FALL FLEX DAY
SCHEDULE
AUGUST 21, 2008
EL CAMINO COLLEGE  
Professional Development/Flex Day at a Glance  
August 21, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>8:00 – 8:45 am</td>
<td>Morning Refreshments</td>
<td>Marsee South Patio</td>
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<tr>
<td></td>
<td>(Pancake Breakfast 7:30-8:30 am)</td>
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<tr>
<td>9:00 - 10:00 am</td>
<td>General Session</td>
<td>Marsee Auditorium</td>
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<tr>
<td></td>
<td>President’s Address</td>
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<tr>
<td></td>
<td>Introductions of New Faculty</td>
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<tr>
<td>10:00 – 10:30 am</td>
<td>Break/Travel Time</td>
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<tr>
<td>10:30 am - 12:00 pm</td>
<td>Breakout Sessions</td>
<td>Social Science Classrooms</td>
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<tr>
<td>11:30 am - 1:00 pm</td>
<td>Campus BBQ</td>
<td>Library/Fine Arts Lawn Area</td>
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<tr>
<td>1:00 - 2:00 pm</td>
<td>Division Meetings</td>
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<td></td>
<td>El Camino Faculty</td>
<td>Division Areas</td>
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<tr>
<td></td>
<td>Compton and El Camino Librarians</td>
<td>Library – Room 202</td>
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<tr>
<td></td>
<td>Compton Faculty (Voc Ed)</td>
<td>Library – Room 102</td>
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<td></td>
<td>Compton Faculty (Academic/Counselors)</td>
<td>Library – West Reading Room</td>
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<tr>
<td>2:00 - 4:00 pm</td>
<td>Department Meetings</td>
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<td></td>
<td>(Compton Center and El Camino Faculty)</td>
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<tr>
<td></td>
<td>SLOs - Course/Program • Assessment Cycles • Develop Timelines</td>
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Morning Programs

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<tr>
<th>Program #</th>
<th>Program</th>
<th>Location</th>
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<tr>
<td></td>
<td><strong>10:30 - 11:10 am Programs</strong></td>
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<td></td>
<td><strong>Campus Topics</strong></td>
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<tr>
<td>PD136</td>
<td>Accreditation Update</td>
<td>SOCS 205</td>
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<tr>
<td>PD115a</td>
<td>Got Money?</td>
<td>SOCS 110</td>
</tr>
<tr>
<td>PD117a</td>
<td>El Camino College Facilities Update</td>
<td>SOCS 207</td>
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<tr>
<td>PD122a</td>
<td>Maximize Your Copy Center Experience / Introduction to <a href="http://www.elcamino.edu">www.elcamino.edu</a></td>
<td>SOCS 210</td>
</tr>
<tr>
<td>PD123a</td>
<td>Campus Security and Safety: What You Should Know!</td>
<td>SOCS 211</td>
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<tr>
<td>PD125a</td>
<td>New Phone System Overview</td>
<td>SOCS 111</td>
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<td></td>
<td><strong>Classroom Topics</strong></td>
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<tr>
<td>PD114</td>
<td>Honors Transfer Program Faculty/Counselor Workshop</td>
<td>SOCS 209</td>
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<tr>
<td>PD111a</td>
<td>El Camino &amp; Compton Center Student Code of Conduct &amp; Discipline</td>
<td>SOCS 212</td>
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<td>PD134</td>
<td>Student Recruitment - How to Fill Up the Chairs</td>
<td>SOCS 203</td>
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<td>PD137</td>
<td>Introduction to the Curriculum Development Process</td>
<td>SOCS 204</td>
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<tr>
<td>PD121</td>
<td>Rubric Development</td>
<td>SOCS 104</td>
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<tr>
<td>PD138a</td>
<td>Basic Skills Update</td>
<td>SOCS 112</td>
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(OVER)
## 10:30 am - 12:00 pm Programs

### Campus Topics
- PD118  Know Your Contract  SOCS 108

### Classroom Topics
- PD133  Online and Hybrid Education: Wave of the Future or Wipeout?  SOCS 106/07
- PD131  How to Engage Students  SOCS 206
- PD113  New Library Databases  Library 102
- PD119  Assessment Smorgasbord  SOCS 105

## 11:20 am - 12:00 pm Programs

### Campus Topics
- PD126  Compton Educational Center Facilities Update  SOCS 203
- PD115b  Got Money?  SOCS 110
- PD117b  El Camino College Facilities Update  SOCS 207
- PD122b  Maximize Your Copy Center Experience / Introduction to www.elcamino.edu  SOCS 210
- PD123b  Campus Security and Safety: What You Should Know!  SOCS 211
- PD125b  New Phone System Overview  SOCS 111

