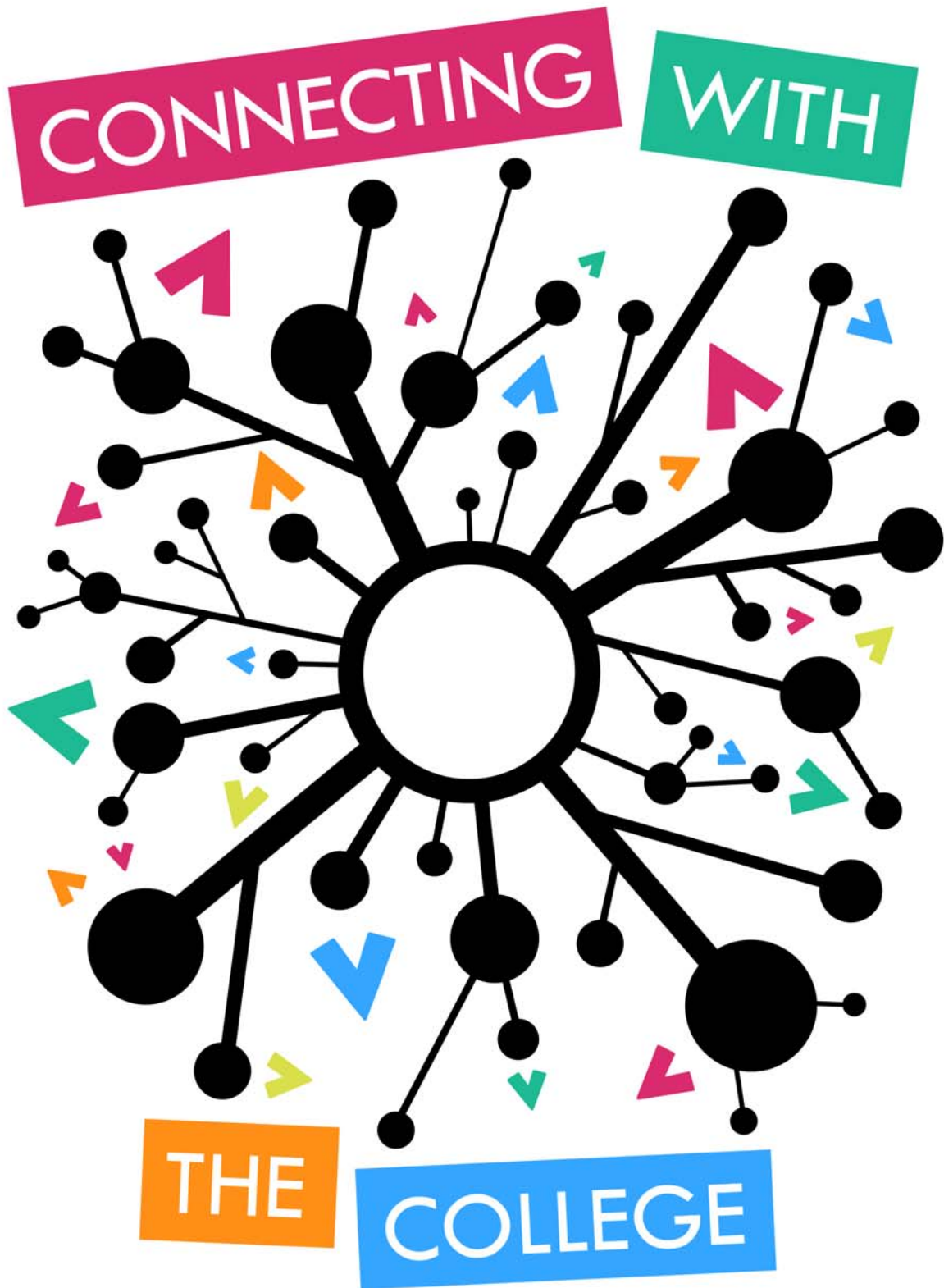


**EL CAMINO COLLEGE / COMPTON CENTER**  
**AUGUST 26, 2010**



**FALL FLEX DAY SCHEDULE**

**EL CAMINO COLLEGE/COMPTON EDUCATION CENTER**  
**Professional Development/Flex Day at a Glance**  
**August 26, 2010**

7:30 - 8:45 am	<b>Morning Refreshments</b> (Pancake Breakfast 7:30-8:30 am)	Marsee South Patio
9:00 - 10:00 am	<b>General Session</b> State of the College Address and Introductions	Marsee Auditorium
10:00 - 11:50 am	<b>Breakout Sessions</b>	Humanities Classrooms
11:30 am - 1:00 pm	<b>Campus BBQ</b>	Library Lawn Area
1:00 - 4:00 pm	<b>Division/Department Meetings</b>	Division Area

**Connecting with the College**

Breakout Sessions - 10-11 and 11-12  
(Faculty are required to attend 2)

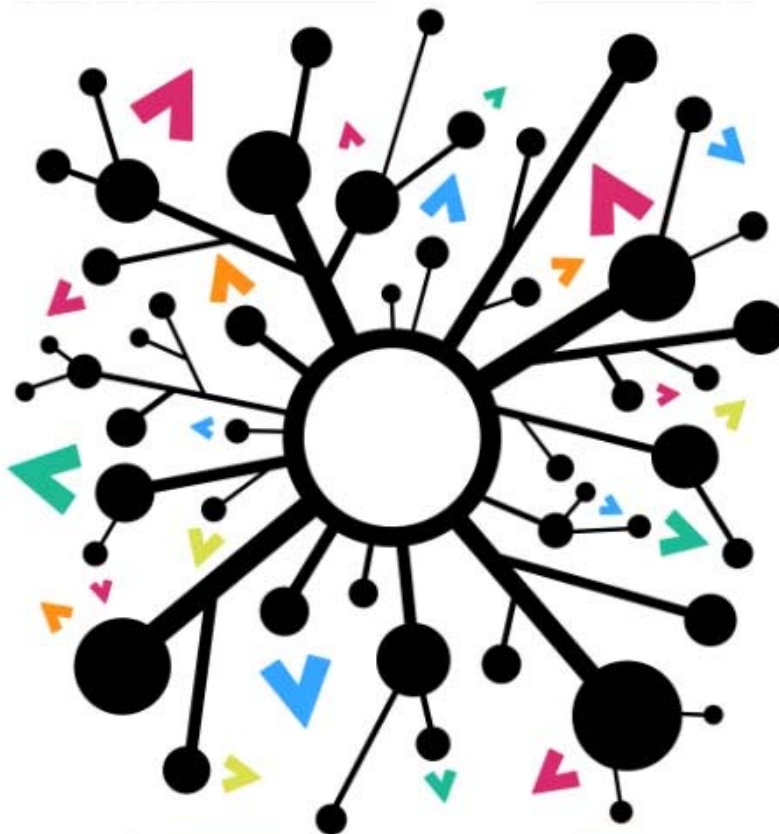
A complete program with descriptions will be distributed via email prior to Flex Day. Hard copies will be distributed at the General Session.

Breakout Session Topics	Location
<b>10:00 - 10:50 am</b>	
1. Who's the Boss? The Administrative Organization of the College	H-102
