ Female				
☐ Asian						
☐ African American		☐ Under age 30				
☐ Hispanic		☐ Age 30 but less than 40				
☐ Filipino		☐ Age 40 but less than 55				
☐ Pacific Islander		☐ Age 55 or more				
□ Caucasian		☐ Disabled				
		☐ Vietnam-era Veteran				
Please indicate from what so	urce you learned of this position:					
Newspaper Ad: ☐ LA Times ☐ Daily Breeze ☐ La Opinion ☐ LA Sentinel	Job Flyer: ☐ Posted at ECC ☐ Mailed by ECC ☐ EDD Office ☐ Mailed by CCC Registry					
□ Other	□ Other	☐ Friend				

Completing the demographics portion of this form is optional, however, the form must be returned as part of your application packet. Please help us by filling out the *Name* and *Position Applying For* portion of this form.