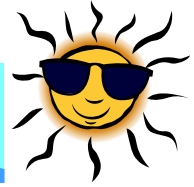
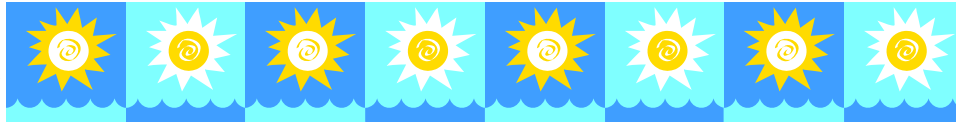


Technology Training Schedule Summer 2011



Welcome to the Summer Tech Camp

**Increase your technology literacy!
Start the fall semester with new teaching tools!**

- Please note that in the table below, we now list the *skill level required* to successfully participate in each class.
- For open lab time, please schedule with our trainer, Francine Vasilomanolakis, at Ext. 6452 or fvasilomanolakis@elcamino.edu .
- Location: Unless otherwise noted, all classes will be held in *Library, West Basement, Room 19*.

Highlights for Summer 2011



Tuesday, June 21, 2011 – Using Web Resources for Teaching

[Complete Workshop Description](#)

[Register online](#)

- **Using YouTube**
Participants learn how to save YouTube videos and organize into playlists, embed YouTube videos into PowerPoint, and how to upload your own videos into YouTube.
MUST CREATE A YOUTUBE ACCOUNT PRIOR TO COMING TO CLASS!
- **Instructional Media Resources – FREE!**
This workshop will provide faculty with free instructional media resources that can be included in online, hybrid and web-enhanced courses. Resource providers include the Intelcom and EduStream Video-on-Demand Repositories, Merlot.org and Textbook Publishers. There will also be a demonstration on how to include media into the Etudes course management system.

For times and skill level required, see table below.



Wednesday, June 22 – PowerPoint Boot Camp!

[Complete Workshop Description](#)

[Register online](#)

- **PowerPoint 2007 - Basic**
Transform your "chalk and talk" lectures into a dynamic digital multimedia presentation. Import graphics and text into a slide show that can be played back to your students via a laptop computer and an overhead LCD projector.
- **PowerPoint 2007 – Spicing Up Your Old PowerPoint!**
Bring an old PowerPoint to work on - add life into your tired PowerPoint! Apply a theme, modify slide layouts, and add a background to a slide. Create interesting slide transitions, animate text and graphics, and prepare presentations for internet or speaking engagements.
- **PowerPoint 2007 – Inserting Sound**
Add YouTube videos into your presentation. Explore websites where free sounds and music are available, how to insert sounds, music or narrate your presentation. Copyright will also be addressed.
- **PowerPoint 2007 – Presenter Tools & Tips**
Learn how to give a presentation with a remote that allows you the freedom to walk amongst the audience. Tools for making all multimedia work, new techniques for effectively delivering a presentation.

For times and skill level required, see table below.

Thursday, June 23 & Tuesday, June 28 – Create Web Pages

[Complete Workshop Description](#)

[Register online](#)

- **Omni OU Educate for Faculty Web Pages**
- **Omni OU Campus for Division/Department Websites**

For times and skill level required, see table below.



Thursday, July 28 – Introduction to ETUDES ECC's Course Management System

Online with 1 Orientation Meeting

[Complete Workshop Description](#)

[Register online](#)

There is only ONE mandatory Orientation ON-CAMPUS meeting required on: Thursday, July 28, 1:00-3:00 PM. The remainder of the class is online. The class ends on August 19, 2011.

This is a hybrid course that involves hands-on trainings with Etudes, the course management system supported by El Camino College and Compton Center. This course is designed for faculty who are preparing or considering teaching online.

For skill level required, see table below.