2. Show Me Some More Money!: Grantwriting	H-104
3. Lending a Hand: The Faculty Mentorship Program	H-106
4. Honors Transfer Program Faculty Workshop	H-210
5. Know Your Contract (ECC)	H-209
6. SSTARS - Student Success, Transfer and Retention Services (Repeat)	H-111
7. Oh, No You Don't! - Student Discipline (Repeat)	H-109
8. Get SMART - Sites Most Appropriate for Research and Teaching (Repeat)	Library 102
9. Climate Change? Results from the Latest Employee Campus Climate Survey, ECC/CEC (Repeat)	H-107
10. Academic Support: Tutoring Programs on Campus	H-202
11. Are We Done Yet? - ECC Construction Update (Repeat)	H-204
12. Podcasting and Video-Casting	H-105
13. Shake, Rattle & Roll - Earthquake Preparedness (Repeat)	H-206
14. Keeping It All Together: Campus Services for Staff and Students (Health Center & EASE Programs) (Repeat)	H-108
15. 2010-2011: CurricUNET Implementation Year	H-110
16. What's New with Technology (Repeat)	DE Conf Room
17. Sabbatical Leave: The Process Explained	H-208
18. Welcome to ECC's Copy Center (Repeat) - <i>Cancelled</i>	H-205
19. Compton Center Facilities Update	H-112

