Professional Development/Flex Programs

TC201  Omni OU Campus
Description:
The OU Campus workshop is a three-hour course designed for staff who maintain their department/division website. OU Campus enables the user to quickly and easily create, update, and maintain designated areas of the campus Web site. The objectives of this class are to learn how to use the features of the OU Campus program such as the WYSIWYG editor, creating and editing new template pages and copying text from old pages into the new template. Attendees will also become familiar with the procedure to insert links, add graphics and other documents using the OU Campus program.

Target Group:  Faculty & Staff Maintaining Department/Division Websites
Presenter(s):  Donna Manno / Brian Hayden
Date:  Thursday, January 29, 2009
Time:  1:00 PM - 4:00 PM
Location:  C-29 (Computer Training Room) - Compton Center
To Register:  Call Extension 3872 (310-660-3872) or Register Online
Confirmations will be made by phone message or email.

TC202  Omni OU Campus
Description:
The OU Campus workshop is a three-hour course designed for staff who maintain their department/division website. OU Campus enables the user to quickly and easily create, update, and maintain designated areas of the campus Web site. The objectives of this class are to learn how to use the features of the OU Campus program such as the WYSIWYG editor, creating and editing new template pages and copying text from old pages into the new template. Attendees will also become familiar with the procedure to insert links, add graphics and other documents using the OU Campus program.

Target Group:  Faculty & Staff Maintaining Department/Division Websites
Presenter(s):  Donna Manno / Brian Hayden
Date:  Tuesday, February 03, 2009
Time:  1:00 PM - 4:00 PM
Location:  C-29 (Computer Training Room) - Compton Center
To Register:  Call Extension 3872 (310-660-3872) or Register Online
Confirmations will be made by phone message or email.

PD230  CPR/AED (Automatic External Defibrillator) Training
Description:
TAKE HEART! AEDs are here! Sudden cardiac arrest (SCA) claims the lives of close to 450,000 Americans each year. 95% of these victims die of ventricular fibrillation. Defibrillation can reverse SCA if it is delivered within a 10-minute window. The American Heart Association (AHA) adopted the four link chain of survival: (1) early access – 911, (2) early CPR, (3) early defibrillation (within the first 10 minutes), and (4) advanced cardiac life support. According to the AHA, for every minute that an SCA patient goes without defibrillation, the chance of survival drops by 10%. For anyone who has dialed 911 to request help in a medical emergency, it may have seemed like an eternity until help arrived. Yet, at ECC, average length of time – from receipt of call until paramedics in an advanced support (ALS) ambulance arrive – is only 5 minutes.

By placing AEDs out in our campus community, it is hoped that this “downtime” from call to electrical shock can be reduced, thus improving the chances of survival for the patient. We are asking that you join the ECC Police Department and Heath Science and Athletic Division in our efforts to continue offering the “gift of life” by attending this valuable life-saving training and becoming familiar with our AED Program and help us “electrify” El Camino College!

These classes are for first-time attendees and also for anyone who attended training last year and would like to be recertified. Recertification training is approximately 2 hours.

Target Group:  Faculty, Staff & Managers
Presenter(s):  Kari Brody; Contact: Valerie Wagner
PD231  
**CPR/AED (Automatic External Defibrillator) Training**

**Description:**
TAKE HEART! AEDs are here! Sudden cardiac arrest (SCA) claims the lives of close to 450,000 Americans each year. 95% of these victims die of ventricular fibrillation. Defibrillation can reverse SCA if it is delivered within a 10-minute window. The American Heart Association (AHA) adopted the four link chain of survival: (1) early access – 911, (2) early CPR, (3) early defibrillation (within the first 10 minutes), and (4) advanced cardiac life support. According to the AHA, for every minute that an SCA patient goes without defibrillation, the chance of survival drops by 10%. For anyone who has dialed 911 to request help in a medical emergency, it may have seemed like an eternity until help arrived. Yet, at ECC, average length of time – from receipt of call until paramedics in an advanced support (ALS) ambulance arrive – is only 5 minutes.

By placing AEDs out in our campus community, it is hoped that this “downtime” from call to electrical shock can be reduced, thus improving the chances of survival for the patient. We are asking that you join the ECC Police Department and Heath Science and Athletic Division in our efforts to continue offering the “gift of life” by attending this valuable life-saving training and becoming familiar with our AED Program and help us “electrify” El Camino College!

These classes are for first-time attendees and also for anyone who attended training last year and would like to be recertified. Recertification training is approximately 2 hours.

**Target Group:** Faculty, Staff & Managers

**Presenter(s):** Kari Brody; Contact: Valerie Wagner

**Date:** Thursday, February 12, 2009

**Time:** 10:30 AM - 2:30 PM

**Location:** PE204 (2nd Floor Women's Locker Room)

**Flex Credit:** 4.00 hour(s)

**To Register:** Call Ext. 3872 or Register Online

Confirmations will be made by phone message or email.

TC203  
**Omni OU Educate (3-Part Course)**

**Description:**
This Omni OU Educate workshop is designed for faculty who wish to establish a web presence on the Compton website. During the training participants will learn how to use the browser-based OU Educate program to choose from a pre-designed template page and easily create an instructor website. They will also have the opportunity to add a course page, graphics and upload additional documents to their website within the OU Educate web management system.

**Target Group:** Full-Time & Part-Time Faculty

**Presenter(s):** Donna Manno / Brian Hayden

**Date/Time:** Mondays, Feb 23, March 2 & 9, 2009 2:00-4:00 pm

**Location:** C-29 (Computer Training Room) - Compton Center

**To Register:** Call Extension 3872 (310-660-3872) or Register Online

Confirmations will be made by phone message or email.
Target Group: Faculty & Staff Maintaining Department/Division Websites

Presenter(s): Donna Manno / Brian Hayden

Date/Time: Thursdays, Feb 26, March 5 & 12, 2009 1:00 - 3:00 pm

Location: C-29 (Computer Training Room) - Compton Center

To Register: Call Extension 3872 (310-660-3872) or Register Online

Confirmations will be made by phone message or email.