

APRC Meeting Minutes

April 7, 2014

Admin 127

Present Bob Klier, Karen Whitney, Chris Gold, Judy Kasabian, Carolyn Pineda, Josh Rosales

1. Review of CTE questions

- The committee suggested adding analysis components to question 3 and question 4.
- The committee suggested requiring advisory committee composition and credentials to the CTE review.
- With these suggested edits, the committee approved the revised CTE program review questions.
- The committee expressed some concerns regarding the ability of programs to properly document advisory committee input and suggested Bob Klier follow-up with CTE areas.

2. Final details of other changes to PR template (senate approved):

- a. guiding language for dissenting opinion part of template
 - The committee approved the current language; no further revisions needed.
- b. removal of ACCJC rubric from prompt (starting with 2015 PR)
 - The committee approved removal of ACCJC rubric from 2015 PR materials, but suggested adding to question 4.f a prompt asking for description of program practices that make the program's assessment processes sustainable.

3. Review of the Economics PR

- The committee believes the Economics 2013 Program Review draft is ready to be reviewed by the APRC. Bob Klier will contact BSS division to set a meeting time, possibly April 24, 2014 from 1-2pm.

4. Results of Faculty PR Survey

- The committee reviewed results of the 2013 Program Review evaluation survey. Half of the faculty who participated in the process responded to the survey.
- APRC can act on several items, including integration and usage of IRP data sets, review session process, etc.
- Karen Whitney will circulate results to APRC and request input for a more complete action list the APRC can work on.

5. Review calendar and membership for next year

- Chris Gold will be on sabbatical in fall 2014.
- Bob Klier will contact I&T division to request committee participation by a CTE program faculty member.