(OVER)

**EL CAMINO COLLEGE/COMPTON EDUCATION CENTER**  
**Professional Development/Flex Day at a Glance (Continued)**  
**August 26, 2010**

<b>11:00 am - 11:50 am</b>		
1.	Scholars on Campus: Research and Funding Sources	H-104
2.	SSTARS - Student Success, Transfer and Retention Services (Repeat)	H-111
3.	Oh, No You Don't! - Student Discipline (Repeat)	H-109
4.	Get SMART -Sites Most Appropriate for Research and Teaching (Repeat)	Library 102
5.	Climate Change? Results from the Latest Employee Campus Climate Survey, ECC/CEC (Repeat)	H-107
6.	Academic Writing Resources at the CEC's Writing Center	H-202
7.	Lecture Capture	H-105
8.	Are We Done Yet? - ECC Construction Update (Repeat)	H-204
9.	Do I Have To? Or How Can I Help? - College Committees	H-106
10.	Shake, Rattle & Roll - Earthquake Preparedness (Repeat)	H-206
11.	Keeping It All Together: Campus Services for Staff and Students (Health Center & EASE Programs) (Repeat)	H-108
12.	IGETC, CSU, and Transfer Basics	H-101
13.	What's New with Technology (Repeat)	DE Conference Room
14.	Show Me the Money! - Campus Budget/Planning	H-102
15.	Welcome to ECC's Copy Center (Repeat)- <i>Cancelled</i>	H-205



# Professional Development/Flex Programs

## 10:00 am – 10:50 am Programs

### **PD111 Who's the Boss? The Administrative Organization of the College**

Have you ever wondered what your manager is responsible for at the College? Who reports to which manager and why? This workshop will answer those questions and many others as we explore the administrative hierarchy of the College.

**Presenter(s):** Arvid Spor;  
Panel: Jean Shankweiler, Janice Ely

**Location:** H-102

**Time:** 10:00 AM - 10:50 AM

### **PD112 Show Me Some More Money! Grantwriting**

This workshop will provide an overview of the grant-writing process and direct faculty to related campus resources. The successful grant-writers on campus will discuss their experiences and answer questions.

**Presenter(s):** Bo Morton; Panel: Janet Young, Judy Kasabian

**Location:** H-104

**Time:** 10:00 AM - 10:50 AM

### **PD113 Lending a Hand: The Faculty Mentorship Program**

This Flex workshop provides an overview of ECC's faculty mentorship program. Faculty interested in becoming either a mentor or a mentee are invited to attend.

**Presenter(s):** Christina Gold, Linda Ho; Panel: Milan Georgevich, Gregory Fry, Arkadiy Sheynshteyn

**Location:** H-106

**Time:** 10:00 AM - 10:50 AM

### **PD115 Honors Transfer Program Faculty Workshop**

This annual workshop is for the instructors of HTP courses throughout the year, or any instructor interested in teaching one in the future. It will include recent changes in the Honors program requirements, instructor requirements, and other information about the program.

**Presenter(s):** Joseph Holliday, Darrell Thompson

**Location:** H-210

**Time:** 10:00 AM - 11:50 PM

### **PD116 Know Your Contract**

Understanding your rights under the current contract, evaluation, grievance procedure, etc. Current negotiations update (if there is any).