### Classroom Topics
- PD112  Syllabi Templates  SOCS 104
- PD120  Integrating SLO Assessments, Program and Curriculum Review  SOCS 205
- PD139  A Teaching Method That Really Works! Total Physical Response (TPR) in Every Subject  SOCS 209
- PD116  Connecting Curriculum to the Community with Service Learning  SOCS 204
- PD111b  Student Code of Conduct & Discipline  SOCS 212
- PD138b  Basic Skills Update  SOCS 112

## 10:30 am - 5:00 pm Special Department-Specific Program
- PD129  Simulation for Nurses/Clinical Teaching  TA101N
### Professional Development/Flex Programs

#### 10:30 am – 11:10 pm Programs

**Campus Topics**

<table>
<thead>
<tr>
<th>PD136 Accreditation Update</th>
<th>PD123a Campus Security and Safety: What You Should Know!</th>
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<tr>
<td><strong>This workshop provides an overview of the El Camino College 2008 Accreditation Self Study Report, a brief walk-through of the report, and an update on what is still to come this Fall. There will be a question and answer period with CD copies of the self study for attendees.</strong></td>
<td><strong>A presentation that will inform the faculty and staff about existing and planned security and safety measures on campus. This will include safety procedures and security technologies that are currently in place and plans for the future.</strong></td>
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</table>
| **Presenters:** Arvid Spor, Dean of Enrollment Services  
Susie Dever, Dean of Academic Affairs  
Compton Center | **Presenters:** Mike Trevis, Chief of Police; Steve Port, Consultant; Rocky Bonura, Director of Business Services; El Camino College  
Ramund Box, Lieutenant, Compton Center |
| **Location:** SOCS 205  
**Time:** 10:30 AM - 11:10 AM | **Location:** SOCS 211  
**Time:** 10:30 AM - 11:10 AM  
(Repeated 11:20 - 12:00) |

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<tr>
<th>PD115a Got Money?</th>
<th>PD125a New Phone System Overview</th>
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<td><strong>Panel members will present information about the various programs the Foundation supports on campus, as well as the opportunities for funding for faculty &amp; staff, and the procedures for managing and requesting funds.</strong></td>
<td><strong>This program will present an overview of the new phone system functions and features.</strong></td>
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</table>
| **Presenter:** Katie Gleason, Foundation Director  
**Panel:** Sue Cody, Nancy Tonner, Kahea Kamahele, Staff, El Camino College | **Presenters:** Satish Warrier, Assistant Director  
Sheryl Kimball, Technical Specialist  
Information Technology Services  
El Camino College |
| **Location:** SOCS 110  
**Time:** 10:30 AM - 11:10 AM  
(Repeated 11:20 - 12:00) | **Location:** SOCS 111  
**Time:** 10:30 AM - 11:10 AM  
(Repeated 11:20 - 12:00) |

| PD117a El Camino College Facilities Update | PD114 Honors Transfer Program  
Faculty/Counselor Workshop |
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<tr>
<td><strong>Review of the Facilities Master Plan and construction updates for El Camino Campus.</strong></td>
<td><strong>This program will provide updates on the progress of the Honors Transfer Program. Once-a-year attendance is required for faculty members currently teaching honors courses, and will introduce prospective honors instructors to the privileges and requirements of teaching these more challenging courses. The program will include a lively assortment of volunteers participating in a fish bowl, with a round table discussion of problems and solutions.</strong></td>
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</tbody>
</table>
| **Presenters:** Bruce Hoerning, Tom Brown, Assistant Directors of Facilities, Planning & Services  
El Camino College | **Presenter:** Joe Holliday, Faculty  
El Camino College |
| **Location:** SOCS 207  
**Time:** 10:30 AM - 11:10 AM  
(Repeated 11:20 - 12:00) | **Location:** SOCS 209  
**Time:** 10:30 AM - 11:10 AM |

<table>
<thead>
<tr>
<th>PD122a Maximize Your Copy Center Experience / Introduction to <a href="http://www.elcamino.edu">www.elcamino.edu</a></th>
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<tr>
<td><strong>Meet the new Copy Center team - let them guide you through a trouble-free copy/print request. Learn about elcamino.edu from start to finish - how to get your page started, with guidelines for creating, maintaining, and achieving the best web site for your department.</strong></td>
<td><strong>Classroom Topics</strong></td>
</tr>
</tbody>
</table>
| **Presenters:** Heather Parnock, Publications Supervisor  
Sidney Smith, Production Coordinator  
Public Relations & Marketing  
El Camino College |  |
| **Location:** SOCS 210  
**Time:** 10:30 AM - 11:10 AM  
(Repeated 11:20 - 12:00) | **PD114 Honors Transfer Program  
Faculty/Counselor Workshop** |

Page 1
Professional Development/Flex Programs

10:30 am – 11:10 pm Programs (Continued)

PD111a El Camino and Compton Center Student Code of Conduct & Discipline
There will be a brief overview of the process for dealing with student misconduct. Misconduct will be defined and due process issues for handling cheating, disruptive behavior, notice of classroom expectations, formal and informal discipline, and an update on FERPA (Family Educational Rights & Privacy Act) as it relates to student records.

