

Co-chairs: Bob Klier, Karen Whitney
Membership: Chris Jeffries, Judy Kasabian, Carolyn Pineda, Chris Wells, Ambika Silva, Wanda Morris, Kevin Huben, Claudia Striepe

1. Review of new template with amendments

The committee reviewed and approved several additions to the 2015 Program Review Materials.

- guiding language for dissenting opinion part of template
- removal of ACCJC rubric from prompt
- student survey

It was suggested to keep some language regarding ACCJC 'Sustainable Continuous Quality Improvement' level language with SLOs and PLOs. It was also suggested to add language to guiding questions regarding breaking data out by different sets of classes, students, etc. Carolyn Pineda explained that success rates in the data section are also broken down by demographic categories. Chris Wells suggested inclusion of BA/BS degree information for the region in next year's CTE questions so programs can examine any need for BA/BS degrees at ECC.

2. Review CTE Questions

The committee approved the new CTE questions for 2015. These revisions reflect faculty suggestions to combine several questions into a single item and also formalize Ed. Code requirement for advisory committee review and approval of program reviews.

3. Timeline of trainings, Spring 2015

Two orientation sessions will be held for faculty leads: Wednesday February 18 and Thursday February 19, 2015 (1-2pm, Library West Basement).

4. TracDat

TracDat is already being used for program plans. Faculty completing program reviews should not input 2015 program reviews into TracDat until they are reviewed by APRC, revised according to any input, and given final approval. The committee will focus on TracDat information and training in the fall semester.

5. Welding

In 2014, the Welding program completed a four-year program review instead of the scheduled 2-year CTE review. The committee agreed to conduct a review of the four-year program review in spring semester with Welding and to adjust the timeline accordingly.

6. Accreditation follow-up

The committee discussed several actions to improve processes and procedures, based on input from ACCJC visiting team. A Torrance campus APRC representative will serve on the Compton campus program review committee. Torrance and Compton campuses will work to synchronize program review schedules so programs at both locations are conducting reviews in the same

APRC Meeting Notes
February 5, 2015
Admin 127

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year. The APRC will make reports to the Academic Senate and the ECC Board regarding approved program reviews, etc. Bob Klier will send a sample Senate/board item for committee members to review and provide feedback. The committee will construct an APRC Handbook containing the following sections: Introduction; Background of Program Review at ECC; ACCJC Standards related to program review; Purpose of program review; program review cycle and procedures; 4-year and 2-year review types; APRC review of program reviews and how to provide feedback to faculty; various appendices.