**Presenter(s):** Elizabeth Shadish, Donald Brown

**Location:** H-209

**Time:** 10:00 AM - 10:50 AM

### **PD117a SSTARS - Student Success, Transfer and Retention Services**

Faculty members will learn about the SSTARS program which, along with the Division of Counseling and Student Services, brings together El Camino College's 29 student support services. SSTARS promotes and supports the collaboration, communication, and development of services for student success, transfer, and retention. From assistance in career counseling and placement to financial aid, El Camino College's specialized services are all in one place - with SSTARS.

**Presenter(s):** Rutina Taylor

**Location:** H-111

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

### **PD118a Oh, No You Don't! - Student Discipline**

There will be a brief overview of the process for dealing with student misconduct. Misconduct will be defined and due process issues for handling cheating, disruptive behavior, notice of classroom expectations, formal and informal discipline, and an update on FERPA (Family Educational Rights & Privacy Act) as it relates to student records.

**Presenter(s):** Harold Tyler; Panel: Vince Robles, Michael DeSanto, Dave Snowden

**Location:** H-109

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

## Professional Development/Flex Programs

### PD119a Get SMART (Sites Most Appropriate for Research and Teaching)

This is an up-to-date look at valuable "open access" online journals (journals that do not charge readers for access) and "free" Web sites by subject. The emphasis will be on resources that are useful for instructional and research purposes. There will be hand-outs.

**Presenter(s):** Moon Ichinaga, Claudia Striepe

**Location:** Library 102

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

### PD120a Climate Change? Results from the Latest Employee Campus Climate Survey

A campus climate survey was distributed to ECC and Compton Center employees in Spring 2010, repeating some questions from the Spring 2006 Torrance campus survey. What is the climate in 2010? How are employees feeling, and what has changed since 2006? Find out in this highly interactive session where results will be presented and discussed to gather added insight from participants. Read about the survey results published so far:

<http://www.elcamino.edu/adminstration/ir/surveys.asp>

**Presenter(s):** Irene Graff, Carolyn Pineda

**Location:** H-107

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

### PD121 Academic Support: Tutoring Programs on Campus

This workshop will describe various tutoring programs on campus, and will give the Where, When and How information for student/teacher usage.

**Presenter(s):** Various Tutor Coordinators; Panel: Jan Ball, Barbara Budrovich, Luis Barrueta, Estina Pratt, Tony Barbone, Arturo Hernandez, Lyn Clemons

**Location:** H-202

**Time:** 10:00 AM - 10:50 AM

### PD124a Are We Done Yet? - ECC Construction Update

In this presentation, the current state of construction on different areas of the campus will be discussed.

**Presenter(s):** Bruce Hoerning, Tom Brown

**Location:** H-204

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

### PD126 Podcasting and Video-Casting

This workshop will describe what podcasts (digital audio files) and video-casts (audio + video files) are, and how they can be used to increase interaction with students, supplement classroom activities, provide feedback to students, and help students who have missed class sessions. There will be an explanation of how the demonstration files were created and made available for students to hear and view.

**Presenter(s):** David Vakil, Matt Kline

**Location:** H-105

**Time:** 10:00 AM - 10:50 AM

### PD127a Shake, Rattle & Roll / Talk to Me! Emergency Communication!

#### Shake, Rattle & Roll:

More than 6.9 million Californians participated in 2009, to practice how to protect themselves during earthquakes, and to get prepared. We now invite all of you on campus to join the millions of Californians in the largest Drop, Cover, Hold On Drill in U.S. history! Practice now so you'll be ready to act later! Come and learn what you can do to prepare and participate on Thursday, October 21st in the Campus Wide Earthquake Drill!

#### Talk to Me! Emergency Communication!:

Proper communication is vital in case of any emergency - it very well could mean life or death! Come and learn how you will be the key to managing an emergency incident; whether it be on campus or in our communities! Hear what our Police need to know!