**Presenters:** Harold Tyler, Director of Student Development, El Camino College
Robert Butler, Director of Special Programs & Services, Compton Center

**Location:** SOCS 212

**Time:** 10:30 AM - 11:10 AM

PD134 Student Recruitment - How to Fill Up the Chairs
This presentation will offer suggestions, tips and techniques on how faculty can help to recruit students for classes, and will also present opportunities to collaborate with the Outreach staff to help increase enrollment.

**Presenter:** Ricky Shabazz, Director of Outreach & School Relations, Compton Center

**Location:** SOCS 203

**Time:** 10:30 AM - 11:10 AM

PD137 Introduction to the Curriculum Development Process
This presentation will provide an overview of the curriculum development and review process. The progression of courses, majors, and certificates, from inception to Board approval, will be outlined. The current home-grown course development system, CurricuWare, will be presented and information about a new, more sophisticated electronic system that ECC is considering will be discussed.

**Presenter:** Janet Young, Faculty
El Camino College

**Location:** SOCS 204

**Time:** 10:30 AM - 11:10 AM

PD121 Rubric Development
Participants will learn the principles of developing rubrics for assessment of SLOs. Example rubrics from various disciplines will be shared.

**Presenter:** Jenny Simon, Faculty
El Camino College

**Location:** SOCS 104

**Time:** 10:30 AM - 11:10 AM

PD138a Basic Skills Update
El Camino College and Compton Center faculty have been active in supporting our basic skills students. This session will provide an update from both Academic Affairs and Student Services regarding the colleges’ activities, accomplishments, and goals within the framework of the California Basic Skills Initiative. Audience participation is encouraged!

**Presenters:** Barbara Jaffe, Associate Dean of Academic Affairs, Cynthia Mosqueda, Faculty; El Camino College
Jane Harmon, Interim Administrative Dean of Academic Affairs; Jose Villalobos, BS/ESL Initiative Coordinator
Compton Center

**Location:** SOCS 112

**Time:** 10:30 AM - 11:10 AM

(Repeated 11:20 - 12:00)

Special Department-Specific Program

PD129 Simulation for Nurses/Clinical Teaching
Establishment of the Ella Rose Madden Nursing Simulation Laboratory at ECC. All Nursing faculty will be oriented, develop, and practice the use of simulation technology as part of the nursing curriculum. Faculty will develop and use custom made scenarios with hands-on simulation practice.

**Presenters:** Jane Kleinman, Kim Yeager,
Medical Simulation Design

**Location:** TA101N

**Time:** 10:30 AM - 5:00 PM
10:30 am – 12:00 pm Programs

Campus Topics

PD118  Know Your Contract
Since faculty have recently negotiated their new contract, it is important for them to understand what changes have been made. This workshop will be a presentation of new language and changes in the existing agreement. The presenters were all on the negotiating team.

Presenters:  Sean Donnell, Chris Jeffries, Faculty  El Camino College  Nina Velasquez, Executive Director, AFT

Location:  SOCS 108
Time:  10:30 AM - 12:00 PM

Classroom Topics

PD131  How to Engage Students
"The research is unequivocal: students who are actively involved in both academic and out-of-class activities gain more from the college experience than those who are not so involved." - Ernest T. Pascarella & Patrick T. Terenzini, How College Affects Students (2005).

How engaged are El Camino College and Compton Center students at each campus? What are ways that we can engage and involve students more both in and outside the classroom?

Find out student and faculty perspectives on student engagement levels from the recent Community College Survey of Student Engagement (CCSSE). Plus, hear and discuss ways to improve engagement on our campuses.

Presenters:  Irene Graff, Director of Institutional Research, Kristie Daniel-DiGregorio, Faculty; El Camino College

Location:  SOCS 206
Time:  10:30 AM - 12:00 PM

PD133  Online and Hybrid Education: Wave of the Future or Wipeout?
The panel will represent different perspectives and teaching backgrounds, including experience teaching classes on-campus, online and as 'hybrids.' This lively discussion will focus on the following topics and questions from the audience:

- Testing/assessment
- Plagiarism
- Homework
- Course Management System constraints
- Instructor evaluations (by students and/or peer/dean)
- Student-teacher interactions, asynchronous and synchronous
- How instructors are chosen for online sections
- Maintaining a connection to the campus when teaching online
- Potential restrictions on teaching online in certain areas (examples included developmental courses or calculus)
- Articulation agreement concerns.

