



PLANNING & BUDGETING COMMITTEE

November 15, 2018

1:00 -2:30 P.M.

Lib 202

Facilitator: Brian Fahnestock

Notes: Shobhana Warriar

STATEMENT OF PURPOSE

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.

Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members

| | | | |
|--------------------------|---|--------------------------|---|
| <input type="checkbox"/> | Jose Anaya - Community Advancement | <input type="checkbox"/> | David Mussaw - ECCE |
| <input type="checkbox"/> | Brian Fahnestock - Chair (non-voting) | <input type="checkbox"/> | Chinua Taylor-Pearce - ASO, Student Rep |
| <input type="checkbox"/> | Amy Grant - Academic Affairs | <input type="checkbox"/> | Gary Robertson - Campus Police |
| <input type="checkbox"/> | Jeffrey Hinshaw - Administrative Services | <input type="checkbox"/> | Jackie Sims - Management/Supervisors |
| <input type="checkbox"/> | Ken Key - ECCFT | <input type="checkbox"/> | Greg Toya - Student Services |

Alternate Members /Support Staff

| | | | |
|--------------------------|--------------------------------------|--------------------------|--|
| <input type="checkbox"/> | Babs Atane - Support | <input type="checkbox"/> | Ann O'Brien - Support |
| <input type="checkbox"/> | Walter Cox - Alt., Academic Affairs | <input type="checkbox"/> | Sidney Porter - Alt., Academic Senate |
| <input type="checkbox"/> | Kristie Daniel-DiGregorio - Support | <input type="checkbox"/> | Jean Shankweiler - Support |
| <input type="checkbox"/> | Irene Graff - Support | <input type="checkbox"/> | Luukia Smith - Alt., ECCE |
| <input type="checkbox"/> | Alexandria Rocha - Alt., ASO | <input type="checkbox"/> | Michael Trevis - Alt., Administrative Services |
| <input type="checkbox"/> | Kelsey Iino - Alt., Student Services | <input type="checkbox"/> | Steve Waterhouse - Alt., Management/Support |
| <input type="checkbox"/> | Art Leible - Support | <input type="checkbox"/> | Carolee Jessop-Vakil - Alt., ECCFT |
| <input type="checkbox"/> | Ruben Lopez - Alt., Campus Police | <input type="checkbox"/> | Star Van Buren - Alt., Community Advancement |
| <input type="checkbox"/> | Jane Miyashiro - Support | | |

AGENDA

- | | |
|---|----------------------------|
| 1. Approval Minutes– October 18, 2018 | B. Fahnestock |
| 2. Student Activity Fee Transition to ASO | G. Toya & C. Taylor-Pearce |
| a. Student Activity Fee to ASO | |
| b. Consultation Plan – Fall 2018 Student Activities Fee | |
| 3. Cancel - December 20 th meeting | All |

Committee Funds and Financial Terms Glossary

| | |
|---|---------|
| General Unrestricted | Fund 11 |
| General Restricted | Fund 12 |
| Compton Center Related Activities | Fund 14 |
| Special Programs Compton Center Partnership | Fund 15 |
| STRS/PERS | Fund 16 |
| Student Financial Aid | Fund 74 |
| Workers Comp. | Fund 61 |
| Capital Outlay Projects | Fund 41 |
| General Obligation Bond | Fund 42 |
| Property & Liability Self-Insurance | Fund 62 |
| Dental Self-Insurance | Fund 63 |
| Post-Employment Benefits Irrevocable Trust | Fund 69 |
| Bookstore | Fund 51 |

| | |
|---------|------------------------------------|
| WSCH = | Weekly Student Contact Hours |
| BOGFW = | Board of Governors Fee Waiver |
| FTES = | Full Time Equivalent Students FTEF |
| = | Full Time Equivalent Faculty COLA |
| = | Cost of Living Adjustment OPEB = |
| | Other Post-Employment Benefits |
| FON = | Faculty Obligation Number |

* A complete list is available in the annual final budget book.

Planning and Budgeting Committee 2017-18 Goals

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. Chair to provide brief summary of PBC meeting via email to improve communication efforts.
3. Review and approve the Comprehensive Master Plan to ensure that they are:
 - a. Supportive of the Mission and Strategic Plan,
 - b. Integrated with other college planning and budgeting,
 - c. Implementable, and
 - d. Achievable.
4. Provide orientation and information to new members and alternates
5. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.