**Presenter(s):** Rocky Bonura, Michael Trevis

**Location:** H-206

**Time:** 10:00 AM - 10:50 AM

**(Repeated 11:00 – 11:50 am)**

## Professional Development/Flex Programs

### PD128a Keeping It All Together: Campus Services for Staff and Students (Health Center & EASE Programs)

This presentation will familiarize attendees with the services, both medical and psychological, provided for ECC students through the Health Center. Information about the EASE (Employee Assistance Service for Education) program will also be presented. EASE offers high quality, confidential assistance to all school-based employees in: Personal and family problems; Job-related issues; Stress; Substance abuse; Grief, loss and traumatic incidents; Worksite and phone consultations.

**Presenter(s):** Debbie Conover, Martha Reza, EASE Counselor

**Location:** H-108

**Time:** 10:00 AM - 10:50 AM  
(Repeated 11:00 – 11:50 am)

### PD129 2010-2011: CurricUNET Implementation Year

By the end of the 2010-2011 academic year, faculty, staff, and administrators will be using CurricUNET to conduct most of the tasks related to curriculum, student learning outcomes and assessment, and program review. We invite you to see the curriculum module that goes live starting this fall, and preview both the student learning outcomes and assessment module and the program review module.

**Presenter(s):** Lars Kjeseth, Jenny Simon, Barbara Jaffe

**Location:** H-110

**Time:** 10:00 AM - 10:50 AM

### PD131a What's New with Technology

Come see what's new at ECC and Compton Center! This workshop will briefly describe how you can enhance your courses with: ECC Gradebook – calculate grades through the MyECC portal; TurningPoint – use an interactive clicker system with PowerPoint; Class Team Sites – post course materials on the MyECC; OU Educate – set up a faculty web page.

**Presenter(s):** Francine Vasilomanolakis, Brian Hayden

**Location:** DE Conference Room

**Time:** 10:00 AM - 10:50 AM  
(Repeated 11:00 – 11:50 am)

### PD132 Sabbatical Leave: The Process Explained

Everything you need to know about applying for a sabbatical leave, including seniority, types of projects, the application, and contract language.

**Presenter(s):** Emily Rader, Tom Fonte

**Location:** H-208

**Time:** 10:00 AM - 10:50 AM

### PD135 Compton Center Facilities Update

Review of the Facilities Master Plan and construction updates for Compton Center Campus.

**Presenter(s):** Fred Sturner

**Location:** H-112

**Time:** 10:00 AM - 10:50 AM

### 11:00 am – 11:50 am Programs

#### PD114 Scholars on Campus: Research and Funding Sources

Faculty from Fine Arts, Natural Sciences and Social Sciences discuss their research, experiences in acquiring funding, and funding opportunities for scholars.

**Presenter(s):** Florence Baker; Panel: Florence Baker, Chris Halligan, Sara DiFiori

**Location:** H-104

**Time:** 11:00 AM - 11:50 PM

#### PD117b SSTARS - Student Success, Transfer and Retention Services (Repeat)

Faculty members will learn about the SSTARS program which, along with the Division of Counseling and Student Services, brings together El Camino College's 29 student support services. SSTARS promotes and supports the collaboration, communication, and development of services for student success, transfer, and retention. From assistance in career counseling and placement to financial aid, El Camino College's specialized services are all in one place - with SSTARS.

**Presenter(s):** Rutina Taylor

**Location:** H-111

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## Professional Development/Flex Programs

### PD118b Oh, No You Don't! - Student Discipline (Repeat)

There will be a brief overview of the process for dealing with student misconduct. Misconduct will be defined and due process issues for handling cheating, disruptive behavior, notice of classroom expectations, formal and informal discipline, and an update on FERPA (Family Educational Rights & Privacy Act) as it relates to student records.