Moderator:  Joe Georges
Panel:  Pete Marcoux, Daniel Berney, Sara Blake, Elizabeth Shadish, Jim Noyes, Joe Hyman, Arthur Verge, Satish Singhal, Faculty, El Camino College  Paul Flor, Faculty, Compton Center

Location:  SOCS 106/07
Time:  10:30 AM - 12:00 PM

PD119  Assessment Smorgasbord
A panel of faculty will share their assessment techniques, rubrics, and experiences in assessing their students and improving their programs.

Presenters:  Claudia Striepe, Christina Gold;
Panel:  Susan Corbin, Ray Lewis, Kelly Clark, Faculty; El Camino College

Location:  SOCS 105
Time:  10:30 AM - 12:00 PM

PD113  New Library Databases
This program will describe the new additions to the library databases. Selected new databases will be briefly demonstrated. The updated Ebsco 2.0 platform will also be shown, as will the new-look "Information Databases" page from the MyECC portal.

Presenters:  Claudia Striepe, Moon Ichinaga, Faculty  El Camino College

Location:  Library 102
Time:  10:30 AM – 12:00 PM
Professional Development/Flex Programs

11:20 am – 12:00 pm Programs

**Campus Topics**

**PD126  Compton Educational Center Facilities Update**

Review of the Facilities Master Plan and construction updates for Compton Center Campus.

**Presenter:** Fred Sturner, Director of Maintenance & Operations, Compton Center  
**Location:** SOCS 203  
**Time:** 11:20 AM - 12:00 PM

**Repeated Programs**

**PD115b  Got Money?**  
**Location:** SOCS 110

**PD117b  El Camino College Facilities Update**  
**Location:** SOCS 207

**PD122b  Maximize Your Copy Center Experience / Introduction to www.elcamino.edu**  
**Location:** SOCS 210

**PD123b  Campus Security and Safety: What You Should Know!**  
**Location:** SOCS 211

**PD125b  New Phone System Overview**  
**Location:** SOCS 111

**Classroom Topics**

**PD112  Syllabi Templates**

The presentation will provide samples of possible templates that instructors could use to include key components that are required in all syllabi. Another piece of the presentation will include a Matrix which will assist instructors on aligning course outlines, student learning outcomes, assessment and textbook selection.

**Presenter:** Chelvi Subramaniam, Faculty  
**Location:** SOCS 104  
**Time:** 11:20 AM - 12:00 PM

**PD120  Integrating SLO Assessments, Program and Curriculum Review**

Faced with greater demands for accountability, the college must find ways of providing an online, interactive system that will allow personnel to collaborate, not only on curriculum creation and review, but also on SLO assessments at the course, program and institutional level, as well as on Program Review. Come discuss our initial plans for this system and help us improve the design.

**Presenter:** Lars Kjeseth, Faculty  
**Location:** SOCS 205  
**Time:** 11:20 AM - 12:00 PM

**PD139  A Teaching Method That Really Works! Total Physical Response (TPR) in Every Subject**

Through an interactive, audience participation workshop El Camino College faculty will learn how to use Total Physical Response (TPR) in their courses. TPR will help your students remember what they’ve learned! TPR utilizes the “kinesthetic intelligence” from Gardner’s Multiple Intelligences, the intelligence least often utilized in teaching methods in college courses.

**Presenter:** Naomi Tokuda, Faculty  
El Camino College  
**Location:** SOCS 209  
**Time:** 11:20 AM - 12:00 PM

**PD116  Connecting Curriculum to the Community with Service Learning**

For the past two years, 20 faculty have implemented a form of experiential learning, Service Learning, into one of their sections in collaboration with a coordinated project with mentor support. In one semester alone, our students have provided over 7500 hours of service to our community while mastering the curriculum. Hear from faculty and students of their experience, how it has impacted their teaching and student learning and the pros and cons of this teaching tool.

**Presenters:** Geralin Clark, Juli Soden, Sue Dowden, Dalia Juarez, Daryle Nagano-Krier  
Faculty, El Camino College  
**Location:** SOCS 204  
**Time:** 11:20 AM - 12:00 PM

**Repeated Programs**

**PD111b  El Camino and Compton Center Student Code of Conduct & Discipline**  
**Location:** SOCS 212

**PD138b  Basic Skills Update**  
**Location:** SOCS 112