



**PLANNING & BUDGETING COMMITTEE**

**September 15, 2016**

**1:00 -2:30 P.M.**

**Library 202**

Facilitator: Rory K. Natividad

Notes: Linda M. Olsen

**STATEMENT OF PURPOSE**

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that the planning and budgeting are interlinked and that the process is driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.

**Strategic Initiative – C – Collaboration**

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

**Members**

- |  |  |
|--|--|
| <input type="checkbox"/> William Garcia - Student & Community Adv. | <input type="checkbox"/> Rory K. Natividad - Chair (non-voting)      |
| <input type="checkbox"/> Amy Grant - Academic Affairs              | <input type="checkbox"/> Cheryl Shenefield - Administrative Services |
| <input type="checkbox"/> Ken Key - ECCFT                           | <input type="checkbox"/> Jackie Sims - Management/Supervisors        |
| <input type="checkbox"/> David Mussaw – ECCE                       | <input type="checkbox"/> Dean Starkey – Campus Police                |
| <input type="checkbox"/> Areceli Rodriguez – ASO, Student Rep.     | <input type="checkbox"/> Lance Widman - Academic Senate              |

**Alternate Members / Support**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Babs Atane – Support                | <input type="checkbox"/> Art Leible – Support           | <input type="checkbox"/> Michael Trevis – Alt. Adm. |
| <input type="checkbox"/> Linda Beam – Support                | <input type="checkbox"/> Jeanie Nishime – Support       | <input type="checkbox"/> Josh Troesh – Alt. Ac. Sen |
| <input type="checkbox"/> Janice Ely – Support                | <input type="checkbox"/> Rebecca Russell - Alt., Ac.    | <input type="checkbox"/> Steve. Waterhouse-         |
| <input type="checkbox"/> Irene Graff – Support               | Affairs   | Alt.Mgmt/Sup  |
| <input type="checkbox"/> Jo Ann Higdon – Support             | <input type="checkbox"/> Andrea Sala – Alt. SCA         | <input type="checkbox"/> Alt. ASO, Student          |
| <input type="checkbox"/> Kristie Daniel-DiGregorio – Support | <input type="checkbox"/> Jean Shankweiler – Support     | <input type="checkbox"/> Luukia Smith – Alt. ECCE   |
|  | <input type="checkbox"/> Ericka Solarzano - Alt. Police | <input type="checkbox"/> Susana Prieto – Alt. ECCFT |

**AGENDA**

- |   |                 |           |
|---|-----------------|-----------|
| 1. Draft Minutes Approval – September 1, 2016 | R. Natividad    | 1:00 P.M. |
| 2. PBC Orientation                            | Graff/Natividad | 1:10 P.M. |
| 3. Financial Aid Update                       | W. Garcia       | 1:25 P.M. |
| 4. PBC Evaluation timeline/questions          | Graff/Natividad | 1:35 P.M. |
| 5. Comprehensive Mater Plan Update            | Beam/Graff      | 1:45 P.M. |
| 6. Annual Planning and Budgeting Calendar     | R. Natividad    | 1:55 P.M. |
| - Member Responsibilities (under development) |                 |           |

**Next meeting – October 6, 2016**

## Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
Compton Center Related Activities	Fund 14
Special Programs Compton Center Partnership	Fund 15
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

\* A complete list is available in the annual final budget book.

## **Planning and Budgeting Committee 2016-17 Goals**

PBC Goals 2016-17 for discussion:

1. Develop an action plan utilizing the college wide evaluation of planning and budgeting process. The evaluation was conducted last year.
2. Review and approve the Comprehensive Master Plan to ensure that they are:
  - a. Supportive of the Mission and Strategic Plan,
  - b. Integrated with other college planning and budgeting,
  - c. Implementable, and
  - d. Achievable.
3. Evaluate the Strategic Plan including Institutional Effectiveness Outcomes and Strategic Initiative Objectives.
4. Review and improve upon the yearly activity calendar.
5. Provide a professional development opportunity for faculty and classified.
6. Seek evidence of constituent group PBC communications in an effort to improve the understanding of committee efforts throughout the campus.