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### PD119b Get SMART (Sites Most Appropriate for Research and Teaching) (Repeat)

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**Presenter(s):** Moon Ichinaga, Claudia Striepe

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**Time:** 11:00 AM - 11:50 AM

### PD120b Climate Change? Results from the Latest Employee Campus Climate Survey (Repeat)

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**Presenter(s):** Irene Graff, Carolyn Pineda

**Location:** H-107

**Time:** 11:00 AM - 11:50 AM

### PD122 Academic Writing Resources at the CEC's Writing Center

The workshop will provide pertinent information to faculty who include writing as part of course requirements. The workshop will also highlight the Writing Center's process and guidelines to instructors for housing writing assignments in the Writing Center, so writing tutors can assist students by tailoring the tutorial sessions to accommodate course requirements. Several writing software applications will be discussed at the workshop.

**Presenter(s):** Chelvi Subramaniam, Nikki Williams, Amber Gillis

**Location:** H-202

**Time:** 11:00 AM - 11:50 AM

### PD123 Lecture Capture

El Camino College has purchased and licensed the Echo 360 Lecture Capture software system. The system facilitates video recording and distribution of classroom lectures to students with 24/7, on-demand access via web browser and podcast. A group of faculty will have the opportunity to use this system as it is pilot tested Fall semester 2010.

**Presenter(s):** Howard Story, LaTonya Motley

**Location:** H-105

**Time:** 11:00 AM - 11:50 AM

### PD124b Are We Done Yet? - ECC Construction Update (Repeat)

In this presentation, the current state of construction on different areas of the campus will be discussed.

**Presenter(s):** Bruce Hoerning, Tom Brown

**Location:** H-204

**Time:** 11:00 AM - 11:50 PM

## Professional Development/Flex Programs

### PD125 Do I Have To? Or How Can I Help? - College Committees

The panel will discuss various types of committees, what some of the committees do, how the committees help improve the institution, and faculty responsibilities regarding committee work. Learn about how you can help the college improve and what your responsibilities are as a member of the faculty.

**Presenter(s):** David Vakil; Panel: Tom Lew, Chris Gold, ECCFT member.

**Location:** H-106

**Time:** 11:00 AM - 11:50 PM

### PD127b Shake, Rattle & Roll / Talk to Me! Emergency Communication! (Repeat)

#### Shake, Rattle & Roll:

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This presentation will familiarize attendees with the services, both medical and psychological, provided for ECC students through the Health Center. Information about the EASE (Employee Assistance Service for Education) program will also be presented. EASE offers high quality, confidential assistance to all school-based employees in: Personal and family

problems; Job-related issues; Stress; Substance abuse; Grief, loss and traumatic incidents; Worksite and phone consultations

**Presenter(s):** Debbie Conover, Martha Reza, EASE Counselor

**Location:** H-108

**Time:** 11:00 AM - 11:50 AM

### PD130 IGETC, CSU, and Transfer Basics

This workshop will provide general information on articulation websites, GE transfer patterns, and transfer basics. The latest updates to AA degree and transfer requirements will be covered.

**Presenter(s):** Lori Suekawa, Rene Lozano

**Location:** H-101

**Time:** 11:00 AM - 11:50 AM

### PD131b What's New with Technology (Repeat)

Come see what's new at ECC and Compton Center! This workshop will briefly describe how you can enhance your courses with: ECC Gradebook – calculate grades through the MyECC portal; TurningPoint – use an interactive clicker system with PowerPoint; Class Team Sites – post course materials on the MyECC; OU Educate – set up a faculty web page

**Presenter(s):** Francine Vasilomanolakis, Brian Hayden

**Location:** DE Conference Room

**Time:** 11:00 AM - 11:50 AM

### PD133 Show Me the Money! - Campus Budget

Science, art, or a shot in the dark? Find out about the planning process and where the money comes from to pay for the projects listed in program plans. Is PBC a carcinogen or a vital part of the planning and budgeting process at El Camino? It can't get more exciting than this!!!

**Presenter(s):** Arvid Spor, Lance Widman

**Location:** H-102

**Time:** 11:00 AM - 11:50 AM