Thursday, August 4 & Wednesday August 10 – Using ECC Tools

[Complete Workshop Description](#)

[Register online](#)

- **Class Team Site Basics**
- **ECC Gradebook**
- **Using Clickers – Part 1 – (8/4 only)**
Engage Your Students! – Nuts & Bolts of How to Use Clickers
Clicker sets are available in every department throughout the campus.
- **Using Clickers – Part 2 – (8/4 only)**
The anatomy of a Question – Effective Use of Clickers
- **Turnitin – Preventing Plagiarism (8/10 only)**

For skill level required, see table below.



Wednesday, August 17, 2011

Accessibility Workshop – Creating Accessible Content

[Complete Workshop Description](#)

[Register online](#)

- This is a 5 hour workshop that will focus on web accessibility awareness. This workshop is designed to provide information on the Federal legal requirements, community college guidelines, and tools to use for conformance to accessibility. Learn how to create accessible documents in Word, PowerPoint, PDF as well as how to create an accessible web site and close caption videos.
- **At the end of this workshop, participants will receive a Certificate of Completion for Accessibility. Lunch will be provided.**
- Presenters: Dipte Patel and Brian Krause-Special Resource Center; Omar Brenes-Web Developer; LaTonya Motley-Distance Education; Francine Vasilomanolakis- Staff Development

June– August, 2011 Technology Classes

June Programs				
Program#	Title	Skill Level Required	Date	Time
TC350	Using YouTube	Proficiency using the internet	Tue 6/21/11	1:00 - 2:00 PM
TC351	Instructional Media Resources - FREE!	Proficiency using the internet	Tue 6/21/11	2:15 - 4:15 PM
TC352	PowerPoint 2007 - Basic	Basic computer skills	Wed 6/22/11	8:00 - 9:30 AM
TC353	PowerPoint 2007 - Spicing Up Your Old PowerPoint	Working knowledge of PowerPoint 2007	Wed 6/22/11	9:45 - 11:45 AM
TC354	PowerPoint 2007 - Inserting Sound	Working knowledge of PowerPoint 2007	Wed 6/22/11	12:30 - 2:00 PM
TC355	PowerPoint 2007 - Presenter Tools & Tips	Working knowledge of PowerPoint 2007	Wed 6/22/11	2:15 - 3:15 PM
TC365	Omni OU Educate for Faculty Web Pages	Familiarity with internet concepts and basic word processing	Thu 6/23/11	1:00 - 4:00 PM
TC366	Omni OU Campus for Division/Department Web Pages	Permission from supervisor to edit Div/Dept web pages. Familiarity with internet concepts and basic word processing.	Tue 6/28/11	1:00 - 4:00 PM
July Programs				
TC356	Introduction to Etudes - Online with 1 Orientation Meeting	Must be knowledgeable and proficient in: the Internet, campus email system, submitting grades online, and standard word processing applications.	Thu 7/28/11 Online part of class ends 8/19/11	1:00 - 3:00 PM
August Programs				
TC360	Class Team Site Basics	Basic computer skills	Thu 8/04/11	9:00 - 10:30 AM
TC361	ECC Gradebook	Basic computer skills	Thu 8/04/11	10:45 - 12:15 PM
TC362	Using Clickers - Part 1 - Engage Your Students! Nuts & Bolts of How to Use Clickers	Basic computer and internet skills	Thu 8/04/11	1:00 - 3:00 PM
TC363	Using Clickers - Part 2 - The Anatomy of a Question - Effective Use of Clickers	Attended Using Clickers Part 1 or experience with TurningPoint clickers	Thu 8/04/11	3:15 - 4:15 PM
TC357	Turnitin - Preventing Plagiarism	Basic computer skills and proficiency with the internet	Wed 8/10/11	11:00 - 12:00 PM
TC358	ECC Gradebook	Basic computer skills	Wed 8/10/11	1:00 - 2:30 PM
TC359	Class Team Site Basics	Basic computer skills	Wed 8/10/11	2:45 - 4:15 PM
TC364	Accessibility Workshop - Creating Accessible Content	Basic computer skills	Wed 8/17/11	9:00 AM - 3:00 PM

You may register for classes [Online](#) or by phone at Ext 3872.

Remember to identify the program title, date and time.