

# MINUTES

**EL CAMINO COMMUNITY COLLEGE DISTRICT  
RETIREMENT BOARD OF AUTHORITY MEETING  
OCTOBER 20, 2015  
1:00 PM–3:00 PM**

**I. CALL TO ORDER**

1. The meeting was called to order at 1:02 PM by RBOA Chair Jo Ann Higdon.

**II. ROLL CALL**

1. All Retirement Board of Authority (RBOA) members were present.
2. All Coordinators/Consultants were present except Gail Beal of Keenan Financial Services.

**III. PUBLIC COMMENTS**

1. There were no public comments.

**IV. APPROVAL OF AGENDA**

1. Rocky Bonura Motioned to accept the Agenda as presented; Motion was seconded by Linda Beam.

**V. APPROVAL OF MINUTES**

1. Rocky Bonura Motioned to accept the Minutes from February 18, 2015 as presented; Motion was seconded by Linda Beam.

**VI. INVESTMENTS**

**1. Portfolio Performance Review**

- a. Cary Allison of Morgan Stanley Wealth Management (MS) reviewed the performance of the Trust's portfolio account as of Sept. 30, 2015.

Time weighted return net of fees – Long-term Fiduciary Account

Month to Date	Quarter to Date	Year to Date	Latest 1 Year	Annualized latest 3 Year	Annualized latest 5 Year	Annualized Inception to Date
-0.86	-2.18	-1.99	-1.57	2.04	N/A	2.04

- b. Commenting on the Trust's portfolio near-term negative performance results, Cary pointed to the recent financial events in China as the main catalyst for the August 12%+ correction in the capital markets.

- c. Cary noted that the portfolio was not as dramatically affected by the market correction as others because of the portfolio's heavy allocation to bonds. Janice Ely Motioned to accept the portfolio review as presented; Motion was seconded by Rocky Bonura.

**2. Market Overview**

- a. In his overview of the capital markets, Cary projected slow growth of 2.0% for the U.S economy with a 2.5% growth rate globally for 2015, a Fed rate

hike of .25% is anticipated at the end of the year but long-term rates will stay low.

## **VII. EDUCATION**

An overview of BTC's due diligence of Morgan Stanley's fund manager selection processes and monitoring disciplines was presented by Scott Rankin of BTC

## **VII. ADMINISTRATION**

### **1. Annual Report on the Status of the Trust**

- a. The Annual Report was presented by Roslyn Washington and posting to the District's website for promulgation was confirmed. Rocky Bonura Motioned to ratify the District's annual report promulgation process; Motion was seconded by Janice Ely.

### **2. Disbursement Report**

- a. A Trust disbursement report reflecting reasonable expenses paid to Keenan, BTC & Morgan Stanley for the period of July-August 2015 was presented. Linda Beam Motioned to ratify the fiduciary expenses for the period; Motion was seconded by Rocky Bonura.

### **3. Updates to the Comprehensive Compliance Plan, Including the Substantive Plan.**

- a. Roslyn Washington reviewed the updated District OPEB Questionnaire for fiscal year ended June 30, 2015. Updated e-Library schedules will be presented to the District by the end of the year.

### **4. Actuarial Valuation Study Update**

- a. A new Actuarial Valuation Study is in draft format and the District is working with their consulting actuary towards its completion for compliance with GASB protocols.

### **5. GASB Issues Final OPEB Statements**

- a. Roslyn Washington reviewed Keenan & Associates Briefing on GASBs Final OPEB Standards. Roslyn explained that GASB Statement No 74 will replace Statement No. 43 effective June 15, 2016 and GASB Statement No 75 will replace Statement No 45 effective June 15, 2017.

## **VIII. INFORMATION REPORTS**

### **1. Retirement Board of Authority Comments**

- a. No comments

### **2. Program Coordinator/Consultant Comments**

- a. No comments

### **3. Date, Time and Agenda Items for Next Meeting**

- a. April 12, 2016 1:00 PM-3:00 PM.

### **4. Adjournment**

- a. The Meeting was adjourned by RBOA Chair Jo Ann Higdon at 1:50 PM.