Permissions Chart

Authority Levels are set by administrators.

		Reviewer	Contributor				Editor			Designer	Asst. Admin	Admin
		0	1	2	3	4	5	6	7	8	9	10
WYSIWYG EDITOR	Basic Editing Features		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Formatting Capable			✓	✓	✓	✓	✓	✓	✓	✓	✓
	Insertion of Images, Table Editor, etc.				✓	✓	✓	✓	✓	✓	✓	✓
HTML EDITOR	Access to Partial Page HTML									✓	✓	✓
	Edit Full Page HTML Level 8 Users can edit only areas wtihin OU Tags, not the entire web page. Level 9 Users can be restricted from having access to the Full Page HTML by checking the "No Full HTML" check box within the Setup/Users Tab by an Admin.										✓	✓
CONTENT	Show All Files Pages not editable to lower level users are hidden					✓	✓	✓	✓	✓	✓	✓
	Save Page As					✓	✓	✓	✓	✓	✓	✓
	Modify Page Properties Page must be checked out first to modify						✓	✓	✓	✓	✓	✓
	Access to Content Pages					✓	✓	✓	✓	✓	✓	✓
	Upload File							✓	✓	✓	✓	✓
	Delete File Files in workflow or approval process cannot be deleted without first being checked in. Level 8 users can only delete files and folders to which they are assigned access rights.									✓	✓	✓
	Delete Binary File Images, PDFs, Word documents, Excel spreadsheets. et cetera.									✓	✓	✓
	New Page					✓	✓	✓	✓	✓	✓	✓
	Overwrite Files Save Page as, and upload overwriting existing files (Level 8 can only overwrite files they belong to.)										✓	✓
	Create New Directories					✓	✓	✓	✓	✓	✓	✓
	Move File, Rename Files Ability to Move and Rename Files. (Level 8 Users can only move and rename files they belong to.)									✓	✓	✓
	Move Folder, Rename Folder Ability to Move and Rename Folders. (Level 8 Users can only move and rename files they belong to.)									✓	✓	✓
GROUPS & USERS	Ignore Groups & Tagging										✓	✓
	Create & Modify Users											✓
	Create & Modify User Groups											✓
	Assign Editing Rights Limited to pages they belong to									✓	✓	✓
	Unlimited Assign Editing Rights										✓	✓
WORKFLOW & PUBLISHING	Current Projects Shows pages checked out to user	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	View Change Log						✓	✓	✓	✓	✓	✓
	Publish Files									✓	✓	✓
	Publish Entire Site											✓
ADMIN TAB	Show Admin Tab Allows monitoring of check outs, reminders, scheduled publishes.										✓	✓
	Unlock Checked Out Pages										✓	✓
ACCOUNT INFO	Access to Site and Account Info											✓