PD255  Getting the Job - Tips for Applying for a Full-Time Faculty Position

Description:
If you are thinking of applying for a full-time faculty job at ECC or elsewhere, consider attending one of the following two workshops. We will have a panel composed of ECC’s Vice-President of Human Resources and several recently-hired full-time faculty who did outstanding jobs with their application packets (e.g. cover letters, resumes) and interviews. The workshops will begin with a presentation by the panelists where they discuss: some of the do’s and don’ts of applying for the job; things the panelists did when they were applying; what the panelists learned from and about the application process. The rest of the session will be devoted to answering questions the attendees have for the panelists. Flex credit will be available for attendees.

If you have any questions about the workshop, please reply to me individually, David Vakil.
Academic Senate’s President-elect and Vice-President for Faculty Development; Associate Professor, Astronomy & Physics; Natural Sciences Division, El Camino College. 310-660-3593 x3134

Target Group:  Part-Time Faculty
Presenter(s):  David Vakil, Panel
Date:  Wednesday, March 11, 2009
Time:  6:00 PM - 7:00 PM
Location:  Alondra Room, Cafeteria
Flex Credit:  1.00 hour(s)
To Register:  Call Ext. 3872 or Register Online
Confirmations will be made by phone message or email.

TC207  Omni OU Educate (Two Parts)

Description:
This Omni OU Educate workshop is designed for faculty who wish to establish a web presence on the El Camino College website. During the training participants will learn how to use the browser-based OU Educate program to choose from a pre-designed template page and easily create an instructor website. They will also have the opportunity to add a course page, graphics and upload additional documents to their website within the OU Educate web management system.

Target Group:  Full-Time & Part-Time Faculty
Presenter(s):  Brian Hayden / Donna Manno
Date:  Wednesday, March 25, 2009 and Wednesday, April 01, 2009
Time:  2:00 PM - 4:00 PM
Location:  West Library Basement Room 19
Flex Credit:  4.00 hour(s)
To Register:  Call Ext. 3872 or Register Online
Confirmations will be made by phone message or email.

TC208  Omni OU Campus

Description:
The Omni OU Campus training will introduce participants to the new user interface in OmniUpdate 8.0. The OU Campus workshop is a two-hour course designed for El Camino College employees who maintain their department/division website. OU Campus enables the user to quickly and easily create, update, and maintain designated areas of the campus Web site. The objectives of this class are to learn how to use the features of the OU Campus program such as the WYSIWYG editor, creating and editing new template pages and copying text from old pages into the new template. Attendees will also become familiar with the procedure to insert links, add graphics and other documents using the OU Campus program.

Target Group:  Faculty & Staff maintaining department/division websites
Presenter(s):  Brian Hayden / Donna Manno
Date:  Tuesday, April 14, 2009
PD232  CPR/AED (Automatic External Defibrillator) Training

Description:
TAKE HEART! AEDs are here! Sudden cardiac arrest (SCA) claims the lives of close to 450,000 Americans each year. 95% of these victims die of ventricular fibrillation. Defibrillation can reverse SCA if it is delivered within a 10-minute window. The American Heart Association (AHA) adopted the four link chain of survival: (1) early access – 911, (2) early CPR, (3) early defibrillation (within the first 10 minutes), and (4) advanced cardiac life support. According to the AHA, for every minute that an SCA patient goes without defibrillation, the chance of survival drops by 10%. For anyone who has dialed 911 to request help in a medical emergency, it may have seemed like an eternity until help arrived. Yet, at ECC, average length of time – from receipt of call until paramedics in an advanced support (ALS) ambulance arrive – is only 5 minutes.

By placing AEDs out in our campus community, it is hoped that this “downtime” from call to electrical shock can be reduced, thus improving the chances of survival for the patient. We are asking that you join the ECC Police Department and Heath Science and Athletic Division in our efforts to continue offering the “gift of life” by attending this valuable life-saving training and becoming familiar with our AED Program and help us “electrify” El Camino College!

These classes are for first-time attendees and also for anyone who attended training last year and would like to be recertified. Recertification training is approximately 2 hours.

Target Group:  Faculty, Staff & Managers
Presenter(s):  Kari Brody; Contact: Valerie Wagner
Date:  Wednesday, April 15, 2009
Time:  8:00 AM - 12:00 PM
Location:  Physical Education - South, Room 204 (2nd Floor)
Flex Credit:  4.00 hour(s)
To Register:  Call Ext. 3872 or Register Online
Confirmations will be made by phone message or email.