



EL CAMINO COLLEGE
Office of the Vice President-Academic Affairs

GUIDELINES FOR 5-WEEK WINTER SESSION

1. All day classes will be offered five days of the week.
2. All evening classes will be offered Monday, Tuesday, Wednesday, and Thursday.
3. The second offering of morning classes will have a standard start time of 10:30 a.m. Classes that meet for four or more hours should be scheduled to begin at 7:30 a.m. or 7:45 a.m.
4. Afternoon classes are to begin no earlier than 1:15 p.m.

EL CAMINO COLLEGE
Procedures for Calculating 5-WEEK Session Hours

Assumptions:

1. One Regular Session WSCH = 18 semester class hours (18 weeks)
2. Class hours for 5-week session = 18/5 or 3.6 times regular WSCH
3. For schedule purposes, *round time up to meet higher five minutes
4. For time < 95 minutes, schedule with no break
5. For time > 95 minutes, schedule 10 minute break/hour
6. Contact Hrs/Day/Wk are based on the rounded minutes per day

REGULAR SESSION		FIVE-WEEK SESSION 5-Days/Week							
WSCH/Class	Min/Wk	Min/Wk	Min/Day	*Round	Scheduled Time	Break	Contact Hrs/Day	Contact Hrs/Wk	
1	50	180	90.0	90	08:00-09:30 MW	0	1.80	3.6	2 Days
1	50	180	60.0	61	08:00-9:01 MWF	0	1.22	3.66	3 Days
1	50	**	180	36.0	40	08:00-08:40 MTWHF	0	0.80	4.00
2	100		360	72.0	75	08:00-09:15 MTWHF	0	1.50	7.5
3	150		540	108.0	111	08:00-10:01 MTWHF	1x10	2.22	11.1
4	200		720	144.0	145	08:00-10:35 MTWHF	1x10	2.90	14.5
5	250		900	180.0	180	08:00-11:20 MTWHF	2x10	3.60	18.0
6	300		1080	216.0	220	08:00-12:10 MTWHF	3x10	4.40	22.0
7	350		1260	252.0	255	08:00-12:55 MTWHF	4x10	5.10	25.5
8	400		1440	288.0	290	08:00-01:30 MTWHF	4x10	5.80	29.0
9	450		1620	324.0	325	08:00-02:15 MTWHF	5x10	6.50	32.5
10	500		1800	360.0	361	08:00-03:01 MTWHF	6x10	7.22	36.1

** Courses cannot be scheduled for less than 50 minutes and must be scheduled as follows:
 2 days/week (90 minutes each day, no break)
 3 days/week (61 minutes each day, no break)

REGULAR SESSION

FIVE WEEK SESSION

4-Days/Week

WSCH/Class	Min/Wk	Min/Wk	Min/Day	*Round	Scheduled Time	Break	Contact Hrs/Day	Contact Hrs/Wk
1	50	180	45.0	45	N/A	0	0.00	0.00
2	100	360	90.0	90	08:00-09:30 MTWH	0	1.80	7.20
3	150	540	135.0	135	08:00-10:25 MTWH	1x10	2.70	10.80
4	200	720	180.0	180	08:00-11:20 MTWH	2x10	3.60	14.40
5	250	900	225.0	225	08:00-12:15 MTWH	3x10	4.50	18.00
6	300	1080	270.0	270	08:00-01:10 MTWH	4x10	5.40	21.60
7	350	1260	315.0	315	08:00-02:05 MTWH	5x10	6.30	25.20
8	400	1440	360.0	361	08:00-03:01 MTWH	6x10	7.22	28.88
9	450	1620	405.0	411	08:00-04:01 MTWH	7x10	8.22	32.88
10	500	1800	450.0	450	08:00-04:50 MTWH	8x10	9.00	36.00