

Register for an Activity

After clicking the “Select” button next to an **Available Activity**, complete the registration process by clicking the button “**Enroll in this Event**” at the bottom of the page. (You may also click “Cancel” to return to the Available Activities list without registering.)

Enroll in this Event

You will be returned to the “Register for an Activity” page, and the enrolled event will now appear in your list of **Registered Activities** with the status “**Enrolled.**”

Registered Activities						
You are currently registered for the following activities:						
Activity	Date	Start Time	End Time	Location	Status	
Select Excel Level 2 Course	Mar 19 2012	9:00 am	12:00 pm	Tech Center	Enrolled	

An **email** with the subject “Registration Confirmation” will be sent shortly after you enroll, and a reminder email will be sent 3 days prior to the event.